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# Annual Report

# Town of Tewksbury Massachusetts

# 2008

# Annual Report

# Town of Salisbury Massachusetts

2008

# TABLE OF CONTENTS


| | Page |
|---|---|
| Administrative Services | 86 |
| Appointed Boards-Committees-Commissions | 6 |
| Appointive Officers | 5 |
| Auditors Report | 170 |
| Balance Sheet | 171 |
| Revenue Report | 180 |
| FY'2008 Appropriation Recap | 182 |
| Sewer Balance Sheet | 186 |
| Sewer Revenue Report | 187 |
| Sewer FY'2008 Appropriation Recap | 188 |
| Water Balance Sheet | 190 |
| Water Revenue Report | 191 |
| Water FY'2008 Appropriation Recap | 192 |
| Biograph | 4 |
| Board of Assessors | 196 |
| Board of Health | 162 |
| Board of Registrars | 87 |
| Board of Selectmen | 83 |
| Building Department | 165 |
| Community Development | 159 |
| Community Preservation Committee | 169 |
| Computer Services | 199 |
| Conservation Commission | 167 |
| Council On Aging | 112 |
| Department of Public Works | 107 |
| Elected Officers | 5 |
| Election Results: | |
| 02/05/2008 – Presidential Primary | 9 |
| 04/05/2008 - Annual Town Election | 14 |
| 06/07/2008 – Special Town Election | 54 |
| 09/16/2008 – Special State Primary | 55 |
| 11/04/2008 - Presidential Election | 80 |
| Employee Earnings: | |
| Schools | 207 |
| Town | 204 |
| Fire Department | 120 |
| Roster | 121 |
| Incident By Type Report | 121 |
| Housing Authority | 88 |
| Balance Sheets | 88 |
| In Memoriam | 3 |
| Library Trustees | 111 |
| Parking Clerk | 104 |
| Parks & Recreation Department | 114 |
| Planning Board | 168 |
| Police Department: | |
| Roster | 122 |
| Crine List | 123 |
| Recycling Committee | 118 |

| | Page |
|---|---|
| Schools Department: | |
| Class of 2008 Community & University Scholarship Awards | 129 |
| Enrollment By School | 137 |
| General Information | 137 |
| Roster | 138 |
| Scholarship & Education Fund Committees | 135 |
| School Committee Report | 124 |
| Superintendent of School's Report | 125 |
| Shawsheen Regional Vocational Technical High School District | 152 |
| Special Government Districts | 8 |
| Tax Collector | 198 |
| Town Clerk | 105 |
| Town Counsel | 85 |
| Town Manager | 84 |
| Town Meetings: | |
| Annual: May 5, 2008 | 16 |
| Special: May 6, 2008 | 44 |
| October 7, 2008 | 60 |
| Treasurer's Cash | 197 |
| Veterans' Services | 106 |
| Zoning Board of Appeals | 161 |

# 2008
# IN MEMORIAM

| PERSON'S NAME | POSITION HELD |
|---|---|
| Frank M. Braxten | Youth Sports Activist |
| Josephine C. Campo | School Secretary - Administration |
| James B. Cooper | Youth Sports Activist |
| Elizabeth R. Dixon | Retired School Lunch Aide |
| Agnes R. Fowler | Cafeteria Worker - High School |
| Walter V. Haley | Retired HEO Operator - Water Department |
| Stella M. Houlihan | Retired Clerk - Tewksbury Post Office |
| Claire T. Kelly | Aide - School Department |
| Yolanda Luongo | Retired Veteran's Office Staff & Election Staff |
| Richard J. Mackey, Jr. | Retired Tewksbury Police Lieutenant |
| Marcel J. Prince | Former DPW Commissioner |
| Leroy C. Thing | Retired Tewksbury Firefighter |
| Timothy F. Warren | Youth Sports Activist |
| Stephen P. Whelton | Teacher - Tewksbury School System |
| Howard C. Whitten | Election Staff |

# GENERAL GOVERNMENT

*Biograph*
*Annual and Special Elections*

*Town Officers*
*Town Meeting Warrants*

*Town Committees*
*Elections*

## Biograph

1. **Town:**
   Tewksbury, Massachusetts
   Incorporated in 1734

2. **County:**
   Middlesex, ss.

3. **Location:**
   At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. **Population:**
   2000 - 30,315
   2005 - 30,730
   2006 - 30,762
   2007 - 32,382
   2008 - 32,774

5. **Land Areas:**
   20.70 square miles
   10,789.5 acres

6. **Density:**
   Person per square mile:
   2000 - 1,464
   2006 - 1,486
   2007 - 1,564
   2008 - 1,583

7. **Climate:**
   Mean annual precipitation - 43.40 inches.
   Mean Temperature - January - 26.6 degrees
   July - 73.7 degrees.

8. **Elevation:**
   Highest Point: Ames Hill, 363 feet;
   North section: 200 feet;
   West section: 150 feet;
   Center: 120 feet;
   South section: 150 feet
   (above mean sea level)

9. **Topography:**
   Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. **Established:**
    Inhabitants separated from Billerica in 1733.
    First Town Meeting held January 14, 1734.
    Duly incorporated December 23, 1734.

11. **Form of Government:**
    Open Town Meeting
    Five Member Elected Board of Selectmen
    Appointed Town Manager

# Elected Officers

**SELECTMEN**

| | |
|---|---|
| David H. Gay | 2009 |
| Jerome E. Selissen | 2009 |
| Todd R. Johnson, Chairman | 2010 |
| Anne Marie Stronach | 2010 |
| Douglas W. Sears, Esq. | 2011 |

**BOARD OF HEALTH**

| | |
|---|---|
| Edward J. Sheehan, Jr. | 2009 |
| Robert C. Briggs, Sr. | 2009 |
| Phillip L. French | 2010 |
| Christine Kinnon | 2010 |
| Ralph M. McHatton, Chairman | 2011 |

**TOWN CLERK**

| | |
|---|---|
| Mary-Ann O'Brien Nichols | 2011 |

**MODERATOR**

| | |
|---|---|
| Warren Layne | 2011 |

**PLANNING BOARD**

| | |
|---|---|
| David J. Plunkett | 2010 |
| Sal Torname | 2011 |
| Nancy L. Reed | 2012 |
| Robert A. Fowler | 2013 |
| Vincent W. Spada, Chairman | 2009 |

**SCHOOL COMMITTEE**

| | |
|---|---|
| Scott J. Consaul, Chairman | 2009 |
| Michael Sitar, III | 2009 |
| Dennis J. Peterson | 2010 |
| Richard O'Neill | 2010 |
| Michael Kelley | 2011 |

**REGIONAL VOKE SCHOOL COMMITTEE**

| | |
|---|---|
| John Peter Downing | 2009 |
| Patricia M. W. Meuse | 2010 |

**TRUSTEES PUBLIC LIBRARY**

| | |
|---|---|
| Brenda M. Orio | 2011 |
| Patrick J. Joyce | 2011 |
| Paul F. Fortunato | 2009 |
| Mary R. MacDonald | 2009 |
| Joseph C. Frank | 2010 |
| Eugene F. Walsh | 2010 |

**HOUSING AUTHORITY**

| | |
|---|---|
| Linda A. Ricardo-Brabant | 2010 |
| Matthew McLaughlin (Governor's Appointee) | 2011 |
| Mark A. DiFruscia | 2011 |
| John W. Deputat | 2013 |
| Louise A. Gearty, Chairman | 2009 |

# Appointive Officers

| | |
|---|---|
| Town Manager | David G. Cressman |
| Asst. to the Town Manager | Sandra A. Barbeau |
| Town Counsel | Charles J. Zaroulis, Esq. |
| Animal Control Officer | Brian Fernald |
| Animal Inspector | Pam Gorrasi |
| Appraisers | Board of Selectmen |
| Assessor (Chief) | John J. Kelley |
| Assessor | Barbara Flanagan |
| Assessor | Susan E. Moore |
| Attendance Officer | George Hazel |
| Accountant | Donna Gill |
| Building Commissioner | Richard A. Colantuoni |
| Asst. Building Commissioner | Edward Johnson |
| Community Dev. Director | Steven Sadwick |
| D. P. W. Superintendent | Brian Gilbert |
| Emergency Management Dir. | Michael Sitar |
| Finance Director | Donna Walsh |
| Fire Chief | Richard Mackey |
| Director Public Health | Lou Ann Clement |
| Health Sanitarian/Deputy Animal Inspector | Dean Trearchis |
| Northern Middlesex Area Commission Rep. | Charles E. Coldwell |
| Police Chief | Alfred Donovan |
| Recreation Director | Roy Patterson |
| Sealer of Weights & Measures | Edward Johnson |
| Superintendent of Schools | Christine L. McGrath, Ph.D. |
| Tax Collector | Dorothy Lightfoot |
| Town Historian | Warren Carey |
| Treasurer | Janet Smith |
| Veterans Agent | James Williams |
| Veterans Burial Indigent | Farmer & Dee, Inc.<br>Tewksbury Funeral Home |
| Veterans Grave Officer | |
| Wire Inspector | Jeremiah Delaney |

# Appointed Boards-Committees-Commissions

**APPEALS BOARD**

| | |
|---|---|
| Robert Stephens | 2009 |
| Marc DiFruscia | 2011 |
| Kenneth Collins | 2010 |

**APPEALS BOARD-ASSOCIATE MEMBERS**

| | |
|---|---|
| Lee Denis | 2009 |
| Robert Dugan | 2009 |

**BOARD OF REGISTRARS**

| | |
|---|---|
| Beverly Bennett | 2009 |
| Edward Creamer | 2010 |
| Donald Ordway | 2011 |
| Mary-Ann O'Brien Nichols, Ex Officio | |

**ASSISTANT REGISTRARS**

Mary-Ann Nichols
Sandra E. Turcotte
Denise Graffeo
Theresa Deshler

**CABLE ADVISORY COMMITTEE**

| | |
|---|---|
| Donna Gacek | 2009 |
| Joseph Dermody | 2009 |
| Dave Hicks | 2009 |

**CONSERVATION COMMISSION**

| | |
|---|---|
| Stanley Folta, Jr., Chairman | 2010 |
| Tony Ippolito | 2009 |
| Laurence Bairstow | 2011 |
| Stephen Deackoff | 2011 |
| Patricia Powers | 2009 |

**CONSERVATION COMMISSION – ASSOCIATE MEMBERS**

| | |
|---|---|
| Craig Stimmel | 2009 |

**CONSTABLE – TERM TO EXPIRE – 2011**

Sandra Barbeau
Dana Berkeley
Richard Carter
Gregory Danas
Peter Danas
John Flaherty
Cheryl Laffey
Wilfred Lambert
James J. Mazza
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Darlene Michalewicz
Gail P. Perdicaro
Christopher J. Swimm

**COUNCIL ON AGING**

**Selectmen Appointees**

| | |
|---|---|
| Mark Wood | 2011 |
| Bernice Sprague | 2011 |
| Ellen Keefe | 2009 |
| Carolyn French | 2010 |
| Rose McKenna | 2010 |

**Council on Aging Chairman Appointees**

| | |
|---|---|
| Joel Deputat, Chairman | 2009 |
| Warren Layne, Vice Chairman | 2009 |
| Joanne Aldrich | 2009 |
| Lorene Patch | 2010 |
| Marie Durgan, Treasurer | 2011 |

**FINANCE COMMITTEE**

Ronald Hall, Chairman
Damin Sutherby
Kevin Donnelly
Thomas Cooke
John Dunfey
Raymond Bowden
George Donovan
Dave Aznavoorian
Michael Flynn
Michael P. Kelley
Marc Ginsburg
Ralph F. Ford

**FINANCIAL PLAN TASK FORCE**

Norman Boudreau
Ray Bowden
Thomas Cooke
James Cutelis
Kevin Donnelly
John J. Kelley, Jr., Chairman
Keith E. Rauseo
Ray Shaw, Alternate
Anne Marie Stronach
Donna Walsh

**HISTORICAL COMMISSION**

| | |
|---|---|
| Thomas Churchill | 2009 |
| Keith Rauseo | 2009 |
| Beverly Bennett | 2011 |
| M. Eileen McDonagh | 2011 |
| James J. Gaffney | 2011 |
| Warren R. Carey | |
| William Wyatt | 2010 |
| Kevin Sullivan | 2010 |

**LOCAL HOUSING PARTNERSHIP**

Stephen Deackoff, Chairman
Greg Peters
Jay Axson
Raymond White
David Fisher
Laura Caplan
Ron Roy

**Advisory Members**
Steven Sadwick (Community Dev. Director)
Scott Consaul (School Committee Member)
Edward Sheehan (Board Health Member)
Nancy Reed (Planning Board Member)
John Mackey (Selectman res.)
Corinne Delaney (Housing Authority Director)

**MASS. CULTURAL COUNCIL**

| | |
|---|---|
| Marylou Christoffels | 2010 |
| Maria Galante | 2010 |
| M. Eileen McDonagh | 2009 |

**PATRIOTIC ACTIVITIES COMMITTEE**
Thomas P. Bartolone, Jr.
Cheryl Burke
Roy Patterson (Recreation Director)
Charles Coldwell
Stephen Walsh

**PERSONNEL RELATIONS REVIEW BOARD**
William Phalan
Sandra A. Barbeau (Asst. to Town Manager)
Roy Patterson (Recreation Director)
Alfred Donovan (Police Chief)
Frances Spinale

**RECYCLING COMMITTEE 2009**
Jae Gray
Kristina M. Rogers, Chairman
Sean Czarniecki
Sandra A. Barbeau (Asst. to the Town Manager)
Loretta Ryan
Cathy Peirce
Kristin Smith

**SIDEWALK COMMITTEE**
Franco Lucchesi, Chairman
Mike Mucci
Elaine Quinlan (res.)
Eric Braciska
Ron Hall (Finance Committee Member)
John MacKinnon

**TRUST FUND COMMISSION**

| | |
|---|---|
| Warren Carey | 2010 |
| Janet Smith | 2011 |
| Dorothy Lightfoot | 2011 |

**SEWER ADVISORY COMMITTEE**
Raymond Adams
Wilfred Lambert
Michael Mucci

**SEWER & WATER RATE STUDY COMMITTEE**
Kenneth Collins
Marko Duffy
Jack Dunfey
Anthony Ippolito
Raymond Shaw
David Aznavoorian

**LONG RANGE SCHOOL SPACE COMMITTEE**
James Cutelis
Dennis Francis
Joseph Russell (School Committee Member)
Ray Shaw, Chairman
Lauri Soprano (res.)
Representatives:
Charles Coldwell (Selectman)
David Cressman (Town Manager)
Joseph Gill (Selectman)
John Wynn (Finance Committee Member)

**TAXATION FUND COMMITTEE**
Laurence Bairstow
Walter Maciel
Linda Ricardo-Brabant (Director, Senior Center)
Janet K. Smith (Treasurer)
John J. Kelley, Jr. (Chief Assessor)

**FIRE DEPT. LONG RANGE PLANNING COMMITTEE**
Richard Colantuoni (Building Commissioner)
David Cressman (Town Manager)
George Donovan (Finance Committee Member)
Joan Dunlevy
Robert Fowler (Planning Board Member)
Rick Hamm (Firefighter)
Bunky Holden (Retired Firefighter)
Rick Mackey (Fire Chief)
John Ryan (Selectman)
Mike Sitar (Fire Captain)
George Yost (Retired Deputy Fire Chief)

**E911 STREET NAME CHANGE COMMITTEE**
Joan Dunlevy, Chairman
Liz Carey (Town Clerk)
Gerald Cullen
Louise Gearty (Housing Auth. Member)
Edward Kearns (Retired Fire Captain)
Rita O'Brien-Dee
Rick Mackey (Fire Chief)
Ted Sullivan (Chief Dispatcher)

**TOWN MEETING REVIEW COMMITTEE**
Jerry Selissen (Selectman res.)
Sandra A. Barbeau (Asst. to the Town Manager)
Liz Carey (Town Clerk)
David Cressman (Town Manager)
James Coakley (Moderator)
Ron Hall (Finance Committee Member)
Steve Sadwick (Community Dev. Director)
Ray Shaw (resigned)
Will Lambert
Dennis Francis
Warren Layne (Moderator)
Mary-Ann Nichols (Town Clerk)

**SCHOLARSHIP AND EDUCATIONAL FUND COMMITTEE**

Keith Rauseo
Christine McGrath, PhD. (Supt. of Schools)
Donna Walsh (Finance Director)
Thomas Churchill
Gail Tressler

**COMMUNITY PRESERVATION COMMITTEE**
(June 2006)

Nancy Reed (Planning Board Rep.)
Warren R. Carey (Historic Comm. Rep.)
Donna Pelczar
Laurence Bairstow (Conservation Rep.)
David G. Cressman (Town Manager)
Corinne Delaney (Housing Authority Rep.)
John F. Ryan (Selectman Rep.)

**275TH ANNIVERSARY COMMITTEE**

Mary Lou Adams
Maureen Castiglione
Tony Coviello
Ron Hall
Dave Hicks
Karen Hodgson
Patrick Holland
Dave Marcu
Dan Morris
Mary-Ann Nichols
Vinnie Oliva
Roy Patterson
Nancy Reed
Cheryl Romano
Jerry Selissen
Anne Marie Stronach
Mary Williams
Jim Williams

# Special Governmental Districts

## SENATORS IN CONGRESS

**HONORABLE EDWARD M. KENNEDY (D)**
315 Russell Senate Office Bldg.
Senate Office Building, Washington, DC, 20510
(202) 224-4543

2400 J.F.K. Federal Building
Boston, MA 02203
(617) 563-3170

**HONORABLE JOHN F. KERRY (D)**
362 Russell Senate Office Bldg.
Senate Office Building, Washington DC, 20510
(202) 224-2742

1 Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519

## CONGRESSIONAL DISTRICT: 5TH

**NIKI TSONGAS (D)**
5th Congressional District
2229 Rayburn House Office Building
Washington, DC, 20515
(202) 225-3411
(202) 226-0771 (fax)

11 Kearney Square, 3rd Floor
Lowell, MA 01852
(978) 459-0101
(978) 682-6070 (fax)

## STATE GOVERNMENT

**SUSAN TUCKER (D)**
2ND Essex & Middlesex District
Room 424
Senate Offices: State House, Boston, MA, 02133

**JAMES R. MICELI (D)**
19TH Middlesex District
Room 448
House of Representatives, State House, Boston, MA, 02133

**BARRY R. FINEGOLD (D)**
17TH Essex District
Room 275
House of Representatives, State House, Boston, MA 02133

# Presidential Primary

**February 5, 2008**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 9,390 ballots cast; 5,967-Democrat, 3,418-Republican, 1-Green-Rainbow & 4-Working Families.

| | | | |
|---|---|---|---|
| Precinct 1 | Alice Golen, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Joanne Foley, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Marie T. Magro, Clerk | |
| Precinct 2A | Valerie Rogers, Warden | Gail Pollard, Warden | Bertha D'Amico, Clerk |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Mary Pilcher, Warden | Theresa Harrington, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Warren Layne, Warden | Mildred Niles, Clerk | |

## PRESIDENTIAL PRIMARY

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Democrat | 743 | 742 | 711 | 705 | 826 | 725 | 703 | 812 | 5,967 |
| Republican | 482 | 423 | 348 | 392 | 507 | 487 | 350 | 429 | 3,418 |
| Green-Rainbow | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Working Families | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |
| Total | 1,225 | 1,165 | 1,060 | 1,099 | 1,334 | 1,212 | 1,054 | 1,241 | 9,390 |

## DEMOCRAT

### PRESIDENTIAL PREFERENCE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| John R. Edwards | 17 | 25 | 24 | 16 | 12 | 18 | 10 | 24 | 146 |
| Hillary Clinton | 471 | 484 | 491 | 465 | 530 | 463 | 481 | 528 | 3,913 |
| Joseph R. Biden, Jr. | 0 | 1 | 1 | 4 | 4 | 1 | 2 | 1 | 14 |
| Christopher J. Dodd | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 2 | 4 |
| Mike Gravel | 1 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 6 |
| Barack Obama | 236 | 215 | 182 | 209 | 258 | 221 | 194 | 235 | 1,750 |
| Dennis J. Kucinich | 1 | 1 | 0 | 0 | 2 | 3 | 1 | 1 | 9 |
| Bill Richardson | 2 | 1 | 2 | 0 | 3 | 0 | 2 | 3 | 13 |
| No Preference | 11 | 10 | 6 | 5 | 8 | 10 | 7 | 14 | 71 |
| Write Ins | 2 | 1 | 1 | 4 | 4 | 6 | 3 | 0 | 21 |
| Blanks | 2 | 3 | 2 | 1 | 4 | 2 | 3 | 3 | 20 |
| Total | 743 | 742 | 711 | 705 | 826 | 725 | 703 | 812 | 5,967 |

### STATE COMMITTEE MAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 139 | 123 | 143 | 139 | 140 | 106 | 127 | 144 | 1,061 |
| Blanks | 604 | 619 | 568 | 566 | 686 | 619 | 576 | 668 | 4,906 |
| Total | 743 | 742 | 711 | 705 | 826 | 725 | 703 | 812 | 5,967 |

## STATE COMMITTEE WOMAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Nancy Stolberg | 433 | 447 | 427 | 410 | 488 | 413 | 420 | 484 | 3,522 |
| Write Ins | 1 | 2 | 4 | 2 | 3 | 3 | 5 | 3 | 23 |
| Blanks | 309 | 293 | 280 | 293 | 335 | 309 | 278 | 325 | 2,422 |
| Total | 743 | 742 | 711 | 705 | 826 | 725 | 703 | 812 | 5,967 |

## TOWN COMMITTEE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Warren R. Carey | 377 | 398 | 361 | 350 | 429 | 380 | 331 | 432 | 3,058 |
| Joan M. Dunlevy | 357 | 384 | 364 | 357 | 426 | 380 | 346 | 435 | 3,049 |
| John J. Kelley, Jr. | 336 | 362 | 324 | 316 | 390 | 340 | 307 | 376 | 2,751 |
| Rita C.O'Brien Dee | 334 | 352 | 323 | 327 | 380 | 350 | 328 | 391 | 2,785 |
| Louis James Connolly | 313 | 339 | 303 | 312 | 377 | 315 | 285 | 352 | 2,596 |
| Marie P. Sweeney | 327 | 341 | 304 | 318 | 415 | 315 | 301 | 354 | 2,675 |
| Scott J. Consaul | 359 | 356 | 317 | 328 | 416 | 342 | 321 | 375 | 2,814 |
| Donna J. Gill | 332 | 354 | 309 | 319 | 383 | 336 | 305 | 363 | 2,701 |
| Thomas G. Conlon | 318 | 362 | 328 | 325 | 386 | 342 | 315 | 390 | 2,766 |
| Celeste M. Lynch | 311 | 327 | 302 | 311 | 370 | 306 | 287 | 342 | 2,556 |
| Richard O'Neill, Jr. | 320 | 336 | 309 | 315 | 380 | 322 | 295 | 357 | 2,634 |
| Leann Kennedy D'Entremont | 329 | 349 | 310 | 316 | 390 | 321 | 313 | 357 | 2,685 |
| Edward K. Dick | 373 | 369 | 327 | 345 | 427 | 358 | 321 | 387 | 2,907 |
| Elisabeth R. Desmarais | 332 | 344 | 312 | 318 | 389 | 337 | 306 | 364 | 2,702 |
| Todd R. Johnson | 323 | 347 | 311 | 319 | 373 | 324 | 304 | 345 | 2,646 |
| Tara M. Coakley | 341 | 351 | 311 | 325 | 410 | 327 | 305 | 349 | 2,719 |
| William A. Phalan | 315 | 343 | 294 | 305 | 369 | 319 | 291 | 352 | 2,588 |
| Elisabeth S. Lewin | 308 | 329 | 297 | 300 | 364 | 309 | 293 | 338 | 2,538 |
| Michael W. Sitar, III | 328 | 344 | 318 | 316 | 388 | 339 | 314 | 401 | 2,748 |
| Cathy W. Dwyer | 301 | 335 | 310 | 313 | 369 | 314 | 310 | 347 | 2,599 |
| Shayne J. Noone | 297 | 322 | 289 | 299 | 355 | 303 | 282 | 350 | 2,497 |
| David H. Gay | 375 | 372 | 366 | 370 | 428 | 366 | 241 | 388 | 2,906 |
| Kathleen M. Shinners | 299 | 330 | 299 | 296 | 365 | 303 | 292 | 338 | 2,522 |
| Janice M. O'Neill | 305 | 331 | 305 | 310 | 364 | 305 | 292 | 345 | 2,557 |
| Sandra L. Creamer | 315 | 348 | 306 | 310 | 381 | 338 | 302 | 376 | 2,676 |
| Paul S. Harrington | 302 | 328 | 299 | 306 | 367 | 319 | 290 | 346 | 2,557 |
| Angela M. St. Amand | 300 | 327 | 296 | 300 | 365 | 306 | 289 | 339 | 2,522 |
| Robert F. Demers | 302 | 314 | 286 | 298 | 388 | 305 | 283 | 339 | 2,515 |
| Robert A. Fowler | 358 | 346 | 320 | 312 | 383 | 333 | 313 | 386 | 2,751 |
| Mary M. Manseau | 306 | 336 | 305 | 306 | 365 | 317 | 299 | 348 | 2,582 |
| Michael P. Kelley | 306 | 334 | 302 | 303 | 397 | 319 | 294 | 351 | 2,606 |
| Mary A. Beattie | 305 | 327 | 302 | 299 | 366 | 321 | 290 | 346 | 2,556 |
| Joseph P. Gill, Jr. | 322 | 342 | 312 | 315 | 386 | 328 | 308 | 367 | 2,680 |
| Robert E. Carey | 317 | 352 | 323 | 325 | 385 | 351 | 304 | 372 | 2,729 |
| Elizabeth A. Carey | 401 | 419 | 405 | 383 | 459 | 416 | 360 | 471 | 3,314 |
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 14,561 | 13,820 | 13,836 | 13,508 | 15,325 | 13,734 | 13,888 | 15,551 | 114,223 |
| Total | 26,005 | 25,970 | 24,885 | 24,675 | 28,910 | 25,340 | 245,05 | 28,420 | 208,710 |

## REPUBLICAN

### PRESIDENTIAL PREFERENCE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| John McCain | 180 | 165 | 115 | 145 | 180 | 166 | 140 | 169 | 1,260 |
| Fred Thompson | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 3 |
| Tom Tancredo | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Duncan Hunter | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mike Huckabee | 16 | 17 | 17 | 10 | 7 | 16 | 12 | 13 | 108 |
| Mitt Romney | 269 | 225 | 209 | 226 | 306 | 293 | 188 | 228 | 1,944 |
| Ron Paul | 11 | 6 | 4 | 7 | 9 | 8 | 7 | 15 | 67 |
| Rudy Giuliani | 2 | 3 | 2 | 4 | 1 | 0 | 1 | 0 | 13 |
| No Preference | 1 | 1 | 0 | 0 | 2 | 1 | 1 | 2 | 8 |
| Write Ins | 1 | 3 | 0 | 0 | 1 | 2 | 0 | 0 | 7 |
| Blanks | 0 | 2 | 0 | 0 | 0 | 0 | 1 | 2 | 5 |
| Total | 482 | 423 | 348 | 392 | 507 | 487 | 350 | 429 | 3,418 |

### STATE COMMITTEE MAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 31 | 33 | 20 | 39 | 29 | 35 | 26 | 30 | 243 |
| Blanks | 451 | 390 | 328 | 353 | 478 | 452 | 324 | 399 | 3,175 |
| Total | 482 | 423 | 348 | 392 | 507 | 487 | 350 | 429 | 3,418 |

### STATE COMMITTEE WOMAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 20 | 27 | 16 | 31 | 21 | 30 | 19 | 27 | 191 |
| Blanks | 462 | 396 | 332 | 361 | 486 | 457 | 331 | 402 | 3,227 |
| Total | 482 | 423 | 348 | 392 | 507 | 487 | 350 | 429 | 3,418 |

### TOWN COMMITTEE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Kelly N. Anderson | 2 | 0 | 0 | 5 | 0 | 1 | 0 | 0 | 8 |
| Kevin C. Anderson | 2 | 0 | 0 | 5 | 0 | 1 | 0 | 0 | 8 |
| Stephen P. Bazzinotti | 1 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 6 |
| Beverly A. Bennett | 2 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 7 |
| Robert F. Kelley | 2 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 8 |
| Donald R. Ordway | 2 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 8 |
| JoAnn M. Ordway | 2 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 7 |
| Douglas W. Sears | 3 | 0 | 0 | 8 | 0 | 1 | 0 | 0 | 12 |
| Francis P. Teague | 2 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 7 |
| Ruth A. Teague | 2 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 7 |
| Write Ins | 5 | 9 | 4 | 2 | 18 | 9 | 11 | 9 | 67 |
| Blanks | 16,845 | 14,796 | 12,176 | 13,663 | 17,727 | 17,033 | 12,239 | 15,006 | 119,485 |
| Total | 16,850 | 14,805 | 12,180 | 13,665 | 17,745 | 17,042 | 12,250 | 15,015 | 119,552 |

## GREEN-RAINBOW

### PRESIDENTIAL PREFERENCE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Jared Ball | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ralph Nader | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Elaine Brown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Kat Swift | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cynthia McKinney | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Kent Mesplay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No Preference | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |

### STATE COMMITTEE MAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Total | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |

### STATE COMMITTEE WOMAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Total | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |

### TOWN COMMITTEE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 0 | 0 | 10 | 0 | 0 | 0 | 10 |
| Total | 0 | 0 | 0 | 0 | 10 | 0 | 0 | 0 | 10 |

## WORKING FAMILIES

### PRESIDENTIAL PREFERENCE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| No Preference | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Write Ins | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 3 |
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Total | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |

### STATE COMMITTEE MAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |
| Total | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |

## STATE COMMITTEE WOMAN

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |
| Total | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 4 |

## TOWN COMMITTEE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Blanks | 0 | 0 | 10 | 20 | 0 | 0 | 10 | 0 | 40 |
| Total | 0 | 0 | 10 | 20 | 0 | 0 | 10 | 0 | 40 |

| | |
|---|---|
| Total Registered Voters | 19,118 |
| Total Votes | 9,390 |
| Percent | 49% |

# Annual Town Election

**April 5, 2008**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,285 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Alice Golen, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Joanne Foley, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Marie T. Magro, Clerk | |
| Precinct 2A | Valerie Rogers, Warden | Gail Pollard, Warden | Bertha D'Amico, Clerk |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Mary Pilcher, Warden | Pat McNamara, Clerk | |
| Precinct 4 | John Coviello, Warden | Mary Pepin, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## BOARD OF SELECTMEN (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 6 | 13 | 2 | 5 | 5 | 4 | 5 | 2 | 42 |
| Ronald A. Hall | 132 | 160 | 81 | 128 | 137 | 150 | 110 | 215 | 1,113 |
| Ruth M. Perrin | 99 | 129 | 108 | 71 | 98 | 127 | 108 | 150 | 890 |
| Douglas W. Sears | 159 | 146 | 146 | 197 | 153 | 165 | 114 | 155 | 1,235 |
| Others | 0 | 0 | 0 | 1 | 0 | 2 | 1 | 1 | 5 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## BOARD OF HEALTH (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 39 | 54 | 38 | 40 | 42 | 62 | 47 | 65 | 387 |
| Ralph M. McHatton | 183 | 214 | 143 | 192 | 204 | 230 | 135 | 263 | 1,564 |
| Mary Ellen Fernald | 171 | 180 | 155 | 167 | 146 | 155 | 156 | 194 | 1,324 |
| Others | 3 | 0 | 1 | 3 | 1 | 1 | 0 | 1 | 10 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## TOWN CLERK (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 100 | 102 | 81 | 96 | 90 | 118 | 89 | 112 | 788 |
| Mary-Ann O'Brien Nichols | 295 | 340 | 253 | 300 | 300 | 323 | 249 | 409 | 2,469 |
| Others | 1 | 6 | 3 | 6 | 3 | 7 | 0 | 2 | 28 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## MODERATOR (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 114 | 107 | 95 | 112 | 109 | 137 | 101 | 125 | 900 |
| Warren R. Layne | 278 | 338 | 242 | 286 | 281 | 309 | 235 | 398 | 2,367 |
| Others | 4 | 3 | 0 | 4 | 3 | 2 | 2 | 0 | 18 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 109 | 124 | 97 | 123 | 113 | 161 | 100 | 140 | 967 |
| Robert A. Fowler | 284 | 324 | 239 | 276 | 276 | 280 | 236 | 382 | 2,297 |
| Others | 3 | 0 | 1 | 3 | 4 | 7 | 2 | 1 | 21 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## PLANNING BOARD (VOTE FOR ONE) 3 YEAR UNEXPIRED TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 138 | 142 | 103 | 123 | 124 | 163 | 111 | 150 | 1,054 |
| Salvatore Tornarne | 257 | 305 | 233 | 275 | 268 | 280 | 224 | 371 | 2,213 |
| Others | 1 | 1 | 1 | 4 | 1 | 5 | 3 | 2 | 18 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 20 | 29 | 14 | 27 | 17 | 18 | 19 | 25 | 169 |
| Joseph E. Russell | 168 | 143 | 115 | 136 | 140 | 151 | 121 | 196 | 1,170 |
| Michael P. Kelley | 207 | 276 | 208 | 238 | 235 | 278 | 198 | 301 | 1,941 |
| Others | 1 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 5 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3,285 |

## LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 356 | 420 | 307 | 388 | 351 | 440 | 315 | 463 | 3,040 |
| Brenda M. Orio | 231 | 243 | 194 | 226 | 240 | 223 | 185 | 288 | 1,830 |
| Patrick J. Joyce | 203 | 232 | 173 | 186 | 195 | 233 | 175 | 294 | 1,691 |
| Others | 2 | 1 | 0 | 4 | 0 | 0 | 1 | 1 | 9 |
| Total | 792 | 896 | 674 | 804 | 786 | 896 | 676 | 1,046 | 6,570 |

## HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 115 | 111 | 93 | 113 | 115 | 139 | 97 | 117 | 900 |
| John W. Deputat | 279 | 337 | 242 | 286 | 278 | 306 | 241 | 405 | 2374 |
| Others | 2 | 0 | 2 | 3 | 0 | 3 | 0 | 1 | 11 |
| Total | 396 | 448 | 337 | 402 | 393 | 448 | 338 | 523 | 3285 |

| | |
|---|---|
| Total Registered Voters | 19,177 |
| Total Votes | 3,285 |
| Percent | 17% |

# Annual Town Meeting

**MAY 5 & 7, 2008 & JUNE 10 & 25, 2008**

Tewksbury Memorial High School
320 Pleasant Street
2008 Annual Town Meeting
May 5 & 7, 2008 and June 10 & 25, 2008

Moderator Warren Layne opened the 2008 Annual Town Meeting at 8:00 PM.

Rev. Jonathan Goodell, Pastor of the Tewksbury Congregational Church, offered the Opening Prayer.

Moderator Layne called for a Moment of Silence for the Town Officials and the Town Employees who passed away during the year 2008 and who are listed on page 3 of the 2008 Annual Town Report and also for Richard "Dick" Mackey, retired Tewksbury Police Lieutenant, James B. Cooper, formerly active in Tewksbury Youth Baseball, Martin "Joe" Cormier, retired Tewksbury Police, and Walter Haley retired Tewksbury Water Department.

The Pledge of Allegiance was presented by the Boy Scout Troop 49. Their scout meetings are held at St. William's Church.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Todd Johnson, made the following announcements:

The U.S. Postal Service is collecting non-perishable food items on Saturday, May 12, 2008. Leave by your mail box. Items will benefit the Tewksbury Community Food Pantry.

Merrimack Valley Medical Reserve Corps had a display table set-up outside the gymnasium. The MVMRC trains civilian volunteers for disaster preparedness. The volunteers include medical professionals such as physicians, nurses, and pharmacists; and non-medical contributors such as volunteers trained in CPR and first aid, and translators and counselors. Ralph McHatton, Chairman of the Board of Health serves as the MVMRC council representative for Tewksbury.

On Monday, May 5, 2008, there were 199 registered voters and 19 visitors in attendance.

Finance Committee Chairman, Ron Hall motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:16 PM 5/5/08

The Finance Committee motioned to Adjourn the Monday session of the 2008 Annual Town Meeting to Wednesday, May 7, at 8:00 PM and this motion was Adopted. 8:48 PM 5/5/08

Moderator Layne re-opened the 2008 Annual Town Meeting on Wednesday, May 7, 2008 at 8:00 pm.

There were 117 registered voters and 9 visitors in attendance.

The Finance Committee motioned to Recess the 2008 Annual Town Meeting until Tuesday, June 10, 2008 at 8:00 pm to act on the Tabled Articles 2, 4, 5, 6, 7, 8 and 21, and this motion was Adopted. 8:42 PM 5/7/08

Moderator Warren Layne opened the Recessed May 5, 2008, Annual Town Meeting on June 10, 2008 at 8:00 P.M.

There were 423 registered voters and 19 visitors in attendance.

Ray Shaw motioned to Recess the 2008 Annual Town Meeting until June 30, 2008 at 8:00 PM, and then amended the date until June 25, 2008, and the motion was Adopted. 8:33 PM 6/10/08

Moderator Warren Layne opened the Recessed May 5, 2008, Annual Town Meeting on June 25, 2008 at 8:00 P.M.

There were 923 registered voters and 29 visitors in attendance.

The Finance Committee motioned to Adjourn the 2008 Annual Town Meeting Sine Die, and this motion was Adopted. 10:19 PM 6/25/08

## SECTION 1

### ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) member of the Planning Board for five years; One (1) member of the Planning Board for a three year unexpired term; One (1) member of the School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 5, 2008 Annual Town Election.

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## SECTION 2

| | | |
|---|---|---|
| Article 2 | Elected Officials Salaries | |
| Article 3 | Consent Calendar | |
| Article 4 | Budget | |
| Article 5 | Budget Related | Sewer Enterprise Fund |
| Article 6 | Budget Related | Water Enterprise Fund |
| Article 7 | Budget Related | Reduce the Tax Levy |
| Article 8 | Budget Related | Fund the Sewer Enterprise appropriations in FY09 |
| Article 9 | Budget Related | Establish Solid Waste Collection and Disposal as an Enterprise Fund |
| Article 10 | Budget Related | Fund the Solid Waste Collection & Disposal Enterprise Fund |
| Article 11 | Budget Related | Purchase & Install New Fire Hydrants |
| Article 12 | Budget Related | Purchase & Install New Residential Water Meters |
| Article 13 | Budget Related | Design & Construction of Sidewalks |
| Article 14 | Budget Related | Fire Equipment Stabilization Fund |
| Article 15 | Budget Related | Fire Protective Gear Stabilization Fund |
| Article 16 | Budget Related | Community Preservation Fund Annual Revenues |
| Article 17 | Budget Related | Community Housing Construction (Housing Authority Land) |
| Article 18 | Budget Related | Affordable Housing Trust Fund Allocation Plan |
| Article 19 | Budget Related | Rehabilitate Town Hall existing front steps |
| Article 20 | Budget Related | Replace the Town Hall existing boiler system |
| Article 21 | Budget Related | Increase the Town Hall FY09 General Fund |
| Article 22 | Personnel By-Law | Amend Personnel By-Law |

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### ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2009.

| | **FY08 Present** | **FY09 Requested** | **FY09 Finance Committee AMENDMENT** |
|---|---|---|---|
| BOARD OF HEALTH | | | |
| Chairman | 450 | ~~450~~ | 405 |
| Members (4) | 350 | ~~350~~ | 315 |
| MODERATOR | 500 | ~~500~~ | 450 |
| PLANNING BOARD | | | |
| Chairman | 1200 | ~~1200~~ | 1080 |
| Members (4) | 850 | ~~850~~ | 765 |
| SCHOOL COMMITTEE | | | |
| Chairman | 3000 | ~~3000~~ | 2700 |
| Members (4) | 2500 | ~~2500~~ | 2250 |
| SELECTMEN | | | |
| Chairman | 6000 | 5400 | 5400 |
| Members (4) | 5000 | 4500 | 4500 |

Finance Committee Chairman, Ron Hall, motioned to Leave Article 2 on the table until after Article 4 is acted on.
8:02 PM 6/10/08

Motion: Finance Committee Chairman, Ron Hall, motioned for Indefinite Postpone Article 2

Voted: Indefinite Postponement did not prevail 8:11 PM 5/5/08

Motion: Board of Selectmen Chairman, Todd Johnson motioned to Table Article 2 until June 10, 2008, and School Committee, Vice Chairman, Michael Sitar, III concurred.

Voted: Article 2 was Tabled until June 10, 2008 8:13 PM 5/5/08

Motion: Finance Committee Chairman, Ron Hall, motioned to leave Article 2 on the table until Article 4 was completed., and this motion was Adopted 8:02 PM 6/10/08

Motion: The Finance Committee motioned to remove Article 2 off the Table, and amend Article 2 per the Finance Committee recommendations.

Voted: The motion to remove Article 2 from the Table, and the amendment per the Finance Committee recommendation were Adopted 10:07 PM 6/25/08

Voted: Article 2 was Adopted per the Finance Committee recommendation. 10:10 PM 6/25/08

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials. Due to the current fiscal crisis, the Board of Selectmen voted at their February 26, 2008 meeting to take a voluntary 10% pay reduction.

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## ARTICLE 3

**Consent Calendar**

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

| | |
|---|---|
| Article 3-23 | Accept the Annual Report |
| Article 3-24 | Lease/Purchase Agreement |
| Article 3-25 | Authorize Chapter 90 Funds |
| Article 3-26 | Re-authorize Revolving Fund Street & Traffic Signage |
| Article 3-27 | Establish GIS Program Revolving Fund |
| Article 3-28 | Establish Council On Aging Revolving Fund |
| Article 3-29 | Re-authorize Recreation & Parks and Summer Program Revolving Fund |

Motion: Finance Committee Chairman, Ron Hall motioned to Adopt the Consent Calendar.

The Moderator informed the Assembly that he will call out the Consent Calendar individual article number. If a voter objects to any particular article he/she should call out Debate when the article number is called and he will remove that article from the Consent Calendar to its original position in the Warrant to be acted upon and voted in the usual manner. After calling of the individual articles in the Consent Calendar, the Moderator shall ask the voters to pass all the remaining items not debated as a unit.

There were no items called for Debate.

Voted: All the Consent Calendar Articles 3-23, 3-24, 3-25, 3-26, 3-27, 3-28 and 3-29 were Adopted. 8:15 PM 5/5/08

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## ARTICLE 3-23

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

**Executive Summary:** The purpose of the article is to accept the report of various Town officers; which were printed in the 2007 Town Report.

3.08.130 Annual Town Reports (Adopted October 2, 2007, Article 14)
The Annual Town Report shall be placed on the Town's website at least ten (10) days before the Annual Town Meeting and from

the Town of Tewksbury's website three copies shall be printed and be available to the public in the Town Clerk's Office, Library, and Board of Selectmen's Office.

Motion: Finance Committee motioned to Adopt Article 3-23

Voted: Article 3-23 was Adopted 8:15 PM 5/5/08

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## ARTICLE 3-24

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: Finance Committee motioned to Adopt Article 3-24

Voted: Article 3-24 was Adopted 8:15 PM 5/5/08

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## ARTICLE 3-25

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

Motion: Finance Committee motioned to Adopt Article 3-25

Voted: Article 3-25 was Adopted 8:15 PM 5/5/08

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## ARTICLE 3-26

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000.00; or take any other action relative thereto.

Town Manager

**Executive Summary:** This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

Motion: Finance Committee motioned to Adopt Article 3-26

Voted: Article 3-26 was Adopted 8:15 PM 5/5/08

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## ARTICLE 3-27

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2008, to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits,

applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $25,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-27

Voted: Article 3-27 was Adopted 8:15 PM 5/5/08

**Executive Summary:** This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury.

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## ARTICLE 3-28

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2008, to account for revenues and expenditures relating to activities run by the Town of Tewksbury Council On Aging. The fund shall be credited with all amounts received as fees to participate in certain activities and trips run by the Council on Aging. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-28

Voted: Article 3-28 was Adopted 8:15 PM 5/5/08

**Executive Summary:** This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging.

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## ARTICLE 3-29

To see if the Town will vote to reauthorize under the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures of the Town of Tewksbury Parks and Recreation Department relating to the summer program and other recreation and parks related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager. The total amount which may be expended from the fund in any given fiscal year shall be limited to $500,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt Article 3-29

Voted: Article 3-29 was Adopted 8:15 PM 5/5/08

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation and parks related programs in the Town of Tewksbury for FY09.

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## ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2008 or take any related action.

# TOWN OF TEWKSBURY
## FY09 GENERAL FUND BUDGET

| General Fund Budget Classification | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **General Government** | | | | | | |
| **Moderator** | | | | | | |
| Salaries | 500 | 500 | 500 | 500 | 450 | 450 |
| Operating | - | 75 | 75 | 75 | 75 | 75 |
| Total | 500 | 575 | 575 | 575 | 525 | 525 |
| **Selectmen** | | | | | | |
| Salaries | 20,060 | 28,500 | 29,000 | 29,000 | 26,400 | 26,400 |
| Operating | 182,482 | 126,710 | 135,120 | 112,420 | 101,720 | 101,720 |
| Sewer Enterprise Fund Allocation | (2,436) | (2,494) | (2,462) | (2,462) | (2,462) | (2,462) |
| Water Enterprise Fund Allocation | (2,436) | (2,494) | (2,462) | (2,462) | (2,462) | (2,462) |
| Total | 197,670 | 150,222 | 159,196 | 136,496 | 123,196 | 123,196 |
| **Town Manager** | | | | | | |
| Salaries | 306,768 | 330,544 | 352,359 | 344,359 | 344,359 | 344,359 |
| Operating | 6,560 | 4,824 | 6,368 | 4,868 | 4,868 | 4,868 |
| Sewer Enterprise Fund Allocation | (15,492) | (16,175) | (17,936) | (17,936) | (17,936) | (17,936) |
| Water Enterprise Fund Allocation | (15,492) | (16,175) | (17,936) | (17,936) | (17,936) | (17,936) |
| Total | 282,344 | 303,018 | 322,855 | 313,355 | 313,355 | 313,355 |
| **Finance Committee** | | | | | | |
| Salaries | 1,959 | 2,326 | 2,515 | 2,515 | 2,515 | 2,515 |
| Operating | 1,024 | 999 | 810 | 810 | 810 | 810 |
| Total | 2,983 | 3,325 | 3,325 | 3,325 | 3,325 | 3,325 |
| **Town Counsel** | | | | | | |
| Operating | 182,510 | 169,950 | 193,743 | 193,743 | 183,743 | 183,743 |
| Sewer Enterprise Fund Allocation | (4,125) | (4,249) | (4,844) | (4,844) | (4,844) | (4,844) |
| Water Enterprise Fund Allocation | (4,125) | (4,249) | (4,844) | (4,844) | (4,844) | (4,844) |
| Total | 174,260 | 161,452 | 184,055 | 184,055 | 174,055 | 174,055 |
| **Personnel Relations Review Board** | | | | | | |
| Salaries (Escrow for Wage Increase) | - | 46,710 | 80,000 | 80,000 | 60,000 | |
| Operating | - | 200 | - | - | - | - |
| Total | - | 46,910 | 80,000 | 80,000 | 60,000 | 60,000 |
| **Administrative Services** | | | | | | |
| Salaries | 93,995 | 97,688 | 103,522 | 103,522 | 103,522 | 103,522 |
| Operating | 18,633 | 18,500 | 18,500 | 18,500 | 18,500 | 18,500 |
| Health Trust Allocation | - | (27,610) | - | (30,391) | (30,391) | (30,391) |
| Sewer Enterprise Fund Allocation | (1,705) | (1,701) | (1,831) | (1,831) | (1,831) | (1,831) |
| Water Enterprise Fund Allocation | (1,705) | (1,701) | (1,831) | (1,831) | (1,831) | (1,831) |
| Total | 109,218 | 85,176 | 118,360 | 87,969 | 87,969 | 87,969 |
| **Town Clerk** | | | | | | |
| Salaries | 203,780 | 228,850 | 227,928 | 187,144 | 187,144 | 187,144 |
| Operating | 10,863 | 13,090 | 15,269 | 13,274 | 13,274 | 13,274 |
| Sewer Enterprise Fund Allocation | (3,439) | (3,472) | (3,648) | (3,648) | (3,648) | (3,648) |
| Water Enterprise Fund Allocation | (3,439) | (3,472) | (3,648) | (3,648) | (3,648) | (3,648) |
| Total | 207,765 | 234,996 | 235,901 | 193,122 | 193,122 | 193,122 |
| **Election** | | | | | | |
| Salaries | 30,810 | 47,174 | 33,500 | 33,500 | 33,500 | 33,500 |
| Operating | 7,258 | 12,639 | 11,250 | 11,250 | 11,250 | 11,250 |
| Total | 38,068 | 59,813 | 44,750 | 44,750 | 44,750 | 44,750 |

| | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **Board of Registrars** | | | | | | |
| Salaries | 2,850 | 2,850 | 2,850 | 2,850 | 2,850 | 2,850 |
| Operating | 1,600 | 1,440 | 1,440 | 1,440 | 1,440 | 1,440 |
| Total | 4,450 | 4,290 | 4,290 | 4,290 | 4,290 | 4,290 |
| **Unclassified-Group Insurance Allocation** | 194,134 | 186,052 | 161,684 | 161,684 | 161,684 | |
| Retirement | 118,107 | 127,027 | 150,224 | 153,209 | 153,209 | 153,209 |
| Medicare | 8,604 | 8,366 | 8,800 | 8,910 | 8,910 | 8,910 |
| Total | 320,845 | 321,445 | 320,707 | 323,802 | 323,802 | 323,802 |
| **Total General Government** | **1,338,103** | **1,371,222** | **1,474,014** | **1,371,739** | **1,328,389** | **1,328,389** |
| **Finance Department** | | | | | | |
| **Accounting** | | | | | | |
| Salaries | 191,939 | 204,245 | 214,832 | 214,832 | 214,832 | 214,832 |
| Operating | 8,173 | 8,137 | 11,522 | 6,522 | 6,522 | 6,522 |
| Sewer Enterprise Fund Allocation | (5,007) | (5,076) | (5,659) | (5,659) | (5,659) | (5,659) |
| Water Enterprise Fund Allocation | (5,007) | (5,076) | (5,659) | (5,659) | (5,659) | (5,659) |
| Total | 190,098 | 202,230 | 215,036 | 210,036 | 210,036 | 210,036 |
| **Computer Services** | | | | | | |
| Salaries | 151,161 | 157,466 | 160,911 | 160,911 | 155,661 | 155,661 |
| Operating | 113,067 | 116,549 | 134,919 | 126,199 | 122,592 | 122,592 |
| Outlay | 15,155 | 9,400 | 23,000 | - | - | - |
| Sewer Enterprise Fund Allocation | (4,662) | (3,992) | (2,687) | (2,687) | (2,687) | (2,687) |
| Water Enterprise Fund Allocation | (5,777) | (4,707) | (2,687) | (2,687) | (2,687) | (2,687) |
| Total | 268,944 | 274,716 | 313,456 | 281,736 | 272,879 | 272,879 |
| **Assessor** | | | | | | |
| Salaries | 227,160 | 236,591 | 251,863 | 242,461 | 242,461 | 242,461 |
| Operating | 23,588 | 25,200 | 24,750 | 24,750 | 24,750 | 24,750 |
| Sewer Enterprise Fund Allocation | (11,927) | (12,300) | (12,964) | (12,964) | (12,964) | (12,964) |
| Water Enterprise Fund Allocation | (11,927) | (12,300) | (12,964) | (12,964) | (12,964) | (12,964) |
| Total | 226,894 | 237,191 | 250,685 | 241,283 | 241,283 | 241,283 |
| **Treasurer/Collector** | | | | | | |
| Salaries | 354,629 | 388,818 | 400,351 | 383,434 | 375,920 | 375,920 |
| Operating | 176,847 | 185,673 | 261,771 | 176,171 | 176,171 | 176,171 |
| Outlay | - | - | - | - | - | - |
| Sewer Enterprise Fund Allocation | (58,195) | (61,186) | (69,299) | (69,299) | (69,299) | (69,299) |
| Water Enterprise Fund Allocation | (73,753) | (76,677) | (86,039) | (86,039) | (86,039) | (86,039) |
| Total | 399,528 | 436,628 | 506,784 | 404,267 | 396,753 | 396,753 |
| **Unclassified-Group Insurance Allocation** | 213,514 | 183,160 | 240,660 | 240,660 | 240,660 | |
| Retirement | 155,453 | 157,299 | 202,871 | 213,760 | 213,760 | 213,760 |
| Medicare | 12,093 | 11,009 | 12,508 | 13,071 | 13,071 | 13,071 |
| Total | 381,060 | 351,468 | 456,040 | 467,491 | 467,491 | 467,491 |
| **Total Finance Department** | **1,466,524** | **1,502,233** | **1,742,001** | **1,604,813** | **1,588,442** | **1,588,442** |
| **Community Services** | | | | | | |
| **Cable Television** | | | | | | |
| Salaries | 1,481 | 2,376 | 2,160 | 2,160 | 2,160 | 2,160 |
| Operating | 1,775 | 10,335 | 11,147 | 11,147 | 11,147 | 11,147 |
| Total | 3,256 | 12,711 | 13,307 | 13,307 | 13,307 | 13,307 |
| **Veteran's Services** | | | | | | |
| Salaries | 39,879 | 42,780 | 45,919 | 45,919 | 45,919 | 45,919 |
| Operating | 76,687 | 103,350 | 121,400 | 121,400 | 121,400 | 121,400 |
| Total | 116,566 | 146,130 | 167,319 | 167,319 | 167,319 | 167,319 |

| | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **Exceptional Children** | | | | | | |
| Salaries | 22,165 | 15,237 | 15,237 | 15,237 | - | - |
| Operating | 16,956 | 4,883 | 4,883 | 4,883 | - | - |
| Total | 39,121 | 20,120 | 20,120 | 20,120 | - | - |
| **Patriotic Committee** | | | | | | |
| Operating | 10,920 | 1,500 | 16,240 | 1,500 | 1,500 | 1,500 |
| **Historical Commission** | | | | | | |
| Operating | - | 100 | - | - | - | - |
| **Parks and Recreation** | | | | | | |
| Salaries | 268,280 | 225,947 | 223,142 | 157,523 | 141,007 | 141,007 |
| Operating | 129,488 | 92,447 | 110,222 | 16,310 | 85,238 | 85,238 |
| Outlay | 42,276 | 54,081 | 53,664 | - | 50,952 | 50,952 |
| Total | 440,044 | 372,475 | 387,028 | 173,833 | 277,197 | 277,197 |
| **Unclassified-Group Insurance Allocation** | 49,121 | 44,828 | 63,231 | 63,231 | 63,231 | |
| Retirement | 45,994 | 63,838 | 56,803 | 45,255 | 45,255 | 45,255 |
| Medicare | 3,578 | 4,468 | 3,502 | 2,767 | 2,767 | 2,767 |
| Total | 98,693 | 113,134 | 123,536 | 111,253 | 111,253 | 111,253 |
| **Total Community Services** | **708,600** | **666,170** | **727,550** | **487,332** | **570,576** | **570,576** |
| **Council on Aging** | | | | | | |
| Salaries | 167,968 | 126,347 | 128,308 | 128,308 | 128,108 | 128,108 |
| Operating | 48,618 | 92,071 | 97,871 | 82,364 | 75,364 | 75,364 |
| Outlay | - | - | - | - | - | - |
| Total | 216,586 | 218,418 | 226,179 | 210,672 | 203,472 | 203,472 |
| **Unclassified-Group Insurance Allocation** | 40,626 | 37,063 | 32,013 | 32,013 | 32,013 | |
| Retirement | 29,011 | 32,475 | 26,455 | 27,875 | 27,875 | 27,875 |
| Medicare | 2,257 | 2,273 | 1,631 | 1,704 | 1,704 | 1,704 |
| Total | 71,894 | 71,811 | 60,099 | 61,592 | 61,592 | 61,592 |
| **Total Council on Aging** | 288,480 | 290,229 | 286,278 | 272,264 | 265,064 | 265,064 |
| **Facilities** | | | | | | |
| **Town Hall** | | | | | | |
| Salaries | 14,193 | 20,168 | 21,374 | 10,687 | 21,374 | 21,374 |
| Operating | 63,525 | 56,812 | 62,270 | 25,554 | 62,270 | 62,270 |
| Capital Outlay | - | - | 20,000 | - | - | - |
| Sewer Enterprise Fund Allocation | (2,106) | (2,020) | (2,091) | (2,091) | (2,091) | (2,091) |
| Water Enterprise Fund Allocation | (2,106) | (2,020) | (2,091) | (2,091) | (2,091) | (2,091) |
| Total | 73,506 | 72,940 | 99,462 | 32,059 | 79,462 | 79,462 |
| **Auxiliary Buildings** | | | | | | |
| Operating | 35,958 | 38,895 | 42,685 | 42,685 | 42,685 | 42,685 |
| Sewer Enterprise Fund Allocation | (904) | (979) | (1,067) | (1,067) | (1,067) | (1,067) |
| Water Enterprise Fund Allocation | (904) | (979) | (1,067) | (1,067) | (1,067) | (1,067) |
| Total | 34,150 | 36,937 | 40,551 | 40,551 | 40,551 | 40,551 |
| **Cemeteries** | | | | | | |
| Operating | 3,000 | 2,500 | 3,000 | 3,000 | 3,000 | 3,000 |
| **Total Facilities** | **110,656** | **112,377** | **143,013** | **75,610** | **123,013** | **123,013** |

| | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **Library** | | | | | | |
| **Library** | | | | | | |
| Salaries | 745,711 | 763,146 | 752,369 | 704,075 | 704,075 | 704,075 |
| Operating | 361,329 | 344,152 | 372,123 | 305,623 | 286,573 | 286,573 |
| Capital Outlay | - | - | 10,000 | - | - | - |
| Total | 1,107,040 | 1,107,298 | 1,134,492 | 1,009,698 | 990,648 | 990,648 |
| **Unclassified-Group Insurance Allocation** | 239,509 | 230,144 | 228,152 | 228,152 | 228,152 | |
| Retirement | 130,151 | 144,055 | 146,334 | 154,188 | 154,188 | 154,188 |
| Medicare | 10,125 | 10,083 | 9,022 | 9,428 | 9,428 | 9,428 |
| Total | 379,785 | 384,282 | 383,509 | 391,769 | 391,769 | 391,769 |
| **Total Library** | **1,486,825** | **1,491,580** | **1,518,001** | **1,401,467** | **1,382,417** | **1,382,417** |
| **Planning and Development** | | | | | | |
| **Planning (Community Development)** | | | | | | |
| Salaries | 319,560 | 323,840 | 347,934 | 341,658 | 341,198 | 341,198 |
| Operating | 31,870 | 35,925 | 26,080 | 26,080 | 26,080 | 26,080 |
| Capital Outlay | - | - | - | - | - | - |
| Wetlands Protection Offset | - | (16,345) | - | (16,345) | (16,345) | (16,345) |
| Sewer Enterprise Fund Allocation | (69,164) | (70,657) | (66,142) | (66,142) | (66,142) | (66,142) |
| Water Enterprise Fund Allocation | (19,834) | (20,295) | (19,185) | (19,185) | (19,185) | (19,185) |
| Total | 262,432 | 252,468 | 288,687 | 266,066 | 265,606 | 265,606 |
| **Building** | | | | | | |
| Salaries | 272,614 | 288,494 | 318,172 | 267,271 | 267,271 | 267,271 |
| Operating | 5,227 | 5,450 | 5,450 | 5,450 | 5,450 | 5,450 |
| Capital Outlay | - | - | - | - | - | - |
| Sewer Enterprise Fund Allocation | (46,433) | (41,870) | (44,689) | (44,689) | (44,689) | (44,689) |
| Water Enterprise Fund Allocation | (23,783) | (30,820) | (33,597) | (33,597) | (33,597) | (33,597) |
| Total | 207,625 | 221,254 | 245,336 | 194,435 | 194,435 | 194,435 |
| **Board of Health** | | | | | | |
| Salaries | 265,325 | 280,965 | 288,252 | 287,052 | 286,867 | 286,867 |
| Operating | 27,955 | 19,517 | 30,157 | 21,157 | 21,157 | 21,157 |
| Capital Outlay | - | - | 30,000 | 900 | - | - |
| Sewer Enterprise Fund Allocation | (7,745) | (7,793) | (7,876) | (7,876) | (7,876) | (7,876) |
| Water Enterprise Fund Allocation | (7,745) | (7,793) | (7,876) | (7,876) | (7,876) | (7,876) |
| Total | 277,790 | 284,896 | 332,657 | 293,357 | 292,272 | 292,272 |
| **Unclassified-Group Insurance Allocation** | 194,931 | 197,958 | 162,808 | 162,808 | 162,808 | |
| Retirement | 132,513 | 148,858 | 169,534 | 167,778 | 167,778 | 167,778 |
| Medicare | 10,309 | 10,419 | 10,453 | 10,259 | 10,259 | 10,259 |
| Total | 337,753 | 357,235 | 342,795 | 340,845 | 340,845 | 340,845 |
| **Total Planning and Development** | **1,085,600** | **1,115,853** | **1,209,475** | **1,094,703** | **1,093,158** | **1,093,158** |
| **Public Safety** | | | | | | |
| **Police** | | | | | | |
| Salaries | 4,980,741 | 5,080,688 | 5,362,507 | 5,000,471 | 5,018,461 | 5,018,461 |
| Operating | 449,471 | 538,180 | 575,285 | 545,635 | 538,535 | 538,535 |
| Outlay | 142,400 | 135,900 | 138,618 | 69,168 | 69,168 | 69,168 |
| Total | 5,572,612 | 5,754,768 | 6,076,410 | 5,615,274 | 5,626,164 | 5,626,164 |
| **Auxiliary Police** | | | | | | |
| Operating | 1,788 | 1,800 | 1,800 | 1,800 | - | - |

| | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **Fire** | | | | | | |
| Salaries | 3,899,736 | 4,010,918 | 4,209,840 | 3,782,282 | 3,982,282 | 3,982,282 |
| Operating | 285,845 | 285,036 | 286,880 | 286,880 | 285,880 | 285,880 |
| Outlay | 200,788 | 129,677 | 143,154 | 143,154 | 143,154 | 143,154 |
| Water Enterprise Fund Allocation | - | - | - | - | (70,000) | (70,000) |
| Total | 4,386,369 | 4,425,631 | 4,639,874 | 4,212,316 | 4,341,316 | 4,341,316 |
| **Emergency Management** | | | | | | |
| Salaries | 4,505 | 4,592 | 4,747 | 4,747 | 4,747 | 4,747 |
| Operating | 12,949 | 14,400 | 36,900 | 22,200 | 22,200 | 22,200 |
| Capital Outlay | 1,449 | 18,479 | 15,840 | 15,840 | 15,840 | 15,840 |
| Total | 18,903 | 37,471 | 57,487 | 42,787 | 42,787 | 42,787 |
| **Parking Clerk** | | | | | | |
| Salaries | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| Operating | 526 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| Total | 4,526 | 5,800 | 5,800 | 5,800 | 5,800 | 5,800 |
| **Unclassified-Group Insurance Allocation** | 2,285,789 | 2,064,941 | 2,190,141 | 2,190,141 | 2,190,141 | |
| Retirement | 1,312,016 | 1,556,326 | 1,727,817 | 1,748,248 | 1,748,248 | 1,748,248 |
| Medicare | 102,065 | 108,928 | 106,531 | 106,901 | 106,901 | 106,901 |
| Total | 3,699,870 | 3,730,195 | 4,024,488 | 4,045,290 | 4,045,290 | 4,045,290 |
| **Total Public Safety** | **13,684,068** | **13,955,665** | **14,805,859** | **13,923,267** | **14,061,357** | **14,061,357** |
| **School Department** | | | | | | |
| Salaries | 23,376,804 | 24,109,967 | 26,496,581 | 23,720,252 | 23,895,055 | 23,895,055 |
| Less: Salary Offsets | - | (163,500) | (453,500) | (453,500) | (453,500) | (453,500) |
| Total Salaries | 23,376,804 | 23,946,467 | 26,043,081 | 23,266,752 | 23,441,555 | 23,441,555 |
| Operating | 7,683,042 | 9,772,634 | 10,881,238 | 9,881,238 | 9,881,238 | 9,881,238 |
| Less: Operating Offsets | - | (1,013,351) | (1,063,852) | (1,063,852) | (1,063,852) | (1,063,852) |
| Total Operating | 7,683,042 | 8,759,283 | 9,817,386 | 8,817,386 | 8,817,386 | 8,817,386 |
| Outlay | - | - | 117,000 | - | - | - |
| Unclassified | | | | | | |
| Retirement | 1,854,480 | 2,139,067 | 2,304,369 | 2,304,369 | 2,304,369 | 2,304,369 |
| Group Insurance | 5,394,236 | 6,625,986 | 7,084,627 | 7,084,627 | 7,084,627 | 7,084,627 |
| Debt Service | 2,147,459 | 2,160,853 | 1,951,022 | 1,951,022 | 1,951,022 | 1,951,022 |
| Other | 453,011 | 498,282 | 503,009 | 503,009 | 503,009 | 503,009 |
| Sub-Total | 40,909,032 | 44,129,938 | 47,820,494 | 43,927,165 | 44,101,968 | 44,101,968 |
| **Regional Vocational School** | 3,726,531 | 4,108,278 | 4,658,278 | 4,619,428 | 4,619,428 | 4,619,428 |
| **Total School Department** | **44,635,563** | **48,238,216** | **52,478,772** | **48,546,593** | **48,721,396** | **48,721,396** |
| **Public Works** | | | | | | |
| **Department of Public Works** | | | | | | |
| Salaries | 1,280,477 | 1,188,427 | 1,371,317 | 1,164,407 | 1,164,407 | 1,164,407 |
| Operating | 527,840 | 562,350 | 609,550 | 537,550 | 537,550 | 537,550 |
| Outlay | 247,369 | 275,321 | 276,900 | 276,900 | 270,750 | 270,750 |
| Sewer Enterprise Fund Allocation | (158,635) | (191,442) | (206,236) | (189,358) | (189,358) | (189,358) |
| Water Enterprise Fund Allocation | (210,569) | (243,375) | (268,428) | (251,550) | (251,550) | (251,550) |
| Total | 1,686,482 | 1,591,281 | 1,783,103 | 1,537,949 | 1,531,799 | 1,531,799 |
| **Snow and Ice** | | | | | | |
| Salaries | 96,772 | 75,500 | 75,500 | 75,500 | 75,500 | 75,500 |
| Operating | 310,783 | 126,000 | 126,000 | 126,000 | 126,000 | 126,000 |
| Total | 407,555 | 201,500 | 201,500 | 201,500 | 201,500 | 201,500 |
| **Street Lighting** | | | | | | |
| Operating | 147,224 | 157,550 | 181,780 | 181,780 | 181,780 | 181,780 |

| | FY07 Actual | FY08 Adopted | 1/11/08 FY09 Dept Requests | 3/7/08 FY09 Mgr Recommend | 6/18/08 FY09 FinCom /Mgr Recmd | **VOTED 6/25/08 FY09 Budget** |
|---|---|---|---|---|---|---|
| **Unclassified-Group Insurance Allocation** | 598,035 | 565,725 | 305,183 | 305,183 | 305,183 | |
| Retirement | 161,710 | 196,719 | 278,686 | 248,412 | 248,412 | 248,412 |
| Medicare | 12,580 | 13,769 | 17,183 | 15,190 | 15,190 | 15,190 |
| Total | 772,325 | 776,213 | 601,052 | 568,785 | 568,785 | 568,785 |
| **Total Public Works** | **3,013,586** | **2,726,544** | **2,767,435** | **2,490,014** | **2,483,864** | **2,483,864** |
| **Solid Waste Disposal** | | | | | | |
| Operating | 2,217,045 | 2,384,551 | 2,735,866 | 2,479,998 | 2,479,998 | 2,479,998 |
| Total Solid Waste | 2,217,045 | 2,384,551 | 2,735,866 | 2,479,998 | 2,479,998 | 2,479,998 |
| **Unclassified** | | | | | | |
| Reserve Fund | - | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Maturing Debt | 820,070 | 903,070 | 897,070 | 897,070 | 897,070 | 897,070 |
| Interest-Maturing Debt | 384,512 | 427,978 | 389,503 | 389,503 | 389,503 | 389,503 |
| Interest-Temporary Loans | 74,044 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Retirement | 2,434,652 | 2,772,795 | 3,122,507 | 3,122,507 | 3,122,507 | 3,122,507 |
| Occupational Injury Reserve | 100,316 | 71,500 | 80,795 | 80,795 | 80,795 | 80,795 |
| Unemployment Compensation | 7,426 | 55,591 | 16,454 | 44,510 | 44,510 | 44,510 |
| Group Insurance | 3,815,659 | 3,886,784 | 3,837,020 | 3,837,020 | 3,817,146 | 3,817,146 |
| Medicare Tax | 183,786 | 182,809 | 190,000 | 188,601 | 188,601 | 188,601 |
| Fire/Liability Insurance | 366,544 | 379,320 | 390,700 | 390,700 | 390,700 | 390,700 |
| Court Judgments | - | - | - | - | - | - |
| Town Health Insurance Allocation | (3,815,659) | (3,509,871) | (3,383,872) | (3,383,872) | (3,383,872) | (3,383,872) |
| Town Retirement Allocation | (2,084,955) | (2,426,597) | (2,758,724) | (2,758,724) | (2,758,724) | (2,758,724) |
| Town Medicare Allocation | (161,611) | (169,315) | (169,630) | (168,231) | (168,231) | (168,231) |
| Sewer Enterprise Fund Allocation | (285,007) | (272,607) | (284,097) | (284,097) | (284,097) | (284,097) |
| Water Enterprise Fund Allocation | (516,453) | (503,800) | (553,204) | (553,204) | (553,204) | (553,204) |
| **Total Unclassified** | 1,323,324 | 1,907,657 | 1,884,522 | 1,912,578 | 1,892,704 | 1,892,704 |
| **Total Budget Before Transfers** | **71,358,374** | **75,762,297** | **81,772,786** | **75,660,378** | **75,990,378** | **75,990,378** |
| **Transfers** | | | | | | |
| To Special Revenue | 29,038 | 73,168 | - | - | - | - |
| To Trust Funds | 35,000 | 252,720 | 80,000 | - | - | - |
| To Sewer Enterprise | 344,769 | 399,031 | - | - | - | - |
| **Total Transfers** | 408,807 | 724,919 | 80,000 | - | - | - |
| **ATM Total General Fund Budget** | **71,767,181** | **76,487,216** | **81,852,786** | **75,660,378** | **75,990,378** | **75,990,378** |

Motion: The Finance Committee recommended Tabling Article 4 until June, 10, 2008, and this motion was Adopted 8:15 PM 5/5/08

Todd Johnson, Chairman of the Board of Selectmen informed the assembly to work off the Town Manager's recommendations, instead of the Finance Committee's due to major differences between the two recommendations.

Voted: The Moderator then took a floor vote from the assembly to work off the Town Manager's recommendations. This vote was approved by the assembly. 8:05 PM 6/10/08

Motion: Town Manager David Cressman motioned to take Article 4 off the Table and use the Town Manager's recommendations.

Voted: Motion to take Article 4 off the Table was defeated 8:22 PM 6/10/08

Motion: Finance Committee Chairman, Ron Hall motioned to remove Article 4 off the Table, and this motion was Adopted. 8:07 PM 6/25/08

Todd Johnson, Chairman of the Board of Selectmen, informed the assembly that the Town Manager and Finance Committee Budget Recommendations are now in agreement.

Motion: Finance Committee motioned to adopt Article 4 per the Finance Committee/Town Manager recommendations.

Voted: All those not marked for debate were Adopted per the Finance Committee/Town Manager recommendations. 8:25 PM 6/25/08

Motion: Keith Rauseo motioned to Amend "Town Manager Salaries" to $280,453 & "Town Manager Total" to $249,449.

Many motions were made to Move the Question, and these motions were Adopted 9:25 PM 6/25/08

Voted: Mr. Rauseo's amendment to reduce the Town Manger's Salaries budget failed
No 456 / Yes 366 9:38 PM 6/25/08

Voted: Finance Committee/Town Manager's recommendations were Adopted 9:40 PM 6/25/08

Motion: Joe Gill motioned to vote on all remaining debated department budgets.

Chief Assessor, Jay Kelley informed the assembly that this could not be done. (Each voter that motioned to debate has the right to voice their opinion).

Motion: Finance Committee motioned to adopt the Administrative Services budget per the Finance Committee/Town Manager recommendations

Keith Rauseo addressed the assembly that he would not bring anymore amendments forward.

Voted: Administrative Services budget was Adopted per Finance Committee/Town Manager recommendations. 9:49 PM 6/25/08

Motions Finance Committee motioned to adopt the Finance Committee/Town Manager recommendations for the following departments that were debated, and these motions were all Adopted individually.

| | |
|---|---|
| Town Clerk | 9:49 PM 6/25/08 |
| Finance Department | 9:52 PM 6/25/08 |
| Community Services | 9:53 PM 6/25/08 |
| Council on Aging | 9:54 PM 6/25/08 |
| Facilities | 9:54 PM 6/25/08 |
| Library | 9:55 PM 6/25/08 |
| Planning & Development | 9:55 PM 6/25/08 |
| Public Safety | 9:56 PM 6/25/08 |
| School | 10:01 PM 6/25/08 |
| Public Works | 10:02 PM 6/25/08 |
| Solid Waste | 10:03 PM 6/25/08 |
| Unclassified | 10:03 PM 6/25/08 |

Voted: Article 4 was Adopted per the Finance Committee/Town Manager recommendations for a Total FY09 Total Budget in the amount of $75,990,378. 10:04 PM 6/25/08

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Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on Monday, May 5, 2008.

**APPROPRIATION CERTIFICATE –ANNUAL TOWN MEETING**
**MAY 5 & 7, and JUNE 10 & 25, 2008**

| ARTICLE | RAISE & APPROP | TRANS-FER | WATER ENTER. FUND | SEWER ENTER. FUND | CPA APPROP. | CPA RESER | BORROW |
|---|---|---|---|---|---|---|---|
| 4. General Fund Budget | 75,990,378 | | | | | | |
| 5. Sewer Enterprise Fund (Established July 1, 2003) | | | | | | | |
| Department Receipts | | | | 6,223,187 | | | |
| Transfer from General Fund | | | | 329,541 | | | |
| Free Cash | | | | 950,000 | | | |
| 6. Water Enterprise Fund (Established July 1, 2003) | | | | | | | |
| Department Receipts | | | 5,384,337 | | | | |
| 7. Reduce the Current Tax Levy | | 1,600,000 From E&D | | | | | |
| 8. Fund Sewer Enterprise Fund Appropriation FY09 | | | | 950,000 Certified Sewer Enterprise Fund – Free Cash | | | |
| 11. Purchase & Install New Fire Hydrants | | | | | | | 40,000 |
| 12. Purchase & Install New Water Meters | | | | | | | 700,000 |
| 16. Community Preservation | | | | | 46,240 Admin. Costs | 677,440 FY09 Res. | |
| 19. Repairing Town Hall Front Steps | | | | | 22,000 | | |
| 20. Replace Town Hall Boiler System | | | | | 25,000 | | |
| Total Raise & Appropriate | 75,990,378 | | | | | | |
| Total Transfers From E & D | | 1,600,000 | | | | | |
| Sewer Fund – Department Receipts | | | | 6,223,187 | | | |
| Sewer Fund – Transfer From General Fund | | | | 329,541 | | | |
| Sewer Fund – Transfer From Free Cash | | | | 950,000 | | | |
| Sewer Fund – Transfer From Certified Sewer Enterprise Fund Free Cash | | | | 950,000 | | | |
| Total Sewer Fund | | | | 8,452,728 | | | |
| Water Fund – Department Receipts | | | 5,384,337 | | | | |
| CPA Fund – Appropriation | | | | | 93,240 | | |
| CPA Fund – Reserve | | | | | | 677,440 | |
| Total Borrow | | | | | | | 740,000 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

## 2008 ANNUAL TOWN MEETING

## MAY 5 & 7, and JUNE 10 & 25, 2008

### APPROPRIATION CERTIFICATE – FISCAL 2008

### RECAPITULATION

| | |
|---|---|
| TAX LEVY (Raise & Appropriate) | 75,990,378 |
| REDUCE TAX LEVY (Article 7, Transfer from E &D) | 1,600,000 |
| **NET TAX LEVY** | **74,390,378** |
| | |
| TRANSFER FROM E&D | 1,600,000 |
| TRANSFER FROM GENERAL FUND | 329,541 |
| TRANSFER FROM FREE CASH | 950,000 |
| TRANSFER FROM FREE CASH | 950,000 |
| **TOTAL TRANSFERS** | **3,829,541** |
| | |
| RAISE FROM SPECIFIC DEPARTMENT RECEIPTS: | |
| SEWER: | 6,223,187 |
| WATER: | 5,384,337 |
| **TOTAL** | **11,607,524** |
| | |
| **TOTAL APPROPRIATION** | **89,827,443** |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

## ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

### TOWN OF TEWKSBURY
### SEWER ENTERPRISE FUND
### FISCAL YEAR 2009 PROPOSED BUDGET

**Budget Presentation:**

| | |
|---|---|
| **REVENUES** | |
| User Fees | 4,035,492 |
| Sewer Liens | 125,000 |
| Sewer Connection Liens | 300,000 |
| Connection Fees | 1,437,695 |
| Application Fees | 15,000 |
| Interest/Demands | 10,000 |
| Investment Income | 300,000 |
| Use of PY Surplus | 950,000 |
| Transfer from GF | 329,541 |
| Total | 7,502,728 |
| | |
| **EXPENSES** | |
| Direct | |
| Salaries | 228,089 |
| Operating Expenses | 334,440 |
| Lowell Sewer | 600,000 |
| Reserve Fund | 50,000 |
| Capital Outlay | 72,500 |
| Debt | |
| Principal - Maturing Debt | 2,251,479 |
| Interest - Maturing Debt | 2,856,546 |
| Interest - Temporary | 393,024 |
| Total | 6,786,078 |
| | |
| Indirect | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 69,299 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 66,142 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 44,689 |
| Dept of Public Works | 189,358 |
| Health Dept | 7,876 |
| Group Insurance | 153,925 |
| Retirement | 122,937 |
| Medicare | 7,235 |
| Total Indirect Expenses | 716,651 |
| | |
| Total Expenses | 7,502,728 |
| | |
| Surplus/Deficit | (0) |

**Budget Recommendation:**

Recommend that the following sums be appropriated to operate the sewer enterprise fund

| | |
|---|---|
| Salaries | 228,089 |
| Expenses | 334,440 |
| Capital Outlay | 72,500 |
| Lowell Sewer | 600,000 |
| Reserve Fund | 50,000 |
| Debt | 5,501,049 |
| Subtotal | 6,786,078 |
| | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 69,299 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 66,142 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 44,689 |
| Dept of Public Works | 189,358 |
| Health Dept | 7,876 |
| Group Insurance | 153,925 |
| Retirement | 122,937 |
| Medicare | 7,235 |
| Subtotal | 716,650 |
| | |
| Total | 7,502,728 |

$6,223,187 to come from sewer enterprise revenues, $329,541 to be transferred from the general fund to fund exempt sewer debt raised through taxes and $950,000 to come from Free Cash

**Budget Article:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action thereon.

Voted:

That the following sums be appropriated for the sewer enterprise fund.

| | |
|---|---|
| Direct Expenses | |
| Salaries | 228,089 |
| Expenses | 984,440 |
| Capital Outlay | 72,500 |
| Debt | 5,501,049 |
| Subtotal | 6,786,078 |
| Indirect Expenses | 716,651 |
| Total | $ 7,502,728 |
| | |
| And that $7,502,728 be raised as follows: | |
| Department receipts | $ 6,223,187 |
| Transfer from GF | $ 329,541 |
| Free Cash | $ 950,000 |

Motion: The Finance Committee recommended Tabling Article 5 until June, 10, 2008, and this motion was Adopted 8:16 PM 5/5/08

Motion: Finance Committee motioned to remove Article 5 off the Table, and this motion was Adopted. 10:11 PM 6/25/08

Voted: Article 5 was Adopted as written 10:11 PM 6/25/08

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for FY 2009

## ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

### TOWN OF TEWKSBURY
### WATER ENTERPRISE FUND
### FISCAL YEAR 2009 PROPOSED BUDGET

| **Budget Presentation:** | |
|---|---|
| **REVENUES** | |
| User Fees | 4,980,337 |
| Water Liens | 250,000 |
| Connection Fees | 15,000 |
| Meter Replacement Fee | - |
| Investment Income | 50,000 |
| Other Income | 19,000 |
| Total | 5,314,337 |
| | |
| **EXPENSES** | |
| Direct | |
| Salaries | 1,158,870 |
| Operating Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | |
| Principal - Maturing Debt | 1,321,081 |
| Interest - Maturing Debt | 523,209 |
| Interest - Temporary | 45,500 |
| Total | 4,307,696 |
| | |
| Indirect | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 86,039 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 19,185 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 33,597 |
| Dept of Public Works | 251,550 |
| Health Dept | 7,876 |
| Group Insurance | 299,223 |
| Retirement | 240,847 |
| Medicare | 13,135 |
| Total Indirect Expenses | 1,006,640 |
| Total Expenses | 5,314,337 |
| Surplus/Deficit | 0 |

| **Budget Recommendation:** | |
|---|---|
| Recommend that the following sums be appropriated to operate the water enterprise fund | |
| Salaries | 1,158,870 |
| Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | 1,889,790 |
| Subtotal | 4,307,696 |
| | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 86,039 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 19,185 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 33,597 |
| Dept of Public Works | 251,550 |
| Health Dept | 7,876 |
| Group Insurance | 299,223 |
| Retirement | 240,847 |
| Medicare | 13,135 |
| Subtotal | 1,006,640 |
| | |
| Total | $5,314,337 |
| | |
| $5,314,337 to come from water enterprise revenues. | |

| **Budget Article:** | |
|---|---|
| To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon. | |
| Voted: | |
| That the following sums be appropriated for the water enterprise fund. | |
| Direct Expenses | |
| Salaries | 1,158,870 |
| | |
| Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | 1,889,790 |
| Subtotal | 4,307,696 |
| Indirect Expenses | 1,006,640 |
| Total | $5,314,337 |
| | |
| And that $5,314,337 be raised as follows: | |
| | |
| Department receipts | $ 5,314,337 |

Motion: The Finance Committee recommended Tabling Article 6 until June, 10, 2008, and this motion was Adopted 8:16 PM 5/5/08

Motion: Finance Committee motioned to remove Article 6 off the Table, and this motion was Adopted. 10:12 PM 6/25/08

Motion: Finance Committee moved to Adopt 6

Town Manager motioned to amend Article 6, and adopt as amended

Voted: Town Manager's amendment was Adopted 10:15 PM 6/25/08

Article 6 was Adopted as amended 10:16 PM 6/25/08

## TOWN MANAGER'S AMENDMENT

## TOWN OF TEWKSBURY
## WATER ENTERPRISE FUND
## FISCAL YEAR 2009 PROPOSED BUDGET

**Budget Presentation:**

| | |
|---|---|
| **REVENUES** | |
| User Fees | 4,980,337 |
| Water Liens | 250,000 |
| Connection Fees | 15,000 |
| Meter Replacement Fee | - |
| Investment Income | 50,000 |
| Other Income | 89,000 |
| Total | 5,384,337 |
| | |
| **EXPENSES** | |
| Direct | |
| Salaries | 1,158,870 |
| Operating Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | |
| Principal - Maturing Debt | 1,321,081 |
| Interest - Maturing Debt | 523,209 |
| Interest - Temporary | 45,500 |
| Total | 4,307,696 |
| | |
| Indirect | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 86,039 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 19,185 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Fire Dept | 70,000 |
| Building Dept | 33,597 |
| Dept of Public Works | 251,550 |
| Health Dept | 7,876 |
| Group Insurance | 299,223 |
| Retirement | 240,847 |
| Medicare | 13,135 |
| Total Indirect Expenses | 1,076,640 |
| | |
| Total Expenses | 5,384,337 |
| | |
| Surplus/Deficit | 0 |

**Budget Recommendation:**

Recommend that the following sums be appropriated to operate the water enterprise fund

| | |
|---|---|
| Salaries | 1,158,870 |
| Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | 1,889,790 |
| Subtotal | 4,307,696 |
| | |
| Board of Selectmen | 2,462 |
| Town Manager | 17,936 |
| Accounting | 5,659 |
| Computer Services | 2,687 |
| Assessor | 12,964 |
| Treasurer/Collector | 86,039 |
| Town Counsel | 4,844 |
| Administrative Services | 1,830 |
| Town Clerk | 3,648 |
| Community Development | 19,185 |
| Town Hall | 2,091 |
| Auxiliary Buildings | 1,067 |
| Fire Dept | 70,000 |
| Building Dept | 33,597 |
| Dept of Public Works | 251,550 |
| Health Dept | 7,876 |
| Group Insurance | 299,223 |
| Retirement | 240,847 |
| Medicare | 13,135 |
| Subtotal | 1,076,640 |
| | |
| Total | $5,384,337 |

$5,384,337 to come from water enterprise revenues.

**Budget Article:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.

Voted:
That the following sums be appropriated for the water enterprise fund.

| | |
|---|---|
| Direct Expenses | |
| Salaries | 1,158,870 |
| | |
| Expenses | 1,169,380 |
| Capital Outlay | 64,656 |
| Reserve Fund | 25,000 |
| Debt | 1,889,790 |
| Subtotal | 4,307,696 |
| Indirect Expenses | 1,076,640 |
| Total | $5,384,337 |

And that $5,384,337 be raised as follows:

| | |
|---|---|
| Department receipts | $5,384,337 |

**Executive Summary:** The purpose of this article is to fund the Water Enterprise Fund for FY 2009

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## ARTICLE 7

To see if the Town will vote to transfer from the E & D account the total sum of $1,600,000 to be used by the Assessors to reduce the current tax levy, or take any other action relative thereto.

Town Manager

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2007, to balance the FY09 general fund budget.

Motion: The Finance Committee recommended Tabling Article 7 until June, 10, 2008, and this motion was Adopted 8:17 PM 5/5/08

Motion: Finance Committee motioned to remove Article 7 off the Table, and this motion was Adopted. 10:12 PM 6/25/08

Motion: Finance Committee motioned to Adopt 7

Voted: Article 7 was Adopted 10:17 PM 6/25/08

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## ARTICLE 8

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of $950,000 to be used to fund the sewer enterprise fund appropriations in FY09, or take any other action relative thereto.

Town Manager

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2007, to balance the FY09 sewer enterprise budget.

Motion: The Finance Committee recommended Tabling Article 8 until June, 10, 2008, and this motion was Adopted 8:17 PM 5/5/08

Motion: Finance Committee motioned to remove Article 8 off the Table, and this motion was Adopted. 10:12 PM 6/25/08

Motion: Finance Committee motioned to Adopt 8

Voted: Article 8 was Adopted 10:18 PM 6/25/08

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## ARTICLE 9

To see if the Town will vote to accept the provisions of Chapter 44 Section 53F ½ of the Massachusetts General Laws, establishing Solid Waste Collection and Disposal as an enterprise fund effective July 1, 2008, or take any related action.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
Town Manager, David Cressman motioned to withdraw Article 9 8:19 PM 5/5/08

**Executive Summary:** This article authorizes the establishment of an enterprise fund, beginning July 1, 2008, to account for the revenues and expenditures associated with the collection and disposal of residential and municipal trash in the Town of Tewksbury. These revenues and expenditures are segregated for accounting purposes and may only be used for purposes relating to the collection and disposal of residential and municipal trash.

---

## ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Collection and Disposal Enterprise Fund or take any other action relative thereto.

**Solid Waste Collection and Disposal Enterprise Fund**
**For the Period July 1, 2008 to June 30, 2009**

| | |
|---|---|
| Budget Presentation | |
| Revenues | |
| User Fees | $1,765,500 |
| Transfer from General Fund | $ 970,366 |
| Total Revenues | $2,735,866 |
| | |
| Expenses | |
| Solid Waste Collection And Disposal | $2,735,866 |
| | |
| Surplus/(Deficit) | - |

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement

Town Manager, David Cressman motioned to withdraw Article 10 8:19 PM 5/5/08

**Executive Summary:** The purpose of this article is to fund the Solid Waste Collection and Disposal Enterprise Fund for the period July 1, 2008 through June 30, 2009.

---

## ARTICLE 11

To see if the Town will vote to appropriate the sum of $120,000 to be expended by the Town Manager for the cost of purchasing and installing new fire hydrants in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $120,000 to pay the costs of purchasing and installing new fire hydrants for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee motioned to Adopt Article 11
Selectman, Jerry Selissen motioned to amend the Article to appropriate $40,000
Town Manager, David Cressman moved to amend the Article to appropriate $40,000

Voted: Motion to amendment Article 11 was Adopted 8:24 PM 5/5/08

Article 11 Adopted as Amended Yes 159 / No 1 (2/3=106) 8:24 PM 5/5/08

**AMENDMENT**: Change the figure from $120,000 to $40,000

**Executive Summary:** Many of the Town's current hydrants are past their useful lives and in need of replacement. This program will be implemented over ten years and an Annual Town Meeting appropriation will be submitted each year to continue the program. This request is to fund the fourth year of the replacement program.

---

## ARTICLE 12

To see if the Town will vote to appropriate the sum of $700,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Town Manager

**Motion:** That the Town hereby appropriates the sum of $700,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Motion: Finance Committee motioned to Adopt Article 12 and Borrow $700,000

Voted: Article 12 was Adopted Yes 143 / No 16 (2/3=106) 8:36 PM 5/5/08

**Executive Summary:** This article authorizes the Town to borrow funds to purchase and install new water meters for residential customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. It is anticipated that this program will be implemented over six years and that an Annual Town meeting appropriation will be submitted each year to continue the program. This request is to fund the fourth year of the replacement program. Furthermore, the Commonwealth is requiring the Town to do this as part of the Master Sewer Program.

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## ARTICLE 13

To see if the Town will vote to appropriate a total of $25,000 for the design and construction of sidewalks on various streets in the Town. The Town Manager is authorized to expend these sums on behalf of the Town and to acquire any fee, easement, or other interest in land by purchase, eminent domain, gift, or otherwise, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow $25,000 under and pursuant to Chapter 44 Section 7(5), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the projects, or take any other action relative thereto.

Sidewalk Committee

**Motion:** That the Town hereby appropriates the sum of $25,000 to pay the costs for the design and construction of sidewalks and for all other costs incidental and related thereto, the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to meet this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said funds under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds and notes of the Town therefore.

Motion: Finance Committee motioned for Indefinite Postponement, and Board of Selectmen concurred

Voted: Indefinite Postponement prevailed 8:39 PM 5/5/08

**Executive Summary**: The purpose of this article is to authorize the third of five borrowing installments so that the sidewalk improvements can continue to be implemented in compliance with the long range Town-wide Sidewalk Improvement Plan developed by the Sidewalk Committee.

---

## ARTICLE 14

To see if the Town will vote to raise and appropriate and transfer $70,000 to the Fire Equipment Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
Town Manager, David Cressman motioned to Withdraw

Voted: Article 14 was Withdrawn 8:40 PM 5/5/08

**Executive Summary:** The Fire Equipment Stabilization Fund will be used to accumulate funds to purchase or make lease payments on equipment needed by the Tewksbury Fire Dept. Since equipment requirements and costs can vary significantly from one fiscal year to the next this fund will be used to accumulate funds to stabilize the impact on future Fire Dept capital outlay budgets. Expenditures from this fund require a 2/3 Town meeting vote.

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## ARTICLE 15

To see if the Town will vote to raise and appropriate and transfer $10,000 to the Fire Protective Gear Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee motioned for Indefinite Postponement
Town Manager, David Cressman motioned to Withdraw

Voted: Article 15 was Withdrawn 8:41 PM 5/5/08

**Executive Summary**: The Fire Gear Stabilization Fund will be used to accumulate funds to purchase protective gear for the Tewksbury Fire Dept. Previously the Town appropriated funds in the annual budget and a portion of the gear was purchased each year. The establishment of the Fire Dept Protective Gear Stabilization fund will allow the department to accumulate funds so that all of the gear can be purchased at the same time thereby ensuring that all of the gear is standardized. Expenditures from this fund require a 2/3 Town meeting vote.

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## ARTICLE 16

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2009, with each item to be considered a separate appropriation:

Appropriations:

| | | |
|---|---|---|
| Administrative Costs | $ | 46,240 |

Reserves:

| | | |
|---|---|---|
| Open Space | $ | 92,480 |
| Community Housing | $ | 92,480 |
| Historic Preservation | $ | 92,480 |
| FY2009 Budgeted Reserve | $ | 400,000 |

Or take any other action related thereto.

Community Preservation Committee

Motion: Community Preservation Committee motioned to Adopt Article 16, and the Finance Committee concurred

Voted: Article 16 was Adopted 8:41 PM 5/5/08

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing.

The total CPA Estimated FY09 revenue is $924,800.

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## ARTICLE 17

To see if the Town will vote to amend Article 21 of the May 7, 2007 Annual Town Meeting which appropriated the sum of $150,000 from the Community Preservation Fund annual revenues from Fiscal Year 2008, for Community Housing purposes to the Affordable Housing Trust Fund to construct six affordable special needs housing units at the Tewksbury Housing Authority's property on Pondview Lane to change the location to the Housing Authority land behind Saunders Circle. The $150,000 will be used toward State and Federal grant applications for about 35 affordable senior housing units as proposed by the Tewksbury Local Housing Partnership and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Community Preservation Committee motioned to adopt, and the Finance Committee concurred

Voted: Article 17 was Adopted 8:42 PM 5/5/08

**Executive Summary:** Community Housing Special Needs Construction at Saunders Circle $150,000 (FY 09). This proposal is to amend a previously approved Article 21 ATM 2007 CPA appropriation. The Pondview Lane location was found to not be suitable for the desired grant. The new proposal behind Saunders Circle will produce approximately 35 units towards the Town's 10% subsidized housing inventory. The Tewksbury Housing Authority and the Local Housing Partnership are currently in the process of applying for various State and Federal grants, through a non-profit agency. The addition of these units at the Saunders Circle location will bring more supportive services to that location. The $150,000 would help defray the costs of the grant application process but, most importantly, demonstrate the Town's willingness to support the project and adds to the grant application status. This project would utilize a current (Housing Authority) asset. Some up-front grant application costs may be refundable to the fund.

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## ARTICLE 18

To see if the Town will vote to approve the FY 2009 Affordable Housing Trust Fund Allocation Plan as follows:

| **ALLOCATION PLAN** | **for FY 2009** |
|---|---|
| Starting Balance: | $45,274 |
| CPA- Buydown Program | $80,000 |
| CPA- Housing Services Grant Writing | $20,000 |
| CPA- Saunders Circle Expansion | $150,000 |

Anticipated Revenue

| | |
|---|---|
| Administrative fee for Preservation Lane (2 units) | $13,784 |
| Shawsheen Woods Contribution | $24,000 |
| Contribution from Katie Estates | $500,000 |
| Contribution from Pinnacle Crossing | $412,000 |
| CPA- Saunders Circle Expansion | $150,000 |
| **Total Anticipated Funds Available FY09** | **$1,245,058** |
| Expenses | |
| Audit of 2 Local Initiative Projects ($15,000 per project) | $30,000 |
| Creation of New Units/ Buydown of Existing units | $1,045,058 |
| Housing Services Grant Writing | $20,000 |
| **Total Projected Expenses** | **$1,245,058** |

Town Manager
Local Housing Partnership

Motion: Finance Committee motioned to adopt Article 18 as Amended
Town Manager, David Cressman motioned to Amend Article 18

Voted: Town Manager's Amendment was Adopted 8:43 PM 5/5/08
Article 18 was Adopted as Amended 8:44 PM 5/5/08

**TOWN MANAGER'S AMENDMENT**

| **ALLOCATION PLAN** | **for FY 2009** |
|---|---|
| Starting Balance: | $45,274 |
| CPA- Buydown Program | $80,000 |
| CPA- Housing Services Grant Writing | $20,000 |
| Anticipated Revenue | |
| Administrative fee for Preservation Lane (2 units) | $13,784 |
| Shawsheen Woods Contribution | $24,000 |
| Contribution from Katie Estates | $500,000 |
| Contribution from Pinnacle Crossing | $412,000 |
| CPA- Saunders Circle Expansion | $150,000 |
| **Total Anticipated Funds Available FY09** | **$1,245,058** |
| Expenses | |
| Audit of 2 Local Initiative Projects ($15,000 per project) | $30,000 |
| Creation of New Units/ Buydown of Existing units | $1,045,058 |
| Housing Services Grant Writing | $20,000 |
| CPA- Saunders Circle Expansion | $150,000 |
| **Total Projected Expenses** | **$1,245,058** |

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2009 allocation plan meets the expenditure requirements of the Special Act.

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**ARTICLE 19**

To see if the Town will vote to appropriate $22,000 from the Community Preservation Fund's Budgeted Reserve for the preservation and rehabilitation of the historic Town Hall by rehabilitating the existing front steps, as proposed by the Selectmen, to be expended by the Town Manager with approval by the Board of Selectmen and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Community Preservation Committee motioned to Adopt Article 19, and the Finance Committee concurred

Voted: Article 19 was Adopted 8:45 PM 5/5/08

**Executive Summary:** Town Hall Preservation and Rehabilitation Immediate Action item for $22,000 is necessary to preserve Town Hall by rehabilitating the front steps. The Town is currently studying a complete restoration plan for this historic asset. The front steps of Town Hall will be rehabilitated to allow for the contemporary use while preserving those portions and features of the property which are significant to its historic value.

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## ARTICLE 20

To see if the Town will vote to appropriate $25,000 from the Community Preservation Fund's Budgeted Reserve for the preservation and rehabilitation of the historic Town Hall by replacing the existing boiler system when necessary, as proposed by the Selectmen, to be expended by the Town Manager with approval by the Board of Selectmen and recommended for adoption by the Community Preservation Committee or take any other action relative thereto.

Community Preservation Committee

Motion: Community Preservation Committee motions to Adopt Article 20, and the Finance Committee concurred.

Voted: Article 20 was Adopted 8:45 PM 5/5/08

**Executive Summary:** Town Hall Preservation and Rehabilitation Immediate Action item for $25,000 is necessary to preserve Town Hall by replacing the existing boiler system. The Town is currently studying a complete restoration plan for this historic asset. In order to prevent further harm that may occur to the facility with a failed heating system, such as bursting pipes, the system is being proposed to be replaced when necessary. This will allow for the contemporary and continued use of the Town Hall while preserving those portions and features of the property which are significant to its historic value.

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## ARTICLE 21

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $47,403 to increase the appropriation for the FY2009 General Fund Town Hall budget as previously voted in Article 4 of the May 5, 2008 Annual Town Meeting or take any other related action.

Town Manager

Motion: Finance Committee motioned to Table Article 21 until June 10, 2008, and the motion was Adopted 8:46 PM 5/5/08

Motion: Finance Committee deferred to Town Manager
Town Manager motioned to Withdraw

Voted: Article 21 was Withdrawn 10:18 PM 6/25/08

**Executive Summary:** This article will restore funding for the Town Hall salary ($10,687) and operating budget ($36,716) for FY2009.

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## ARTICLE 22

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by adding the following new position and wage schedule to Group A-8 of Addendum A library of job titles to be effective July 1, 2008:

ADD: Administrative Director
Minimum $51,206 - Maximum $62,243

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption
Police Chief, Al Donovan moved to adopt

Voted: Article 22 was Adopted 8:47 PM 5/5/08

**Executive Summary:** This position will address the organizational needs of the Police Department in lieu of filling the position of Deputy Police Chief that was vacated by the retirement of that individual and results in a savings from filling the Deputy Police position.

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

| | | | |
|---|---|---|---|
| Article 3-23 | Adopted | 5/5/08 | Accept the Annual Report |
| Article 3-24 | Adopted | 5/5/08 | Lease/Purchase Agreement |
| Article 3-25 | Adopted | 5/5/08 | Authorize Chapter 90 Funds |
| Article 3-26 | Adopted | 5/5/08 | Re-authorize Revolving Fund Street & Traffic Signage |
| Article 3-27 | Adopted | 5/5/08 | Establish GIS Program Revolving Fund |
| Article 3-28 | Adopted | 5/5/08 | Establish Council On Aging Revolving Fund |
| Article 3-29 | Adopted | 5/5/08 | Re-authorize Recreation & Parks and Summer Program Revolving Fund |

## SECTION 3

| | | | |
|---|---|---|---|
| ARTICLE 30 | Adopted | 5/7/08 | Renumber Town By-Laws |
| ARTICLE 31 | Adopted | 5/7/08 | Amend Zoning Map<br>Map 43, Lot 84 & Map 44, Lot 109<br>(Chandler Street Well Fields) |
| ARTICLE 32 | Adopted | 5/7/08 | Amend Zoning Map<br>Map 107, Lot 40 (Poplar Street Well Fields) |
| ARTICLE 33 | Adopted | 5/7/08 | Amend Zoning By-Laws, Section 7605, Paragraph D |
| ARTICLE 34 | Indefinitely Postponed | 5/7/08 | Amend Zoning Map<br>Map 97, Lot 107, 106 & 98<br>Poplar Street |
| ARTICLE 35 | Indefinitely Postponed | 5/7/08 | Amend Zoning By-Laws<br>Delete Appendix A, Table C #12 |
| ARTICLE 36 | Adopted | 5/7/08 | Accept Melim Drive drainage easements |
| ARTICLE 37 | Adopted, as Amended | 5/7/08 | School Department Budget Information |

## ARTICLE 30

To see if the Town will vote to renumber the Tewksbury Town By-Laws as follows:

Change the current out-sourced numbering system to an in-house numbering system to be determined by the Town Clerk or take any other action relative thereto.

Town Clerk

Motion: Finance Committee motioned to adopt

Voted: Article 30 was Adopted 8:01 PM 5/7/08

**Executive Summary:** The renumbering of the approved Town By-Laws will now be done in-house at a cost savings of approximately $600.00 annually and they will become available on the web-site in the near future.

## ARTICLE 31

To see if the Town will vote to amend the Zoning Map dated March 25, 2002 on file with the Town Clerk to rezone the following parcels from R-40 to MN (Municipal):

Map 43, Lot 84 and Map 44, Lot 109 (Chandler Street Well Fields)

Or take any other action necessary

Town Manager
Building Commissioner

Motion: Finance Committee deferred to Town Manager
Town Manager deferred to the Planning Board
Planning Board motioned to adopt

Voted: Article 31 was Adopted Yes 55 / No 0 (2/3=36) 8:04 PM 5/7/08

**Executive Summary:** The purpose of this article is to zone the Chandler Street well fields from R-40 to Municipal. Color copies of the maps are available at the Town Clerk's Office and Community Development Office.

**Article 31 – Map**

**Article 32 – Map**

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**ARTICLE 32**

To see if the Town will vote to amend the Zoning Map dated March 25, 2002 on file with the Town Clerk to rezone the following parcel from R-40 to MN (Municipal):

Map 107, Lot 40 (Poplar Street Well Fields)

Or take any other action necessary

Town Manager
Building Commissioner

Motion: Finance Committee deferred to Town Manager
Town Manger deferred to the Planning Board
Planning Board motioned to adopt

Voted: Article 32 was Adopted Yes 55 / No 0 (2/3=36) 8:05 PM 5/7/08

**Executive Summary:** The purpose of this article is to zone the Poplar Street well fields from R-40 to Municipal. Color copies of the maps are available at the Town Clerk's Office and Community Development Office.

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## ARTICLE 33

To see if the Town will vote to amend Section 7605 paragraph "D" of the Zoning By-Law by replacing the word five (5) acres in line one to two (2) acres. The proposed amendment will read.

A Senior Village Development site shall have a minimum lot area of two (2) contiguous acres with 150 feet of frontage on a public way. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on a public way to not less than 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings.

Gerald Weitz and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned to adopt

Voted: Article 33 was Adopted Yes 55 / No 2 (2/3=36) 8:07 PM 5/7/08

**Executive Summary:** This proposed zoning article seeks to amend the zoning By-Law so as to reduce the minimum lot size for age restricted housing from five (5) acres to two (2) acres. The state approved Chapter 291 of the Acts of 2006 which eliminated the five (5) acre lot size restriction.

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## ARTICLE 34

To see if the Town will vote to rezone from IH to R40 that parcel of land known as a portion of assessor's Map 97, Lot 107, 106 and 98 further described as parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts.

Dan Farrell and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned for Indefinite Postponement

Voted: Article 34 was Indefinitely Postponed 8:11 PM 5/7/08

**Executive Summary:** This article seeks to rezone from heavy industrial (IH) to residential (R40) that parcel of land know as a portion of Assessor's Map 97, Lot 107, 106 and 98, further described as Poplar Street, Tewksbury, Massachusetts.

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## ARTICLE 35

To see if the Town will vote to amend the Zoning By-Law by deleting Appendix A Table C #12. This article prohibits motor vehicle rental services in the Town of Tewksbury.

Hanson Bechat and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board motioned for Indefinite Postponement

Voted: Article 35 was Indefinitely Postponed 8:11 PM 5/7/08

**Executive Summary:** The By-Law in question deters small businesses and deprive residents from the convenience of rental of motor vehicles such as U-Haul and Ryder. I would like to either modify the By-Law so it will allow the motor vehicle rental service or delete appendix A Table C #12 from the record.

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## ARTICLE 36

To see if the Town will vote to accept the following drainage easements as part of the October 2, 2007 Special Town Meeting acceptance of Melim Drive:

Easement 1
Beginning at a point on the easterly line of Melim Drive at the division line of Lot 6 and 7, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; Northeasterly, by said Melim Drive, by a curve to the left, having a radius of 175.00 feet, a distance of 22.29 feet, more or less, to a point, thence; N 40° 26; 47" E, along said Melim Drive, a distance of 7.89 feet, more or less, to a point, thence; S 44° 35' 56: E a distance of 50.00 feet, more or less, to a point, thence; S 45° 24' 04" W a distance of 30.00 feet, more or less, to a point on the northerly line of Lot 7 as shown on said plan, thence; N 44° 24' 04" W, along said Lot 7, a distance of 53.03 feet, more or less, to the point of beginning.

Easement 2
Beginning at a point ton the westerly line of Melim Drive at a point that is 166.81 feet from the division line of Lot 1 and 2, as measured along said westerly line of said Melim Drive, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 9, 2007, thence; S 48° 26' 47" W by said Melim Drive, a distance of 15.00 feet, more or less, to a point, thence; by a curve to the right, having a radius of 125.00 feet a distance of 15.04 feet, more or less, to a point, thence; N 48° 26' 47" W, a distance of 19.10 feet, more or less, to a point, thence; N 48° 26' 47" E a distance of 30.00 feet, more or less, to a point, thence; S 41° 31' 30" E a distance of 20.00 feet, more of less, to the point of beginning.

Easement 3
Beginning at a point on the easterly line of Melim Drive at the division line of Lot 4 and 5, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; N 29° 22' 52" E by the said Melim Drive, a distance of 10.00 feet, more or less, to a point, thence; S 59° 23' 12" E, a distance of 100.65 feet, more or less, to a point, thence; S 30° 36' 48" W a distance of 30.00 feet, more or less to a point, thence; N 59° 23' 12" W a distance of 100.00 feet, more or less, to a point on the easterly line of said Melim Drive, thence; N 29° 22' 52" E, along said Melim Drive, a distance of 10.00 feet, more or less, to the point of beginning.

Easement 4
Beginning at a point on the westerly line of Melim Drive at a point on the division line of Lots 1 and 2, as shown on Street Acceptance Plan – Melim Drive – Tewksbury, MA, dated August 8, 2007, thence; S 29° 22' 52" W by said Melim Drive, a distance of 33.05 feet, more or less, to a point, thence; N 35° 49' 26" W, a distance of 130.00 feet, more or less, to a point, thence; N 31° 35' 18" E a distance of 82.93 feet, more or less, to a point, thence; S 57° 26' 01 E a distance of 115.00 feet, more or less, to point on the westerly line of said Melim Drive, thence; S 29° 22' 52" W by said Melim Drive, a distance of 97.95 feet, more or less, of beginning.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee deferred to Town Manager
Town Manager motioned to adopt

Voted: Article 36 was Adopted 8:12 PM 5/7/08

**Executive Summary:** This article is a companion article to the street acceptance article (Article 16) from the October 2, 2007 Special Town Meeting. The drainage easements identified in this current article will allow the Town to access these areas of the subdivision for future maintenance.

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## ARTICLE 37

The School Department shall:

1. by January 31 of each year publish their complete Budget Proposal for the next fiscal year on their website in full detail in the exact format they used for their 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation; and
2. by January 31 of each year publish their Actual Budget Expenditures through December 31 of the current fiscal year on their website in full detail in the exact format they used for their fiscal 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation; and

by August 1 of each year publish their Final Year End Budget Expenditures for the previous fiscal year on their website in full detail in the exact format they used for their fiscal 2007 budget proposal as submitted to the Town Manager, except the names of all personnel shall be replaced by their occupation.

James Cutelis and Others

Motion: Finance Committee recommended Adoption
Jamie Cutelis motioned to Amend the Article
School Committee motioned to Adopt as amended
Patricia Meuse motioned for Indefinite Postponement
Joe Gill motioned to Adopt the Article as amended
Elizabeth Carey asked who would be responsible for rewriting the warrant article, and submitting for the October Special Town Meeting. Jamie Cutelis & Keith Rauseo replied that they would.

| | | |
|---|---|---|
| Voted: | Indefinite Postponement did not prevail | 8:40 PM 5/7/08 |
| | Amended was Adopted | 8:41 PM 5/7/08 |
| | Article 37 was Adopted as Amended | 8:42 PM 5/7/08 |

**AMENDMENT:**

1. **Change January 31 to February 15**
2. **Change January 31 to February 15**

**In the last paragraph change August 1 to August 15**

**Executive Summary:** Traditionally the School Department only provides the public with information about their proposed budget expenditures, not their actual budget expenditures. This article will create awareness of the School Department's finances, and keep the public more fully informed as to how their valuable tax dollars are being spent, especially during times of budget stress.

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The Finance Committee motioned to Adjourn the 2008 Annual Town Meeting Sine Die, and this motion was Adopted.
10:19 PM 6/25/08

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

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# Special Town Meeting

**MAY 6, 2008**

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, May 6, 2008.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MAY 6, 2008**

| ARTICLE | RAISE & APPROPRIATE | TRANSFER FROM | TRANSFER FREE CASH | BORROW |
|---|---|---|---|---|
| 1. Design, Construction & & Costs Related to Sanitary Sewers & Their Appurtenances | 18,400,000.00 | | | |
| 2. TMH School Feasibility Study | | | | 1,390,000.00 |
| 5. To Specific Accounts to Pay Outstanding Bills of Previous Fiscal Year | | | 17,020.53 F.C. | |
| 6. Certain Sums of Money to Specific Accounts | | 99,903.00 From Specific Accounts | 40,000.00 F.C. | |
| 7. Acquire, Purchase, Eminent Domain or Otherwise Take Land. Easements Along Certain Streets | | | 2,200.00 F.C. | |
| 10. Provisions for Abatements & Exemptions FY 05 & FY 06 | | 98,047.30 Provision for Abatements FY 98, 04, & 07 Surplus | | |
| 12. Design, Construction & Supervision of Expansion of Water Storage System | | | | 375,000.00 |
| Total Raise & Appropriate | .00 | | | |
| Total Transfers | | $197,950.30 | | |
| Total From Free Cash | | | $59,220.53 | |
| Total Borrow | | | | $20,165,000.00 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
May 6, 2008

## SPECIAL TOWN MEETING – MAY 6, 2008

Moderator Warren Layne opened the May 6, 2008 Special Town Meeting at 7:00 PM

There were 911 registered voters and 60 visitors in attendance. The Moderator designated the Visitors Section and Emergency exits.

Moderator recessed for 15 minutes at 7:00 PM to allow voters in line to check-in.

Moderator reconvened the Special Town Meeting at 7:15 PM

Finance Committee Chairman, Ron Hall, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 5/6/08 7:16 PM

Moderator recessed for 5 minutes at 8:10 PM to allow voters to leave the assembly, and reconvened at 8:15 PM.

Finance Committee Chairman, Ron Hall, motioned to Adjourn the May 6, 2008 Special Town Meeting, Sine Die, and this motion was Adopted. 5/6/08 8:32 PM

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## ARTICLE 1

To see if the Town will vote to appropriate and raise by borrowing the sum of $18,400,000 to be added to the sum of Article 1 of the October 1, 2002 Special Town Meeting for the costs of design, construction and supervision of construction of sanitary sewers and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury: that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and that to meet this additional appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow $18,400,000 under and pursuant to Chapter 44 Section 7 (1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes.

Town Manager

**Motion:** That the Town hereby appropriates the additional sum of $18,400,000 to be expended by the Town Manager for the purpose of financing the design, construction and supervision of construction of sanitary sewer and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow $18,400,000 and issue bonds or notes therefore under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, that such bonds or notes shall be general obligations of the Town and that the Town Manager is hereby authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by Town Meeting for such purposes and to take any other action necessary for the completion of the project, provided however, that (i) in the event that funds authorized for this project by this vote are not borrowed for this purpose and if the Board of Selectmen shall certify that such funds are not needed to complete the project authorized herein, then any such amounts shall be automatically rescinded upon such certification by the Board of Selectmen; and (ii) any funds borrowed for this project which shall not be necessary for the completion of this project, as the Board of Selectmen shall determine, may be appropriated only for costs associated with another sewer project, and may not be applied to the costs of any other capital project of the Town, unless the Town is advised in a written opinion of bond counsel, that such expenditure is necessary to comply with the applicable requirements of the Internal Revenue Code of 1986, as amended.

**Executive Summary:** The article would allow the Town to borrow an additional $18,400,000 to complete the last phase of the master sewer project approved in October 2002. Funds are expected to be recovered through user rates and the assessment of a sewer connection fee.

Motion: Finance Committee motioned to Adopt

Mr. Charles Anzuoni motioned to amend Article 1- The moderator did not accept the amendment, because it was not pertinent to the article.

Mr. Joseph Gill and Mr. Daniel Morris motioned to Move the Question

Voted: Article 1 was Adopted - Yes 781 / No 22 (2/3 required–521 needed) 5/6/08 7:45 PM

## ARTICLE 2

To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of $1,390,000 to be expended under the direction of the School Building Committee to conduct a feasibility study (which shall consist of hiring contracting with an Owners Project Manager, contracting with an architectural firm to prepare the schematic designs and contracting with a Construction Manager at Risk) for the proposed project at Tewksbury Memorial High School (Map 46 Lot 32) consisting of 55.49 acres located at 320 Pleasant St, Tewksbury MA, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority (MSBA). The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved and received from the MSBA shall be the sole responsibility of the Town.

**Motion:** That the Town of Tewksbury appropriates the sum of $1,390,000 for the Tewksbury Memorial High School, 320 Pleasant St Tewksbury MA feasibility study, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under Massachusetts General Law Chapter 44, or any other enabling authority, provided that the Town of Tewksbury acknowledges that the Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury and further provided that the amount of borrowing authorized pursuant to this motion shall be reduced by any amounts received or expected to be received from the MSBA.

School Building Committee

**Executive Summary:** This article authorizes the Town to borrow $1,390,000 to fund an MSBA feasibility study for the Tewksbury Memorial High School. No funds will be expended by the Town until the MSBA approves the feasibility study so that the Town may be reimbursed 51.42 percent of the MSBA's approved amount for the feasibility study.

The feasibility study will determine whether the Town can be eligible for an MSBA construction grant to construct a new high school, renovate and add to the existing high school or renovate the existing high school. The funds will be used to hire an Owners Project Manager, which is required under Chapter 149 of the Massachusetts General Law and who would assist the School Building Committee throughout the project to manage the project; an architectural firm to prepare schematic designs so that there is greater certainty in the projected construction costs as MSBA will not revise the grant amount once the Project Scope and Budget Agreement has been signed. The School Building Committee may hire a general contractor based on qualifications and who would have some risk in the project versus the former model where the contractor was selected most often on its bid amount and there were no incentives on the contractor to control costs.

Motion: Finance Committee deferred to the Selectmen

Selectmen Chairman, Todd Johnson, motioned to Adopt

School Committee Chairman, Scott Consaul concurred

Finance Committee Chairman, Ron Hall, motioned to Move the Question

Voted: Article 2 was Adopted –Yes 814 / No 27 (2/3 required – 543 needed) 5/6/08 8:10 PM

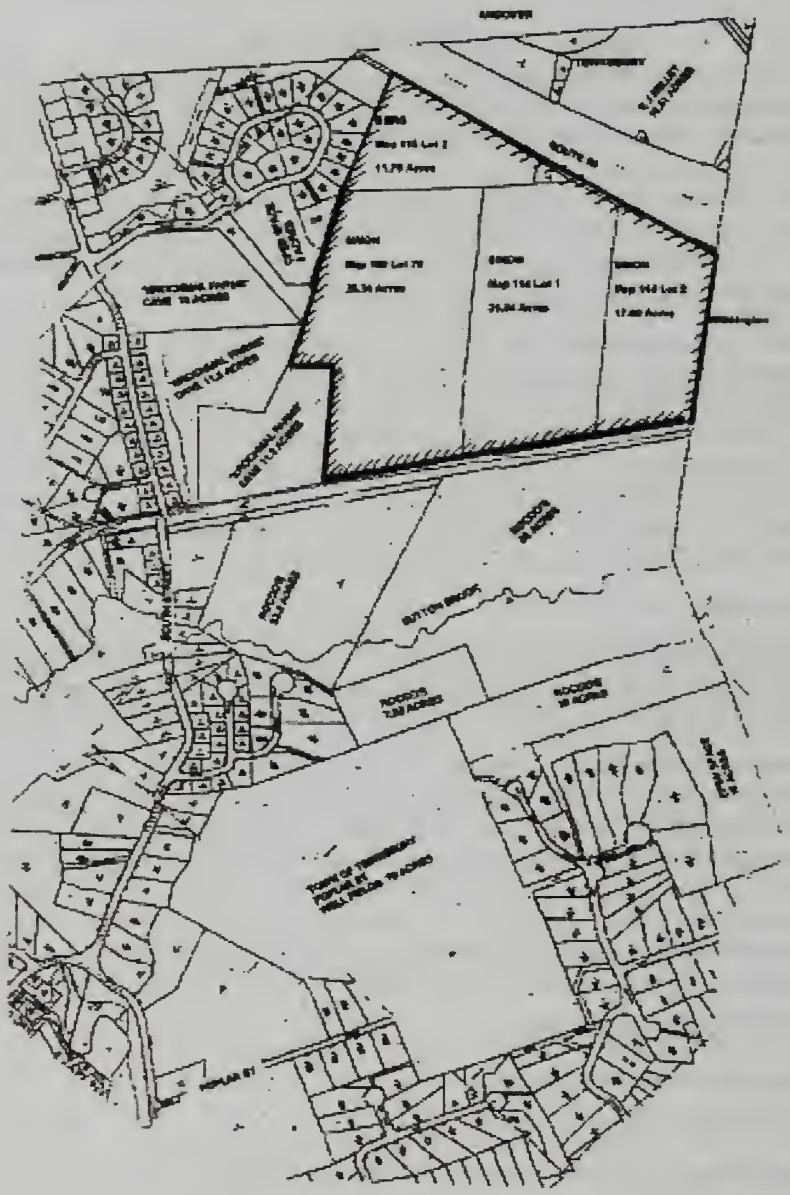
## ARTICLE 3

To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land at Map 114, Lot 1 and 2, (49.44 acres), Map 109, Lot 76 (25.34 acres) and Map 115, Lot 1 (0.41 acres) and Lot 2 (11.76 acres) as a Priority Development Site, or take any other action in relation thereto.

Economic Development Committee

**Executive Summary:** The purpose of this article is to designate the area of the Highway Corridor Overlay District (land formerly designated as the Mills mall proposal, now owned by Simon and RJ Kelly) as a Priority Development Site (PDS) under MGL Chapter 43D. Simon is currently considering a lifestyle center, however, any proposed change from the "Mills" proposal will require a Zoning by-law change plus any non-single family/non-40B development on these parcels will still require an interchange with I-93 to be permitted. The adoption of this article does not change current zoning for these land areas, this is not a zoning article. By designating this area as a PDS, the Town will avail itself up to $150,000 for the development of design guidelines, infrastructure analysis, legal agreements, and land use and permitting requirements. The Town will be working with Andover,

Wilmington, property owners and stakeholders in this area of Town where there is a proposed interchange off of I-93. Both Towns are also seeking PDS sites in the vicinity on the Westside of I-93 with access limited to the construction of an interchange.



Motion: Finance Committee motioned to Adopt

Planning Board moved to Adopt

Voted: Article 3 was Adopted 5/6/08 8:22 PM

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## ARTICLE 4

To see if the Town will vote to amend the Tewksbury Zoning Bylaw, Section 4148 as adding the word "minimum" before the word "lot" and adding "area required in the district the "lot" is located" after the word "lot" so that 4148 reads as follows:

**4148.** Not less than 50% of any minimum lot area required in the district the lot is located shall be contiguous uplands as defined by M.G.L. c. 131, s. 40. Proposed structures shall be located on said uplands.

Planning Board

**Executive Summary:** This amendment is to clarify that the 50% uplands requirement applies to the minimum lot area for the district the lot is located in.

Motion: Finance Committee deferred to the Planning Board

Planning Board motioned to Adopt

Finance Committee Chairman, Ron Hall, motioned to Move the Question

Voted: Article 4 was Adopted -Yes 174 / No 0 (2/3 required–unanimous vote) 5/6/08 8:25 PM

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## ARTICLE 5

To see if the Town will vote to approve the sum of $17,020.53 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $17,020.53 from General Fund free cash or take any other related action.

| | | | |
|---|---|---|---|
| Fire-Operating | | | |
| Energy Utilities | Direct Energy | $ | 121.48 |
| | | $ | 118.48 |
| | | $ | 47.99 |
| | | $ | 956.25 |
| | | $ | 284.94 |
| | | $ | 41.99 |
| | | $ | 469.40 |
| Dept of Public Works | | | |
| Highway | | | |
| Road Resurfacing | Felix Marino | $ | 4,829.18 |
| | Felix Marino | $ | 1,216.80 |
| | Felix Marino | $ | 568.35 |
| Fleet | | | |
| Machinery | Vernon's Auto Body | $ | 2,117.75 |
| Treasurer/Collector | | | |
| Professional Services | Middlesex Retirement System | $ | 6,247.92 |
| Total | | $ | 17,020.53 |

Town Manager

**Executive Summary:** According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount.

Motion: Finance Committee motioned to Adopt

Voted: Article 5 was Adopted -Yes 55 / No 0 (9/10 required-unanimous) 5/6/08 8:25 PM

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## ARTICLE 6

To see if the Town will vote to transfer the following sums or take any action related thereto:

| FROM: | | | TO: | | |
|---|---|---|---|---|---|
| Cable TV-Operating | $ | 9,408 | School-Salaries | $ | 9,408 |
| PRRB Salary Escrow | $ | 41,995 | Veterans-Aid | $ | 25,000 |
| Planning – Salaries | $ | 5,000 | Fire – Salaries | $ | 30,000 |
| Library - Salaries | $ | 35,000 | Comp Serv-Capital | $ | 14,500 |
| Unemployment | $ | 5,000 | Medicare | $ | 12,000 |
| Liability Ins | $ | 3,500 | Town Clerk Operating | $ | 1,995 |
| GF Free Cash | $ | 40,000 | Occupational | $ | 47,000 |
| Total | $ | 139,903 | Total | $ | 139,903 |

Town Manager

**Executive Summary:** This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

Motion: Finance Committee motioned to Adopt

Voted: Article 6 was Adopted 5/6/08 8:27 PM

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## ARTICLE 7

To see if the Town will vote to appropriate $2,200 from available funds and authorize the Town Manager to acquire or purchase or by taking by eminent domain or otherwise, in fee simple and/or by easement or other interest in land along Andover Street, Westland Drive and New Jersey Road as shown on plans entitled "Utility Easement Plan, Andover Street Tewksbury Massachusetts", "Utility Easement Plan, New Jersey Road Tewksbury Massachusetts" and "Utility Easement Plan, Westland Drive Tewksbury Massachusetts" prepared by Chas. H. Sells, Inc. for the Town of Tewksbury dated March 10, 2008, for the purpose of performing improvements on existing sewer pump stations, which plans are to be recorded at the Middlesex Registry of Deeds as follows:

ANDOVER STREET
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "A"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 6 AND BEING SHOWN AS "SEWER EASEMENT AREA "A" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LOT 6 TAX MAP 67 AND THE EASEMENT DESCRIBED HEREON.

N 89°31'43" W TWENTY THREE AND 23/100 FEET (23.23') TO A POINT; THENCE,
N 00°28'17" E SIXTY TWO AND 39/100 FEET (62.39') TO A POINT ALONG THE TEWKSBURY AND ANDOVER TOWNLINE; THENCE ALONG THE TEWKSBURY AND ANDOVER TOWNLINE,
S 57°09'09" E TWENTY SEVEN AND 50/100 FEET (27.50') TO A POINT AT LAND NOW OR FORMERLY THE TOWN OF TEWKSBURY; THENCE,
ALONG THE LAND NOW OR FORMERLY THE TOWN OF TEWKSBURY,
S 00°28'20" W FORTY SEVEN AND 66/100 FEET (47.66') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "A" CONTAINS 1,278.00 S.F. MORE OR LESS.

ANDOVER STREET
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "B"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 4 AND BEING SHOWN AS "SEWER EASEMENT AREA "B" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LOT 4 TAX MAP 67 AND THE EASEMENT DESCRIBED HEREON.

N 89°36'30" W SEVENTY FIVE AND 01/100 FEET (75.01') TO A POINT LOCATED AT THE SOUTHEASTERLY CORNER OF LAND NOW OR FORMERLY JANICE J. ZECCO; THENCE,
NORTHERLY ALONG SAID LAND, N 00°28'20" E FORTY SEVEN AND 66/100 FEET (47.66') TO A POINT ALONG THE TEWKSBURY AND ANDOVER TOWNLINE; THENCE,
SOUTHERLY ALONG THE TEWKSBURY AND ANDOVER TOWNLINE,
S 57°09'09" E EIGHTY EIGHT AND 81/100 FEET (88.81') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "B" CONTAINS 1,787.00 S.F. MORE OR LESS.

ANDOVER STREET
LEGAL DESCRIPTION
"TEMPORARY ACCESS EASEMENT"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF ANDOVER STREET IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TEWKSBURY TAX MAP 67 LOT 6 AND BEING SHOWN AS "TEMPORARY ACCESS EASEMENT" ON PLAN ENTITLED "UTILITY EASEMENT PLAN ANDOVER STREET TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 6, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF THE EASEMENT DESCRIBED HEREON. SAID POINT IS ONE HUNDRED TWENTY SIX AND 57/100 FEET (126.57') FROM A POINT AT THE SOUTHWESTERLY CORNER OF LOT 6 ON TAX MAP 67.

N 00°28'17" E EIGHTY ONE AND 41/100 FEET (81.41') TO A POINT LOCATED ALONG THE TEWKSBURY AND ANDOVER TOWN LINE; THENCE,
SOUTHERLY ALONG THE TEWKSBURY AND ANDOVER TOWNLINE, S 57°09'09" E THIRTY FIVE AND 52/100 FEET (35.52') TO A POINT; THENCE,
S 00°28'17" W SIXTY TWO AND 39/100 FEET (62.39') TO A POINT LOCATED ALONG THE NORTHERLY SIDELINE OF ANDOVER STREET; THENCE,
NORTHERLY ALONG ANDOVER STREET,
N 89°31'43" W THIRTY AND 00/100 FEET (30.00') TO THE POINT OF BEGINNING.

SAID "TEMPORARY ACCESS EASEMENT" CONTAINS 2,157.00 S.F. MORE OR LESS.

WESTLAND DRIVE
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "A"

A CERTAIN EASEMENT LOCATED ON THE EASTERLY SIDELINE OF WESTLAND DRIVE IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 64 LOT 14 AND BEING SHOWN AS "PERMANENT UTILITY EASEMENT AREA "A" ON PLAN ENTITLED "UTILITY EASEMENT PLAN WESTLAND DRIVE TEWKSBURY,

MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008 AND LAST REVISED ON MARCH 23, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE NORTHWESTERLY CORNER OF TAX MAP 64 LOT 14 AND THE EASEMENT DESCRIBED HEREIN; THENCE,

N 78°08'00" E TWELVE AND 00/100 FEET (12.00') ALONG THE SOUTHERLY SIDELINE OF LAND NOW OR FORMERLY STEVEN C. TSIMTSOS & SUSAN J. DESMOND TO A POINT; THENCE,

ALONG OTHER LAND OF ANN CONLIN AND GARY ANDRIOTAKIS THE FOLLOWING TWO COURSES:

S 11°52'00" E TWENTY SEVEN AND 90/100 FEET (27.90') TO A POINT;
S 78°08'00" W TWELVE AND 00/100 FEET (12.00') TO A POINT; THENCE,

ALONG WESTLAND DRIVE N 11°52'00" W TWENTY SEVEN AND 90/100 FEET (27.90') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "A" CONTAINS 334.76 S.F. MORE OR LESS.

WESTLAND DRIVE
LEGAL DESCRIPTION
"PERMANENT UTILITY EASEMENT AREA "B"

A CERTAIN EASEMENT LOCATED ON THE EASTERLY SIDELINE OF WESTLAND DRIVE IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 64 LOT 13 AND BEING SHOWN AS "PERMANENT UTILITY EASEMENT AREA "B" ON PLAN ENTITLED "UTILITY EASEMENT PLAN WESTLAND DRIVE TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008 AND LAST REVISED ON MARCH 23, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF LOT 13 TAX MAP 64 AND THE EASEMENT DESCRIBED HEREIN; THENCE,

ALONG WESTLAND DRIVE N 11°52'00" W TWENTY EIGHT AND 83/100 FEET (28.83') TO A POINT; THENCE,

ALONG OTHER LAND OF STEVEN C. TSIMTSOS AND SUSAN J. DESMOND THE FOLLOWING TWO COURSES:

N 78°08'00" E TWELVE AND 00/100 FEET (12.00') TO A POINT;
S 11°52'00" E TWENTY EIGHT AND 83/100 FEET (28.83') TO A POINT; THENCE,

ALONG THE NORTHERLY SIDELINE OF LAND NOW OR FORMERLY ANN CONLIN & GARY ANDRIOTAKIS S 78°08'00" W TWELVE AND 00/100 FEET (12.00') TO THE POINT OF BEGINNING.

SAID "PERMANENT UTILITY EASEMENT AREA "B" CONTAINS 345.91 S.F. MORE OR LESS.

NEW JERSEY ROAD
LEGAL DESCRIPTION
"TEMPORARY ACCESS EASEMENT"

A CERTAIN EASEMENT LOCATED ON THE NORTHERLY SIDELINE OF NEW JERSEY ROAD IN THE TOWN OF TEWKSBURY, MIDDLESEX COUNTY, MASSACHUSETTS. SAID EASEMENT LOCATED ON TAX MAP 81 LOT 224 AND BEING SHOWN AS "TEMPORARY ACCESS EASEMENT" ON PLAN ENTITLED "UTILITY EASEMENT PLAN NEW JERSEY ROAD TEWKSBURY, MASSACHUSETTS", PREPARED BY CHAS H. SELLS, INC. AND DATED MARCH 10, 2008.

SAID EASEMENT BEING FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED AT THE SOUTHWESTERLY CORNER OF THE EASEMENT DESCRIBED HEREIN AND ON THE NORTHERLY SIDELINE OF NEW JERSEY ROAD. SAID POINT IS ONE HUNDRED FIFTY FIVE AND 00/100 FEET (155.00') FROM A CONCRETE BOUND WITH DRILL HOLE FOUND AT THE SOUTHWESTERLY CORNER OF LOT 224 ON TAX MAP 81; THENCE,

ALONG OTHER LAND OF MICHAEL AND PAULA FARLEY N 28°33'40" E NINETY AND 00/100 FEET (90.00') TO A POINT; THENCE,

ALONG THE LAND NOW OR FORMERLY RICHARD W. FROST AND DENISE LYONS S 61°26'20" E TWENTY FIVE AND 00/100 FEET (25.00') TO A POINT; THENCE,

ALONG OTHER LAND OF MICHEAL AND PAULA FARLEY S 28°33'40" W NINETY AND 00/100 FEET (90.00') TO A POINT; THENCE,

ALONG THE NORTHERLY SIDELINE OF NEW JERSEY ROAD N 61°26'20" W TWENTY FIVE AND 00/100 FEET (25.00') TO THE POINT OF BEGINNING.

SAID "TEMPORARY ACCESS EASEMENT" CONTAINS 2,250.00 S.F. MORE OR LESS.

Said plans and legal description is on file in the office of the Town Clerk and in the Community Development Department in the DPW Building.

Town Manager

**Motion:** That the Town hereby appropriates the sum of $2,200 to pay the costs for the taking of land and for all other costs incidental and related thereto, the Town Manger is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, eminent domain, gift or otherwise.

**Executive Summary:** This article allows the Town to acquire temporary and permanent easements of land along Andover Street, Westland Drive and New Jersey Road in order to update the existing sewer pump stations on these areas.

Motion: Finance Committee deferred to Town Manager, David Cressman

Town Manager motioned to Adopt

Voted: Article 7 was Adopted -Yes 62 / No 0 (2/3 required – unanimous) 5/6/08 8:28 PM

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## ARTICLE 8

To see if the Town will vote to authorize the board of Selectmen to petition the General Court to enact special legislation authorizing the Town to issue bonds or notes for the purpose of funding the Town's liability attributable to the additional benefits

payable under the early retirement incentive programs authorized by the General Court in 2002 and 2003, and the underfunded benefits payable under the normal retirement program, or take any other action relative thereto.

Board of Selectmen
Town Manager

**Executive Summary:** This article will allow the Town to refinance underfunded pension liabilities at a lower interest rate than charged by the Middlesex Retirement System.

Motion: Finance Committee motioned to Adopt

Voted: Article 8 was Adopted 5/6/08 8:29 PM

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## ARTICLE 9

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 48 on Assessor's Map 98, and further described as 5,000 sq. ft. and located on Wamesit Road. Said property was acquired by the Town by tax foreclosure procedure and shall be sold in accordance with Section 3.12.010 of the Town By-laws, or take any action relative thereto.

Town Manager

**Executive Summary:** The town acquired this property by tax foreclosure on or about March 1, 1982. By selling this property the town can return it to the tax rolls. The request to sell this property was made by an abutter.

Motion: Finance Committee motioned to Adopt

Voted: Article 9 was Adopted 5/6/08 8:29 PM

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## ARTICLE 10

To see if the Town will vote to transfer the following amounts from Provisions for Abatements and Exemption accounts that have a surplus to Provision for Abatements and Exemptions account that have a deficit as follows:

| FROM: | | | TO: | | |
|---|---|---|---|---|---|
| FY98 Provision | $ | 2,589.69 | FY05 Provision | $ | 67,635.47 |
| FY04 Provision | $ | 50,000.00 | FY06 Provision | $ | 30,411.83 |
| FY07 Provision | $ | 45,457.61 | | $ | |
| Total | $ | 98,047.30 | Total | $ | 98,047.30 |

Town Manager

**Executive Summary:** This transfer eliminates the deficits in the FY05 and FY06 Provision for Abatements and Exemption accounts by transferring surplus balances from the FY98, FY04 and FY07 Provision for Abatements and Exemptions accounts. Therefore these deficits will not have to be raised on the FY09 Tax Recap. This transfer has been approved by the Tewksbury Board of Assessors.

Motion: Finance Committee motioned to Adopt

Voted: Article 10 was Adopted 5/6/08 8:30 PM

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## ARTICLE 11

To see if the Town will authorize the Board of Selectmen to petition the state legislature for special legislation to authorize the Division of Capital Asset Management for the Commonwealth of Massachusetts to enter into a long term lease with the Town of Tewksbury for the placement of microwave and communication equipment on the water tower at the Tewksbury Hospital for the Town-wide microwave and communication system, with the terms and conditions to be agreed upon by the parties, or take any action relevant thereto.

Board of Selectmen
Town Manager

**Executive Summary:** This Article will allow the Town to acquire a long-term lease for the Town-wide microwave and communication system, installed on the water tower at the Tewksbury Hospital.

Motion: Finance Committee motioned to Adopt

Voted: Article 11 was Adopted 5/6/08 8:30 PM

## ARTICLE 12

To see if the Town will vote to appropriate and raise by borrowing the sum of $375,000 to be added to the sum of Article 6 of the October 5, 2004 Special Town Meeting for the costs of design, construction and supervision of construction related to the expansion of the water storage system in the Town of Tewksbury including other costs incidental and related thereto; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, and that to meet this additional appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow $375,000 under and pursuant to Chapter 44 Sections 7 and 8 and Chapter 29C, of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore or borrow from the Massachusetts Water Pollution Abatement Trust and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes or take any action related thereto.

Town Manager

**Motion:** That the Town hereby appropriates the additional sum of $375,000 to be expended by the Town Manager for the purpose of financing the design, construction and supervision of construction related to the expansion of the water storage system in the Town of Tewksbury including any other costs incidental and related thereto; including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow $375,000 and issue bonds or notes therefore under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws and/or Chapter 29C of the General Laws or any other enabling authority, that such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion from the Massachusetts Water Pollution Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement with the trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all the funds available for the project and to take any other action necessary to carry out the project.

**Executive Summary:** The article would allow the Town to borrow an additional $375,000 to complete the expansion of the water storage system in the Town of Tewksbury. The additional funds will be used to cover costs not eligible for borrowing from the Massachusetts Water Pollution Abatement Trust and other necessary project costs. The project was originally approved in October 2004 for $7,250,000. The funds are expected to be recovered through user rates.

Motion: Finance Committee motioned to Adopt

Voted: Article 12 was Adopted - Yes 62 / No 1 (2/3 required - 42 needed) 5/6/08 8:31 PM

Finance Committee Chairman, Ron Hall, motioned to Adjourn the May 6, 2008 Special Town Meeting, Sine Die, and the motion was Adopted. 5/6/08 8:32 PM

Respectfully Submitted:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Election

**June 7, 2008**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 5,930 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Alice Golen, Warden | Peg Keefe, Clerk | |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Marie T. Magro, Clerk | |
| Precinct 2A | Valerie Rogers, Warden | Gail Pollard, Warden | Bertha D'Amico, Clerk |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Mary Pilcher, Warden | Pat McNamara, Clerk | |
| Precinct 4 | Mary Pepin, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Mildred Miles, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 738 | 738 | 696 | 736 | 738 | 860 | 585 | 839 | 5,930 |

## QUESTION 1 - OVERRIDE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Yes | 263 | 283 | 257 | 240 | 309 | 332 | 204 | 299 | 2,187 |
| No | 475 | 455 | 439 | 496 | 429 | 528 | 380 | 540 | 3,742 |
| Total | 738 | 738 | 696 | 736 | 738 | 860 | 585 | 839 | 5,930 |

| | |
|---|---|
| Total Registered Voters | 19,245 |
| Total Votes | 5,930 |
| Percent | 31% |

# Special State Primary

**September 16, 2008**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 2,651 ballots cast; 2,335-Democrat, 306-Republican, 1-Green-Rainbow & 9-Working Families.

| | | | |
|---|---|---|---|
| Precinct 1 | Alice Golen, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Marie T. Magro, Clerk | |
| Precinct 2A | Valerie Rogers, Warden | Gail Pollard, Warden | Bertha D'Amico, Clerk |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Mary Pilcher, Warden | Laurie Siano, Warden | Pat McNamara, Clerk |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## STATE PRIMARY

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| DEMOCRAT | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |
| REPUBLICAN | 38 | 30 | 40 | 45 | 38 | 40 | 33 | 42 | 306 |
| GREEN-RAINBOW | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| WORKING FAMILIES | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 2 | 9 |
| | 320 | 320 | 280 | 352 | 316 | 331 | 324 | 408 | 2,651 |

## DEMOCRAT

### SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| John F. Kerry | 154 | 145 | 129 | 160 | 134 | 150 | 167 | 188 | 1,227 |
| Edward J. O'Reilly | 125 | 142 | 109 | 140 | 140 | 136 | 119 | 172 | 1,083 |
| Blanks | 3 | 0 | 2 | 4 | 0 | 1 | 3 | 4 | 17 |
| Write Ins - Other | 0 | 3 | 0 | 1 | 2 | 1 | 1 | 0 | 8 |
| Total | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |

### REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Nicola S. Tsongas | 211 | 216 | 182 | 226 | 193 | 205 | 231 | 269 | 1,733 |
| Blanks | 65 | 72 | 53 | 73 | 75 | 79 | 55 | 88 | 560 |
| Write Ins - Other | 6 | 2 | 5 | 6 | 8 | 4 | 4 | 7 | 42 |
| Total | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Mary-Ellen Manning | 143 | 149 | 151 | 177 | 143 | 138 | 167 | 206 | 1,274 |
| Timothy P. Houten | 75 | 80 | 60 | 76 | 74 | 89 | 72 | 81 | 607 |
| Blanks | 64 | 60 | 28 | 50 | 57 | 59 | 51 | 75 | 444 |
| Write Ins - Others | 0 | 1 | 1 | 2 | 2 | 2 | 0 | 2 | 10 |
| Total | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Susan C. Tucker | 216 | 224 | 195 | 248 | 208 | 211 | 234 | 275 | 1,811 |
| Blanks | 65 | 66 | 41 | 55 | 63 | 76 | 55 | 84 | 505 |
| Write Ins - Others | 1 | 0 | 4 | 2 | 5 | 1 | 1 | 5 | 19 |
| Total | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| James R. Miceli | 232 | 250 | 209 | 254 | | | 240 | 307 | 1,492 |
| Blanks | 48 | 39 | 28 | 49 | | | 49 | 54 | 267 |
| Write Ins - Others | 2 | 1 | 3 | 2 | | | 1 | 3 | 12 |
| Total | 282 | 290 | 240 | 305 | 0 | 0 | 290 | 364 | 1,771 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Barry R. Finegold | | | | | 203 | 201 | | | 404 |
| Blanks | | | | | 68 | 83 | | | 151 |
| Write Ins - Others | | | | | 5 | 4 | | | 9 |
| Total | 0 | 0 | 0 | 0 | 276 | 288 | 0 | 0 | 564 |

## REGISTER OF PROBATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| John R. Buonomo | 139 | 155 | 141 | 181 | 143 | 143 | 160 | 203 | 1,265 |
| Blanks | 118 | 110 | 76 | 109 | 108 | 107 | 109 | 140 | 877 |
| Write Ins - Others | 10 | 5 | 16 | 8 | 7 | 9 | 14 | 21 | 90 |
| John Aliperta | | | | | 1 | 6 | | | 7 |
| Thomas Concannon | | 3 | 6 | 2 | 2 | | 2 | | 15 |
| Richard Corvino | | | | | | 3 | | | 3 |
| Paula E. Mattaliono | 2 | | | | | | | | 2 |
| Sean O'Donovan | 12 | 14 | 1 | 5 | 12 | 16 | 5 | | 65 |
| John Panica | 1 | 1 | | | 1 | 2 | | | 5 |
| Maria Sheehy | | | | | 2 | | | | 2 |
| James I. Wojas | | 2 | | | | 2 | | | 4 |
| Total | 282 | 290 | 240 | 305 | 276 | 288 | 290 | 364 | 2,335 |

## REPUBLICAN

### SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Jeffrey K. Beatty | 34 | 28 | 38 | 43 | 32 | 37 | 29 | 38 | 279 |
| Blanks | 4 | 2 | 2 | 1 | 5 | 1 | 3 | 3 | 21 |
| Write Ins - Others | 0 | 0 | 0 | 1 | 1 | 2 | 1 | 1 | 6 |
| Total | 38 | 30 | 40 | 45 | 38 | 40 | 33 | 42 | 306 |

### REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 34 | 28 | 33 | 35 | 33 | 35 | 28 | 36 | 262 |
| Write Ins - Others | 3 | 2 | 7 | 8 | 4 | 1 | 5 | 6 | 36 |
| Ted Gaiero | 1 | 0 | 0 | 2 | 1 | 4 | 0 | 0 | 8 |
| Total | 4 | 2 | 7 | 10 | 5 | 5 | 5 | 6 | 306 |

### COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 36 | 30 | 36 | 41 | 38 | 40 | 30 | 38 | 289 |
| Write Ins - Others | 2 | 0 | 4 | 4 | 0 | 0 | 3 | 4 | 17 |
| Total | 2 | 0 | 4 | 4 | 0 | 0 | 3 | 4 | 306 |

### SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 36 | 30 | 35 | 41 | 37 | 40 | 30 | 37 | 286 |
| Write Ins - Others | 2 | 0 | 5 | 4 | 1 | 0 | 3 | 5 | 20 |
| Total | 2 | 0 | 5 | 4 | 1 | 0 | 3 | 5 | 306 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins - Others | 2 | 1 | 4 | 5 | | | 3 | 5 | 20 |
| Blanks | 36 | 29 | 36 | 40 | | | 30 | 37 | 208 |
| Total | 38 | 30 | 40 | 45 | 0 | 0 | 33 | 42 | 228 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Write Ins - Others | | | | | 1 | 0 | | | 1 |
| Blanks | | | | | 37 | 40 | | | 77 |
| Total | 0 | 0 | 0 | 0 | 38 | 40 | 0 | 0 | 78 |

### REGISTER OF PROBATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 36 | 28 | 34 | 36 | 36 | 33 | 30 | 36 | 269 |
| Write Ins - Others | 2 | 1 | 6 | 5 | 1 | 1 | 3 | 6 | 25 |
| John Lambert | 0 | 0 | 0 | 4 | 1 | 2 | 0 | 0 | 7 |
| James I. Wojas | 0 | 1 | 0 | 0 | 0 | 4 | 0 | 0 | 5 |
| Total | 2 | 2 | 6 | 9 | 2 | 7 | 3 | 6 | 306 |

## GREEN-RAINBOW

### SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Write Ins – Other | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |

### REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Write Ins – Other | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |

### COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Write Ins – Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

### SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | | | 1 | 0 | 1 |
| Write Ins - Other | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 0 | 0 | | | 0 |
| Write Ins - Other | | | | | 0 | 0 | | | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

### REGISTER OF PROBATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

## WORKING FAMILIES

### SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 2 | 9 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 |

### REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 0 | 7 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 9 |

### COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 1 | 8 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 9 |

### SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 0 | 7 |
| Write Ins - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 9 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | | | 0 | 1 | 3 |
| Write Ins - Other | 0 | 0 | 0 | 0 | | | 0 | 1 | 1 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 4 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 2 | 3 | | | 5 |
| Write Ins - Other | | | | | 0 | 0 | | | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |

### REGISTER OF PROBATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 2 |
| Write Ins - Other | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 1 | 3 |
| Sean T. O'Donovan | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 1 | 4 |
| Total | 0 | 0 | 0 | 2 | 2 | 1 | 0 | 2 | 9 |

| | |
|---|---|
| Total Registered Voters | 19,462 |
| Total Votes | 2,651 |
| Percent | 14% |

# Special Town Meeting

Tewksbury Memorial High School
320 Pleasant Street
October 7, 2008

## SPECIAL TOWN MEETING – OCTOBER 7, 2008

Moderator Warren Layne opened the October 7, 2008 Special Town Meeting at 7:00 PM.

There were 425 registered voters and 22 visitors in attendance. The Moderator designated the Visitors Section and Emergency exits.

Finance Committee Chairman, Tom Cooke, motioned to Waived the Reading of the Warrant Articles and this motion was Adopted. 10/7/08 7:03 PM

Moderator recessed for 2 minutes at 7:30 PM to confer with Town Counsel, and reconvened at 7:32 PM.

Moderator recessed for 2 minutes at 7:35 PM to allow voters to leave the assembly, and reconvened at 7:37 PM.

Finance Committee Chairman, Tom Cooke, motioned to adjourn the October 7, 2008 Special Town Meeting, Sine Die, and this motion was Adopted. 10/7/08 9:39 PM

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## ARTICLE 1

**Tewksbury's Agricultural Regulations for Keeping Swine**

**Preamble**

Whereas, within the Town of Tewksbury a Swine Operation expanded ,building a 10,000 square foot PM barn with a 500,000 gallon capacity waste tank below. The nearest residence located a mere five hundred ninety feet (590') from the waste tank.

Whereas, the increase in the number of swine, produced excessive odor for neighboring residents and two abutting towns, Wilmington and Andover. Air quality concerns neighboring residents due to airborne fecal matter and gasses from swine waste, which occurs during the storage, composting and spraying of crop fields.

Whereas, Tewksbury is currently home to three piggeries or swine operations, each with the potential to expand and increase the number of swine without regard to the abutters, without local control and without a public process for the citizens.

Whereas, examination of Agriculture Industry Standards for keeping swine and State Laws for air quality, environmental and pollution standards for keeping swine, revealed a lack of protections for communities and a lack of due process if a problem occurs.

Whereas, when an Agricultural operation keeping swine expands in a suburb, twenty (20) miles north of Boston, Massachusetts, it is reasonable to expect the operation should co-exist with its abutters and close neighbors. The 2000 town census shows, 28,851 people, 9,964 households and 7,692 families residing in the town. The population density was 1,392.3 people per square mile and a total land area of 20.7 square miles.

Whereas, the requirements and standards described in this document are for the express benefit of the people of the community, in consideration of public health and successful agricultural uses of land. The requirements shall provide the Local Health Department, Board of Health and town officials more discretion and enforcement over the safety and wellbeing of the community.

Whereas, the citizens of Tewksbury acknowledge the benefits and necessity of raising animals for our countries' food, we also acknowledge the need to protect the air we breathe, the environment and the property we call "home". Home is where we raise our children, celebrate family events, and relax from the stresses of work and the world at large. Requiring standards and regulations for Swine Operation facilities does not have to be mutually exclusive.

Whereas, the Agricultural Industry does not regulate themselves for all size swine operations and Massachusetts State Law does not protect basic rights of abutters of Swine Operations, specifically, a resident's right to breathe clean air, use and enjoy their property and the right to protect the value of that property. In the absence of standards and laws, the State is placing greater significance on a business's profits than a citizen's basic property rights!

Therefore, we the citizens of Tewksbury exercise our right to define standards for keeping swine within our community.

The standards for keeping swine within the Town of Tewksbury shall;

1) Provide equal protection under the law, by allowing residents basic rights to protect the health and wellbeing of their families, the neighborhoods and the community.

2) Empower the Board of Health by establishing a higher threshold for public safety and welfare, including odor nuisance.

3) Provide basic standards for and require enforcement of conservation concerns and environmental laws related to agricultural operations keeping swine.

**Section 1 Definitions**

a. Agricultural Operation throughout this document will refer to the operation of keeping swine.

b. Approving Authority shall be the Tewksbury Board of Health or its designated representative.

c. Abutters shall be any land owner or lessee whose property is ½ mile of the applicant's swine operation.

d. Environmental Assessment An inspection by the town's conservation administrator where the entire agricultural operation (land owned and leased) is physically inspected and environmental concerns or pollution is documented. Upon remedy of the concerns and/or violations, will certifying there is no illegally dumped manure on the property, no runoff exits into wetlands and that the operation will not contaminate the environment.

e. Manure Management Plan (MMP) is a plan written by a certified industry professional, recommending the handling of swine manure. It shall addressing clearing, composting, storage (including location in relation to wells and waterways), utilization and removal of swine manure. Such a plan shall represent the most up-to-date best management industry practices and the most stringent industry guidelines.

f. Neighborhoods shall be any land owner or lessee whose property is within one (1) mile of the applicants operation.

g. Nutrient Management Plan a plan written by a certified industry professional, who test the soil makes recommendations based on soil test results and type of crops to be planted to ensure a balanced soil composition, based on the most up-to-date Best Management Practices and the most stringent recommendations and guidelines.

h. Non-Impervious Land is land in which precipitation is allowed to directly fall and penetrate into the soil, excluding any buildings, paved driveway, shelters, or other barriers preventing the free flow of precipitation into the ground.

i. Pest Control Plan A plan written to describe the type of pests which are experienced on this operation and the action recommended, including products to be used, based on the most up-to-date Best Management Industry Practices and the most stringent recommendations and guidelines.

j. Swine Permit the permit granted by the Approving Authority to keep swine within the Town of Tewksbury, valid for twelve (12) months from date of issue.

k. Swine are any pigs not including pot-bellied pigs kept as household pets. For the purpose of licensing swine, juvenile swine not yet weaned, residing on the property with their maternal parent will not count as additional swine and will not require an additional or amended permit, until they are weaned.

**Section 2 Permit Application for Keeping Swine**

In the absence of Agricultural Industry Standards requiring swine permitting regulations, for all size swine operations, and State Laws requiring the same, the citizens of the Town of Tewksbury shall define the following standards for the permit process for keeping swine.

An agricultural operation shall apply, annually, to the Approving Authority, for a permit to keep swine.

The Approving Authority and local Health Department shall be responsible for agricultural operations to obtain permits at least every twelve months.

The following information shall be required and shall accompany the permit application;

1) Application form, completed and showing number of swine to be kept.

2) A "Manure Management Plan" (see section 1, "Definition")

3) A "Nutrient Management Plan", ( see section 1, "Definition")

4) A "Pest Control Plan", (see section 1, "Definition")

5) An "Environmental Assessment", (see section 1, "Definition")

6) Verification that all abutters have been notified by certified mail of the applicants intent, not more than thirty (30) days but no less than fourteen (14) days in advance of the hearing before the Approving Authority.

7) A certified plot plan of the entire farming operation, in its entirety, including areas which may be located in an abutting town(s). The plan and the following information will be drawn to scale and will become part of a legal document:

- The plot plan shall reflect the location of all buildings and structures of the entire farm and their purpose.
- The plot plan shall reflect the location and size of the area(s) the manure is located for composting, location of spreading area (cropland) or storage area. including areas which may be located in an abutting town(s ).
- The plot plan shall reflect the location of all streams, ponds and/or wetlands or waterways, including flood zones, located on the entire property, including areas which may be located in an abutting town(s).
- A clear designation and description of the nearest boundaries or areas covered by Tewksbury's Ground Water Protection Bylaw.

8) Permits for keeping swine, if issued, shall be issued to the owner of the property for a specific number of swine and cannot be transferred or assigned without a new hearing.

9) Permits are valid for twelve (12) months, from the date of issue, after which time it expires.

**Section 3 Action by Approving Authority on "Permit Application for Keeping Swine"**

2) Upon receipt of the completed application, the Approving Authority shall hold a Public Hearing within 45 days. During which time, the Approving Authority shall:

a. Verify that all abutters have been or will be notified.

b. Inspect the property, and ensure that it is in accordance with Sections 4 through 9 in this document.

c. Review the "Permit Application for Keeping Swine" and required documents.

d. Certify all application information and documents are complete and accurate.

e. Review the file on this agricultural operation from previous years to insure they are in good standing. Review complaints from residents, environmental report from Conservation Administrator, and other pertinent findings.

3) The Approving Authority shall provide an opportunity for the abutters to express their concerns, ask questions, and express their support or opposition to the application. The Board of Health may require the applicant to furnish additional information to make a determination whether to grant the permit.

4) The Approving Authority shall make the Applicant aware that keeping swine is a major source of pollution. The burden shall be on the applicant to establish that the granting of a permit shall not endanger the health and wellbeing of the public, including the drinking water supplies of the community.

5) The Approving Authority shall act on the application for a Swine Permit and shall provide the applicant with a written decision of the outcome and any conditions imposed by the Board of Health if the permit is granted.

6) The Approving Authority shall issue or deny said "Permit for Keeping Swine". If upon examination of the required documents; there would be a negative impact to the public's health and welfare, including odor nuisance concerns, then denial of said application, with findings shall also be forthcoming from the Approving Authority.

**Section 4 Swine Housing**

In the absence of standard regulations for swine buildings, for all size operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require agricultural operations to comply with State Code and local building regulations and a component for public input;

1) Building or Renovation of swine buildings shall require a Permit application.

2) The Applicant shall notify abutters and a public hearing shall be conducted.

3) The Applicant shall submit plans to all town officials, in accordance with Town of Tewksbury bylaws. Each Town department shall provide comments to the Planning Board prior to a public hearing.

4) The citizens shall be given every opportunity to express their concerns during the public hearing and said concerns shall be remedied by the Planning Board.

5) For New construction or renovation, the decision to issue a permit, by the Planning Board, shall place the weight of the decision on the appropriateness of the building or improvements for the neighborhood and the welfare of the neighborhood.

6) All new construction or renovation of primary stables, pens or housing used to contain swine shall be a minimum 5000 feet from any lot line and shall be designed with the industry's most recent and most stringent requirements and recommendations for minimizing odors and environmental pollution.

**Section 5 Manure Management**

In the absence of standard regulations requiring a manure management plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a Manure Management Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

One hog produces four (4) pounds of waste per day on average1 or 1,460 pounds per year. For example, 1000 swine will produce 1,460,000 pounds of waste per year, on average.

1) The submitted Manure Management Plan (MMP) shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The MMP shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations and guidelines and technology, regardless of the size of the operation.

3) The MMP shall address clearing, composting, storage (including location in relation to streams ponds, wetlands, flood zones, and ground water protection areas), utilization and removal of manure.

4) The MMP shall require management and disposal of manure in a way which minimize odors, breeding flies and the attraction of vermin.

5) The MMP shall require manure to be collected and stockpiled at a location(s), carefully chosen to maximize the distance from abutting properties and watercourse and with due consideration of the prevailing winds.

6) The storage of manure, wastes and soiled bedding and the maintenance of pens or corrals for swine shall not interfere with any abutter's rights to clean air or to the use and enjoyment of their property.

7) The Board of Health or its agent and the local Health Department shall investigate any complaints of offensive odor, pollution or pests (such as rats, mice, insects, flies or mosquitoes) associated with the keeping of swine within the Town of Tewksbury and find a remedy in accordance with Section 10 "Enforcement".

8) The Board of Health and the Local Health Department shall track manure production and disposal, documenting and accounting for all swine waste. These documents shall be available to the public.

9) Upon every visit to the property, the health official shall inspect and measure storage areas, measuring the contents of the swine waste storage tank or the height and width of manure piles and their location on the property and document the findings. This information shall be available to the public.

**Section 6 Nutrient Management Plan**

Swine waste can pollute the environment when misapplied or over-applied to cropland. In the absence of standard regulations requiring a nutrient management plan for all size swine operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a nutrient management plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Nutrient Management Plan shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The Nutrient Management Plan shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.

3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require follow up on the Nutrient Management Plan, inspecting the property for violations in the plan and documenting said violations. All information shall be documented and action take, in accordance with Section 10 " Enforcement"

**Section 7 Pest Control Plan**

In the absence of standard regulations requiring a Pest Control Plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require a Pest Control Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

4) The submitted Pest Control Plan shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

5) The Pest Control Plan shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.

6) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action take and results. All information shall be documented and action take, in accordance with Section 10 " Enforcement"

**Section 8 Environmental Assessment**

In the absence of standard regulations requiring an Environmental Assessment for all size swine operations, from the agricultural industry and State Laws requiring the same, the citizens of the Town of Tewksbury shall require an Environmental Assessment each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Environmental Assessment shall be written by a certified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The Environmental Assessment shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.

3) No swine facility shall willfully or through negligence, cause, suffer, allow or permit the drainage of any liquid effluent containing urine and/or fecal matter from the property to flow over the surface of the ground where it can flow to abutting property, public way, watercourse, body of water, or wetland area.

4) All insecticides used to control pests or insects shall be approved by the Department of Public Health and the Department of Environmental Protection and should be applied in accordance with the instruction for the use of that insecticide.

5) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action take and results. All information shall be documented and action take, in accordance with Section 10 "Enforcement"

**Section 9 Air Quality Protection for Residents from Swine Operations**

Residents shall have the right to breathe air, free from odorous and harmful gasses and free from microscopic particulates of swine waste.

Residents shall have the right to use and enjoy their property and protect the value and/or marketability of their property.

Acceptable odor standards are designed to protect air quality for neighboring residents. Local Health Department and Board of Health officials are sworn to protect and promote public health and welfare, including stress, the result of excessive odors on abutters of swine operations.

The measurement of odor generation rate and odor intensity is a developing science. However, it is widely recognized that factors like the way a farm is designed and the use of best management practices can minimize odor emissions.

The same standards of air quality for all other industry and businesses in the United States including the State of Massachusetts, should apply to agricultural operations keeping swine. The Agricultural Industry has not provided odor and air quality standards for abutters of agricultural operations keeping swine.

In the absence of State Laws setting acceptable odor levels and due process for residents negatively affected by swine odor, the citizens of the Town of Tewksbury shall determine standards for swine odor relief and prevention within our community.

1) All agricultural operations keeping swine shall use Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. Swine operations shall use the recommendations, and the latest research and technology, of the Environmental Protection Agency, Department of Agriculture, National Resources Conservation Service and other industry agencies and organizations, to minimize odors.

2) Decomposition of piggery wastes generates by-products or compounds which produce strong odors. Odor generation from swine waste shall be minimised by the barn design, effluent collection and storage location, carcass disposal, and manure spreading. Swine waste shall be managed in a way as to minimize odor generation and shall use Best Management Industry Practices to minimize odors.

3) Odours are influenced by climate and topography, separation distance plays an important role in the dispersion of odors from swine operations, therefore, swine operations shall be established or moved to a sufficient distance from residences, to ensure that dispersion effectively limits odours and frequencies under the expected range of atmospheric conditions. If a sufficient distance to disperse odor cannot be established, more additional and/or more

prudent measures shall be taken on behalf of the swine operation, to monitor air quality standards and ensure abutters rights to clean air and use and enjoy their property.

4) The Director of Health or its agent and the Board of Health shall examine all the factors influencing swine operation odors and take action to relieve neighbouring residents. Each complaint shall be documented and shall include: Frequency, Intensity, Duration and Offensiveness.

5) Sludge from swine waste is comprised of either completely or partially digested organic matter which when disturbed can be highly odorous. When disturbed or irrigated, effluent generates odours through the release of offensive gases and by spray drift of fine aerosols through the atmosphere. The application of swine effluent shall be managed so that effluent infiltrates, or is incorporated into the soil immediately following application.

6) There shall not be application of swine waste during prolonged wet periods or when runoff would occur. Timing of effluent application shall be considered, during the week days when most residents are at work. It shall not occur on weekends or holidays, or when prevailing weather conditions would cause odors.

7) Carcass disposal shall be well designed and managed to prevent odor. Burial sites shall be designed to prevent entry of upslope runoff water. The whole carcass shall be covered with a layer of soil immediately after placement in the pit. If composting is used, the carcass should be covered with at least 300 mm of sawdust or other composting substrate. Records shall be kept of deaths and location of burial.

**Section 10 Enforcement**

In the absence of standard regulations for swine regulation enforcement from the Agricultural Industry, for all swine operations, and State Laws and local regulations which provide inadequate due process and accountability for citizens neighboring swine operations, we the citizens of Tewksbury exercise our right to define enforcement standards for our local Health Department and Board of Health.

Local Department of Health officials or its agent and the Board of Health shall be the enforcement agent for the following requirements;

1) Regular inspections shall be performed, as needed, without prior notification, in accordance with Sections 4 through 9 in this document.

2) Non-compliance of any regulations for keeping swine shall be documented and permits may be revoked or suspended if it is determined that any of the following has occurred:

- Continued keeping of swine constitutes a public safety of health risk.
- The animals are not receiving proper care.
- The facts contained in the application or as represented by the application to the BOH are inaccurate.
- The permit holder is keeping swine in greater numbers than indicated on the current permit.
- Abutter's rights to use and enjoy their property have been violated.
- The health and wellbeing of the citizens are negatively impacted
- The Best Management Practices and most stringent industry standards and recommendations have not been used and/or implemented by the operation.
- Violations occur to "Tewksbury's Agricultural Regulations for Keeping Swine"

3) The holder of any permit revoked or suspended, shall be notified of such action by certified mail. The person aggrieved may petition the BOH for a public hearing at the next available BOH meeting. The applicant may be permitted to keep said swine on the premise until the BOH hearing so long as it does not pose an immediate threat to the public health and safety, in which case the swine must be removed within twenty-four (24) hours of the receipt of the notice.

4) Complaints shall be logged and investigated immediately.

5) Citizens shall be given every opportunity to express their concerns during a public hearing and said concerns shall be remedied by both the Department of Health or its agent and the Board of Health.

6) Unresolved problems shall be remedied by revoking the permit for swine.

**Section 11 Severability**

If any provisions of these regulations are declared invalid or unenforceable, the other provisions shall not be affected by this determination and shall remain in full force and effect.

**Executive Summary:** "Tewksbury's Agricultural Regulations for Keeping Swine" shall regulate swine operations in Tewksbury.

Whereas, the Agricultural Industry does not regulate all swine operations and in the absence of Massachusetts State Law to protect basic rights of abutters of swine operations, the regulations establish basic property rights of residents; to breath clean air, use and enjoy property and protect property value.

The regulations require manure, nutrient and pest management, as well as environmental assessments and the industry's best management practice. Health officials will have more discretion and enforcement over the safety and wellbeing of the community.

| | | |
|---|---|---|
| Motion: | Finance Committee Chairman, Tom Cooke deferred to the Board of Selectman<br>Board of Selectman Chairman, Todd Johnson deferred speaker Michelle Walsh<br>Michelle Walsh motioned to move the Article 1 as amended | |
| Voted: | Moderator unsure of voice vote, requested a standing count on the motion<br>Standing count on the motion was Adopted<br>Standing count on the article as amended was Adopted | 10/7/08 7:19 PM<br>10/7/08 7:26 PM<br>10/7/08 7:29 PM |
| Motion: | Richard O'Neill motioned for reconsideration | |
| Voted: | Motion for reconsideration was Adopted | 10/7/08 7:43 PM |
| Motion: | Michelle Walsh motioned to move Article 1<br>David Gay motioned to move the question<br>David LaVita motioned for indefinite postponement | |
| Voted: | Motion for Indefinite Postponement did not prevail<br>Article 1 was Adopted as Amended | 10/7/08 8:25 PM<br>10/7/08 8:34 PM |

**AMENDMENT OF ARTICLE 1**

***To see if the Town of Tewksbury will vote to authorize the Board of Selectmen to petition the legislature to enact the following Home rule Amendment.***

**Tewksbury's Agricultural Regulations for Keeping Swine**

***PURPOSE The purpose of this Act is to implement the health and safety powers granted to the Town of Tewksbury pursuant to the Constitution and the statues of the Commonwealth of Massachusetts where present laws do not adequately protect residential and other properties which are located in close proximity to farms keeping swine; therefore the Town of Tewksbury shall exercise its right to establish standards for keeping swine through regulations. The regulations include, but are not limited to: (1) Promoting the health and wellbeing of abutters and all inhabitants of the town through practices of manure, nutrient and pest management, (2) Promoting transparency of the activities on the swine operation and accountability, (3) Empowering the Board of Health to protect the abutters from environmental pollutants.***

**Section 1 Definitions**

Agricultural Operation ***means*** the operation of keeping swine.

Approving Authority shall be the Tewksbury Board of Health or its designated representative.

Abutters shall be any land owner or lessee whose property is ***500 feet*** of the applicant's swine operation ***and abutters to abutters .***

***Agroecology is the management of agricultural systems with a strong emphasis on ecological and environmental perspectives.***

Environmental Assessment An inspection by the town's conservation administrator where the entire agricultural operation (land owned and leased) is physically inspected and environmental concerns or pollution is documented. ***The conservation administrator shall document*** concerns and/or violations will ***certify*** there is no illegally dumped manure on the property, no runoff exits into wetlands and that the operation will not contaminate the environment.

Manure Management Plan (MMP) is a plan written by a ***qualified*** industry professional, recommending the handling of swine manure. It shall address clearing, composting, storage (including location in relation to wells and waterways), utilization and removal of swine manure. Such a plan shall represent the most up-to-date best management industry practices and the most stringent industry guidelines.

Nutrient Management Plan a plan written by a ***qualified*** industry professional, who ***tests*** the soil makes

recommendations based on soil test results and type of crops to be planted to ensure a balanced soil composition, based on the most up-to-date ***b***est ***m***anagement ***p***ractices and the most stringent recommendations and guidelines.

Pest Control Plan A plan written ***by a qualified professional to provide recommendations to address control of pests and rodents using an integrated approach,*** including products to be used, based on the most up-to-date ***b***est ***m***anagement ***i***ndustry Practices and the most stringent recommendations and guidelines.

Swine are any pigs not including pot-bellied pigs kept as household pets. For the purpose of licensing swine, juvenile swine not yet weaned, residing on the property with their maternal parent ***shall*** not count as additional swine and will not require an additional or amended permit, until they are weaned.

Swine Permit the permit granted by the Approving Authority to keep swine within the Town of Tewksbury, valid for twelve (12) months from date of issue

**Section 2 Permit Application for Keeping Swine**

In the absence of agricultural industry standards requiring swine permitting regulations, for all size swine operations, and State Laws requiring the same, the Town of Tewksbury shall define the following standards for the permit process for keeping swine.

***In accordance with M.G.L. Chapter 111, Section 31 the Tewksbury Board of Health shall promulgate and adopt reasonable rules, regulations, guidelines and policies for the implementation of the intent of the Act. Failure by the Board of Health to promulgate such regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate this Act.***

An agricultural operation shall apply, annually, to the Approving Authority, for a permit to keep swine.

The Approving Authority and local Health Department shall be responsible for agricultural operations to obtain permits at least every twelve months. ***All existing, new and expansion of existing operations for keeping swine, with 50 or more swine, or increase of 50 or more swine, shall be required to submit a Permit Application for Keeping Swine in accordance with items 1 through 9 below. Every year thereafter, said permit shall not require a public hearing and all plans shall be updated and approved subject to the rules, fees and consultant approved by the Approving Authority.***

The following information shall be required and shall accompany the permit application;

1) Application form, completed and showing number of swine to be kept.
2) A "Manure Management Plan" (see section 1, "Definition")
3) A "Nutrient Management Plan", ( see section 1, "Definition")
4) A "Pest Control Plan", (see section 1, "Definition")
5) An "Environmental Assessment", (see section 1, "Definition")
6) Verification that all abutters have been notified by certified mail of the applicants intent, not more than thirty(30) days but no less than fourteen (14) days in advance of the hearing before the Approving Authority.
7) A certified plot plan of the entire farming operation, in its entirety, including areas which may be located in an abutting town(s). The plan and the following information will be drawn to scale and will become part of a legal document:
    - The plot plan shall reflect the location of all buildings and structures of the entire farm and their purpose.
    - The plot plan shall reflect the location and size of the area(s) the manure is located for composting, location of spreading area (cropland) or storage area, including areas which may be located in an abutting town(s).
    - The plot plan shall reflect the location of all streams, ponds and/or wetlands or waterways, including flood zones, located on the entire property, including areas which may be located in an abutting town(s). ***The location of deceased swine, composted or buried, shall be reflected on the plot plan.***
    - A clear designation and description of the nearest boundaries or areas covered by Tewksbury's Ground Water Protection Bylaw.
8) Permits for keeping swine, if issued, shall be issued to the owner of the property for a specific number of swine and cannot be transferred or assigned without the Approval of Approving Authority.
9) Permits are valid for twelve (12) months, from the date of issue, after which time it expires.

**Section 3 Action by Approving Authority on "Permit Application for Keeping Swine"**

1) Upon receipt of the completed application, the Approving Authority shall hold a Public Hearing within 45 days. During which time, the Approving Authority shall:

   a) Verify that all abutters have been notified.

   b) Inspect the property, and ensure that it is in accordance with Sections 4 through 9 in ***the regulations.***

   c) Review the "Permit Application for Keeping Swine" and required documents.

   d) Certify all application information and documents are complete and accurate.

   e) Review the file on ***the*** agricultural operation from previous years to insure ***it is*** in good standing. Review complaints from residents, environmental report from Conservation Administrator, and other pertinent findings.

2) The Approving Authority shall provide an opportunity for the abutters to express their concerns, ask questions, and express their support or opposition to the application. The Board of Health may require the applicant to furnish additional information to make a determination whether to grant the permit.

3) The burden shall be on the applicant to establish that the granting of a permit shall not endanger the health and wellbeing of the public, including the drinking water supplies of the community.

4) The Approving Authority shall act on the application for a Swine Permit and shall provide the applicant with a written decision of the outcome and any conditions imposed by the Approving Authority if the permit is granted.

5) The Approving Authority shall issue or deny said "Permit for Keeping Swine". If upon examination of the required documents; there would be a negative impact to the public's health and welfare, including odor nuisance concerns, said application ***shall be denied***, with findings forthcoming from the Approving Authority. ***Failure to provide complete and accurate documents required under Section 2 shall be grounds for denial.***

**Section 4 Swine Housing**

In the absence of standard regulations for swine buildings, for all size operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require agricultural operations to comply with ***state building code*** and a component for public input;

1) Building or Renovation of swine buildings shall require a Permit application, ***as defined in Section 2.***

2) The Applicant shall notify abutters and a public hearing shall be conducted.

3) The Applicant shall submit plans to ***Approving Authority***

4) The citizens shall be given every opportunity to express their concerns during the public hearing and said concerns shall be remedied by the ***Approving Authority***.

5) For New construction or renovation, the decision to issue a permit, by the ***Approving Authority***, shall place the weight of the decision on the appropriateness of the building or improvements for the neighborhood and the welfare of the neighborhood.

6) All new construction or renovation of primary stables, pens or housing used to contain swine shall be a minimum ***1760*** feet from any lot line and shall be designed with the industry's most recent and most stringent requirements and recommendations for minimizing odors and environmental pollution. ***The applicant for a Swine permit may be allowed a variance for a lesser setback if an engineer or qualified professional as determined by the Approving Authority, hired by the applicant, prepares an approved odor dispersion plan resulting in improved or equivalent odor minimization and dispersion on the neighborhoods surrounding the operation. The odor dispersion plan shall include, but is not limited to, the following; odor control measures, meteorological data, prevailing wind direction and topography. The odor dispersion plan shall include biofilters and tall air stacks or similar implementations to provide optimum odor minimization and disbursement.***

**Section 5 Manure Management**

In the absence of standard regulations requiring a manure management plan for all size swine operations, from the Agricultural Industry and State Laws requiring the same, the Town of Tewksbury shall require a Manure Management Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Manure Management Plan (MMP) shall be written by a ***qualified*** industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The MMP shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations and guidelines and technology, regardless of the size of the operation.

3) The MMP shall address clearing, composting, storage (including location in relation to streams ponds, wetlands, flood zones, and ground water protection areas), utilization and removal of manure.

4) The MMP shall require management and disposal of manure in a way which minimize odors, breeding flies and the attraction of vermin.

5) The MMP shall require manure to be collected and stockpiled at a location(s), carefully chosen to maximize the distance from abutting properties and watercourse and with due consideration of the prevailing winds.

6) The storage of manure, wastes and soiled bedding and the maintenance of pens or corrals for swine shall not interfere with any abutter's rights to clean air or to the use and enjoyment of their property.

7) The Board of Health or its agent and the local Health Department shall investigate any complaints of offensive odor, pollution or pests (such as rats, mice, insects, flies or mosquitoes) associated with the keeping of swine within the Town of Tewksbury and find a remedy in accordance with Section 10 "Enforcement".

8) The Board of Health and the Local Health Department shall track manure production and disposal, documenting and accounting for all swine waste. These documents shall be available to the public.

9) Upon every visit to the property, the health official shall inspect and measure storage areas, measuring the contents of the swine waste storage tank or the height and width of manure piles and their location on the property and document the findings. This information shall be available to the public.

**Section 6 Nutrient Management Plan**

Swine waste can pollute the environment when misapplied or over-applied to cropland. In the absence of standard regulations requiring a nutrient management plan for all size swine operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require a nutrient management plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Nutrient Management Plan shall be written by a ***qualified*** industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The Nutrient Management Plan shall represent ***b***est ***m***anagement ***i***ndustry ***p***ractices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. ***The plan shall address pollution prevention, optimizing soil nutrient uptake and mininizing soil nutrient overload and runoff. Soil testing shall be completed prior to filing an application and reflect the most current soil conditions. The plan shall reflect the practices consistent with Agroecology.***

3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require follow up on the Nutrient Management Plan, inspecting the property for violations in the plan and documenting said violations. All information shall be documented and action taken, in accordance with Section 10 "Enforcement".

**Section 7 Pest Control Plan**

In the absence of standard regulations requiring a Pest Control Plan for all size swine operations, from the ***a***gricultural ***i***ndustry and State Laws requiring the same, the Town of Tewksbury shall require a Pest Control Plan each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Pest Control Plan shall be written by a qualified industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The Pest Control Plan shall represent best management industry practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.

3) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action taken and results. All information shall be documented and action taken, in accordance with Section 10 "Enforcement".

**Section 8 Environmental Assessment**

In the absence of standard regulations requiring an Environmental Assessment for all size swine operations, from the agricultural industry and State Laws requiring the same, the Town of Tewksbury shall require an Environmental Assessment each year, as required in the "Permit Application for Keeping Swine" (Section 2).

1) The submitted Environmental Assessment shall be written by a ***qualified*** industry professional and reviewed by the Approving Authority prior to issuance of a Permit.

2) The Environmental Assessment shall represent Best Management Industry Practices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation.

3) No swine facility shall willfully or through negligence, cause, suffer, allow or permit the drainage of any liquid effluent containing urine and/or fecal matter from the property to flow over the surface of the ground where it can flow to abutting property, public way, watercourse, body of water, or wetland area.

4) All insecticides used to control pests or insects shall be approved by the Department of Public Health and the Department of Environmental Protection and ***shall*** be applied in accordance with the instruction for the use of that insecticide.

5) Upon every visit to the swine operation, regardless of reason for visit, Local Health Department officials shall require updates of pest problems experienced on the property and control measures taken, including type of pest problem, action take***n*** and results. All information shall be documented and action take***n***, in accordance with Section 10 "Enforcement".

**Section 9 Air Quality Protection for Residents from Swine Operations**

Residents shall have the right to breathe air, free from odorous and harmful gases and free from microscopic particulates of swine waste.

Residents shall have the right to use and enjoy their property and protect the value and/or marketability of their property.

Acceptable odor standards are designed to protect air quality for neighboring residents. Local Health Department and Board of Health officials are sworn to protect and promote public health and welfare, including stress that ***may be*** the result of excessive odors on abutters of swine operations.

The measurement of odor generation rate and odor intensity is a developing science. However, it is widely recognized that factors like the way a farm is designed and the use of best management practices can minimize odor emissions.

The same standards of air quality for all other industry and businesses in the United States including the State of Massachusetts, should apply to agricultural operations keeping swine. The ***a***gricultural ***i***ndustry has not provided odor and air quality standards for abutters of agricultural operations keeping swine.

In the absence of State Laws setting acceptable odor levels and due process for residents negatively affected by swine odor, the Town of Tewksbury shall determine standards for swine odor relief and prevention within our community.

1) All agricultural operations keeping swine shall use ***b***est **m**anagement ***i***ndustry ***p***ractices and shall use the most stringent developments in industry regulations, guidelines and technology, regardless of the size of the operation. Swine operations shall use the recommendations, and the latest research and technology, of the Environmental Protection Agency, Department of Agriculture, National Resources Conservation Service and other industry agencies and organizations, to minimize odors.

2) Decomposition of piggery wastes generates by-products or compounds which produce strong odors. Odor generation from swine waste shall be minimized by the barn design, effluent collection and storage location, carcass disposal, and manure spreading. Swine waste shall be managed in a way as to minimize odor generation and shall use ***b***est ***m***anagement ***i***ndustry ***p***ractices to minimize odors.

3) Odors are influenced by climate and topography, separation distance plays an important role in the dispersion of odors from swine operations, therefore, swine operations shall be established or moved to a sufficient distance from residences, to ensure that dispersion effectively limits odors and frequencies under the expected range of atmospheric conditions. If a sufficient distance to disperse odor cannot be established, more additional and/or more prudent measures shall be taken on behalf of the swine operation, to monitor air quality standards and ensure abutters rights to clean air and use and enjoy***ment of*** their property.

4) The Director of Health or its agent and the Board of Health shall examine all the factors influencing swine operation odors and take action to relieve neighbouring residents. Each complaint shall be documented and shall include: Frequency, Intensity, Duration and Offensiveness.

5) Sludge from swine waste is comprised of either completely or partially digested organic matter which when disturbed can be highly odorous. When disturbed or irrigated, effluent generates odors through the release of offensive gases and by spray drift of fine aerosols through the atmosphere. The application of swine effluent shall be managed so that effluent infiltrates, or is incorporated into the soil ***within 24 hours*** following application.

6) There shall not be application of swine waste during prolonged wet periods or when runoff would occur. Timing of effluent application shall be considered, during the week days when most residents are at work. It shall not occur on weekends or holidays, or when prevailing weather conditions would cause odors. ***During times when swine waste***

***cannot be applied to soil, alternative methods of manure management shall be used, using best management practices.***

7) Carcass disposal shall be well designed and managed to prevent odor ***and spread of diseases***. Burial sites shall be designed to prevent entry of upslope runoff water. The whole carcass shall be covered with a layer of soil immediately after placement in the pit. If composting is used, the carcass should be covered with at least 300 mm of sawdust or other composting substrate. Records shall be kept of deaths and location of burial.

**Section 10 Enforcement**

In the absence of standard regulations for swine regulation enforcement from the Agricultural Industry, for all swine operations, and State Laws and local regulations which provide inadequate due process and accountability for citizens neighboring swine operations, the Town of Tewksbury exercises its right to define enforcement standards for our local Health Department and Board of Health.

Local Department of Health officials or its agent and the Board of Health shall be the enforcement agent for the following requirements;

1) Regular inspections shall be performed, as needed, without prior notification, in accordance with Sections 4 through ***10*** in this ***Act.***

2) Non-compliance of any regulations for keeping swine shall be documented and permits may be revoked or suspended if it is determined that any of the following has occurred:

   - Continued keeping of swine constitutes a public safety of health risk.
   - The animals are not receiving proper care.
   - The facts contained in the application or as represented by the application to the ***Approving Authority*** are inaccurate.
   - The permit holder is keeping swine in greater numbers than indicated on the current permit.
   - Abutter's rights to use and enjoy their property have been violated.
   - The health and wellbeing of the citizens are negatively impacted
   - The ***b***est ***m***anagement ***p***ractices and most stringent industry standards and recommendations have not been used and/or implemented by the operation.
   - Violations occur to "Tewksbury's Agricultural Regulations for Keeping Swine"

3) ***There will be a hearing and issue of conditions on a revocation of a permit.*** The holder of any permit revoked or suspended, shall be notified of such action by certified mail. The person aggrieved may petition the ***Approving Authority*** for a public hearing ***within ten (10) days of notification.*** The applicant may be permitted to keep said swine on the premise until the ***Approving Authority*** hearing, so long as it does not pose an immediate threat to the public health and safety, in which case the swine must be removed within twenty-four (24) hours of the receipt of the notice.

4) Complaints shall be logged and investigated immediately.

5) Citizens shall be given every opportunity to express their concerns during a public hearing and said concerns shall be remedied by both the Department of Health or its agent and the Board of Health.

6) Unresolved problems shall be remedied by revoking the permit for swine.

7) ***Failure to comply with any provision of Tewksbury's Agricultural Regulations for Keeping Swine, Section 1 through 10 inclusive, is punishable by civil or criminal prosecution in a court of competent jurisdiction.***

**Section 11 Severability**

If any provisions of these regulations are declared invalid or unenforceable, the other provisions shall not be affected by this determination and shall remain in full force and effect.

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Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, October 7, 2008.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – OCTOBER 7, 2008**

| ARTICLE | RAISE & APPROPRIATE | TRANSFER FROM | TRANSFER FREE CASH | BORROW |
|---|---|---|---|---|
| 3. Add to the appropriation voted In Article 4 of the May 2008 Annual Town Meeting | 329,541.00 | | | |
| 4. Increase FY09 appropriation voted In Article 6 of the May 2008 Annual Town Meeting | | 13,307.00 | From Water Enterprise Free Cash | |
| 5. DEP requirements relating to the Water storage tank at Ames Hill | | 50,000.00 | From Water Enterprise Free Cash | |
| 8. Apply towards the Town's obligation For health care for retirees | | | 155,828.00 | |
| Total Raise & Appropriate | $329.541.00 | | | |
| Total Transfers | | $63,307.00 | | |
| Total From Free Cash | | | $155,828.00 | |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

## ARTICLE 2

To see if the Town will vote to approve the sum of $7,936.72 to pay an outstanding bill of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $7,936.72 from Police-Salaries to Police Unpaid Bills or take any related action.

| | | |
|---|---|---|
| Police-Salaries | Sergeant James Williams Jr. | $7,936.72 |

Town Manager

Motion: Finance Committee Chairman, Tom Cooke amended Article 2, and recommended adoption as amended

| | | |
|---|---|---|
| Voted: | Amendment of Article 2 was Adopted | 10/7/08 8:40 PM |
| | Article 1 was Adopted as Amended- (9/10 required– Unanimous) | 10/7/08 8:40 PM |

**AMENDMENT**

To add the amount of $2,700.00 for a late bill of the Board of Assessors to the amount of $7,936.72 in the Article, to make the total amount of the Article for two late bills $10,636.72.

**Executive Summary:** According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid and allows a transfer from the FY09 budget to cover the amount.

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## ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of $329,541 to be added to the appropriation voted in Article 4 of the May, 2008 Annual Town Meeting or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 3 was Adopted 10/7/08 8:41 PM

**Executive Summary:** This article corrects an oversight relating to the FY09 general fund budget as voted in Article 4 of the May, 2008 Annual Town Meeting. Annually, the Town collects, through the tax rate, an amount for sewer exempt debt which is budgeted and paid by the Sewer Enterprise Fund (which is included in Article 5 of the May, 2008 Annual Town Meeting). To match the revenue with the expense Town Meeting votes (as part of the general fund budget Article 4) to transfer the tax revenue collected to the Sewer Enterprise Fund. Due to an oversight for FY09 this amount was not included in Article 4. This article appropriates the funds so that the Sewer Enterprise Fund has sufficient revenues to cover the payment of principal and interest on long term debt.

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## ARTICLE 4

To see if the Town will vote to appropriate the sum of $13,307 to increase the FY09 appropriation voted in Article 6 of the May, 2008 Annual Town Meeting as follows: $7,207 to Leases and Contracts and $6,100 to Short-Term Interest and to see if the Town will vote to transfer from Water Enterprise Fund free cash the sum of $13,307 to cover the additional FY09 appropriation or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 4 was Adopted 10/7/08 8:44 PM

**Executive Summary:** This article allows the Town to use FY08 certified Water Enterprise Fund free cash to increase the FY09 water fund appropriation by $13,307 as previously voted in Article 6 of the May, 2008 Annual Town Meeting. The funds will be used to pay for the Water Fund's share of the annual utility billing software support ($2,878), software support and maintenance of the equipment used to read the water meters ($4,329) and short-term interest on an additional borrowing related to the Colonial Drive water storage tank ($6,100).

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## ARTICLE 5

To see if the Town will vote to appropriate and transfer from Water Enterprise Fund free cash the sum of $50,000 to be used to meet certain short-term Department of Environmental Protection requirements relating to the water storage tank at Ames Hill or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 5 was Adopted 10/7/08 8:44 PM

**Executive Summary:** This article will provide funds for the Town to begin the process of meeting Department of Environmental Protection requirements for the Ames Hill water storage tank such as, but not limited to, installing a locking system on manhole covers, removing vegetation and trees from the site, cleaning the tanks, installing a camera on the tower and installing new ultrasonic devices for level measurement. The estimated cost of performing these items is $50,000. FY08 certified Water Enterprise Fund free cash will be used to fund this appropriation.

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## ARTICLE 6

To see if the Town will vote to amend the action taken under Article 10 of the October 2, 2007 Special Town Meeting to change the purpose for which a portion of the funds authorized under the article ($15,000) can be used, which was previously amended to allow for making improvements to the Town's water system as voted under Article 3 of the May, 2005 Special Town Meeting, back to its original purpose as voted under Article 13 of the May, 2004 Special Town Meeting which was for the installation of an automatic control valve on Trull Rd or in the vicinity of Trull Rd and Andover St and to change the location from Trull Rd or in the vicinity of Trull Rd to Old Main St or take any related action.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 6 was Adopted 10/7/08 8:44 PM

**Executive Summary:** This article requests that $15,000, which was originally voted under Article 13 of the May, 2004 Special Town Meeting to be used for the installation of an automatic control valve on Trull Rd or in the vicinity of Trull Rd, then transferred under Article 10 of the October, 2007 Special Town Meeting to Article 3 of the May, 2005 Special Town Meeting which was to be used to make improvements to the Town's water system, be transferred back and restored to the original purpose of installation of a control valve under Article 13 of the May, 2004 Special Town Meeting. In addition the location for the installation of the control valve will be changed from Trull Rd or in the vicinity of Trull Rd to Old Main St.

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## ARTICLE 7

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective November 1, 2008, to account for the revenues and expenditures relating to activities sponsored by the Town of Tewksbury Health Department/Board of Health. The fund shall be credited with all amounts received relating to the sale of "Emergency 72 Hour Go Kits" to Tewksbury residents. Expenditures of the fund shall be authorized by the Health Department Director and the Town Manager or Town Manager's designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000, or take any related action relative thereto.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 7 was Adopted 10/7/08 8:45 PM

**Executive Summary:** This article authorizes the Town of Tewksbury Health Department/Board of Health to establish a self sufficient fund to account for the revenues and expenditures of selling "Emergency 72 Hour Go Kits" to Tewksbury residents.

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## ARTICLE 8

To see if the Town will vote to transfer $155,828 from General Fund Free Cash to the Other Post Employment Benefits Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee recommends adoption of the Article

Voted: Article 8 was Adopted 10/7/08 8:45 PM

**Executive Summary**: This Stabilization Fund is being used to accumulate funds to be applied towards the Town's obligation for health care to retirees. Beginning in FY 2009 the Town will be required to calculate and report the actuarial liability relating to benefits for retirees. Having funds set aside for this purpose helps to reduce the liability. The $155,828 represents funds received by the Town in FY2008 as a Federal subsidiary relating to Medicare Part D.

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## ARTICLE 9

To see if the Town will vote to enter into a contract for the purpose of disposing of solid waste for up to five (5) years with an option to extend for an additional five (5) years. Or take any other action relative thereto.

Town Manager

Motion: Finance Committee Chairman, Tom Cooke amended Article 9, and recommended adoption as amended

Voted: Amendment of Article 9 was Adopted 10/7/08 8:47 PM
Article 9 was Adopted as Amended 10/7/08 8:49 PM

**AMENDMENT**

Five (5) year option extension of the rubbish disposal contract beyond the Town's FY 2015, shall be authorized and executed only upon review of said Rubbish Disposal Contract in Force and effect in the Town of Tewksbury. Extension is authorized after a Finance Committee, Board of Selectmen review with the Tewksbury Town Manager of disposal cost expense. A five (5) year financial cost Performa plan of said extension option term of the contract negotiated in force and effect shall be prepared one year prior to extension option being exercised. Contracted disposal costs and expense of Contract shall be reviewed by Town Manager, Finance Director, Finance Committee and only approved by a majority vote of approval of the contract extension by the Board of Selectmen of the Town of Tewksbury.

**Executive Summary:** The Town's current solid waste disposal contract expires in June, 2010. Tewksbury, along with several other municipalities is participating in a bid for these services beyond June, 2010. Since the minimum term of this bid is five years with a possible extension to ten years, this article is necessary under Massachusetts General Laws.

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## ARTICLE 10

To see if the Town will vote to accept conveyance of the sewer line and pump station from Tewksbury Townhouse Condominiums Association, Inc. located within 2175 Main Street and property as shown on Assessor Map 96 Lot 50, and to further accept conveyance of the utility easements in which said sewer line and pump station may be located. Said utility easements being shown on a plan entitled Easement Plan of Land in Tewksbury, Massachusetts, prepared by H-Star Engineering, Inc. dated April 22, 2006 or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommends adoption of Article 10

Voted: Article 10 was Adopted 10/7/08 8:52 PM

**Executive Summary:** Several years ago Tewksbury Townhouse Condominiums constructed a sewer system and pump station to serve their property as well as other properties in the area. As permitted by the Agreement, the Town tied part of the Phase 6 sewer system into the sewer system. As outlined in the Agreement the Town would eventually take over the sewer system which would be accomplished with this article.

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## ARTICLE 11

To see if the Town will vote to amend the Town's By-Laws by deleting 2.04.030 Posting requirements for Town Meeting warrants and replace it with new language as follows:

2.04.030 Posting Requirements

The warrant shall be posted by a Constable of the Town of Tewksbury and shall be posted in a public place in each precinct and in the Town Hall. In addition, the warrant shall be placed on the Town's website at least twenty (20) days before any Annual Town Meeting or Special Town Meeting.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommends Adoption of Article 11
Bill Connors motioned for Indefinite Postponement
Elizabeth Carey motioned to amend Article 11
Joe Gill motioned for Indefinite Postponement

Voted: Amendment to Article 11 was Adopted 10/7/08 9:01 PM

Motion to Indefinite Postpone Article 11 prevailed 10/7/08 9:07 PM

**Executive Summary:** Due to budgeting reductions, the Town has no funds to print and distribute Annual and Special Town Meeting Warrants so that the use of the Town's website will serve to distribute this information.

http://www.tewksbury.info/town_manager/bos/index.html

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## ARTICLE 12

To see if the Town shall amend its Town By-laws Chapter 12.04 by adding the following section:

12.04.90 Excavation and Trench Safety

Pursuant to the provision of Massachusetts General Laws Chapter 82A, Section 2, the Superintendent of Public Works is designated the official to issue permits for the excavation of trenches on privately owned land, public property or a public way, and further provided, shall enforce Massachusetts General Laws Chapter 82A and establish reasonable fees to cover the administrative costs of the permitting process, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommends Adoption of Article 12

Voted: Article 12 was Adopted (Yes - 65 / No - 23 2/3 required = Need 59) 10/7/08 9:18 PM

**Executive Summary**: With the recent adoption of M.G.L. c.82A, Section 2 each Massachusetts municipality must designate a Town official to issue permits for the excavation of trenches on public and private property. This amendment to the Town's By-laws accomplishes this.

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## ARTICLE 13

To see if the Town will vote to amend Section 6137 of the Zoning Bylaw by adding the following at the end of the section: "unless the use is physically separated from the residential districts by an interstate right of way, with no direct access from the right of way to the residential, heavy industrial and office research district."

The revised Section would read:

**6137.** No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within a 1320 foot radius of an R40, R80, MFD or MFD/55 District unless the use is physically separated from the residential districts by an interstate right of way, with no direct access from the right of way to the residential, heavy industrial and office research district.

Planning Board's
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 13
Todd Johnson, Chairman of the Board of Selectmen recommends adoption

Voted: Article 13 was Adopted (2/3 required – Unanimous vote) 10/7/08 9:18 PM

**Executive Summary:** After a recent review of the Adult Use Establishment regulations, the Zoning Bylaw Subcommittee noted that an intended location was prevented by the 1320 foot requirement. This revision would allow for the original intent of the regulations which were approved by Town Meeting over a decade ago.

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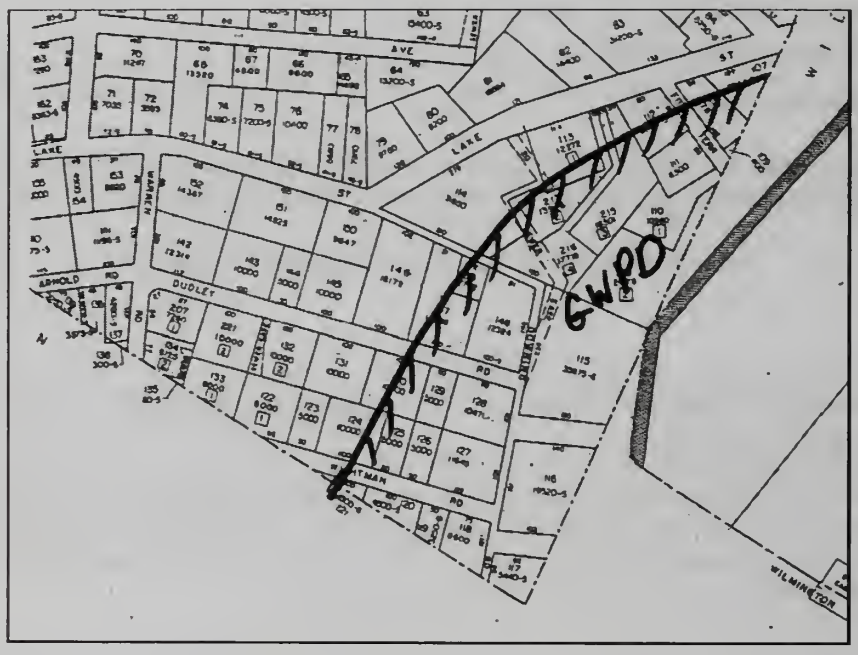
## ARTICLE 14

To see if the Town will vote to amend Section 8310 of the Zoning Bylaw and Zoning Overlay District Map dated 3/25/05 to include an amendment to the location of the Groundwater Protection District as described on the map below:




The new section will read:

**8310. Location.** The Groundwater Protection District shall be defined as all lands within the Town of Tewksbury that are delineated as Zone II on the map titled "Town of Tewksbury Zone II Delineation" and dated September, 2001, which map(s), as amended from time-to-time, shall be kept on file with the Town Clerk, the Planning Board, the Building Commissioner, the Board of Health, and the Town Engineer. Additionally, a section in the southeasterly part of Town as defined on the attached map shall be included in the Groundwater Protection District. Said map, revises the most recent Zoning Overlay District Map dated 3/25/05.

Planning Board's
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 14

Voted: Article 14 was Adopted (2/3 required – Unanimous vote) 10/7/08 9:25 PM

**Executive Summary:** This amendment adds a section of Town at the Wilmington border to the Groundwater Protection District to protect Wilmington's groundwater supply.

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## ARTICLE 15

To see if the Town will vote to amend Section 6131 of the Zoning Bylaw to include the office research district. The revised section would read:

6131. Adult use establishments shall be restricted to operation within the heavy industry district or the office research district only.

Planning Board's
Zoning Bylaw Subcommittee

Motion: Finance Committee deferred to the Planning Board
Planning Board recommends adoption of Article 15

Voted: Article 15 was Adopted (2/3 required – Unanimous vote) 10/7/08 9:26 PM

**Executive Summary:** The Adult Use Establishment regulations in the Zoning Bylaw were developed after an extensive study to prevent the associated secondary effect of these establishments. In 2006, a portion of the heavy industrial district was rezoned to office research district and the Town lost an eligible location for this type of use. This revision would reestablish one of 4 locations that were identified after the original study.

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## ARTICLE 16

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 55 on Assessors' Map 10, and further described as approximately 5,450 square feet and located on a way known as Laurier Avenue. Said property was acquired by the Town by tax foreclosure procedures and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Kenneth J. Smith and Others

Motion: Finance Committee deferred to the Board of Selectmen
Board of Selectmen took no position on the Article

Voted: Article 16 was Adopted 10/7/08 9:36 PM

**Executive Summary:** The Town acquired this property by tax foreclosure on or about August 13, 2004. By selling this property the Town can return it to the tax rolls. This request is made by an abutting landowner.

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## ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 45 on Assessor's Map 10, and further described as approximately 15,000 square feet and located on a way known as Laurier Avenue. Said property is owned by the Town of Tewksbury and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Kenneth J. Smith and Others

Motion: Finance Committee deferred to the Board of Selectmen
Board of Selectmen took no position on the Article

Voted: Article 17 was Adopted 10/7/08 9:38 PM

**Executive Summary:** The Town has owned this property since approximately January 1, 1900 according to public records. By selling this property the Town can return it to the tax rolls. This request is made by an abutting landowner.

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## ARTICLE 18

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 9 Unit 11 on Assessor's Map 73 and further described as 1501 Main Street condominium unit #11. Said property was acquired by the Town by tax title procedures and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Board of Selectmen
Town Manager

Motion: Finance Committee recommends adoption of Article 18

Voted: Article 18 was Adopted 10/7/08 9:39 PM

**Executive Summary:** The Town acquired this property by tax foreclosure approximately one year ago and it is anticipated that no town department, board, commission or committee will need it for their programs and services. By selling this property the town can return it to the tax rolls and avoid winter season operational costs.

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Finance Committee Chairman, Tom Cooke motioned to Adjourn the October 7, 2008 Special Town Meeting, Sine Die, and the motion was Adopted. 10/7/08 9:39 PM

Respectfully Submitted:
MARY-ANN O. NICHOLS, TOWN CLERK

# Presidential Election

**November 4, 2008**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 15,746 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Alice Golen, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Marie T. Magro, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Bertha D'Amico, Clerk | |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Laurie Siano, Warden | Mary Pilcher, Warden | Pat McNamara, Clerk |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## STATE ELECTION

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## ELECTORS OF PRESIDENT & VICE PRESIDENT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 17 | 11 | 12 | 10 | 4 | 9 | 9 | 15 | 87 |
| Baldwin & Castle | 4 | 2 | 4 | 5 | 1 | 2 | 1 | 6 | 25 |
| Barr & Root | 8 | 6 | 5 | 9 | 12 | 7 | 7 | 5 | 59 |
| McCain & Palin | 1,050 | 880 | 902 | 888 | 1,106 | 1,072 | 861 | 924 | 7,683 |
| McKinney & Clemente | 4 | 1 | 2 | 0 | 3 | 1 | 4 | 1 | 16 |
| Nader & Gozalez | 19 | 21 | 16 | 19 | 16 | 19 | 17 | 18 | 145 |
| Obama & Biden | 993 | 917 | 893 | 901 | 1,087 | 946 | 877 | 1,014 | 7,628 |
| Write-Ins | 12 | 15 | 13 | 12 | 15 | 8 | 12 | 16 | 103 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 66 | 52 | 47 | 65 | 76 | 69 | 62 | 52 | 489 |
| John F. Kerry | 1,109 | 1,024 | 1,065 | 1,019 | 1,157 | 1,083 | 1,015 | 1,175 | 8,647 |
| Jeffrey K. Beatty | 858 | 704 | 680 | 706 | 937 | 853 | 646 | 714 | 6,098 |
| Robert J. Underwood | 73 | 69 | 53 | 53 | 70 | 57 | 64 | 58 | 497 |
| Write-Ins | 1 | 4 | 2 | 1 | 4 | 2 | 1 | 0 | 15 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 510 | 398 | 373 | 414 | 563 | 538 | 374 | 439 | 3,609 |
| Nicola S. Tsongas | 1,549 | 1,425 | 1,444 | 1,392 | 1,641 | 1,485 | 1,381 | 1,525 | 11,842 |
| Write-Ins | 48 | 30 | 30 | 38 | 40 | 41 | 33 | 35 | 295 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 692 | 530 | 523 | 545 | 779 | 715 | 524 | 588 | 4,896 |
| Mary-Ellen Manning | 1,386 | 1,304 | 1,301 | 1,268 | 1,436 | 1,326 | 1,245 | 1,396 | 10,662 |
| Write-Ins | 29 | 19 | 23 | 31 | 29 | 23 | 19 | 15 | 188 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 594 | 446 | 445 | 462 | 646 | 586 | 450 | 479 | 4,108 |
| Susan C. Tucker | 1,487 | 1,387 | 1,379 | 1,355 | 1,565 | 1,455 | 1,15 | 1,495 | 11,438 |
| Write-Ins | 26 | 20 | 23 | 27 | 33 | 23 | 23 | 25 | 200 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 510 | 360 | 339 | 337 | | | 385 | 389 | 2,320 |
| James R. Miceli | 1,574 | 1,478 | 1,482 | 1,483 | | | 1,383 | 1,593 | 8,993 |
| Write-Ins | 23 | 15 | 26 | 24 | | | 20 | 17 | 125 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | | | 1,788 | 1,999 | 11,438 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 739 | 685 | | | 1,424 |
| Barry R. Finegold | | | | | 1,473 | 1,353 | | | 2,826 |
| Write-Ins | | | | | 32 | 26 | | | 58 |
| Total | | | | | 2,244 | 2,064 | | | 4,308 |

## REGISTER OF PROBATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 701 | 571 | 547 | 579 | 801 | 740 | 545 | 606 | 5,090 |
| Tara E. DeCristofaro | 1,379 | 1,263 | 1,275 | 1,239 | 1,415 | 1,297 | 1,224 | 1,376 | 10,468 |
| Write-Ins | 27 | 19 | 25 | 26 | 28 | 27 | 19 | 17 | 188 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## QUESTION 1 - STATE PERSONAL INCOME TAX

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 58 | 43 | 46 | 39 | 45 | 38 | 46 | 47 | 362 |
| Yes | 858 | 611 | 642 | 666 | 880 | 802 | 582 | 653 | 5,694 |
| No | 1,191 | 1,199 | 1,159 | 1,139 | 1,319 | 1,224 | 1,160 | 1,299 | 9,690 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## QUESTION 2 - POSSESSION OF MARIJUANA

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 38 | 37 | 31 | 29 | 34 | 29 | 40 | 25 | 263 |
| Yes | 1,285 | 1,140 | 1,191 | 1,119 | 1,398 | 1,225 | 1,068 | 1,222 | 9,648 |
| No | 784 | 676 | 625 | 696 | 812 | 810 | 680 | 752 | 5,835 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

## QUESTION 3 - DOG RACING

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 51 | 41 | 51 | 33 | 48 | 33 | 49 | 28 | 334 |
| Yes | 1,067 | 891 | 824 | 840 | 1,123 | 1,022 | 843 | 904 | 7,514 |
| No | 989 | 921 | 972 | 971 | 1,073 | 1,009 | 896 | 1,067 | 7,898 |
| Total | 2,107 | 1,853 | 1,847 | 1,844 | 2,244 | 2,064 | 1,788 | 1,999 | 15,746 |

| | |
|---|---|
| Total Registered Voters | 19,976 |
| Total Votes | 15,746 |
| Percent | 79% |

# ADMINISTRATION

*Board of Selectmen*
*Administrative Services*
*Parking Clerk*

*Town Manager*
*Board of Registrars*
*Town Clerk*
*Department of Public Works*

*Town Counsel*
*Housing Authority*
*Veteran's Services*

## Board of Selectmen

During 2008, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, sewer and water issues, the independent audit and bonding for the town. Additionally, the Board met with our state delegation, Representative James Miceli, Representative Barry Finegold and Senator Susan Tucker, on many issues important to the town. The Board also met with the department heads, representatives from National Grid and Verizon, and held hearings related to liquor licenses and Class II auto licenses.

The various board members continue to put in many hours serving on other sub committees, such as; the Financial Planning Task Force, Town Wide Budget Sub Committee, Sewer and Water Rate Study Committee, Community Preservation Committee, Town Hall Renovation Committee, Economic Development Committee, and High School Building Committee to name a few.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff and town employees for their commitment to serve the residents of this community during 2008. The board would also like to take this opportunity to thank those men and women who served the town as members of numerous appointed and elected board and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in Town Hall, 1009 Main Street, is open Monday through Friday from 8:00 a.m. to 4:30 p.m. for the convenience of residents. During these hours, staff also provides notary service to residents free of charge. The Selectmen typically meet twice a month on Tuesday evenings at 7:30 p.m. Residents are welcome to attend these meetings; however, if you wish to be heard on an issue, or have the board take action on a specific matter, it is necessary to have a detailed written request presented to the Selectmen's Office prior to the Noon closing of the agenda on the Wednesday preceding each meeting. This procedure enables the selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the selectmens' meetings, as well as other board and committee meetings, continue to be televised live on Channel 10 and 33. Every attempt is made to have minutes, agendas and other important information placed on the town's website www.tewksbury.info.

BOARD OF SELECTMEN
Todd R. Johnson, Esq., Chairman
David H. Gay, Vice Chairman
Douglas W. Sears, Esq., Clerk
Jerome E. Selissen
Anne Marie Stronach

# Town Manager

A major focus of the first part of the year was the preparation and adoption of the Town budget after the Proposition 2½ override failed. In achieving the balanced budget, there were service reductions. The Fire Department closed the South Fire Station for two months. The library reduced their hours. The Senior Center was required to self fund their activities and classes. A Parks Maintenance Fee was instituted for youth sports groups and higher fees for non-youth sports groups. The Police Department downgraded and eliminated positions while the Public Works Department and other departments experienced reductions.

While that was the bad news for 2008 and 2009 does not look much better with the national recession impacting the State which will then impact Local Aid. The good news at the end of the year was that Standard and Poor raised the Town's credit rating from A+ to AA- which was the Town's highest rating in over 20 years.

In mid-March, the renovated and expanded Senior Center was completed. With its size and functionality, it will be one of the Town's jewels for many years to come.

With the May Special Town Meeting approving additional funding to complete the Master Sewer Project, there was considerable construction activity for the sixth summer in a row. By the end of the year, sewer pipe instillation was completed on Contract 31 plus most of Contracts 32 and 33 with only small sections to be completed in 2009. A significant portion of Contract 34/35 was completed and work was started on Contract 36. To date, the project is still on schedule after six construction seasons.

The Microwave Project was completed. This serves as the Town's infrastructure for voice, data and video communications. In particular, it has improved Public Safety radio communications in East Tewksbury and serves as the communication backbone for the Water Meter replacement program, and the Town's Intranet

In the Fall, 2008 the Town accepted the new Badger water meter equipment and its contractor, Win Water, is now installing water meters throughout the Town over the next two years.

In Fall, 2008 the Town awarded a contract to rehabilitate six of its oldest sewer pumping stations. Some of these stations, such as Andover Street, East Street and Florence Avenue have not had major upgrades in almost twenty-five years. Thus, the Town is trying to take a preventive approach with these sewer pump stations rather than waiting for crisis.

At the May Special Town Meeting, funds were approved to start planning for a new or renovated High School. By the end of the year I, as a member of the High School Building Committee, had selected an Owners Project Manager plus it appeared likely the Town would be selected for the State's New Model School Program.

In Terms of service improvements and regionalism, I first worked with three other towns on a new solid waste collection program that will provide automated collection as of July 1, 2009 at a reduced cost. Then working with six other towns, I negotiated a new solid waste disposal contract beginning July 1, 2010 with lower costs than the Town will pay in FY2010.

During the final half of 2008, a considerable amount of my time was spend on negotiating over the amount of the Town's financial participation in the Sutton Brook Super Fund Site so that this project can move forward in addressing the needs of the Town particularly in a period of fiscal distress in the nation.

Sincerely,
David G. Cressman
Town Manager

# Town Counsel

## CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2008, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex, Essex, and Hampshire Superior Courts, the Land Court, and Lowell District Court.

The Town received favorable decisions and/or judgments in the following cases:

- Cape Ann Equipment, LLC v. Tewksbury – Bid Protest, Superior Court.
- Heller & Smith Corporation v. Tewksbury and GTA Landscaping, Inc. – Superior Court.
- Lynch v. Tewksbury Police Department of Public Works – Lowell District Court.
- Scarano, Trustee, MK Realty Trust v. AFZAL and Zoning Board of Appeals Land Court.
- Solimine v. Police Department of Public Works – Superior Court.
- Tewksbury v. Theisen – Superior Court.
- Tewksbury Board of Health v. Lipp – Superior Court.

The following cases against the Town were settled or dismissed:

- Conservation Commission v. Scarano, Trustee, M K Realty Trust, Superior Court.
- DeCosta v. ZBA – Land Court
- RREEF America Reit II corp. Z1 v. Zoning Board of Appeals and The Hanover Company – Land Court.
- Szabo v. Tewksbury – Superior Court.
- Waterline Industries Corporation v. Tewksbury – Superior Court.

The following cases are pending:

- Barnes v. Zoning Board of Appeals – Land Court.
- Beauregard v. Tewksbury – Superior Court.
- Blaikie v. Tewksbury – Superior Court.
- Board of Health v. Scott and Tirone, Superior Court.
- Board of Selectmen v. Alcoholic Beverages Control Commission and Inheritance, Inc. D/B/A The Bury - Superior Court.
- Bouchard v. Brothers Development, Inc., and Zoning Board of Appeals – Superior Court.
- Carter Green Condominium Association v. Warren and Tewksbury – Superior Court.
- Cressman v. Germano and Zoning Board of Appeals – Superior Court.
- Cressman and Planning Board v. Brothers and Zoning Board of Appeals – Land Court.
- Curseaden v. Zoning Board of Appeals – Superior Court.
- DeInnocentis v. Tewksbury – Superior Court.
- DiMare, et al. v. Tewksbury – Superior Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Zoning Board of Appeals – Land Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Planning Board – Land Court.
- The Dow Company v. Tewksbury – Superior Court.
- English v. Tewksbury – Superior Court.
- Gasdia-Cochrane v. Tewksbury – Superior Court.
- Giasullo v. Planning Board – Land Court.
- Igo v. Tewksbury – Superior Court.
- Inheritance, Inc. v. Board of Selectmen – Appeals Court.
- Klock v. Zoning Board of Appeals – Appeals Court and Supreme Judicial Court.
- Lantry v. Zoning Board of Appeals – Superior Court.
- Lefebvre, Jr. v. Zoning Board of Appeals – Land Court.
- MJP Contracting, Inc. v. Zoning Board of Appeals – Land Court.
- Macaulay v. Board of Health – Superior Court.
- Metropolitan (Olsen) v. C. J. P. & Sons and Tewksbury – Superior Court.
- O'Keefe v. Tewksbury – Superior Court.
- Omnipoint Communications, Inc. v. Zoning Board of Appeals – U.S. District Court.
- P & D Realty Trust v. Zoning Board of Appeals – Land Court.
- Perkins v. Tewksbury – Superior Court.
- R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board – Land Court.
- Romano Family Nominee Trust v. Tewksbury – Superior Court.
- Santos v. Tewksbury – Superior Court.
- Sheehan v. Tewksbury – Superior Court.
- Sheehan and DAV v. Flanagan and Tewksbury – Appeals Court.
- Thomas E. Snowden, Inc. v. Whiteway Construction Corp v. Tewksbury – Superior Court.

- Equity Partners v. Tewksbury – Superior Court.
- Walsh v. Tewksbury – Superior Court.
- Whiteway Construction Company v. Tewksbury – Superior Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; and he has made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis,
Town Counsel

# Administrative Services

**OFFICE HOURS ARE MONDAY THRU FRIDAY**
**8:00 A.M. - 4:30 P.M.**

**Department Staff**

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation, and Civil Service.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee and Retiree Benefits, Occupational Injury Compensation, and Medical Cost Analysis, COBRA and Family Medical Leave, Medicare Part D.

2008 was a busy year for the Administrative Services Department, which serves the town in the following areas:

**Employee Services**

- Maintaining all employee records, including medical and separate employment records.
- All town and school employees and retirees are now listed on the central database with their benefits including health, dental, and life insurance plans.
- All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities.
- Background Checks and CORI checks are accomplished on all new employees.
- New Employee Orientation

  New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- New Health and Dental benefits were introduced, offering the employees two health plans.
- All new employees are entered in the Munis Financial Program.
- Administrative Services provides support for the Personnel Relations Review Board.
- Administrative Services reviews, corrects when needed and tracks all accrued time off for Town Employees.
- Administrative Services tracks and maintains the new Medicare Part D computer program.
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Civil Service Records.
- Maintaining all Family Medical Leave records.
- Maintaining all HIPPA records. Annual notification of employees regarding HIPPA regulations.

- Maintaining all records related to the Massachusetts Health Care Bill.

Respectfully,
Sandra Barbeau
Assistant to the Town Manager

# Board of Registrars

Beverly A. Bennett
Donald Ordway, Chairman
Edward Creamer
Mary-Ann O. Nichols, Town Clerk

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

**PRECINCT 3 AND PRECINCT 3A - TEMPORARY RE-LOCATION**

Effective December 6, 2005, the Board of Selectmen voted to temporarily re-locate Precinct 3 and Precinct 3A from the Senior Center at 175 Chandler Street to the Town Hall at 1009 Main Street due to the renovations of the Senior Center.

**PRECINCT ENROLLMENT:**

| | | | |
|---|---|---|---|
| Precinct 1 | 2,679 | Precinct 3 | 2,790 |
| Precinct 1A | 2,416 | Precinct 3A | 2,546 |
| Precinct 2 | 2,362 | Precinct 4 | 2,256 |
| Precinct 2A | 2,343 | Precinct 4A | 2,493 |

**PARTY ENROLLMENT: (as of 12/31/2008)**

| Precinct | Amer. Indep. | Conservative | Democrat | Green Party USA | Green-Rainbow | Interdep 3rd Party | Libertarian | Reform | Republican | Unenrolled | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 1 | 780 | | | | 5 | 1 | 344 | 1,547 | 2,679 |
| 1A | 1 | | 755 | 1 | 1 | 1 | 6 | | 272 | 1,379 | 2,416 |
| 2 | | | 733 | | | 1 | 7 | 1 | 260 | 1,360 | 2,362 |
| 2A | | | 726 | | 3 | 1 | 8 | | 274 | 1,331 | 2,343 |
| 3 | 1 | | 816 | | 1 | 1 | 7 | | 395 | 1,569 | 2,790 |
| 3A | | | 733 | | 1 | 1 | 7 | 1 | 315 | 1,488 | 2,546 |
| 4 | | | 776 | | 1 | | 2 | | 231 | 1,246 | 2,256 |
| 4A | 1 | | 854 | | 1 | 1 | 6 | 1 | 220 | 1,409 | 2,493 |
| Totals | 4 | 1 | 6,173 | 1 | 8 | 6 | 48 | 4 | 2,311 | 11,329 | 19,885 |

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk

# Housing Authority

At the close of 2008, the Tewksbury Housing Authority had 179 applicants on its Section 8 Program's waiting list, and received 461 new applications for placement on its Federal and State Public Housing waiting lists. The vacancy turnovers for our elderly and disabled housing units were 20, and 3 for our family units.

The Tewksbury Housing Authority manages 232 State and Federal Public Housing Units, 110 Section 8 Subsidized Housing Units, and monitors affordable units that were developed through the Town's Local Initiative Program.

The Authority was contracted to perform two affordable housing lotteries this year. One lottery was held in May to establish a wait list for resale's of affordable units. The second lottery we held in December for a new 40B Project that offered two (2) new three (3) bedroom affordable homes to eligible families.

The Authority also partnered with Elder Services to apply to HUD for a 36 unit Elderly Supportive Housing Development through a Federal 202 Program. Notice of awards for the grant should be announced sometime after the start of the New Year.

In closing, I would like to thank my fellow Board Members, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Louise A. Gearty
Chairman

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**TEWKSBURY REVOLVING FUND**
**BALANCE SHEET**
**DECEMBER 31, 2008**

**ASSETS**

| | | | | | |
|---|---|---|---|---|---|
| | * | 111 CASH | | | |
| 1112 | | ENTERPRISE A/C 270283 | $ 51,420.12 | | |
| | | TOTAL * 111 CASH | | $ 51,420.12 | |
| | * | 144 ACCTS RECEIVABLE | | | |
| 1121 | | A/R MA 139-1 DEPT 1 | 12,873.60 | | |
| 1122 | | A/R SECT 8 VOUCHER DEPT 2 | 29,354.75 | | |
| 1123 | | A/R 400-01 DEPT 03 | (46,433.49) | | |
| 1125 | | A/R FED MOD DEPT 05 | | | |
| 1127 | | A/R 167-1 DEV DEPT 7 | 264.71 | | |
| 1130 | | A/R AFFORD HSING DEPT 10 | (20,044.59) | | |
| 1132 | | A/R 689-1 DEV DEPT 9 | (1,751.17) | | |
| 1133 | | A/R 689-2 DEV DEPT 11 | (3,381.50) | | |
| 1134 | | A/R CH 202 PROGRAM | 402.50 | | |
| | | TOTAL * 144 ACCTS RECEIVABLE | | (28,715.19) | |
| | * | 174 OTHER ASSETS | | | |
| 1290 | | UNDISTRIBUTED CHARGES | | | |
| 1291 | | DEFERRED PAYROLL | | | |
| | | TOTAL * 174 OTHER ASSETS | | 0.00 | |
| | | TOTAL ASSETS | | | $ 22,704.93 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY REVOLVING FUND**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## LIABILITIES

| | | | | | |
|---|---|---|---|---|---|
| | * | 312 ACCOUNT PAYABLES | | | |
| 2114 | | SECURITY DEP-PETS | | | |
| 2135 | | ACCRUED PAYROLL | $ 5,354.20 | | |
| | | TOTAL * 312 ACCOUNT PAYABLES | | $ 5,354.20 | |
| | * | 321 A/P W/H ACCTS | | | |
| 2171 | | FEDERAL WITHOLDING TAX | | | |
| 2172 | | STATE WITHHOLDING TAXES | | | |
| 2173 | | RETIREMENT WITHHELD | 3,038.73 | | |
| 2174 | | GROUP INSURANCE | 53.75 | | |
| 2179 | | FICA/MED TAX WITHHELD | | | |
| 2180 | | DENTAL W/H | 108.92 | | |
| 2181 | | LONG TERM DISABILITY | (11.35) | | |
| | | TOTAL * 321 A/P W/H ACCTS | | 3,190.05 | |
| | * | 342 DEFERRED CREDITS | | | |
| 2290 | | UNDISTRIBUTED CREDITS | | | |
| 2291 | | DEFERRED INTEREST INCOME | | | |
| 2292 | | AFFORD HSG FEES | | | |
| | | TOTAL * 342 DEFERRED CREDITS | | 0.00 | |
| | * | 347 ADVANCES | | | |
| 2401 | | ADVANCE MA 139-001 | 5,000.00 | | |
| 2402 | | ADVANCE SECTION 8 | 575.68 | | |
| 2403 | | ADVANCE 400-01 | 8,585.00 | | |
| | | TOTAL * 347 ADVANCES | | 14,160.68 | |
| | | TOTAL LIABILITIES | | | $ 22,704.93 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| * | 111 CASH | | | |
| 1111 | ENTERPRISE #10226890 | $ 6,935.55 | | |
| 1114 | 114 PET A/C #10226913 | 3,510.28 | | |
| 1117 | 111 PETTY CASH | 100.00 | | |
| | TOTAL * 111 CASH | | $ 10,545.83 | |
| | ACCOUNT RECEIVABLES | | | |
| 1122 | 126 A/R TENANTS 667-C | 4,185.00 | | |
| 112201 | 126 A/R TENANTS 705-C | 15,092.00 | | |
| 112250 | 126.1 ALLOW BED DEBT 667 | (1,683.00) | | |
| 112255 | 126.1 ALLOW BAD DEBT 705 | (7,488.00) | | |
| | TOTAL ACCOUNT RECEIVABLES | | 10,106.00 | |
| | ADVANCES | | | |
| 1155 | 144 REVOLVING FUND | 8,585.00 | | |
| | TOTAL ADVANCES | | 8,585.00 | |
| | INVESTMENTS | | | |
| 116201 | 111 ENTERPRISE, #10226887 | 180,624.69 | | |
| 116202 | 111 SPEC PURPOSE 10227831 | 214,847.95 | | |
| | TOTAL INVESTMENTS | | 395,472.64 | |
| | DEFERRED CHARGES | | | |
| 1210 | 142 PREPAID INSURANCE | 17,689.71 | | |
| 1211 | 142 PREPAID RETIREMENT | 14,822.71 | | |
| 1290 | 175 UNDISTRIBUTED CHARGES | | | |
| | TOTAL DEFERRED CHARGES | | 32,512.42 | |
| | FIXED ASSETS | | | |
| 1561 | 161 LAND | 24,106.00 | | |
| 1562 | 162 BUILDING | 5,322,370.06 | | |
| 1563 | 163 EQUIP DWELLING | | | |
| 1564 | 164 EQUIP ADMIN | 160,564.66 | | |
| 1565 | 165 LEASE HOLD IMPROV | | | |
| 1566 | 166 ACCUM DEPRECIATION | (3,678,797.95) | | |
| 1567 | 167 WORK IN PROCESS | | | |
| | TOTAL FIXED ASSETS | | 1,828,242.77 | |
| | TOTAL ASSETS | | | $ 2,285,464.66 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## LIABILITY & SURPLUS

| | | | | |
|---|---|---|---|---|
| | ACCOUNT PAYABLES | | | |
| 2111 | 312 A/P OTHER | $ 600.00 | | |
| 2114 | 341 TENANT SECURITY DEP | 3,510.28 | | |
| 2118 | 333 A/P DHCD | 83,809.30 | | |
| 2119 | 347 A/P REVOLVING FUND | (46,433.49) | | |
| | TOTAL ACCOUNT PAYABLES | | $ 41,486.09 | |
| | ACCRUED LIABILITIES | | | |
| 2134 | 346 ACCRUED UTILITIES | 39,819.80 | | |
| 213501 | 322 ACCRUED COMP ABSENCES | 11,249.93 | | |
| 213502 | 354 L.T. COMP ABSENCES | 32,929.21 | | |
| 2137 | 333 ACCRUED PILOT | 2,631.00 | | |
| | TOTAL ACCRUED LIABILITIES | | 86,629.94 | |
| | DEFERRED CREDITS | | | |
| 2240 | 342 PREPAID RENTS | 5,563.00 | | |
| 2290 | 342 DEFERRED CREDITS | | | |
| | TOTAL DEFERRED CREDITS | | 5,563.00 | |
| | SURPLUS | | | |
| 2700 | NET INCOME (DEFICIT) | | | |
| 2802 | 508 INV C/A NET DEBT | 1,828,242.77 | | |
| 2805 | 511.1 RESTRICT N/ASSETS | | | |
| 2806 | 512 UNRESTRICT N/ASSET | 323,542.86 | | |
| | TOTAL SURPLUS | | 2,151,785.63 | |
| | TOTAL LIABILITY & SURPLUS | | | $ 2,285,464.66 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MA 139-1 LEDGER**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| * | 111 CASH | | | |
| 1112 | ENTERPRISE #10226861 | $ 3,059.22 | | |
| 1113 | PET ENTERPRISE 10227844 | 1,293.71 | | |
| | TOTAL *111 CASH | | $ 4,352.93 | |
| | ACCOUNT RECEIVABLE | | | |
| 1122 | 126 A/R TENANTS | 2,907.00 | | |
| 112201 | 126.1 ALLOW DOUBT ACCTS | (1,325.00) | | |
| 1125 | 122 A/R HUD | 53,056.00 | | |
| 112901 | 144 A/R FEDERAL MOD | | | |
| | TOTAL ACCOUNT RECEIVABLE | | 54,638.00 | |
| | ADVANCES | | | |
| 1155 | 144 REVOLVING FUND | 5,000.00 | | |
| | TOTAL ADVANCES | | 5,000.00 | |
| * | 111 INVESTMENTS | | | |
| 1162 | ENTERPRISE BANK #10226874 | 523,267.71 | | |
| | TOTAL *111 INVESTMENTS | | 523,267.71 | |
| | DEFERRED CHARGES | | | |
| 1210 | 142 PREPAID INSURANCE | 1,724.87 | | |
| 1211 | 142 PREPAID RETIREMENT | 7,564.88 | | |
| 1212 | 142 INSURANCE DEPOSIT | 463.00 | | |
| 1290 | 174 DEFERRED CHARGES | | | |
| | TOTAL DEFERRED CHARGES | | 9,752.75 | |
| | FIXED ASSETS | | | |
| 1506 | 161 LAND | 1.00 | | |
| 1507 | 162 BUILDING | 3,271,127.45 | | |
| 1508 | 163 EQUIPMENT DWELLING | | | |
| 1509 | 164 EQUIPMENT ADMIN | 45,128.49 | | |
| 1510 | 165 LEASEHOLD IMPROV | | | |
| 1511 | 167 WORK IN PROCESS | | | |
| 1515 | 166 ACCUM DEPRECIATION | (2,008,112.01) | | |
| | TOTAL FIXED ASSETS | | 1,308,144.93 | |
| | TOTAL ASSETS | | | $ 1,905,156.32 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MA 139-1 LEDGER**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## LIABILITIES & SURPLUS

| | | | | |
|---|---|---|---|---|
| | ACCOUNTS PAYABLE | | | |
| 2114 | 341 A/P PET DEPOSITS | $ 1,293.71 | | |
| 2119 | 347 A/P REV FUND | 12,873.60 | | |
| 211901 | 347 A/P FEDERAL MOD | | | |
| | TOTAL ACCOUNTS PAYABLE | | $ 14,167.31 | |
| | ACCRUED LIABILITIES | | | |
| 2134 | 346 ACCRUED UTILITIES | 11,880.30 | | |
| 2135 | 321 ACCRUED PAYROLL | | | |
| 213501 | 322 ACCRUED COMP ABSENCES | 5,616.37 | | |
| 213502 | 354 L.T. COMP ABSENCES | 11,957.33 | | |
| 2137 | 333 ACCRUED PILOT | 45,121.13 | | |
| | TOTAL ACCRUED LIABILITIES | | 74,575.13 | |
| | DEFERRED CREDITS | | | |
| 2240 | 342 PREPAID RENTS | 895.00 | | |
| 2290 | 353 DEFERRED CREDITS | | | |
| | TOTAL DEFERRED CREDITS | | 895.00 | |
| | SURPLUS FROM OPERATIONS | | | |
| 2802 | 508 INV C/A NET DEBT | 1,308,144.93 | | |
| 2806 | 512 UNRESTRICT NET ASSET | 507,373.95 | | |
| 2807 | 507 STATE CONTRIBUTION | | | |
| | TOTAL SURPLUS FROM OPERATIONS | | 1,815,518.88 | |
| | CURRENT YEAR OPERATIONS | | | |
| 2940 | RESIDUAL RCPTS, - DEFICIT | | | |
| | TOTAL CURRENT YEAR OPERATIONS | | 0.00 | |
| | TOTAL SURPLUS & LIAB | | | $ 1,905,156.32 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MOD PROGRAMS**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | |
|---|---|---|---|
| | ACCOUNT RECEIVABLES | | |
| 1125 | 122 A/R HUD | | |
| 112901 | 144 A/R MA 139-1 | | |
| | TOTAL ACCOUNT RECEIVABLES | | $ 0.00 |
| | DEFERRED CHARGES | | |
| 1290 | DEFERRED COST | | |
| | TOTAL DEFERRED CHARGES | | 0.00 |
| | CAPITAL FUND 501-02 2002 | | |
| 140298 | CLOSE SOFT COST | | |
| | TOTAL CAPITAL FUND 501-02 2002 | | 0.00 |
| | CAPITAL FD 501-03 $55,752 | | |
| 140398 | CLOSE SOFT COST | | |
| 140399 | CLOSE HARD COST | | |
| | TOTAL CAPITAL FD 501-03 $55,752 | | 0.00 |
| | CAPITAL FD 501-04 $64567 | | |
| 140498 | CLOSE SOFT COST | | |
| 140499 | CLOSE HARD COST | | |
| | TOTAL CAPITAL FD 501-04 $64567 | | 0.00 |
| | CAPITAL FD 501-05 $63280 | | |
| 140598 | CLOSE SOFT COST | | |
| 140599 | CLOSE HARD COST | | |
| | TOTAL CAPITAL FD 501-05 $63280 | | 0.00 |
| | CAP FUND 501-06 $ 62277 | | |
| 140601 | CAP FUND 501-06 $ 62277 | $ 62,277.00 | |
| 140698 | CLOSE SOFT COST | (62,277.00) | |
| 140699 | CLOSE HARD COST | | |
| | TOTAL CAP FUND 501-06 $ 62277 | | 0.00 |
| | CAP FUND 501-07 $ 58888 | | |
| 140798 | CLOSE SOFT COST | | |
| 140799 | CLOSE HARD COST | | |
| | TOTAL CAP FUND 501-07 $ 58888 | | 0.00 |
| | CAP FUND 501-08 $ 64011 | | |
| 140898 | CLOSE SOFT COST | | |
| 140899 | CLOSE HARD COSTS | | |
| | TOTAL CAP FUND 501-08 $ 64011 | | 0.00 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MOD PROGRAMS**
**BALANCE SHEET**
**DECEMBER 31, 2008**

| | | | | |
|---|---|---|---|---|
| | CAPITAL FD 502-03 $11,111 | | | |
| 143301 | CAPITAL FD 502-03 $11,111 | | | |
| 143398 | CLOSE SOFT COSTS | | | |
| 143399 | CLOSE HARD COSTS | | | |
| | TOTAL CAPITAL FD 502-03 $11,111 | | 0.00 | |
| | FIXED ASSETS | | | |
| 1506 | 161 LAND | | | |
| 1507 | 162 BUILDING | | | |
| 1509 | 164 EQUIPMENT ADMIN | | | |
| 1515 | 166 ACCUM DEPRECIATION | | | |
| | TOTAL FIXED ASSETS | | 0.00 | |
| | CONTRACT REGISTER | | | |
| 1801 | A/E CONTRACT | | | |
| 1802 | 1ST CONTRACTOR | | | |
| 1851 | A/E CONTRACT | | | |
| 1852 | 1ST CONTRACTOR | | | |
| | TOTAL CONTRACT REGISTER | | 0.00 | |
| | TOTAL ASSETS | | | $ 0.00 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MOD PROGRAMS**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## LIABILITY & SURPLUS

| | | | |
|---|---|---|---|
| | ACCOUNT PAYABLE | | |
| 2111 | 312 A/P OTHER | | |
| 2112 | 312 RETENTIONS | | |
| 2118 | 331 A/P HUD | | |
| 2119 | 347 A/P REV FUND | | |
| 211901 | 347 A/P MA 139-1 | | |
| | TOTAL ACCOUNT PAYABLE | $ 0.00 | |
| | OTHER DEFERRED CREDITS | | |
| 2290 | 353 DEFERRED CREDITS | | |
| | TOTAL OTHER DEFERRED CREDITS | 0.00 | |
| | EQUITY | | |
| 2700 | NET INCOME, - DEFICIT | | |
| 2802 | 504 HUD/PHA CONTRIBUTION | | |
| 2806 | 512 RETAINED EARNINGS | | |
| | TOTAL EQUITY | 0.00 | |
| | TOTAL LIABILITY & SURPLUS | | $ 0.00 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY FEDERAL MOD PROGRAMS**
**BALANCE SHEET**
**SUBSIDIARY SCHEDULE**
**DECEMBER 31, 2008**

| | | Current | Balance |
|---|---|---|---|
| 140201 | CAP FUND 501-02 $67,760 | | |
| 140206 | 1406 OPERATIONS | $ (67,760.00) | |
| | TOTAL | $ (67,760.00) | $ 0.00 |
| 140301 | CAP FD 501-03 $ 55,752 | | |
| 140306 | 1406 OPERATIONS | $ (55,752.00) | |
| 140310 | 1410 ADMINISTRATION | | |
| 140330 | 1430 A/E FEES | | |
| 140350 | 1450 LANDSCAPE | | |
| 140360 | 1460 RETAINING WALLS | | |
| | TOTAL | $ (55,752.00) | $ 0.00 |
| 140401 | CAPITAL FD 501-04 $64,567 | | |
| 140406 | 1406 OPERATIONS | | |
| 140410 | 1410 ADMINISTRATION | | |
| 140430 | 1430 A/E FEES | | |
| 140450 | 1450 LANDSCAPE | | |
| 140460 | 1460 WATER MITIGATION | $ (64,567.00) | |
| | TOTAL | $ (64,567.00) | $ 0.00 |
| 140501 | CAPITAL FD 501-05 $63280 | | |
| 140510 | 1410 ADMINISTRATION | $ (1,800.00) | |
| 140560 | 1460 CONSTRUCTION | (61,480.00) | |
| | TOTAL | $ (63,280.00) | $ 0.00 |
| 140601 | CAP FUND 501-06 $ 62277 | | |
| 140606 | 1406 OPERATIONS | $ 62,277.00 | $ 62,277.00 |
| | TOTAL | $ 62,277.00 | $ 62,277.00 |
| 140701 | CAP FUND 501-07 $ 58888 | | |
| 140710 | 1410 ADMINISTATION | | |
| 140730 | 1430 A/E FEES | | |
| 140750 | 1450 STA/RS | | |
| 140770 | 1470 SIDING GARAGE/SHED | | |
| | TOTAL | $ 0.00 | $ 0.00 |
| 140801 | CAP FUND 501-08 $ 64011 | | |
| 140806 | 1406 OPERATIONS | | |
| 140810 | 1410 ADMINISTRATION | | |
| 140830 | 1430 A/E COSTS | | |
| 140870 | 1470 NON DWELL STRUCTURES | | |
| 140875 | 1475 NON DWELL EQUIP | | |
| | TOTAL | $ 0.00 | $ 0.00 |
| 143301 | CAPITAL FD 502-03 $11,111 | | |
| 143306 | 1406 OPERATIONS | $ (11,111.00) | |
| | TOTAL | $ (11,111.00) | $ 0.00 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY 167-1 DMH DEVELOPMENT**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| | CASH | | | |
| 1111 | ENTERPRISE BANK #10226845 | $ 44,119.13 | | |
| | TOTAL CASH | | $ 44,119.13 | |
| | DEFERRED CHARGES | | | |
| 1211 | PREPAID RETIREMENT | 848.91 | | |
| | TOTAL DEFERRED CHARGES | | 848.91 | |
| | FIXED ASSETS | | | |
| 1561 | 161 LAND | 1.00 | | |
| 1562 | 162 BUILDING | 435,919.36 | | |
| 1564 | 164 ADMIN EQUIPMENT | 1,305.05 | | |
| 1566 | 166 ACCUM DEPRECIATION | (158,673.43) | | |
| | TOTAL FIXED ASSETS | | 278,551.98 | |
| | TOTAL ASSETS | | | $ 323,520.02 |

## LIABILITY & SURPLUS

| | | | | |
|---|---|---|---|---|
| | ACCOUNT PAYABLE | | | |
| 2119 | REVOLVING FUND | $ 264.71 | | |
| | TOTAL ACCOUNT PAYABLE | | $ 264.71 | |
| | ACCRUED LIABILITIES | | | |
| 213501 | 322 ACCRUED COMP ABSENCES | 640.49 | | |
| 213502 | 354 L.T. COMP ABSENCES | 1,742.04 | | |
| 2137 | PAYMENT IN LIEU OF TAXES | 739.28 | | |
| | TOTAL ACCRUED LIABILITIES | | 3,121.81 | |
| | SURPLUS | | | |
| 2590 | 512.1 UNRESTRICT N/ASSET | | | |
| 2700 | NET INCOME (DEFICIT) | | | |
| 2802 | 508 INV C/A NET DEBT | 278,551.98 | | |
| 2806 | 512 UNRESTRICT N/ASSET | 41,581.52 | | |
| | TOTAL SURPLUS | | 320,133.50 | |
| | TOTAL LIABILITY & SURPLUS | | | $ 323,520.02 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY 689-1 GERRY DEVELOPMENT**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| | CASH | | | |
| 1111 | ENTERPRISE BANK #10226829 | $ 88,828.11 | | |
| | TOTAL CASH | | $ 88,828.11 | |
| | ACCOUNT RECEIVABLE | | | |
| 1122 | TENANTS ACCOUNT RECV | 2,208.00 | | |
| | TOTAL ACCOUNT RECEIVABLE | | 2,208.00 | |
| | DEFERRED CHARGES | | | |
| 1211 | PREPAID RETIREMENT | 848.91 | | |
| | TOTAL DEFERRED CHARGES | | 848.91 | |
| | FIXED ASSETS | | | |
| 1561 | 161 LAND | 1. 00 | | |
| 1562 | 162 BUILDINGS | 549,515.44 | | |
| 1564 | 164 ADMIN EQUIPMENT | 1,305.05 | | |
| 1566 | 166 ACCUM DEPRECIATION | (204,695.34) | | |
| | TOTAL FIXED ASSETS | | 346,126.15 | |
| | TOTAL ASSETS | | | $ 438,011.17 |

## LIABILITY & SURPLUS

| | | | | |
|---|---|---|---|---|
| | ACCOUNT PAYABLE | | | |
| 2119 | REVOLVING FUND | $ (1,751.17) | | |
| | TOTAL ACCOUNT PAYABLE | | $ (1,751.17) | |
| | ACCRUED LIABILITIES | | | |
| 213501 | 322 ACCRUED COMP ABSENCE | 640.49 | | |
| 213502 | 354 L.T. COMP ABSENCES | 1,742.04 | | |
| 2137 | 333 ACCRUED PILOT | 739.28 | | |
| | TOTAL ACCRUED LIABILITIES | | 3,121.81 | |
| | SURPLUS | | | |
| 2802 | 508 INV A/C NET DEBT | 346,126.15 | | |
| 2806 | 512 UNRESTRICT N/ASSET | 90,514.38 | | |
| | TOTAL SURPLUS | | 436,640.53 | |
| | TOTAL LIABILITY & SURPLUS | | | $ 438,011.17 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY 689-2 DMR DEVELOPMENT**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| | CASH | | | |
| 1111 | ENTERPRISE BANK #10226832 | $ 136,715.31 | | |
| | TOTAL CASH | | $ 136,715.31 | |
| | DEFERRED CHARGES | | | |
| 1211 | PREPAID RETIREMENT | 848.91 | | |
| | TOTAL DEFERRED CHARGES | | 848.91 | |
| | FIXED ASSETS | | | |
| 1561 | 161 LAND | 1.00 | | |
| 1562 | 162 BUILDINGS | 534,894.02 | | |
| 1563 | 163 DWELLING EQUIPMENT | | | |
| 1564 | 164 ADMIN EQUIPMENT | 1,305.05 | | |
| 1565 | 165 LEASEHOLD IMPROV | | | |
| 1566 | 166 ACCUM DEPRECIATION | (194,551.65) | | |
| | TOTAL FIXED ASSETS | | 341,648.42 | |
| | TOTAL ASSETS | | | $ 479,212.64 |

## LIABILITY & SURPLUS

| | | | | |
|---|---|---|---|---|
| | ACCOUNT PAYABLE | | | |
| 2119 | 347 A/P REVOLVING FUND | $ (3,381.50) | | |
| | TOTAL ACCOUNT PAYABLE | | $ (3,381.50) | |
| | ACCRUED LIABILITIES | | | |
| 213501 | 322 ACCRUED COMP ABSENCE | 640.49 | | |
| 213502 | 354 L.T. COMP ABSENCES | 1,742.04 | | |
| 2137 | 333 ACCRUED PILOT | 739.28 | | |
| | TOTAL ACCRUED LIABILITIES | | 3,121.81 | |
| | SURPLUS | | | |
| 2802 | 508 INV C/A NET DEBT | 341,648.42 | | |
| 2806 | 512 UNRESTRICT N/ASSET | 137,823.91 | | |
| | TOTAL SURPLUS | | 479,472.33 | |
| | TOTAL LIABILITY & SURPLUS | | | $ 479,212.64 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY SECTION 8 VOUCHER**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | |
|---|---|---|---|---|
| * | 111 CASH | | | |
| 1112 | ENTERPRISE #270270 | $ 238,856.08 | | |
| 1114 | ENTERPRISE FSS ESCROW | 24,000.34 | | |
| | TOTAL *111 CASH | | $ 262,856.42 | |
| | ACCOUNT RECEIVABLES | | | |
| 1122 | 128 A/R BACK RENTS | 47,198.50 | | |
| 112201 | 128.1 ALLOW DOUBT FRAUD | (47,198.50) | | |
| 1125 | 122 A/R HUD | 3,616.00 | | |
| 1129 | 125 A/R OTHER | | | |
| 112999 | 125 A/R PORTABILITY | 875.08 | | |
| 1130 | 126.2 ALLOW DOUBT OTHER | | | |
| | TOTAL ACCOUNT RECEIVABLES | | 4,491.08 | |
| | ADVANCES | | | |
| 1155 | 144 REVOLVING FUND | 575.68 | | |
| | TOTAL ADVANCES | | 575.68 | |
| | DEFERRED CHARGES | | | |
| 1210 | 142 PREPAID INSURANCE | 727.90 | | |
| 1211 | 142 PREPAID RETIREMENT | 3,528.07 | | |
| 1212 | 142 INSURANCE DEPOSIT | 787.00 | | |
| 1290 | 174 DEFERRED CHARGES | | | |
| | TOTAL DEFERRED CHARGES | | 5,042.97 | |
| | LAND STRUCTURES EQUIPMENT | | | |
| 147501 | 164 EQUIPMENT OFFICE | 5,811.30 | | |
| 1515 | 166 ACCUM DEPRECIATION | (1,357.30) | | |
| | TOTAL LAND STRUCTURES EQUIPMENT | | 4,454.00 | |
| | TOTAL ASSETS | | | $ 277,420.15 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY SECTION 8 VOUCHER**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## LIABILITIES

| | | | | |
|---|---|---|---|---|
| | ACCOUNTS PAYABLE | | | |
| 2111 | 312 A/P OTHER | $ 2,095.00 | | |
| 2114 | 345 A/P FSS ESCROW | 24,000.34 | | |
| 2118 | 331 A/P HUD | | | |
| 2119 | 347 A/P REV FUND | 29,354.75 | | |
| 211999 | 312 A/P MOB CLEAR A/C | | | |
| 2135 | 321 ACCRUED PAYROLL | | | |
| 213501 | 322 ACCRUED COMP ABSENCES | 3,854.76 | | |
| 213502 | 354 L.T. COMP ABSENCES | 7,710.55 | | |
| | TOTAL ACCOUNTS PAYABLE | | $ (67,015.40) | |
| | DEFERRED CREDITS | | | |
| 2290 | 342 UNDISTRIBUTED CREDIT | | | |
| 2690 | DEFER FRAUD CHARGES | | | |
| 269001 | DEFER FRAUD RECEIPTS | | | |
| | TOTAL DEFERRED CREDITS | | 0.00 | |
| | EQUITY REAC | | | |
| 2802 | 508 INV C/A NET DEBT | 4,454.00 | | |
| 2805 | 511 RESTRICTED NET ASSETS | 151,611.14 | | |
| 2806 | 512.1 UNRESTRICT N/ASSET | 54,339.61 | | |
| | TOTAL EQUITY REAC | | (210,404.75) | |
| | CURRENT OPERATIONS | | | |
| 2940 | RESIDUAL RCPTS, - DEFICIT | | | |
| | TOTAL CURRENT OPERATIONS | | 0.00 | |
| | TOTAL SURPLUS & LIAB. | | | $ 277,420.15 |

*SEE ACCOUNTANT'S REPORT*

**TEWKSBURY HOUSING AUTHORITY**
**AFFORDABLE HOUSING PROGRAM**
**BALANCE SHEET**
**DECEMBER 31, 2008**

## ASSETS

| | | | | | |
|---|---|---|---|---|---|
| | CASH | | | | |
| 1113 | ENTERPRISE # 10227857 | $ 4,083.63 | | | |
| 1114 | PET ENTERPRISE 10328536 | 164.01 | | | |
| | TOTAL CASH | | $ | 4,247.64 | |
| | DEFERRED CHARGES | | | | |
| 1211 | PREPAID RETIREMENT | 1,640.61 | | | |
| | TOTAL DEFERRED CHARGES | | | 1,640.61 | |
| | OFFSETTING INCOME | | | | |
| 1506 | 161 LAND | | | | |
| 1507 | 162 BUILDINGS | 54,422.54 | | | |
| 1508 | 163 EQUIPMENT DWELLING | | | | |
| 1509 | 164 EQUIPMENT ADMIN | 1,305.05 | | | |
| 1515 | 166 ACCUM DEPRECIATION | (3,275.89) | | | |
| | TOTAL OFFSETTING INCOME | | | 52,451.70 | |
| | TOTAL ASSETS | | | | $ 58,339.95 |

## LIABILITY & SURPLUS

| | | | | | |
|---|---|---|---|---|---|
| | ACCOUNT PAYABLE | | | | |
| 2111 | OTHER (SCHEDULE 4) | $ 1,200.00 | | | |
| 2114 | TENANT SECURITY DEPOSITS | 164.01 | | | |
| 2119 | REVOLVING FUND | (20,044.59) | | | |
| | TOTAL ACCOUNT PAYABLE | | $ | (18,680.58) | |
| | ACCRUED LIABILITIES | | | | |
| 2134 | 346 ACCRUED UTILITES | 554.70 | | | |
| 213501 | ACCRUED COMP ABSENCES | 982.83 | | | |
| 213502 | L.T. COMP ABSENCES | 2,684.15 | | | |
| | TOTAL ACCRUED LIABILITIES | | | 4,221.68 | |
| | SURPLUS | | | | |
| 2700 | NET INCOME (DEFICIT) | | | | |
| 2802 | 508 INV CAPITAL ASSETS | 52,451.70 | | | |
| 2806 | 512 UNRESTRICT N/ASSET | 20,347.15 | | | |
| | TOTAL SURPLUS | | | 72,798.85 | |
| | TOTAL LIABILITY & SURPLUS | | | | $ 58,339.95 |

*SEE ACCOUNTANT'S REPORT*

# Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2008 Fines collected and deposited with the Town Treasurer - $ 11,629.80

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of $25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of $25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of $100.00 and parking in a fire lane will carry a violation fine of $100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to $25.00 from $10.00 and Code #13-19 increased to $25.00 from $15.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated "Handicapped Parking Space". The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk - Parking Clerk

# Town Clerk

Mary-Ann O. Nichols, Town Clerk (Elected April 2008)
Denise Graffeo, Assistant Town Clerk (Appointed May 2008)
Sandra Turcotte Teresa Deshler

**The Town Clerk holds office hours Monday through Friday from 8:30 A.M. to 4:30 P.M.**

## Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

## TOWN STATISTICS

| | | 2008 | 2007 | 2006 | 2005 |
|---|---|---|---|---|---|
| Population | | 32,774 | 32,383 | 30,762 | 30,730 |
| Licenses - | | | | | |
| | Dogs | 1,673 | 1,756 | 1,863 | 1,681 |
| | Sporting | 227 | 290 | 276 | 293 |

## FINANCIAL
**1/1/2008 - 12/31/2008**

| | |
|---|---|
| Fees to Town Treasurer | $ 33,744.36 |
| Dog Fees to Treasurer | 18,918.00 |
| Sporting Licenses to State | 6,779.85 |
| Parking Fines to Town Treasurer | 11,629.80 |
| Passport Fees | 6,990.00 |
| TOTAL | $ 78,360.51 |

## VITAL STATISTICS

| | 2008 | 2007 | 2006 | 2005 |
|---|---|---|---|---|
| Birth | 275 | 226 | 245 | 278 |
| Marriages | 130 | 123 | 112 | 116 |
| Deaths | 255 | 222 | 259 | 244 |

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

## E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

## ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

## PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Mary-Ann Nichols, Assistant Town Clerk Denise Graffeo and Sandra Turcotte have successfully completed the requirements of the U.S. Department of State Passport Application Acceptance Program.

The Town Clerk's Office is offering the Passport Service Monday through Friday, 9:00 AM to 4:00 PM at the Town Hall, 1009 Main Street

**Year 2008 - 278 Passport Applications Processed - $6,990.00 execution Fees Collected and Deposited with Treasurer.**

# Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY**
**8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2009, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

| | |
|---|---|
| VA Pension & Compensation | Grave Markers |
| Hospitalization (in and out patient) | Social Security Assistance |
| Burial Allowance | Disability Assistance |
| Drug & Alcohol Treatment | Medicare Part D assistance |
| Educational & Vocational Training | Retirement Matters |
| Copies of Discharges (DD214) | Military Records |

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

# Department of Public Works

**Supports and enhances the quality of life for residents, businesses and visitors by providing services to manage and upgrade the Town's infrastructure in the most efficient manner, and provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits and convenience to the public.**

## ADMINISTRATION:

The Administration Division with a staff of four comprised of the Superintendent of Public Works, one (1) Executive Secretary, one (1) Head Account Clerk and one (1) Project Manager, oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinates the department's daily activities, develops and manages the annual operating, capital improvement and capital equipment budgets for each division, prepares personnel and payroll records of the department's personnel, processes vendor invoices for payment, administers the issuance of driveway and utility road opening permits. This division also assists with the review of plans of proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards within areas that may be presented for acceptance and perpetual maintenance. Also, the Administration Division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the divisions, assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

### Physical Alteration Permits and Inspections (Driveway Permits)

The Administration Division is responsible for issuing and inspecting driveway permits to ensure compliance with town regulations.

A total of 74 driveway applications were processed and inspected for compliance and for enforcement of regulations governing this activity.

### Street & Sidewalk Opening Permits

The Administration Division is also responsible for issuing and inspecting all road excavations related to utility installations for compliance with town regulations.

A total of 154 street & sidewalk applications were processed and inspected for compliance and enforcement of regulations governing this activity.

### Recycling Bins

A total of 151 recycling bins were distributed.

## HIGHWAY DIVISION:

### Major Projects:

**Water Meter and Transmitting Unit Installation Program** – Began a meter replacement project which will encompass the replacement of nearly all water meters and all transmission systems owned and operated by the Town of Tewksbury. Replacements began in the late spring of 2008 through a contractor named Easton Winwater Works Company (EWS). Replacements in 2008 included a total of about 1,493 residents or business owners with new meters and new transmitting units and about 32 residents or business owners with only new transmitting units. Generally, if the meter is less than 5 years old, only the transmission unit is changed to be compatible with the town's new Automatic Meter Reading (AMR) system.

**Paving** – Paved a total of approximately 22,570 feet (4.72 miles) of road along Anthony Road (2,200'), Barry Drive (1,242'), Colonial Drive (2,200'), Kingfisher Road (720'), Martha Avenue (942'), Old Stagecoach Road (1,320'), Rockvale Road (1,400'), Rounsevell Road (2,200'), Trull Road from 495 overpass to Andover Street (4,600') and South Street from Bridge Street to dead end (5,746').

**Wolcott Street Culvert Repair** – Replaced three failed culvert pipes which ran perpendicular to Wolcott Street with three 18" ductile iron pipes to support the roadway. The limits of the repair were final paved immediately after the installation of pipe (November 2008).

**Stormwater Brook Culvert** – Initiated the early stages of design and permitting for the Stormwater Brook Culvert repair. The project will be funded through a Hazard Mitigation Grant from the Federal Government.

**Pinnacle Street Drainage Improvements** – Initiated the early design stages of addressing drainage issues in the Pinnacle Street area which will include the installation of about 700 linear feet of pipe with associated catch basin and drain manholes.

**Catch Basin Cleaning and Drain Repairs** – A total of 9 catch basins that were required on an emergency basis were cleaned in 2008. The relative locations of those basins were 13 Henry J Drive (2), 50 Pine Street (1), 110 Pleasant Street (1), 55 Rolling Meadow Road (2), 59 South Street (2), and 25 Tanglewood Avenue (3). Performed cleaning (via method of jetting) and root removal on the drain line beginning at the catch basin in front of 13 Henry J Drive running northeast to an open culvert across the street from 17 Henry J Drive.

The division also repaired or adjusted a total of 39 catch basins and drain manholes at various locations throughout town. Relative locations completed by the division include 330 River Road, 78 Deering Drive, 9 Cayuga Road, 103 South Street, 39 Maplewood Avenue, Carter Street @ utility pole 17-50, 98 East Street, 30 Susan Drive, 31 Susan Drive, and 50 Susan Drive. Relative locations completed by a contractor with the divisions supervision included Andover Street @ Sandpiper, 1252 Andover Street, 10 Carter Street, 11 Carter Street, 25 Carter Street, 175 Chandler Street, 991 Chandler Street, 14 Chester Circle, Clark Relocation Road @ utility pole 6 and 7, 35 Coolidge Street, 10 Crest Road, 11 Crest Road, 41 Deering Drive, 97 Deering Drive, East Street between Livingston and Chandler (2), East Street @ North Street, Fiske Street at Penny Lane, 326 Foster Road, 86 Heath Street, 12 Henry J Drive, International Place @ Marriott sign, Kevin Street @ 287 Foster Road, 10 Kingston Road, 14 Leston Street, 840 Livingston Street, 40 Melim Drive, 108 Mystic Avenue, and Royal Crest Circle @ East Street.

**Sewer Manholes:**

Adjusted 20 sewer manholes (SMH) along Main Street for the purpose of eliminating accessibility issues as well as leveling the height of the SMH cover with the height of the adjacent pavement. 4 SMH's adjusted were in the northbound lane and 16 SMH's in the Southbound lane.

**Street Sweeping:**

A total of 529 streets serviced.

**Traffic Pavement Markings:**

211,500 LF Center Line Striping, 23,000 LF White Edge, 7,000 LF Crosswalks

**New Street Signs Installed:**

A total of 142 installed.

**Stop Signs installed:**

A total of 24 new stop signs installed.

*Ernest Lightfoot, Highway Division Supervisor*

**FORESTRY DIVISION:**

The Forestry Division is comprised of a staff of four: one (1) Division Supervisor/Tree Warden, one (1) SHMEO/Tree Surgeon and two (2) HMEO/Tree climbers. The division is responsible for the maintenance and care of all town owned trees and roadside brush within the Town property. In addition, it assists with snow and ice operations, holiday lighting and special community activities.

**Trees were removed for the following locations:**

35 Illinois Road (1), 10 Green St (2), Mystic Ave (1) , 160 Pine Street, 2 Henry j. Dr., 2 Ferncroft Dr, 177 pike Street, 138 Pike Street, 41 Pike Street, 1489 Whipple Road,1280 Whipple Road (2), 48 Bridge St, 61 Bridge St (2), 494 Whipple Road, 507 Whipple Road, 630 East Street (3), 11 Forest Ave (3), 21 Kernwood Ave (2) 92 Quincy Road, 427 Pleasant Street, 428 Pleasant Street, Chandler St @ Indian Hill intersection, 1440 Andover St, River Road Pump Station, 950 Livingston Street (2), 920 Livingston Street, 128 Kendall Road (2), 86 Kendall Road, 175 Kendall Road, 187 Kendall Road (2), 212 Kendall Road, 70 Astle Street (2), 74 Summer Street (2), 307 Old Boston Road (2), 172 Pringle Street (3), 18 Pringle Street, 121 Pond Street, 214 Patten Road, 25 Revere Road, Livingston St (opposite Roy Rd (2), 286 Livingston Street (4), Pondview Lane(1), 62 William G. Drive (2), Greylock Rd (2), Scotland Drive, Maplewood Road (2), 852 East Street and Fiske Street @ Andover Road.

**The Forestry Division provided the following services during 2008:**

Additionally, the Forestry Division coordinated the removal of 47 public shade trees through the National Grid Hazard Tree Removal Program. The Forestry Division continues with the removal of storm debris and/or beaver obstruction of drainage culvert.

**Roadside brush/low limbs were cleared at the following locations:**

Willow St, South St to Bay State Rd, Jennies Way, Whipple Rd (French St to Lowell line), N. Billerica Rd (Park St to Billerica line), Lowell St, James St, Kernwood Rd, Whipple Rd, Sesame St to O'loughlin Drive Whipple Rd @ Marston St, Maryland Road, South St at Brown Street, Pinnacle St, Kendall Rd, North St to Livingston St, Kendall Rd at Leighton Lane, Andover St

(Trull Road to Hood Road) River Rd (Bailey Rd to Andover line) Water St, Trull road (from Stickney Ave to Dickson Ave, Barker St at Old Main St, Belvoir Road, Bridge street, South Street (Bridge Street to Poplar Street, and Poplar Street.

**Christmas Trees Recycled:**

To date a total of 217 were recycled.

*William Chandler, Forestry Division Supervisor*

**WATER/SEWER DIVISION:**

The Water and Sewer Division, with a staff of nine (9) full time and one (1) part time employees comprising of; one (1) Water / Sewer Distribution Division Supervisor, two (2) Crew Leaders, one for Water the other for Sewer, one (1) Special Heavy Motor Equipment Operator, four (4) Heavy Motor Equipment Operators, one (1) Full time Meter Reader / Meter Repair Man/ HMEO, and one (1) Part-Time Meter Reader. These employees are responsible for ensuring the integrity of the water/sewer distribution systems and it's 160+ plus miles of water mains, 12,000+ plus water services, thousands of fire hydrants and water main valves throughout the distribution system. This division is also responsible for maintaining the Town's sewer infrastructure consisting of over 150+ miles of gravity mains, forced sewer mains, and to date thirty seven (37) sewerage pumping stations directing sewerage to the Lowell Waste Water Treatment Plant. By the time sewer construction is over we will have forty five (45) Town owned pumping stations throughout the Town.

The year 2008, once again was a very active year for our Water/Sewer Division employees who put in long hours with the on-going town wide sewer installation project, water main breaks, and new water meter installations, along with our normally assigned responsibilities. Some of these duties consist of numerous water service repair calls, water main, transmission lines, and service breaks, low pressure calls, dirty water calls, fire hydrant repairs, fire hydrant replacements, repairing and replacing water meters, hot topping streets after water service and water main breaks, checking, cleaning and maintaining our sewer pumping stations on a daily basis, checking and at times flushing the sewer lines all over town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees mentioned above.

All water meters are read twice a year in the spring and fall by division staff. New Badger water meters and MTU units are now being installed throughout Town to all homes and commercial buildings starting in 2008. The new water meter replacement project will take approx. three (3) years ending in 2011. We also assist the private meter installers with water shutdowns if the meter valve does not shutoff properly.

All of the above mentioned was quite an accomplishment due to the fact that approx. 90% of the division's time is consumed by the on-going sewer project which includes pre-marking all water mains for sewer design for phases 8, 9, 10, and 11. The marking of all water mains and some services for test borings, then marking water services and water mains for the actual construction of the new sewer lines being installed. Shutting off the water to effected streets because of water main breaks and water main upgrades. Checking all water shutoff valves in these sewer phases to make sure we can get a wrench on them in case of a planned or emergency shutdown. There are also times we have to remark some services and mains where the markings were lost due to construction. The division also assists the contractors in the removal and construction of new water mains within the sewer project.

In the years of 2007/2008, the Town and the engineering firm of Wright/Pierce from Andover, Ma. have developed requirements and specifications for the upgrading of seven (7) of the Town's oldest sewer pumping stations. In late 2008, the Town and Wright/Pierce signed an agreement with Methuen Construction to start the construction process in 2009. Most of these seven pumping stations has been pumping non stop 24/7 for the past 26 years and are in need of upgrading. The seven (7) sewer pumping stations to be upgraded to current electrical, mechanical and telemetry technologies are East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road, and Robinson Avenue.

The Water/Sewer Division also puts in long hours assisting the Highway/Tree Division with sanding and salting operations and snow removal during the winter months, flooding, downed trees and other projects requiring our assistance in winter, spring, summer, and fall.

The employees of this division once again have done an exceptional job once again considering the workload that is assigned to them all year long day or night, especially with the lack of manpower this division encounters on a daily basis.

*George W. DeRoche, Water/Sewer Division Supervisor*

**WATER TREATMENT FILTRATION DIVISION:**

2008 will be recorded as a very wet year with a below average water demand. 961 millions gallons of water was pumped during 2008 and for the first time in any years the summertime demand remained under 100 million gallons for the "hot" months. The extra water created a situation whereby more Concord River water influenced the Merrimack River resulting in an increase in Alum to treat for the extra organics brought in from the Concord River. Our typical dosages are 25-30 mg/L but occasionally the treatment required as much as 45 mg/L. During the summer and fall months the Lawrence Dam project was completed. This project installed new flash boards that could be controlled using air actuators. This project required lowering the river causing

some careful scrutiny as only three feet of water covered our intake screens. The project is complete and hopefully the new flash board system will help mitigate flooding during large rain events.

Michael Brothers was hired to replace John Shields as our new "sludge master". His job will be to turn millions of gallons of dilute alum residuals, produced as a by product of the treatment process, into a re-usable material that eventually will be made into topsoil. The plant as of January 7th was converted to using Sodium Hydroxide in place of Potassium Hydroxide. Potassium Hydroxide has had incredible price increases of almost 500%. Most of the plants in the area have or will be converting to Sodium Hydroxide.

DEP came in during the summer and handed a laundry lists of projects to bring some of our facilities up to specifications of new regulations. Due to a major problem in the Town of Spencer, MA DEP now requires many new backflow preventors within the plant. When we finish, we will add over ten (10) devices. This will serve to increase the safety of our chemical feed system which has worked well since being upgraded in 1999. Also, the Ames Hill Storage Tanks will see a major upgrade and its first facelift since being put in service since 1952. This upgrade will increase security and allow for direct measurement of the water level using modern ultra sonic devices. Internally the tanks will be power-washed, checked for cracking and repaired as needed. This will get the tanks ready for another 50 years of use.

In finishing, the chemical market as a whole has "gone insane" to quote one of my suppliers. Chemical sales used to be very stoic with a 4-5% increase as the norm. Now anywhere from 15 to 500% increase has been seen and as a result the chemical budget has become very difficult to predict. Chemical suppliers for water treatment now are competing globally with China and other parts of the world. Gas prices only play one part as demand has changed due to Ethanol production and other demands for raw materials. Fortunately the market has shown signs of quieting down to only a load roar

*Lewis Zediana, Chief Operating Engineer/Division Supervisor*

**FLEET MAINTENANCE DIVISION:**

The Fleet Maintenance Division with a staff of three (3) consists of one (1) Fleet Maintenance Division Supervisor, one (1) Motor Equipment Repairman and one (1) Motor Equipment Maintenance Man. The Fleet Maintenance Division is responsible for the development and implementation of professional fleet management standards and practices, the design and procurement of all public works vehicles and equipment. The Fleet Maintenance Division also provides critical support of vehicle maintenance of other departments within the Town.

The divisions' goal is to provide the DPW with the most functionally effective equipment possible, to maintain the equipment at a high state of readiness, to preserve the residual value of the equipment and its component parts, and to minimize or eliminate unscheduled maintenance which can cripple the operational efficiency of the department.

**Vehicles & Equipment Serviced:**

A fleet total of 113 pieces of equipment and vehicles were serviced and maintained.

93 DPW
30 Police
Multiple Seasonal Equipment

*Larry Gilbert, Fleet Maintenance Division Supervisor*

**CONCLUSION**

In closing, I would like to thank all of the Department of Public Works Staff for their continued commitment to insure that all divisions work in unison to improve and maintain the town's infrastructure and sustain essential services to the residents of Tewksbury during these fiscally difficult years.

Respectfully submitted,
Brian Gilbert, Superintendent of Public Works

# COMMUNITY ACTIVITIES

*Library Trustees*
*Recycling Committee*

*Council on Aging*

*Parks & Recreation Department*

## Library Trustees

**Board of Library Trustees, 2008-2009**

| | |
|---|---|
| Joseph Frank, Chairman | Patrick Joyce |
| Paul Fortunato | Brenda Orio |
| Mary MacDonald | Eugene Walsh |

During 2008, the library staff and trustees successfully met the challenges of budget cuts and were able to offer superior library service to the residents of Tewksbury and make progress on the goals we set for ourselves in our latest strategic plan. Although our hours of operation were reduced beginning in July of this year, the library continued to provide an excellent selection of materials to borrow, excellent programming for all ages and outreach to Tewksbury's public schools. We were successful in our application for a waiver from the Board of Library Commissioners, which allowed our patrons to continue to use libraries throughout the Merrimack Valley area and the rest of the state. Our very generous Friends of the Library sponsored quality programming during the year, including: an antique appraisal event, a supernatural evening with Jeff Belanger and a performance by Boston Jazz Voices. The library building enjoyed a number of improvements that included repairs to our exterior doors and the installation of ceiling fans in the meeting room, part of our ongoing efforts to reduce energy consumption. The Trustees financed the installation of new display end panels on the stacks and security cameras on the exterior of the building using money from the Fairgrieve Fund.

Other Highlights of 2008:

- A grant from the Praxair Foundation allowed us to launch a new online calendar and Tutor.com, an online homework help service for students of all ages.
- Attendance at Teen and Adult programs more than doubled.
- Attendance at Children's programs surpassed 8,000.
- School library nights for the Heath Brook, Trahan and Wynn schools drew over 400 students and parents.
- Our Teen librarian began offering training to students and faculty at Tewksbury High School.
- Our Children's Department received a grant from the Mass. Board of Library Commissioners for "Mother Goose on the Loose," a music and movement based story time for young children.
- Monthly art exhibitions throughout the library by the Tewksbury Community of Artists and other groups.
- Tewksbury patrons borrowed over 24,000 items from other libraries, an increase of more than 50% over 2007.

The upcoming year promises to be even more challenging economically, but the staff and trustees of the library are ready to meet that challenge and continue to deliver superior library service to the residents of Tewksbury.

The Trustees are grateful to the library staff for their excellent service:

| | |
|---|---|
| **Director:** | Jen Hinderer |
| **Librarians:** | Elizabeth Berlik, Teen/Reference |
| | Noelle Couture, Children's |
| | Erin Matlin, Technical Services |
| | Freyja Sanger, Reference |
| **Specialists:** | Karen Grasso, Children's |
| | Joyce Salvato, Technology |

| | | |
|---|---|---|
| **Clerical Assistants:** | Judy Bangs | Jennifer Burke |
| | Cheryl Faherty | Robert Hayes |
| | Gail Holland | Helen Mooney |
| | Joanne Toppin | |
| **Building Maintenance:** | Michael Deshler | |
| **Executive Secretary:** | Mary Toombs | |

**Library Hours:**

| | |
|---|---|
| Monday – Wednesday | 10 a.m. – 8 p.m. |
| Thursday – Friday | 10 a.m. – 5 p.m. |
| Saturday | 9 a.m. – 5 p.m. |

Closed Saturdays in July and August.

**Library activity "At a Glance": a selection of statistics from our annual report to the Massachusetts Board of Library Commissioners.**

| | |
|---|---|
| Collection size | 89,540 |
| Number of registered borrowers | 18,683 |
| Circulation (number of items checked out) | 251,920 |
| Number of library visits (attendance) | 187,771 |
| Meeting room use | 553 |
| Number of adult and teen programs | 64 |
| Attendance at adult and teen programs | 966 |
| Number of children's programs | 309 |
| Attendance at children's programs | 8,099 |
| Number of volunteers | 20 |
| Hours of volunteer service | 795 |

# Council On Aging

The main thrust of the Tewksbury Council on Aging (COA) is to provide cognitive, supportive and physical endurance programs and activities to the elderly population whereby providing them with the tools and incentives to improve and/or maintain their body/mind wellness and to help them lead a healthy, dignified and independent day to day existence. In 2008, the COA concentration was in the following areas:

- New and innovative programs and activities
- Supportive services
- Alternate means of funding
- Reasonable fees for activities so as to allow all to engage in Senior Center programs
- Demands of a rapidly growing elder population

Tewksbury Senior Citizens and the COA experienced a long awaited milestone on March 24, 2008 when the Department on Aging moved back to 175 Chandler Street in the newly renovated and expanded Senior Center. As everyone will attest, it was good to be "back home".

The new building is spacious, warm and inviting and has seen a huge increase in participation. The average daily participation at the Senior Center is 160. New health and exercise programs have been added as well as instructed art/cultural classes and educational seminars.

The COA has opened its doors to other organizations in Town. Several Brownie and Girl Scout troops meet at the Senior Center in the late afternoon. Recreational groups and Town committees have also used the Senior Center for meetings. The Senior Center was the host site for the Tewksbury Board of Health Fair in April. There were 53 vendors present and over 600 people of all ages attended. In October, the Piecemakers held their Annual Quilt Show at the Senior Center entertaining approximately 800 participants over a two day period with many families attending. The Historical Society held several events at the Center throughout the year. In addition, plays, health seminars, clinics and fundraising events filled the agenda in 2008. The year ahead also promises to see a great number of new events and opportunities for Tewksbury residents.

The Council on Aging began working on policies to govern the use of the Senior Center. A note of thanks is extended to Martha Marshall, William DeGregorio and Joel Deputat who have been working with the Director on this project. Since program funding was cut from the 2008 budget and will remain as such in the years ahead, the Council now faces the task of totally supporting its programs through alternate means. Establishing guidelines on the use of the Senior Center by agencies and organization, and the fees for said usage, is projected to be a valid means of financial support.

In the Fall of 2008, the COA created two additional sources of revenue: a gift shop (The Snooti Patooti Boutique); and a consignment shop (the Upscale Consignment Boutique). The shops have proved to generate revenue for the COA Revolving Account. At the same time, residents can reap the benefits of selling their goods and obtaining additional income. The shops are operated and manned by volunteers; and, are opened during normal Senior Center hours and on special event days.

On a statistical note, there were:

- 25,600 volunteer hours invested in the operation of the Aging Department representing $384,000 of FREE service to the Town
- $759,000 "In-Kind" services rendered (those tangible goods and services generally considered essential in the operation of the Senior Center but not paid for out of its budget) - Such services encompass transportation, plowing, facility space, speakers/presentations, services from other departments/agencies including the Visiting Nurse Association Clinics, the BOH Town Nurse, DPW and Library assistance along with other tangible donations.
- 17 new programs established since relocating to Chandler Street - Among these programs were: 4 new exercise programs including a men's yoga class; a bereavement support group; several new social events per month; and, events such as the ones previously noted which presented our elderly and all town residents with cultural venues.
- The Red Hat Carnation Belles and the Golden Age Club also held various events and contributed through donations and supportive volunteer services.
- 14,355 meals delivered to the homebound elderly as well as congregate meals which are available each weekday at the Center by reservation
- 11,700 general information telephone contacts
- 212 fuel assistance units of service
- 125 tax assistant units of service
- 22 concerts conducted in the community by the Senior Center Silvertones Orchestra and the Swinging Seniors Chorus
- Numerous Friends of the Elderly fundraising events such as yard sales; fairs, breakfast benefits; a golf tournament, Tree of Life and general donations

The Council on Aging, Building Committee, Staff, Senior Citizens, Town Departments and Supporters accomplished a great deal over this past year of 2008. A special note of thanks is extended to: Town Manager, David G. Cressman, Representative James Miceli, Senator Susan Tucker and all those who worked diligently to keep the Town of Tewksbury's finances "workable" under extremely difficult circumstances and times. A note of thanks is also extended to the Executive Office of Elder Affairs and the Massachusetts Councils on Aging Association for their part in securing State COA Formula Grant Funds. These funds supported, in part, the exercise programs and some capital outlay.

In closing and in light of the fact that we will all face another challenging year in 2009, I would like to end this report on a high note...encouraging people to take some time for the simple things in life:

- Take time for yourself...walk or exercise and smile while you do it.
- Remember the 3 E's – Energy, Enthusiasm and Empathy
- Smile and laugh...it will keep the energy vampires away.
- Try to make at least 3 people smile each day.
- Remember life isn't always fair but it is good.
- Time heals most everything, Give time, time.
- However good or bad a situation...it will change.
- Do the right thing.
- No matter how you feel, get up, dress up and show up.
- You don't have to win every argument...Agree to disagree.
- Life is too short to hate anyone.
- Dream while you are awake.
- Spend time with people over 70 and under 6.
- Enjoy the ride...make the most of it!

Respectfully submitted:
Linda Brabant, Director
lbrabant@town.tewksbury.ma.us

Watch for the Friends of the Elderly website which is under construction; and, will soon list all events, information and programs at the Tewksbury Senior Center

Council Members
Chairman, Joel Deputat
Vice Chair, Warren Layne
Treasurer, Marie Durgan
Clerk, Joan Unger
Joanne Aldrich
Carolyn French
Peg Keefe
Rose McKenna
Lorene Patch
Bernice Sprague
Mark Wood

Alternate Members
Virginia Desmond
Dvoralyn Kerr
Paul McNaught

Senior Center Hours
8:00 a.m. to 4:00 p.m.
(plus various evening hours)
Tel. 978-640-4480
Fax 978-640-4483

Building Committee Members
Linda Ricardo-Brabant, Chairman
Charles Coldwell, Former Selectman
David G. Cressman, Town Manager
Thomas Cooke, Finance Committee
Carolyn French, Resident
Matthew Hakala, Resident
William Wareham, Resident

COA Staff
Linda Ricardo-Brabant, Director
Robert Noel, Building Maintenance Person

Other Staff
Virginia Desmond, RN, NP – BOH Public Nurse
Shirley Lambert, MVNP Site Coordinator
Emily Kearns, ESMV SHINE Counselor
Beverly Enos, Bunka Instructor
Rip Stangroom, Wood Carving Instructor
Valerie Borgal, Drawing & Watercolor Painting
Sandy Dukeshire, Stained Glass Instructor
Elaine Pappas, Brazilian Embroidery
Pat Dumont, Exercise Programs
Bill Barron, Tai Chi Instructor
Sam O'Clair, Dance Instructor
Barbara Antinoro, Oil Painting Instructor
Barbara Groom, Clogging Instructor
Marilyn Moores, Chorus Leader - Zingo
Don Fougere & Bob McInnis - Zingo
Mr. Whittlesey & Mr. MacPherson, Band
Eleanor Corey, Traditional Embroidery Instructor
Joan Unger, Gift Shop Manager
Jan MacPherson, Consignment Shop Co-Manager
Martha Marshall, Consignment Shop Co-Manager
Alice Carroll & Kay Maher – Card Games & Cootie
The Many Volunteers who assist with administrative duties, classes & activities

# Parks & Recreation Department

The Recreation Department is located at 286 Livingston Street, inside the Youth Center.

**Summer Programs:** The Recreation Department offers three different summer programs: Preschool Play Pals, Livingston Street, and Camp Pohelo. These programs have been growing over the past several years. Each program has made significant changes to continue to improve on its previous year's success. The three programs are outlined below:

**Preschool Play Pals**

This program is offered for children ages 3-6 and is held at the Recreation Center on Livingston Street. This program gives parents the option of seven, one-week sessions to choose from. Each session is from 9am – 1:30pm. Preschool Play Pals includes many fun indoor and outdoor games and crafts for the children. Each week is based on a different theme i.e., *All About Me, Community Helpers, Rainbow of Colors, Under the Sea, What's Your Transportation, Farm Animals, and Outer Space.* Each day is different from the one before. The schedule changes and the children are always having a blast! Some of our toys include a water slide, small toddler pool, sand boxes, hoola hoops, jump ropes, kick balls, sprinklers and much more! There is also Funway Park where the children love to ride the swings, build sand castles, and play for hours. There is also a big screen TV for the children to watch a movie and take a rest. We have it all, don't miss out!

**Livingston Street Program**

This program is for children ages 6-13, at Livingston Street Park and most importantly, it is designed to fit your schedule. Parents/Guardians first choose either an 8 week or 6 week program. Next, they must choose either a Half Day or Full Day, 9:00am to 2:00pm or 7:30am to 5:30pm. Either Way, the summer always flies by as we keep the children busy with many activities and field trips. Some of the field trips have included the Boston Duck Tours, Boston Aquarium, Basketball Hall of Fame, Nashua Pride Baseball Trip, Philip's Academy ice skating, Reading I-Max Theatre, and of course, the old time favorites like Canobie Lake, Water Country, and Good Times Arcade. Outdoors at the park, the children enjoy playing tennis, basketball, arena soccer, whiffleball, kickball, flag football, capture the flag, board games, and so much more! Each day we also offer arts and crafts, drama club, movies, gimp, and many other hands on activities. We have a large tent in the back of the Recreation Department which comes in handy on rainy days and is also a great way to get the children out of the sun. Under the tent is set up for playing games such as pool, ping-pong, fuse ball, board games, corn toss, and bean bag toss. On alternating Wednesday mornings, we show movies on a large projection screen under the tent.

Our end-of-the summer party is always a hit with the children and their families. We have a disc jockey provide music, while the children and their families play on rides, participate in games, have their faces painted, apply temporary tattoos, jump on bouncers, race in the obstacle course, ride the train, make cotton candy and sundaes, and entertain a crowd at the Annual Children's Talent Show. Fried dough, popcorn, drinks, and ice cream sundaes are provided for all the children and their families.

We are always happy to hear suggestions and, as always, it is our hope to continuously improve the program and offer the children a variety of fun and safe activities.

**Camp Pohelo**

This Exceptional Children's Program provides recreational opportunities to Tewksbury residents, ages 3-21, who have an active IEP.

During the summer, we have a six-week program that is held at the Loella Dewing School from 9:00am to 2:00pm. Children participate in a variety of activities including arts and crafts, games, board games and athletics. The children also go on field trips to the Movie Theatre and the Bowladrome in Woburn. Children are provided transportation home from this program, but getting to the Dewing school is the parent's responsibility.

The Recreation Department also offers a Winter Challenger Bowling League on Saturday mornings at the Woburn Bowladrome. Again, children that participate must be able to show proof of an active IEP. Children are provided transportation from the Recreation Center to the Bowladrome, where they bowl two strings, and are then transported back for parent pickup.

In the spring, the Recreation Department offers Challenger T-Ball. This program was an overwhelming success the past few years averaging over 40 children per season. The Challengers learned the basic skills of baseball including batting, fielding, and base running. Surprisingly, base running seemed to be the crowd's favorite! This was a very successful 8 week program on Tuesday nights that we hope to run again provided that we get more volunteers.

The Recreation Department also offers other programs throughout the year for children and teens, including:

**School Vacation Weeks & School Holidays/Teacher Workshops**

The Recreation Department offers an Extended Day Program (7:30am-5:30pm) during the February, April and December school vacations. Children, ages 6-14, can participate in a variety of activities, including air hockey, pool, video games, projection screen TV, ping-pong, arts and crafts, outdoor activities, and much more. Field trips are also offered during these weeks to places such as Chunky's, Good Times Arcade, Jump on In Gym, and Rye Airfield to name a few.

**Snow Days**

When it's snowing outside, school's been canceled, you have to be to work.... don't fret, bring your kids to the "Rec." The Recreation Department has a snow day program in place to fix these last minute stresses. When school is cancelled due to snow or inclement weather, parents can bring their children to the Recreation Center for the day. On these days, the Rec. will be open from 7:30am to 5:30pm for $25 per day per child. Please call the Recreation Department at 978-640-4460 for more details.

**Youth Center**

The Youth Center is open for children in grades 5-8 Mondays through Thursday from 2pm - 6pm, and on Fridays from 2pm-9pm. We are now open on Saturday from 11am - 4pm. All hours are subject to change depending on member participation and volunteers.

The Youth Center provides a safe, supervised place for children to socialize with their friends, while playing air hockey, pool, ping-pong, Dance/Dance Revolution, Karaoke, Rock Band, and more. The Youth Center sponsors dances under the tent on Friday nights in the spring and summer. The Youth Center is also instituting some different events such as Break Dancing & Hip Hop group lessons at Dance Infusion Studio, a Karate Demonstration at Self-Defense Institute, St. Patrick's Day party, a Super bowl Party and their annual Pool Tournament.

The New Year's Eve party was a big success with a Hip Hop & Break Dancing demonstration from Dance Infusion Studio.

The Youth Center operates mainly on fundraisers. Our largest fundraiser is Livingston Street Terror and Family Hayride during the month of October.

The Youth Center relies heavily on **volunteers** for activities and fundraisers and we are always looking for **volunteers** to help us out. Anyone who is interested in **volunteering**, should contact the Recreation Department at 978-640-4460.

**Family Recreation Events and Programs**

**Ski and Snowboard Lessons**

In January, we offered ski/snowboard lessons for six-weeks at Nashoba Valley in Westford for children ages, 7-13. Participants were to meet at the Recreation Center and transportation was provided to Nashoba Valley.

**Father Daughter Valentine's Day Dance**

On February 8th, we held our eighth annual Father/Daughter Valentine Dance at the Tewksbury Country Club. It was another sold out event. We held three sessions this year to try and accommodate more children. The sessions were as follows: ages 4-6 attended from 2pm-3:30pm, ages 7-9 attended from 4pm - 5:30pm, and ages 10-13 attended from 6pm.-7:30pm. As always it was great to see so many fathers in shirts and ties dancing with their daughters who are also dressed for the occasion.

**Safe Halloween**

Safe Halloween this year was held on the Sunday before Halloween. We had a beautiful day and the event was a huge success yet again. Many families came outdoors to share in all the fun. Children wearing costumes were treated to a goody bag and were able to participate in a costume contest for prizes. We also had a "Bring Your Own" scarecrow and pumpkin decorated contest for prizes. A disc jockey provided music so the children could dance with the monsters from the Haunted House. We also had rides and free cotton candy, popcorn, and hot chocolate for everyone.

**Junior Golf Clinic**

A Junior Golf Clinic was offered during the summer for children ages 5-11. Golf lessons were provided weeknights by Golf Pro Michael Rogers at Livingston Street and finished up with a round of golf at the Tewksbury Country Club.

**Tennis Lessons**

Tennis lessons were offered for adults and children of all ages. Mary MacDonald, Tewksbury High School Coach, provided lessons during the summer for all those that were pre-registered. Round Robin Adult Tennis was also offered on Tuesday nights.

**Preschool T-Ball Program**

This program is for children ages 3-5. It is a 6 week program for children who want to learn the basic skills of batting, fielding, throwing and base running. It was held on Thursday nights beginning in May on State Field.

**Preschool Soccer Program**

Children ages 3-5 participated in learning basic soccer skills and playing on teams with other children. This was a Thursday night program, lasting 6 sessions, leading into a finale of games and a banquet. Children enjoyed passing, shooting, running, and most of all having fun with their friends and coaches!

**Preschool Basketball Program**

Hoops, Hoops, and more Hoops! Kiddos ages 4-6 met at the Trahan School Gym and had plenty of fun learning defense, shooting, passing and dribbling! This program ran for 6 weeks on Thursday nights.

**Imagination Station**

Preschool aged children are invited to a session of fun at the Recreation Center. Each Thursday is given a different theme and the children listen to a story matching this idea. Next they venture on over to the craft table where there is a craft set up to let their imagination take over. Each child is given a snack, drink, and a treat.

**Easter Egg Hunt**

Saturday, April 11, 2009. The Easter Egg Hunt is for children 4th grade and under. Children will be hunting for eggs that have been designated points. Eggs will be hidden throughout the park on Livingston Street and stuffed with candy and prizes. The Easter Bunny will also be hopping around all day for pictures, clues, and hugs!

**Dog Frisbee Contest**

This fun filled outdoor event is quickly growing. In its fifth year, nearly 40 teams entered in one event or another. Families could bring their dog and enter them in the events, or just sit back and watch the show! This is really something to see! If you think your dog is pretty smart, check out some of these guys!

**Children's Opportunity Fair**

This fair allows parents in town to research and compare all of the programs that this community has to offer for their children. This is truly quite a show! With over 45 vendors and thousands of parents, it's a very popular event! This year, the fair will be held at the Tewksbury Memorial High School on Tuesday, April 7. Needless to say, this will be an annual event for the Recreation Department.

**Basketball/Tennis Courts**

The basketball and tennis courts were busy again this year with lots of activity throughout the spring, summer and fall. There were lots of pick-up basketball games.

**Skate Park**

The skate park is open for the season in April (weather permitting) and closes October 31. Hours of the Park are Monday through Friday 2pm – 9pm, and weekends from 12noon – 6pm. A strapped helmet is required for all skaters. No bikes or scooters are allowed.

**Parks Department**

The Parks Department once again had a very busy year. They have added infield drainage to Obden and Antonelli Fields. They continued to work alongside Tewksbury Lacrosse for the upkeep of the three new lacrosse fields. Tewksbury Girls Softball's Complex will have its grand opening this spring.

**The following two activities were eliminated in 2008. We are in the process of raising funds to return them to Tewksbury residents for 2009.**

**Concerts at the Park**

Wednesday night Summer Concerts start at 6:30pm and end at 8:30pm. There is private parking for the concerts in the Funway Park Area.

**Fourth of July Celebrations**

This year they were held on the Saturday following Independence Day. The celebration included track and field events for childr of all ages, a Doll Carriage Decorating Contest, a Bike Decorating Contest, the annual little Mr. and Ms. Tewksbury Contest and more. The day concluded with a tremendous fireworks display at 9:00pm.

**Recreation Department Offerings**

1. Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) - $7.00
2. Nashoba Valley discount tickets for skiing, snowboarding, and tubing
3. Water Country discount tickets
4. Six Flag New England Discount Tickets

**Summary**

This year was very busy for the Parks and Recreation Departments. We look forward to continued success and expanded services in the year ahead. Remember to watch channel 10 for upcoming Recreation news or check out our website at www.tewksbury.net.

Roy Patterson
Parks and Recreation Director

# Tewksbury Recycling Committee (TRC)

**Lights, Camera, Action**
With the kind assistance of Media Specialist Joe Dermody, TRC members Sean Czarniecki and Sandy Barbeau were able to produce their first informational video regarding preparation of cardboard for proper recycling. The TRC hopes that the video was helpful to the residents of Tewksbury. Additionally, the TRC recently produced their second video with the help of TRC members Loretta Ryan and Kristin Smith. The video aired this past weekend. The topic was the preparation of commingled items. A third video will be produced within the next few months regarding the automated solid waste collection which will begin in July 2009.

**Monthly Collections Continue**
Although Environmental Day is gone, on the third Saturday of each month, many materials are collected at the DPW. These items include: Oil, sheetrock, and fluorescent light bulbs. The TRC would like to take a moment to thank Linda Brabant and all the wonderful volunteers from the Senior Center for their help with our monthly collections. Without them, the days wouldn't have been possible. As of July 1st, crt drop off at the DPW ended as they are collected curbside along with white goods. You can call Appliance Recyclers at 877-228-2898 and schedule an appointment for pick up of your items for a small fee.

**Local Businesses**
The TRC would like to acknowledge the following companies for their support in our TRC Rewards Program, which ran from 2/07-2/08: Longhorn's Restaurant, Applebee's, Town Crier, El Pollo Loco, and the Teen Center. We'd also like to thank the employees of Stoneham Savings Bank, who helped us track recycling at the John Wynn Middle School, for 2006-2007 and 2007-2008. We thank everyone for his or her contributions.

**Scholarship Award**
Two $500.00 scholarships were given to graduating seniors in the name of the Tewksbury Recycling Committee and BFI: Ashley Smith and Kaitlin Hogan. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where you go to high school. You can find an application at our website: www.tewksbury.info/recycle. Deadline is April 30, 2009.

**Recycling in Schools**
The ***Paper Retriever*** has come to town and many of the schools have joined the new program. The Abitibi Paper Retriever Program is a simple and free service that communities use to recycle paper. It cost us nothing. As a matter of fact, they pay us! The company accepts catalogues, magazines, newspapers, junk mail, office paper, fax paper, school paper, notebooks, and folders. The bins are a distinctive green and yellow and can currently be found on the grounds of the following schools: John Wynn Middle, Dewing, Heath Brook, and North Street. The High School has also just joined the program and should be up and running soon. Want to contribute money to your school? Drop off your paper recycling at a nearby bin, instead of curbside. Put your recyclables to good use.

The Dewing School placed a "Got Books" container on site. Last year, they collected 24,078 pounds of books. By adding this container, not only did they keep this amount of weight from the general waste stream, they also received $1,203.90 from the "Got Books" corporation. Way to go, Dewing!

**Library Information Center/TRC Website**
The TRC website and information center at the library has been revamped to provide updated information and improved methods of dissemination of information. Our thanks to TRC member Sean Czarniecki for keeping our website current.

**Regional Recycling Guide**
A regional recycling guide was released in April of last year, via the Lowell Sun. The TRC helped provide pertinent information to this effort.

**Budgetary Allowances**
The Committee purchased or created:

(1) Donated money to the Wynn Middle School Earth Day Fair
(2) Attendance at various workshops and seminars
(3) Library Information Center Upgrade
(4) Website upgrades
(5) Purchased 1000 recycling stickers

**TRC Flea Market**
The TRC's Flea Market was held at the Tewksbury Commons on Sunday, October 18 from 8-2. It was a beautiful day but, unfortunately, had a small turn out. A future TRC Flea Market is currently under discussion.

**Newspaper Articles**

The Committee periodically submits articles to the Town Crier to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

**State Grants**
The grant we applied for and received has allowed us to hire a Recycling Enforcement Coordinator (REC), Bob Keough. The REC's job is to help increase recycling tonnage through an education and enforcement program, ensuring that residents are separating recyclables from trash and properly placing them at curbside for collection. The REC will work with three towns: Tewksbury, Billerica, and Chelmsford.

**Festival of Trees**
Once again the TRC participated in the Festival of Trees. Our thanks to TRC member Loretta Ryan for finding the time to decorate our tree.

**Mercury Exchange**
The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Friday 8:30 a. m. to 4:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

**Batteries**
Rechargeable batteries and button cell batteries are being collected/recycled at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. For every 1lb of button cell batteries we collect, Wheelabrator gives us $100, up to $500 per calendar year.

**Recycling**
The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

**Current Projects Under Construction**
(1) Continuing recycling program in all schools in the Tewksbury school system
(2) TRC's Flea Market: dates under discussion
(3) 10th Tidy-Up Tewksbury Day: set for fall
(4) Continual updating of both the TRC website and information center
(5) New videos concerning recycling in our town.
(6) "In the Bin" presentation for the elementary schools in town.

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman
Tewksbury Recycling Committee

# SAFETY

*Fire Department* *Police Department*

## Fire Department

The Tewksbury Fire Department put into operation a trench rescue /confine space trailer that was purchased with a grant from the Department of Homeland Security Assistance to Firefighters Grant Program. The grant provided the fire department with $58,000 to purchase the trailer for responses to confine space and trench rescue emergencies. Some of the equipment was purchased with a state grant we received in 2007. All Tewksbury firefighters have been trained to trench rescue awareness level and 22 have been trained to trench rescue technician level.

On May 9, 2008, the Tewksbury Fire Department received a new Ford 550 brush truck. This vehicle will give the fire department greater capability in responding to brush fires. This truck also is equipped with a 9 foot plow that will be used to clear snow at our three fire stations, and assist emergency vehicles in snow emergencies. The new truck will also tow the trench rescue/confine space trailer.

The Fire Department received a grant from the Office of Public Safety for $7,792. The Fire Department purchased public safety vests to protect firefighters and EMT's on roadway emergencies. We purchased a portable pump to be used in fighting brush fires. Also, we purchased fire hose for brush fires, high rise packs, and hose for engine companies. A mutual aid radio was purchased for the Shift Supervisors car to assist in mutual aid emergency assistance calls.

The Town's Microwave Communication System went into operation in the fall of 2007. Fire Department radio communications have been converted over to the microwave system. The microwave communication system will give the fire department greater reliability and capability in its communication system. The town will also save money by eliminating the cost of leased phone lines.

The Tewksbury Fire Department received a grant from the Commonwealth of Massachusetts for $4,700 to continue our Student Awareness of Fire Education Program (SAFE) in our schools. Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned fire safety education under the direction of Public Education Officer Rick Hamm and the many Tewksbury Firefighters who participated in this program.

We will complete the conversion of our wired Municipal Fire Alarm System to a wireless radio box system during the spring of 2009. Town buildings have converted to the new system. New occupancies in the town are purchasing radio boxes to join the municipal system.

The department is progressing with its town wide Pre-Fire Plan Program. The program uses mobile computers that are connected with police/fire dispatch headquarters. Our capabilities are enhanced in transferring vital information to mobile computers on our apparatus. These computers store pre-fire plan information pertaining to commercial, municipal and high occupancy buildings and residential special situations such as handicapped residents and certain medical conditions. Also, there is access to hazardous material information which will be critical in an emergency. Additionally, these computers enable firefighters to have quick access to hydrant lists on route to a fire emergency.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history the opportunity to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
Richard Mackey, Fire Chief

## FIRE DEPARTMENT ROSTER-2008

| | | |
|---|---|---|
| **FIRE CHIEF:** | *Richard Mackey | 1979 |
| **DEPUTY CHIEF:** | *James Ryan | 1975 |
| **CAPTAINS:** | *Michael Callahan | 1989 |
| | *Michael Hazel | 1988 |
| | *Michael Sitar Jr. | 1982 |
| | *Albert Vasas | 1989 |
| **LIEUTENANTS:** | *William Brothers | 1997 |
| | *James Bruce | 1995 |
| | *Robert Calistro | 1988 |
| | *Jeffrey Giasullo | 1995 |
| | *Donald Greer | 1986 |
| | *Paul Guttadauro | 1994 |
| | *Brian Hurley | 1989 |
| | *Scott Keddie | 1987 |
| | *Gary Kerr | 1988 |
| | *Russell McGlauflin | 1989 |
| | *Timothy Niven | 1985 |
| | *Jon Viscione | 1985 |
| **FIREFIGHTERS:** | *Scott Austin | 2003 |
| | *Patrick Brothers | 1995 |
| | *William Brothers | 1997 |
| | *David Carney | 1995 |
| | *Joseph Dogherty | 1986 |
| | *Patrick Doherty | 1997 |
| | *Todd Elliott | 2006 |
| | *Oscar Forero | 1985 |
| | *Joseph C. Fortunato | 2001 |
| | *John Fowler | 2004 |
| | *James A. Giasullo | 1988 |
| | *Joseph Gillis | 1997 |
| | *William Gosse | 1998 |
| | * Russell Gourley | 1971 |
| | *Richard Hamm | 1987 |
| | *Timothy Holden | 1994 |
| | *Brian Hurley | 1989 |
| | *David Karlberg | 2001 |
| | *Joseph Kearns | 1995 |
| | *Dale Lawrie | 2000 |
| | *David Levy Jr. | 1997 |
| | Robert Little | 1984 |
| | *Christina Merrill | 2003 |
| | *Michael Merrill | 2004 |
| | *Thomas Murphy | 2004 |
| | *Stephen Powers | 1982 |
| | *Alan Rosemond | 1989 |
| | *Kenneth Sandberg | 2003 |
| | *Daniel Sawicki | 2004 |
| | *Daniel J. Sitar | 1987 |
| | *Daniel Small | 1988 |
| | *Steven Spencer | 2002 |
| | *Vance Vonkahle | 1987 |
| | *Daniel Yost | 2004 |
| ***EMT** | | |
| **SECRETARY:** | Susan Perry | 2002 |

### Incident Analysis/ Permits and Inspections

| **Incident Analysis** | **2,008** |
|---|---|
| | |
| Ambulance Calls | 2,635 |
| Fire | 90 |
| Rescue/Assist Ambulance | 2,101 |
| Hazardous Condition | 181 |
| Service Calls | 502 |
| Good Intent Calls | 82 |
| False Alarm | 391 |
| Other Type of Incident | 16 |
| | |
| **Total Incident Calls** | **5,998** |
| | |
| **Permits/Inspections** | **1,663** |

**INCIDENT TOTALS**

| | |
|---|---|
| 1980 | 2,161 |
| 1990 | 3,160 |
| 2008 | 5,998 |

# Police Department

## Police Department Roster

| | | |
|---|---|---|
| **Chief of Police:** | Alfred P. Donovan | 1984 |
| **Deputy Chief of Police:** | Timothy Sheehan | 1987 |
| **Superintendent:** | John Voto | 1996 |
| **Lieutenants:** | James McKenna | 1980 |
| | Robert Stephens | 1996 |
| | Ryan Columbus | 2000 |
| | Scott Gaynor | 1996 |
| **Sergeants:** | John Powers | 1981 |
| | John Barry | 1984 |
| | Mark Perry | 1988 |
| | Chris Coviello | 1989 |
| | Timothy Kelly | 1995 |
| | Robert Fields | 1996 |
| | James Williams | 1996 |
| | Steven Torres | 2000 |
| | Thomas Cooke | 2002 |
| **Detectives:** | Sergeant Thomas Casey | 1999 |
| | Officer Patrick Harrington | 2003 |
| | Officer Brian O'Neil | 2005 |
| | Officer Brian Farnum | 2004 |
| | Officer Douglas Pratt | 2004 |
| | Officer Jessica Mulvey | 1996 |
| | Officer Keren Reese | 1996 |
| **Detective Sergeant:** | Sergeant Robert Westaway | 1981 |
| **Detective/Juvenile Officer:** | Officer Michael Sheehan | 1988 |
| **Evidence Officer:** | Detective Andre Gonzales | 1995 |
| **Patrol Personnel:** | William Schwalb | 1988 |
| | Kevin Reese | 1989 |
| | James Hollis | 1995 |
| | Daniel Kerber | 1995 |
| | Kathryn Mcleod | 1996 |
| | Walter Jop, III | 2000 |
| | Markus McMahon | 2001 |
| | Albert Piccolo | 2002 |
| | Kimberly Riccardi | 2002 |
| | Arthur Piccolo | 2002 |
| | Eric Hanley | 2002 |
| | Chris Scott | 2002 |
| | Jennie Welch | 2003 |
| | Peter Regan | 2003 |
| | Karen Capuano | 2003 |
| | John Casey | 2003 |
| | James Biewener | 2003 |
| | Robert Bjorkgren | 2003 |
| | Joseph Kelley | 2004 |
| | Dennis J. Peterson, Jr. | 2004 |
| | Michael Donovan | 2008 |
| | Alysia Russo | 2008 |
| | Paul Nicosia | 2008 |
| | Michael Sitar | 2008 |
| | Alex Paltrineri | 2008 |
| | James Ryser | 2008 |
| **R.A.D. Instructors:** | Officer Brian Warren | 1988 |
| | Detective /Officer Andre Gonzalez | |
| **Prosecutor:** | Sergeant Robert Westaway | 1981 |
| **K-9 Officer:** | Sergeant Timothy Kelly | 1995 |
| **Safety Officer & Training Officer:** | Officer Brian Warren | 1988 |
| **Computer Management:** | Matthew Small | 1997 |
| **E-911 Dispatchers: (Full time)** | | |
| **Head Dispatcher:** | Edward Sullivan | 1994 |
| **Dispatchers:** | Garin Worth | 1997 |
| | Karen Poisson | 1997 |
| | Kim Porter | 2000 |
| | Kimberly Griffin | 2001 |
| | David Miano | 2004 |
| | Lauren Mackey | 2005 |
| | Jason McNamara | 2008 |
| | Matt Carapellucci | 2008 |
| **Part time Dispatcher:** | June Donovan | 2005 |
| | TJ Cooper | 2004 |
| | Christine Cicero | 2008 |
| | James Duffy | 2008 |
| **Executive Assistant:** | Alice Kennedy | 1996 |
| **Administrative Secretary:** | Eileen Newton | 1987 |
| | Patricia Stotik | 1995 |
| **Secretary (Part time):** | Sonia Newton | 1999 |

**Always Remembered and Never Forgotten**

**Sergeant James Hood 1988-2003**

**Reserves:**

Kosta Agganis
Paul Allen
Linda Barry
Brian Barbato
TJ Cooper
Michael Debye
Joseph Delucia
Cindy Dicalogero
Joseph Dogherty
Pat Doherty
Paul Doherty Sr.
John Donoghue
June Donovan
Mark Donovan
Deb Evans
Jack Farrell
Brian Fernald
Ralph Ford
Joseph Fortunado
Bob Fowler
Lee Gath
Phil Gath
Jason Gatto
Bert Hadley
George Hazel
Kevin Henehan
Victor Hidish
Mark Hildebrand
Rich Hopkinson
Phil Hyde
John Jarek
Matt Jarek
Steve Kandrotas
Scott Keddie
Alice Kennedy
Deborah Kenney
Warren Layne
Douglas Law
Dave Levy
John Lingiewicz
Rich Lumsden
Ed Martin
Sharon McClafferty
Dan McGee
Sean McMahon
David Miano
Joseph Newton
Sonia Newton
James O'Hare
Steve Pelrine
Dave Perry
Dennis Peterson
Karen Poisson
Steve Powers
Nate Powers
Paul Ringwood
Alan Rosemond
Andy Roya
Tussey Russell
Dan Sitar
Michael Souza
Ted Sullivan
Mark Tanguay
Roger Tanguay
Richard Viera
Mark Wentzell
Jack Whitehouse
William Wilkinson
Mark Wood
George Yost
Brad Zarba

**Crimes listed for 2008**

| | |
|---|---|
| Forcible Rape | 16 |
| Robbery | 6 |
| Assault Aggravated | 49 |
| Assault Simple | 171 |
| Assault Intimidation | 83 |
| Burglary/Breaking and Entering | 127 |
| Shoplifting | 49 |
| Theft from building | 58 |
| Theft from m/v | 142 |
| Theft of m/v parts | 5 |
| Thefts all others | 168 |
| Theft of motor vehicle | 41 |
| Counterfeiting/Forgery | 32 |
| False Pretense/Swindle/Confidence Game | 51 |
| Credit Card/Automatic Teller Fraud | 10 |
| Embezzlement | 1 |
| Destruction/Damage/Vandalism of Property | 214 |
| Drug/Narcotic Violations | 126 |
| Statutory Rape | 1 |
| Bad Checks | 11 |
| Disorderly Conduct | 17 |
| Driving under the influence | 29 |
| Drunkenness | 93 |
| Trespassing | 15 |
| Family Offense Non Violent | 5 |
| Liquor Law Violations | 25 |
| All Other Offenses | 306 |

| | |
|---|---|
| Arrests | 480 |
| Citations | 2,406 |
| Alarms | 1,137 |
| Reports | 1,807 |
| Building Checks | 6,300 |
| Accidents | 892 |

# EDUCATION

*School Committee*
*Scholarship Awards*

*Enrollment by Schools*

*Superintendent of Schools*
*Scholarship & Education Fund Committees*
*School Roster*

*Student Services*
*General Information*

*Shawsheen Valley Regional Vocational / Technical School District*

## School Committee

The Annual Elections were held in April, 2008. The townspeople elected Mr. Michael Kelley to a 3 year term. We congratulate Mr. Kelley on his campaign. Vice-Chairman Joseph Russell was not re-elected.

This writer had the privilege of serving with Mr. Joseph Russell for the past six years. Joe was always very committed to the students and advocated passionately on their behalf. In particular, Mr. Russell dedicated many hours to the High School Building Committee, a committee on which he continues to serve as the School Committee's designee. We are grateful for Mr. Russell's service to our community.

Elections for School Committee officers were held during the April, 2008 Organizational Meeting of the Committee. Attorney Scott J. Consaul was elected as the Chairman with Mr. Michael Sitar elected as Vice Chairman and Mr. Michael Kelley as Clerk. These members joined with Mr. Dennis Peterson and Mr. Keith Rauseo to form the Committee.

The School Committee worked in close concert with the Town Manager, the Board of Selectmen and the Finance Committee to reach agreement on the FY09 School Department Budget. At the annual Town Meeting on June 26, 2008, the School Department budget was funded at $32,258,941. This represented a .014% reduction over the FY08 budget. During the fall of 2008, however, Governor Deval Patrick, realizing that the state receipts were below forecasts, implemented his authority to make 9C cuts to the FY09 budget. As a result, the School Department was forced to make an additional cut of $168,778.00. The final budget of $32,090,163, representing a .019 percent decrease over the FY08 budget, was adopted at the School Committee Meeting on November 5, 2008.

In July of 2008, Mr. Keith Rauseo resigned from the School Committee. This writer and Mr. Rauseo did not always agree on every issue, but I have tremendous respect for Mr. Rauseo. Keith and I often agreed on where we wanted to go as a School Department, but we seldom, if ever, agreed on how to get there. Despite our differences, I cannot help but admire Mr. Rauseo for his tireless work on the School Committee to improve the educational experience of all of our students. On more than one occasion, Mr. Rauseo was elected unanimously by his fellow committee members to serve as their Chairman. I personally will miss serving with Keith for his keen intellect, his unrelenting devotion to our schools, and perhaps most importantly, for reminding me that there is almost always more than one way of doing something. The service of both Mr. Rauseo and Mr. Russell will be sorely missed on the School Committee and their contributions to education in Tewksbury will be remembered for years to come.

Attorney Richard O'Neill, Jr. was appointed to serve out the remainder of Mr. Rauseo's term at a special joint meeting of the School Committee and the Board of Selectmen. Attorney O'Neill had previously served on the School Committee for six years. Rick has stepped right back on the Committee without missing a beat. He brings to the Committee an un-bridled energy and enthusiasm.

The Tewksbury School Committee worked with the School Administration to set the System-Wide Goals for the 2008-2009 school year. These goals were aligned with the initiatives outlined in the Tewksbury Public School Five-Year Plan. The Committee reviewed the progress of the administration in meeting these goals during the mid-year and the year-end joint retreats with our administrators.

The School Committee would like to congratulate all Coaches and Athletes who participate on the many varsity and sub-varsity teams. Their sportsmanship on the playing field, in the gymnasium, on the track, and on the ice continues to earn the respect and admiration of our own community as well as those of our opponents.

On behalf of the members of my Committee, I would like to express my thanks to the Tewksbury Board of Selectmen, the Finance Committee and to all other appointed boards and elected and appointed officials for their support during the past year.

I am grateful to the members of my Committee for their time and effort on the numerous sub-committees and for their support and professionalism during Committee meetings. All members of the School Committee have the common goal of providing quality education for our students. I am pleased to serve with them.

I would like to thank the members of the administration and the Central Office support staff for assisting me in my role as Chairman of the Committee. I would also like to thank the faculty and staff for their hard work on behalf of our students and their parents and guardians for their continued support.

It is my pleasure to serve as the Chairman of the Tewksbury School Committee and to provide this account of the activities of the Committee during the year 2008.

Scott J. Consaul, Esquire
Chairman
Tewksbury School Committee

# Superintendent of Schools

**Introduction**

The Tewksbury Public Schools, like all other Town Departments, withstood the many financial challenges of 2008. But we were steadfast in our resolve to provide our students with an educational program that reflected high standards, academic rigor along with a well- rounded co-curricular program. We have made every effort to honor this commitment to our students and their families. The report that follows outlines many of our initiatives and our successes.

**Personnel**

We celebrated the retirement of many members of the faculty, staff and administration and the reduction in force of many other valued members of our faculty and staff.

**Administration**

Mr. George S. Paul retired after forty-two years of dedicated service to the children of Tewksbury with his final thirteen years as Principal of the Louise Davy Trahan School. We are pleased that he is continuing to work with us on a part-time basis as Director of Title I. Dr. Edward Foster succeeded Mr. Paul as Principal of the Trahan School. Dr. Foster was previously an administrator in the Salem Massachusetts Public Schools.

Mrs. Cathy C. Ronan retired after thirty-seven years of dedicated service to our students with her final eight years served as Principal of the Loella F. Dewing School. Mrs. Ronan continues her involvement with our school district through our professional development program. Mr. Robert LaRoche was hired to lead the Dewing School community. He comes to us from Timberlane Regional School District in New Hampshire.

We were sad to lose the services of the very talented Dr. Kristan Rodriguez who resigned as Principal of the North Street School to accept the position of Director of Curriculum for the Georgetown Public Schools. We congratulate her on her promotion and thank her for her service to the Tewksbury Public Schools. Ms. Pauline J. King assumed the leadership of the North Street School on September 15, 2008 as Interim Principal pending the arrival of Ms. Angela Kimble. Ms. Kimble joined our system on January 5, 2009 following her eight-year tenure as an Assistant Principal in the North Middlesex Public School District.

**Faculty**

The following faculty members retired at the conclusion of the 2008-2009 school year.

***Tewksbury Memorial High School***

Lawrence Basteri- Department Head for Applied Arts and the Varsity Golf Coach after 29 years of service

Gertrude Carey- Librarian for both Tewksbury Memorial High School and the John W. Wynn Middle after 37 years of service

Elsa Marsh- English Teacher after 32 years of service

Daniel Rogacki- Art Teacher after 32 years of service

***John W. Wynn Middle School***

Glenn Osterman – Science Teacher following 33 years of service

John Bresnahan- English Teacher after 32 years of service

***John F. Ryan School***

William Kirwin- Social Studies Teacher after 33 years of service

Patricia McDonnell- Grade Five Teacher after 34 years of service

***Loella F. Dewing School***

Rosemary Mangun- Special Education Teacher after 4 years of service in Tewksbury

Maureen McSheehy- Kindergarten Teacher after 19 years of service

***Louise Davy Trahan School***

Catherine Brimer- Grade Two after 37 years of service

Trudi Hennemuth- Grade Three Teacher after 18 years of service

Kathy Mootry- Kindergarten Teachers after 14 years of service

***Educational Support Personnel***

Mrs. Judith Fitzgerald- Trahan School after 19 years of service

***Custodial***

Mr. Carlos Rebela retired from the John F. Ryan School after five years of service

We extend our best wishes to these colleagues for a long, happy and healthy retirement.

***Reduction in Force***

The challenges of our current financial situation necessitated a reduction in force as the largest percentage of our budget is within the personnel area. We lost the following positions:

21.5 teachers from all levels

2 Secretaries one 10 Month and one 12 Month position

2 Custodians from the High School and John F. Ryan School

1 Security Monitor at Tewksbury Memorial High School

1 Behavior Management Facilitator at the John W. Wynn Middle School

2 Part-time Food Service positions

2 Full time Food Service positions

We continue to make a valiant effort to maintain the same level of services despite the loss of these essential positions.

**School Department Budget**

The final School Department Budget for the 2008-2009 school year was $32,258,941, and this figure represented a $466,809 or 1.4% reduction in comparison with the FY08 (2007-2008 school year) budget. The budget process was very long and complicated. We benefited from the work of the Financial Planning Task Force and the many meetings of our Town Wide Budget Sub-committee. We commend the members of the School Committee for the many public hearings that they conducted as we proceeded with the budget reduction process. We also applaud the Budget Task Force Sub-committee for its time and effort in meeting with many parent, student and faculty groups during the fall of 2008 and for placing the financial information on the School Department Website. The commitment by the Committee to maintaining open lines of communication with the public in general and the parents and guardians in particular is critical during this time of financial challenge.

I would like to thank the members of the Tewksbury Teachers Association for their time and effort in working through the many changes in faculty assignments. Their spirit of cooperation allowed us to absorb this reduction in force with minimal lay-offs. I would also like to thank my superintendent colleagues in neighboring districts that interviewed and hired many of our teachers who were affected by this reduction in force.

**Strategic Planning**

The Tewksbury School Committee worked with the administrative team to develop the system-wide goals for the 2008-2009 school year. The Committee formerly adopted these goals on July 30, 2008. These goals represent the second year work to meet the initiatives as outlined on the current Tewksbury Public School Five Year Strategic Plan. The plan includes a mission statement, core values and a set of goals organized around four areas; **curriculum and instruction, program improvement and accountability, school resources and social responsibility**. I am pleased to share our work to date in meeting these goals.

**Curriculum and Instruction**

We have moved forward with the implementation of the new science program for grades 6-8 and we can already see the benefit of the alignment of the content with the State curriculum standards and the use of technology within each instructional unit. We have also completed the implementation of our new elementary reading series in grades 3 and 4 as well as a pilot program at grades 5 and 6. We have also piloted a new social studies curriculum at grade 5. We were not able to implement the Advanced Placement courses in World Language, Government and Chemistry due to budgetary constraints.

We have redoubled our efforts to use data to inform instructional practice and to insure that we are making the best use of all resources. We have school based data teams chaired by the principals and a district wide data team comprised of the school principals and chaired by the Assistant Superintendent. Each school has developed a yearlong professional development goal and a yearlong data goal. The system-wide data team has been effective in monitoring the progress of the school based effort and the consistency of this effort across the district.

**Program Improvement and Accountability**

We have developed and implemented a new Middle School Special Education Model. The faculty and administration at Tewksbury Memorial High School are developing the academic expectation rubric and to expand the rubric for civic and social responsibility in conjunction with the accreditation process. Tewksbury Memorial High School continues to enjoy full accreditation through the New England Association of Schools and Colleges.

We are also developing a broad array of interim assessments to monitor the academic success of our students. Some of our specific initiatives include the quarterly math assessments in grades k-4, the benchmark assessments with the new elementary reading series, and the MCAS data analysis for our middle school students with special needs. We are also conducting the systematic review of the MCAS data for students at the John F. Ryan School following the implementation of the extended time block for math instruction.

**School Resources**

The School Department has been able to secure the funds through grants and the generosity of our Parent Advisory Councils (PACs) to purchase "Responders". These are electronic devices that enable teachers to instantly gauge student understanding. The administration and faculty at Tewksbury Memorial High School secured a grant to fund the development of Educational Proficiency Plans for at-risk students. The school administration formed a "Reconfiguration Sub-committee". This Sub-committee has developed a series of recommendations for consideration by the School Committee.

We continue to convene meetings of our Technology Steering Committee. The Committee is working on the expanded implementation of the X2 Module in relation to special education and health services. The Steering Committee is also working on lower cost alternatives to the highly successful Smartboard Technology and the expanded use of *Grade Book* by faculty. We are also working with the Town administration to explore the acquisition of a new financial management system.

**Social Responsibility**

This area encompasses three initiatives. The first is student recognition. Some examples of work in this area included a celebration of the accomplishments of students at Tewksbury Memorial High School with a video that was presented to parents of grade eight students and before the Tewksbury School Committee. The Committee honored those students who earned recognition through the National Merit Testing Program and the Superintendent's Association. The administration hosted an art show opening at the Town Library to honor those students who had earned recognition through the Globe Scholastic Art Competition.

The second area involves school safety. We continue to conduct critical incident simulation drills. These simulations were of benefit to us this year as we had three critical incidents. We had to lock down the Heath Brook School followed by an off site evacuation and lock down the Trahan School. These were the result of police activity in the areas near these two schools. The third incident involved the lock down and subsequent off site evacuation of the High School resulting from some potentially threatening writing on the wall in a boy's bathroom. In all three instances the District Security Team performed in a well-organized and efficient manner.

The third and final area is communication. We have redoubled our efforts to communicate the "good news" about our school system and our programs and services. We have increased the number of press releases. The School Committee has adopted a policy for the use of an electronic communication system. We are employing the use of parent/guardian surveys to solicit parental interest regarding topics for our evening training programs. This fall we conducted programs on bully behavior and cyber-bully behavior. We continue to make optimum use of our website. The School Committee created a sub-committee to collect input from parents and guardians, students and staff related to budget priorities.

**High School Building Committee**

In January 2008, the High School Building Committee was formed. The membership was comprised of some members from the Long Range Study Committee, the School Committee, Finance Committee, Board of Selectmen, the Town Manager, School

Business Manager, the High School Principal and the Superintendent of Schools. The Committee conducted its first meeting on March 6, 2008. Attorney James Cutelis was elected Chairman and Mr. Richard Guida was elected Vice- Chairman.

The Building Committee reviewed the Building Needs Conference with representatives from the Massachusetts School Building Authority that took place on January 10, 2008. The Committee sponsored an Article for the May 6, 2008 Special Town Meeting. This Article was passed and provided 1,390,000 dollars for the purpose of hiring the required Owner's Project Manager and contracting with an architectural firm to prepare schematic designs for a new high school. The Committee put out a Request for Owner's Project Manager Services in September 2008. The Committee selected Heery International Incorporated. Representatives from Heery and the Building Committee met with representatives from the Massachusetts School Building Authority to review the next phase of the process on November 17, 2008.

I would like to thank my fellow committee members for their time and effort in serving on this very important Committee.

**Coordinated Program Review**

In May 2008, the Department of Elementary and Secondary Education (DESE) conducted an external audit of our Civil Rights Procedures, Special Education and English Language Learner Programs. The detailed draft report from this Review reflected that we are in compliance in most of the areas related to Special Education and Civil Rights. The limited number of English Language Learners in our school district inhibits our ability to be in full conformance with the requirements in this area. We will place the final report on our web site once we receive it from the DESE.

**Summary**

In an environment where we are all "doing more with less," we come to appreciate those individuals and groups who support our work. First among that number are the members of the Tewksbury School Committee. These men have worked tirelessly to stretch each budget dollar to benefit the students in the Tewksbury Public Schools. The members of the administrative team are grateful to them for their time during the Mid-Year and the Year End Joint Retreats. These Retreats provide us with the opportunity to reach consensus about the district priorities and the progress that we are or are not making in relation to the system-wide goals. It is rare for an administrative team to have the chance for these frank and open discussions with their School Committee.

I would also like to thank all members of the central office administration and support staff for their incredibly hard work. These men and women are dedicated to serving the public in a professional and efficient manner. Their efforts are further supported by the system-wide and school based administrative personnel and support staff. Their leadership and professional expertise has allowed us to accomplish our work despite a reduction in force and a persistent increase in the number of required tasks.

A special thanks to the members of our faculty and student body. They have continued to work hard in spite of the current environment of diminished resources. Teachers continue to set high expectations and to present challenging curriculum. Students have excelled in the classroom, on the stage and on the athletic fields. I am especially proud of the many charitable drives and community outreach activities that they have conducted this year on behalf of those who are in need.

Parents and guardians continue to represent an invaluable resource for our school district. Their service as members of our Parent Advisory Councils and School Councils enhances our instructional program and provides many enrichment activities for the schools. Their services as classroom volunteers have helped us to prepare materials and to individualize instruction for our students. Parents also represent the membership of our many booster groups. These groups raise thousands of dollars to help defray the costs of our athletic, co-curricular programs and scholarship awards.

Finally, I would like to thank the Town Manager, my fellow Department Heads, the Tewksbury Board of Selectmen, the Tewksbury Finance Committee and the elected and appointed officials who support the work of our school district. Tough times require courageous leaders and Tewksbury is very blessed to have these individuals serving the best interests of the Town.

It is my honor to serve as the Superintendent of the Tewksbury Public Schools and to submit this eighteenth annual Report of the Superintendent of Schools for the 2008 Town Report.

Christine L. McGrath, Ph.D.
Superintendent of Schools

# Class of 2008 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2008 Community Scholarship Program.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

**Thank you** to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

---

**BUSINESS DONORS:**

**Holt & Bugbee Foundation Scholarship Awards:**

| | |
|---|---|
| Roland Jenkins | $2,500.00 |
| Thomas MacLeod | $2,500.00 |
| Chelsea Paolella | $2,500.00 |
| Anastasia Pappas | $2,500.00 |

**Lowell Five Cent Savings Bank Scholarship Award:**

| | |
|---|---|
| Julie MacDonald | $1,000.00 |

**MASSBANK Charitable Foundation Scholarship Award:**

| | |
|---|---|
| Julie Reynolds | $ 500.00 |

**Schlott Tire Academic Scholarship Award:**

| | |
|---|---|
| Christopher Chan | $ 500.00 |

**Stoneham Savings Bank Scholarship Award:**

| | |
|---|---|
| Ashley Mahoney | $ 700.00 |

**Tewksbury Business Association Scholarship Awards:**

| | |
|---|---|
| Lauren Callan | $ 250.00 |
| Neil Marino | $ 250.00 |

**COMMUNITY DONORS:**

**Andover Artists Guild Scholarship Award:**

| | |
|---|---|
| Tracy Capadanno | $1,000.00 |

**Elks Scholarship Awards:**

**Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

| | |
|---|---|
| Edward Donovan | $1,000.00 |
| Kristina Zontini | $1,000.00 |

**Massachusetts Elks Scholarship Awards:**

| | |
|---|---|
| Deanna Dascoli | $ 600.00 |
| Jacqueline Marchand | $ 500.00 |

**2008 Most Valuable Student Scholarship Awards:**

| | |
|---|---|
| Devin Goodwin | $ 800.00 |
| Barka Shah | $ 800.00 |

**Tewksbury Golden Age Club Scholarship Award:**

| | |
|---|---|
| Mary Lane | $ 500.00 |

**Tewksbury Library:**

**Elisabeth Desmarais Library Trustee Scholarship Award:**

| | |
|---|---|
| Daniel Grasso | $1,000.00 |

**Tewksbury Knights of Columbus Scholarship:**

| | |
|---|---|
| Derek Lowe | |

**Tewksbury Lions Club Scholarship Awards:**

| | |
|---|---|
| Michael Ferriero | $1,000.00 |
| Timothy Greene | $1,000.00 |
| Barkha Shah | $1,000.00 |
| Christopher Teixeira | $1,000.00 |
| Kristina Zontini | $1,000.00 |

**Tewksbury Recycling Committee Scholarship Award:**

| | |
|---|---|
| Ashley Smith | $1,000.00 |

**Tewksbury Rotary Club Scholarship Awards:**

| | |
|---|---|
| Thomas MacLeod | $1,500.00 |
| Kelsey McAvoy | $1,500.00 |
| Laura Perrigo | $1,500.00 |
| Julie Reynolds | $1,500.00 |

**Tewksbury Scholarship Fund Awards:**

| | |
|---|---|
| Julianne Igo | $ 250.00 |
| Anastasia Pappas | $ 250.00 |

**John W. Wynn Memorial Leadership Award:**

| | |
|---|---|
| Julie MacDonald | $ 250.00 |

**PERSONAL DONORS:**

**Aldred: The Derek Aldred Memorial Scholarship Award:**

| | |
|---|---|
| Michael Taylor | $1,500.00 |

**Byers: Willie Byers Memorial Scholarship Awards:**

| | |
|---|---|
| Jonathan Chin | $1,500.00 |
| Adriana Guida | $1,500.00 |
| Mary Lane | $1,500.00 |
| Kayla Sheehan | $1,500.00 |

**Curran: The Kay (Aspell) Curran Scholarship Award:**

| | |
|---|---|
| Mary Lane | $1,000.00 |

**Doherty: The James M. Doherty, Sr. Scholarship Award:**

| | |
|---|---|
| Patrick Devlin | $1,000.00 |

**Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:**

| | |
|---|---|
| Leanne Belmonte | $1,000.00 |

**Hood: The Detective Sergeant James C. Hood Scholarship Award:**

| | |
|---|---|
| Samantha Kelley | $1,000.00 |
| Casey Regan | $1,000.00 |
| Kayla Sheehan | $1,000.00 |

**Horgan: The Robert V. Horgan Memorial Scholarship Award:**

| | |
|---|---|
| Kelsey McAvoy | $1,000.00 |

**Larsen: The Irene M. Larsen Memorial Cheerleading Scholarship Award:**

| | |
|---|---|
| Melanie Cross | $1,000.00 |
| Laura Perrigo | $1,000.00 |

**Miceli: The Honorable James Miceli Scholarship Award:**

| | |
|---|---|
| Kayla Sheehan | $ 300.00 |

**Murphy: The Jerry Murphy Memorial Scholarship Awards:**

| | |
|---|---|
| Timothy Greene | $2,000.00 |
| Matthew Vollamar | $2,000.00 |

**O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:**

| | |
|---|---|
| Derek Murphy | $1,000.00 |
| Christopher Teixeira | $1,000.00 |

**Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:**

| | |
|---|---|
| Timothy Greene | $ 500.00 |

**Peters: The Linda Peters Memorial Scholarship Awards:**

| | |
|---|---|
| Paul Bunyan | $1,200.00 |
| Deanna Dascoli | $1,200.00 |
| Conor Flanagan | $1,200.00 |
| Jennifer Foley | $1,200.00 |
| Allysa Galvao | $1,200.00 |
| Jennifer Laferriere | $1,200.00 |
| Eric Magee | $1,200.00 |
| Jill Martel | $1,200.00 |

**Scott: The David W. Scott Memorial Scholarship Awards:**

| | |
|---|---|
| Thomas MacLeod | $1,000.00 |
| Kayla Sheehan | $1,000.00 |

**Talford: The Ginamarie Talford Scholarship Award:**

| | |
|---|---|
| Megan Whealan | $ 150.00 |

**Tino: The Kevin Joseph Tino Memorial Scholarship Award:**

| | |
|---|---|
| Neil Marino | $1,000.00 |

**Tremlett: The Ray Tremlett Memorial Scholarship Awards:**

| | |
|---|---|
| Deanna Dascoli | $ 500.00 |
| Patrick Devlin | $ 500.00 |
| Allysa Galvao | $ 500.00 |

**Zawacki: The Joshua Zawacki Memorial Scholarship Awards:**

| | |
|---|---|
| Lauren Chamberland | $1,500.00 |
| Michael Reichert | $1,500.00 |

**Excellence in Achievement Scholarship Award:**

| | |
|---|---|
| Shawn Bryan | $ 500.00 |
| Nicole Cunha | $ 500.00 |
| Hadley Santos | $ 500.00 |

**SCHOOL ORGANIZATIONS DONORS:**

**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

| | |
|---|---|
| Melanie Cross | $ 500.00 |
| Kristin Judge | $ 500.00 |

**Heath Brook: The Heath Brook School P.A.C. Scholarship Awards:**

| | |
|---|---|
| Christopher Chan | $ 500.00 |

**Heath Brook: PAC Scholarship Award in Memory of Angela Munro:**

| | |
|---|---|
| April Farmer | $ 500.00 |

**Middle School: The J.W. Wynn Middle School P.A.C. Scholarship Award:**

| | |
|---|---|
| Thomas MacLeod | $ 250.00 |

**North Street: The North Street School P.A.C. Scholarship Awards:**

| | |
|---|---|
| Jennifer Foley | $ 250.00 |
| Brett Little | $ 250.00 |

**Ryan School: The John F. Ryan PAC Scholarship Awards:**

| | |
|---|---|
| Michael DelPonte | $ 500.00 |
| Jill Martel | $ 500.00 |

**Trahan School: The Louise Davy Trahan PAC – George Paul Scholarship Award:**

| | |
|---|---|
| James Mazzapica | $ 500.00 |

**Tewksbury Food Service Association (TMHS and Dewing School) Scholarship Awards:**

| | |
|---|---|
| Edward Donovan | $ 350.00 |

**Tewksbury Music Association:**

**TMA Music Major Scholarship:**

| | |
|---|---|
| Liam Sheehy | $1,000.00 |

**TMA Music Loyalty Scholarships:**

| | |
|---|---|
| Jason Bustin | $ 500.00 |
| Stephanie Callan | $ 500.00 |
| Chelsey King | $ 500.00 |
| Nicolas Trodella | $ 500.00 |
| Michael Walton | $ 500.00 |

**TMHS: TMHS P.A.C. Scholarship Awards:**

| | |
|---|---|
| David Barbato | $ 500.00 |
| Nicole Bernardo | $ 500.00 |
| Brooke Lizotte | $ 500.00 |
| Samantha Magnell | $ 500.00 |
| Justin Torname | $ 500.00 |
| Kristina Zontini | $ 500.00 |

**TMHS: The TMHS National Honor Society Scholarship Awards:**

| | |
|---|---|
| Denise Belmonte | Mary Lane |
| Jonathan Chin | Julie MacDonald |
| Adriana Guida | Anastasia Pappas |
| Juliann Igo | |
| **TOTAL:** | $1,200.00 |

**TMHS: The TMHS Student Council Scholarship Award:**

| | |
|---|---|
| Adriana Guida | $ 750.00 |
| Steven Shainker | $ 750.00 |

**The Tewksbury SPED PAC Scholarship Awards:**

| | |
|---|---|
| Michelle Hazard | $ 500.00 |
| Jill Martel | $ 500.00 |

**The Tewksbury Teachers Association Scholarship Awards:**

| | |
|---|---|
| Samantha Magnell | $ 500.00 |
| Jacklyn McGinn | $ 500.00 |

**SPORTS ORGANIZATIONS DONORS:**

**Dennis McGadden Track and Cross Country Scholarship Awards:**

| | |
|---|---|
| Denise Belmonte | Neil Marino |
| Nicholas Bernardo | Andrew Mastone |
| Matthew Bowdridge | Mark Mastone |
| Shawn Bryan | Emily Mercer |
| Nicole Cunha | Sarah Murdock |
| Devin Goodwin | Chelsea Paolella |
| Valerie Hart | Casey Regan |
| Travis Ianetta | Michael Reichert |
| Juliann Igo | Julie Reynolds |
| Kristen Judge | Hadley Santos |
| Brett Little | Daniel Saunders |
| James Maksian | Ashley Smith |

**TOTAL:** $5,650.00

**TMHS Cheerleading - Fall and Winter - Scholarship Awards:**

Melanie Cross – Winter
Laura Perrigo - Fall

**TMHS Field Hockey Boosters Scholarship Awards:**

| | | | |
|---|---|---|---|
| Erica Belliveau | $ 300.00 | Taylor Hachey | $ 300.00 |
| Leanne Belmonte | $ 300.00 | Mary Lane | $ 300.00 |
| Laura Callan | $ 300.00 | Alycia Maffeo | $ 300.00 |
| Lauren Chamberland | $ 300.00 | Jill Martel | $ 300.00 |
| Julia Conners | $ 300.00 | Kaileigh Michalewicz | $ 300.00 |
| Allysa Galvao | $ 300.00 | Anastasia Pappas | $ 300.00 |
| Caitlin Goffman | $ 300.00 | Tia Warren | $ 300.00 |

**Tewksbury Redmen Baseball Boosters Scholarship Awards:**

| | | | |
|---|---|---|---|
| Robert Burns | $ 200.00 | Timothy Greene | $ 200.00 |
| Michael DelPonte | $ 200.00 | Kevin Lyons | $ 200.00 |
| Vincent DePierro | $ 200.00 | Scott Oberg | $ 200.00 |
| Patrick Devlin | $ 200.00 | Justin Torname | $ 200.00 |
| Michael Ferriero | $ 200.00 | Matthew Vollmar | $ 200.00 |

**Tewksbury Redmen Basketball Booster Club Scholarship Awards:**

| | |
|---|---|
| Vincent DePierro | Derek Murphy |
| Michael Ferriero | Scott Oberg |
| Charles Lucia | Bryan O'Keefe |
| James Mazzapica | Christopher Teixeira |

**TOTAL:** $3,200.00

**James Sullivan, Sr. Basketball Coaches Scholarship Award:**

Charles Lucia $ 300.00

**Tewksbury Redmen Football Club Scholarship Awards:**

**•The Coach Bob Aylward Redmen Football Scholarship Award:**

Michael Willey $2,000.00

**•The James E. Brooks Memorial Redmen Football Scholarship Awards:**

| | |
|---|---|
| Michael Hanifin | $2,000.00 |
| Patrick Devlin | $2,000.00 |

**•Redmen Football Club Memorial Scholarship Award:**

| | |
|---|---|
| James Tarpey | $2,000.00 |

**•Redmen Football Club Benefactors Scholarship Award:**

| | |
|---|---|
| Tyler Deshler | $2,000.00 |

**Tewksbury Girls Basketball Booster Scholarship Awards:**

| | |
|---|---|
| Laura Callan | $ 300.00 |
| Caitlin Goffman | $ 300.00 |
| Taylor Hachey | $ 300.00 |
| Jill Martel | $ 300.00 |

**Redmen Hockey Booster Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| Scott Capraro | $ 250.00 | Kevin Lyons | $ 250.00 |
| James Fitzpatrick | $ 250.00 | Thomas MacLeod | $ 250.00 |
| Daniel Grasso | $ 250.00 | Joshua Silberburg | $ 250.00 |
| Timothy Greene | $ 250.00 | Michael Taylor | $ 250.00 |
| Marc Legere | $ 250.00 | Paul Tosto | $ 250.00 |

**Tewksbury Redmen Hockey Club:**

**George "Timmy" Ernest Memorial Scholarship Awards:**

| | |
|---|---|
| Scott Capraro | $ 500.00 |
| James Fitzpatrick | $ 500.00 |
| Daniel Grasso | $ 500.00 |
| Timothy Greene | $ 500.00 |
| Kevin Lyons | $ 500.00 |
| Thomas MacLeod | $ 500.00 |
| Michael Taylor | $ 500.00 |

**Tewksbury Redmen Softball Boosters Club Scholarship Awards:**

| | |
|---|---|
| Erica Belliveau | $ 500.00 |
| Marissa Fiorentino | $ 500.00 |
| Mary Lane | $ 500.00 |

**Tewksbury Boy's Youth Basketball:**

**James G. Mendonca, Jr. Memorial Scholarship Award:**

| | |
|---|---|
| Michael Deacetis | $ 500.00 |

**Tewksbury Boy's Youth Basketball Scholarship Awards:**

| | | |
|---|---|---|
| Vincent DePierro | Bryan O'Keefe | |
| Edward Donovan | Justin Torname | |
| Charles Lucia | | |
| | **TOTAL:** | $1,750.00 |

**Tewksbury Girls Basketball League Scholarship Awards:**

| | | |
|---|---|---|
| Laura Callan | Kelly Frank | |
| Lauren Chamberland | Caitlin Goffman | |
| Julia Conners | Taylor Hachey | |
| Jennifer Foley | Juliann Igo | |
| | **TOTAL:** | $3,400.00 |

**Tewksbury Girls Softball League Scholarship Awards:**

| | |
|---|---|
| Marissa Fiorentino | Mary Lane |
| Adriana Guida | Lindsay Tucker |
| Taylor Hachey | |

**TOTAL:** $2,200.00

**Tewksbury Youth Baseball Scholarship Awards:**

| | |
|---|---|
| Timothy Greene | $ 500.00 |
| Scott Oberg | $ 500.00 |

**Tewksbury Youth Football Scholarship Awards:**

| | | | |
|---|---|---|---|
| Vincent DePierro | $ 250.00 | Kelsey McAvoy | $ 250.00 |
| Tyler Deshler | $ 250.00 | Bryan O'Keefe | $ 250.00 |
| Edward Donovan | $ 250.00 | Laura Perrigo | $ 250.00 |
| Derek Lowe | $ 250.00 | Michael Willey | $ 250.00 |

**Tewksbury Youth Football Memorial Scholarship Awards:**

| | |
|---|---|
| Jennifer Foley | $ 500.00 |
| Charles Lucia | $ 500.00 |

**Tewksbury Youth Football Billy Bird Memorial Scholarship Award:**

| | |
|---|---|
| Christopher Teixeira | $ 500.00 |

**Tewksbury Youth Lacrosse Scholarship Awards:**

| | |
|---|---|
| Joseph Bucci | $ 250.00 |
| Jennifer Foley | $ 250.00 |
| Jeffrey Kelly | $ 250.00 |
| Kelsey McAvoy | $ 250.00 |
| Anastasia Pappas | $ 250.00 |

**Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award :**

| | |
|---|---|
| Timothy Greene | $1,750.00 |

**Tewksbury Youth Skating Association Scholarship Awards:**

| | |
|---|---|
| Brett Little | $ 500.00 |
| Scott Capraro | $ 250.00 |
| Sean O'Hare | $ 250.00 |
| Steven Shainker | $ 250.00 |

**Tewksbury Youth Soccer League Scholarship Awards:**

| | | | |
|---|---|---|---|
| Julia Conners | $ 400.00 | Kristen Judge | $ 400.00 |
| John Donovan | $ 400.00 | Brett Little | $ 400.00 |
| Michael Ferriero | $ 400.00 | Michael Reichert | $ 400.00 |

# Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Gail Tressler, Clerk
Thomas Churchill
Dr. Christine McGrath

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. Christine McGrath is a member of the Committees per state law, and the Selectmen have appointed the other members.

In 2008, the Board of Selectmen appointed Thomas Churchill to both Committees.

The Committees met periodically in 2008. In May 2008, donation forms were included in property owners' tax bills. At the end of 2008, the balances in the funds were:

| | |
|---|---|
| Scholarship Fund: | $1,879.08 |
| Education Fund: | $1,354.03 |

Thank you to all the donors who have contributed to these funds even in this difficult economy.

The Scholarship Fund Committee awarded five $250 scholarships at the end of the 2007-2008 school year, its highest number of awards since it began making awards in 2005. The Committee received 43 applications for these awards, and after a thorough review chose five worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2008 winners were all honors students with exemplary participation in extracurricular activities.

The 2008 Tewksbury Scholarship Fund recipients were:

- Christopher Damp, 3 Marie Street, Shawsheen Tech Class of 2008, studying Electrical Engineering at the University of Massachusetts Lowell
- Juliann Igo, 85 Briarwood Road, TMHS Class of 2008, studying Marketing at Pennsylvania State University
- Julie MacDonald, 30 Wellington Circle, TMHS Class of 2008, studying Biology/Pre-Med at Vassar College
- Anastasia Pappas, 49 Chuckies Way, TMHS Class of 2008, studying Biology at the University of New Hampshire
- Samir Shah, 40 Andrea Drive, Malden Catholic Class of 2008, studying Pre-Med at Boston College

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2008, the Committee named Julie MacDonald the inaugural recipient of the Wynn Memorial Leadership Award.

The Education Fund Committee made its first award in 2008. In recent years, the Tewksbury Public Schools have strived to improve classroom technology capabilities throughout the district. The primary method for accomplishing this has been through the introduction of Smart Technology SmartBoard interactive whiteboards. SmartBoards greatly expand the classroom teacher's instructional tool set by allowing computer-based interaction between teacher and student, retention of class and lecture notes within a lesson presentation, and sharing of lessons and notes between teachers and classrooms. The district has been able to purchase SmartBoards for many classrooms throughout all schools, usually through the generosity of grant funding from school PACs and private donors in these tight economic times. In 2008, in honor of John W. Wynn's service to the Tewksbury Public Schools and Education Fund Committee, and in acknowledgement of his lifelong passion for science, the Education Fund Committee awarded a grant of up to $3,000 to Tewksbury Memorial High School for the purpose of purchasing a SmartBoard unit for the TMHS Science Department. This unit is marked with a commemorative plate acknowledging that it was a gift of the Tewksbury Education Fund in memory of Mr. Wynn.

In 2009, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply. The Committee is excited about making more awards at the end of the 2008-2009 school year.

The Committee members would like to again acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, and Collector Dorothy Lightfoot for their help during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2009 tax bills!

Respectfully submitted,
Keith Rauseo, Chairman

# School Department General Information

**REGISTRATION FOR SCHOOL IN SEPEMBER 2008**

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

**NO SCHOOL ANNOUNCEMENTS**

School will be closed **only** in the case of severe inclement weather.

Announcements relative to closing schools for inclement weather will be carried by radio stations WCAP, WCCM, WHDH and WBZ. An electronic phone message will be sent to the homes of parents and emergency contact numbers.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

# Enrollment by Schools

**Tewksbury Public Schools**

| SCHOOL | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | Totals |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CENTER | 108 | | | | | | | | | | | | | | | 108 |
| NORTH STREET | | 58 | 62 | 71 | 71 | 59 | | | | | | | | | 9 | 330 |
| TRAHAN | 29 | 64 | 78 | 63 | 63 | 68 | | | | | | | | | 9 | 374 |
| DEWING | | 94 | 104 | 111 | 110 | 132 | | | | | | | | | 46 | 597 |
| HEATH BROOK | | 61 | 68 | 64 | 82 | 81 | | | | | | | | | 68 | 424 |
| RYAN | | | | | | | 351 | 387 | | | | | | | 16 | 754 |
| WYNN MIDDLE | | | | | | | | | 378 | 370 | | | | | 12 | 760 |
| MEMORIAL HIGH | | | | | | | | | | | 261 | 259 | 253 | 297 | 1 | 1,071 |
| | | | | | | | | | | | | | | | | |
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | |
| TOTALS | 137 | 277 | 312 | 309 | 326 | 340 | 351 | 387 | 378 | 370 | 261 | 259 | 253 | 297 | 161 | 4,418 |

# School Roster

TEWKSBURY PUBLIC SCHOOLS

2008 – 2009 ROSTER

*School Committee*

| | |
|---|---|
| Scott Consaul, Esq. | 2009 |
| Michael W. Sitar, III | 2009 |
| Dennis J. Peterson | 2010 |
| Richard O'Neill | 2010 |
| Michael P. Kelley | 2011 |

*Administration*

Christine L. McGrath, Ph.D. - Superintendent of Schools

Loreen R. Bradley - Assistant Supt. Curriculum & Instruction

Mr. John F. Quinn - Business Manager

Cheryl Porcaro - Special Needs Coordinator - K-12 Services

Jan Fuller - Special Needs Coordinator - Private, Preschool, Summer

David Libby - Director of Transportation, Facilities & Data Processing

Karen Chanaki - Director of Food Services

Cynthia Basteri, Ed.D. - Director of Extended & Community Education Services

**MEMORIAL HIGH SCHOOL**
**Dr. Patricia Lally, Principal**
**Kevin McIntyre Assistant Principal**
**M. Eileen Taylor Osborne, Assistant Principal**

**DEPARTMENT HEAD, HUMANITIES - *Ginamarie Talford***

**ENGLISH**

Andrew Bellistri
John Byrnes
Bryan Desjardins
Cynthia Georgian
Brian Gouthro
Lynne Hardacre
Christine Mulligan
Catherine Stack
Ginamarie Talford

**SOCIAL STUDIES**

Brian Aylward
Donna Boudreau-Hill
Marc Demers
Robert Doolan
Sharon Milenavich
Peter Molloy
Dustine Puma
Thomas Ryan
Nadine Sutliff

**DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, & ART - *Jason Stamp***

**MATHEMATICS**

Robert Brigida
Thomas Carpenito
Ethel Chace
Debra Glass
Vikki Ireland
Mary Jo Kelleher
Marybeth McGinn
Kevin Muise
Anne L. Rand
Janice E. H. Reich
Shelli-An Ryan
Jason Stamp

**COMPUTER PROGRAMMING**

Frances DeLucia

**ART**

Jennifer Arnold
Nicole LaPierre
David Moffat

**BUSINESS**

James Sullivan

**DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, AND MUSIC - *Susan Barnett***

**SCIENCE**

Susan Barnett
Edward Cremins
Eamon Edgerton
Janet Gordon
William Neacy
James Pringle
Elaine Senechal
Stanley White
Rhonda Yeats

**TECHNOLOGY**

Sandra Bettencourt
Susan Sullivan

**FAMILY & CONSUMER SCIENCE**

Nicole Smallidge

**MUSIC**

Jennifer Forleo (Shared w/Ryan & Wynn Schools)

## LEAD TEACHER, FOREIGN LANGUAGE - *HENRIETTA ARAUJO*

**FOREIGN LANGUAGES**

Henrietta Araujo
Paul Early
Yolanda Feliciano
Patricia Mondello
Viterbo Rijo
Florence Souza

## DEPARTMENT HEAD GUIDANCE - *KAREN BAKER O'BRIEN*

**GUIDANCE**

Brian Hickey
Cecily Ann Markham
Karen Baker O'Brien
Kristina Sheahan

## ATHLETIC DIRECTOR AND DEPARTMENT HEAD WELLNESS - *BRIAN HICKEY*

**PHYSICAL EDUCATION**

Steven Levine
Patricia Ryser

**HEALTH**

Karen Ferreira
Denise Saindon

**JOHN W. WYNN MIDDLE SCHOOL**
**John Donoghue, Principal**
**John Weir, Assistant Principal**

| **TEAM 7A** - *Joanna Krainski, T.L.* | **TEAM 7B** - *Cathleen Bilodeau, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Pamela Koskey | Julie DeRoche |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Erin Mutchler | Dorothy Graaskamp |
| **MATH** | **MATH** |
| Joanna Krainski | Cathleen Bilodeau |
| **SCIENCE** | **SCIENCE** |
| Cindy Abate-Upson | Kathleen Connell |

| **TEAM 7C** - *Geraldine Cummings, T.L.* | |
|---|---|
| **ENGLISH** | |
| Nancy Laws | |
| **SOCIAL STUDIES** | |
| Roseann Kolack | |
| **MATH** | |
| Geraldine Cummings | |
| **SCIENCE** | |
| Francesca Rouff | |

| **TEAM 8A** - *Carol Navetta, T.L.* | **TEAM 8B** - *Kristina Rogers, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Emily Garr | Kimberly Johnston |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Patricia Krol | Christopher Gagnon |
| **MATH** | **MATH** |
| Joanne Hession | Sandra Barnett |
| **SCIENCE** | **SCIENCE** |
| Carol Navetta | Kristina Rogers |

**TEAM 8C** - ***Rosamond Malatesta, T.L.***

**ENGLISH**

Elaine Speros

**SOCIAL STUDIES**

Cheryl Witham

**MATH**

Rosamond Malatesta

**SCIENCE**

Katherine Deveau*

**ART**

Gail Hamilton

**MUSIC**

Catherine Himmel

**INSTRUMENTAL MUSIC**

Jennifer Forleo (Shared with High School)

**HEALTH**

Robert McGrath
Maura Dearing

**WORLD LANGUAGES**

***FRENCH***

Susan Gagnon

**SPED** - ***Elaine Cheng Sinclair, T.L.***

Shared with Ryan School (one half)

**Behavior Management Facilitator**

**MCAS SUPPORT** -

**INDUSTRIAL TECHNOLOGY**

Joseph Frank

**EXPLORATORY**

***Team Leader*** - Susan Scofield

**COMPUTERS/PHYSICAL EDUCATION**

***COMPUTERS***

Lisa Bailey
Bonita Hansberry

***PHYSICAL EDUCATION***

Thomas Morrill
Susan Scofield

**WRITING**

**LIBRARIAN**

**GUIDANCE**

Adam Colantuoni
Jaime Noberini

**JOHN F. RYAN ELEMENTARY SCHOOL**
**Kevin McArdle, Principal**
**Karla Conway, Assistant Principal**

| **TEAM 6A** - *Jennifer Mrozowski, T.L.* | **TEAM 6B** - *Kathleen Anderson, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Judi Foley | Eileen Gardner |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Jean Chan | Kathleen Anderson* |
| **MATH** | **MATH** |
| Barbara Gillette Manna | Charlaine Melly |
| **SCIENCE** | **SCIENCE** |
| Jennifer Mrozowski* | Robin Reading |

| **TEAM 6C** - *Brenda Regan, T.L.* | |
|---|---|
| **ENGLISH** | |
| Pamela McDade | |
| **SOCIAL STUDIES** | |
| Edward Manzi | |
| **MATH** | |
| Brenda Regan* | |
| **SCIENCE** | |
| Sara McCaffery | |

| **TEAM 5A** | **TEAM 5B** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Nicole Zwirek | Jayne Farnham |
| **MATH/SCIENCE** | **MATH/SCIENCE** |
| Gretchen Martel | Pamela Shirkoff |

| **TEAM 5C** | **TEAM 5D** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Joanne O'Brien | Gus Jardin |
| **MATH/SCIENCE** | **MATH/SCIENCE** |
| Christine Cremin | Robert Shirkoff |

| TEAM 5E | TEAM 5F |
|---|---|
| **ENGLISH/SOCIAL STUDIES**<br>Kristin Dillon<br>**MATH/ SCIENCE**<br>Robert Rogers | **ENGLISH/SOCIAL STUDIES**<br>Kim Hillson<br>**MATH/SCIENCE**<br>Eileen Lindsey |

| | |
|---|---|
| **ART**<br>Diane Slezak<br>**MUSIC**<br>Marguerite Weidknecht<br>**INSTRUMENTAL MUSIC**<br>Michael Carey<br>**HEALTH**<br>Kristi Flagg Sarcione<br>**COMPUTERS**<br>Barbara Jagla<br>Lisa Richard | **PHYSICAL EDUCATION**<br>Ronald Drouin<br>James Manley<br>**READING**<br>Susan Hogan<br>Andrée Johnson<br>Kimberly Stone<br>Lisa Zullo<br>**LIBRARY/MEDIA SPECIALIST** |

**SPED** - *Elaine Cheng Sinclair, T.L.* (One Half – Shared with Middle School)*

*Mercy Duffill, (Shared with Heath Brook, Trahan and Center Schools)*

**MCAS SUPPORT -**

**HEATH BROOK SCHOOL**
**Rosamond Dorrance, Principal**
**Carole Gallo, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Linda Austin<br>Kathleen Ford<br>**Grade 1**<br>Helen Matysczak<br>Joanne Morrissey<br>Jennifer Reardon<br>**Grade 2**<br>Karen Bancroft<br>Donna Bowden<br>Diane Davos<br>Brenda McWilliams | **Grade 3**<br>Lori Hyland<br>Jaime Lane<br>Sheri Mulloy<br>Sheila Sadler<br>**Grade 4**<br>Janet Davis<br>Marcia Kalarites<br>Jennifer Levy<br>Mary Loosen |

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**LOELLA F. DEWING SCHOOL**
**Robert P. LaRoche, Principal**
**Robyn Hakala, Head Teacher**
**Elizabeth Robinson Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Brandi DeCarolis<br>Jennifer Marcella<br>Kristi Rodgers<br>**Grade 1**<br>Deborah Buehler<br>Lisa Cournoyer<br>Maryellen Hirtle<br>Mary Lazzara<br>Patricia Stratis<br>**Grade 2**<br>Shelley DeGrechie<br>Kathryn Deislinger<br>Kathleen MacLeod<br>Shannon Miranda<br>Sarah Yore | **Grade 3**<br>Nancy Boyle<br>Loren Vella Carlino<br>Lisa Desrochers<br>Michelle McGrath<br>Kelly M. Scialdone<br>**Grade 4**<br>Karen Cintolo<br>Kathleen Conrad<br>Lynn Francisco Marsh<br>Jeanne Selissen<br>Kimberly Siepka<br>Rose Curley |

## LOUISE DAVY TRAHAN SCHOOL
**Dr. Edward J. Foster, Principal**
**Ann O'Hara, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Patricia Keddie<br>Kathy McDermott - ½ time<br>**Grade 1**<br>Heather Grace<br>Maureen Jackman<br>Ann O'Hara<br>Betty Themeles<br>**Grade 2**<br>Sandra Frost<br>Judith Middleton<br>Donna Mooney | **Grade 3**<br>Judy Allard<br>Kathy Carleton<br>Susan Mulno<br>**Grade 4**<br>Shannon Demos<br>Catherine Gagne<br>Susan Raneri |

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## NORTH STREET SCHOOL
**Pauline J. King, Interim Principal**
**Marjorie Conlon, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Allison Cameron<br>Brandi DeCarolis<br>**Grade 1**<br>Teresa Enos<br>Catherine Ventura<br>Ann Whynot<br>**Grade 2**<br>Deborah Brewin<br>Elizabeth Krzesinski<br>Denise Morandi | **Grade 3**<br>Mary Lou Adams<br>Marjorie Conlon<br>Theresa Follett<br>**Grade 4**<br>Andrea MacMullin<br>Heidi Meharg<br>Kim Gagnon |

## ELEMENTARY SPECIALISTS

**Reading Specialists**

Chloe Callahan - Heath Brook
Gloria Graves - Trahan School
Nancy Kalajian - North Street School
Elizabeth Robinson - Dewing School

**Elementary Art**

Kristen Kosiba - Dewing/North Street Schools
Linda Malone - Heath Brook/Trahan Schools

**Elementary Music**

Marie Maranville - Dewing/North Street Schools
Andrea O'Donnell - Trahan/Heath Brook School

**Elementary Physical Education**

Jodi Higgins - Dewing/North Street School
Daniel Merry - Heath Brook/Trahan Schools

**Health Educator**

Mary Laffey

**Attendance Officer**

Dennis J. Peterson
Gifted and Talented

**K-4 Technology Curriculum Specialist**

Kathy Santilli

**Academic Coach - K-4**

Scott Winters

**Title I Academic Coaches**

Mary Petrie - North Street School
Jennifer Fabiano - Heath Brook School

**School Adjustment Counselors and School Psychologists**

Susan Clark - Dewing School
Alexandra Comer - Ryan School
Christine M. Finn - North Street/Dewing Schools
Melissa Gilgun - Middle School
Linda Hamilton - Trahan/High Schools
Mariellen Nastasi - Heath Brook School

**Speech Therapists**

Rosemary Coughlan - Heath Brook
Carolyn Dooley - Dewing School
Tiffany Emerson - North Street/Middle Schools
Jodi Gere - Ryan School
Susan Kostandin - Heath Brook/High/Trahan Schools
Amy Matson - Center School
Katherine Thew - Trahan School
Tiffany Trant -

**Early Childhood Specialist**

Lisa Fuller - Integrated Preschool
Sarah Gillotte - Integrated Preschool
Donna Greene - Integrated Preschool

**P.D.D.**

Audria Johnson - North Street School
Patricia Martel - Trahan School
Sarah Tsakalakos - Trahan School

**Physical Therapist**

Jennifer Merrill - Systemwide

**Occupational Therapist**

Gail Bliss - Systemwide
Pamela Pinard - COTA

**English as a Second Language Tutor**

Mary DiCiaccio - Systemwide

**Behavior Specialist**

Kristen DiCecca - Trahan School

**Moderate Special Needs Specialists**

Mary Beth Aiello - Heath Brook School
Karen Bancroft - Heath Brook School
Marco Basiliere - High School
Richard Camire - Middle School
Lisa Chasan - Dewing School
Donna Cloney - Dewing School
Ashley Crooker - Heath Brook School
Mercy Duffill - Heath Brook, Ryan, Trahan & Center Schools, Case Mgr.
Patricia Fabrizio - Dewing
Anne McGregor Fay - High School, Case Mgr.
Nancy Farrey-Forsyth - Middle School
Sandra Ferrara - Ryan School
Patrick Galligan - High School
Carole Ann Gallo - Heath Brook School
Kevin Gibson - Ryan School
Jennifer Gillespie - Ryan School
Martha Glynn - Ryan School
Donna Graham - Middle School
Robyn Hakala - Dewing School
Susan J. Hogan - Ryan School
Michele Hughes - Trahan School
Kim Hynes - Ryan School
Courtney Kaloyanides - Dewing School
Mary Kennedy - High School
Kimberly LaFland - Spec. Needs K Heath Brook
Renee Langlais - Heath Brook School
Joan Lynch - North Street School
Kathleen A. Maloney - Ryan School
Patrick McAndrews - High School
Joel McKenna - Middle School
Kara Murray - Middle School
Kelly Pacor - Middle School
Stephanie Pagiavlas - Middle School
Beryl Puddester-McKenna - Ryan School
Cindy Ramaska - Middle School
Janet Reyes - Heath Brook School
Elaine Cheng Sinclair - Middle/Ryan Schools, Case Mgr.
Jennifer Taylor - Heath Brook School

## EDUCATIONAL SUPPORT STAFF

**Certified Aides**

Mary Abbott – Heath Brook School
Nicholas Amato – Ryan School
Laurie Angelo – Middle School
Lisa Bancroft – Heath Brook School
Kristine E. Benning – Ryan School
JoAnn Brace – Ryan School
Anne Brennan – Heath Brook School
Elaine Ciccolella - Center School
Christine Cote – Middle School
Paula Curtin – Dewing School
Mary Ann Deshler – Special Needs – Middle School
Ann M. Doucette – North Street SPED
Joanne Elwell – Special Needs – Heath Brook School
Mary Kapust – Center School
Pamela Lussier – Center School
Lois Murphy – Special Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Elena Pineau – High School
Ellen Dale Robichaud – Ryan School
Cheryl Ann Silva – Dewing School
Maria Skoropowski – Special Needs – High School
Richard Sullivan – High School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center - High School
Denise Trevor – Heath Brook/North Street Schools
Kim E. Viens – Ryan School
James Walker – High School
Dennis Winn – High School

**Network Manager**

Keith Young – Center School

**Technology Service Technician**

Kevin Carey – Center School

**Non-Certified Aides**

Karen Agostinelli – Trahan School
Linda Alukonis – Kindergarten North Street School
Debbie Bennett– Special Needs – Ryan School
Mary Ellen Chase-Anderson – Middle School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kindergarten Dewing School
Gale Durkin – A.V. Aide – High School
Patricia Gale – Kind. – North Street/Dewing Schools
Sally Gariepy – PDD Aide – Trahan School
Karen Gillotte – Heath Brook School
Edward Jackman – Middle School
Beth Ann McDermott – Dewing School
Mary Morris - A.V. Aide – Middle School
Kathleen Penney – Kindergarten Heath Brook
Alison Shikles – Spec Needs – Dewing School
Ann Mary Theisen – PPD Trahan School
Rebecca Walsh – Spec. Needs – Middle School
Eileen Weiss – Kindergarten – Dewing

**Transportation & Facilities**

David Libby – Center School

**School Nurses**

Judith Hopkins – Middle School

Linda House – High School

Debra Kraytenberg – Trahan School

Monica McBrine – North Street School

Sandra Miller – Assoc. Nurse – Ryan School

Carol Moriarty – Dewing School

Marcia Osterman – Ryan School

Elaine Walsh – Heath Brook School

**Medical Aide**

Ms. Jennifer R. Higgins

**Library Aides**

Ann Donnelly – Heath Brook/North Street Schools

Judith Dziadosz – Heath Brook/No.Street/Ryan Schools

Patricia Fothergill – Dewing School/Trahan School

Evelyn McCabe – Trahan School/Dewing School

**School Secretaries**

Kathleen Casey – High School

Judith Colman – Community Services

Maria Doherty – Trahan School

Anne Duncan – Business Office

June Fowler – Ryan School

Joanne Kearns – Middle School

Patricia Kearns – Medicaid – Special Ed. Office

Louise Kelley – Heath Brook School

Janice LaRocque – Superintendent's Office

Mary Maguire – Superintendent's Office

Eileen Mahoney – Dewing School

Lisa Marget – Business Office

Annmarie McCormick – High School

Donna McKenna – Special Education – Center School

Kelly Mercier – Ryan School

Patricia Meuse – Business Office

Patricia Napoli – Middle School

Nancy O'Hare – High School

Sarah Robson – Data Processing – Center School

Deborah Sullivan – High School Guidance Office

Nancy Torname – Heath Brook/Dewing Schools

Patricia Welch – Special Education – Center School

Sharon Zaremba – North Street School

**Food Service Workers**

Robin Adams
Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Linda Castigilone
Barbara Curtin
Allison DeFelice
Gladys DiBisceglia
Robin Foran
Anna Gaudet
Goldie Gizzi
Jane Grant
Kim Kane
Joyce Kling
Carol Lennon
Christine Lopolito
Carol McCarthy
Denise Miano
Deborah Mugford
Marie Murphy
Patricia Reale
Kimberly Sheehan
Kathy Sholl
Laura Sullivan
Holly Tellier
Roberta Waldrip
Jane Wilson
Janice Woodman

**Maintenance and Custodial Workers**

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey – Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Travis Dobbin – High School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Maintenance
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Kevin Morrissey – Maintenance
Terrance Neal – Middle School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Peter Thuillier – Trahan School
William Wareham – Dewing School

**Matron**

# Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2008 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 38th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Secretary, and Donald Drouin, Treasurer, from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Vice Chairman, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and seventy-six (1,276) high-school students were enrolled in SVTHS's day school programs in October of 2008 and more than 500 adults participated in the school's various adult and continuing education courses.

In June of 2008, SVTHS graduated 295 seniors. Ninety-five percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education in the fall of 2008. In addition, one percent entered the military forces, and four percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 15 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

**Executive Summary**

MCAS results for SVTHS were outstanding. Due to the phenomenal dedication of our teachers, combined with superior student effort, SVTHS continued to achieve one of the highest MCAS state-wide passing scores of ninety-nine percent. The percentage of sophomores scoring in the advanced and proficient levels continued to improve since the inception of the MCAS exams.

Student MCAS Performance for Sophomores at SVTHS
(Note - Special Education population ranges from 27% to 32% of classes)

| | English Language Arts | | | Math | | |
|---|---|---|---|---|---|---|
| | Passing | Advanced | Proficient | Passing | Advanced | Proficient |
| 2004 | 94% | 3% | 50% | 91% | 8% | 35% |
| 2005 | 92% | 8% | 53% | 89% | 13% | 44% |
| 2006 | 97% | 4% | 66% | 88% | 21% | 41% |
| 2007 | 97% | 10% | 60% | 95% | 25% | 40% |
| 2008 | 99% | 13% | 68% | 99% | 36% | 40% |

The average daily student attendance rate improved for the fifth year in a row. Impressive student attendance displays a passion for learning and commitment to education. Moreover, Shawsheen's drop out rate was significantly below the state-wide average of 3.8% for other Massachusetts high schools.

| Average Daily Student Attendance | | Drop-Out Data | |
|---|---|---|---|
| 2003-2004 | 93.8% | 2002-2003 | 1.2% |
| 2004-2005 | 94.5% | 2003-2004 | 0.9% |
| 2005-2006 | 95.2% | 2004-2005 | 1.5% |
| 2006-2007 | 95.5% | 2005-2006 | 0.8% |
| 2007-2008 | 95.6% | 2006-2007 | 0.2% |
| 2008-present | 96.2% | 2007-2008 | 1.3% |

The SVTHS Construction Cluster, led by department chair James Sullivan, entered a three-year contract with the Greater Lowell Habitat for Humanity. This contract ensures the restoration of a circa 1800 farmhouse and the building of eight green technology affordable homes for the community of Bedford by Shawsheen students.

For the sixth time in the past seven years, the SVTHS athletic program was awarded the highly esteemed Markham Award from the Boston Globe in recognition of the most outstanding vocational technical high school sports program in the state of Massachusetts.

A highlight for the 2007-2008 year for SVTHS was the induction of the first members to our Alumni Association Hall of Fame. There was a gala induction event held at the Tewksbury Country Club in the fall of 2008.

**Academic Programs**

*Curriculum Revision:* SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology Frameworks. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Secondary and Elementary Education (DESE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test, members of Shawsheen's Social Studies Department are paralleling the Biology curriculum revision. During the 2008-2009 school year, Shawsheen will explore the feasibility of implementing a two-year United States History course aligned with the Massachusetts Frameworks.

In addition to these standards-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to maximize the instructional activity conducted in Shawsheen's state-of-the art Fitness Center.

SVTHS also redesigned its U.S. History curriculum to align to the *Frameworks* promulgated by the Department of Elementary and Secondary Education (DESE.) The revision creates a two-year course that addresses the *Frameworks'* seventy-four standards along with its concepts and skills—paying increased attention to primary-source documents. Toward this instructional goal, the Social Studies Department has adopted the Holt (2005) Call to Freedom text along with ancillary materials to accommodate differentiated instruction.

In a separate accommodation to a recent DESE mandate, SVTHS is developing an Educational Proficiency Plan and a developmentally appropriate grade-12 mathematics course for any senior who has not achieved proficiency on the MCAS mathematics test.

*MCAS Performance:* In the spring of 2008, ninety-nine percent of Shawsheen's tenth graders passed both the English Language Arts (310/314) and Mathematics (309/312) MCAS tests. Eighty-two percent (256/314) of Shawsheen's sophomores scored within the Proficient or Advanced range on the English Language Arts test, and a noteworthy thirty-six percent (113/312) scored within the Advanced range on the Mathematic test. These results, which satisfied state-mandated criteria for Annual Yearly Progress, represent best-ever performances by Shawsheen sophomores. In addition, ninety-eight percent (307/314) of Shawsheen's sophomores passed the Biology MCAS test by the Spring of 2008.

*New Staff:* In the fall of 2008, SVTHS hired three academic teachers to fill existing vacancies. Ms. Aimee Sueltenfuss joined the Science Department to assist in the implementation of the recently revised two-year Biology curriculum; Mr. Brian McCarthy joined the Social Studies Department; and Ms. Kerry O'Brien—who recently served as a long-term substitute—joined the English Department. In addition, Ms. Faith Young joined the staff as a Title-One mathematics aide, replacing the recently retired Jo Nagy.

*Summer School:* In the summer of 2008, the Shawsheen Summer Program returned to Cook Street following its 2007 hiatus to the Locke Middle School to accommodate the installation of a new roof.

SVTHS enrolled approximately 160 students from ten surrounding school systems in twenty-six courses during the summer of 2008. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

*Infrastructure Renovations:* The extensive summer renovations to the school's infrastructure included, in part, the installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the remodeling and air conditioning of two mathematics and two science classrooms, the re-carpeting of the school library, and the remodeling and air-conditioning of the pool locker rooms.

**Support Services**

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with Special Needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of IEPs for our special needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

**Building and Grounds**

The SVTHS building underwent major repairs and upgrades. The school roof was replaced, as were twenty of the twenty-six heating ventilation and air condition units. A new energy management system was purchased and there were major upgrades to the electrical system. A new gym floor was also installed.

The original project costs authorized by member towns for the aforementioned projects were $5.5 million. Actual project costs totaled $4.5 million. SVTHS issued General Obligation Bonds of $2,340,000, and received $2,160,082 from the Massachusetts School Building Authority to fund the project. The General Obligation Bonds received a low bid of 3.69% payable over nine years. Shawsheen Valley Regional Vocational Technical School District was one of the first school districts in the Commonwealth to be reimbursed by the newly formed Massachusetts School Building Authority.

The district also completed significant renovations to the pool locker room area. Member communities for local high school swim teams and the public at large use the pool facility extensively.

**Clubs and Organizations**

*Student Council:* The Ninth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately $600 and twenty cases of food for the Billerica Food Pantry. In addition, the Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic recycling program throughout the year.

*Drama Club:* During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Night at the Grammys that featured, in part, performances from *Cher, Jordan Sparks, Josh Groban, Tim McGraw, and the Backstreet Boys.* In the spring, this versatile troupe of performers staged an equally successful *Frankenstein* production in two acts.

*Newspaper and Literary Magazine:* On behalf of The New England Scholastic Press Association, Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine *Ramblings* its Highest Achievement Journalism Award in Scholastic Editing and Publishing. This distinguished regional award recognizes the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*Oratory Club:* Sara Pietila, a twelfth-grade Health student from Billerica, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

*Alumni Club:* Throughout the 2006-07 school year, faculty advisor Gail Poulten and her committees established a network of alumni from Shawsheen's thirty-five graduating classes. That network, published in the inaugural edition of the *Shawsheen Alumni Directory*, supported the more recent planning for yet another inaugural task, the formation of an Alumni Hall of Fame. By the conclusion of the 2007-2008 school year, plans for the Hall-of-Fame event were near complete. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

*The Traveling Rams.* For the inaugural event of the newly formed Rams international-travel club, dubbed the Traveling Rams, faculty advisor Ms. Kristin Sciacca ushered forty students and five chaperones along educational tours of Venice, Florence, and Rome and—upon the group's return—enthusiastically began planning a return trip to Greece and Italy in the spring of 2009.

*Parent Advisory Council:* Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

**Athletics**

More than 450 students participated in interscholastic athletics, capturing the Commonwealth Athletic Conference Championships in golf, volleyball, boys' ice hockey, boys' basketball, baseball, softball, and boys' lacrosse. The Rams also captured state vocational titles in football, girls' soccer, boys' ice hockey, girls' basketball, and girls swimming. The overall winning percentage of the varsity teams— eleven of whom qualified for post-season play—ranked among the highest in school history. Dozens of SVTHS athletes were honored with All-Star recognition by either the Commonwealth Athletic Conference or the Lowell Sun. In addition, Shawsheen's Dean of Students, Mr. Chet Flynn, was honored by the Lowell Sun as its volleyball Coach of the Year.

For an unprecedented sixth time in seven years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational-technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

**Community Services**

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and spring semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

*School of Practical Nursing*: The 2007-2008 year graduated 35 Licensed Practical Nurses (LPN). Since its inception, a total of 457 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam

is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore*: Nearly 500 middle-school students from the District participated in after-school career awareness activities during the 2008 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with the middle school guidance counselors. For registration materials or general information, please contact Carissa Karakaedos at 978-671-3607. The program is free of charge. Busing is provided by SVTHS.

*Swim Program*: SVTHS offered several high-quality swim programs during the 2007-2008 year in its Olympic-sized, recently renovated swimming pool, with its newest addition of water aerobics two nights a week. The Shawsheen pool also serves as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

*Billerica House of Correction*: The Billerica House of Correction (BHOC) recently hired an Education Director to lead its current initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

*Middlesex Community College*: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC hospitality dean and SVTHS Director of Community Services, Carissa Karakaedos..

*Non-Traditional by Gender Advisory Committee*: The SVTHS non-traditional by gender advisory committee entered its second year to support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair, overseeing four SVTHS teachers and staff, including two vocational teachers, one academic teacher and a support staff involved in the Gay/Straight Alliance. The committee planned activities and community events to commence during our 8th Grade Career Night and Community Open House.

**Computer Services**

*Student Information System*:

The Computer Services staff completed the 2008 academic school year using "iPASS" (internet Pupil Administrative Software System) to meet all Department of Elementary and Secondary Education (DESE) and district reporting requirements.

In May, the freshmen entered into their permanent shop placement, and the 2008-2009 scheduling process started for all students.

During the summer, Computer Services helped complete all academic student scheduling, ninth grade exploratory scheduling and the customized welcome-back-to-school letters to parents.

In October, Computer Services added the class of 2012 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004), 53% (2005), 65% (2006), 74% (2007) to 79% of the parents this year. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, schedules and discipline information.

From October through December, Computer Services completed the annual Education Personnel Information Management System data collection project for the Department of Education as well as the annual Technology Report.

*Computer Network*:

During 2008, computer labs for Electronics, Business Technology, Graphic Arts and Commercial Art & Design received new computer upgrades, LCD displays and network switches as needed.

In addition, computer labs in the school received new hard disk images to refresh and update the computers with required software.

During the spring and fall, the four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school's Technology Committee.

During the summer, the department purchased and installed a new SAN (Storage Area Network) as part of the long-term capacity planning process.

*Applications*:

The Computer Services staff started working with the Support Services department to introduce the new eSped software for tracking Individualized Education Plans.

The department also started working with the Vocational Director to introduce the new VTCTS (Vocational Technical Competency Tracking System) to the vocational staff.

By the end of 2008, the Computer Services staff installed and introduced Office 2007 to the Business Technology Department as well as the clerical and administrative staff.

**Guidance**

*Admissions:* SVTHS implemented a new admissions policy including an interview component. This change provides students with an opportunity to participate and impact their admissions score.

*College and Career Planning:* The new career-planning program engages every SVTHS student in the creation of a personalized career plan. The program is web based and accessible outside of school. College, career, financial aid and personal goal setting are all part of the new program. Almost 60% of the graduating class went on to college after graduation.

*Scholarships and Awards*: Local community organizations and SVTHS affiliates contributed approximately $84,000 in scholarships this past year. SVTHS also saw an increase in Abigail and John Adams Scholarship award winners from 47 to 66 for this year's graduating seniors.

*Cooperative Education Program:* One hundred forty (140) students participated in cooperative education in 2008. Cooperative education placement resulted in a number of permanent jobs in their field for roughly 40% of the graduates.

**School Council**

An important agency of school governance, the 2007-08 SVTHS School Council is made up of three parents (Co-chair Kenneth Miano from Tewksbury, Jean Perry from Burlington, and Joanne Barry from Billerica), two community members (Bob Lazott from Billerica and Cosmo Ciccariello from Burlington), two SVTHS faculty members (Robert Roach and Jason Tildsley) and co-chai Dr. Robert E. Cunningham, Assistant Superintendent-Director/Prinicpal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, to make additions and revisions to the SVTHS Student Handbook, and to develop the annual School Improvement Plan.

**Technical Programs**

*Skills USA:* Skills USA Massachusetts is a national organization preparing America's high performance workers in programs, including occupational and leadership skills. Earning several gold medals at the State level, ten Shawsheen students, competing in five contests, placed in the top ten for nine of their participants at the National Competition in Kansas City.

*National Accreditation*: Of SVTHS's 19 vocational programs, twelve are nationally accredited. These programs include in part automotive technology, automotive collision, machine technology, metal fabrication, culinary, graphic communication, drafting, diesel technology, HVAC, and health technology.

**Transportation Cluster**

*Automotive*: Recently the *Automotive Service Excellence* (ASE) institute recognized Mr. Benjamin Hurley and Mr. Richard Lavoie for being Master Tech Certified for over 25 years of service.

The auto tech program, through the capital budget process, will be acquiring a new, technologically advanced Hunter TCX 500 Tire Machine and a Geneses Computer Scanner Analyzer.

*Auto Body:* Newly hired instructor, Mr. Eric Silverio, brings a wealth of talent as he has developed new projects that incorporate custom painting into the curriculum. Through lead teacher Mr. David Lelievre's professional development, the I-CAR curriculum is now being implemented in all grade levels.

To maintain a safe environment, two portable ventilators were purchased from the safety budget. A Sata fresh air supply paint mask has also been added. In addition, the shop updated its appearance through a new sink, painted walls and new floor.

In continuing to build community relations, the auto body students worked on two Tewksbury Police vehicles.

*Diesel*: With the closing of Iverson Ford, a local dealership, their entire Ford repair manual library was donated to Shawsheen's diesel program, providing an immense resource. Through the capital budget process via a recommendation from the diesel advisory committee, the program will acquire a new MODUS electronic scan tool unit with CAN capabilities. Restoring a plow and truck for the Boy Scouts of America and a tractor for Shriner's Burn Center were two community service jobs completed by Shawsheen diesel students.

**Service Cluster**

*Health Services & Technology:* The Health and Technology Program's curriculum continues to be enhanced, adding new activities to expose students to careers in biotechnology, fingerprinting and hemoglobin electrophoresis. These activities were added after Shawsheen was awarded the Bio-Teach Grant to introduce students to the field of biotechnology. The grant's Boston

University City Lab will be visiting Shawsheen in January 2009, where health technology and science classes will participate in various biotechnology labs.

Through a generous donation, the health technology department acquired six hospital beds from New England Rehabilitation of Woburn. The program also purchased six mannequins, along with an Automatic External Defibrillator (AED) trainer, through grant funding.

The health technology program continues to sponsor community blood drives and maintains outstanding success this year drawing over 50 pints of blood.

*Culinary*: After 30 years of service in the Bakery, Mr. Gary Levin retired. Mr. Gerry Perriello now instructs the Bakery program, while Mrs. Margaret Costello teaches in the kitchen area. New hire, Mr. Brian Considine, a former student of Shawsheen, was hired as the new Dining Room supervisor.

Through the capital budget process and the recommendations of the craft advisory board, the Culinary program purchased a walk-in refrigerator freezer combination for the kitchen area, along with a new steam table and new dining room china.

Community service activities included a retreat in Vermont for a weekend to New England Culinary Institute, participation in a Boston food show and reception, and selling Billerica Food Pantry pies for the people in need. In addition, Mrs. Costello volunteered a few weeks this summer to help build homes in New Orleans for Hurricane Katrina victims.

*Cosmetology*: The Cosmetology program again this year graduated all its 2008 seniors with licensure from the Massachusetts State Board of Cosmetology licensure exam.

The students visited the Burlington Towers Senior Center and Life Care Nursing Home, giving manicures and hairstyles to the senior citizens for the holidays. Students also visited the Bedford and Billerica Senior Centers giving the elderly a day of beauty.

Through the capital budget process, the Cosmetology program received funding for renovations, including freshly painted walls, a new floor, a new dispensary, a new facet, refaced cabinets with a new countertop, a new reception desk, skin room facial bed, magnifying light, utility table, wax warmer and facial steamer.

**Construction Cluster**

In addition to enhancing the current curriculum, the construction cluster entered a three-year contract with the Greater Lowell Habitat for Humanity. This agreement will oversee a cul-de-sac of green technology homes to be built, along with the restoration of a circa 1800's farmhouse, all located in Bedford, Massachusetts.

Community Services projects encompassed several jobs on a house in Wilmington--a wiring job completed by the electrical program, the HVAC program designed and installed a dual heating and cooling fresh air system and the construction of a 30 foot, 2-flu chimney and 40 foot retaining wall by masonry. In addition, masonry continues to construct a handicap-access playground in Burlington. Through the capital budget process, carpentry will acquire new staging, air compressor system and air guns. The electrical and HVAC departments will acquire a new enclosed work trailer.

Shawsheen's construction cluster continues to maintain its affiliations with local unions.

**Arts and Communication Services Cluster**

*Business Technology:* The Business Technology program prepares students for industry required exams and certifications. Five seniors passed their Microsoft Office Specialist Exam for Word 2003 in the spring of 2008.

Business Professionals of America (BPA) is a student organization that prepares a world-class workforce through the advancement of leadership, citizenship, academic and technological skills. Two Shawsheen Business students were elected to official positions, state president and vice president of the Massachusetts chapter. During the BPA State competition, one of the Business students won first place in Reno, Nevada for prepared speech.

Over the summer, the program acquired all new computers implementing Microsoft Office 2007 software.

*Informational Support Services & Networking*: The Informational Support Services & Networking program now offers the students the opportunity to attain an international certification: Comptia A+ Certification. The program also added an iJava online course sponsored by UMass Amherst where students receive credits via UMass Amherst.

Community services projects included web sites for Billerica Partners for Education www.BPED.org and the Billerica Scholarship Org www.Billericascholarship.org and a visit to Billerica Access Television (BATV).

*Design & Visual Communications:* With the expansion of the Design & Visual Communication program, Shawsheen hired graduate Mr. Greg Bendel. Program renovations included a new server with an up-graded networking system, additional workstations, upgrading the electrical service and setting up and loading new computers, printers, and a scanner.

Community service jobs included design/sign work for a local skating arena, Shawsheen Community Open House, brochures and posters, completion of alumni design projects, Traveling Rams Italy poster and postcards, and Skills USA participation in pin design.

*Graphic Communications*: The Graphic Arts program continues to grow its positive community relationship via printing work. Some of the work includes letterheads, envelopes, flyers, parent/teacher newsletters, yearbooks, directories, tax department and assessor's office mailings, police, fire and public works department forms, posters, and memo pads. In addition, Shawsheen's graphics program received the "Cameron Cup" award for service by the Council on Aging.

**Electro/Mechanical Cluster**

*Computer Aided Design & Drafting:* On December 5, 2008 the Drafting program earned its second certification from the American Design Drafting Association, *Apprentice Drafter Architectural*. Currently SVTHS is the only vocational technical high school in Massachusetts to hold certifications in both Technical Drafting and Architectural Drafting. With the expansion of the program, Mrs. Stacy Gerace has been hired as a full-time instructor.

The Drafting students continued to gain valuable experience by working on community projects such as the second floor design of the Wilmington house project, Handicap Maze Design for Burlington (in process), drawing support for the Habitat Project and the National Honor Society Candle Display weldment (in process).

A competitive Perkins Grant was awarded to the drafting program this year to purchase a Z-Corp 3-D printer recommended by the craft advisory board. In addition, the capital budget process provided an update to the AutoCAD 2009 and Pro/Engineer Wildfire Softwares. Thirty-six chairs and six new computers were also purchased

*Electronics:* Mr. John Antonetti was hired this fall, bringing over thirty years of experience to the program. In an effort to move forward with 21st century technological skills, the Electronics program started an after-school robotics club. The club will be entering two First Tech Challenge (FTC) competitions in February and March 2009. In addition, several senior students designed and built a Van DeGraff generator that will be used to demonstrate the principles of static electricity to freshmen students.

*Machine Technology*: The Machine Technology program entered into a dual-enrollment agreement with Central Maine Community College. Eighty-six percent of the senior class participated in the agreement and received college credits. Five students also received Engineering Project Certificate of Completion from Wentworth Institute of Technology and Museum of Science.

Over the summer the machine shop equipment was rebuilt to new condition, which included a 13" South Bend Lathe and a cut-off saw.

*Metal Fabrication and Welding:* Students of the Metal Fabrication program participated in the Construction Career Day at Labors Union Hall in Hopkinton. The class also visited the Sheet Metal Workers Local Seventeen in Dorchester and was chosen to host an annual open house for the Boston Chapter of American Welding Society.

Through the capital budget process and recommendations of the craft advisory board, the programs have acquired; CNC Plasma-Cam Cutting system and two Lincoln Flux core Mig Welders.

**Conclusion and Acknowledgement**

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2008. Those retirees are: Floyd Newbegin, Autobody; George Caron, Diesel Shop Aide; Josephine Nagy, English Department Aide; and Gary Levin, Bakery instructor.

# COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development Building*

*Zoning Board of Appeals*
*Conservation Commission*
*Community Preservation Committee*

*Board of Health*
*Planning Board*

## Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, Planning and Conservation Office and the Engineering Office. Staff support is provided to five statutory boards: the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership and the Economic Development Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. The Engineering Office includes Michele Stein, PE, Town Engineer and Carlos Jacquez, Project Manager. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board and the Board of Health. Annette Marchant served as Recording Secretary for the Conservation Commission, Local Housing Partnership, and Community Preservation Committee. Cheryl Romano continued to serve as Recording Secretary for the Zoning Board of Appeals.

*Town Engineer Office*

The engineering division provides analytical analyses and design, develops plans and specifications, estimates, management, coordination and construction support for the Department of Public Works. This includes the utilities, water and sewer, as well as stormwater, drainage and roadway design.

All water, sewer and gas services as well as driveway installations are inspected and approved onsite by the engineering staff. In addition, the Drain layers, are approved and licensed by the engineering division.

The engineering division works closely with other Town departments to assist with planning and conservation review as well as traffic management. They provide technical support to Town Counsel for miscellaneous legalities. In addition, the GIS mapping is created and updated by the engineering personnel.

The office is extensively involved with the Sewer Expansion project. This year Phase's 9, 10, and 11 have been active in construction. The schedule is still on tract to have all sewer pipe in the ground by 2010.

In the locations where the sewer utility is available to the public, engineering issues permits to construct, repair, extend or connect to the municipal system per approved plans. The Community Development Permit Technicians track all permit documentation. A total of approximately 400 sewer connection permits were issues this year.

Please visit our web site at http://www.tewksbury.info/dcd/engineering/index.html for updated information throughout the year.

Respectfully submitted,
Michele Stein, P.E.
Town Engineer

*Master Plan*

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2008, the following implementation items from the Master Plan were addressed:

Priority A.2- Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Planning Board and Community Development finished work on a Town Center Overlay District (TCOD) in November 2008, which will be presented at the Spring 2009 Town Meeting. Additional overlay districts are under consideration using the TCOD as a template.

Priority A.3- "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the tri-community working group for the Lowell Junction area. The Director has served on the I-93 Interchange Working Group. The Department worked with the Economic Development Committee to secure a $100,000 grant from the State to plan for the "Tri-Community Area". This was identified as an action item from Amendment 1 to the Master Plan.

Priority A.4 and A.5- Are relative to Town Center and an Economic Development Consensus Plan. The Economic Development Committee firmly established itself in 2008. The Committee submitted an article for the grant mentioned in Priority A.3.

Priority C.2. Develop and improve public amenities at Tewksbury Ponds. Long Pond was studied for aquatic characteristics and a public access plan in 2007. A recommended action plan was presented in 2008 and work began at the end of 2008.

Priority C.3- Open Space and recreation projects- The Department with funding and support of Community Preservation Committee began updating the Town's Open Space and Recreation Plan in 2007 and the Plan is currently awaiting its public hearing prior to submittal to the State.

Priority C. 4. Continue to work toward resolution and clean-up of Sutton Brook Disposal Area. On-going effort between the Town, DEP, EPA and potentially responsible parties.

Priority D. 2. Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town completed its 5 year Stormwater Management Plan which was filed with the US Environmental Protection Agency. The Department continues to address drainage studies and planning for upcoming projects.

***Affordable Housing***

The Town's current MGL Chapter 40B affordable housing inventory is at 9.1%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory member Nancy Reed.

The Department of Community Development with the Housing Partnership developed an Affordable Housing Plan that was submitted to the State and the Town received notice of approval in June 2006. In February 2008, the Town received notice that our Affordable Housing Plan's Production goals were met through a certification process. This certification allows for a 2-year reprieve of unwanted 40B proposals. This significant achievement allowed for the ZBA to prevent an unwanted 40B project off of East Street.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of development. The most significant project is the Lodge at Ames Pond, which will provide 364 rental units.

Chairman Steve Deackoff worked diligently in pursuing State funds to be matched with Affordable Housing Trust Fund money to assist in the purchase of an affordable unit at Merrimack Meadows. The action by the Town and the State preserved an affordable unit which is available on the market at a market sales price.

The Housing Partnership established a subcommittee to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority. The Partnership revised the Fee In Lieu of Affordable Unit Policy to reflect concerns with the real estate market.

The Housing Partnership also revised the Comprehensive Permit Policy and presented it to the Board of Selectmen for adoption.

***Economic Development Committee***

The Economic Development Committee was created at the end of 2007 and started in earnest in 2008. The members include; David Plunkett- Chairman, Todd Johnson, Nancy Reed, David Gay, Ron Hall, Tracy Clement, David Cressman, Steve Deackoff, and Jen Hinderer.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a

desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

The Committee met with representatives of the Mass. Permit Regulatory Office, Mass. Office of Business Development, and Mass Development to discuss economic development incentives available to businesses. The Committee continues to work with Lowell representatives to expand their Economic Target Area to include portions of Tewksbury, which would provide additional incentives. The Committee has been reaching out to the Tewksbury Business Association and participated in a Tewksbury event with the Greater Lowell Chamber of Commerce. The Committee sponsored the Town Meeting article for the designation of a priority development site which was awarded $100,000 under a State grant program for expedited permitting. Finally, the Committee worked with the Library Director to submit a grant application to the ICMA to link economic development efforts with the Tewksbury Public Library.

The Economic Development Committee looks forward to serving as a liaison between businesses and government to facilitate streamlined review processes and assistance programs, while maintaining the recommendations and goals of our Master Plan.

***Other Initiatives***

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2008, nine bylaw amendments were submitted and approved by Town Meeting.

Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2009, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:
Steven J. Sadwick, AICP
Director of Community Development

# Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2008:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 11 | Variances | 10 | Approved | 1 | Denied | | |
| 8 | Combination Variance/Special Permit | 6 | Approved | 1 | Denied | 1 | Withdrawn |
| 3 | Modification of Existing Comprehensive Permit | 3 | Approved | | | | |
| 1 | Court Remanded Comprehensive Permit | | | 1 | Denied | | |
| 2 | Court Remanded Variance case back to ZBA | 2 | Approved | | | | |
| 3 | Party Aggrieved Decision of Building Commissioner | 3 | | | | | |
| 1 | Insubstantial Change to Variance/Special Permit | 1 | Approved | | | | |
| 3 | Extension to Variance | 3 | Approved | | | | |

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Marc DiFruscia, Vice Chairman
Zoning Board of Appeals

# Board of Health

The Board of Health (BOH) is pleased to submit the 2008 annual report. The Board is comprised of the following five (5) elected officials: Ralph Hatton, Chairman; Philip French, Vice Chairman; Robert Briggs, Clerk, Christine Kinnon, and Edward Sheehan, members.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement and enforce health policies.

***The Board of Health's Mission is*** "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

The Health Department's team members are extremely dedicated to the community, knowledgeable of public health laws and the department's procedures. This year there were difficulties within the department due to illnesses, however the other remaining team members pitched in and helped where and when needed. It is truly an honor to be the team leader of such a great professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

| | | |
|---|---|---|
| Team Members: | Lou-Ann C. Clement, C.H.O. | Director of Public Health |
| | Barbara Westaway | Operations Assistant |
| | Dean Trearchis, | Sanitarian |
| | Brian Fernald, | Animal Control Officer |
| | Virginia Desmond, PNA | Public Heath Nurse |
| | Pamela Gorrasi | Animal Inspector |
| | Kathy Cho | Assistant Animal Control Officer |
| | Dawn Cathcart | Recording Secretary |

The Board of Health hereby submits the following activity report for the year 2008

**Strategic Planning**

The Board is actively working with the communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them. In January 2008, the region held a regional immunization clinic in Billerica. This clinic was well attended by each community's residents and the coalition learned about our strengths and weaknesses. An emergency call down drill was performed to establish the response time for emergency contacts. The Coalition applied and received a grant for an emergency portable shelter which was approximately $76,000.

Continuing with emergency planning this past year, the Health Department in cooperation of the Board organized a "72-Hour Emergency Go-kit" event. A brief presentation on family and pet preparedness was given and families assembled their own kit with pre-purchased supplies. The kits contained items such as: emergency disaster guide, crank radio and flashlight, tarp, tent, educational materials, and various first aid and emergency supplies.

The "First Annual Health Fair" was launched, and there were approximately 55 various health exhibitors including nutrition and exercise planners, massage therapists/schools, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to next year's event.

The TBOH is in opposition to the Billerica Energy Center; rear Billerica Avenue, Billerica, proposed by Montgomery Energy Billerica Power Partners LP. The proposed power plant will be located extremely close to the border of Tewksbury, which is densely populated. We have a number of health and safety concerns regarding air quality, water quality, and safety issues that could affect the residents and municipal employees of Tewksbury. The health department has been monitoring and responding to the proposed Billerica Power plant.

**Public Health Nursing Services**

Public Health Nurse Virginia (Ginny) Desmond continues to educate the public and the seniors. She works closely with individuals regarding the general public's private medical topics.

This year the Public Health Nurse organized and supervised a student nurse who helped in the organization of the Health Fair.

She works continuously with investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.

She works closely with the Director and Upper Merrimack Valley Public Health Coalition regarding emergency preparedness.

She offers various clinics such as Flu, Pneumonia, and Blood Pressure Clinics.

She works closely with the sanitarian and the school department for disease investigation and immunizations.

She keeps herself current on public health topics by attending various public health seminars.

**Environmental Activities**

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency response, food sanitation, hoarding, bed bugs, septic systems, etc. Mr. Trearchis participated in organizing the speakers for the Massachusetts Health Officers Association's (MHOA) 42nd annual educational conference. Ms. Clement is also active with MHOA serving as a member of the executive board, as well as being a participant in other communities and organizing various sections of the annual educational conference.

Due to the sewer project, the Health Department continues to see a decrease in septic system applications and an increase in septic system abandonment applications. The Department's team members continue to work closely with Engineering and Building with the implementation and completion of individual sewer connections during the sewer project.

The town continues to work with state and federal environmental agencies in dealing with the Rocco's Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over. A private engineering consulting firm continues to provide research on the site. EPA accepted the proposed clean-up plan. The next step is to implement the plan.

After lots of debate, legislation was passed for the state to remove the responsibilities of inspecting and licensing Massage Establishment and therapists from the local health departments. The state division of licensure has accepted this task.

Routine inspections are performed annually within various categories. These inspections are performed in categories like: food service establishments, semi-public swimming pools, tanning establishments, recreational camps, indoor ice skating rinks, septic trucks and more.

The environmental section and animal control is responsible for continuous monitoring of the numerous beaver dams throughout the town. Monitoring is performed on a regular basis. Additionally, we work closely with Department of Public Works (DPW) to observe beaver activity to help with flood problems. During this process, in some circumstances the Health Department is required to issue emergency trapping permits. Additionally, this process works closely with Conservation when breaching permits are needed. A private company performs trapping activities as needed on Town property. We also help businesses and residents when necessary to obtain the required beaver permits they need to protect their neighbors and their own property from beaver activity.

Public health issues are still pending surrounding the Krochmal Farm - piggery. The Health Department continues to investigate and work towards finding long-term solutions. The Tewksbury Resident Advisory Group is actively working with the TBOH to address the resident's concerns, and they work toward a long-term resolution.

In 2008, this office received five hundred and twenty-three (523) complaints in various categories and each complaint was investigated.

**Animal Activities**

Animal Control Officer (ACO) Brian Fernald is responsible for dog licensing enforcement, rabies clinic supervision, assisting with beaver monitoring, investigating and resolving animal complaints, removing dead animals from roadways, maintaining the dog pound, and responding to other animal-related calls.

West Nile Virus and Eastern Equine Encephalitis again affected the community with one positive crow. However, no confirmed human cases of the virus were identified from Tewksbury. The Central Massachusetts Mosquito Control Project continues to assist the town in treating catch basins and spraying in areas where mosquitoes were the worst, and it responds to resident's requests.

Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. The annual rabies clinic was held in January for dog licensing convenience. It was held in conjunction with the Town Clerk's office. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

The ACO and Animal Inspector are responsible for investigating animal bites and quarantining animals as necessary.

ACO works in conjunction with surrounding communities, Environmental Police, Department of Wildlife, Animal Rescue Leagues, and other agencies to help resolve animal-related issues. ACO works closely with the Lowell Humane Society for placement of captured domesticated animals found within our community.

## TEWKSBURY BOARD OF HEALTH
## 2008 ACTIVITY REPORT

Revenues received in 2008 totaled $53.269.80

### INSPECTIONS CONDUCTED

| | | | |
|---|---|---|---|
| Septic System Inspections | 11 | Tanning Booth Inspections | 10 |
| Plan Reviews | 35 | Pump Truck Inspections | 22 |
| Housing Inspections & re-insp | 42 | Test Holes | 07 |
| Swimming Pool Inspections | 09 | Re-inspections and Follow-up | 199 |
| Office of Children Site Inspection | 06 | Complaints | 523 |
| Hotel Inspections | 11 | Odor Surveillance | 184 |
| School Café Inspections | 16 | Ice Rink Inspection | 02 |
| Food Service Inspections | 234 | School Inspection | 16 |
| Sewer Tie-in Inspections | 54 | Animal Complaints | 53 |
| Beaver Monitoring | 52 | | |

### PERMITS ISSUED

| | | | |
|---|---|---|---|
| Septic Systems - New | 02 | Tracking Title V Reports | 85 |
| - Repairs | 07 | Food Service | 164 |
| - Upgrade | 01 | | |
| - Abandon | 405 | Mobile Food | 10 |
| Installer License | 17 | Frozen Desserts | 09 |
| Septic Hauler | 47 | Funeral Directors | 03 |
| Offal/Rubbish Hauler | 58 | | |
| Ice Rink | 01 | Tanning Booths | 07 |
| Hotels | 08 | Consent Decree | 15 |
| Pools | 11 | Trailer Parks | 01 |
| Recreational Camps | 01 | Frozen Desserts | 08 |
| Retail Tobacco Sales | 36 | Animal | 19 |

### NURSING ACTIVITIES

| | | | |
|---|---|---|---|
| Blood Pressure | 809 | Hep C | 18 |
| Vaccinations | 40 | Hep B | 08 |
| Legionella | 03 | Mumps | 01 |
| Communicable Disease Investigations | 104 | Varicella | 06 |
| Lyme Disease Investigations | 18 | Strep Pnuemonia | 05 |
| Salmonella | 10 | TB | 10 |
| Giardia | 03 | Campylobacter | 01 |
| Blood Sugars | 336 | Health Education | 27 |
| Consultations | 20 | Diabetic Consultations | 24 |
| Clinics | 75 | Bioterrorism Preparedness | 10 |
| Vaccine Distribution | 09 | Proper Hand-washing Procedure Presentation | 01 |
| Pertussis | 06 | Cryptospordium | 01 |
| Home Visits | 159 | | |

### ANIMAL CONTROL ACTIVITIES

| | | | |
|---|---|---|---|
| *Citations Issued*: | | Farm Inspections | 26 |
| Leash Law | 31 | Quarantines | 80 |
| Failure to License | 27 | *Decreased Animal Removal:* | |
| Written Warnings | 26 | Cats | 41 |
| Verbal Warnings | 43 | Dogs | 03 |
| Barking Dog Complaints | 55 | Raccoons | 71 |
| Complaints Received | 130 | Deer | 08 |
| *Live Animal Recovery:* | | Coyote | 09 |
| Dogs | 33 | Skunk | 53 |
| Cats | 11 | Jack Rabbit | 47 |
| Birds | 05 | Beaver | 15 |
| Farm Animals | 04 | Fox | 05 |
| Cow Inspections | 14 | Fischer Cats | 04 |

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Robert Briggs, Edward Sheehan, and Christine Kinnon; and the Health Department team members, Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Assistant Animal Control Officer Kathy Cho and Recording Secretary Dawn Cathcart for their support, guidance, dedication, and outstanding service to the community.

Respectfully submitted:
Lou-Ann C. Clement, C.H.O.
Director of Public Health

# Building

2008 brought the retirement of Building Commissioner Richard A. Colantuoni after more than 12 years of dedicated service. Dawn Cathcart and Nancy O'Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office enviorment and quality customer service. Edward P. Johnson is now the Acting Building Commissioner. He is now fully responsible for all permits, inspections and zoning investigation. This is in addition to his duties as Sealer of Weights and Measures. Even with the reduction of staff, the Building Department has shown an increase in all permits issued by this department as well as the number of zoning complaints addressed.

During 2008, the Building Department the value of the permits issued increased by almost 100%. The number of associated permits (ie, electrical, plumbing, gas) also increased in number as well as fee collected. This jump in fees collected is due in large by the Hanover Crossing project which consists of 364 apartments.

The following is a comparision of building permits issued in 2007 and 2008:

| | # of Permits | Value of work | Fees |
|---|---|---|---|
| 2007 | 775 | $33,593,023 | $389,200 |
| 2008 | 844 | $67,007,689 | $705,965 |
| % change | 8.9 % | 99.5 % | 81.4 % |

Present activity includes these major housing subdivisions:

| | Lynnes' Way (Pinnacle St) | Nolan Court (40B) Livingston Street | Roberts Reach (40B) Livingston St | Shawsheen Woods (40B) Winter Lane | Ames Run Catamount Rd Ext | Jill's Way |
|---|---|---|---|---|---|---|
| Total # of units: | 20 | 16 | 16 | 16 | 21 | 58 |
| Permitted to date: | 10 | 16 | 13 | 11 | 3 | 29 |
| Occupied to date: | 6 | 5 | 9 | 9 | 1 | 22 |

Commercial projects included
- 8400 SF Industrial Building at 11 Rockland Street
- Various Tenant Fit-ups for Restaurants, Office and retail space.
- 7900 SF Office Building at 1201 Main Street
- 60' x 80' & 20' x 40' Garage for the Tewksbury Country Club
- Village Green Apartments – 56 Units (Foundation Only)
- Hanover Crossing – Ames Hill – 364 Apartment Development

Municipal projects included:
- Senior Center Expansion – Completed 2008

Additionally, the department issued 623 wiring permits, 980 plumbing/gas permits, 400 sewer entry permits, 53 sewer connection permits, and 105 water permits. Certificates of Inspection were issued to 82 establishments such as restaurants, function rooms, churches and schools or any place of assembly. Building Inspectors performed over 2700 inspections.

ON THE HORIZON: (proposed projects to start during 2009)

- Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
- Fahey Place – 56 Unit Comprehensive Permit
- Sughrue Commons – Commerical Strip Mall
- East Street – Industrial Building
- Town Faire Tire – Old Main Street

In the Weights and Measures Division, 130 gasoline dispensers, 64 regular scales, 7 pharmacy scales, and 6 large capcity scales. 6 oil trucks were tested and sealed. Ten (10) investigations of wrongdoing were investigated and fines were issued. Fees collected were $ 3,575.

Following is a breakdown of permits issued during 2008.

Respectfully submitted,
Edward P. Johnson
Acting Building Commissioner

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**2008 BUILDING PERMITS by CATEGORY TOTALS**

Permits Issued: 1/1/08 thru 12/31/08

| | NUMBER of PERMITS | VALUE | FEES |
|---|---|---|---|
| Com ADDITION | 2 | $397,700 | $4,230 |
| Com CERT of INSP | 82 | $0 | $8,165 |
| Com DEMO | 8 | $536,103 | $2,392 |
| Com FOUNDATION | 4 | $0 | $400 |
| Com MISC | 12 | $3,952,535 | $39,877 |
| Com NEW BLDG | 4 | $1,467,189 | $18,406 |
| Com RENOVATION | 31 | $3,935,926 | $47,904 |
| Com ROOF | 11 | $1,441,892 | $15,059 |
| Com TEN FIT-UP | 36 | $3,527,091 | $38,960 |
| Mun MISC | 1 | $0 | $0 |
| Mun NEW | 1 | $0 | $0 |
| Mun RENOVATION | 2 | $0 | $0 |
| Res ADDITION | 43 | $3,019,212 | $32,190 |
| Res CHIM/FP | 3 | $19,075 | $200 |
| Res DECK | 45 | $577,578 | $6,770 |
| Res DEMO | 18 | $1,384,700 | $3,068 |
| Res FAMILY SUITE | 7 | $583,604 | $6,645 |
| Res FOUNDATION | 55 | $0 | $1,380 |
| Res MFD | 33 | $34,306,710 | $344,170 |
| Res MISC | 5 | $138,177 | $1,555 |
| Res NEW SFD | 35 | $5,909,462 | $60,800 |
| Res POOL | 23 | $2,230,797 | $22,796 |
| Res RECORDING | 8 | $0 | $4,000 |
| Res RENOVATION | 150 | $1,787,503 | $21,922 |
| Res ROOFING | 85 | $663,353 | $8,448 |
| Res SHED | 39 | $110,017 | $1,380 |
| Res SIDING | 45 | $928,326 | $10,426 |
| Res WOOD STOVE | 35 | $36,739 | $1,750 |
| SIGNS | 19 | $44,000 | $2,873 |
| TEMP TRAILER | 2 | $10,000 | $200 |
| TOTALS: | 844 | $67,007,689 | $705,965 |
| Plumbing | 587 | | $55,690 |
| Gas Permits | 393 | | $13,645 |
| P&G Reinspections | 20 | | $750 |
| Electrical Permits | 623 | | $79,567.40 |
| SEWER | | | |
| Sewer App | 400 | | $19,950 |
| Sewer Plumbing | 318 | | $12,720 |
| Sewer Connections | 53 | | $170,411.28 |
| Water Permits | 109 | | $94,282.50 |

# Conservation Commission

The Conservation Commission consists of five members and two associate members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2008 are Chairman Stanley Folta, Jr., Vice Chairman Anthony Ippolito and Clerk Laurence Bairstow and Patricia Powers and Stephen Deackoff are members. Craig Stimmel is an associate member. The Commission would like to thank Michael Kelley, Salvatore Torname and Andrew Stack for their numerous years of service as members on the Conservation Commission.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2008, the Conservation Commission reviewed many Notice of Intent and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases in the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2008, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2008 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

# Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Vincent Spada, Chair, David Plunkett, Vice Chair, Nancy Reed, Clerk. Other members of the Board include Robert Fowler and Sal Torname.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued twenty special permits for various projects. Four of the twenty projects were withdrawn. One special permit for a wireless communication tower was denied and four wireless communication facilities special permits were approved.

The Planning Board endorsed six plans that were found not to require subdivision approval. The Planning Board also approved seven non-substantial determinations, one extension of a special permit and two minor residential subdivisions, namely 2 and 4 lot subdivisions.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed nine articles for Town Meeting action. Part of this package included amending Adult Use Establishment requirements and amending the Groundwater Protection District Zoning Bylaw.

Board members are very active serving as representatives to the NMCOG-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, and Lowell Junction Tri-Community Planning Group-Robert Fowler, and David Plunkett and Nancy Reed on the Town's Economic Development Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. The Board is currently preparing design standards and creating an overlay zoning district for the town center to encourage mixed use development and pedestrian access as recommended in the Master Plan.

Respectfully submitted,
Vincent Spada, Chair
Planning Board

# Community Preservation Committee

The Community Preservation Committee ("CPC") includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, Larry Bairstow, Clerk, along with Tom Churchill, Corinne Delaney, David Gay and David Cressman,.

The Community Preservation Act ("CPA", MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year's funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings:

- Historic Survey – Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens' research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. Awarded STM, May 9, 2007, Article 3 - $28,000.
- Affordable Housing Buydown Program – The Local Housing Partnership sought funds for a successful and ongoing program to buydown existing market rate units to make them affordable or to buydown existing affordable units that are under threat of being sold at market rate prices. Funds are to be in the Affordable Housing Trust Fund in order that the LHP and Board of Selectmen can act quickly should an opportunity present itself. Awarded ATM, May 7, 2007, Article 19 - $80,000.
- Livingston Parks/Recreation, Drainage – Recreation sought funds to keep the park's land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. Awarded STM, May 9, 2007 - $150,000. (Pending land transfer from the State of Massachusetts)
- Town Hall Renovation Study – This proposal sought to revise and update the 2001 plans, provide new cost estimates, separate out CPA related costs and further define the financing. Awarded STM, May 9, 2007 - $25,000.
- Town Hall Front Stairs Renovation – Funds for renovation of the Town Hall's front stairway of $22,000 were approved as an Historic Preservation Project , Annual Town Meeting, May 2008. The Project was completed in November 2008.
- Town Hall Boiler Replacement – Funds for replacement of the Town Hall's boiler of $25,000 were approved as an Historic Preservation project at the Annual Town Meeting, May 2008. The project was completed in November 2008 at a cost of $15,800 with the remaining funds going back into the reserve CPA fund.
- Open Space and Recreation Plan – This plan will provide the town with a current OSRP as our present plan is dated 1998 and does not fulfill the requirement of a State certified OSRP on State grant applications. NMCOG has been contracted to complete the study. Awarded by the CPC from Administrative Funds, March 27, 2007 - $15,000. Additional Administrative funds of $7,500 were awarded in 2008 for GIS mapping and database inventory of all open space parcels in the town, as a required element of the OSRP.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

# FINANCE DEPARTMENT

*Auditor's Report*
*Tax Collector*
*Board of Assessors*
*Computer Services*
*Treasurer's Cash*

## Auditor's Report

The Auditor's Office, as part of the Finance Department, is responsible for review of all payroll and vendor payments, accounting for all revenues and expenditures and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed by Powers and Sullivan, Certified Public Accountants, on December 19, 2008 for the year ended June 30, 2008. In fiscal year 2008, the Town prepared a Comprehensive Annual Financial Report. This report gives information about the current economic climate of the Town and presents various statistics to give the reader of the financial statements a better understanding of changes that are occurring in the Town finances and activities. In August, 2008 the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for the fiscal year 2007 Comprehensive Annual Financial Report. This award is the highest form of recognition in the area of governmental accounting and financial reporting. The fiscal year 2008 report has been submitted to the GFOA for consideration of the award. The Town's audited financial statements are available on the Town's website.

The financial results for fiscal year 2008 continue to show a negative trend due to a number of issues, primarily related to economic conditions. Among them are additional reductions in state aid as a percentage of the budget, a planned use of reserves to fund current year operations and significant increases in pension (14.52%) and health care (13.43%), utilities and special education costs. Since FY01 state aid has decreased from approximately 24.9% of the total budget to 23% of the total budget. In addition, as a result of the weak economy the Town had to use reserves for the sixth year in a row to continue to provide the same level of service as in prior years. The Town continued conservative spending of appropriations and conservative revenue estimation.

The sewer enterprise fund, which was established on July 1, 2003 pursuant to a vote taken at the October, 2002 Special Town Meeting, generated a planned surplus of $1,398,681. This enterprise fund accounts for all of the activity of the Town's Master Sewer Project and other sewer projects. The surplus generated will be used in future years to stabilize user fees. Sewer rates remained at $5.60 per 1,000 gallons for the period July 1, 2008 to December 31, 2008. On January 1, 2008 a three tier rate went into effect – 0 to 59,999 gallons - $7.53 per 1,000 gallons, 60,000 to 149,999 gallons - $9.05 per 1,000 gallons and over 150,000 gallons - $11.61.

At the May, 2005 Annual Town Meeting, the Town voted to establish a Water Enterprise Fund under the provisions of Massachusetts General Law Chapter 44 Section 53F ½. This new fund was established as of July 1, 2005 to account for all receipts and disbursements of water related activities for operations and capital projects. The fund generated a surplus o f $126,501 for FY08. Water rates were increased by 8% to $5.07 per 1,000 gallons for usage of 0 to 59,999 gallons, $6.59 per 1,000 gallons for usage of 60,000 to 149,999 gallons and $8.21 for usage over 150,000 gallons.

The Town's bond rating from Standard and Poor's was upgraded from A+ to AA-.

Donna M. Walsh
Town Auditor/Finance Director

## GENERAL FUND BALANCE SHEET

**June 30, 2008**

**ASSETS**

| | | |
|---|---|---|
| General Cash | | 7,191,211.22 |
| Collector | 300.00 | |
| Appeals | 200.00 | |
| Schools | 50.00 | 550.00 |
| Uncollected Taxes: | | |
| Personal Property: | | |
| FY98 | 330.21 | |
| FY99 | 519.61 | |
| FY00 | 568.90 | |
| FY01 | 166.32 | |
| FY02 | 855.88 | |
| FY03 | 2,662.15 | |
| FY04 | 3,905.33 | |
| FY05 | 14,432.84 | |
| FY06 | 8,519.24 | |
| FY07 | 15,351.31 | |
| FY08 | 45,738.48 | 93,050.27 |
| Real Estate: | | |
| FY06 | (1,564.33) | |
| FY07 | 34,428.60 | |
| FY08 | 817,980.72 | 850,844.99 |
| Motor Vehicle Excise: | | |
| Prior FY | - | |
| FY01 | (30.13) | |
| FY02 | (243.93) | |
| FY03 | (2,447.50) | |
| FY04 | 16,591.65 | |
| FY05 | 22,288.07 | |
| FY06 | 27,989.65 | |
| FY07 | 58,433.35 | |
| FY07 | 169,737.23 | 292,318.39 |
| Boat Excise: | | |
| FY05 | 230.97 | |
| FY06 | 1,110.00 | |
| FY07 | 2,056.15 | 3,397.12 |
| Other Receivables: | | |
| Tax Liens/Titles/Possessions | 1,828,545.29 | |
| Taxes in Litigation | - | |
| Deferred Taxes | 67,229.28 | |
| Misc. Water Services | - | |
| Water Application | - | |
| Ambulance Services | 448,130.55 | |
| Veterans Services | 106,086.20 | |
| Due From State | - | |
| Due From Employees | 13,092.64 | 2,463,083.96 |
| **TOTAL ASSETS** | | **10,894,455.95** |

## LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 2,040,951.38 |
| Accrued Payrolls | | 368,038.28 |
| Payroll Withholdings Payable: | | 99.19 |
| Allowance for Abatements: | | |
| FY98 | 330.21 | |
| FY99 | - | |
| FY00 | 856.71 | |
| FY01 | - | |
| FY02 | - | |
| FY03 | - | |
| FY04 | 28,365.67 | |
| FY05 | - | |
| FY06 | - | |
| FY07 | 296,927.74 | |
| FY08 | 477,361.29 | 803,841.62 |
| Unclaimed Property: | | |
| Abandoned | 32,031.47 | |
| Tax Refunds | 19,622.91 | 51,654.38 |
| Taxes Paid in Advance | 22,336.88 | 22,336.88 |
| Deferred Revenue: | | |
| Taxes in Litigation | - | |
| Real/Personal Taxes | 100,458.05 | |
| Supplemental RE Taxes | 39,595.59 | |
| Tax Titles/Possessions | 1,828,545.29 | |
| Deferred Taxes | 67,229.28 | |
| Motor Vehicle Excise | 292,318.39 | |
| Boat Excise | 3,397.12 | |
| Water Rates/Liens | - | |
| Ambulance Service | 448,130.55 | |
| Veterans Benefits | 106,086.20 | 2,885,760.47 |
| **TOTAL LIABILITIES** | | **6,172,682.20** |
| Fund Balances: | | |
| Encumbrance Reserve | 1,937,567.60 | |
| Reserved for Expenditures | 1,600,000.00 | |
| Teachers Pay Deferral | (1,399,000.00) | |
| Petty Cash | 550.00 | |
| Flood Expenditures | - | |
| Unreserved/Undesignated | 3,089,521.21 | |
| Reserved for Future Year Debt | 7,910.11 | |
| Overlay surplus | - | |
| Overlay Deficit | - | |
| Reserved for Court Judgements | - | |
| Snow/Ice Deficit | (514,775.17) | |
| **TOTAL FUND BALANCES** | | **4,721,773.75** |
| **Total Liabilities/Fund Balances** | | **10,894,455.95** |

## SPECIAL FUNDS

| Town Revolving/Grant Accounts | |
|---|---|
| Insurance <20K Town | 3,222 |
| Insurance <20K Police | - |
| Insurance <20K Fire | 384 |
| Insurance <20k DPW | 18,452 |
| Arts Lottery | 12,412 |
| Planning Engineering | 697 |
| Planning Sidewalks | 41,150 |
| Recreation Programs | 100,470 |
| Planning Consult-Existing | 4,435 |
| Planning Consult-New Projects | 62,789 |
| Conservation Consult-Existing | 483 |
| Conservation Consult-New Projects | 13,372 |
| ZBA Comprehensive | 14,600 |
| SASO Deposits | 29,126 |
| Park Fees | 4,337 |
| Stormwater | 1,500 |
| Street/Traffic Signs | 1,648 |
| Insurance <20K parks | - |
| Community Preservation Fund | 1,528,070 |
| State Election/Primary | 15,275 |
| Community Policing | 11,114 |
| Drug Control | 3,115 |
| Selective OT | (1,041) |
| EOPS | - |
| BT Response | 6,045 |
| Local Preparedness Grant | - |
| Ambulance Task Force | - |
| Library Aid State Grant | 43,578 |
| DARE Grant | 45 |
| SAFE Grant | 4,300 |
| Walmart Economic Development | 3,450 |
| Municipal Recycling Incentive | 6,870 |
| MHOA Grt | - |
| Road Improvement/Neswc | 693 |
| Bulletproof Vests | 652 |
| Gates Foundation | 10 |
| Fire Safety Equipment Grant | - |
| Police Safety Equip | 51,148 |
| All Hazards EOP Grant | 8,017 |
| Library Public Funds Grant | 1,949 |
| Fire CIRRRIP Grant | - |
| SETB Training Grant | 1,225 |
| Senior Health/Wellness Grant | (40,327) |
| USTA Tennis Grant | 1,060 |
| | |
| Rte 133 Improvements | 27,367 |
| Cable TV Gift | 112,978 |
| DARE Gift | 491 |
| Fire Gifts | 204 |
| Thermal Camera Gift | 351 |
| Dog Pound Gift | 500 |
| Vicor Sewer | 6,053 |
| Sidewalk Gift | 200 |
| Patriotic Activities Gift | 7,968 |
| Homecoming Gifts | 2,060 |
| Library Gifts | 321 |
| Jones Library Gift | 19 |
| CPR Program Gift | - |

| | |
|---|---|
| Hydrant Gift | 361 |
| Recreation Gift | 3,310 |
| Recycling Committee | 2,538 |
| PAL School Custodians | 776 |
| Shawsheen & East St Improvements | 50,000 |
| Police Gifts | 2,896 |
| DPW Gift | 250 |
| Tax Assistance | 1,531 |
| COA Gift | 251,181 |
| Trull Family | 25 |
| Town Manager Gifts | 15,821 |
| Hanover | 902,340 |
| Library Scholarship | 3,156 |
| July 4th Gifts | 4,130 |
| Camp Polelo Gifts | 529 |
| Keyspan Microwave Gift | - |
| Praxair/Library Gift | 14,962 |
| Foster School Sale | 12,320 |
| Weights/Measures Fines | 1,202 |
| Recreation Insurance >20K | - |
| Drug Forfeitures | 7 |
| COA Stipends | 1,415 |
| Conservation Engineering | 2,540 |
| Wetlands Protection Fund | 76,055 |
| Police Special Detail | (133,467) |
| Fire Special Detail | (1,693) |
| DPW Special Detail | - |
| Water Connection Materials | 7,541 |
| Sewer Engineering Review | 575 |
| School Gas Reimbursement | 1,196 |
| St. Claire Sewer Escrow | 40,200 |
| School Custodians | 662 |
| Youth Football Phone | 191 |
| Dog Fund | 12,500 |
| Sporting Fees | 763 |
| Fire Hazmat | 1 |
| Recycling/Composting Bins | 382 |
| ZBA Consulting | 763 |
| Woburn Street Improvements | 25,000 |
| Drainage Deposits | 10,000 |
| Bond Revocation | 30,000 |
| Disaster Relief | 1,433 |
| Compensation Funds | 73,749 |
| Oakdale Plaza | 48,000 |
| Sutton Brook | 25,990 |
| NEMLEC | (5,138) |
| Firesetters Intervention Program | 563 |
| MAPC Fire Training | (6,002) |
| Senior Center Electric | - |
| MAPC Police Training | (14,816) |
| Mitigation Escrow | 31,000 |
| Code Enforcement | 400 |
| Revaluation | 3,881 |
| Total Town Revolving/Grant Accounts | 3,610,635 |
| | |
| **School Revolving/Grant Accounts** | |
| School Lunch | 118,392 |
| Athletics | 41,232 |
| Textbooks | 575 |
| Adult Education | 86,756 |

| | |
|---|---|
| School Bldg. Rental | 1,519 |
| School Facilities Rental | (694) |
| Extended Day | 65,926 |
| Heathbrook Insurance <20K | 2,179 |
| High School Insurance <20K | 1,366 |
| Trahan Insurance <20K | 14 |
| School Administration Insurance <20K | 156 |
| Heathbrook Rental | 51,596 |
| Pre School | 31,225 |
| Full Day Kindergarten | 80,452 |
| Special Ed Circuit Breaker Reimb | 300,461 |
| H S Parking Fees | 4,657 |
| H S Clubs | 3,769 |
| H S Athletic Fees | 60 |
| Wynn Sch Athletics | 10,318 |
| Wynn Sch Clubs | 201 |
| Ryan Sch Clubs | 5,308 |
| AIC HS Rental | 5,981 |
| PSAT | 361 |
| Team Chair | 157,335 |
| Met Grant | - |
| Literacy Project | 208 |
| Academic Support | 1,143 |
| Project Charlie | 3,870 |
| Remedial Reading | 47,028 |
| Early Childhood | 2,369 |
| Sped Improvement | 862 |
| Enhanced Health | 756 |
| Enhanced Education | 1,810 |
| Improving Educator Quality | 11,492 |
| Physical Fitness/Sports | 5,349 |
| Foundation Reserve Award | 3,200 |
| Verizon FIOS Campaign | 1,475 |
| High School Gift | - |
| Digital Gift | 2,287 |
| School Technology Gift | 1,205 |
| Walmart Gift | - |
| DARE | 442 |
| Trees | 4 |
| School Gifts | 2,330 |
| Scholarship Gifts | - |
| Ryan School Furnishings Gift | - |
| Space Day | 2,608 |
| Middle School Gifts | 1 |
| Lan Gift | 250 |
| Scholarship Fund | 1,323 |
| Education Fund | 3,070 |
| Tewksbury Rocks | 3,070 |
| 5K Fun Run | - |
| E-Rate | 7,193 |
| Center School Rental | 6 |
| Long Range School Space Planning | 4,457 |
| Total School Revolving/Grant Accounts | 1,076,953 |

**Capital Projects**

| | |
|---|---|
| Police Station | 490 |
| Water Plant Expansion | 8,000 |
| Water Contract #20 | 12,819 |
| South Fire Station | - |
| School Improvements | 1,376 |

| | |
|---|---|
| Merrimac River Trail | (10,000) |
| South Street Water | 3,103 |
| Wynn School Construction | 1,161 |
| Town Hall Remodeling | 6,422 |
| Astle Street Water Tank | 50,765 |
| Sidewalks ATM 10/01 | 17,566 |
| Senior Center | 34,818 |
| WTP Residuals | 114,610 |
| Water Phase 6 | 67 |
| Water Improvements | - |
| Sidewalks ATM 5/04 | 21,175 |
| Michael St Improvments | (7,726) |
| Wash Bay/Windows | 40,643 |
| Center Fire Improv | 10,000 |
| Sidewalks ATM 5/06 | - |
| Total Capital Projects | 305,290 |
| | |
| **Sewers** | |
| Phase IV | 33,874 |
| Fire Station/Trahan | 1,473 |
| Total Sewers | 35,347 |
| | |
| **Mass Highway Grants** | |
| TIP #49819 | (20,582) |
| Sidewalk Grant | 111 |
| Chapter 90 (MA35597) | (5,987) |
| Chapter 90 Astle st Drainage | (7,821) |
| Chapter 90 Foster Rd Culvert Construction | - |
| Chapter 90 Community Presentation | (3,899) |
| Chapter 90 River Rd Design | (11,095) |
| Chapter 90 Foster Rd Culvert Design | - |
| Chapter 90 Boston Rd Design | (10,000) |
| Chapter 90 Idlewild Rd | - |
| Chapter 90 Valley Rd | - |
| Chapter 90 Waldo Rd | - |
| Chapter 90 Moonlight & Sunset | - |
| Chapter 90 Regina S Dr | - |
| Total Mass Highway Grants | (38,692) |
| | |
| **Trusts** | |
| Conservation | 127,115 |
| Foster | 23,236 |
| Pierce | 1,534 |
| Cemetery | 21,614 |
| Stabilization | 248,309 |
| Fairgrieve | 245,578 |
| Mahoney | 1,762 |
| Friend's of Library Endowment | 22,247 |
| Affordable Housing | 127,120 |
| Total Trusts | 818,514 |
| | |
| **Bank Books/Bonds in Treasurer's Custody** | |
| Planning Projects | 373,100 |
| Conservation Commission | 296,830 |
| Sewer Installers Bonds | 79,500 |
| Total Bank Books in Treasurer's Custody | 749,430 |
| | |
| **Agency Funds** | |
| Deputy Collector | 4,331 |

| | |
|---|---|
| Criminal History Board | - |
| Parks Security Deposit | 1,300 |
| Teen Center Snack Bar Deposit | 288 |
| Special Details | - |
| Real Estate Deposits | 311 |
| Student Activities | 118,011 |
| Total Agency Funds | 124,240 |

**Debt Outstanding**

| | |
|---|---|
| Library | 1,432,000 |
| Police Station | 1,490,000 |
| Fire Station | 819,650 |
| Roof Repairs | 139,200 |
| School Roof Repairs | 100,000 |
| Ryan School | 8,470,675 |
| High School Track | - |
| School Tank/Asbestos | 83,419 |
| DPW Tank Removal | 86,790 |
| Town Hall Annex | 160,500 |
| Sewer Main St | 20,499 |
| Sewer Phase 4 Town | 1,551,090 |
| Sewer Phase 5 Town | 224,350 |
| Sewer Phase 4 Trust | 907,240 |
| Sewer Phase 5 Trust | 1,454,169 |
| MWPAT 1 10/04 | 302,149 |
| MWPAT 2 10/04 | 6,604,875 |
| Town Offices | 84,480 |
| Water Tower Repairs | 103,125 |
| Sewer Trahan/Fire Station | 95,125 |
| Center/Dewing Schools Improvements | 75,000 |
| South Street Water | 74,000 |
| Fire Station | 48,000 |
| Livingston Park | 30,000 |
| Town Hall Remodeling | 29,750 |
| Water Mains 5/91 | 509,501 |
| WTP Sludge | 34,160 |
| Water Mains 5/96 | 293,500 |
| WTP Expansion | 1,744,186 |
| Water Mains 10/98 | 143,000 |
| Middle School | 3,648,000 |
| Greenmeadow Sewer | 246,000 |
| WTP Expansion 3 | 2,419,000 |
| Water Anthony Rd | 239,000 |
| Seneca Road Sewer | 251,000 |
| Rogers Street Water | 204,000 |
| Water System 10/03 | 855,000 |
| Brentwwood/Kendall Water | 150,000 |
| Water System 5/03 | 186,000 |
| Sidewalks | 155,000 |
| Improvement TMHS 5/06 #1 | 519,000 |
| Town Wide Sewer | 62,485,059 |
| Sidewalks 5/06 | 75,000 |
| Water System PH8 10/04 | 712,000 |
| Senior Center 10/04 #3 | - |
| Fire Hydrants 5/06 #10 | 108,000 |
| Water Tank | 343,941 |
| Water Shawsheen St 5/06 #9 | 54,000 |
| Wash Bay & Windows | 60,000 |
| Central Fire Station 10/05 #18 | 37,000 |
| Sutton Brook Rem 10/05 #2 | 90,000 |

| | |
|---|---|
| Senior Center Const | 3,910,000 |
| Fire Hydrants 5/05 #12 | 108,000 |
| Water Sys Improv 5/05 #10 | 406,000 |
| Water Meters 5/05 | 500,000 |
| Water Interconnect 5/05 #3 | 67,000 |
| Total Maturing Debt | 104,938,433 |
| | |
| **Loans Authorized/Unissued** | |
| Sewer Pumps 5/05 #15 | 2,400,000 |
| Water System Improvements 5/07 #9 | 187,000 |
| Fire Hydrants 5/07 #10 | 120,000 |
| Water Meters 5/07 #11 | 500,000 |
| Water Storage Expansion 5/08 #12 | 375,000 |
| TMHS Study 5/08 #2 | 1,390,000 |
| Fire Hydrants 5/08 #11 | 40,000 |
| Water Meters 5/08 #12 | 700,000 |
| TMHS Improvements 5/06 | - |
| Sidewalks 5/06 #13 | - |
| Water Meters 5/06 #11 | 500,000 |
| Water System Improvements 5/06 #8 | 700,000 |
| Water System Improvement 5/05 #10 | 445 |
| Water Meters 5/05 #8 | - |
| Water Tank 10/04 #6 | - |
| Master Water 10/03 | - |
| Master Sewer 10/02 #1 | 14,920,941 |
| Town Wide Sewer 5/08 #1 | 18,400,000 |
| Bike Path 10/97 #9 | 30,000 |
| WTP Expansion II 5/99 #2 | - |
| Middle School I 5/00 #1 | - |
| Senior Center Exp 5/01 #8/23 | 350,000 |
| Middle School II 10/1 #1 | - |
| Michael St | 61,000 |
| Total Loans Unissued | 40,674,386 |

## DEBT ACTIVITY

| | |
|---|---|
| Water Mains | 448,750 |
| Treatment Plant | 427,145 |
| Water Tower Repairs | 36,500 |
| Water Storage Tank | 15,000 |
| MWPAT | 283,590 |
| School: Construction | 1,031,125 |
| Track | 8,500 |
| Center/Dewing Improvements | 25,000 |
| Asbestos/Tank Removal | 8,400 |
| Roof Repairs | 257,500 |
| TMHS Improvements | 130,000 |
| Town Offices | 33,180 |
| Tank Removal | 8,690 |
| Sewers | 1,838,464 |
| Library | 156,800 |
| Police Station | 250,000 |
| South Fire Station | 68,750 |
| South Fire Station | 16,000 |
| Central Fire Station | 13,000 |
| Livingston St Park | 10,000 |
| Building Roofs | 11,650 |
| Senior Center: Plans | - |
| Design | 50,000 |
| Construction | 240,000 |
| Sidewalks | 25,000 |
| Windows/Truck Bay | 10,000 |
| Fire Hydrants | 24,000 |
| Sutton Brook Remediation | 10,000 |
| Total Principal Paid | 5,437,044 |
| Total Interest Paid | 3,067,885 |

## REVENUE REPORT

| | | |
|---|---|---|
| **Taxes/Interest/Penalties:** | | |
| Personal Property | 2,394,470.32 | |
| Real Estate | 46,190,100.78 | |
| Supplemental Taxes | 122,714.09 | |
| Deferred Taxes Redeemed | 728.67 | |
| Tax Liens Redeemed | 410,779.88 | |
| Foreclosure Vacated | 47,564.69 | |
| Tax Possession Sold | - | |
| Gain on Sale of Town Land | - | |
| Motor Vehicle Excise | 3,830,659.45 | |
| Boat Excise | 3,396.02 | |
| Penalties/Interest/Legal: | | |
| Tax Titles | 105,725.98 | |
| Real/Pers/MVX | 142,328.20 | |
| Payments in Lieu of Taxes | 15,540.00 | |
| Proforma Taxes | 2,037.62 | 53,266,045.70 |
| **Charges/Fees:** | | |
| Ambulance Charges | 651,021.39 | |
| Municipal Lien Certificates | 43,275.00 | |
| Collector Demands | 70,240.00 | |
| RMV Releases | 20,342.81 | |
| Trailer Park Fees | 22,176.00 | |
| Constable Fees | 475.00 | |
| Sundry Rentals | - | |
| Tower Rentals | 493,357.78 | |
| Miscellaneous | 3,525.00 | 1,304,412.98 |
| **From the Commonwealth:** | | |
| Abatements: | | |
| Surviving Spouses/Veterans/Blind | 76,536.00 | |
| Elderly | 28,614.00 | |
| Schools: | | |
| Chap. 70 Aid | 12,918,858.00 | |
| Transportation | - | |
| Charter Schools | 84,164.00 | |
| Building Assistance | 911,261.00 | |
| Police Incentive | 203,084.08 | |
| Veterans Benefits | 40,093.00 | |
| MEMA Reimbursement | 12,234.42 | |
| Lottery | 3,464,019.00 | |
| Additional Lottery Aid | - | |
| Municipal Relief Act | - | |
| State-Owned Land | 147,705.00 | |
| Medicaid Reimbursement | 382,117.02 | 18,268,685.52 |
| **Other Revenue Sources:** | | |
| Hotel Tax | 551,513.00 | |
| Investment Earnings | 328,462.26 | |
| NESWC Refunds | - | |
| FEMA Reimbursement | - | |
| Bond Premiums | 364.31 | |
| Keyspan | 125,872.00 | |
| Medicare D Reimbursement | 155,828.54 | |
| Sale of Fixed Assets | 2,440.00 | |
| Sale of Compost | - | |
| Misc Reimbursements | 22,338.35 | |
| Transfers from Special Funds | 39,399.82 | 1,226,218.28 |

| | | |
|---|---|---|
| **Departmental Fees:** | | |
| Manager/Selectmen | 1,520.59 | |
| Cable Franchise | 243,790.34 | |
| Assessors | 4,134.00 | |
| Treasurer/Collector | 12,425.77 | |
| Clerk | 46,112.76 | |
| Conservation | - | |
| Planning | 17,848.66 | |
| Appeals | 4,050.00 | |
| Police | 4,008.25 | |
| Towing Fees | 6,630.00 | |
| Special Detail Adm.- Police | 40,453.00 | |
| " " " - Fire | 1,137.52 | |
| Fire Inspections | 7,332.80 | |
| Building | 28,371.00 | |
| Wiring | 44,310.40 | |
| Plumbing | 50,490.00 | |
| Weights/Measures | 8,999.00 | |
| Schools | - | |
| CRT Collections | 8,950.00 | |
| Hazardous Waste | - | |
| Health Miscellaneous | 1,329.80 | |
| Dog Fees | 235.00 | |
| Septic Inspections | - | 532,128.89 |
| **Licenses/Permits:** | | |
| Alcoholic Beverages | 67,575.00 | |
| Selectmen | 5,690.00 | |
| Police | 7,312.50 | |
| Fire | | 12,430.00 |
| Building | 688,281.10 | |
| Public Works | 100.00 | |
| Street & Sidewalk Openings | 15,800.00 | |
| Health | 45,795.00 | 842,983.60 |
| **Fines:** | | |
| State/Local Courts | 52,949.50 | |
| Police | 3,990.00 | |
| Library | 17,553.68 | |
| Parking | 11,898.40 | |
| Weights & Measures | - | |
| Zoning | - | 86,391.58 |
| **Total General Fund Revenue** | | **75,526,866.55** |

## FY'2008 APPROPRIATION RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **MODERATOR** | | | |
| Salary | 500.00 | 500.00 | 0.00 |
| Operating | 75.00 | 0.00 | 75.00 |
| **SELECTMEN** | | | |
| Salaries | 27,644.00 | 25,229.20 | 2,414.80 |
| Operating | 122,709.47 | 94,837.03 | 27,872.44 |
| **MANAGER** | | | |
| Salaries | 298,894.00 | 298,840.23 | 53.77 |
| Operating | 4,124.00 | 3,454.73 | 669.27 |
| **FINANCE COMMITTEE** | | | |
| Salaries | 2,411.08 | 2,124.56 | 286.52 |
| Operating | 1,383.85 | 1,246.85 | 137.00 |
| Reserve Fund | 100,000.00 | 61,405.65 | 38,594.35 |
| **ACCOUNTING** | | | |
| Salaries | 194,525.00 | 194,228.90 | 296.10 |
| Operating | 9,705.00 | 8,886.79 | 818.21 |
| Outlay | 5,081.00 | 4,865.00 | 216.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 154,886.40 | 154,880.45 | 5.95 |
| Operating | 112,578.60 | 111,102.85 | 1,475.75 |
| Outlay | 26,500.00 | 26,438.41 | 61.59 |
| **ASSESSORS** | | | |
| Salaries | 212,777.00 | 212,325.85 | 451.15 |
| Operating | 24,414.00 | 18,131.19 | 6,282.81 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 294,129.00 | 291,964.71 | 2,164.29 |
| Operating | 148,746.92 | 141,241.53 | 7,505.39 |
| **TOWN COUNSEL** | 161,452.00 | 160,078.97 | 1,373.03 |
| **PERSONNEL REVIEW BOARD** | 200.00 | 0.00 | 200.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 67,232.00 | 67,019.72 | 212.28 |
| Operating | 17,944.00 | 17,701.31 | 242.69 |
| **CLERK** | | | |
| Salaries | 221,858.98 | 214,869.02 | 6,989.96 |
| Operating | 18,020.02 | 15,042.13 | 2,977.89 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ELECTIONS** | | | |
| Salaries | 57,547.00 | 55,884.42 | 1,662.58 |
| Operating | 19,467.00 | 16,000.77 | 3,466.23 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **REGISTRARS** | | | |
| Salaries | 2,850.00 | 2,850.00 | 0.00 |
| Operating | 1,440.00 | 1,187.51 | 252.49 |
| **PLANNING** | | | |
| Salaries | 212,603.00 | 202,567.34 | 10,035.66 |
| Operating | 33,975.40 | 31,323.70 | 2,651.70 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **CABLE TV** | | | |
| Salaries | 2,529.70 | 1,669.67 | 860.03 |
| Operating | 927.00 | 678.56 | 248.44 |
| **TOWN HALL** | | | |
| Salaries | 19,160.00 | 18,489.71 | 670.29 |
| Operating | 54,165.45 | 47,259.71 | 6,905.74 |
| **AUXILIARY BLDG. UTILITIES** | 38,329.00 | 37,101.84 | 1,227.16 |
| **POLICE** | | | |
| Salaries | 5,123,497.47 | 5,089,967.88 | 33,529.59 |
| Operating | 594,519.79 | 587,349.26 | 7,170.53 |
| Outlay | 135,900.00 | 135,899.24 | 0.76 |
| **AUXILIARY POLICE** | 1,800.00 | 1,200.00 | 600.00 |
| **FIRE** | | | |
| Salaries | 4,043,680.46 | 4,022,317.84 | 21,362.62 |
| Operating | 303,305.92 | 299,329.28 | 3,976.64 |
| Outlay | 129,677.00 | 129,677.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 218,588.00 | 217,958.10 | 629.90 |
| Operating | 5,286.00 | 4,777.40 | 508.60 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **EMERGENCY MANAGEMENT** | | | |
| Salaries | 4,592.00 | 4,561.95 | 30.05 |
| Operating | 15,245.00 | 15,047.37 | 197.63 |
| Outlay | 18,479.00 | 18,479.00 | 0.00 |
| **PARKING CLERK** | | | |
| Salaries | 4,000.00 | 4,000.00 | 0.00 |
| Operating | 1,800.00 | 452.30 | 1,347.70 |
| **SCHOOLS** | | | |
| Salaries | 25,722,579.36 | 25,722,547.57 | 31.79 |
| Operating | 20,066,963.49 | 20,039,329.37 | 27,634.12 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **REGIONAL VOCATIONAL SCH.** | 4,108,278.00 | 4,108,278.00 | 0.00 |
| **DPW ADMINISTRATION** | | | |
| Salaries | 129,311.52 | 100,900.01 | 28,411.51 |
| Operating | 68,439.46 | 52,463.45 | 15,976.01 |
| Outlay | 0.00 | 0.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW HIGHWAY** | | | |
| Salaries | 414,693.00 | 399,428.17 | 15,264.83 |
| Operating | 161,643.73 | 160,652.06 | 991.67 |
| Outlay | 157,895.00 | 157,219.30 | 675.70 |
| **DPW FORESTRY** | | | |
| Salaries | 248,053.48 | 247,037.77 | 1,015.71 |
| Operating | 44,900.00 | 41,603.43 | 3,296.57 |
| Outlay | 76,369.00 | 76,229.46 | 139.54 |
| **DPW FLEET** | | | |
| Salaries | 114,823.00 | 112,292.08 | 2,530.92 |
| Operating | 124,971.19 | 116,680.92 | 8,290.27 |
| Outlay | 12,188.00 | 12,188.00 | 0.00 |
| **DPW ELECTRIC** | | | |
| Salaries | 31,624.00 | 30,545.15 | 1,078.85 |
| Operating | 8,240.00 | 2,783.18 | 5,456.82 |
| Outlay | 11,017.00 | 11,017.00 | 0.00 |
| **SNOW / ICE** | | | |
| Salaries | 75,500.00 | 151,082.95 | (75,582.95) |
| Operating | 126,000.00 | 565,192.22 | (439,192.22) |
| **STREET LIGHTING** | 157,500.00 | 145,824.33 | 11,675.67 |
| **RUBBISH** | | | |
| Rubbish Collection | 1,180,081.00 | 1,175,987.02 | 4,093.98 |
| Rubbish Disposal | 901,553.00 | 858,156.39 | 43,396.61 |
| Condo Trash Collection | 220,298.76 | 217,403.30 | 2,895.46 |
| Legal Services | 14,455.00 | 9,180.00 | 5,275.00 |
| Sutton Brk Remediation | 10,000.00 | 10,000.00 | 0.00 |
| Compost Facility | 0.00 | 0.00 | 0.00 |
| Recycling Programs | 2,045.00 | 2,026.53 | 18.47 |
| **CEMETRIES** | 3,000.00 | 3,000.00 | 0.00 |
| **HEALTH** | | | |
| Salaries | 266,123.00 | 261,535.37 | 4,587.63 |
| Operating | 21,791.13 | 19,987.34 | 1,803.79 |
| **ELDERLY** | | | |
| Salaries | 126,347.00 | 125,369.84 | 977.16 |
| Operating | 97,489.66 | 65,281.56 | 32,208.10 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **VETERANS SERVICES** | | | |
| Salaries | 43,180.00 | 43,138.79 | 41.21 |
| Aid | 128,350.00 | 124,647.49 | 3,702.51 |
| **EXCEPTIONAL CHILDREN** | | | |
| Salaries | 15,237.21 | 15,237.21 | 0.00 |
| Operating | 4,882.79 | 4,630.00 | 252.79 |
| **PATRIOTIC ACTIVITIES** | 1,500.00 | 1,436.07 | 63.93 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **LIBRARY** | | | |
| Salaries | 724,646.00 | 696,423.53 | 28,222.47 |
| Operating | 348,252.00 | 327,158.46 | 21,093.54 |
| **RECREATION** | | | |
| Salaries | 225,947.00 | 225,385.91 | 561.09 |
| Operating | 108,190.42 | 106,484.53 | 1,705.89 |
| Outlay | 53,075.82 | 50,737.91 | 2,337.91 |
| **DEBT/INTEREST** | | | |
| Principal | 903,070.00 | 903,070.00 | 0.00 |
| Interest/Debt | 427,978.00 | 427,975.20 | 2.80 |
| Interest/Temp. Loans | 10,000.00 | 3,106.70 | 6,893.30 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 2,419,340.68 | 2,419,340.68 | 0.00 |
| Teachers E.R.I. | 0.00 | 0.00 | 0.00 |
| Occup.Injury Reserve | 189,947.00 | 189,947.00 | 0.00 |
| Unemployment Comp. | 50,591.00 | 36,763.76 | 13,827.24 |
| Group Insurance | 3,481,761.00 | 3,481,761.00 | 0.00 |
| Medicare | 176,879.32 | 172,884.07 | 3,995.25 |
| **FIRE /LIABILITY INSURANCE** | 375,820.00 | 368,965.42 | 6,854.58 |

## SEWER ENTERPRISE FUND BALANCE SHEET

**June 30, 2008**

### ASSETS

| | | |
|---|---|---|
| Cash | | 2,577,547.27 |
| Sewer Connections | | |
| FY06 | 2,060,812.36 | |
| FY07 | 1,866,191.77 | |
| FY08 | 2,744,835.60 | 6,671,839.73 |
| Sewer Rates | | |
| FY06 | - | |
| FY07 | 45.02 | |
| FY08 | 713,786.49 | 713,831.51 |
| Sewer Liens | | |
| FY07 | 1,982.40 | |
| FY08 | 14,674.12 | 16,656.52 |
| **TOTAL ASSETS** | | **9,979,875.03** |

### LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 18,502.75 |
| Accrued Payroll | | 4,694.05 |
| Bans Payable | | - |
| Special Detail Payable | | - |
| Deferred Revenues | | |
| Connection Liens | 6,671,839.73 | |
| Rates | 713,831.51 | |
| Liens | 16,656.52 | 7,402,327.76 |
| **TOTAL LIABILITIES** | | **7,425,524.56** |
| FUND BALANCES: | | |
| Encumbrance Reserve | 205,669.47 | |
| Reserved Expenditures | 950,000.00 | |
| Unreserved/Undesignated | 1,398,681.00 | |
| **TOTAL FUND BALANCES** | | **2,554,350.47** |
| **Total Liabilities/Fund Balances** | | **9,979,875.03** |

## SEWER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Sewer Enterprise Fund** | | |
| Bond Premiums | 188,742.73 | |
| Interest | 11,915.80 | |
| Demand Fees | 0.00 | |
| Connection Fees | 1,884,482.97 | |
| Sewer Rates | 2,926,430.93 | |
| Sewer Liens | 130,511.46 | |
| Drainlayer Renewal Fees | 5,700.00 | |
| Application Fee | 19,700.00 | |
| State Aid | 239,707.00 | |
| Investment Earnings | 687,645.11 | |
| Transfer From Special Funds | 0.00 | |
| Transfer From G/F | 350,703.00 | |
| **Total Sewer Enterprise Fund Revenue** | | **6,445,539.00** |

## FY'2008 SEWER APPROPRIATION RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 428.00 | 428.00 | 0.00 |
| Operating | 2,065.00 | 2,065.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 15,825.00 | 15,825.00 | 0.00 |
| Operating | 350.00 | 350.00 | 0.00 |
| **ACCOUNTING** | | | |
| Salaries | 4,860.00 | 4,860.00 | 0.00 |
| Operating | 216.00 | 216.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,290.00 | 2,290.00 | 0.00 |
| Operating | 3,977.00 | 3,977.00 | 0.00 |
| Outlay | 0.00 | | |
| **ASSESSORS** | | | |
| Salaries | 11,907.00 | 11,907.00 | 0.00 |
| Operating | 393.00 | 393.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 39,599.00 | 39,599.00 | 0.00 |
| Operating | 25,392.91 | 25,092.91 | 300.00 |
| **TOWN COUNSEL** | 4,249.00 | 4,249.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,423.00 | 1,423.00 | 0.00 |
| Operating | 278.00 | 278.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 3,267.00 | 3,267.00 | 0.00 |
| Operating | 204.00 | 204.00 | 0.00 |
| Outlay | 0.00 | | |
| **PLANNING** | | | |
| Salaries | 70,127.00 | 70,127.00 | 0.00 |
| Operating | 529.00 | 529.00 | 0.00 |
| Outlay | 0.00 | | |
| **TOWN HALL** | | | |
| Salaries | 504.00 | 504.00 | 0.00 |
| Operating | 1,516.00 | 1,516.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 979.00 | 979.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 41,788.00 | 41,788.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |
| **DPW** | | | |
| Salaries | 96,133.00 | 82,061.00 | 14,072.00 |
| Operating | 295,201.88 | 268,636.88 | 26,565.00 |
| Outlay | 8,926.00 | 8,926.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW SEWER** | | | |
| Salaries | 215,835.28 | 215,635.28 | 200.00 |
| Operating | 762,636.99 | 761,139.03 | 1,497.96 |
| Outlay | 67,114.00 | 67,114.00 | 0.00 |
| **HEALTH** | | | |
| Salaries | 6,811.00 | 6,811.00 | 0.00 |
| Operating | 982.00 | 982.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 1,838,465.00 | 1,838,464.02 | 0.98 |
| Interest/Debt | 2,014,641.00 | 2,014,639.65 | 1.35 |
| Interest/Temp. Loans | 930,895.00 | 930,894.48 | 0.52 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 121,418.00 | 121,418.00 | 0.00 |
| Group Insurance | 146,138.00 | 146,138.00 | 0.00 |
| Medicare | 5,051.00 | 5,051.00 | 0.00 |

**FY2008 SEWER CAPTIAL EXPENDITURES**

| | | EXPENDED | |
|---|---|---|---|
| Road Resurfacing | | 700,032.24 | |
| Engineering Services | | 2,360,787.42 | |
| Clerk of the Works | | 4,637.83 | |
| Paving Oversight | | 76,722.14 | |
| Easements | | 32,689.31 | |
| Transportation | | 0.00 | |
| Supervisor Details | | 14,468.03 | |
| Other Expenses | | 51,127.13 | |
| Hydrants | | 36,879.00 | |
| Construction | | 15,204,683.47 | |
| Generator | | 50,911.00 | |

## WATER ENTERPRISE FUND BALANCE SHEET

**June 30, 2008**

### ASSETS

| | | |
|---|---|---|
| Cash | | 237,229.32 |
| Water Connections | | |
| | - | - |
| Water Rates | | |
| FY02 | - | |
| FY05 | - | |
| FY06 | - | |
| FY07 | 49.29 | |
| FY08 | 772,663.97 | 772,713.26 |
| Water Liens | | |
| FY07 | 2,256.55 | |
| FY08 | 40,969.05 | 43,225.60 |
| Meter Replacement | | |
| FY06 | - | |
| FY07 | 0.36 | 0.36 |
| **TOTAL ASSETS** | | **1,053,168.54** |

### LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 57,021.17 |
| Accrued Payroll | | 26,103.03 |
| Bans Payable | | - |
| Due From State | | - |
| Deferred Revenues | | |
| Connections | - | |
| Rates | 772,713.26 | |
| Liens | 43,225.60 | |
| Meter Replacement | 0.36 | 815,939.22 |
| **TOTAL LIABILITIES** | | **899,063.42** |
| FUND BALANCES: | | |
| Encumbrance Reserve | 27,604.00 | |
| Reserved Expenditures | - | |
| Unreserved/Undesignated | 126,501.12 | |
| **TOTAL FUND BALANCES** | | **154,105.12** |
| **Total Liabilities/Fund Balances** | | **1,053,168.54** |

## WATER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Water Enterprise Fund** | | |
| Bond Premiums | 2,110.92 | |
| Interest | 18,160.62 | |
| Demand Fees | 8,784.78 | |
| Misc Water Service | 704.08 | |
| Connection Fees | 37,900.00 | |
| Water Rates | 4,492,289.58 | |
| Water Liens | 282,754.47 | |
| Meter Replacement Fees | 3,662.75 | |
| Application Fee | 4,050.00 | |
| Investment Earnings | 46,049.38 | |
| Transfer From G/F | 229,983.00 | |
| **Total Water Enterprise Fund Revenue** | | **5,126,449.58** |

## FY'2008 WATER APPROPRIATION RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 428.00 | 428.00 | 0.00 |
| Operating | 2,065.00 | 2,065.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 15,825.00 | 15,825.00 | 0.00 |
| Operating | 350.00 | 350.00 | 0.00 |
| **ACCOUNTING** | | | |
| Salaries | 4,860.00 | 4,860.00 | 0.00 |
| Operating | 216.00 | 216.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,290.00 | 2,290.00 | 0.00 |
| Operating | 8,658.00 | 8,657.50 | 0.50 |
| Outlay | 4,000.00 | 3,653.84 | 346.16 |
| **ASSESSORS** | | | |
| Salaries | 11,907.00 | 11,907.00 | 0.00 |
| Operating | 393.00 | 393.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 55,090.00 | 55,090.00 | 0.00 |
| Operating | 21,588.00 | 21,588.00 | 0.00 |
| **TOWN COUNSEL** | 4,249.00 | 4,249.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,423.00 | 1,423.00 | 0.00 |
| Operating | 278.00 | 278.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 3,267.00 | 3,267.00 | 0.00 |
| Operating | 205.00 | 205.00 | 0.00 |
| Outlay | 0.00 | | |
| **PLANNING** | | | |
| Salaries | 19,765.00 | 19,765.00 | 0.00 |
| Operating | 530.00 | 530.00 | 0.00 |
| **TOWN HALL** | | | |
| Salaries | 504.00 | 504.00 | 0.00 |
| Operating | 1,516.00 | 1,516.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 979.00 | 979.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 30,738.00 | 30,738.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |
| **DPW** | | | |
| Salaries | 148,066.00 | 148,066.00 | 0.00 |
| Operating | 86,383.00 | 86,383.00 | 0.00 |
| Outlay | 8,926.00 | 8,926.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **WATER DISTRIBUTION** | | | |
| Salaries | 460,580.00 | 454,740.28 | 5,839.72 |
| Operating | 145,436.15 | 126,566.08 | 18,870.07 |
| Outlay | 17,710.00 | 17,710.00 | 0.00 |
| **WATER TREATMENT** | | | |
| Salaries | 664,819.00 | 653,347.79 | 11,471.21 |
| Operating | 976,142.16 | 853,758.69 | 122,383.47 |
| Outlay | 26,160.00 | 23,156.95 | 3,003.05 |
| **HEALTH** | | | |
| Salaries | 6,811.00 | 6,811.00 | 0.00 |
| Operating | 982.00 | 982.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 1,234,985.00 | 1,234,985.00 | 0.00 |
| Interest/Debt | 552,944.00 | 552,942.26 | 1.74 |
| Interest/Temp. Loans | 22,322.00 | 22,321.52 | 0.48 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 232,280.00 | 232,280.00 | 0.00 |
| Group Insurance | 258,884.00 | 258,884.00 | 0.00 |
| Medicare | 12,635.00 | 12,635.00 | 0.00 |

## FY2008 WATER CAPITAL EXPENDITURES

| | EXPENDED |
|---|---|
| **Water Tank** | |
| Road Resurfacing | 43,959.18 |
| Engineering Services | 200,951.76 |
| Easements | 0.00 |
| Other Expenses | 53,625.62 |
| Construction | 1,588,635.74 |
| **Phase 8** | |
| Engineering Services | 3,564.00 |
| Easements | 0.00 |
| Hydrants | 0.00 |
| Other Expenses | 0.00 |
| Construction | 214,657.37 |
| **Phase 9** | |
| Road Resurfacing | 3,599.00 |
| Engineering Services | (33,670.51) |
| Other Expenses | 3,463.42 |
| Hydrant Purchases | 0.00 |
| Construction | 90,906.95 |
| **Hydrant Replacement** | |
| Engineering Services | 0.00 |
| Hydrant Replacements | 0.00 |
| Hydrant Purchases | 69,376.40 |
| Construction | 45,975.84 |
| **Water Meters** | |
| Engineering Services | 0.00 |
| Other Expenses | 827.51 |
| Software | 108,020.00 |
| Microwave Network | 19,389.00 |
| Meter Purchases | 0.00 |
| **Phase 7** | |
| Road Resurfacing | 44,525.57 |
| Engineering Services | 0.00 |
| Hydrant Purchase | 0.00 |
| Other Expenses | (192.00) |
| Construction | 41,229.00 |
| **Shawsheen Street** | |
| Engineering Services | 0.00 |
| Other Expenses | 0.00 |
| Construction | 0.00 |
| Transfer to Hillside | 0.00 |
| **Phase 10** | |
| Engineering Services | 192.00 |
| Other Expenses | 0.00 |
| Construction | 144,495.00 |

| | EXPENDED | |
|---|---|---|
| **Hillside Rd** | | |
| Engineering Services | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 30,601.94 | |
| **Water Interconnect** | | |
| Engineering Services | 2,800.00 | |
| Other Expenses | 218.40 | |
| Construction | 0.00 | |
| **Phase 11** | | |
| Engineering Services | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 0.00 | |
| **Ames Hill Water Tank** | | |
| Engineering Services | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 0.00 | |

# Board of Assessors

John J Kelley, Jr, MAA, Chairman
Barbara A Flanagan
Susan Moore, MAA

Phone: (978) 640-4330
Fax: (978) 851-4849
email: assessor@town.tewksbury.ma.us
WEB SITE: http://www.tewksbury.info.assessor

| | | FY2008 | FY2009 |
|---|---|---|---|
| Total Taxable Value of Real Property | | $4,051,624,800 | $3,879,357,600 |
| Total Taxable Value of Personal Property | | $126,477,920 | $154,555,240 |
| Total Taxable Value of Real + Personal Property | | $4,178,102,720 | $4,033,912,840 |
| Total Value of Exempt Property | | $203,379,400 | $206,907,100 |
| Tax Rate, /$1,000 | Residential/Open Space | $10.45 | $11.35 |
| | Commercial/Industrial/Personal | $19.21 | $19.77 |
| | Combined | $11.86 | $12.84 |
| | Motor Vehicle Excise | $25.00 | $25.00 |
| Appropriations | Town Meeting (incl. enterprise fund) | $89,375,131 | $90,024,526 |
| | State & County | $569,071 | $742,663 |
| | Overlay of Current Year | $717,701 | $1,063,968 |
| | Other Amounts To Be Raised | $671,250 | $2,120,541 |
| | Gross Amount To Be Raised | $91,333,153 | $93,951,698 |
| | Other Receipts (incl. enterprise receipts) | $41,679,437 | $42,175,872 |
| | Net Amount To Be Raised By Taxation | $49,653,716 | $51,775,826 |

The Assessors' Office is open daily from 8:30am to 4:30pm.

# Treasurer's Cash

| | |
|---|---|
| CASH ON HAND JUNE 30, 2007 | $36,729,081.18 |
| RECEIPTS TO JUNE 30, 2008 | 150,458,122.47 |
| | **$187,187,203.65** |
| PAID ON WARRANTS TO JUNE 30, 20008 | ($147,851,344.16) |
| BALANCE JUNE 30, 2008 | **$39,335,859.49** |

**DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT**

| | |
|---|---|
| SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948 | $4,210,175.00 |
| WATER PROJECT-GENERAL LAWS, CHAPTER 44 | $16,160,437.00 |
| SEWER PROJECT-GENERAL LAWS, CHAPTER 44 | $62,485,059.00 |
| | **$82,855,671.00** |

**STATEMENT OF TOWN DEBT**
**FISCAL YEAR BASIS**

| | |
|---|---|
| 2009 | 5,781,654.56 |
| 2010 | 5,706,055.82 |
| 2011 | 5,675,671.91 |
| 2012 | 5,475,829.68 |
| 2013 | 5,306,204.11 |
| 2014 | 5,181,726.89 |
| 2015 | 4,977,791.20 |
| 2016 | 5,009,043.63 |
| 2017 | 5,045,628.77 |
| 2018 | 5,281,356.00 |
| 2019 | 5,643,656.00 |
| 2020 | 5,466,103.00 |
| 2021 | 5,103,701.00 |
| 2022 | 5,236,453.00 |
| 2023 | 5,069,361.00 |
| 2024 | 5,212,429.00 |
| 2025 | 5,045,660.00 |
| 2026 | 4,599,056.00 |
| 2027 | 4,632,623.00 |
| 2028 | 2,195,000.00 |
| 2029 | 380,000.00 |
| 2030 | 380,000.00 |
| 2031 | 380,000.00 |
| 2032 | 375,000.00 |
| 2033 | 375,000.00 |
| 2034 | 375,000.00 |
| 2035 | 375,000.00 |
| **TOTAL:** | **104,285,004.57** |

**STATEMENT OF INTEREST**
**FISCAL YEAR BASIS**

| | |
|---|---|
| 2009 | 4,410,404.10 |
| 2010 | 4,180,126.36 |
| 2011 | 3,949,744.46 |
| 2012 | 3,718,713.58 |
| 2013 | 3,504,521.59 |
| 2014 | 3,292,479.16 |
| 2015 | 3,079,707.20 |
| 2016 | 2,847,665.92 |
| 2017 | 2,620,363.71 |
| 2018 | 2,407,081.89 |
| 2019 | 2,163,246.77 |
| 2020 | 1,901,449.20 |
| 2021 | 1,648,406.15 |
| 2022 | 1,433,885.86 |
| 2023 | 1,223,446.47 |
| 2024 | 1,019,583.57 |
| 2025 | 808,847.68 |
| 2026 | 600,680.52 |
| 2027 | 410,513.73 |
| 2028 | 221,162.50 |
| 2029 | 118,325.00 |
| 2030 | 101,700.00 |
| 2031 | 84,600.00 |
| 2032 | 67,500.00 |
| 2033 | 50,625.00 |
| 2034 | 33,750.00 |
| 2035 | 16,875.00 |
| **TOTAL:** | **45,915,405.42** |

**CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2008**

| | |
|---|---|
| CONSERVATION | $127,114.84 |
| FOSTER SCHOOL FUND | $23235.91 |
| PIERCE ESSAY FUND | $1,534.12 |
| CEMETERY PERPETUAL CARE FUND | $21614.00 |
| STABILIZATION FUND | $248,308.50 |
| FAIRGRIEVE MEMORIAL FUND | $245,577.59 |
| MAHONEY FAMILY REWARD FUND | $1,762.24 |
| LIBRARY ENDOWMENT FUND | $22,246.68 |
| COMMUNITY PRESERVATION ACT | $1,605022.09 |
| AFFORDABLE HOUSING | $50,792.35 |
| FIRE EQUIPMENT | $71,944.91 |
| FIRE PROTECTION GEAR | $10,277.85 |
| OTHER POST EMPLOYMENT BENEFITS | $177,471.40 |
| | **$2,606,902.48** |

# Tax Collector

| REAL ESTATE | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|
| COMMITMENTS | 24,434,373.58 | 23,679,371.36 | 151,814.35 | 0.00 |
| O/S 7/1/07 | 0.00 | 23,505,069.25 | 602,521.75 | (1,430.58) |
| COLLECTIONS | 22,336.88 | 45,976,549.99 | 608,559.90 | 811.66 |
| ABATEMENTS | | 224,894.36 | 125,429.70 | 28,961.65 |
| REFUNDS | | 50,764.70 | 173,347.44 | 29,654.67 |
| ADDED TO TAX TITLE | | (188,501.17) | (155,579.91) | |
| DEFERRED TAXES | | (26,843.13) | (2,945.25) | |
| TAX POSSESSION | | (38,648.26) | (727.34) | |
| MISC ADJ | | (435.94) | (12.84) | (15.11) |
| **BALANCE 6/30/08** | **24,412,036.70** | **779,332.46** | **34,428.60** | **(1,564.33)** |

**WATER/SEWER/SEWER CONN LIENS**

| | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|
| COMMITMENTS | | 0.00 | 0.00 | |
| O/S 7/1/07 | | 464,156.07 | 39,411.28 | |
| COLLECTIONS | | 389,240.88 | 24,025.05 | |
| ABATEMENTS | | 0.00 | 0.00 | |
| REFUNDS | | 0.00 | 0.00 | |
| TAX POSSESSION | | (233.88) | (480.07) | |
| ADDED TO TT | | (15,709.94) | (9,985.29) | |
| DEFERRED | | (738.80) | 0.00 | |
| MISC ADJ | | (2,823.28) | (681.92) | |
| **BALANCE 6/30/08** | | **55,409.29** | **4,238.95** | **0.00** |

| PERSONAL PROPERTY | F/Y2008 | F/Y2007 | F/Y2006 | F/Y2005 | F/Y2004 | Prior Years |
|---|---|---|---|---|---|---|
| COMMITMENTS | 1,265,483.09 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| O/S 7/1/07 | 1,163,852.97 | 39,773.94 | 12,172.57 | 16,610.19 | 4,071.52 | 7,403.88 |
| COLLECTIONS | 2,369,565.62 | 17,402.71 | 4,030.51 | 2,168.31 | 149.02 | 2,492.18 |
| ABATEMENTS | 16,047.47 | 7,240.36 | 63.15 | 9.04 | 17.17 | 0.00 |
| REFUNDS | 2,058.31 | 169.32 | 0.00 | 0.00 | 0.00 | 0.00 |
| MISC ADJ | (42.80) | 51.12 | 440.33 | 0.00 | 0.00 | 191.37 |
| **BALANCE 6/30/08** | **45,738.48** | **15,351.31** | **8,519.24** | **14,432.84** | **3,905.33** | **5,103.07** |

| MOTOR VEHICLE EXCISE | F/Y2008 | F/Y2007 | F/Y2006 | F/Y2005 | F/Y2004 | Prior Years |
|---|---|---|---|---|---|---|
| COMMITMENTS | 3,258,135.18 | 607,830.25 | 91,429.02 | 22,410.36 | 491.88 | |
| ADD'L COMMITMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| O/S 7/1/07 | 0.00 | 161,985.50 | 53,382.21 | 26,699.66 | 19,486.75 | (358.99) |
| COLLECTIONS | 3,046,376.81 | 706,304.99 | 113,327.81 | 27,000.27 | 2,725.68 | 5,927.84 |
| ABATEMENTS | 66,518.22 | 46,227.77 | 6,014.28 | 1,931.35 | 1,036.46 | 60.00 |
| REFUNDS | 24,462.55 | 41,148.31 | 2,521.71 | 2,109.89 | 375.10 | 386.36 |
| RESCINDED ABATEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,238.89 |
| MISC ADJ | 34.53 | 2.05 | (1.20) | (0.22) | 0.06 | 0.02 |
| **BALANCE 6/30/08** | **169,737.23** | **58,433.35** | **27,989.65** | **22,288.07** | **16,591.65** | **(2,721.56)** |

# Computer Services

2008 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time) and Peter Orio, Webmaster (part-time).

**SOFTWARE APPLICATIONS:**

**MUNIS** (Town Financial Application) activities are the still the major focus of the Department:

- Replaced Production Server (SCO Unix) with a new server (Red Hats Linux) for increased capacity and speed. In addition, Informix IDS 10 was installed for new and increased functionality. All client PC's were updated accordingly to use the new versions.
- Upgraded new Server to the MUNIS Version 6.4 release and all client PC's were updated accordingly to use the new version.
- Researched possible setup of Deduct Meters in MUNIS for DPW Superintendent; request by Board of Selectmen.
- Participated as a key BETA site for the new UBCIS module developed by MUNIS since we are a unique and very intensive Utility Billing module user.
- Responded to requests for new Crystal reports which have increased as key financial personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. Because of the current Town financial issues, reports are being requested for research and analysis purposes and the numbers used to help make decisions. In addition, the need for other detailed Town reports continues to increase because of the nature of Town processes improving and the users are requiring more data in their daily tasks. Staff has become adept at creating most reports and fulfilling requests with the assistance of MUNIS support. Some types of reports are as follows:
    - "Utility Billing Consumption Report 1998-2004" for Treasurer/Billing Office.
    - "AFSCME Members List with address and department" for AFSCME.
    - "School Lunches Expenses and Revenues" for Auditors Office and put in Business Object.
    - "Active and Inactive Employees" for Auditors Office.
    - "Posted AP Warrant Batches" for Auditors Office.
    - "Vendor Accounts with 2nd Line in Name and DBA fields" for Auditors Office.
    - "Next Year Budget Levels" modified to allow parameter entry.
    - "UB Accounts" for use by WinWater for Badger project planning.
    - "Group by Dials" to track Badger data input for Billing Office.
    - "Group by Size" to track Badger data input for Billing Office.
    - "Group by Device" to track Badger data input for Billing Office.
    - "Badger Meter change outs" to track Badger data input for Billing Office.
    - "Group by Route then Streets" to track Badger data input for Billing Office.
    - "Commercial Accounts (Meter #, sizes, ...)" for Billing Office.
    - "UB Meter" modified to show all Badger meters for Badger project.
    - "YTD Budget Report - Water Enterprise Fund" put into Business Objects for delivery to Finance Director, Town Manager, and DPW Superintendent.
- Responded to requests concerning MUNIS and Tyler forms.
    - MUNIS forms (canned forms modified for Town use, no charge):
        - Modify "Abatement Certificate" for Assessors Office.
        - Modify "Exemption Certificate" for Assessors Office.
        - Create new "Tax Title Form – Instrument of Redemption" for Treasurers Office.
        - Create new "Tax Title Form – Instrument of Taking" for Treasurers Office.
    - Tyler forms (new forms, created for a fee):
        - Create new "Sewer Connection Bill" for in-house printing by Billing Office by revising original bill.
- Continued active support of Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.
- Consulted to City of Arlington for Business Objects and Crystal reporting; sent 4 Crystal reports to use.

- Consulted to City of Belmont who visited to see Business Objects in use.
- Consulted to City of Lowell during their Business Objects setup. They came to Tewksbury to see how we setup Permits with Projects option. Staff invited to attend Permit training while Lowell was preparing to "go live" with Permits. Also received a copy of Lowell's form for foreclosures and new By-Law concerning foreclosures.
- Work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.
- Setup new Internet based MUNIS update option. Program determines what updates are applicable and allows staff to schedule updates.
- Researched and worked with MUNIS and MEC to enable VPN/Web Access to MUNIS from outside the office via Internet.
- Install new FTP protocol on 2 Treasurer's PC to transfer data to Mass Retirement, apply special update to MUNIS to create delinquent files to send to First American RE Tax Services, and install link to Nationwide site for data processing on certain Treasurer's PCs.
- Continue to attend certain MUNIS classes and seminars and the Annual User Conference. All are extremely useful and helpful in maintaining our level of expertise and as a contributor to new upgrades.

**MUNIS/School Department** (Project to select new Financial Application for School Department):

- Participated as a member of the Financial Systems Study Committee (FSSC) formed to evaluate Financial applications (MUNIS and BudgetSense) to determine best choice for School Department to replace current CompuSense system.
- Visited with FSSC to view BudgetSense reference accounts: Braintree School Department, Hudson School Department, (AP exports to Vadar, payroll exports to BudgetSense & KVS), and North Attleboro School Department (AP exports to MUNIS and Payroll exports to Harpers).
- Visited with FSSC to view MUNIS reference account: Winthrop Public School Department (AP in MUNIS and payroll in IPASS (moved from MUNIS).
- Received full marketing demo by MUNIS Account Representative on functions and features of MUNIS for Tewksbury School Department.
- Received full Marketing demo of Harper's Payroll by Harper's Account team (outsource payroll).
- Researched the cost and impact of MUNIS ASP option (outsource server to Falmouth, ME) for School only and School & Town. Discussed with Project team.
- Reviewed separately and as FSSC the report created by School Business Manager containing findings of visits, discussions held, and cost comparisons.
- Participated in decision to select MUNIS as vendor of choice and reviewed contract as FSSC.
- Attended meetings to present report to Townwide Budget Committee, Finance Committee meeting and School Committee meeting.

**BADGER** (Wireless Meter Reading):

- Awarded contract to BadgerMeter Inc. to setup Wireless Meter Reading in Town of Tewksbury.
- Participated in Badger project status meetings, planning meetings, individual task meetings, and training sessions.
- Worked with Badger to size server, install GalaxyNet application & other software Town layers, and test server with Gateways and Repeaters to receive Meter readings.
- Participated with WinWater (selected meter installation vendor) in creation of installation video to be shown on Town channels as advertisement for project.
- Work directly with Badger to create desired meter reading data file for export from GalaxyNet to MUNIS to update UB and create water bills. Also to create import file from MUNIS to GalaxyNet to sync databases. Both documented.
- Work directly with Badger to define an Inventory and MTU extract data file format from Badger Manufacturing system to allow transfer of shipped meter and MTU data directly into MUNIS rather than enter new inventory by hand.
- Meet with WinWater to discuss Crystal report with data to assist in installation project. Also create data and print labels for Residential Cycle 5 & 6 for WinWater mailing to residents and extract Small Commercial Account data for phone call program.

- Participate in meetings to discuss Circle Codes, Compound Meters, and Resolution Coding in MUNIS.
- Continue to attend Badger monthly meetings to resolve any new issues.

**IMC** (Police & Fire Dispatch application) activities are focused on the Fire Server portion only.

- Continue to support the Fire Department when requested.

**VISION & RRC** (Assessor applications) activities continue.

- Staff acts in more of a consulting role to Town Assessor.

**LaserFiche** (Document Imaging system) activities on hold.

- Continue to provide support to Accounting Office for document scanning into the system.
- Due to budget cuts, project is on hold with no planning or research being done.

**AutoCAD** (Engineering Design & Drawing application) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.

**ESRI** (Engineering Mapping application / GIS) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.
- Meet monthly to review project to develop Town GIS system with help from Town of Westford resource. Goals is to have an up-to-date GIS system in place sooner rather than later.
- Visited City of Mansfield with new Project Manager to see their mature GIS system, how they maintain their database, and how they do Sewer and Waste Water.
- After discussion with Community Development Director, reduced number of GIS developer licenses from 5 to 3 and prepare to port licenses to a networked environment after a GIS server is procured.

**H20MAP** (Water Simulation application) activities continue.

- Staff acts in more of a consulting role to DPW.

**MEC** (Merrimack Education Center) ISP providing Town E-mail & Internet access.

- Upgraded Joebox firewall device from version 2.2 to version 3.0 for enhanced capabilities.
- Started program to restrict access to non-work related web sites from Town users. Effort to try in reduce access to web sites that may download apps, that display ads which can download apps, and any sites which could affect user producitivity and PC performance.
- Staff attended training sessions at MEC and User Group meetings.

**Other Projects**

- Any new PC's and laptops procured are loaded with Windows XP, desired Town software applications are installed, and user profiles are created prior to deployment. No budget allocated so strictly ad-hoc funding.

**HARDWARE PROJECTS:**

The Department continues to provide primary support to the Town User community except Police and Library (consult):

**RICOH Copiers:**

- The Assessors Office procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.
- The Council On Aging procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.
- The Town Clerks Office procured a Ricoh copier with scanning and printing capabilities; added as a Networked device.

**Move from temporary COA facility to new Senior Center:**

- Move all current IT equipment needed in new Senior Center, recycle unwanted equipment for parts.
- Staged 12 new Dell PC's, setup PC's and HP 5560 in new offices and attached to Town network.
- Setup access of building into Town Network via Microwave.

- Install SERVTracker on selected PC's but response time access from Town server is not acceptable due to newness of Microwave network and project on hold and corrected.

**MICROWAVE NETWORK:**

- Continue to attend meetings to review status of Microwave network.
- Connected all Town facilities to Microwave with varying degree of connectivity.
  - Parks connection redefined to Point-to-Point in order to get connectivity.
  - Unable to see and monitor sites without managed switches installed. Researching number and type needed.
  - DPW a major problem troubleshooting since need to evaluate Dog Pound tower device also.
- Removed all old I-Net equipment from all Town facilities.
- Pulled fiber cable from Town Hall to Center Fire to connect to the Annex.
- Procured new HP ProCurve Level 3 switch for Annex and all cabling moved from NetGear switches to new switch for performance gain and access across all VLAN's.
- Placed switch from Annex to Senior Center.
- Procured new Gigabit cards for placement into HP ProCurve switches replacing the stand-a-lone fiber devices currently in place. Performance should improve some with this hardware change.
- Researched and contacted other state contractors for maintenance contract but decision was made to stay with Direct Networks for continuity while still building Microwave Network to complete all design expectations.
- Connected all Badger devices to utilize Microwave Network to transmit readings to Town Server at the Annex. Working well. Also connected video from Colonial Drive water tanks for security reasons.
- Met to review and define VLAN layers with Direct Networks and hired consultant.
- Learning to troubleshoot problems but progress very slow due to incomplete design completion.

**VBRICK:**

- Met with new vendor rep to resurrect project to purchase product to perform remote telecasting. Received new quote.
- Met with Town Manager and Media Director to discuss product and viability of procuring. Cut PO.
- Visited Lowell Vocational High School to view there VBrick installation.
- Scheduling visit to City of Taunton to view their VBrick installation prior to paying invoice.

**Other Projects:**

- Install Camera, HP5590 ScanJet, HP5650 DeskJet printer and Speakers on Water Department PC.
- Install GPS Pathfinder on both PC's in Engineering Office and Fire Captain's PC for use of device.
- Performing increasing amount of time repairing user PC's (new disk drives, monitor cards, additional memory, power supplies, and total replacement with recycled PC's). Zero funded budget allows for no proactive replacement program.

**PUBLICATIONS:**

- The department continues to support the following:
  - create Annual Town Report,
  - produce departmental business cards on request,
  - scan forms and produce Word templates or documents,
  - provide service to transpose paper documents to Word or Excel format.

**OTHER:**

- An active member of the Town Manager's Computer Working Group meeting quarterly to provide forum to discuss IT activities in the Town, Schools, Police and Library.
- Staff building a relationship with City of Lowell IT staff for sharing of knowledge and possible hosting of IT services during local disaster. Also in talks with Town of Essex but services are being provided by resident.
- Research and work with EMCOR to procure portable HVAC unit for Computer Lab to resolve heat issue especially during warm days. Electrician procured to install additional power outlets and cut holes for vent ducts. EMCOR install unit.

- Research, summarize and document relocation options, costs and issues of closing down Town Hall for renovations.
- Per request, attend Budget Subcommittee meeting to provide information.
- Attend Board of Selectmen meeting to provide support for Disaster Recovery presentation by Emergency Management Director.
- Per request, attend Finance Committee meeting discuss current IT environment; status and options. Many new member on FINCOM so provided a 45 minute presentation covering Computer Service Department; history, current tasks and roles, policies and procedures and issues and problems.
- Per request, review and comment on new policy for Digital Submission requirements for new projects for Community Development and Engineering.
- Contracted RetroFit Technologies (State vendor) to provide HP LaserJet printer support. Previous vendor no longer on state contract.
- Attend Board of Selectmen meeting for presentation of Financial Planning Task Force Final Report.

Computer Services continues to directly or indirectly provide support to several other town application systems; to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings.

Respectively submitted,
Stephen M. Hattori
MIS Director

# EMPLOYEE EARNINGS

## TOWN EMPLOYEE EARNINGS

| | Net Pay | Details | Overtime | Gross Pay |
|---|---|---|---|---|
| **ADMINISTRATIVE SERVICES** | | | | |
| ROSE , WILLIAM A. | 52,279 24 | 0 00 | 0.00 | 52,279 24 |
| SITAR , MELANIE G. | 49,715.79 | 0.00 | 0.00 | 49,715 79 |
| **ASSESSOR** | | | | |
| FLANAGAN , BARBARA A. | 1,200 00 | 0 00 | 0 00 | 1,200 00 |
| FOLEY , JOANNE P | 19,381.24 | 0 00 | 0.00 | 19,381 24 |
| KELLEY , JOHN J | 81,391 40 | 0.00 | 0 00 | 81,391.40 |
| MOORE , SUSAN E. | 1,200.00 | 0 00 | 0.00 | 1,200.00 |
| POWERS , PATRICIA A | 40,690.75 | 0.00 | 0.00 | 40,690.75 |
| SINGLETON , CHRISTINE | 46,337.19 | 0.00 | 0.00 | 46,337.19 |
| TRAUB , LINDA M | 52,829.09 | 0 00 | 0.00 | 52,829 09 |
| **AUDITORS** | | | | |
| BREKALIS , KAREN E. | 32,689 97 | 0.00 | 0 00 | 32,689.97 |
| GILL , DONNA J | 83,682 93 | 0 00 | 0.00 | 83,682.93 |
| WALSH , DONNA M | 98,920.44 | 0.00 | 0.00 | 98,920 44 |
| **BOARD OF SELECTMEN** | | | | |
| DICK , EDWARD K. | 1,250.01 | 0 00 | 0.00 | 1,250.01 |
| GAY , DAVID H. | 4,750.02 | 0 00 | 0.00 | 4,750.02 |
| JOHNSON , TODD R. | 5,450.01 | 0 00 | 0.00 | 5,450.01 |
| SEARS , DOUGLAS W | 3,500 01 | 0.00 | 0.00 | 3,500 01 |
| SELISSEN , JEROME E. | 5,000 01 | 0 00 | 0.00 | 5,000.01 |
| STRONACH , ANNE MARIE | 4,750.02 | 0.00 | 0.00 | 4,750 02 |
| **BUILDING DEPARTMENT** | | | | |
| CATHCART , DAWN E. | 53,463 82 | 0 00 | 0.00 | 53,463.82 |
| COLANTUONI , RICHARD A | 101,759.14 | 0 00 | 0.00 | 101,759.14 |
| DELANEY , JEREMIAH | 23,657.88 | 0 00 | 0.00 | 23,657.88 |
| JOHNSON , EDWARD P | 69,368 52 | 0 00 | 0 00 | 69,368.52 |
| O'KEEFE , NANCY A. | 43,874 90 | 0.00 | 0.00 | 43,874.90 |
| SARGENT , DAVID | 23,657.88 | 0.00 | 0.00 | 23,657.88 |
| SULLIVAN , HAROLD J | 927 76 | 0.00 | 0.00 | 927.76 |
| WILD , PAUL A. | 927 76 | 0.00 | 0.00 | 927.76 |
| **CABLE TV** | | | | |
| DUNLEVY , EVAN W | 100.00 | 0.00 | 0 00 | 100.00 |
| HICKS , DAVID H. | 856.30 | 0.00 | 0.00 | 856.30 |
| PETROPOULOS , TAMMY . | 632.00 | 0.00 | 0.00 | 632.00 |
| **COMPUTER SERVICES** | | | | |
| HANSON , LISA A. | 53,189 09 | 0 00 | 120.94 | 53,310.03 |
| HATTORI , STEPHEN M. | 99,341.92 | 0.00 | 0 00 | 99,341.92 |
| ORIO JR , PETER F | 8,856 69 | 0.00 | 0.00 | 8,856 69 |
| **COUNCIL ON AGING** | | | | |
| BRABANT , LINDA R | 79,287 85 | 0.00 | 0.00 | 79,287.85 |
| NOEL , ROBERT S | 47,908 55 | 0.00 | 2,219.63 | 50,128 18 |
| **DEPARTMENT OF PUBLIC WORKS** | | | | |
| BELIDA , ROBERT A | 68,438 67 | 0.00 | 26,998 85 | 95,437.52 |
| BROTHERS , MICHAEL S. | 50,471.40 | 0.00 | 2,776.98 | 53,248 38 |
| BURRIS , WILLIAM R | 2,520 00 | 0.00 | 0.00 | 2,520.00 |
| CARCIOFI , DAVID R. | 23,675 60 | 0.00 | 1,423.62 | 25,099.22 |
| CAREY , PATRICK R | 46,641.86 | 0.00 | 8,164.93 | 54,806.79 |
| CHANDLER JR , WILLIAM | 73,626.03 | 0.00 | 18,151.50 | 91,777 53 |
| CHANDLER , KENNETH | 56,865.04 | 0.00 | 23,182.77 | 80,047.81 |
| CLAYTON , KATIE-LYNN | 1,633 43 | 0.00 | 0.00 | 1,633.43 |
| CONLON , KEVIN M. | 64,132.62 | 0.00 | 16,047.97 | 80,180.59 |
| DEROCHE , GEORGE W | 73,344 21 | 0.00 | 27,084.32 | 100,428 53 |
| DONOVAN , MICHAEL B | 62,769 41 | 0.00 | 7,814.73 | 70,584 14 |
| GATH , BRIAN R | 62,551 83 | 0.00 | 12,257.54 | 74,809.37 |
| GIANNETTI , FRANK P | 62,551 83 | 0.00 | 3,231.71 | 65,783.54 |
| GILBERT , BRIAN M | 97,358 11 | 0.00 | 0 00 | 97,358 11 |
| GILBERT , KENNETH T | 8,135.62 | 0 00 | 0.00 | 8,135.62 |
| GILBERT , LAWRENCE J | 65,209 28 | 0.00 | 6,997.79 | 72,207.07 |
| GITSCHIER , ERIK R | 63,190.58 | 0.00 | 6,320.14 | 69,510.72 |
| GORENSTEIN , MICHAEL | 2,311 72 | 0 00 | 0 00 | 2,311.72 |
| HIRTLE , MATHEW T | 58,653.94 | 0.00 | 932.52 | 59,586 46 |
| KANE , LAWRENCE G | 63,599.08 | 0.00 | 6,635 39 | 70,234 47 |
| LADDERBUSH , MARLENE M. | 57,391 28 | 0.00 | 5,129.96 | 62,521.24 |
| LAYNE , KENNETH W | 52,804 47 | 0.00 | 4,926.86 | 57,731.33 |
| LIGHTFOOT , ERNEST J. | 76,062.52 | 0.00 | 29,609.51 | 105,672.03 |
| LIGHTFOOT , JAMES M. | 68,147.25 | 0.00 | 10,990 57 | 79,137.82 |
| MARION II , LOUIS E. | 56,103 71 | 0.00 | 6,437 82 | 62,541.53 |
| MARION , BERNARD H | 58,655.77 | 0.00 | 8,059.47 | 66,715.24 |
| MCCARTHY , WILLIAM J | 20,492 79 | 0.00 | 6,758 69 | 27,251.48 |
| MINER JR , ROBERT H | 62,137 34 | 0.00 | 15,244 39 | 77,381.73 |
| MONAHAN , LINDA M | 62,656 14 | 0 00 | 0.00 | 62,656.14 |
| NAZARIAN , NINA | 20,549.00 | 0.00 | 0.00 | 20,549 00 |
| PAGLIA , REGINA M. | 378 61 | 0.00 | 0.00 | 378 61 |
| PATTERSON , SUSAN M. | 46,525 08 | 0.00 | 0 00 | 46,525.08 |
| PETERS , MICHAEL D | 62,335 54 | 0.00 | 15,061 34 | 77,396 88 |
| PRATT , JOHN S. | 47,301.44 | 0.00 | 14,862.49 | 62,163 93 |
| RIDEOUT , REID L. | 8,400.73 | 0.00 | 0.00 | 8,400 73 |
| SALERNO , JOHN M | 64,241.76 | 0.00 | 13,412 24 | 77,654.00 |
| SHIELDS , JOHN E. | 29,777.54 | 0.00 | 2,464.70 | 32,242.24 |
| STODDARD , RICHARD E. | 66,600.37 | 0 00 | 28,532.61 | 95,132.98 |
| STRONACH , TIMOTHY . | 62,551 83 | 0.00 | 19,271 27 | 81,823 10 |
| SWEET , BRUCE A | 37,231.33 | 0.00 | 0.00 | 37,231.33 |
| VIEWEG JR , EDWARD L. | 66,594 71 | 0.00 | 5,048 53 | 71,643.24 |
| WARD , JACK W | 63,422.31 | 0 00 | 22,208.02 | 85,630 33 |
| WESTAWAY , RICHARD L. | 69,888 72 | 0 00 | 21,789 00 | 91,677.72 |
| WILKINSON JR , WILLIAM J | 18,774 26 | 0 00 | 0.00 | 18,774 26 |
| ZEDIANA , LEWIS W | 89,560.58 | 0.00 | 0.00 | 89,560.58 |
| **ELECTION OFFICERS** | | | | |
| ANDERSON , CAROLYN M. | 158 00 | 0.00 | 0.00 | 158 00 |
| ARCAND , NOREEN | 608 00 | 0.00 | 0.00 | 608 00 |
| BAIRSTOW , LAURENCE B | 1,040.00 | 0 00 | 0.00 | 1,040.00 |
| BAIRSTOW , SUZANNE R. | 400.00 | 0 00 | 0.00 | 400.00 |
| BASTARDO , DOROTHY A. | 120.00 | 0 00 | 0.00 | 120.00 |
| BEATTIE , ELEANOR M | 668 00 | 0.00 | 0.00 | 668.00 |
| BEATTIE , MARY . | 596.00 | 0.00 | 0.00 | 596.00 |
| BRADLEY , RUTH | 592.00 | 0.00 | 0.00 | 592.00 |
| BRADY , JEAN E. | 616 00 | 0.00 | 0.00 | 616.00 |
| BROTHERS , ARTHUR T | 120.00 | 0.00 | 0.00 | 120.00 |
| BROTHERS , KATHLEEN M | 1,266 00 | 0.00 | 0.00 | 1,266.00 |
| BULLEN , SUSAN M. | 400 00 | 0.00 | 0.00 | 400 00 |
| CALLAHAN , ANNE M | 593 00 | 0.00 | 0 00 | 593 00 |
| CAMPBELL , MARY JANE . | 108 00 | 0.00 | 0.00 | 108 00 |
| CANNISTRARO , SANDRA A. | 234.00 | 0.00 | 0.00 | 234.00 |
| CAREY , ELIZABETH A. | 28,331.08 | 0.00 | 0.00 | 28,331.08 |
| CAREY , WARREN R. | 96 00 | 0.00 | 0.00 | 96.00 |
| CARROLL , ALICE A | 475.00 | 0.00 | 0.00 | 475 00 |
| CASAZZA , MARY A | 1,284.00 | 0.00 | 0.00 | 1,284 00 |
| CEURVELS , ROSALIE E. | 52.00 | 0 00 | 0.00 | 52.00 |
| CHANDLER , BARBARA L. | 460.00 | 0.00 | 0.00 | 460.00 |
| COREY , ELEANOR G | 192 00 | 0.00 | 0.00 | 192.00 |
| COVIELLO , ANNE B | 408.00 | 0.00 | 0.00 | 408.00 |
| COVIELLO , JOHN . | 1,032.00 | 0.00 | 0.00 | 1,032 00 |
| CREMINS , ELEANOR J. | 120.00 | 0.00 | 0.00 | 120.00 |
| D'AMICO , BERTHA M. | 810.00 | 0.00 | 0.00 | 810.00 |
| DE ROSE , JOSEPH M. | 32.00 | 0.00 | 0.00 | 32.00 |
| DIBELLA , MARY P | 472.00 | 0.00 | 0.00 | 472.00 |
| DOUCETTE , ELLEN L. | 268 00 | 0.00 | 0.00 | 268 00 |
| FAY , PATRICIA A. | 84 00 | 0.00 | 0.00 | 84 00 |
| FIDLER , JOYCE E. | 68 00 | 0.00 | 0.00 | 68 00 |
| FLANAGAN , JANET A. | 64 00 | 0.00 | 0.00 | 64.00 |
| FRASER , EVELYN | 700.00 | 0.00 | 0.00 | 700.00 |
| FRENCH JR , WARREN J. | 244 00 | 0.00 | 0.00 | 244 00 |
| FRONGILLO , KATHERINE L. | 592.00 | 0.00 | 0.00 | 592.00 |
| GAUDET , PATRICIA E. | 56 00 | 0.00 | 0.00 | 56 00 |
| GEARTY , LOUISE A | 608 00 | 0.00 | 0.00 | 608 00 |
| GIBBS , RUTH A. | 400.00 | 0.00 | 0.00 | 400 00 |
| GOLEN , ALICE . | 1,038.00 | 0.00 | 0.00 | 1,038.00 |
| HAINES , DONNA G | 248.00 | 0.00 | 0.00 | 248 00 |
| HANSFORD , JOAN P | 124 00 | 0.00 | 0.00 | 124.00 |
| HANSON , SUSAN A | 204 00 | 0.00 | 0.00 | 204 00 |
| HARRINGTON , THERESA | 333.00 | 0.00 | 0.00 | 333 00 |
| HOOD , JUDITH R. | 176.00 | 0.00 | 0.00 | 176.00 |
| HURTON , PRISCILLA | 136.00 | 0.00 | 0.00 | 136 00 |
| IPPOLITO , JEANNETTE C. | 164 00 | 0.00 | 0.00 | 164 00 |
| KEEFE , ELLEN M | 1,054.00 | 0.00 | 0.00 | 1,054 00 |
| KOBELSKI , CAROL M | 368 00 | 0.00 | 0 00 | 368 00 |
| LAFFEY , CHERYLE A | 420.00 | 0.00 | 0 00 | 420 00 |
| LAROSA , PEARL . | 152.00 | 0.00 | 0.00 | 152.00 |
| LAYNE , LINDALEE T | 80.00 | 0.00 | 0.00 | 80 00 |
| LINSCOTT , JANE A | 448 00 | 0.00 | 0.00 | 448 00 |
| LYNCH , BERNICE L. | 228 00 | 0.00 | 0.00 | 228.00 |
| MAC INNIS , ROBERT B | 544.00 | 0.00 | 0 00 | 544 00 |
| MAGRO , MARIE T | 966.00 | 0.00 | 0.00 | 966.00 |
| MAHER , KATHERINE M. | 592.00 | 0.00 | 0.00 | 592.00 |
| MALONEY , MARIE E. | 132.00 | 0.00 | 0 00 | 132.00 |
| MCGLOUGHLIN , ROSALIE C. | 240 00 | 0.00 | 0.00 | 240 00 |
| MCGRATH , DOROTHY E. | 638.00 | 0.00 | 0.00 | 638 00 |
| MCKENNA , ROSE M. | 404 00 | 0.00 | 0.00 | 404 00 |
| MCNAMARA , PATRICIA M | 789.00 | 0.00 | 0.00 | 789 00 |
| MCNAUGHT , PAUL L. | 120.00 | 0.00 | 0.00 | 120.00 |
| MCNAUGHT , RUBY N | 120 00 | 0.00 | 0.00 | 120.00 |
| MEEHAN , JAMES W | 120.00 | 0.00 | 0.00 | 120.00 |
| MEEHAN , WILLA D | 68 00 | 0.00 | 0.00 | 68 00 |
| MORRISSEY , DENISE M | 220.00 | 0.00 | 0.00 | 220.00 |
| MURPHY , JANET E. | 460.00 | 0.00 | 0.00 | 460.00 |
| NICHOLS , ADAM P | 200.00 | 0.00 | 0.00 | 200.00 |
| NICHOLS , ALEX D | 252.00 | 0.00 | 0.00 | 252.00 |
| NICKERSON , DIANE V | 48.00 | 0.00 | 0.00 | 48.00 |
| NILES , MILDRED A | 675.00 | 0.00 | 0.00 | 675.00 |
| O'BRIEN DEE , RITA | 728.00 | 0.00 | 0.00 | 728.00 |

| | Net Pay | Details | Overtime | Gross Pay |
|---|---|---|---|---|
| ORIO , BRENDA M | 44.00 | 0.00 | 0.00 | 44.00 |
| PEPIN , MARY | 661.00 | 0.00 | 0.00 | 661.00 |
| PERROTTA , TERESA M. | 1,132.00 | 0.00 | 0.00 | 1,132.00 |
| PILCHER , MARY | 1,088.00 | 0.00 | 0.00 | 1,088.00 |
| POLLARD , GAIL A | 1,040.00 | 0.00 | 0.00 | 1,040.00 |
| POWER , DANIEL E. | 148.00 | 0.00 | 0.00 | 148.00 |
| POWER , ELENA | 124.00 | 0.00 | 0.00 | 124.00 |
| POZERSKI , JEANETTE | 156.00 | 0.00 | 0.00 | 156.00 |
| QUAGLIA , P JERRY | 76.00 | 0.00 | 0.00 | 76.00 |
| RAVAGNI , ADELE R. | 368.00 | 0.00 | 0.00 | 368.00 |
| RAVAGNI , CONRAD C | 576.00 | 0.00 | 0.00 | 576.00 |
| ROBBIO , HELEN H. | 72.00 | 0.00 | 0.00 | 72.00 |
| ROBBIO , STEPHEN F | 116.00 | 0.00 | 0.00 | 116.00 |
| ROGERS , VALERIE E. | 858.00 | 0.00 | 0.00 | 858.00 |
| SACCO , LOUISE A | 384.00 | 0.00 | 0.00 | 384.00 |
| SANBORN , ELDA P | 384.00 | 0.00 | 0.00 | 384.00 |
| SARTORI , ANITA | 236.00 | 0.00 | 0.00 | 236.00 |
| SHAW , PHYLLIS H | 124.00 | 0.00 | 0.00 | 124.00 |
| SHEEHAN , LINDA D. | 192.00 | 0.00 | 0.00 | 192.00 |
| SIANO , ANTHONY J. | 40.00 | 0.00 | 0.00 | 40.00 |
| SIANO , LAURIE A. | 432.00 | 0.00 | 0.00 | 432.00 |
| SIMMONS , GERALDINE P | 356.00 | 0.00 | 0.00 | 356.00 |
| SPRAGUE , BERNICE | 544.00 | 0.00 | 0.00 | 544.00 |
| STANLEY , CHRISTINA R. | 208.00 | 0.00 | 0.00 | 208.00 |
| STANTON , HELEN F | 356.00 | 0.00 | 0.00 | 356.00 |
| WOLFF , CECILIA T | 796.00 | 0.00 | 0.00 | 796.00 |
| YARBROUGH , JUDITH A. | 740.00 | 0.00 | 0.00 | 740.00 |
| **EXCEPTIONAL CHILDREN** | | | | |
| BREKALIS , KRISTIN L. | 3,737.00 | 0.00 | 0.00 | 3,737.00 |
| BYRNE , CHRISTOPHER A | 1,276.00 | 0.00 | 0.00 | 1,276.00 |
| CELLA , ALLISON M. | 2,167.00 | 0.00 | 0.00 | 2,167.00 |
| CLARK , KALA M. | 1,798.50 | 0.00 | 0.00 | 1,798.50 |
| DOHERTY , KEVIN M | 3,008.00 | 0.00 | 0.00 | 3,008.00 |
| DUFFY , JAMES J | 2,068.00 | 0.00 | 0.00 | 2,068.00 |
| DUFFY , LIANNE . | 2,156.00 | 0.00 | 0.00 | 2,156.00 |
| FLYNN , CHESTER H. | 3,929.81 | 0.00 | 0.00 | 3,929.81 |
| KELLEY , STELLA M. | 1,386.00 | 0.00 | 0.00 | 1,386.00 |
| **FIRE DEPARTMENT** | | | | |
| AUSTIN , SCOTT D | 59,391.23 | 2,644.28 | 15,740.57 | 77,776.08 |
| BROTHERS , PATRICK M. | 55,894.84 | 148.92 | 13,167.40 | 69,211.16 |
| BROTHERS , WILLIAM P | 67,271.94 | 179.28 | 10,803.42 | 78,254.64 |
| BRUCE , JAMES W. | 62,939.35 | 167.72 | 12,152.33 | 75,259.40 |
| CALISTRO , ROBERT B | 72,054.18 | 868.84 | 9,344.35 | 82,267.37 |
| CALLAHAN , MICHAEL P | 80,448.94 | 5,923.44 | 15,646.24 | 102,018.62 |
| CARNEY , DAVID A. | 62,348.50 | 1,823.24 | 11,359.85 | 75,531.59 |
| DOGHERTY , JOSEPH S. | 60,427.86 | 480.96 | 8,252.54 | 69,161.36 |
| DOHERTY , PATRICK S. | 61,307.98 | 8,848.52 | 6,606.92 | 76,763.42 |
| ELLIOTT , TODD E. | 27,864.57 | 800.72 | 6,771.63 | 35,436.92 |
| FORERO , OSCAR O | 61,522.34 | 4,400.96 | 17,525.16 | 83,448.46 |
| FORTUNATO , JOSEPH C | 60,984.67 | 14,032.48 | 14,800.75 | 89,817.90 |
| FOWLER , JOHN R. | 55,871.85 | 3,788.84 | 15,744.99 | 75,405.68 |
| GIASULLO JR , JAMES A. | 62,071.62 | 156.88 | 9,843.25 | 72,071.75 |
| GIASULLO , JEFFREY . | 64,054.66 | 3,587.72 | 10,789.00 | 78,431.38 |
| GILLIS , JOSEPH S | 55,894.84 | 148.92 | 2,709.73 | 58,753.49 |
| GOSSE , WILLIAM R | 56,055.54 | 1,468.84 | 8,169.49 | 65,693.87 |
| GOURLEY JR , RUSSELL W | 68,015.28 | 2,860.00 | 11,388.91 | 82,264.19 |
| GREER JR , DONALD | 71,789.36 | 3,101.88 | 24,783.98 | 99,675.22 |
| GUTTADAURO , PAUL F | 65,827.65 | 175.40 | 9,661.76 | 75,664.81 |
| HAMM , RICHARD E. | 61,498.27 | 3,260.96 | 15,505.69 | 80,264.92 |
| HAZEL , MICHAEL A. | 85,590.13 | 2,255.12 | 13,685.43 | 101,530.68 |
| HOLDEN , TIMOTHY J | 60,522.98 | 2,279.16 | 9,849.13 | 72,651.27 |
| HURLEY , BRIAN J. | 63,473.17 | 169.16 | 8,661.55 | 72,303.88 |
| KARLBERG , DAVID R. | 63,029.46 | 2,647.92 | 13,241.09 | 78,918.47 |
| KEARNS , JOSEPH W | 63,722.42 | 0.00 | 16,037.72 | 79,760.14 |
| KEDDIE , SCOTT A | 77,568.21 | 17,218.60 | 25,896.90 | 120,683.71 |
| KERR , GARY O. | 73,490.85 | 4,548.84 | 14,667.57 | 92,707.26 |
| LAWRIE , DALE M | 60,193.83 | 159.76 | 1,170.43 | 61,524.02 |
| LEVY JR , DAVID W. | 56,405.93 | 3,490.28 | 12,891.28 | 72,787.49 |
| LEVY , DAVID W | 19,645.14 | 0.00 | 0.00 | 19,645.14 |
| LITTLE , ROBERT | 57,360.09 | 3,232.76 | 11,687.76 | 72,280.61 |
| MACKEY , RICHARD | 142,204.83 | 0.00 | 0.00 | 142,204.83 |
| MCGLAUFLIN , RUSSELL J | 69,033.66 | 2,900.72 | 13,909.85 | 85,844.23 |
| MERRILL MORGADO , CHRISTINA | 54,952.63 | 1,785.96 | 14,494.29 | 71,232.88 |
| MERRILL , MICHAEL B. | 54,804.23 | 145.96 | 11,015.67 | 65,965.86 |
| MURPHY IV , THOMAS J | 55,289.54 | 5,325.96 | 15,953.17 | 76,568.67 |
| NIVEN , TIMOTHY | 72,602.42 | 0.00 | 14,523.77 | 87,126.19 |
| PERRY , SUSAN M. | 49,452.36 | 0.00 | 0.00 | 49,452.36 |
| POWERS , STEPHEN M. | 67,279.24 | 22,644.28 | 13,073.62 | 102,997.14 |
| ROSEMOND , ALAN L. | 60,787.56 | 18,620.48 | 13,245.74 | 92,653.78 |
| RYAN , JAMES P | 131,695.99 | 0.00 | 0.00 | 131,695.99 |
| SANDBERG , KENNETH J | 59,080.22 | 3,492.76 | 14,182.12 | 76,755.10 |
| SAWICKI , DANIEL D | 56,176.07 | 5,844.00 | 16,032.48 | 78,052.55 |
| SITAR JR , MICHAEL W | 89,978.71 | 2,775.84 | 16,325.50 | 109,080.05 |
| SITAR , DANIEL J | 60,427.83 | 27,946.96 | 11,877.40 | 100,252.19 |
| SMALL , DANIEL T | 59,931.26 | 156.88 | 12,003.72 | 72,091.86 |
| SPENCER , STEVEN M. | 57,405.85 | 2,072.92 | 11,838.03 | 71,316.80 |
| VASAS , ALBERT J. | 80,419.36 | 4,757.44 | 20,289.67 | 105,466.47 |
| VISCIONE , JON | 73,888.88 | 640.00 | 9,483.79 | 84,012.67 |
| VONKAHLE , VANCE . | 67,750.92 | 174.60 | 1,047.62 | 68,973.14 |
| YOST , DANIEL W | 56,767.36 | 5,065.96 | 13,645.48 | 75,478.80 |
| **HEALTH DEPARTMENT** | | | | |
| BRIGGS SR , ROBERT C. | 350.00 | 0.00 | 0.00 | 350.00 |
| CHO , KATHY H | 4,260.02 | 0.00 | 0.00 | 4,260.02 |
| CLEMENT , LOU-ANN C. | 79,327.88 | 0.00 | 0.00 | 79,327.88 |

| | Net Pay | Details | Overtime | Gross Pay |
|---|---|---|---|---|
| DESMOND , VIRGINIA F. | 25,324.82 | 0.00 | 0.00 | 25,324.82 |
| FERNALD , BRIAN G. | 46,398.27 | 312.00 | 0.00 | 46,710.27 |
| FRENCH , PHILLIP L. | 350.00 | 0.00 | 0.00 | 350.00 |
| GORRASI , PAMELA J | 3,565.65 | 0.00 | 0.00 | 3,565.65 |
| KINNON , CHRISTINE E. | 350.00 | 0.00 | 0.00 | 350.00 |
| MCHATTON , RALPH M. | 450.00 | 0.00 | 0.00 | 450.00 |
| SHEEHAN , EDWARD J | 350.00 | 0.00 | 0.00 | 350.00 |
| TREARCHIS , DEAN | 64,033.31 | 0.00 | 0.00 | 64,033.31 |
| WESTAWAY , BARBARA . | 57,880.51 | 0.00 | 0.00 | 57,880.51 |
| **LIBRARY** | | | | |
| BANGS , JUDY A. | 38,158.38 | 0.00 | 1,107.98 | 39,266.36 |
| BENNETT , CAITLIN A. | 192.00 | 0.00 | 0.00 | 192.00 |
| BERLIK , ELIZABETH M. | 54,357.55 | 0.00 | 316.33 | 54,673.88 |
| BURKE , JENNIFER L. | 32,670.06 | 0.00 | 527.96 | 33,198.02 |
| COTE , EMMALINE J | 572.00 | 0.00 | 0.00 | 572.00 |
| COUTURE , NOELLE B. | 54,357.55 | 0.00 | 182.64 | 54,540.19 |
| DESHLER JR , MICHAEL T. | 37,997.05 | 0.00 | 2,142.23 | 40,139.28 |
| DESMARAIS , ELISABETH | 6,435.14 | 0.00 | 0.00 | 6,435.14 |
| FAHERTY , CHERYL A | 15,739.89 | 0.00 | 0.00 | 15,739.89 |
| FOWLER , MARILYN H | 1,545.39 | 0.00 | 0.00 | 1,545.39 |
| GRASSO , KAREN A. | 19,574.97 | 0.00 | 385.60 | 19,960.57 |
| HAYES , ROBERT L. | 27,868.11 | 0.00 | 733.96 | 28,602.07 |
| HINDERER , JENNIFER E. | 66,730.43 | 0.00 | 0.00 | 66,730.43 |
| HOLLAND , GAIL M. | 38,158.37 | 0.00 | 85.49 | 38,243.86 |
| MACDONALD , MARY B | 3,374.27 | 0.00 | 0.00 | 3,374.27 |
| MACLEOD , HEATHER L | 11,695.14 | 0.00 | 0.00 | 11,695.14 |
| MARTIN , AMY M | 6,337.43 | 0.00 | 0.00 | 6,337.43 |
| MATLIN , ERIN A. | 51,207.42 | 0.00 | 1,745.64 | 52,953.06 |
| MOONEY , HELEN D. | 33,119.86 | 0.00 | 0.00 | 33,119.86 |
| MULLEN , SAMANTHA M. | 119.00 | 0.00 | 0.00 | 119.00 |
| SALVATO , JOYCE . | 43,540.41 | 0.00 | 406.46 | 43,946.87 |
| SANGER , LISBET F | 40,624.03 | 0.00 | 975.47 | 41,599.50 |
| SEAVEY , STACY A. | 236.64 | 0.00 | 0.00 | 236.64 |
| SILVEIRA , PATRICIA A. | 3,436.89 | 0.00 | 0.00 | 3,436.89 |
| TOOMBS , MARY E. | 54,865.29 | 0.00 | 0.00 | 54,865.29 |
| TOPPIN , JOANNE R. | 38,665.83 | 0.00 | 433.15 | 39,098.98 |
| **MODERATOR** | | | | |
| COAKLEY , JAMES P | 375.00 | 0.00 | 0.00 | 375.00 |
| **PLANNING BOARD** | | | | |
| DIPRIMIO , LINDA A. | 54,357.56 | 0.00 | 0.00 | 54,357.56 |
| FOWLER , ROBERT . | 895.00 | 40,015.00 | 0.00 | 40,910.00 |
| JAQUEZ , CARLOS L. | 37,327.41 | 0.00 | 0.00 | 37,327.41 |
| MARCHANT , ANNETTE M | 8,233.16 | 0.00 | 0.00 | 8,233.16 |
| PLUNKETT , DAVID J. | 807.50 | 0.00 | 0.00 | 807.50 |
| POLCHLOPEK , WALTER S | 61,592.55 | 0.00 | 0.00 | 61,592.55 |
| REED , NANCY L. | 807.50 | 0.00 | 0.00 | 807.50 |
| ROMANO , CHERYL A | 1,056.55 | 0.00 | 0.00 | 1,056.55 |
| SADWICK , STEVEN J | 101,816.00 | 0.00 | 0.00 | 101,816.00 |
| SPADA , VINCENT W | 1,052.50 | 0.00 | 0.00 | 1,052.50 |
| STEIN , MICHELE J | 68,105.65 | 0.00 | 0.00 | 68,105.65 |
| TORNAME , SALVATORE M | 807.50 | 0.00 | 0.00 | 807.50 |
| **POLICE DEPARTMENT** | | | | |
| AGGANIS , KOSTA A | 0.00 | 24,274.00 | 0.00 | 24,274.00 |
| ALLEN III , PAUL E. | 0.00 | 6,165.04 | 0.00 | 6,165.04 |
| BARBATO , BRIAN E. | 0.00 | 63,861.01 | 0.00 | 63,861.01 |
| BARRY , JOHN E. | 83,307.30 | 11,525.20 | 4,887.87 | 99,720.37 |
| BIEWENER , JAMES P | 53,450.21 | 2,641.90 | 4,121.83 | 60,213.94 |
| BJORKGREN , ROBERT M | 65,859.55 | 25,005.32 | 11,485.83 | 102,350.70 |
| BUDRYK , ROBERT | 78,829.97 | 0.00 | 420.86 | 79,250.83 |
| CAPUANO , KAREN M | 55,749.92 | 156.00 | 818.70 | 56,724.62 |
| CARAPELLUCCI , MATTHEW J. | 7,789.97 | 0.00 | 0.00 | 7,789.97 |
| CASEY , JOHN M | 55,482.45 | 25,172.64 | 15,533.67 | 96,188.76 |
| CASEY , THOMAS M. | 64,825.53 | 14,276.26 | 16,622.70 | 95,724.49 |
| CICERO , CHRISTINE M | 4,870.43 | 0.00 | 0.00 | 4,870.43 |
| COLUMBUS , RYAN M. | 87,158.84 | 5,349.80 | 15,225.43 | 107,734.07 |
| COOKE , THOMAS M. | 66,124.25 | 14,286.40 | 4,973.47 | 85,384.12 |
| COOPER , THERESE J. | 2,770.77 | 18,640.00 | 0.00 | 21,410.77 |
| COVIELLO , CHRISTOPHER J | 81,954.21 | 19,643.20 | 4,322.71 | 105,920.12 |
| CROWE , JOHN J. | 47,908.55 | 0.00 | 5,355.87 | 53,264.42 |
| DELUCIA JR , JOSEPH F | 0.00 | 15,606.00 | 0.00 | 15,606.00 |
| DICALOGERO , CYNTHIA J. | 0.00 | 28,699.92 | 0.00 | 28,699.92 |
| DIFELICE , CAROL A. | 575.61 | 0.00 | 0.00 | 575.61 |
| DOHERTY JR , PAUL E. | 53,735.73 | 19,611.32 | 12,220.92 | 85,567.97 |
| DONOGHUE , JOHN | 0.00 | 4,712.00 | 0.00 | 4,712.00 |
| DONOVAN , ALFRED P | 154,858.42 | 0.00 | 0.00 | 154,858.42 |
| DONOVAN , JUNE C. | 0.00 | 809.00 | 0.00 | 809.00 |
| DONOVAN , MARK S. | 0.00 | 476.00 | 0.00 | 476.00 |
| DONOVAN , MICHAEL A. | 27,844.98 | 2,126.48 | 318.19 | 30,289.65 |
| DOWNEY , JENNIFER L. | 73.46 | 0.00 | 0.00 | 73.46 |
| DUFFY , DAVID J. | 7,447.50 | 0.00 | 0.00 | 7,447.50 |
| EVANS , DEBORA E. | 0.00 | 6,864.00 | 0.00 | 6,864.00 |
| FARNUM , BRIAN J. | 53,766.49 | 14,992.76 | 20,065.72 | 88,824.97 |
| FARRELL , JOHN B | 0.00 | 45,604.69 | 0.00 | 45,604.69 |
| FIELD , ROBERT D | 76,736.68 | 22,291.32 | 6,790.97 | 105,818.97 |
| GATH , LEE A | 0.00 | 22,183.52 | 0.00 | 22,183.52 |
| GATH , PHILIP M. | 0.00 | 700.00 | 0.00 | 700.00 |
| GATTO , JASON D | 230.10 | 38,577.52 | 0.00 | 38,807.62 |
| GAYNOR , SCOTT P | 85,595.07 | 9,643.20 | 11,322.86 | 106,561.13 |
| GODIN , DAVID E. | 225.04 | 0.00 | 0.00 | 225.04 |
| GONZALEZ , ANDRE . | 63,555.09 | 0.00 | 15,694.39 | 79,249.48 |
| GRIFFIN , KIMBERLY A. | 46,957.31 | 0.00 | 11,851.54 | 58,808.85 |
| HADLEY , HERBERT . | 225.04 | 52,371.60 | 0.00 | 52,596.64 |
| HANLEY , ERIC E. | 57,290.23 | 18,998.16 | 6,597.17 | 82,885.56 |

| | Net Pay | Details | Overtime | Gross Pay |
|---|---|---|---|---|
| HANLEY , PATRICIA J | 1,961.85 | 0.00 | 0.00 | 1,961.85 |
| HARRINGTON , PATRICK J | 67,319.27 | 18,360.48 | 5,918.20 | 91,597.95 |
| HAZEL , GEORGE W | 46,849.45 | 800.00 | 1,225.72 | 48,875.17 |
| HAZEL , GEORGE W | 0.00 | 10,730.00 | 0.00 | 10,730.00 |
| HENEHAN , KEVIN T. | 230.10 | 62,601.08 | 0.00 | 62,831.18 |
| HIDISH , VICTOR A | 0.00 | 21,387.00 | 0.00 | 21,387.00 |
| HIGGINBOTHAM , MARYELLEN K. | 2,224.19 | 0.00 | 0.00 | 2,224.19 |
| HILDEBRAND , MARK . | 0.00 | 5,304.00 | 0.00 | 5,304.00 |
| HOLLIS , JAMES H | 67,462.91 | 30,008.24 | 22,280.56 | 119,751.71 |
| HOPKINSON , RICHARD A. | 0.00 | 11,652.00 | 0.00 | 11,652.00 |
| HYDE , PHILIP C | 0.00 | 26,538.00 | 0.00 | 26,538.00 |
| JAREK , JOHN | 112.52 | 53,291.56 | 0.00 | 53,404.08 |
| JOP III , WALTER J | 66,911.21 | 26,107.66 | 18,664.53 | 111,683.40 |
| KANDROTAS , STEPHEN | 0.00 | 29,158.00 | 0.00 | 29,158.00 |
| KELLEY , JOSEPH C. | 54,816.87 | 18,907.60 | 20,690.87 | 94,415.34 |
| KELLY , TIMOTHY W | 80,668.13 | 29,338.56 | 13,734.07 | 123,740.76 |
| KENNEDY , ALICE M. | 52,225.65 | 0.00 | 1,990.74 | 54,216.39 |
| KENNEY , DEBORAH M. | 0.00 | 7,215.00 | 0.00 | 7,215.00 |
| KERBER , DANIEL P. | 33,246.89 | 8,910.92 | 5,825.86 | 47,983.67 |
| LAYNE , WARREN R. | 341.00 | 256.00 | 0.00 | 597.00 |
| LAYNE , WILLIAM | 112.52 | 0.00 | 0.00 | 112.52 |
| LAYNE , WILLIAM D | 58,443.97 | 0.00 | 0.00 | 58,443.97 |
| LEVY , DAVID W | 0.00 | 37,872.16 | 0.00 | 37,872.16 |
| LINGIEWICZ , JOHN | 0.00 | 13,241.52 | 0.00 | 13,241.52 |
| MACKEY , LAUREN E. | 44,941.23 | 0.00 | 4,746.00 | 49,687.23 |
| MANLEY , MARY T | 13,687.78 | 0.00 | 0.00 | 13,687.78 |
| MARTIN , EDWARD L. | 0.00 | 29,461.84 | 0.00 | 29,461.84 |
| MCCLAFFERTY , SHARON J. | 0.00 | 17,004.00 | 0.00 | 17,004.00 |
| MCKENNA , JAMES . | 103,262.42 | 0.00 | 21,477.66 | 124,740.08 |
| MCLEOD , KATHRYN Q | 65,487.16 | 0.00 | 0.00 | 65,487.16 |
| MCMAHON , MARKUS E. | 66,896.21 | 24,892.48 | 2,988.33 | 94,777.02 |
| MCMAHON , SEAN M | 0.00 | 1,717.00 | 0.00 | 1,717.00 |
| MCNAMARA , JASON R. | 27,825.18 | 0.00 | 4,692.35 | 32,517.53 |
| MIANO , DAVID M. | 45,234.04 | 9,610.00 | 5,636.83 | 60,480.87 |
| MOSHER , BEVERLY B | 0.00 | 43,033.76 | 0.00 | 43,033.76 |
| MULVEY , JESSICA L. | 65,502.16 | 0.00 | 7,616.40 | 73,118.56 |
| NEWTON , EILEEN . | 48,379.23 | 0.00 | 0.00 | 48,379.23 |
| NEWTON , JOSEPH I | 9,490.65 | 20,544.52 | 0.00 | 30,035.17 |
| NEWTON , SONIA M. | 12,940.69 | 2,964.00 | 0.00 | 15,904.69 |
| NICOSIA , PAUL J. | 38,353.76 | 480.00 | 7,355.42 | 46,189.18 |
| O'HARE , JAMES P | 0.00 | 7,604.52 | 0.00 | 7,604.52 |
| O'NEILL , BRIAN R. | 54,635.57 | 3,024.80 | 17,854.90 | 75,515.27 |
| PALTRINERI , ALEX W | 25,563.57 | 0.00 | 143.19 | 25,706.76 |
| PELRINE , STEPHEN | 0.00 | 42,799.04 | 0.00 | 42,799.04 |
| PERRY , HENRY | 0.00 | 7,591.00 | 0.00 | 7,591.00 |
| PERRY , MARK . | 79,158.63 | 15,789.36 | 3,163.24 | 98,111.23 |
| PETERSON JR , DENNIS J | 65,777.52 | 18,056.79 | 17,849.55 | 101,683.86 |
| PETERSON , DENNIS . | 48,164.50 | 0.00 | 0.00 | 48,164.50 |
| PETERSON , DENNIS . | 0.00 | 156.00 | 0.00 | 156.00 |
| PHILLIPS , PETER J. | 0.00 | 2,574.00 | 0.00 | 2,574.00 |
| PICCOLO JR , ALBERT A | 61,189.12 | 16,985.31 | 15,890.76 | 94,065.19 |
| PICCOLO , ARTHUR M | 54,945.08 | 2,130.00 | 2,060.10 | 59,135.18 |
| POISSON , KAREN A. | 47,208.22 | 2,835.00 | 9,466.14 | 59,509.36 |
| PORTER , KIM M. | 46,961.52 | 0.00 | 2,358.84 | 49,320.36 |
| POWERS , JOHN R. | 95,335.25 | 20,414.58 | 4,493.28 | 120,243.11 |
| POWERS , NATHANIEL P | 7,869.03 | 17,050.00 | 546.42 | 25,465.45 |
| PRATT JR , DOUGLAS E. | 54,040.30 | 5,673.76 | 9,804.31 | 69,518.37 |
| REESE , KEREN J. | 62,931.12 | 0.00 | 8,304.14 | 71,235.26 |
| REESE , KEVIN . | 69,288.54 | 3,228.64 | 14,255.25 | 86,772.43 |
| REGAN , PETER L. | 53,605.73 | 0.00 | 130.92 | 53,736.65 |
| RICCARDI , KIMBERLY A. | 58,467.46 | 510.60 | 7,063.63 | 66,041.69 |
| RINGWOOD , PAUL . | 0.00 | 22,103.00 | 0.00 | 22,103.00 |
| RUSSELL , ARTHUR J. | 0.00 | 2,630.00 | 0.00 | 2,630.00 |
| RUSSO , ALYSIA M | 27,844.98 | 1,466.00 | 439.35 | 29,750.33 |
| RYSER , JAMES T | 25,563.57 | 0.00 | 143.19 | 25,706.76 |
| SCHWALB JR , WILLIAM L. | 60,701.02 | 7,812.00 | 908.05 | 69,421.07 |
| SCOTT , CHRISTOPHER M. | 61,393.72 | 17,603.48 | 14,503.39 | 93,500.59 |
| SHEEHAN , MICHAEL P | 56,726.01 | 0.00 | 0.00 | 56,726.01 |
| SHEEHAN , TIMOTHY B | 121,808.17 | 156.00 | 1,736.35 | 123,700.52 |
| SITAR III , MICHAEL W | 39,235.68 | 0.00 | 304.97 | 39,540.65 |
| SMALL , MATTHEW L. | 50,712.00 | 0.00 | 628.78 | 51,340.78 |
| STEPHENS , ROBERT A. | 93,333.37 | 5,943.00 | 12,070.27 | 111,346.64 |
| STOTIK , PATRICIA J. | 51,331.11 | 0.00 | 4,235.27 | 55,566.38 |
| SULLIVAN , EDWARD M | 56,338.42 | 0.00 | 1,786.88 | 58,125.30 |
| SUTHERBY , DAMIN P. | 3,766.86 | 0.00 | 0.00 | 3,766.86 |
| TANGUAY , MARK J. | 0.00 | 6,925.04 | 0.00 | 6,925.04 |
| TANGUAY , ROGER J | 0.00 | 2,171.00 | 0.00 | 2,171.00 |
| TORRES , STEVEN M | 72,762.22 | 9,159.60 | 4,377.82 | 86,299.64 |
| VOTO , JOHN S. | 97,718.52 | 10,648.80 | 9,592.81 | 117,960.13 |
| WARREN , BRIAN | 68,068.27 | 3,235.38 | 32,002.66 | 103,306.31 |
| WELCH , JENNIE A. | 64,838.22 | 0.00 | 6,478.07 | 71,316.29 |
| WENTZELL , MARK A. | 0.00 | 1,404.00 | 0.00 | 1,404.00 |
| WESTAWAY , ROBERT L. | 87,623.89 | 2,676.00 | 6,744.16 | 97,044.05 |
| WHITEHOUSE , JACK L. | 0.00 | 35,109.56 | 0.00 | 35,109.56 |
| WILKINSON JR , WILLIAM J | 0.00 | 27,454.52 | 0.00 | 27,454.52 |
| WILLIAMS JR , JAMES F | 89,000.86 | 12,481.20 | 7,669.31 | 109,151.37 |
| WOOD , MARK P | 84.39 | 1,404.00 | 0.00 | 1,488.39 |
| WORTH , GARIN F | 46,844.07 | 0.00 | 1,661.41 | 48,505.48 |
| YOST , GEORGE E. | 1,250.00 | 15,749.00 | 0.00 | 16,999.00 |
| ZARBA , BRAD W | 0.00 | 944.00 | 0.00 | 944.00 |
| **RECREATION DEPARTMENT** | | | | |
| AMATO , NICHOLAS C. | 11,609.00 | 0.00 | 0.00 | 11,609.00 |
| BARRY , CORNELIUS J. | 57,064.25 | 0.00 | 6,289.13 | 63,353.38 |
| BERUBE , RACHEL L. | 2,072.00 | 0.00 | 0.00 | 2,072.00 |
| BIBO , ASHLEY A. | 5,302.00 | 0.00 | 0.00 | 5,302.00 |
| BIBO , LAUREN N. | 33,024.22 | 0.00 | 0.00 | 33,024.22 |
| BOYLE , MOLLY J | 154.00 | 0.00 | 0.00 | 154.00 |
| BULGER , TYLER E. | 1,620.00 | 0.00 | 0.00 | 1,620.00 |
| CANADA , DANIEL L. | 4,955.50 | 0.00 | 0.00 | 4,955.50 |
| COPPI , MATTHEW J. | 32,765.62 | 0.00 | 1,509.07 | 34,274.69 |
| COPPI , MICHELLE E. | 5,267.50 | 0.00 | 0.00 | 5,267.50 |
| DEPIERRO , VINCENT J. | 1,604.00 | 0.00 | 0.00 | 1,604.00 |
| DIRUSSO , ERIC G. | 2,216.00 | 0.00 | 0.00 | 2,216.00 |
| DIRUSSO , IAN J | 2,260.00 | 0.00 | 0.00 | 2,260.00 |
| FERRIERO , MICHAEL A. | 1,716.00 | 0.00 | 0.00 | 1,716.00 |
| HAMM , MARIA C. | 3,905.00 | 0.00 | 0.00 | 3,905.00 |
| HAMM , THEODORE R. | 7,601.00 | 0.00 | 0.00 | 7,601.00 |
| KANDO , DAVID T | 1,360.00 | 0.00 | 0.00 | 1,360.00 |
| LAVALLE , LAWRENCE M. | 4,796.00 | 0.00 | 0.00 | 4,796.00 |
| MCCARTHY , KEITH T | 1,648.00 | 0.00 | 0.00 | 1,648.00 |
| MORRIS , MARK D. | 6,738.50 | 0.00 | 0.00 | 6,738.50 |
| NOLAN , ROBERT J. | 64,312.17 | 0.00 | 5,896.46 | 70,208.63 |
| PATTERSON , ROY E. | 80,247.07 | 0.00 | 0.00 | 80,247.07 |
| SULLIVAN , JAMES M. | 247.00 | 0.00 | 0.00 | 247.00 |
| SULLIVAN , KELLI R. | 3,072.00 | 0.00 | 0.00 | 3,072.00 |
| TABER , ERIK C. | 4,460.50 | 0.00 | 0.00 | 4,460.50 |
| WELCH , BRIANNA D | 3,488.00 | 0.00 | 0.00 | 3,488.00 |
| **REGISTRARS** | | | | |
| BENNETT , BEVERLY A | 500.00 | 0.00 | 0.00 | 500.00 |
| CREAMER , EDWARD D. | 500.00 | 0.00 | 0.00 | 500.00 |
| ORDWAY , DONALD R. | 500.00 | 0.00 | 0.00 | 500.00 |
| **SCHOOL BUILDING COMMITTEE** | | | | |
| MCLAUGHLIN , MARIA L | 131.99 | 0.00 | 0.00 | 131.99 |
| **TOWN CLERK** | | | | |
| DESHLER , TERESA C. | 29,498.82 | 0.00 | 212.72 | 29,711.54 |
| GRAFFEO , DENISE | 44,193.94 | 0.00 | 3,262.74 | 47,456.68 |
| NICHOLS , MARY-ANN O. | 70,249.03 | 0.00 | 1,310.03 | 71,559.06 |
| TURCOTTE , SANDRA E. | 33,663.67 | 0.00 | 0.00 | 33,663.67 |
| **TOWN HALL** | | | | |
| RAY , SANDRA M. | 21,015.52 | 0.00 | 0.00 | 21,015.52 |
| **TOWN MANAGER** | | | | |
| BARBEAU , SANDRA A | 96,926.58 | 0.00 | 0.00 | 96,926.58 |
| CHAMBERS , HELEN M | 63,517.20 | 0.00 | 0.00 | 63,517.20 |
| CRESSMAN , DAVID G | 165,178.01 | 0.00 | 0.00 | 165,178.01 |
| TAMBOLI , JEANINE M. | 26,823.55 | 0.00 | 0.00 | 26,823.55 |
| **TREASURER COLLECTOR** | | | | |
| BLAKENEY JR , WILLIAM L. | 64,227.46 | 0.00 | 3,843.48 | 68,070.94 |
| CARNEY , BARBARA A | 6,159.40 | 0.00 | 0.00 | 6,159.40 |
| EWING , LUCILLE M | 50,080.87 | 0.00 | 903.85 | 50,984.72 |
| GATH , DEBRA | 23,829.59 | 0.00 | 0.00 | 23,829.59 |
| GILBERT , SUSAN D | 31,227.59 | 0.00 | 147.60 | 31,375.19 |
| LANGLOIS , LORRAINE M | 51,449.30 | 0.00 | 397.46 | 51,846.76 |
| LIGHTFOOT , DOROTHY A | 84,083.45 | 0.00 | 0.00 | 84,083.45 |
| SMITH , JANET K. | 71,082.13 | 0.00 | 0.00 | 71,082.13 |
| **VETERANS** | | | | |
| WILLIAMS , JAMES F | 45,471.26 | 0.00 | 0.00 | 45,471.26 |

# SCHOOL EMPLOYEE EARNINGS

| NAME | Net Pay | Overtime | Gross Pay |
|---|---|---|---|
| CYNTHIA ABATE-UPSON | 66,671.99 | 632.02 | 67,304.01 |
| MARY ABBOTT | 19,599.97 | 1,535.04 | 21,135.01 |
| MARY LOUISE B ADAMS | 58,724.36 | 869.91 | 59,594.27 |
| ROBIN J ADAMS | 12,188.73 | | 12,188.73 |
| KAREN AGOSTINELLI | 13,926.50 | 135.00 | 14,061.50 |
| DENISE AHEARN | 3,436.39 | | 3,436.39 |
| MARY BETH J AIELLO | 56,144.56 | 481.87 | 56,626.43 |
| JUDITH M ALLARD | 54,786.85 | 1,350.84 | 56,137.69 |
| LINDA ALUKONIS | 14,398.21 | 590.28 | 14,988.49 |
| NICHOLAS C AMATO | 19,495.57 | 12,126.20 | 31,621.77 |
| KATHLEEN ANDERSON | 60,137.15 | 500.93 | 60,638.08 |
| LAURIE ANGELO | 20,142.06 | 4,950.47 | 25,092.53 |
| HENRIETTA L ARAUJO | 72,159.09 | 5,855.40 | 78,014.49 |
| JENNIFER R ARNOLD | 64,222.00 | 931.15 | 65,153.15 |
| PATRICIA J ASTUTI | 607.15 | | 607.15 |
| LINDA J AUSTIN | 57,644.56 | 2,831.92 | 60,476.48 |
| BRIAN AYLWARD | 64,758.06 | 15,668.81 | 80,426.87 |
| JAMES AYLWARD | 2,724.48 | | 2,724.48 |
| NORMA J AYLWARD | 486.45 | | 486.45 |
| ROBERT W AYLWARD JR | 4,499.00 | | 4,499.00 |
| LISA J BAILEY | 19,875.87 | 452.76 | 20,328.63 |
| KAREN M BAKER OBRIEN | 68,828.21 | 1,236.13 | 70,064.34 |
| KAREN J BANCROFT | 58,338.26 | 4,190.41 | 62,528.67 |
| LISA M BANCROFT | 16,801.44 | 11,055.87 | 27,857.31 |
| MARYANN M BARNES | 554.20 | | 554.20 |
| SANDRA BARNETT | 59,317.72 | 4,266.68 | 63,584.40 |
| SUSAN K BARNETT | 70,747.43 | 10,953.39 | 81,700.82 |
| MARCO P BASILIERE | 50,118.43 | 1,241.02 | 51,359.45 |
| CYNTHIA A BASTERI | 107,786.61 | 0.00 | 107,786.61 |
| LAWRENCE J BASTERI JR | 52,386.78 | 20,171.62 | 72,558.40 |
| TERESA BATTAGLIA | 851.89 | | 851.89 |
| MAUREEN BEDARD | 13,990.72 | | 13,990.72 |
| ANDREW F BELLISTRI | 44,793.67 | 1,954.42 | 46,748.09 |
| TERRIJOAN BELLO | 1,768.51 | | 1,768.51 |
| BONNIE BENNETT | 3,170.71 | | 3,170.71 |
| DEBORAH E BENNETT | 15,225.64 | 2,166.51 | 17,392.15 |
| ELAINE M BENNETT | 20,877.10 | | 20,877.10 |
| KRISTINE BENNING | 20,142.06 | 1,200.00 | 21,342.06 |
| KATHLEEN M BENVENUTO | 8,086.55 | | 8,086.55 |
| KAREN BERGLUND | 2,705.66 | | 2,705.66 |
| SANDRA C BETTENCOURT | 69,810.29 | 392.04 | 70,202.33 |
| CATHLEEN BILODEAU | 69,317.65 | 2,360.81 | 71,678.46 |
| JEANNE F BLACKSTONE | 3,446.72 | 6,518.43 | 9,965.15 |
| GAIL BLISS | 63,193.87 | 1,065.14 | 64,259.01 |
| MICHELLE M BODONI | 934.27 | | 934.27 |
| DONNA M BOUDREAU-HILL | 71,052.62 | 1,767.65 | 72,820.27 |
| CHRISTINE BOURGEOIS | 2,812.88 | | 2,812.88 |
| MARIE R BOURGEOIS | 12,802.03 | | 12,802.03 |
| DONNA M BOWDEN | 53,495.29 | 363.35 | 53,858.64 |
| JANE E BOWLER | 120.00 | | 120.00 |
| NANCY M BOYLE | 57,204.62 | 7,997.93 | 65,202.55 |
| JOANN BRACE | 19,495.57 | 6,253.25 | 25,748.82 |
| LOREEN R BRADLEY | 117,300.47 | 0.00 | 117,300.47 |
| MARK A BRADLEY | 6,300.00 | | 6,300.00 |
| THOMAS M BRADLEY | 4,499.00 | | 4,499.00 |
| DONALD G BRADY | 41,272.71 | 56.76 | 41,329.47 |
| ANNE R BRENNAN | 18,848.73 | 1,678.92 | 20,527.65 |
| JOHN C BRESNAHAN | 77,871.19 | 11,786.18 | 89,657.37 |
| KIMBERLY J BRESNAHAN | 46,904.92 | 353.32 | 47,258.24 |
| DEBORAH A BREWIN | 63,838.14 | 742.79 | 64,580.93 |
| ROBERT M BRIGIDA | 57,063.00 | 2,027.85 | 59,090.85 |
| CATHERINE BRIMER | 46,359.64 | 20,546.03 | 66,905.67 |
| JENNIFER M BROOKS | 41,272.71 | 143.52 | 41,416.23 |
| NANCY L BROTHERS | 891.33 | | 891.33 |
| JAMI L BRUCE | 2,011.01 | | 2,011.01 |
| WILLIAM Q BUCKLEY | 40,322.63 | 3,246.47 | 43,569.10 |
| DEBORAH J BUEHLER | 13,254.50 | 1,057.89 | 14,312.39 |
| CATHERINE A BURGOYNE | 327.92 | | 327.92 |
| JOSEPH E BURKE | 38,639.90 | 1,682.16 | 40,322.06 |
| ANTOINETTE BYRNES | 12,094.08 | | 12,094.08 |
| JOHN BYRNES | 55,254.07 | 13,763.38 | 69,017.45 |
| CHRISTINE M CAFARELLI | 1,069.16 | | 1,069.16 |
| CHLOE A CALLAHAN | 50,855.05 | 554.64 | 51,409.69 |
| EILEEN F CALLANAN | 12,974.40 | 6,860.00 | 19,834.40 |
| NEVIA CALOURO | 721.51 | | 721.51 |
| ALLISON E CAMERON | 53,495.29 | 1,012.93 | 54,508.22 |
| RICHARD CAMIRE | 65,172.08 | 6,148.65 | 71,320.73 |
| NANCY A CAPPIELLO | 1,978.51 | | 1,978.51 |
| GERTRUDE M CAREY | 49,222.86 | 20,737.64 | 69,960.50 |
| KEVIN R CAREY | 43,664.59 | 6,010.88 | 49,675.47 |
| MICHAEL P CAREY | 43,104.88 | 8,456.49 | 51,561.37 |
| KATHRYN H CARLETON | 49,782.80 | 405.84 | 50,188.64 |
| LOREN M CARLINO | 60,554.40 | 468.42 | 61,022.82 |
| THOMAS A CARPENITO | 54,430.71 | 6,994.77 | 61,425.48 |
| MARY J CARRILLO | 2,146.52 | | 2,146.52 |
| LINDA CARTER | 14,029.68 | | 14,029.68 |
| KATHLEEN CASEY | 26,717.31 | 1,402.53 | 28,119.84 |
| LINDA CASTIGLIONE | 8,221.60 | | 8,221.60 |
| WILLIAM W CATHERWOOD JR | 39,724.88 | 6,456.18 | 46,181.06 |
| GRETCHEN L CECERE | 291.72 | | 291.72 |
| KLEBER E CERON | 34,099.61 | 1,305.48 | 35,405.09 |
| ETHEL M CHACE | 72,595.15 | 631.79 | 73,226.94 |
| LILLIAN V CHALIFOUR | 41,186.34 | 4,157.27 | 45,343.61 |
| MARJORIE J CHAN | 52,895.44 | 623.13 | 53,518.57 |
| KAREN G CHANAKI | 57,729.58 | 0.00 | 57,729.58 |
| LISA CHASAN | 65,712.32 | 6,003.23 | 71,715.55 |
| MARY ELLEN CHASE-ANDERSON | 2,007.72 | 1,541.25 | 3,548.97 |
| JEFFREY S CHEMALY | 2,093.75 | | 2,093.75 |
| KELLEY A CIAMPA | 597.14 | | 597.14 |
| ELAINE P CICCOLELLA | 20,579.49 | 4,945.00 | 25,524.49 |
| KAREN CINTOLO | 64,184.36 | 1,370.94 | 65,555.30 |
| SUSAN M CLARK | 51,734.46 | 450.79 | 52,185.25 |
| CHARLENE D CLONEY | 16,736.94 | 262.78 | 16,999.72 |
| ROSE M COCHRAN | 9,466.46 | 405.03 | 9,871.49 |
| ADAM C COLANTUONI | 57,992.18 | 6,377.60 | 64,369.78 |
| JUDITH COLMAN | 39,018.13 | 3,571.70 | 42,589.83 |
| ALEXANDRA E COMER | 64,173.78 | 431.86 | 64,605.64 |
| MARJORIE CONLON | 61,554.79 | 6,155.90 | 67,710.69 |
| BARBARA A CONNEELY | 1,292.83 | | 1,292.83 |
| KATHLEEN J CONNELL | 69,838.78 | 561.61 | 70,400.39 |
| KATHLEEN E CONRAD | 14,231.43 | 223.44 | 14,454.87 |
| SCOTT J CONSAUL | 2,683.32 | | 2,683.32 |
| MAUREEN CONTALONIS | 5,466.75 | | 5,466.75 |
| KARLA CONWAY | 97,457.49 | 0.00 | 97,457.49 |
| PAULA B COPPOLA | 9,836.53 | 13,567.28 | 23,403.81 |
| ALISHA M CORNACCHIA | 27,287.94 | 1,172.27 | 28,460.21 |
| CHRISTINE COTE | 15,799.92 | 149.31 | 15,949.23 |
| ROSEMARY A COUGHLAN | 64,061.44 | 10,571.75 | 74,633.19 |
| CHARLES E COUGHLIN | 38,749.88 | 2,095.50 | 40,845.38 |
| LISA T COURNOYER | 69,074.26 | 1,339.16 | 70,413.42 |
| APRYL D COVINGTON-WRIGHT | 437.58 | | 437.58 |
| LESLEY A CRAFT | 7,453.09 | | 7,453.09 |
| CHRISTINE M CREMIN | 65,172.08 | 361.69 | 65,533.77 |
| EDWARD D CREMINS | 66,172.08 | 1,253.42 | 67,425.50 |
| ASHLEY A CROOKER | 13,747.23 | 215.84 | 13,963.07 |
| GERALDINE M CUMMINGS | 75,444.71 | 3,228.64 | 78,673.35 |
| ROSE CURLEY | 9,610.98 | 322.41 | 9,933.39 |
| BARBARA A CURTIN | 14,020.64 | | 14,020.64 |
| PAULA M CURTIN | 20,579.49 | 15,027.26 | 35,606.75 |
| AMANDA R DAIGLE | 22,472.28 | 368.94 | 22,841.22 |
| JANET DAVIS | 42,905.40 | 966.61 | 43,872.01 |
| DIANE DAVOS | 57,409.14 | 373.41 | 57,782.55 |
| MAURA A DEARING | 66,302.14 | 643.74 | 66,945.88 |
| BRANDI M DECAROLIS | 53,495.21 | 1,687.26 | 55,182.47 |
| SHELLEY A DEGRECHIE | 62,888.06 | 990.77 | 63,878.83 |
| KATHRYN M DEISLINGER | 45,495.58 | 274.54 | 45,770.12 |
| FRANCES DELUCIA | 56,144.56 | 311.59 | 56,456.15 |
| DEBRA A DEMATTIA | 630.00 | | 630.00 |
| MARC A DEMERS | 49,005.92 | 4,162.25 | 53,168.17 |
| SHANNON DEMOS | 56,144.56 | 7,389.05 | 63,533.61 |
| DONNA M DEPIERRO | 15,225.64 | 1,346.38 | 16,572.02 |
| JOSEPH J DERMODY | 54,887.01 | 454.08 | 55,341.09 |
| JULIE M DEROCHE | 69,201.08 | 1,140.33 | 70,341.41 |
| MARYANN J DESHLER | 20,579.49 | 960.00 | 21,539.49 |
| CAROLYN M DESISTO | 1,000.00 | | 1,000.00 |
| BRYAN DESJARDINS | 48,272.78 | 2,143.41 | 50,416.19 |
| LISA E DESROCHERS | 49,775.67 | 354.29 | 50,129.96 |
| KATHERINE M DEVEAU | 45,495.22 | 766.92 | 46,262.14 |
| NICOLETTA DEVINCENTIS | 32,200.55 | 333.47 | 32,534.02 |
| ROBERT DEVITO | 1,194.86 | | 1,194.86 |
| HENRY DEWING | 38,960.93 | 171.90 | 39,132.83 |
| GLADYS DIBISEGLIA | 13,490.64 | | 13,490.64 |
| MARY DICIACCIO | 11,050.83 | | 11,050.83 |
| ALLISON DIFELICE | 12,146.89 | | 12,146.89 |
| KRISTIN C DILLON | 53,495.29 | 652.62 | 54,147.91 |
| MELISSA C DIRK | 435.32 | | 435.32 |
| LEO DIROCCO | 22,510.38 | 6,940.00 | 29,450.38 |
| TODD M DIROCCO | 50.00 | | 50.00 |
| TRAVIS M DOBBIN | 39,224.90 | 3,925.27 | 43,150.17 |
| DEREK W DOHERTY | 5,016.00 | | 5,016.00 |
| KAREN DOHERTY | 401.72 | | 401.72 |
| LAURIE A DOHERTY | 14,398.21 | 715.14 | 15,113.35 |
| MARIA M DOHERTY | 25,295.80 | 68.08 | 25,363.88 |
| SUSAN C DOHERTY | 2,640.00 | | 2,640.00 |
| ANN M DONNELLY | 11,926.08 | | 11,926.08 |
| JOHN DONOGHUE | 111,394.54 | 0.00 | 111,394.54 |
| PATRICIA S DONOVAN | 1,005.94 | | 1,005.94 |
| ROBERT D DOOLAN | 63,838.14 | 1,723.51 | 65,561.65 |
| CAROLYN E DOOLEY | 63,838.14 | 439.43 | 64,277.57 |
| ROSAMOND J DORRANCE | 90,702.01 | 0.00 | 90,702.01 |
| ANNE M DOUCETTE | 18,848.73 | 2,670.00 | 21,518.73 |
| RONALD DROUIN JR | 63,838.14 | 5,375.29 | 69,213.43 |
| CHRISTINA K DUECKER | 1,756.90 | | 1,756.90 |
| MERCY E DUFFILL | 63,678.36 | 452.94 | 64,131.30 |
| MARIA DULOCK | 313.74 | | 313.74 |
| ANNE DUNCAN | 64,066.08 | 10,472.00 | 74,538.08 |
| CAROLYN A DVORAK | 342.78 | | 342.78 |
| LYNNE DYKEMAN | 39,146.06 | 539.54 | 39,685.60 |
| JUDITH ANN DZIADOSZ | 10,253.40 | | 10,253.40 |
| PAUL D EARLY | 64,696.14 | 687.63 | 65,383.77 |
| ELEANOR EDELSTEIN | 1,533.07 | | 1,533.07 |
| EAMON M EDGERTON | 49,145.25 | 412.72 | 49,557.97 |
| MARY S ELDRINGHOFF | 69,643.50 | 868.91 | 70,512.41 |
| JOANNE M ELWELL | 20,579.49 | 5,280.00 | 25,859.49 |
| PATRICIA E ELWELL | 33,887.42 | 99.33 | 33,986.75 |
| TIFFANY J EMERSON | 63,838.14 | 396.86 | 64,235.00 |

| NAME | Net Pay | Overtime | Gross Pay |
|---|---|---|---|
| TERESA A ENOS | 55,842.84 | 311.59 | 56,154.43 |
| CHESTER R ERLER | 27,966.85 | 305.09 | 28,271.94 |
| GERALDINE EVANGELISTA | 2,423.37 | | 2,423.37 |
| JENNIFER J FABIANO | 5,092.85 | 11,569.40 | 16,662.25 |
| SHEILA M FABIANO | 2,029.17 | | 2,029.17 |
| PATRICIA B FABRIZIO | 63,365.10 | 368.95 | 63,734.05 |
| RICHARD F FALLON JR | 39,925.04 | 5,722.07 | 45,647.11 |
| JAYNE FARNHAM | 72,277.29 | 510.73 | 72,788.02 |
| NANCY FARREY FORSYTH | 71,518.22 | 995.48 | 72,513.70 |
| WILLIAM A FECTEAU | 3,145.00 | | 3,145.00 |
| YOLANDA FELICIANO | 57,063.00 | 461.37 | 57,524.37 |
| SANDRA M FERRARA | 60,239.13 | 2,991.91 | 63,231.04 |
| KAREN A FERREIRA | 65,863.14 | 675.73 | 66,538.87 |
| CHRISTINE M FINN | 68,400.66 | 383.89 | 68,784.55 |
| JUDITH I FITZGERALD | 11,898.63 | 8,650.65 | 20,549.28 |
| DARLENE FLYNN | 1,700.11 | | 1,700.11 |
| THERESA FOLLETT | 62,838.08 | 541.26 | 63,379.34 |
| ROBIN M FORAN | 12,325.04 | | 12,325.04 |
| KATHLEEN FORD | 63,838.14 | 919.93 | 64,758.07 |
| JENNIFER A FORLEO | 53,855.57 | 314.73 | 54,170.30 |
| MELANIE C FORTI | 1,642.79 | | 1,642.79 |
| JENNIFER FORTIER | 5,532.52 | | 5,532.52 |
| JAMIE M FOSS | 1,273.50 | | 1,273.50 |
| EDWARD J FOSTER | 43,749.96 | 0.00 | 43,749.96 |
| PATRICIA M FOTHERGILL | 7,773.89 | | 7,773.89 |
| ANNE M FOWLER | 365.20 | | 365.20 |
| JUNE FOWLER | 42,233.36 | 0.00 | 42,233.36 |
| LYNN M FRANCISCO-MARSH | 64,166.79 | 504.67 | 64,671.46 |
| JOSEPH C FRANK | 56,258.98 | 746.64 | 57,005.62 |
| CAROLE FRIEDMAN | 1,875.72 | | 1,875.72 |
| CHERYL FROIO | 2,058.53 | | 2,058.53 |
| SANDRA J FROST | 46,822.72 | 505.29 | 47,328.01 |
| JAN H FULLER | 95,910.09 | 0.00 | 95,910.09 |
| LISA A FULLER | 57,716.44 | 331.91 | 58,048.35 |
| JUNE FULLERTON | 39.56 | | 39.56 |
| CATHERINE M GAGNE | 65,172.08 | 495.31 | 65,667.39 |
| CHRISTOPHER J GAGNON | 57,493.14 | 1,194.43 | 58,687.57 |
| KIM M GAGNON | 63,359.75 | 574.54 | 63,934.29 |
| SUSAN GAGNON | 68,504.93 | 472.26 | 68,977.19 |
| PATRICIA A GALE | 15,225.68 | 10,939.37 | 26,165.05 |
| CAROL A GALLIFORD | 1,968.58 | | 1,968.58 |
| PATRICK J GALLIGAN | 64,059.73 | 354.29 | 64,414.02 |
| CAROLE A GALLO | 77,365.67 | 545.32 | 77,910.99 |
| EILEEN T GARDNER | 60,386.64 | 338.07 | 60,724.71 |
| SALLY B GARIEPY | 15,139.26 | 1,250.00 | 16,389.26 |
| EMILY R GARR | 54,018.64 | 452.43 | 54,471.07 |
| ANNA P GAUDETTE | 23,165.53 | | 23,165.53 |
| DOROTHY A GENDALL | 1,250.00 | | 1,250.00 |
| CYNTHIA S GEORGIAN | 56,211.82 | 4,907.49 | 61,119.31 |
| SANDRA GEORGOPOULOS | 1,330.02 | | 1,330.02 |
| KEVIN J GIBSON | 63,838.14 | 354.29 | 64,192.43 |
| THOMAS M GILBRIDE | 47,905.00 | 17,920.50 | 65,825.50 |
| MELISSA GILGUN | 66,888.15 | 6,387.04 | 73,275.19 |
| JENNIFER L GILLESPIE | 59,208.72 | 5,882.32 | 65,091.04 |
| BARBARA J GILLETTE MANNA | 70,325.43 | 1,222.51 | 71,547.94 |
| KAREN M GILLOTTE | 15,225.64 | 25,203.88 | 40,429.52 |
| KEVIN M GILLOTTE | 5,955.65 | | 5,955.65 |
| SARAH GILLOTTE | 45,444.07 | 8,396.71 | 53,840.78 |
| MATTHEW P GINSBURG | 3,145.00 | | 3,145.00 |
| GOLDIE E GIZZI | 4,763.64 | | 4,763.64 |
| DEBRA J GLASS | 59,336.29 | 597.25 | 59,933.54 |
| MARTHA GLYNN | 50,536.94 | 2,930.36 | 53,467.30 |
| RITA M GOFFMAN | 291.72 | | 291.72 |
| MARY T GOODWIN | 7,168.53 | | 7,168.53 |
| JANET P GORDON | 53,495.29 | 752.03 | 54,247.32 |
| BRIAN M GOUTHRO | 56,496.75 | 1,571.60 | 58,068.35 |
| DOROTHY A GRAASKAMP | 70,616.64 | 1,756.88 | 72,373.52 |
| HEATHER L GRACE | 41,707.64 | 352.38 | 42,060.02 |
| DONNA GRAHAM | 71,313.07 | 6,118.85 | 77,431.92 |
| JANE GRANT | 12,720.15 | | 12,720.15 |
| GLORIA J GRAVES | 69,227.03 | 1,776.41 | 71,003.44 |
| TIMOTHY M GREENE JR | 3,040.96 | | 3,040.96 |
| DIANE GROOM | 55.50 | | 55.50 |
| DENISE GUILIANI | 7,422.00 | 0.00 | 7,422.00 |
| KATHLEEN M GUILMETTE | 45,583.49 | 760.76 | 46,344.25 |
| PATRICIA J HAGAR | 2,800.02 | | 2,800.02 |
| ROBYN D HAKALA | 57,973.35 | 416.12 | 58,389.47 |
| GAIL M HAMILTON | 68,261.07 | 22,936.46 | 91,197.53 |
| LINDA HAMILTON | 69,896.91 | 383.89 | 70,280.80 |
| JOYCE G HAMLYN | 959.29 | | 959.29 |
| GALE F HANNA DURKIN | 15,433.36 | 0.00 | 15,433.36 |
| BONITA HANSBERRY | 80,458.32 | 2,241.42 | 82,699.74 |
| LYNNE HARDACRE | 63,309.14 | 935.97 | 64,245.11 |
| DAVID F HARRINGTON | 40,549.04 | 10,277.86 | 50,826.90 |
| RICHARD P HEARTQUIST | 3,247.00 | | 3,247.00 |
| TRUDI HENNEMUTH | 42,789.00 | 17,373.06 | 60,162.06 |
| JOANNE B HESSION | 58,238.27 | 836.00 | 59,074.27 |
| BRIAN J HICKEY | 86,561.98 | 812.14 | 87,374.12 |
| JENNIFER W HIGGINS | 8,552.43 | 3,737.24 | 12,289.67 |
| JODI L HIGGINS | 63,387.05 | 354.29 | 63,741.34 |
| KIMBERLY H HILLSON | 57,493.14 | 331.91 | 57,825.05 |
| CATHERINE M HIMMEL | 60,521.10 | 596.42 | 61,117.52 |
| MARIE E HINES | 10,494.10 | | 10,494.10 |
| MARYELLEN HIRTLE | 56,144.56 | 326.25 | 56,470.81 |
| SUSAN E HOGAN | 52,144.84 | 312.06 | 52,456.90 |
| SUSAN J HOGAN | 62,888.06 | 396.86 | 63,284.92 |
| JUDITH A HOPKINS | 50,587.12 | 208.83 | 50,795.95 |

| NAME | Net Pay | Overtime | Gross Pay |
|---|---|---|---|
| LINDA HOUSE | 49,825.47 | 0.00 | 49,825.47 |
| MICHELE A HUGHES | 22,565.43 | 354.29 | 22,919.72 |
| LAURA J HULME | 1,983.44 | | 1,983.44 |
| KRISTIN M HURD | 3,373.82 | | 3,373.82 |
| LORI HYLAND | 63,838.14 | 1,253.29 | 65,091.43 |
| KIM HYNES | 57,705.82 | 21,409.41 | 79,115.23 |
| NICOLE B HYNES | 6,211.19 | | 6,211.19 |
| LYNN IANNACCI | 665.22 | | 665.22 |
| VIKKI M IRELAND | 57,116.83 | 361.69 | 57,478.52 |
| FREDERICK E IRONS | 8,275.59 | | 8,275.59 |
| EDWARD JACKMAN | 13,926.42 | 9,822.88 | 23,749.30 |
| MAUREEN JACKMAN | 59,644.65 | 381.90 | 60,026.55 |
| BARBARA J JAGLA | 65,499.50 | 1,401.35 | 66,900.85 |
| AUGUST P JARDIN | 67,309.56 | 3,777.99 | 71,087.55 |
| RHONDA E JARDINE-YEATS | 63,838.14 | 524.57 | 64,362.71 |
| ANDREE T JOHNSON | 61,502.39 | 353.51 | 61,855.90 |
| AUDRIA D JOHNSON | 57,978.35 | 11,435.48 | 69,413.83 |
| KIMBERLY T JOHNSTON | 63,751.51 | 10,081.17 | 73,832.68 |
| NANCY M KALAJIAN | 72,743.02 | 756.37 | 73,499.39 |
| MARCIA A KALARITES | 71,338.78 | 717.89 | 72,056.67 |
| COURTNEY B KALOYANIDES | 63,387.05 | 368.95 | 63,756.00 |
| KIM KANE | 11,924.00 | | 11,924.00 |
| MARY E KAPUST | 20,579.49 | 285.00 | 20,864.49 |
| PATRICIA KAWALSKI | 4,728.28 | | 4,728.28 |
| JOANNE KEARNS | 39,268.06 | 0.00 | 39,268.06 |
| PATRICIA J KEARNS | 11,483.06 | | 11,483.06 |
| PATRICIA A KEDDIE | 65,172.08 | 753.32 | 65,925.40 |
| BARBARA A KEEFE | 131.88 | | 131.88 |
| BONNIE KEELEY | 2,525.68 | | 2,525.68 |
| MARY J KELLEHER | 64,052.00 | 864.67 | 64,916.67 |
| NANCY L KELLEHER | 4,899.46 | | 4,899.46 |
| ANNE E KELLEY | 61.38 | | 61.38 |
| DIANNE L KELLEY | 3,510.00 | | 3,510.00 |
| KAREN A KELLEY | 2,208.35 | | 2,208.35 |
| LOUISE E KELLEY | 30,710.64 | 370.36 | 31,081.00 |
| MARY PEPIN KENNEDY | 67,856.64 | 542.84 | 68,399.48 |
| JOANNE KENNEY | 2,069.96 | | 2,069.96 |
| JANET KILLION | 27.75 | | 27.75 |
| DENISE M KING | 648.61 | | 648.61 |
| PAULINE J KING | 24,330.88 | | 24,330.88 |
| VIRGINIA KIRWIN | 6,133.33 | | 6,133.33 |
| WILLIAM KIRWIN | 43,234.20 | 16,487.20 | 59,721.40 |
| JOYCE KLING | 13,953.36 | | 13,953.36 |
| ROSEANNE KOLACK | 73,522.31 | 746.44 | 74,268.75 |
| KRISTEN D KOSIBA | 66,640.39 | 369.09 | 67,009.48 |
| PAMELA A KOSKEY | 69,976.36 | 535.39 | 70,511.75 |
| SUSAN K KOSTANDIN | 65,306.05 | 446.83 | 65,752.88 |
| JOANNA D KRAINSKI | 82,139.29 | 1,582.53 | 83,721.82 |
| DEBRA J KRAYTENBERG | 46,998.50 | 72.96 | 47,071.46 |
| PATRICIA A KROL | 70,867.14 | 480.88 | 71,348.02 |
| ELIZABETH A KRZESINSKI | 62,888.06 | 603.75 | 63,491.81 |
| MARY LAFFEY | 61,151.33 | 340.79 | 61,492.12 |
| KIMBERLY A LAFLAND | 63,968.25 | 363.66 | 64,331.91 |
| PATRICIA A LALLY | 109,600.11 | 0.00 | 109,600.11 |
| WENDY J LALONDE | 17.68 | | 17.68 |
| JAIME A LANE | 65,554.85 | 904.48 | 66,459.33 |
| RENEE M LANGLAIS | 62,372.00 | 3,395.32 | 65,767.32 |
| DEBRA LANGONE | 834.26 | | 834.26 |
| NICOLE G LAPIERRE | 64,624.86 | 533.05 | 65,157.91 |
| ROBERT P LAROCHE | 42,500.01 | 0.00 | 42,500.01 |
| JANICE L LAROCQUE | 46,774.49 | 0.00 | 46,774.49 |
| NANCY LAWS | 75,674.65 | 4,262.06 | 79,936.71 |
| MARY E LAZZARA | 42,900.50 | 9,454.16 | 52,354.66 |
| CAROL ANN LENNON | 19,021.64 | | 19,021.64 |
| STEVEN LEVINE | 59,317.72 | 20,329.97 | 79,647.69 |
| JENNIFER M LEVY | 61,545.01 | 759.48 | 62,304.49 |
| DAVID A LIBBY | 82,764.47 | 2,755.00 | 85,519.47 |
| EILEEN M LINDSEY | 61,545.01 | 2,412.81 | 63,957.82 |
| JOANNE L LINSKEY | 5,605.00 | | 5,605.00 |
| MARY LOOSEN | 57,978.35 | 953.44 | 58,931.79 |
| CHRISTINE LOPOLITO | 10,134.36 | | 10,134.36 |
| THOMAS W LOVETT | 44,542.12 | 22,701.28 | 67,243.40 |
| PAMELA LUSSIER | 22,579.58 | 946.92 | 23,526.50 |
| JOAN LYNCH | 70,797.71 | 1,090.56 | 71,888.27 |
| BRUCE ALLAN MACDONALD | 41,098.98 | 3,749.46 | 44,848.44 |
| MARY R MACDONALD | 3,100.00 | | 3,100.00 |
| ALEXANDER D MACLELLAN | 3,145.00 | | 3,145.00 |
| KATHLEEN MACLEOD | 56,173.15 | 579.67 | 56,752.82 |
| ANDREA M MACMULLIN | 41,931.03 | 238.86 | 42,169.89 |
| LAUREEN MACNEIL | 553.75 | | 553.75 |
| MARY MAGUIRE | 64,066.08 | 14,840.77 | 78,906.85 |
| EILEEN MAHONEY | 30,710.64 | 0.00 | 30,710.64 |
| EILEEN M MAHONEY | 2,292.25 | | 2,292.25 |
| ROSAMOND MALATESTA | 69,520.07 | 1,047.70 | 70,567.77 |
| LINDA MALONE | 66,664.92 | 369.84 | 67,034.76 |
| KATHLEEN A MALONEY | 60,239.13 | 17,300.03 | 77,539.16 |
| ROSEMARY C MANGUN | 35,340.35 | 0.00 | 35,340.35 |
| JAMES MANLEY II | 59,759.05 | 330.61 | 60,089.66 |
| MARY MANSEAU | 170.28 | | 170.28 |
| EDWARD R MANZI | 63,838.14 | 779.99 | 64,618.13 |
| MARIE L MARANVILLE | 63,838.14 | 354.29 | 64,192.43 |
| JENNIFER K MARCELLA | 62,888.06 | 659.38 | 63,547.44 |
| JON A MARCHAND | 46,655.02 | 23,537.61 | 70,192.63 |
| LISA A MARCHETERRE | 41,272.71 | 0.00 | 41,272.71 |
| DAVID MARCUS | 45,285.26 | 13,315.39 | 58,600.65 |
| LISA G MARGET | 16,792.14 | | 16,792.14 |
| CECILY A MARKHAM | 64,222.00 | 478.93 | 64,700.93 |

| NAME | Net Pay | Overtime | Gross Pay |
|---|---|---|---|
| ELSA A MARSH | 39,445.85 | 11,728.43 | 51,174.28 |
| GRETCHEN A MARTEL | 61,504.50 | 446.14 | 61,950.64 |
| PATRICIA M MARTEL | 56,173.15 | 9,659.51 | 65,832.66 |
| DANIEL N MARTIN | 46,356.01 | 20,721.87 | 67,077.88 |
| AMY W MATSON | 43,575.46 | 573.15 | 44,148.61 |
| HELEN MATYSCZAK | 66,671.99 | 694.47 | 67,366.46 |
| MARY M MAZZAPICA | 2,850.44 | | 2,850.44 |
| PATRICK F MCANDREWS | 63,838.14 | 5,370.29 | 69,208.43 |
| KEVIN P MCARDLE | 122,789.28 | 0.00 | 122,789.28 |
| SHARON MCARDLE MILENAVICH | 72,164.91 | 3,507.51 | 75,672.42 |
| MONICA MCBRINE | 49,686.96 | 355.68 | 50,042.64 |
| EVELYN D MCCABE | 13,237.89 | | 13,237.89 |
| ROBERT F MCCABE | 8,886.00 | | 8,886.00 |
| SARAH J MCCAFFERY | 28,858.72 | 0.00 | 28,858.72 |
| JOSEPH F MCCANN | 43,180.30 | 14,565.62 | 57,745.92 |
| CAROL F MCCARTHY | 6,289.58 | | 6,289.58 |
| ROBERT MCCARTHY | 40,549.96 | 612.69 | 41,162.65 |
| ANNMARIE MCCORMICK | 31,354.62 | 2,574.51 | 33,929.13 |
| PAMELA MCDADE | 67,171.99 | 372.56 | 67,544.55 |
| BETH A MCDERMOTT | 14,892.77 | 852.99 | 15,745.76 |
| KATHY MCDERMOTT | 11,022.66 | 8,110.31 | 19,132.97 |
| PATRICIA R MCDONNELL | 44,958.42 | 19,850.16 | 64,808.58 |
| KELLY A MCFADDEN | 41,272.71 | 414.34 | 41,687.05 |
| MARYBETH MCGINN | 67,692.43 | 938.55 | 68,630.98 |
| MURIEL MCGOWAN | 11,083.00 | 0.00 | 11,083.00 |
| CHRISTINE L MCGRATH | 196,599.97 | 0.00 | 196,599.97 |
| MICHELLE L MCGRATH | 63,359.57 | 449.26 | 63,808.83 |
| ROBERT M MCGRATH | 63,838.14 | 6,766.80 | 70,604.94 |
| ANNE B MCGREGOR FAY | 52,920.70 | 1,261.69 | 54,182.39 |
| JUDI K MCINNES | 72,595.15 | 402.89 | 72,998.04 |
| KEVIN R MCINTYRE | 90,787.45 | 464.00 | 91,251.45 |
| DONNA M MCKENNA | 37,367.98 | 0.00 | 37,367.98 |
| JOEL B MCKENNA | 38,756.40 | 5,674.42 | 44,430.82 |
| MARIA L MCLAUGHLIN | 7,323.00 | | 7,323.00 |
| SUSAN M MCNEIL | 1,767.34 | | 1,767.34 |
| MAUREEN MCSHEEHY | 47,782.83 | 8,849.13 | 56,631.96 |
| BRENDA MCWILLIAMS | 71,338.78 | 395.51 | 71,734.29 |
| HEIDI E MEHARG | 45,679.23 | 328.87 | 46,008.10 |
| CHARLAINE L MELLY | 50,110.37 | 341.80 | 50,452.17 |
| KELLY E MERCIER | 31,643.09 | 899.17 | 32,542.26 |
| JENNIFER A MERRILL | 55,554.44 | 4,870.00 | 60,424.44 |
| DANIEL J MERRY | 17,338.23 | 272.22 | 17,610.45 |
| PATRICIA M MEUSE | 44,821.53 | 622.61 | 45,444.14 |
| SUSAN A MEUSE | 4,329.80 | | 4,329.80 |
| DENISE MIANO | 5,638.52 | | 5,638.52 |
| AMY MICHAUD | 601.08 | | 601.08 |
| JUDITH A MIDDLETON | 63,838.14 | 552.95 | 64,391.09 |
| SANDRA H MILLER | 41,727.01 | 1,128.67 | 42,855.68 |
| SHANNON M MIRANDA | 34,670.09 | 319.23 | 34,989.32 |
| JESSICA L MIRISOLA | 3,200.00 | | 3,200.00 |
| DAVID S MOFFAT | 49,200.45 | 498.08 | 49,698.53 |
| TERESA C MOLEA | 108.88 | | 108.88 |
| PETER M MOLLOY | 54,018.64 | 16,192.57 | 70,211.21 |
| PATRICIA F MONDELLO | 65,172.08 | 519.64 | 65,691.72 |
| DONNA B MOONEY | 69,222.98 | 14,210.05 | 83,433.03 |
| KATHLEEN J MOOTREY | 41,272.71 | 4,902.17 | 46,174.88 |
| DENISE MORANDI | 58,063.00 | 710.62 | 58,773.62 |
| CAROL G MORIARTY | 46,998.50 | 797.02 | 47,795.52 |
| THOMAS A MORRILL JR | 57,568.49 | 24,740.88 | 82,309.37 |
| MARY C MORRIS | 16,252.09 | 0.00 | 16,252.09 |
| JOANNE M MORRISSEY | 69,171.99 | 844.73 | 70,016.72 |
| KEVIN M MORRISSEY | 42,428.44 | 1,480.47 | 43,908.91 |
| JENNIFER MROZOWSKI | 68,317.22 | 1,479.66 | 69,796.88 |
| DEBRALEE MUGFORD | 24,043.59 | | 24,043.59 |
| KEVIN J MUISE | 50,547.37 | 6,725.81 | 57,273.18 |
| DAVID MULLEN | 6,333.33 | | 6,333.33 |
| CHRISTINE MULLIGAN | 42,122.63 | 352.47 | 42,475.10 |
| SHERI F MULLOY | 43,947.43 | 923.33 | 44,870.76 |
| SUSAN MULNO | 50,900.71 | 297.81 | 51,198.52 |
| HEATHER MULVEY | 742.57 | | 742.57 |
| EILEEN M MURPHY | 3,100.00 | | 3,100.00 |
| LOIS E MURPHY | 21,579.58 | 2,689.98 | 24,269.56 |
| MARIE T MURPHY | 11,016.66 | | 11,016.66 |
| ROBIN A MURPHY | 17.68 | | 17.68 |
| KARA M MURRAY | 62,888.06 | 4,889.42 | 67,777.48 |
| ERIN M MUTCHLER | 43,946.79 | 11,763.56 | 55,710.35 |
| PATRICIA A NAPOLI | 31,485.11 | 0.00 | 31,485.11 |
| MARIELLEN A NASTASI | 72,432.45 | 483.32 | 72,915.77 |
| CAROL M NAVETTA | 67,603.06 | 7,090.50 | 74,693.56 |
| WILLIAM P NEACY | 17,464.86 | 274.21 | 17,739.07 |
| TERRANCE F NEAL | 40,477.45 | 10,637.25 | 51,114.70 |
| KATHLEEN NEAULT | 56.88 | | 56.88 |
| ELIZABETH NEWHALL | 240.00 | | 240.00 |
| DIANE NICKERSON | 2,171.47 | | 2,171.47 |
| JAIME L NOBERINI | 16,552.44 | 494.38 | 17,046.82 |
| PAUL E NORTON | 4,499.00 | | 4,499.00 |
| MICHELE NOWAK | 774.69 | | 774.69 |
| TERESA M OBERG | 19,495.57 | 390.00 | 19,885.57 |
| JOANNE OBRIEN | 70,664.92 | 477.18 | 71,142.10 |
| JOHN H OBRIEN | 31,356.40 | 8,236.40 | 39,592.80 |
| JOSEPH P OBRIEN JR | 3,247.00 | | 3,247.00 |
| ANDREA M ODONNELL | 48,965.46 | 369.09 | 49,334.55 |
| ANN OHARA | 71,247.79 | 964.24 | 72,212.03 |
| NANCY J OHARE | 25,459.09 | 587.20 | 26,046.29 |
| SUSAN M OHEARN | 636.84 | | 636.84 |
| STEPHEN J OKEEFE | 3,100.00 | | 3,100.00 |
| SARAH C OLDFIELD | 26,236.02 | | 26,236.02 |
| RICHARD ONEILL | 937.50 | | 937.50 |
| M EILEEN T OSBORNE | 90,787.45 | 0.00 | 90,787.45 |
| ROY OSTERBERG | 40,925.02 | 0.00 | 40,925.02 |
| GLENN W OSTERMAN | 44,096.63 | 13,396.31 | 57,492.94 |
| MARCIA OSTERMAN | 52,698.16 | 948.61 | 53,646.77 |
| KELLY Q PACOR | 44,258.01 | 1,783.85 | 46,041.86 |
| DONALD C PAGE | 40,474.98 | 131.56 | 40,606.54 |
| RONALD G PAGE | 38,639.90 | 11,022.40 | 49,662.30 |
| STEPHANIE PAGIAVLAS | 76,920.78 | 598.03 | 77,518.81 |
| DIANE PAGLIA | 1,007.85 | | 1,007.85 |
| PAMELA J PAQUIN | 2,368.51 | | 2,368.51 |
| ROLAND T PATTERSON | 40,259.05 | 18,930.45 | 59,189.50 |
| GEORGE S PAUL | 54,893.97 | 26,526.00 | 81,419.97 |
| EMILY C PAULA | 5,424.21 | | 5,424.21 |
| YVETTE PAYNE | 2,928.66 | | 2,928.66 |
| KATHLEEN PENNEY | 16,529.50 | 2,265.00 | 18,794.50 |
| JEAN M PERRY | 46,565.06 | 631.46 | 47,196.52 |
| DENNIS J PETERSON | 7,038.34 | | 7,038.34 |
| MARY PETRIE | 3,972.78 | 51.29 | 4,024.07 |
| MELISSA R PHELAN | 5,599.40 | | 5,599.40 |
| LOUISE PIERCE | 520.39 | | 520.39 |
| PAMELA A PINARD | 33,969.87 | 1,245.00 | 35,214.87 |
| ELENA M PINEAU | 19,495.57 | 4,816.44 | 24,312.01 |
| KRISTEN M PODOLSKY | 59,494.60 | 5,432.17 | 64,926.77 |
| ANN M POLICELLI | 4,511.88 | | 4,511.88 |
| CHERYL PORCARO | 99,214.56 | 0.00 | 99,214.56 |
| MARY A PRIMERANO | 43.97 | | 43.97 |
| JAMES R PRINGLE | 63,838.14 | 698.57 | 64,536.71 |
| BERYL PUDDESTER-MCKENNA | 18,371.43 | 288.44 | 18,659.87 |
| DUSTINE R PUMA | 62,007.51 | 856.98 | 62,864.49 |
| DENISE A PYNN | 27.75 | | 27.75 |
| JOHN F QUINN | 118,887.05 | 0.00 | 118,887.05 |
| JEANNE M QUINTILIANI | 1,305.71 | | 1,305.71 |
| CINDY D RAMASKA | 62,838.08 | 9,466.41 | 72,304.49 |
| ANNE L RAND | 67,029.78 | 583.19 | 67,612.97 |
| SUSAN M RANERI | 46,510.42 | 604.70 | 47,115.12 |
| KEITH E RAUSEO | 1,604.16 | | 1,604.16 |
| MAURA A RAUSEO | 10,660.52 | | 10,660.52 |
| JAMES L RAY | 5,091.00 | | 5,091.00 |
| ROBIN READING | 65,172.08 | 579.90 | 65,751.98 |
| PATRICIA A REALE | 12,630.96 | | 12,630.96 |
| JENNIFER G REARDON | 50,769.81 | 4,131.13 | 54,900.94 |
| CARLOS REBELO | 25,262.41 | 5,874.25 | 31,136.66 |
| JANICE E REICH | 57,063.00 | 909.62 | 57,972.62 |
| LINDA REKKBIE | 5,834.37 | | 5,834.37 |
| JANET E REYES | 63,495.12 | 354.29 | 63,849.41 |
| JOSEPH F RICE | 38,639.90 | 2,049.98 | 40,689.88 |
| LISA M RICHARD | 66,497.70 | 590.37 | 67,088.07 |
| VITERBO RIJO | 19,845.72 | 311.59 | 20,157.31 |
| REBECCA O RIPLEY | 120.00 | | 120.00 |
| ELLEN-DALE ROBICHAUD | 20,142.06 | 300.00 | 20,442.06 |
| ELIZABETH C ROBINSON | 72,458.52 | 2,001.79 | 74,460.31 |
| SARAH M ROBSON | 36,736.31 | 6,127.92 | 42,864.23 |
| MICHAEL A ROCCO | 3,100.00 | | 3,100.00 |
| KRISTI RODGERS | 62,888.06 | 453.62 | 63,341.68 |
| KRISTAN RODRIGUEZ | 73,741.85 | 0.00 | 73,741.85 |
| DANIEL ROGACKI | 38,260.42 | 15,646.00 | 53,906.42 |
| KRISTINA ROGERS | 67,990.86 | 2,689.36 | 70,680.22 |
| ROBERT G ROGERS | 55,696.43 | 319.23 | 56,015.66 |
| CATHY RONAN | 55,255.29 | 10,570.56 | 65,825.85 |
| FRANCESCA ROUFF | 72,547.44 | 767.23 | 73,314.67 |
| CONNIE A ROY | 1,783.05 | | 1,783.05 |
| JOSEPH E RUSSELL | 833.32 | | 833.32 |
| SUZANNE M RUSSELL | 80.00 | | 80.00 |
| ERIN M RYAN | 14,948.32 | 2,173.92 | 17,122.24 |
| SANDRA RYAN | 39,393.95 | | 39,393.95 |
| SHELLI-AN RYAN | 63,409.74 | | 63,409.74 |
| THOMAS F RYAN | 55,800.71 | 12,992.09 | 68,792.80 |
| PATRICIA A RYSER | 58,153.29 | 6,332.59 | 64,485.88 |
| PETER S SABER | 3,100.00 | | 3,100.00 |
| DONNA M SACRAMONE-GREENE | 60,132.74 | 836.72 | 60,969.46 |
| SHEILA SADLER | 53,495.29 | 485.14 | 53,980.43 |
| DENISE M SAINDON | 58,736.07 | 1,276.59 | 60,012.66 |
| PAUL K SALIBE | 2,818.00 | | 2,818.00 |
| KATHLEEN A SANTILLI | 57,493.05 | 1,398.11 | 58,891.16 |
| KRISTI L SARCIONE | 61,504.50 | 16,187.37 | 77,691.87 |
| ANITA SARTORI | 4,231.61 | | 4,231.61 |
| KELLY M SCIALDONE | 53,495.29 | 695.66 | 54,190.95 |
| SUSAN SCOFIELD | 70,353.13 | 609.07 | 70,962.20 |
| JEANNE K SELISSEN | 61,545.01 | 346.11 | 61,891.12 |
| ELAINE M SENECHAL-BROWN | 63,838.14 | 524.57 | 64,362.71 |
| THOMAS J SHANLEY | 52,265.46 | 3,371.14 | 55,636.60 |
| ROBERT L SHAPIRO | 28,659.79 | 1,021.68 | 29,681.47 |
| JAMES F SHARKEY | 63,415.15 | 15,122.98 | 78,538.13 |
| KRISTINA A SHEAHAN | 46,105.66 | 3,077.88 | 49,183.54 |
| ANN B SHEEHAN | 6,600.91 | | 6,600.91 |
| KIMBERLY A SHEEHAN | 16,555.38 | | 16,555.38 |
| LORI SHEPPARD | 528.50 | | 528.50 |
| ALISON SHIKLES | 15,266.32 | 325.14 | 15,591.46 |
| JAMES P SHIMKUS | 39,224.90 | 2,457.77 | 41,682.67 |
| PAMELA A SHIRKOFF | 71,244.29 | 12,734.55 | 83,978.84 |
| ROBERT W SHIRKOFF | 52,060.19 | 4,677.42 | 56,737.61 |
| KATHLEEN T SHOLL | 13,522.29 | | 13,522.29 |
| KIMBERLY A SIEPKA | 53,952.22 | 784.03 | 54,736.25 |
| CHERYL A SILVA | 18,848.73 | 205.19 | 19,053.92 |
| ELAINE C SINCLAIR | 78,462.22 | 1,559.68 | 80,021.90 |
| MICHAEL W SITAR III | 2,374.98 | | 2,374.98 |

| NAME | Net Pay | Overtime | Gross Pay | NAME | Net Pay | Overtime | Gross Pay |
|---|---|---|---|---|---|---|---|
| MARIA SKOROPOWSKI | 21,434 39 | 117.24 | 21,551 63 | | | | |
| VERMILITA SKOWRONSKI | 1,108.44 | | 1,108 44 | | | | |
| DIANE N SLEZAK | 66,640 49 | 2,504.09 | 69,144 58 | | | | |
| NICOLE SMALLIDGE | 62,016.07 | 1,625 48 | 63,641.55 | | | | |
| MARGARET SMITH | 21,940.26 | | 21,940.26 | | | | |
| FLORENCE F SOUZA | 66,041.00 | 611.39 | 66,652.39 | | | | |
| ELAINE F SPEROS | 70,852.07 | 396.73 | 71,248 80 | | | | |
| CATHERINE F STACK | 60,848.54 | 786.03 | 61,634 57 | | | | |
| JASON R STAMP | 69,298 34 | 4,652.94 | 73,951.28 | | | | |
| KATHLEEN A STARLING | 18,953.58 | 585.00 | 19,538.58 | | | | |
| STEPHANIE C STARLING | 10,008 84 | 1,475 14 | 11,483 98 | | | | |
| KIMBERLY STASKYWICZ | 740.00 | | 740.00 | | | | |
| BARBARA STEVENS | 1,000.00 | | 1,000.00 | | | | |
| KIMBERLY M STONE | 66,504 84 | 454 23 | 66,959 07 | | | | |
| PHILLIP J STONE | 18,762.50 | 0.00 | 18,762.50 | | | | |
| PATRICIA STRATIS | 74,362 17 | 1,567.26 | 75,929 43 | | | | |
| RICHARD J STRONACH | 42,604 90 | 11,489 28 | 54,094 18 | | | | |
| BARRY J SULLIVAN | 42,604 90 | 11,335 68 | 53,940 58 | | | | |
| BARRY T SULLIVAN | 37,762 40 | 0.00 | 37,762 40 | | | | |
| DEBORAH SULLIVAN | 37,767.99 | 589 92 | 38,357.91 | | | | |
| LAURA L SULLIVAN | 16,562.35 | | 16,562.35 | | | | |
| MARYELLEN SULLIVAN | 4,821 00 | 3,442 82 | 8,263 82 | | | | |
| SUSAN M SULLIVAN | 65,951.37 | 1,144 18 | 67,095 55 | | | | |
| VICTORIA A SULLIVAN | 360.00 | | 360.00 | | | | |
| RICHARD SULLIVAN II | 19,181 44 | 2,751.36 | 21,932 80 | | | | |
| JAMES T SULLIVAN JR | 61,240 21 | 10,303 31 | 71,543.52 | | | | |
| NADINE B SUTLIFF | 75,340.69 | 678 81 | 76,019 50 | | | | |
| BETHANY SYKES | 4,931.00 | | 4,931.00 | | | | |
| KELLEY M SZMYT | 3,670.02 | | 3,670 02 | | | | |
| GINAMARIE TALFORD | 79,857.43 | 705.12 | 80,562.55 | | | | |
| JENNIFER S TAYLOR | 48,884 37 | 2,845 81 | 51,730 18 | | | | |
| KATHERINE E TAYLOR | 31,932.49 | 141.90 | 32,074.39 | | | | |
| HOLLY TELLIER | 29,937 88 | | 29,937 88 | | | | |
| FRANCES M TENAGLIA | 43,859 27 | 0.00 | 43,859 27 | | | | |
| LAURA P TETREAULT | 1,000.02 | | 1,000.02 | | | | |
| ANNE M THEISEN | 13,882.16 | 78 08 | 13,960 24 | | | | |
| BETTY ANN THEMELES | 68,171.99 | 713.08 | 68,885.07 | | | | |
| BRENDA M THERIAULT-REGAN | 66,667 89 | 898.54 | 67,566 43 | | | | |
| KATHERINE A THEW | 64,748 58 | 368.58 | 65,117.16 | | | | |
| JODI L THOMPSON GERE | 36,045.71 | 417.19 | 36,462.90 | | | | |
| PETER G THUILLIER | 43,605.06 | 11,589.33 | 55,194 39 | | | | |
| MARYBETH TIERNEY | 18,848 73 | 360.00 | 19,208 73 | | | | |
| MELANIE A TIRABASSI | 20,579 49 | 8,511.39 | 29,090.88 | | | | |
| NANCY TORNAME | 30,571.20 | 55.95 | 30,627.15 | | | | |
| JOANNE K TORRE | 3,168.35 | | 3,168.35 | | | | |
| JEANNETTE E TOVEY | 278 47 | | 278 47 | | | | |
| TIFFANY L TRANT | 25,495.83 | 338.71 | 25,834 54 | | | | |
| DENISE A TREVOR | 20,142.06 | 262.42 | 20,404 48 | | | | |
| DONNA M TRICKETT | 8,630.97 | | 8,630.97 | | | | |
| SARAH A TSAKALAKOS | 53,495.29 | 4,412.98 | 57,908 27 | | | | |
| MARY E TURCOTTE | 706.24 | | 706.24 | | | | |
| KYRA D VARHEGYI | 27,826 35 | 4,072.53 | 31,898 88 | | | | |
| CATHERINE F VENTURA | 65,967.14 | 7,729.57 | 73,696.71 | | | | |
| SANDRA VIBBER | 9,840.00 | | 9,840 00 | | | | |
| BARBARA VIEIRA | 1,008 71 | | 1,008.71 | | | | |
| KIM E VIENS | 17,942.50 | | 17,942.50 | | | | |
| HEIDI VONKAHLE | 3,100.00 | | 3,100.00 | | | | |
| KRISTEN H WAHL | 55 25 | | 55 25 | | | | |
| BRENDA WAITE | 8,609 09 | | 8,609.09 | | | | |
| ROBERTA WALDRIP | 12,959.35 | | 12,959.35 | | | | |
| JAMES E WALKER | 23,742 86 | 23,535.23 | 47,278.09 | | | | |
| JOY C WALLACE | 4,443.06 | | 4,443 06 | | | | |
| ELAINE WALSH | 49,825.57 | 4,477.32 | 54,302.89 | | | | |
| REBECCA J WALSH | 13,850 82 | 850.50 | 14,701.32 | | | | |
| MELISSA WARD | 491.20 | | 491.20 | | | | |
| ROBERT WARE | 43,859 27 | 8,557.97 | 52,417 24 | | | | |
| WILLIAM A WAREHAM JR | 35,671.95 | 0.00 | 35,671.95 | | | | |
| MARGUERITE K WEIDKNECHT | 64,969.65 | 3,223.69 | 68,193.34 | | | | |
| JOHN S WEIR III | 83,539 56 | 0.00 | 83,539.56 | | | | |
| EILEEN F WEISS | 14,975.48 | 1,122.99 | 16,098.47 | | | | |
| PATRICIA WELCH | 31,760 17 | 0.00 | 31,760 17 | | | | |
| MELANIE WESCOTT | 17.68 | | 17.68 | | | | |
| STANLEY D WHITE | 63,838 14 | 1,039.13 | 64,877 27 | | | | |
| ANN M WHYNOT | 65,172.08 | 740.26 | 65,912.34 | | | | |
| KELLEY A WILD | 382.41 | | 382.41 | | | | |
| ELIZABETH A WILEY | 66.36 | | 66.36 | | | | |
| MICHAEL WILLEY | 3,667.04 | | 3,667.04 | | | | |
| JANE WILSON | 12,118.06 | | 12,118.06 | | | | |
| DENNIS M WINN | 20,142.07 | 90.00 | 20,232.07 | | | | |
| SCOTT A WINTERS | 58,358.67 | 0.00 | 58,358.67 | | | | |
| CHERYL WITHAM | 57,063 00 | 406 80 | 57,469.80 | | | | |
| JANICE M WOODMAN | 16,640.71 | | 16,640.71 | | | | |
| LAURIE A WOODS | 64 86 | | 64.86 | | | | |
| KAREN M WYATT | 244 24 | | 244.24 | | | | |
| SARAH E YORE | 53,495.29 | 509.92 | 54,005.21 | | | | |
| KEITH E YOUNG | 72,695.00 | 0.00 | 72,695.00 | | | | |
| SHARON C ZAREMBA | 27,177.53 | 97 92 | 27,275.45 | | | | |
| MARY ELLEN ZIER | 7,930.00 | | 7,930.00 | | | | |
| LISA M ZULLO | 57,063 00 | 316.68 | 57,379 68 | | | | |
| NICOLE M ZWIREK | 61,504 50 | 346.14 | 61,850.64 | | | | |

# At Your Service

(AREA CODE 978)

**GENERAL INFORMATION**..... 640-4300

**AMBULANCE**..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] ..... 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

**FIRE DEPARTMENT,** [21 Town Hall Ave]
To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

**POLICE DEPARTMENT,** [918 Main Street]
EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

**PUBLIC WORKS,** [DPW Building, 999 Whipple Rd.]
Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division ..... 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

**SCHOOL DEPARTMENT**
Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875
Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools [139 Pleasant St]..... 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [175 Chandler St.]..... 640-4480
Cable TV: Channel 10 / 33..... 640-4300
Channel 22 / 34..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society ..... 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry ..... 978-858-2273

**CITIZENS INFORMATION SERVICE**
Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Edward Kennedy [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congressman Niki Tsongas [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold ..... 1-617-722-2676

Northern Middlesex Registry of Deeds ..... 978-458-8474

**Town Web Site:**

www.tewksbury.info

# Annual Report

# Town of Tewksbury Massachusetts

# 2009

# TABLE OF CONTENTS


| | Page |
|---|---|
| Administrative Services | 85 |
| Appointed Boards-Committees-Commissions | 5 |
| Appointive Officers | 4 |
| Auditors Report | 149 |
| Balance Sheet | 150 |
| Revenue Report | 159 |
| FY'2009 Appropriation Recap | 161 |
| Sewer Balance Sheet | 165 |
| Sewer Revenue Report | 166 |
| Sewer FY'2009 Appropriation Recap | 167 |
| Water Balance Sheet | 169 |
| Water Revenue Report | 170 |
| Water FY'2009 Appropriation Recap | 171 |
| Biograph | 3 |
| Board of Assessors | 174 |
| Board of Health | 139 |
| Board of Registrars | 86 |
| Board of Selectmen | 82 |
| Building Department | 142 |
| Community Development | 136 |
| Community Preservation Committee | 146 |
| Computer Services | 177 |
| Conservation Commission | 144 |
| Council On Aging | 97 |
| Department of Public Works | 91 |
| Elected Officers | 4 |
| Election Results: | |
| 04/04/2009 - Annual Town Election | 8 |
| 12/08/2009 – Special State Primary | 81 |
| Employee Earnings: | |
| Schools | 185 |
| Town | 182 |
| Fire Department | 105 |
| Roster | 106 |
| Incident By Type Report | 106 |
| Green Committee | 148 |
| Historical Commission | 104 |
| Housing Authority | 87 |
| Library Trustees | 95 |
| Parking Clerk | 88 |
| Parks & Recreation Department | 99 |
| Planning Board | 145 |
| Police Department: | |
| Roster | 107 |
| Crine List | 108 |
| Recycling Committee | 102 |
| Schools Department: | |
| Enrollment By School | 114 |
| General Information | 114 |
| Roster | 115 |
| Scholarship & Education Fund Committees | 112 |
| Superintendent of School's Report | 109 |

| | Page |
|---|---|
| Shawsheen Regional Vocational Technical High School District | 129 |
| Special Government Districts | 7 |
| Tax Collector | 176 |
| Town Clerk | 89 |
| Town Counsel | 84 |
| Town Manager | 83 |
| Town Meetings: | |
| Annual: May 4, 2009 | 10 |
| Special: May 5, 2009 | 38 |
| October 6, 2009 | 59 |
| Treasurer's Cash | 175 |
| Veterans' Services | 90 |
| Zoning Board of Appeals | 138 |

# GENERAL GOVERNMENT

*Biograph* *Town Officers* *Town Committees*
*Annual and Special Elections* *Town Meeting Warrants* *Elections*

## Biograph

1. **Town:**
   Tewksbury, Massachusetts
   Incorporated in 1734

2. **County:**
   Middlesex, ss.

3. **Location:**
   At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. **Population:**
   2000 - 30,315
   2005 - 30,730
   2006 - 30,762
   2007 - 32,382
   2008 - 32,774
   2009 - 33,067

5. **Land Areas:**
   20.70 square miles
   10,789.5 acres

6. **Density:**
   Person per square mile:
   2000 - 1,464
   2006 - 1,486
   2007 - 1,564
   2008 - 1,583

7. **Climate:**
   Mean annual precipitation - 43.40 inches.
   Mean Temperature - January - 26.6 degrees
   July - 73.7 degrees.

8. **Elevation:**
   Highest Point: Ames Hill, 363 feet;
   North section: 200 feet;
   West section: 150 feet;
   Center: 120 feet;
   South section: 150 feet
   (above mean sea level)

9. **Topography:**
   Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. **Established:**
    Inhabitants separated from Billerica in 1733.
    First Town Meeting held January 14, 1734.
    Duly incorporated December 23, 1734.

11. **Form of Government:**
    Open Town Meeting
    Five Member Elected Board of Selectmen
    Appointed Town Manager

## Elected Officers

**SELECTMEN**

| | |
|---|---|
| Todd R. Johnson, Chairman | 2010 |
| Anne Marie Stronach | 2010 |
| Douglas W. Sears, Esq. | 2011 |
| David H. Gay | 2012 |
| Scott Wilson | 2012 |

**BOARD OF HEALTH**

| | |
|---|---|
| Phillip L. French | 2010 |
| Christine McKinnon | 2010 |
| Ralph M. McHatton, Chairman | 2011 |
| Edward J. Sheehan, Jr. | 2012 |
| Mary Ellen Fernald | 2012 |

**TOWN CLERK**

| | |
|---|---|
| Mary-Ann O'Brien Nichols | 2011 |

**MODERATOR**

| | |
|---|---|
| Warren Layne | 2011 |

**PLANNING BOARD**

| | |
|---|---|
| David J. Plunkett, Chairman | 2010 |
| Sal Torname | 2011 |
| Nancy L. Reed | 2012 |
| Robert A. Fowler | 2013 |
| Vincent W. Spada | 2014 |

**SCHOOL COMMITTEE**

| | |
|---|---|
| Richard O'Neill, Chairman | 2010 |
| Dennis J. Peterson | 2010 |
| Michael Kelley | 2011 |
| Dennis Francis | 2012 |
| Jayne Miller | 2012 |

**REGIONAL VOKE SCHOOL COMMITTEE**

| | |
|---|---|
| Patricia M. W. Meuse | 2010 |
| John Peter Downing | 2012 |

**TRUSTEES PUBLIC LIBRARY**

| | |
|---|---|
| Joseph C. Frank | 2010 |
| Eugene F. Walsh | 2010 |
| Patrick J. Joyce | 2011 |
| Brenda M. Orio | 2011 |
| Patricia A. Pino | 2012 |
| Paul F. Fortunato | 2012 |

**HOUSING AUTHORITY**

| | |
|---|---|
| Linda A. Ricardo-Brabant | 2010 |
| Matthew McLaughlin (Governor's Appointee) | 2011 |
| Mark A. DiFruscia | 2011 |
| John W. Deputat | 2013 |
| Louise A. Gearty, Chairman | 2014 |

# Appointive Officers

| | |
|---|---|
| Town Manager | David G. Cressman |
| Interim Town Manager | John J. Kelley, Jr. |
| Asst. to the Town Manager | Sandra A. Barbeau |
| Town Counsel | Charles J. Zaroulis, Esq. |
| Animal Control Officer | Brian Fernald |
| Animal Inspector | Pam Gorrasi |
| Appraisers | Board of Selectmen |
| Assessor (Chief) | John J. Kelley |
| Assessor | Barbara Flanagan |
| Assessor | Susan E. Moore |
| Attendance Officer | |
| Accountant | Donna Gill |
| Building Commissioner | Edward Johnson |
| Asst. Building Commissioner | |
| Community Dev. Director | Steven Sadwick |
| D. P. W. Superintendent | Brian Gilbert |
| Emergency Management Dir. | Michael Sitar |
| Finance Director | Donna Walsh |
| Fire Chief | Richard Mackey |
| Director Public Health | Lou Ann Clement |
| Health Sanitarian/Deputy Animal Inspector | Dean Trearchis |
| Northern Middlesex Area Commission Rep. | Charles E. Coldwell |
| Police Chief | Alfred Donovan (retired)<br>Timothy Sheehan |
| Recreation Director | Roy Patterson |
| Sealer of Weights & Measures | Edward Johnson |
| Superintendent of Schools | Christine L. McGrath, Ph.D. |
| Tax Collector | Lorraine Langlois |
| Town Historian | Warren Carey |
| Treasurer | Janet Smith |
| Veterans Agent | James Williams |
| Veterans Burial Indigent | Farmer & Dee, Inc.<br>Tewksbury Funeral Home |
| Veterans Grave Officer | |
| Wire Inspector | Jeremiah Delaney |

# Appointed Boards-Committees-Commissions

**APPEALS BOARD**

| | |
|---|---|
| Kenneth Collins | 2010 |
| Marc DiFruscia | 2011 |
| Robert Dugan | 2012 |

**APPEALS BOARD-ASSOCIATE MEMBERS**

| | |
|---|---|
| Lee Denis | 2010 |
| Amy Witts | 2010 |

**BOARD OF REGISTRARS**

| | |
|---|---|
| Edward Creamer | 2010 |
| Donald Ordway | 2011 |
| Ruth Teague | 2012 |
| Mary-Ann O'Brien Nichols, Ex Officio | |

**CABLE ADVISORY COMMITTEE**

| | |
|---|---|
| Joseph Dermody | 2010 |
| Dave Hicks | 2010 |

**COMMUNITY PRESERVATION COMMITTEE**

Nancy Reed
Larry Bairstow
Corinne A. Delaney
John J. Kelley, Jr.
David H. Gay
Thomas Churchill
Donna Pelczar

**CONSERVATION COMMISSION**

| | |
|---|---|
| Stanley Folta, Jr., Chairman | 2010 |
| Craig Stimmel | 2010 |
| Laurence Bairstow | 2011 |
| Stephen Deackoff | 2011 |
| Tony Ippolito | 2012 |

**CONSERVATION COMMISSION – ASSOCIATE MEMBERS (2)**

**CONSTABLE – TERM TO EXPIRE – 2011**

Sandra Barbeau
Dana Berkeley
Richard Carter
Gregory Danas
Peter Danas
John Flaherty
Wilfred Lambert
James J. Mazza
Darlene Michalewicz
Harold Morang
David Muscovitz
Gail Perdicaro
George H. Rost, Jr.
Anthony Saia
Christopher J. Swimm

**COUNCIL ON AGING**

**Selectmen Appointees**

| | |
|---|---|
| Carolyn French | 2010 |
| Rose McKenna | 2010 |
| Bernice Sprague | 2011 |
| Mark Wood | 2011 |
| Ellen Keefe | 2012 |

**Council on Aging Chairman Appointees**

| | |
|---|---|
| Joan Unger | 2010 |
| Lorene Patch | 2010 |
| Marie Durgan | 2011 |
| Joanne Aldrich | 2012 |
| Warren Layne | 2012 |
| Joel Deputat | 2012 |

**Council on Aging Alternate Appointees**

| | |
|---|---|
| Dvoralyn Kerr | 2010 |
| Paul McNaught | 2010 |
| Virginia Desmond | 2010 |

**ECONOMIC DEVELOPMENT COMMITTEE**

Nancy Reed
David J. Plunkett
Todd R. Johnson
David H. Gay
John J. Kelley, Jr.
Kevin Donnelly
Stephen Deackoff
Tracy Clement

**FINANCE COMMITTEE**

| | |
|---|---|
| Thomas Cooke, Chairman | 2010 |
| Kevin Donnelly | 2010 |
| John Dunfey | 2010 |
| David Aznavoorian | 2011 |
| Ronald Hall | 2011 |
| George Donovan | 2011 |
| Christian McMillan | 2012 |
| Damin Sutherby | 2012 |
| Ralph Ford | 2012 |

**FINANCIAL PLAN TASK FORCE**

Norman Boudreau
Ray Bowden
Thomas Cooke
James Cutelis
Kevin Donnelly
John J. Kelley, Jr., Chairman
Keith E. Rauseo
Ray Shaw, Alternate
Anne Marie Stronach
Donna Walsh

**HISTORICAL COMMISSION**

| | |
|---|---|
| Kevin Sullivan | 2010 |
| William Wyatt | 2010 |
| Beverly Bennett | 2011 |
| M. Eileen McDonagh | 2011 |
| James J. Gaffney | 2011 |
| Warren R. Carey | |

**LOCAL HOUSING PARTNERSHIP**

Stephen Deackoff, Chairman
Greg Peters
Jay Axson
Raymond White
Corinne Delaney (Housing Authority)r
Laura Caplan
Ron Roy

**Advisory Members**

Steven Sadwick (Community Dev. Director)
Nancy Reed (Planning Board)
David Gay (Board of Selectmen)

**MASS. CULTURAL COUNCIL**

| | |
|---|---|
| Marylou Christoffels | 2010 |
| Maria Galante | 2010 |
| M. Eileen McDonagh | 2012 |

**PATRIOTIC ACTIVITIES COMMITTEE**

Thomas P. Bartolone, Jr.
Cheryl Burke
Roy Patterson (Recreation Director)
Charles Coldwell
Stephen Walsh

**PERSONNEL RELATIONS REVIEW BOARD**

William Phalan
Sandra A. Barbeau (Asst. to Town Manager)
Roy Patterson (Recreation Director)
Alfred Donovan (Police Chief)
Frances Spinale

**RECYCLING COMMITTEE 2011**

Jae Gray
Kristina M. Rogers, Chairman
Sean Czarniecki
Sandra A. Barbeau (Asst. to the Town Manager)
Loretta Ryan
Cathy Peirce
Kristin Smith

**SCHOLARSHIP AND EDUCATIONAL FUND COMMITTEE**

Keith Rauseo
Christine McGrath, PhD. (Supt. of Schools)
Donna Walsh (Finance Director)
Thomas Churchill
Gail Tressler
William J. Deignan, Jr.

**SEWER ADVISORY COMMITTEE**

Raymond Adams
Wilfred Lambert
Michael Mucci

**SEWER & WATER RATE STUDY COMMITTEE**

Kenneth Collins
Marko Duffy
Jack Dunfey
Anthony Ippolito
Raymond Shaw
David Aznavoorian

**SIDEWALK COMMITTEE**

Franco Lucchesi, Chairman
Mike Mucci
Elaine Quinlan (res.)
Eric Braciska
Ron Hall (Finance Committee Member)
John MacKinnon

**SPECIAL ACT CHARTER COMMITTEE**

| | |
|---|---|
| Elizabeth A. Carey, Chairperson | 2010 |
| Sandra A. Barbeau, Asst. to Town Manager | |
| James Biewener, Resident at Large | |
| Kevin Donnelly, Finance Committee Member | |
| Dean Graffeo, Resident at Large | |
| Mary-Ann Nichols, Town Clerk | |
| Richard O'Neill, School Committee Member | |
| Vincent Spada, Planning Board Member | |
| Yvette Story, Resident at Large | |

**EX OFFICIO MEMBERS**

David G. Cressman, Town Manager
Warren Layne, Moderator

**TOWN MANAGER SCREENING COMMITTEE**

Norman O. Boudreau, Chairman
Ron Florino
Matt Hakala
Donald Ordway
James Wentworth

**TRUST FUND COMMISSION**

Warren Carey
Janet Smith
Dorothy Lightfoot

**275TH ANNIVERSARY COMMITTEE**

Mary Lou Adams
Maureen Castiglione
Tony Coviello
Ron Hall
Dave Hicks
Karen Hodgson
Patrick Holland
Dave Marcu
Dan Morris
Mary-Ann Nichols
Vinnie Oliva
Roy Patterson
Nancy Reed
Cheryl Romano
Jerry Selissen
Anne Marie Stronach
Mary Williams
Jim Williams

# Special Governmental Districts

## SENATORS IN CONGRESS

**HONORABLE SCOTT P. BROWN (R)**
317 Russell Senate Office Bldg.
Senate Office Building, Washington, DC, 20510
(202) 224-4543

2400 J.F.K. Federal Building
55 New Sudbury Street
Boston, MA 02203
(617) 565-3170

**HONORABLE JOHN F. KERRY (D)**
218 Russell Senate Office Bldg.
Second Floor
Senate Office Building, Washington DC, 20510
(202) 224-2742
(202) 224-8525 fax

One Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519
(617) 248-3870

## CONGRESSIONAL DISTRICT: 5TH

**NIKI TSONGAS (D)**
5th Congressional District
2229 Rayburn House Office Building
Washington, DC, 20515
(202) 225-3411
(202) 226-0771 (fax)

11 Kearney Square, 3rd Floor
Lowell, MA 01852
(978) 459-0101
(978) 459-1907 (fax)

## STATE GOVERNMENT

**SUSAN TUCKER (D)**
2ND Essex & Middlesex District
Room 424
Senate Offices: State House, Boston, MA, 02133

**JAMES R. MICELI (D)**
19TH Middlesex District
Room 437B
House of Representatives, State House, Boston, MA, 02133

**BARRY R. FINEGOLD (D)**
17TH Essex District
Room 275
House of Representatives, State House, Boston, MA 02133

# Annual Town Election

**April 4, 2009**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,649 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Joanne Foley, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Bertha D'Amico, Clerk | Cheryle Laffey, Clerk |
| Precinct 3 | Laurence Bairstow, Warden | Suzanne Bairstow, Clerk | |
| Precinct 3A | Laurie Siano, Warden | Mae Pilcher, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 463 | 416 | 394 | 503 | 468 | 534 | 372 | 499 | 3,649 |

## BOARD OF SELECTMEN (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 141 | 107 | 108 | 131 | 128 | 154 | 76 | 135 | 980 |
| David H. Gay | 189 | 197 | 145 | 272 | 158 | 224 | 181 | 218 | 1,584 |
| Scott J. Consaul | 175 | 150 | 113 | 98 | 206 | 179 | 125 | 194 | 1,240 |
| Christian McMillan | 98 | 97 | 136 | 159 | 101 | 146 | 108 | 118 | 963 |
| Scott D. Wilson | 322 | 274 | 284 | 344 | 342 | 362 | 251 | 332 | 2,511 |
| Others | 1 | 7 | 2 | 2 | 1 | 3 | 3 | 1 | 20 |
| Total | 926 | 832 | 788 | 1,006 | 936 | 1,068 | 744 | 998 | 7,298 |

## BOARD OF HEALTH (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 279 | 219 | 230 | 316 | 283 | 323 | 197 | 258 | 2,105 |
| Edward J. Sheehan | 298 | 284 | 213 | 276 | 256 | 313 | 222 | 320 | 2,182 |
| Mary Ellen Fernald | 197 | 172 | 180 | 207 | 206 | 215 | 165 | 217 | 1,559 |
| Gail P. Perdicaro | 149 | 153 | 165 | 205 | 191 | 217 | 160 | 201 | 1,441 |
| Others | 3 | 4 | 0 | 2 | 0 | 0 | 0 | 2 | 11 |
| Total | 926 | 832 | 788 | 1,006 | 936 | 1,068 | 744 | 998 | 7,298 |

## PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 148 | 118 | 139 | 169 | 147 | 192 | 114 | 148 | 1,175 |
| Vincent W. Spada | 312 | 293 | 255 | 324 | 316 | 335 | 257 | 348 | 2,440 |
| Others | 3 | 5 | 0 | 10 | 5 | 7 | 1 | 3 | 34 |
| Total | 463 | 416 | 394 | 503 | 468 | 534 | 372 | 499 | 3,649 |

## SCHOOL COMMITTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 168 | 141 | 140 | 196 | 164 | 165 | 108 | 166 | 1,248 |
| Michael William Sitar, III | 93 | 100 | 82 | 124 | 103 | 142 | 98 | 139 | 881 |
| William J. Deignan, Jr. | 104 | 106 | 92 | 99 | 127 | 154 | 97 | 118 | 897 |
| Dennis G. Francis | 281 | 240 | 213 | 244 | 264 | 274 | 187 | 266 | 1,969 |
| Jayne Elizabeth Miller | 276 | 242 | 260 | 340 | 278 | 331 | 250 | 308 | 2,285 |
| Others | 4 | 3 | 1 | 3 | 0 | 2 | 4 | 1 | 18 |
| Total | 926 | 832 | 788 | 1,006 | 936 | 1,068 | 744 | 998 | 7,298 |

## SCHOOL COMMITTEE (VOTE FOR ONE) 1 YEAR UNEXPIRED TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 170 | 136 | 145 | 179 | 159 | 200 | 116 | 160 | 1,265 |
| Richard O'Neill, Jr. | 282 | 268 | 242 | 310 | 300 | 327 | 252 | 333 | 2,314 |
| Others | 11 | 12 | 7 | 14 | 9 | 7 | 4 | 6 | 70 |
| Total | 463 | 416 | 394 | 503 | 468 | 534 | 372 | 499 | 3,649 |

## REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 156 | 120 | 143 | 176 | 160 | 186 | 109 | 158 | 1,208 |
| John Peter Downing | 299 | 294 | 251 | 319 | 304 | 341 | 261 | 338 | 2,407 |
| Others | 8 | 2 | 0 | 8 | 4 | 7 | 2 | 3 | 34 |
| Total | 463 | 416 | 394 | 503 | 468 | 534 | 372 | 499 | 3,649 |

## LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 286 | 227 | 229 | 332 | 285 | 302 | 204 | 269 | 2,134 |
| Paul F. Fortunato | 254 | 242 | 218 | 260 | 253 | 292 | 231 | 297 | 2,047 |
| Thomas S. Churchill | 143 | 149 | 130 | 166 | 149 | 181 | 112 | 172 | 1,202 |
| Patricia A. Pino | 242 | 210 | 211 | 247 | 249 | 291 | 197 | 260 | 1,907 |
| Others | 1 | 4 | 0 | 1 | 0 | 2 | 0 | 0 | 8 |
| Total | 926 | 832 | 788 | 1,006 | 936 | 1,068 | 744 | 998 | 7,298 |

## HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 139 | 99 | 122 | 159 | 128 | 165 | 102 | 132 | 1,046 |
| Louise A. Gearty | 321 | 313 | 271 | 333 | 339 | 364 | 269 | 364 | 2,574 |
| Others | 3 | 4 | 1 | 11 | 1 | 5 | 1 | 3 | 29 |
| Total | 463 | 416 | 394 | 503 | 468 | 534 | 372 | 499 | 3,649 |

| | |
|---|---|
| Total Registered Voters | 20,053 |
| Total Votes | 3,649 |
| Percent | 18% |

# Annual Town Meeting

Tewksbury Memorial High School
320 Pleasant Street
2009 Annual Town Meeting
May 4 & 6, 2009

Moderator Warren Layne opened the 2009 Annual Town Meeting at 8:00 PM.

Rev. Daniel Nassaney of St. William's Church, offered the Opening Prayer.

Moderator Layne called for a Moment of Silence for all the residents in our community that have passed away in the past year, and lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Todd Johnson, made the following announcements:

- The U.S. Postal Service is collecting non-perishable food items on Saturday, May 9, 2009, to benefit the Tewksbury Community Food Pantry. Please leave any donations by your mail box for pick-up.
- A display was set-up outside the gymnasium of the new Automated Trash Program that will go into effect as of July 1, 2009 in Tewksbury.
- Voters were notified of information available from the Board of Health regarding the Swine Flu.

On Monday, May 4, 2009, there were 190 registered voters and 23 visitors in attendance.

Finance Committee Chairman, Tom Cooke motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:08 PM 5/4/09

The Finance Committee motioned to Adjourn the Monday session of the 2009 Annual Town Meeting to Wednesday, May 6, 2008 at 8:00 PM and this motion was Adopted. 9:12 PM 5/4/09

Moderator Layne re-opened the 2009 Annual Town Meeting on Wednesday, May 6, 2009 at 8:00 pm.

On Wednesday, May 6, 2009, there were 133 registered voters and 14 visitors in attendance.

The Finance Committee motioned to Adjourn the 2009 Annual Town Meeting Sine Die, and this motion was Adopted. 9:42 PM 5/6/09

---

**SECTION 1**

**ARTICLE 1**

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; Two (2) members of the Board of Health for three years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the School Committee for a one year unexpired term; One (1) member of the Shawsheen Valley Regional Vocational Technical High School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 4, 2009 Annual Town Election

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**SECTION 2**

**ARTICLE 2**

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2010.

**FY09** **FY10**

| | Present | Requested |
|---|---|---|
| BOARD OF HEALTH | | |
| Chairman | 405 | 405 |
| Members (4) | 315 | 315 |
| MODERATOR | 450 | 450 |
| PLANNING BOARD | | |
| Chairman | 1080 | 1080 |
| Members (4) | 765 | 765 |
| SCHOOL COMMITTEE | | |
| Chairman | 2700 | 2700 |
| Members (4) | 2250 | 2250 |
| SELECTMEN | | |
| Chairman | 5400 | 5400 |
| Members (4) | 4500 | 4500 |

Motion: Finance Committee recommended adoption

Vote: Article 2 was adopted 8:09 PM 5/4/09

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials.

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## ARTICLE 3

**Consent Calendar**

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

| | |
|---|---|
| Article 3-19 | Accept the Annual Report |
| Article 3-20 | Lease/Purchase Agreement |
| Article 3-21 | Authorize Chapter 90 Funds |
| Article 3-22 | Re-Authorize Revolving Fund Street & Traffic Signage |
| Article 3-23 | Re-Authorize GIS Program Revolving Fund |
| Article 3-24 | Re-Authorize Counsel On Aging Revolving Fund |
| Article 3-25 | Re-Authorize Recreation & Parks and Summer Program Revolving Fund |
| Article 3-26 | Re-Authorize "Emergency 72 Hour Go Kits" Revolving Fund |

Motion: Finance Committee Chairman, Tom Cooke motioned to adoption of the Consent Calendar.

Vote: Article 3-19, 3-20, 3-21, 3-22, 3-23, 3-24, 3-25, 3-26 were Adopted 8:10PM 5/4/09

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## ARTICLE 3-19

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

**Executive Summary:** The purpose of the article is to accept the report of various Town officers; which were printed in the 2008 Town Report.

3.08.130 Annual Town Reports (Adopted October 2, 2007, Article 14) - The Annual Town Report shall be placed on the Town's website at least ten (10) days before the Annual Town Meeting and from the Town of Tewksbury's website three copies shall be printed and be available to the public in the Town Clerk's Office, Library, and Board of Selectmen's Office.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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**ARTICLE 3-20**

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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**ARTICLE 3-21**

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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**ARTICLE 3-22**

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000.00; or take any other action relative thereto.

Town Manager

**Executive Summary:** This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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**ARTICLE 3-23**

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits, applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $25,000, or take any other action relative thereto.

Town Manager

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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## ARTICLE 3-24

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to activities run by the Town of Tewksbury Council On Aging. The fund shall be credited with all amounts received as fees to participate in certain activities and trips run by the Council on Aging. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $50,000, or take any other action relative thereto.

Town Manager

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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## ARTICLE 3-25

To see if the Town will vote to reauthorize under the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures of the Town of Tewksbury Parks and Recreation Department relating to the summer program and other recreation and parks related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager. The total amount which may be expended from the fund in any given fiscal year shall be limited to $200,000, or take any other action relative thereto.

Town Manager

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation and parks related programs in the Town of Tewksbury for FY10.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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## ARTICLE 3-26

To see if the Town will vote to reauthorize under the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for the revenues and expenditures relating to activities sponsored by the Town of Tewksbury Health Department/Board of Health. The fund shall be credited with all amounts received relating to the sale of "Emergency 72 Hour Go Kits" to Tewksbury residents. Expenditures of the fund shall be authorized by the Health Department Director and the Town Manager or Town Manager's designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000, or take any related action relative thereto.

Town Manager

**Executive Summary:** This article authorizes the Town of Tewksbury Health Department/Board of Health to continue a self sufficient fund to account for the revenues and expenditures of selling "Emergency 72 Hour Go Kits" to Tewksbury residents.

Motion: Finance Committee recommended Adoption

Vote: Article 3-19 was Adopted 8:10PM 5/4/09

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## ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2009 or take any related action.

**TOWN OF TEWKSBURY**
**FY10 GENERAL FUND BUDGET**
**FINANCE COMMITTEE RECOMMENDATIONS**
**ARTICLE 4**

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| **General Fund Budget Classification** | | | | | | |
| **General Government** | | | | | | |
| **Moderator** | | | | | | |
| Salaries | 500 | 450 | 450 | 450 | 450 | - |
| Operating | - | 75 | 75 | 75 | 75 | - |
| Total | 500 | 525 | 525 | 525 | 525 | - |
| **Selectmen** | | | | | | |
| Salaries | 26,085 | 26,400 | 26,400 | 26,400 | 26,400 | - |
| Operating | 98,666 | 101,720 | 115,070 | 105,070 | 115,070 | 10,000 |
| Sewer Enterprise Fund Allocation | (2,494) | (2,462) | (2,122) | (1,972) | (1,972) | - |
| Water Enterprise Fund Allocation | (2,494) | (2,462) | (2,122) | (1,972) | (1,972) | - |
| Total | 119,763 | 123,196 | 137,226 | 127,526 | 137,526 | 10,000 |
| **Town Manager** | | | | | | |
| Salaries | 330,490 | 344,359 | 346,009 | 331,326 | 331,326 | - |
| Operating | 4,155 | 4,868 | 4,235 | 4,235 | 4,235 | - |
| Sewer Enterprise Fund Allocation | (16,175) | (17,936) | (17,512) | (16,778) | (16,778) | - |
| Water Enterprise Fund Allocation | (16,175) | (17,936) | (17,512) | (16,778) | (16,778) | - |
| Total | 302,295 | 313,355 | 315,220 | 302,005 | 302,005 | - |
| **Finance Committee** | | | | | | |
| Salaries | 2,125 | 2,515 | 2,515 | 2,515 | 2,515 | - |
| Operating | 1,247 | 810 | 810 | 810 | 810 | - |
| Total | 3,371 | 3,325 | 3,325 | 3,325 | 3,325 | - |
| **Town Counsel** | | | | | | |
| Operating | 168,577 | 183,743 | 183,743 | 192,931 | 192,931 | - |
| Sewer Enterprise Fund Allocation | (4,249) | (4,844) | (4,594) | (9,188) | (9,188) | - |
| Water Enterprise Fund Allocation | (4,249) | (4,844) | (4,594) | (9,188) | (9,188) | - |
| Total | 160,079 | 174,055 | 174,555 | 174,555 | 174,555 | - |
| **Personnel Relations Review Board** | | | | | | |
| Salaries (Escrow for Wage Increase) | - | 60,000 | - | - | - | - |
| Operating | - | - | - | - | - | - |
| Total | - | 60,000 | - | - | - | - |
| **Administrative Services** | | | | | | |
| Salaries | 97,476 | 103,522 | 104,511 | 104,511 | 104,511 | - |
| Operating | 18,257 | 18,500 | 18,500 | 13,500 | 13,500 | - |
| Health Trust Allocation | (27,610) | (30,391) | (30,391) | (30,391) | (30,391) | - |
| Sewer Enterprise Fund Allocation | (1,701) | (1,831) | (1,846) | (1,771) | (1,771) | - |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| Water Enterprise Fund Allocation | (1,701) | (1,831) | (1,846) | (1,771) | (1,771) | - |
| Total | 84,721 | 87,969 | 88,928 | 84,078 | 84,078 | - |
| **Town Clerk** | | | | | | |
| Salaries | 221,403 | 187,144 | 197,070 | 179,626 | 179,626 | - |
| Operating | 12,888 | 13,274 | 14,215 | 14,215 | 14,215 | - |
| Sewer Enterprise Fund Allocation | (3,472) | (3,648) | (3,169) | (2,907) | (2,907) | - |
| Water Enterprise Fund Allocation | (3,472) | (3,648) | (3,169) | (2,907) | (2,907) | - |
| Total | 227,347 | 193,122 | 204,947 | 188,027 | 188,027 | - |
| **Election** | | | | | | |
| Salaries | 55,884 | 33,500 | 14,500 | 14,500 | 14,500 | - |
| Operating | 16,001 | 11,250 | 7,580 | 7,580 | 7,580 | - |
| Total | 71,885 | 44,750 | 22,080 | 22,080 | 22,080 | - |
| **Board of Registrars** | | | | | | |
| Salaries | 2,850 | 2,850 | 2,850 | 2,850 | 2,850 | - |
| Operating | 1,188 | 1,440 | 1,440 | 1,440 | 1,440 | - |
| Total | 4,038 | 4,290 | 4,290 | 4,290 | 4,290 | - |
| **Unclassified**-Group Insurance Allocation | 186,052 | 161,684 | 129,738 | 129,738 | 129,738 | - |
| Retirement | 127,027 | 153,209 | 160,547 | 160,547 | 160,547 | - |
| Medicare | 8,366 | 8,910 | 9,412 | 9,412 | 9,412 | - |
| Total | 321,445 | 323,803 | 299,697 | 299,697 | 299,697 | - |
| **Total General Government** | **1,295,444** | **1,328,390** | **1,250,793** | **1,206,108** | **1,216,108** | 10,000 |
| **Finance Department** | | | | | | |
| **Accounting** | | | | | | |
| Salaries | 203,949 | 214,832 | 223,931 | 223,931 | 223,931 | - |
| Operating | 7,319 | 6,522 | 6,433 | 6,433 | 6,433 | - |
| Sewer Enterprise Fund Allocation | (5,076) | (5,659) | (5,759) | (5,759) | (5,759) | - |
| Water Enterprise Fund Allocation | (5,076) | (5,659) | (5,759) | (5,759) | (5,759) | - |
| Total | 201,116 | 210,036 | 218,846 | 218,846 | 218,846 | - |
| **Computer Services** | | | | | | |
| Salaries | 159,460 | 155,661 | 161,303 | 161,303 | 161,303 | - |
| Operating | 115,222 | 122,592 | 128,215 | 126,345 | 126,345 | - |
| Outlay | 23,938 | - | 56,437 | - | - | - |
| Sewer Enterprise Fund Allocation | (3,992) | (2,687) | (2,707) | (2,707) | (2,707) | - |
| Water Enterprise Fund Allocation | (4,707) | (2,687) | (2,707) | (2,707) | (2,707) | - |
| Total | 289,921 | 272,879 | 340,541 | 282,234 | 282,234 | - |
| **Assessor** | | | | | | |
| Salaries | 236,140 | 242,461 | 246,549 | 246,549 | 246,549 | - |
| Operating | 18,917 | 24,750 | 20,614 | 17,770 | 17,770 | - |
| Sewer Enterprise Fund Allocation | (12,300) | (12,964) | (12,636) | (12,594) | (12,594) | - |
| Water Enterprise Fund Allocation | (12,300) | (12,964) | (12,636) | (12,594) | (12,594) | - |
| Total | 230,457 | 241,283 | 241,891 | 239,131 | 239,131 | - |
| **Treasurer/Collector** | | | | | | |
| Salaries | 386,654 | 375,920 | 350,612 | 328,309 | 328,309 | - |
| Operating | 184,416 | 176,171 | 175,717 | 175,717 | 175,717 | - |
| Outlay | - | - | - | - | - | - |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| Sewer Enterprise Fund Allocation | (61,186) | (69,299) | (56,399) | (56,399) | (56,399) | - |
| Water Enterprise Fund Allocation | (76,677) | (86,039) | (72,164) | (72,164) | (72,164) | - |
| Total | 433,206 | 396,753 | 397,766 | 375,463 | 375,463 | - |
| **Unclassified**-Group Insurance Allocation | 183,160 | 240,660 | 257,132 | 257,132 | 257,132 | - |
| Retirement | 157,299 | 213,760 | 229,588 | 229,588 | 229,588 | - |
| Medicare | 11,009 | 13,071 | 14,119 | 14,119 | 14,119 | - |
| Total | 351,468 | 467,491 | 500,839 | 500,839 | 500,839 | - |
| **Total Finance Department** | **1,506,168** | **1,588,442** | **1,699,883** | **1,616,513** | **1,616,513** | - |
| **Community Services** | | | | | | |
| **Cable Television** | | | | | | |
| Salaries | 1,670 | 2,160 | 2,160 | 2,160 | 2,160 | - |
| Operating | 679 | 11,147 | 11,147 | 11,147 | 11,147 | - |
| Total | 2,349 | 13,307 | 13,307 | 13,307 | 13,307 | - |
| **Veteran's Services** | | | | | | |
| Salaries | 43,139 | 45,919 | 47,741 | 47,741 | 47,741 | - |
| Operating | 124,648 | 121,400 | 121,400 | 121,400 | 121,400 | - |
| Total | 167,787 | 167,319 | 169,141 | 169,141 | 169,141 | - |
| **Exceptional Children** | | | | | | |
| Salaries | 15,237 | - | 19,011 | 19,011 | 19,011 | - |
| Operating | 4,630 | - | 12,854 | 12,854 | 12,854 | - |
| Total | 19,867 | - | 31,865 | 31,865 | 31,865 | - |
| **Patriotic Committee** | | | | | | |
| Operating | 1,436 | 1,500 | 1,400 | 1,400 | 1,400 | - |
| **Historical Commission** | | | | | | |
| Operating | - | - | - | - | - | - |
| **Parks and Recreation** | | | | | | |
| Salaries | 225,386 | 141,007 | 156,964 | 134,525 | 134,525 | - |
| Operating | 89,954 | 85,238 | 89,673 | 85,673 | 85,673 | - |
| Outlay | 50,738 | 50,952 | 30,560 | 30,560 | 30,560 | - |
| Total | 366,078 | 277,197 | 277,197 | 250,758 | 250,758 | - |
| **Unclassified**-Group Insurance Allocation | 44,828 | 63,231 | 35,607 | 35,607 | 35,607 | - |
| Retirement | 63,838 | 45,255 | 38,483 | 38,483 | 38,483 | - |
| Medicare | 4,468 | 2,767 | 2,367 | 2,367 | 2,367 | - |
| Total | 113,134 | 111,253 | 76,457 | 76,457 | 76,457 | - |
| **Total Community Services** | **670,651** | **570,576** | **569,367** | **542,928** | **542,928** | - |
| **Council on Aging** | | | | | | |
| Salaries | 125,370 | 128,108 | 131,401 | 119,239 | 119,239 | - |
| Operating | 65,282 | 75,364 | 81,204 | 81,204 | 81,204 | - |
| Outlay | - | - | - | - | - | - |
| Total | 190,652 | 203,472 | 212,605 | 200,443 | 200,443 | - |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| **Unclassified**-Group Insurance Allocation | 37,063 | 32,013 | 35,607 | 35,607 | 35,607 | - |
| Retirement | 32,475 | 27,875 | 28,675 | 28,675 | 28,675 | - |
| Medicare | 2,273 | 1,704 | 1,763 | 1,763 | 1,763 | - |
| Total | 71,811 | 61,592 | 66,045 | 66,045 | 66,045 | - |
| **Total Council on Aging** | **262,463** | **265,064** | **278,650** | **266,488** | **266,488** | - |
| **Facilities** | | | | | | |
| **Town Hall** | | | | | | |
| Salaries | 19,440 | 21,374 | 22,096 | 17,686 | 17,686 | - |
| Operating | 49,256 | 62,270 | 60,661 | 60,661 | 60,661 | - |
| Capital Outlay | - | - | - | - | - | - |
| Sewer Enterprise Fund Allocation | (2,020) | (2,091) | (2,069) | (1,959) | (1,959) | - |
| Water Enterprise Fund Allocation | (2,020) | (2,091) | (2,069) | (1,959) | (1,959) | - |
| Total | 64,656 | 79,462 | 78,619 | 74,429 | 74,429 | - |
| **Auxiliary Buildings** | | | | | | |
| Operating | 39,060 | 42,685 | 42,685 | 42,685 | 42,685 | - |
| Sewer Enterprise Fund Allocation | (979) | (1,067) | (1,067) | (1,067) | (1,067) | - |
| Water Enterprise Fund Allocation | (979) | (1,067) | (1,067) | (1,067) | (1,067) | - |
| Total | 37,102 | 40,551 | 40,551 | 40,551 | 40,551 | - |
| **Cemeteries** | | | | | | |
| Operating | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | - |
| | | | | | | - |
| **Total Facilities** | **104,758** | **123,013** | **122,170** | **117,980** | **117,980** | - |
| **Library** | | | | | | |
| **Library** | | | | | | |
| Salaries | 696,423 | 704,075 | 714,159 | 658,959 | 658,959 | - |
| Operating | 327,159 | 286,573 | 303,973 | 259,173 | 259,173 | - |
| Capital Outlay | - | - | - | - | - | - |
| Total | 1,023,582 | 990,648 | 1,018,132 | 918,132 | 918,132 | - |
| **Unclassified**-Group Insurance Allocation | 230,144 | 228,152 | 229,963 | 229,963 | 229,963 | - |
| Retirement | 144,055 | 154,188 | 161,555 | 161,555 | 161,555 | - |
| Medicare | 10,083 | 9,428 | 9,935 | 9,935 | 9,935 | - |
| Total | 384,282 | 391,768 | 401,453 | 401,453 | 401,453 | - |
| | | | | | | - |
| **Total Library** | **1,407,864** | **1,382,416** | **1,419,585** | **1,319,585** | **1,319,585** | - |
| **Planning and Development** | | | | | | |
| **Planning (Community Development)** | | | | | | |
| Salaries | 303,171 | 341,198 | 232,790 | 232,790 | 232,790 | - |
| Operating | 32,384 | 26,080 | 17,890 | 17,890 | 17,890 | - |
| Capital Outlay | - | - | - | - | - | - |
| Wetlands Protection Offset | (10,711) | (16,345) | - | (21,949) | (21,949) | - |
| Sewer Enterprise Fund Allocation | (70,657) | (66,142) | (3,466) | (3,137) | (3,137) | - |
| Water Enterprise Fund Allocation | (20,295) | (19,185) | (3,466) | (3,137) | (3,137) | - |
| Total | 233,892 | 265,606 | 243,748 | 222,457 | 222,457 | - |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| **Building** | | | | | | |
| Salaries | 290,484 | 267,271 | 225,648 | 215,962 | 215,962 | - |
| Operating | 4,941 | 5,450 | 5,450 | 5,450 | 5,450 | - |
| Capital Outlay | - | - | - | - | - | - |
| Sewer Enterprise Fund Allocation | (41,870) | (44,689) | (41,536) | (37,903) | (37,903) | - |
| Water Enterprise Fund Allocation | (30,820) | (33,597) | (30,443) | (29,232) | (29,232) | - |
| Total | 222,735 | 194,435 | 159,119 | 154,277 | 154,277 | - |
| **Board of Health** | | | | | | |
| Salaries | 275,157 | 286,867 | 293,422 | 264,416 | 264,416 | - |
| Operating | 21,951 | 21,157 | 17,008 | 15,268 | 15,268 | - |
| Capital Outlay | - | - | - | - | - | - |
| Sewer Enterprise Fund Allocation | (7,793) | (7,876) | (7,761) | (6,992) | (6,992) | - |
| Water Enterprise Fund Allocation | (7,793) | (7,876) | (7,761) | (6,992) | (6,992) | - |
| Total | 281,522 | 292,272 | 294,908 | 265,700 | 265,700 | - |
| **Unclassified**-Group Insurance Allocation | 197,658 | 162,808 | 216,699 | 216,699 | 216,699 | - |
| Retirement | 148,858 | 167,778 | 149,695 | 149,695 | 149,695 | - |
| Medicare | 10,419 | 10,259 | 9,206 | 9,206 | 9,206 | - |
| Total | 356,935 | 340,845 | 375,600 | 375,600 | 375,600 | - |
| **Total Planning and Development** | **1,095,084** | **1,093,158** | **1,073,375** | **1,018,034** | **1,018,034** | - |
| **Public Safety** | | | | | | |
| **Police** | | | | | | |
| Salaries | 5,080,466 | 5,018,461 | 5,016,188 | 4,892,318 | 4,892,318 | - |
| Operating | 545,671 | 538,535 | 564,758 | 564,758 | 548,843 | (15,915) |
| Outlay | 135,899 | 69,168 | 70,551 | 70,551 | 70,551 | - |
| Total | 5,762,036 | 5,626,164 | 5,651,497 | 5,527,627 | 5,511,712 | (15,915) |
| **Auxiliary Police** | | | | | | - |
| Operating | 1,200 | - | - | - | - | - |
| **Fire** | | | | | | |
| Salaries | 4,020,693 | 3,982,282 | 4,164,849 | 3,866,849 | 3,866,849 | - |
| Operating | 295,676 | 285,880 | 289,080 | 294,080 | 289,080 | (5,000) |
| Outlay | 129,677 | 143,154 | 114,706 | 114,706 | 114,706 | - |
| Water Enterprise Fund Allocation | - | (70,000) | (70,000) | (70,000) | (70,000) | - |
| Total | 4,446,046 | 4,341,316 | 4,498,635 | 4,205,635 | 4,200,635 | (5,000) |
| **Emergency Management** | | | | | | |
| Salaries | 4,432 | 4,747 | 4,747 | 4,747 | 4,747 | - |
| Operating | 12,717 | 22,200 | 41,800 | 33,188 | 33,188 | - |
| Capital Outlay | 18,479 | 15,840 | 16,037 | 16,037 | 16,037 | - |
| Total | 35,628 | 42,787 | 62,584 | 53,972 | 53,972 | - |
| **Parking Clerk** | | | | | | |
| Salaries | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | - |
| Operating | 452 | 1,800 | 1,800 | 1,800 | 1,800 | - |
| Total | 4,452 | 5,800 | 5,800 | 5,800 | 5,800 | - |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| **Unclassified**-Group Insurance Allocation | 2,064,941 | 2,190,141 | 2,397,086 | 2,397,086 | 2,397,086 | - |
| Retirement | 1,556,326 | 1,748,248 | 1,916,011 | 1,916,011 | 1,916,011 | - |
| Medicare | 108,928 | 106,901 | 117,831 | 117,831 | 117,831 | - |
| Total | 3,730,195 | 4,045,290 | 4,430,928 | 4,430,928 | 4,430,928 | - |
| **Total Public Safety** | **13,979,557** | **14,061,357** | **14,649,444** | **14,223,962** | **14,203,047** | (20,915) |
| **School Department** | | | | | | |
| Salaries | 24,247,648 | 23,895,055 | 24,846,130 | 24,019,506 | 24,019,506 | - |
| Less: Salary Offsets | (163,500) | (453,500) | (471,000) | (471,000) | (471,000) | - |
| Total Salaries | 24,084,148 | 23,441,555 | 24,375,130 | 23,548,506 | 23,548,506 | - |
| Operating | 9,532,548 | 9,881,238 | 10,466,227 | 9,466,227 | 10,798,707 | 1,332,480 |
| Less: Operating Offsets | (1,013,351) | (1,063,852) | (1,318,000) | (1,318,000) | (1,318,000) | - |
| Total Operating | 8,519,197 | 8,817,386 | 9,148,227 | 8,148,227 | 9,480,707 | 1,332,480 |
| Outlay | - | - | 20,000 | 20,000 | 20,000 | - |
| Unclassified | | | | | | - |
| Retirement | 2,139,067 | 2,304,369 | 2,355,949 | 2,355,949 | 1,643,242 | (712,707) |
| Group Insurance | 6,559,578 | 7,084,627 | 7,779,484 | 7,779,484 | 7,053,484 | (726,000) |
| Debt Service | 2,160,853 | 1,951,022 | 1,793,379 | 1,793,379 | 1,793,379 | - |
| Other | 524,861 | 503,009 | 503,009 | 503,009 | 503,009 | - |
| Sub-Total | 43,987,704 | 44,101,968 | 45,975,178 | 44,148,554 | 44,042,327 | (106,227) |
| | | | | | | - |
| **Regional Vocational School** | 4,108,278 | 4,619,428 | 4,756,308 | 4,756,308 | 4,756,308 | - |
| | | | | | | - |
| **Total School Department** | **48,095,982** | **48,721,396** | **50,731,486** | **48,904,862** | **48,798,635** | (106,227) |
| **Public Works** | | | | | | |
| **Department of Public Works** | | | | | | |
| Salaries | 1,134,402 | 1,164,407 | 1,237,945 | 1,160,194 | 1,160,194 | - |
| Operating | 491,185 | 537,550 | 587,555 | 541,220 | 536,220 | (5,000) |
| Outlay | 274,505 | 270,750 | 287,207 | 239,072 | 239,072 | - |
| Sewer Enterprise Fund Allocation | (191,442) | (189,358) | (260,037) | (250,861) | (250,861) | - |
| Water Enterprise Fund Allocation | (243,375) | (251,550) | (267,918) | (258,742) | (258,742) | - |
| Total | 1,465,275 | 1,531,799 | 1,584,752 | 1,430,883 | 1,425,883 | (5,000) |
| **Snow and Ice** | | | | | | |
| Salaries | 151,083 | 75,500 | 75,500 | 75,500 | 75,500 | - |
| Operating | 565,192 | 126,000 | 126,000 | 126,000 | 126,000 | - |
| Total | 716,275 | 201,500 | 201,500 | 201,500 | 201,500 | - |
| **Street Lighting** | | | | | | |
| Operating | 145,824 | 181,780 | 165,000 | 165,000 | 165,000 | - |
| **Unclassified**-Group Insurance Allocation | 565,725 | 305,183 | 288,452 | 288,452 | 288,452 | - |
| Retirement | 196,719 | 248,412 | 177,526 | 177,526 | 177,526 | - |
| Medicare | 13,769 | 15,190 | 10,917 | 10,917 | 10,917 | - |
| Total | 776,213 | 568,785 | 476,895 | 476,895 | 476,895 | - |
| **Total Public Works** | **3,103,587** | **2,483,864** | **2,428,147** | **2,274,278** | **2,269,278** | (5,000) |
| | | | | | | - |
| **Solid Waste Disposal** | | | | | | - |
| Operating | 2,253,278 | 2,479,998 | 2,398,318 | 2,398,318 | 2,298,318 | (100,000) |
| **Total Solid Waste** | **2,253,278** | **2,479,998** | **2,398,318** | **2,398,318** | **2,298,318** | (100,000) |

| | FY08 Actual | FY09 Adopted | FY10 Dept Requests | 3/10/09 FY10 Mgr Recommend | 4/30/09 FY10 FinCom /Mgr Recmd | Change |
|---|---|---|---|---|---|---|
| **Unclassified** | | | | | | |
| Reserve Fund | - | 100,000 | 100,000 | 100,000 | 100,000 | - |
| Maturing Debt | 903,070 | 897,070 | 914,070 | 914,070 | 914,070 | - |
| Interest-Maturing Debt | 427,975 | 389,503 | 352,874 | 352,874 | 352,874 | - |
| Interest-Temporary Loans | 3,107 | 10,000 | 7,000 | 7,000 | 7,000 | - |
| Retirement | 2,773,038 | 3,122,507 | 3,353,267 | 3,353,267 | 4,065,974 | 712,707 |
| Occupational Injury Reserve | 189,947 | 80,795 | 80,795 | 80,795 | 80,795 | - |
| Unemployment Compensation | 36,763 | 44,510 | 44,510 | 82,190 | 82,190 | - |
| Group Insurance | 3,886,784 | 3,817,146 | 4,058,022 | 4,050,022 | 3,676,022 | (374,000) |
| Medicare Tax | 172,884 | 188,601 | 195,000 | 195,000 | 195,000 | - |
| Fire/Liability Insurance | 368,965 | 390,700 | 390,700 | 390,700 | 360,700 | (30,000) |
| Court Judgments | - | - | - | - | - | - |
| Town Health Insurance Allocation | (3,495,571) | (3,383,872) | (3,590,284) | (3,590,284) | (3,590,284) | - |
| Town Retirement Allocation | (2,419,341) | (2,758,724) | (2,862,080) | (2,862,080) | (2,862,080) | - |
| Town Medicare Allocation | (172,884) | (168,231) | (175,550) | (175,550) | (175,550) | - |
| Sewer Enterprise Fund Allocation | (272,607) | (284,097) | (309,775) | (310,100) | (379,126) | (69,026) |
| Water Enterprise Fund Allocation | (503,800) | (553,204) | (564,748) | (658,757) | (805,438) | (146,681) |
| **Total Unclassified** | **1,898,330** | **1,892,704** | **1,993,801** | **1,929,147** | **2,022,147** | 93,000 |
| | | | | | | - |
| **Total Budget Before Transfers** | **75,673,166** | **75,990,378** | **78,615,019** | **75,818,203** | **75,689,061** | (129,142) |
| **Transfers** | | | | | | |
| To Special Revenue | 73,168 | - | - | - | - | - |
| To Capital Projects | 2,200 | - | - | - | - | - |
| To Trust Funds | 252,720 | - | 80,000 | 45,000 | - | (45,000) |
| To Sewer Enterprise | 350,703 | 329,541 | 322,947 | 322,947 | 322,947 | - |
| To Sewer Enterprise | 229,983 | - | - | - | - | - |
| **Total Transfers** | 908,774 | 329,541 | 402,947 | 367,947 | 322,947 | (45,000) |
| | | | | | | - |
| **ATM Total General Fund Budget** | **76,581,940** | **76,319,919** | **79,017,966** | **76,186,150** | **76,012,008** | (174,142) |

Motion: Finance Committee Chairman, Tom Cooke, motioned to Amend Article 4, and recommended Adoption as Amended, per Finance Committee/ Town Manager recommendations.

Vote: Amendment of Article 4 carried 8:11 PM 5/4/09

The moderator informed the assembly that he would read each department heading in the budget, and if any voter wanted to debate the department to call debate, and he would set that department aside.

The Unclassified budget was marked for Debate

Vote: The moderator took a vote to approve all department budgets within the Amended 2010 Fiscal Budget that were not marked for debate, and they were Adopted 8:15 PM 5/4/09

The Unclassified budget was Adopted 8:21 PM 5/4/09

Motion: Finance Committee motioned to Adopt the 2010 Fiscal Budget, as Amended in the amount of $76,012,008.

Vote: The 2010 Fiscal Budget was Adopted as Amended in the amount of $76,012,008. 8:24 PM 5/4/09

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on Monday, May 4, 2009.

## APPROPRIATION CERTIFICATE - ANNUAL TOWN MEETING - MAY 4 & 6, 2009

| | ARTICLE | RAISE & APPROP | TRANSFER | WATER ENTER. | SEWER ENTER. | CPA APPROP. | CPA RESERV | BORROW |
|---|---|---|---|---|---|---|---|---|
| 4. | General Fund Budget | 76,012,008 | | | | | | |
| 5. | Sewer Enterprise Fund (Established July 1, 2003) | | | | | | | |
| | Department Receipts | | | | 7,585,706 | | | |
| | Transfer from General Fund | | | | 322,947 | | | |
| | Free Cash | | | | 826,613 | (See Article 8) | | |
| 6. | Water Enterprise Fund (Established July 1, 2003) | | | | | | | |
| | Department Receipts | | | 5,637,289 | | | | |
| 7. | Reduce the Current Tax Levy | | 1,900,000 | From E & D | | | | |
| 8. | Fund Sewer Enterprise Fund Appropriation FY10 | | | | 826,613 | Certified Sewer Enterprise Fund - Free Cash | | |
| 9. | Purchase & Install New Fire Hydrants | | | | | | | 40,000 |
| 10. | Purchase & Install New Water Meters | | | | | | | 800,000 |
| 13. | Community Preservation | | | | | 36,442.50 | Admin. Cost 593,655 | FY10 Reserve |
| 15. | Install New Internal Plumbing in DPW Building | | | | | | | 300,000 |
| 16. | Water Main repair/ replacement on River Rd. | | | | | | | 520,000 |
| 17. | Cover 2002 & 2003 Early Retirement Incentive Program | | | | | | | 5,000,000 |
| 18. | Ames Hill Water Storage Tanks (2) - Repair & Maintenance | | | | | | | 500,000 |
| | Total Raise & Appropriate | 76,012,008 | | | | | | |
| | Total Transfers From E & D | | $1,900,000 | | | | | |
| | Water Fund - Department Receipts | | | $5,637,289 | | | | |
| | Sewer Fund - Department Receipts | | | | 7,585,706 | | | |
| | Sewer Fund - Transfer From General Fund | | | | 322,947 | | | |
| | Sewer Fund - Transfer From Certified Enterprise Fund Free Cash | | | | 826,613 | | | |
| | Sewer Enterprise Funds | | | | **8,735,266** | | | |
| | CPA Fund - Appropriation | | | | | 36,442.50 | | |
| | CPA Fund - Reserve | | | | | | 593,655 | |
| | Total Borrow | | | | | | | 7,160,000 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

**2009 ANNUAL TOWN MEETING**
**MAY 4 & 6, 2009**

**APPROPRIATION CERTIFICATE - FISCAL 2009**
**RECAPITULATION**

| | | |
|---|---|---|
| TAX LEVY (Raise & Appropriate) | | 76,012,008 |
| REDUCE TAX LEVY (Article 7, Transfer from E & D) | | 1,900,000 |
| **NET TAX LEVY** | | **77,912,008** |
| | | |
| TRANSFER FROM E & D | | 1,900,000 |
| TRANSFER FROM GENERAL FUND | | 322,947 |
| TRANSFER FROM FREE CASH | | 826,613 |
| **TOTAL TRANSFERS** | | **3,049,560** |
| | | |
| RAISE FROM SPECIFICE DEPARTMENT RECEIPTS: | | |
| | SEWER | 7,585,706 |
| | WATER | 5,637,289 |
| | **TOTAL** | **13,222,995** |
| | | |
| **TOTAL APPROPRIATION** | | **94,184,563** |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

## ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

### TOWN OF TEWKSBURY
### SEWER ENTERPRISE FUND
### FISCAL YEAR 2010 PROPOSED BUDGET

**Budget Presentation:**

| | |
|---|---|
| **REVENUES** | |
| User Fees | 4,303,040 |
| Sewer Liens | 125,000 |
| Sewer Connection Liens | 275,000 |
| Connection Fees | 2,707,666 |
| Application Fees | 15,000 |
| Interest/Demands | 10,000 |
| Investment Income | 150,000 |
| Use of PY Surplus | 826,613 |
| Transfer from GF | 322,947 |
| Total | 8,735,266 |
| **EXPENSES** | |
| Direct | |
| Salaries | 230,934 |
| Operating Expenses | 492,440 |
| Lowell Sewer | 678,000 |
| Reserve Fund | 50,000 |
| Capital Outlay | 51,850 |
| Debt | |
| Principal - Maturing Debt | 2,672,098 |
| Interest - Maturing Debt | 3,407,852 |
| Interest - Temporary | 430,000 |
| Total | 8,013,174 |
| Indirect | |
| Board of Selectmen | 1,972 |
| Town Manager | 16,776 |
| Accounting | 5,759 |
| Computer Services | 2,706 |
| Assessor | 12,594 |
| Treasurer/Collector | 56,398 |
| Town Counsel | 9,188 |
| Administrative Services | 1,770 |
| Town Clerk | 2,908 |
| Community Development | 3,137 |
| Town Hall | 1,959 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 37,903 |
| Dept of Public Works | 250,861 |
| Health Dept | 6,992 |
| Group Insurance | 146,111 |
| Retirement | 157,419 |
| Medicare | 6,570 |
| Total Indirect Expenses | 722,092 |
| Total Expenses | 8,735,266 |

**Budget Recommendation:**

Recommend that the following sums be appropriated to operate the sewer enterprise fund

| | |
|---|---|
| Salaries | 230,934 |
| Expenses | 492,440 |
| Capital Outlay | 51,850 |
| Lowell Sewer | 678,000 |
| Reserve Fund | 50,000 |
| Debt | 6,509,950 |
| Subtotal | 8,013,174 |
| Board of Selectmen | 1,972 |
| Town Manager | 16,776 |
| Accounting | 5,759 |
| Computer Services | 2,706 |
| Assessor | 12,594 |
| Treasurer/Collector | 56,398 |
| Town Counsel | 9,188 |
| Administrative Services | 1,770 |
| Town Clerk | 2,908 |
| Community Development | 3,137 |
| Town Hall | 1,959 |
| Auxiliary Buildings | 1,067 |
| Building Dept | 37,903 |
| Dept of Public Works | 250,861 |
| Health Dept | 6,992 |
| Group Insurance | 146,111 |
| Retirement | 157,419 |
| Medicare | 6,570 |
| Subtotal | 722,092 |
| Total | $ 8,735,266 |

$7,585,708 to come from sewer enterprise revenues, $322,947 to be transferred from the general fund to fund exempt sewer debt raised through taxes and $826,613 to come from Free Cash

**Budget Article:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action thereon.

Voted:

That the following sums be appropriated for the sewer enterprise fund.

| | |
|---|---|
| Direct Expenses | |
| Salaries | 230,934 |
| Expenses | 1,220,440 |
| Capital Outlay | 51,850 |
| Debt | 6,509,950 |
| Subtotal | 8,013,174 |
| Indirect Expenses | 722,092 |
| Total | $ 8,735,266 |

And that $8,735,266 be raised as follows:

| | |
|---|---|
| Department receipts | $ 7,585,706 |
| Transfer from GF | $ 322,947 |
| Free Cash | $ 826,613 |

Motion: Finance Committee motioned to Adopt, and raise and appropriate $8,735,266.

Vote: Article 5 was Adopted 8:25 PM 5/4/09

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for FY 2010

## ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

### TOWN OF TEWKSBURY
### WATER ENTERPRISE FUND
### FISCAL YEAR 2010 PROPOSED BUDGET

**Budget Presentation:**

| | |
|---|---|
| **REVENUES** | |
| User Fees | 5,295,289 |
| Water Liens | 250,000 |
| Connection Fees | 15,000 |
| Meter Replacement Fee | - |
| Investment Income | 60,000 |
| Other Income | 17,000 |
| Total | 5,637,289 |
| | |
| **EXPENSES** | |
| Direct | |
| Salaries | 1,166,944 |
| Operating Expenses | 1,224,215 |
| Capital Outlay | 66,293 |
| Reserve Fund | 25,000 |
| Debt | |
| Principal - Maturing Debt | 1,532,805 |
| Interest - Maturing Debt | 444,132 |
| Interest - Temporary | 22,175 |
| Total | 4,481,564 |
| | |
| Indirect | |
| Board of Selectmen | 1,972 |
| Town Manager | 16,778 |
| Accounting | 5,759 |
| Computer Services | 2,706 |
| Assessor | 12,594 |
| Treasurer/Collector | 72,164 |
| Town Counsel | 9,188 |
| Administrative Services | 1,770 |
| Town Clerk | 2,908 |
| Community Development | 3,137 |
| Town Hall | 1,959 |
| Auxiliary Buildings | 1,067 |
| Fire Dept | 70,000 |
| Building Dept | 29,232 |
| Dept of Public Works | 258,742 |
| Health Dept | 6,992 |
| Group Insurance | 312,111 |
| Retirement | 333,767 |
| Medicare | 12,879 |
| Total Indirect Expenses | 1,155,725 |
| | |
| Total Expenses | 5,637,289 |
| | |
| Surplus/Deficit | (0) |

**Budget Recommendation:**

Recommend that the following sums be appropriated to operate the water enterprise fund

| | |
|---|---|
| Salaries | 1,166,944 |
| Expenses | 1,224,215 |
| Capital Outlay | 66,293 |
| Reserve Fund | 25,000 |
| Debt | 1,999,112 |
| Subtotal | 4,481,564 |
| | |
| Board of Selectmen | 1,972 |
| Town Manager | 16,778 |
| Accounting | 5,759 |
| Computer Services | 2,706 |
| Assessor | 12,594 |
| Treasurer/Collector | 72,164 |
| Town Counsel | 9,188 |
| Administrative Services | 1,770 |
| Town Clerk | 2,908 |
| Community Development | 3,137 |
| Town Hall | 1,959 |
| Auxiliary Buildings | 1,067 |
| Fire Dept | 70,000 |
| Building Dept | 29,232 |
| Dept of Public Works | 258,742 |
| Health Dept | 6,992 |
| Group Insurance | 312,111 |
| Retirement | 333,767 |
| Medicare | 12,879 |
| Subtotal | 1,155,725 |
| | |
| Total | $ 5,637,289 |

$5,637,289 to come from water enterprise revenues.

**Budget Article:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.

Voted:
That the following sums be appropriated for the water enterprise fund.

| | |
|---|---|
| Direct Expenses | |
| Salaries | 1,166,944 |
| Expenses | 1,224,215 |
| Capital Outlay | 66,293 |
| Reserve Fund | 25,000 |
| Debt | 1,999,112 |
| Subtotal | 4,481,564 |
| Indirect Expenses | 1,155,725 |
| Total | $ 5,637,289 |

And that $5,637,789 be raised as follows:

| | |
|---|---|
| Department receipts | $ 5,637,289 |

Motion: Finance Committee motioned to Adopt, and raise and appropriate $5,637,289.

Vote: Article 6 was Adopted 8:27 PM 5/4/09

**Executive Summary:** The purpose of this article is to fund the Water Enterprise Fund for FY 2010.

## ARTICLE 7

To see if the Town will vote to transfer from the E & D account the total sum of $1,900,000 to be used by the Assessors to reduce the current tax levy, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt, and transfer $1,900,000 from E & D.

Vote: Article 7 was Adopted 8:28 PM 5/4/09

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2008, to balance the FY10 general fund budget.

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## ARTICLE 8

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of $826,613 to be used to fund the sewer enterprise fund appropriations in FY10, or take any other action relative thereto.

Town Manager

Motion: Finance Committee motioned to Adopt, and transfer $826,613 from Sewer Free Cash.

Vote: Article 8 was Adopted 8:29 PM 5/4/09

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2008, to balance the FY10 sewer enterprise budget.

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## ARTICLE 9

To see if the Town will vote to appropriate the sum of $40,000 to be expended by the Town Manager for the cost of purchasing and installing new fire hydrants in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $40,000 to pay the costs of purchasing and installing new fire hydrants for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee motioned to Adopt, and borrow $40,000 for the purpose of the article.

Vote: Article 9 was Adopted Yes 90 / No 0 - Unanimous (2/3 required) 8:30 PM 5/4/09

**Executive Summary:** This article authorizes the Town to borrow funds to purchase and install new fire hydrants in the Town of Tewksbury. Many of the Town's current hydrants are past their useful lives and in need of replacement. It is anticipated that this program will be implemented over ten years and that an annual town meeting appropriation will be submitted each year to continue the program. This request is to fund the fifth year of the replacement program.

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## ARTICLE 10

To see if the Town will vote to appropriate the sum of $800,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $800,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee motioned to Adopt, and borrow $800,000 for the purpose of the article.

Vote: Article 10 was Adopted Yes 65 / No 1 (2/3 required = 44) 8:30 PM 5/4/09

**Executive Summary:** This article authorizes the Town to borrow funds to purchase and install new water meters for residential customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. It is anticipated that this program will be implemented over five years and that an Annual Town meeting appropriation will be submitted each year to continue the program. This request is to fund the fifth year of the replacement program. Furthermore, the MA Department of Environmental Protection is requiring the Town to do this as part of the Master Sewer Program.

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## ARTICLE 11

To see if the Town will vote to raise and appropriate and transfer $35,000 to the Fire Equipment Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee expects Town Manager to Withdraw Article 11.
Town Manager motioned to withdraw Article 11

Vote: Article 11 was Withdrawn 8:32 PM 5/4/09

**Executive Summary**: The Fire Equipment Stabilization Fund will be used to accumulate funds to purchase or make lease payments on equipment needed by the Tewksbury Fire Dept. Since equipment requirements and costs can vary significantly from one fiscal year to the next this fund will be used to accumulate funds to stabilize the impact on future Fire Dept capital outlay budgets. Expenditures from this fund require a 2/3 Town meeting vote.

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## ARTICLE 12

To see if the Town will vote to raise and appropriate and transfer $10,000 to the Fire Protective Gear Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee expects Town Manager to Withdraw Article 12.
Town Manager moved to withdraw Article 12

Vote: Article 12 was Withdrawn 8:33 PM 5/4/09

**Executive Summary**: The Fire Protective Gear Stabilization Fund is used to accumulate funds to purchase protective gear for the Tewksbury Fire Dept. The Fire Dept Protective Gear Stabilization fund allows a mechanism for the department to accumulate funds so that all of the gear can be purchased at the same time thereby ensuring that all of the gear is standardized. Expenditures from this fund require a 2/3 town meeting vote.

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## ARTICLE 13

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2010, with each item to be considered a separate appropriation:

| | | |
|---|---|---|
| Appropriations | | |
| | Administrative Costs | $36,442.50 |
| Reserves: | | |
| | Open Space | $72,885 |
| | Community Housing | $72,885 |
| | Historic Preservation | $72,885 |
| | FY2010 Budgeted Reserve | $375,000 |

Or take any other action related thereto.

Community Preservation Committee

Motion: Community Preservation Committee Chair, Nancy Reed recommended Adoption

The Finance Committee motioned to Adopt Article 13, to appropriate $36,442.50 and reserve $593,655 for the CPA

Vote: Article 13 was Adopted 8:35 PM 5/4/09

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing.

The total CPA Estimated FY10 revenue is $728,850.

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## ARTICLE 14

To see if the Town will vote to approve the FY 2010 Affordable Housing Trust Fund Allocation Plan as follows:

| **ALLOCATION PLAN** | **for FY 2010** |
|---|---|
| **Starting Balance:** | $45,274 |
| CPA- Saunders Circle Expansion (FY09) | $150,000 |
| Preservation Lane Fee in Lieu (Feb. 09) | $137,830 |
| | **$333,104** |
| **Anticipated Revenue** | |
| CPA-Buydown Program (09 STM) | $159,280 |
| Administrative fee for Preservation Lane (2 units) | $13,783 |
| Comp. Permit Contributions (Shawsheen Place, Roberts Reach, Livingston Place) | $88,000 |
| Contribution from Katie Estates 3 units at $130,000 | $390,000 |
| Contribution from Pinnacle Crossing 3 units at $130,000 | $390,000 |
| **Total Anticipated Funds Available FY10** | **$1,041,063** |
| **Total Available Funds FY10** | **$1,374,167** |
| **Expenses** | |
| Audit of 3 Local Initiative Projects ($7,500 per project) | $22,500 |
| Creation of New Units/ Buydown of existing units | $1,201,667 |
| CPA – Saunders Circle Expansion | $150,000 |
| **Total Projected Expenses for FY10** | **$1,374,167** |

Town Manager
Local Housing Partnership

Motion: Finance Committee recommends Adoption

Vote: Article 14 was Adopted 8:36 PM 5/4/09

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2010 allocation plan meets the expenditure requirements of the Special Act.

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## ARTICLE 15

To see if the Town will vote to appropriate the sum of $300,000 to be expended by the Town Manager for the cost of design plans and specifications, construction bidding and construction installation of internal plumbing in the Department of Public Works Building located at 999 Whipple Rd, Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $300,000 to pay the costs of design plans and specifications, construction bidding and construction installation of internal plumbing in the Department of Public Works Building located at 999 Whipple Rd,

Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommends Adoption
Warren Carey motioned to Amend
Joe Gill requested Town Manager to Withdraw the article or Moved for Indefinite Postponement
Question was Moved

| | | |
|---|---|---|
| Vote: | Amendment by Warren Carey carried | 8:53 PM 5/4/09 |
| | Indefinite Postponement did not prevail | 8:54 PM 5/4/09 |
| | Article 15 was Adopted as Amended | 8:57 PM 5/4/09 |

**AMENDMENT** - After the word Tewksbury, insert the words "and to connect the building to municipal sewer"

**Executive Summary:** This article authorizes the Town to borrow funds to install new internal plumbing in the DPW building and to connect the building to municipal sewer. This will allow for the Town to be in compliance with the MS4 NPDES Stormwater Permit with the Environmental Protection Agency.

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## ARTICLE 16

To see if the Town will vote to appropriate the sum of $520,000 to be expended by the Town Manager for the purpose of repairing and/or replacing a portion of water main on River Road prior to roadway construction, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $520,000 for the purpose of repairing and/or replacing a portion of water main on River Road, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended Adoption

Vote: Article 16 was Adopted – Yes 55 / No 0 (2/3 required – unanimous) 9:07 PM 5/4/09

**Executive Summary:** This article will allow the Town to borrow funds for repair and/or replacement of the water main on a large portion of River Road between the Andover town line and Hood Road prior to the roadway reconstruction project, which has experienced several breaks over the last few years.

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## ARTICLE 17

To see if the Town will vote to appropriate the sum of $6,218,000 for the purpose of funding the Town's liability to the Middlesex County Retirement System (MRS) for additional benefits payable under the early retirement incentive program and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing or take an action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $6,218,000 for the purpose of funding the Town's liability to the Middlesex County Retirement System for additional benefits payable under the early retirement incentive program and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 497 of the Acts of 2008 and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Town Manager, David Cressman motioned to amended Article 17
Finance Committee recommended Adoption as Amended by Town Manager

Vote: Article 17 was Adopted as Amended Yes 55 / No 0 (2/3 required – unanimous) 9:10 PM 5/4/09

**AMENDMENT: Move to amend Article 17 by changing the number from $6,218,000 to $5,000,000 in two locations where it is found in the article.**

**Executive Summary**: This article authorizes the Town to borrow $6,218,000 to pay for the additional benefits incurred under the 2002 and 2003 early retirement incentive programs. Currently the benefits are paid as part of the annual retirement assessment to Town. Once the funds are borrowed they will be paid to the Middlesex County Retirement Board to extinguish the early retirement incentive liability. The funds will only be borrowed if the resulting interest rate is lower than the rate currently being paid to MRS of 8.25%. Under Chapter 497 of the Acts of 2008 the Town will not be allowed to recognize any savings from this action for five years. This article does not authorize any additional benefits.

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## ARTICLE 18

To see if the Town will vote to appropriate the sum of $500,000 to be expended by the Town Manager for the repair and maintenance of two water storage tanks on Ames Hill, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $500,000 for the repair and maintenance of two water storage tanks on Ames Hill and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8 (7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended Adoption

Vote: Article 18 was Adopted – Yes 35 / No 0 (2/3 required – unanimous) 9:10 PM 5/4/09

**Executive Summary:** This article authorizes the Town to borrow funds for the repair and maintenance of the two Ames Hill water storage tanks. As a result of a MA-DEP sanitary survey the Town is mandated to perform these maintenance items to bring the storage tank facility into compliance with MA-DEP regulations regarding underground storage tanks.

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## SECTION 3

## ARTICLE 27

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or take by eminent domain temporary and/or permanent easements for the purpose of providing drainage, sidewalks and roadway reconstruction on a portion of River Road from Trull Brook to the Town line with Andover as shown on the plan entitled "River Road Transportation Improvement Project" dated February 7, 2009, prepared by Vanasse Hangen Brustlin, Inc., or take any action relative thereto. A copy of the plan may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road.

Town Manager

Motion: Finance Committee recommended Adoption

Vote: Article 27 was Adopted – Yes 37 / No 0 (2/3 required – unanimous) 8:01 PM 5/6/09

**Executive Summary:** This will allow the Selectman to obtain the necessary easements for the roadway reconstruction on River Road.

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## ARTICLE 28

To see if the town will vote to accept conveyance of the sewer line and pump station located within the Robertson Estates Definitive Subdivision shown on plan of land entitled " Robertson Estates "Definitive Subdivision" Plan of Land In Tewksbury, Massachusetts; prepared for C.A. Investment Trust, 59 Chandler Circle, Andover, Massachusetts; prepared by Dana F. Perkins, Consulting Engineers and Land Surveyors, 1049 East Street, Tewksbury, Massachusetts; dated November 2, 2001, and approved under the Subdivision Control Law and recorded at Middlesex North Registry of Deeds at Plan Book 212, Plan 90, and to further accept conveyance of the sewer and utility easements in which said sewer line and pump station may be located. Said utility easements being shown on a plan entitled "Easement Plan of Land, Frasier Lane, Tewksbury, Massachusetts" said plan consisting of Sheets 1-3; prepared for C.A. Investment Trust, 59 Chandler Circle, Andover, Massachusetts; prepared by Dana F. Perkins, Consulting Engineers and Land Surveyors, 1049 East Street, Tewksbury, Massachusetts; dated February 9, 2009 or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended Adoption

Vote: Article 28 was Adopted 8:02 PM 5/6/09

**Executive Summary:** This will allow the town to take ownership of the sewer main and sewer pump station on Frasier Lane.

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## ARTICLE 29

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or take by eminent domain easements on Map 91, Lots 19 and 21 for the purpose of providing drainage between the properties 400 and 410 Pinnacle Street. Such easement locations are shown on plans entitled; "Drainage Easement #400 & #410 Pinnacle Street, Tewksbury, Massachusetts prepared for Town of Tewksbury" prepared by Coughlin Environmental Services, LLC on March 2, 2009. A copy of the plans may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road.

Town Manager

Motion: Finance Committee recommended Adoption

Vote: Article 29 was Adopted – Yes 25 / No 0 (2/3 required – unanimous) 8:03 PM 5/6/09

**Executive Summary:** The purpose of this article is to acquire by eminent domain a drainage easement from 400 and 410 Pinnacle Street to install and maintain drainage for Pinnacle Street.

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## ARTICLE 30

To see if the Town will vote to appropriate $3,600 from available funds and authorize the Town Manager to acquire by taking by eminent domain or otherwise, in fee simple and/or by easement or other interest in land along Main Street as shown in plan entitled "Utility Easement Plan, Assessors Map 84 Lot 21, AIRPORT ROAD Tewksbury Massachusetts" prepared by Cuoco and Cormier for the Town of Tewksbury dated February 4, 2009, for the purpose installation and maintenance of utilities including sewer, water and drainage, which plans are to be recorded at the Middlesex Registry of Deeds as follows:

Legal Description
Permanent Sewer Utility Easement

Certain parcels of land in the Town of Tewksbury, Middlesex County, Massachusetts, situated in a Right of Way know as Airport Road, more particularly bounded and described as follows:

Beginning at a point on the southerly end of said Airport Road, at land of now or formerly Airport Industrial Condominium, said point being S 50° 14' 00" E a distance of 10 feet, more or less, from the southwest corner of land of now or formerly William J Rooney, shown as Lot 76 on Tewksbury Assessor's Map 84, thence; N 39° 43' 30" E over said Airport Road, a distance of 327.75 feet, more or less, to a point, thence;

Northwesterly, at a right angle, a distance of 10 feet, more or less, to land of now or formerly Effjam II Realty trust, thence; N 39° 43' 30" E along said Effjam land a distance of 20 feet, more or less to a point, thence; Southeasterly at a right angle, a distance of 30 feet, more or less, to a point, thence; S 39° 43' 30" W a distance of 347.77 feet, more or less, to a point at said Airport Industrial Condominium land, thence;

N 50° 14' 00" W by the end of said Airport Road, a distance of 20.00 feet, more or less to the point of beginning. Said Permanente Easement contains 7, 155 square feet, more or less.

Temporary Construction Easements

Beginning at a point on the southerly end of said Airport Road, at land of now or formerly Airport Industrial Condominium, said point being the southwest corner of land of now or formerly William J Rooney, shown as Lot 76 on Tewksbury Assessor's Map 84, thence; N 39° 43' 30" E along the northerly line of said Airport Road, a distance of 327.75 feet, more or less, to a point, thence; Southeasterly, at a right angle, a distance of 10 feet, more or less, to a point, thence; S 39° 43' 30"W distance of 327.75 feet, more or less to a point at said Airport Industrial Condominium land, thence;

N 50° 14' 00" W by the end of said Airport Road, a distance of 10.00 feet, more or less to the point of beginning. Said Temporary Easement contains 3,275 square feet, more or less.

Said Easements are shown on a plan entitled "Utility Easement Plan- Assessor's Map 84 Lot 21-Airport Road- Tewksbury, MA – Prepared for Town of Tewksbury- dated February 4, 2009 – prepared by Cuoco and Cormier Engineering Associates, Inc.

Town Manager

Motion: Finance Committee recommended Adoption
Town Manager, David Cressman motioned to Amend
Finance Committee concurred

Vote: The amendment prevailed
Article 30 was Adopted as Amended 8:04 PM 5/6/09

**AMENDMENT: In the first line after the word available add: "sewer enterprise". The first line will now read: To see if the Town will vote to appropriate $3,600 from available sewer enterprise funds**

**Executive Summary:** This will allow this property located at 1875 Main Street to have access for the purpose of connecting to the utilities including sewer, water and drainage. The funds will be paid from the Master Sewer Project.

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## ARTICLE 31

To see if the Town will vote to amend the Town By Laws by adding a new section 9.18

Public Consumption of Marijuana or Tetrahydrocannabinol

**9.18.010 Public consumption of marijuana or tetrahydrocannabinol prohibited**
No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, & 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the town; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public.

**9.18.020 Enforcement Authority**
This by-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L. c. 40, & 21, or by noncriminal disposition pursuant to G.L. c. 40, & 21D, by the Board of Selectmen, the Town Manager, or their duly authorized agents, or any police officer.

**9.18.30.1 Violation – Penalty**
The fine for violation of this by-law shall be three hundred dollars ($300) for each offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under G.L. c. 94C, & 32L.

Alfred Donovan
Chief of Police

Motion: Finance Committee recommended Adoption

Vote: Article 31 was Adopted 8:05 PM 5/6/09

**Executive Summary:** The new law which de-criminalizes the possession of marijuana (M.G.L. 272 s 59) under (1) ounce, does not address the issue of people smoking marijuana in public. The adoption of the proposed by-law would allow law enforcement personnel to impose a $300.00 fine to those violators who are smoking or consuming marijuana in a public place. The present law only imposes a fine for the possession of marijuana (under 1 ounce) and not for the smoking or consumption of marijuana in a public place like a school or on town property.

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## ARTICLE 32

To see if Town will vote to amend the following sections of the Town By-Laws regarding Laws Relating to Dogs to add the following fee(s) adjustments:

6.04.050 Dog Tag: If any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of five ($5.00) dollars.

6.04.60 License Fees/Late Fees/ Penalties: Fees for all dogs male, female neutered or sprayed shall be fifteen ($15.00) dollars, annually, payable on January 1.

Late Fees: Overdue fees shall be increased to $20.00 on or before March 15 and to $30.00 if not paid on or before July 1.

6.04.070 Kennel License/Fees:

| | |
|---|---|
| Five (5) dogs or less | $50.00. |
| Ten (10) dogs or less | $100.00 |

| | |
|---|---|
| Fifteen (15) dogs or less | $150.00 |
| Over sixteen dogs | prohibited |

6.04.080 Animal Control Officer: Any Owner or keeper of any dog who refuses to turn over any dog to the Animal Control Officer upon demand, said seeking out, or catching or confinement authorized in the above paragraph shall be punished by a fine of One Hundred and fifty (150.00) Dollars. Each day that said violation continues shall constitute a separate offense.

6.04.100 Leash Law:

| | |
|---|---|
| 1st Offense | Warning |
| 2nd Offense | $50.00 |
| Each Subsequent Offense | $100.00 |

6.04.110 Public Nuisances: penalty for the violation of this section shall be:

Female Dogs in Heat:

| | |
|---|---|
| 1st Offense | Warning |
| 2nd Offense | $50.00 |
| Each Subsequent Offense | $100.00 |

Noise Disturbances, Chasing Vehicles, Trespassing etc:

| | |
|---|---|
| 1st Offense | Warning |
| 2nd Offense | $50.00 |
| Each Subsequent Offense | $100.00 |

6.04.120 Disposition of Dogs:

Reclaiming Impounded Dogs: An owner reclaiming an impounded dog shall pay an administrative fee of twenty five ($25.00) dollars, plus twenty five ($25.00) boarding charge for each day that the dog has been impounded. In addition, if applicable, veterinary costs plus a 10% administrative fee for a distemper vaccination.

Delete ". . . to a total maximum of one hundred ninety ($190.00) dollars in aggregate."

6.04.160 Penalty By-Law:

(a) Informal Disposition Process:

| | |
|---|---|
| 1st Offense | Warning |
| 2nd Offense | $50.00 |
| Each Subsequent Offense | $100.00 |

(b) Non-Criminal Disposition through Chapter 1.08, General Penalty Town of Tewksbury Town By-Laws:

| | |
|---|---|
| 1st Offense | Warning |
| 2nd Offense | $50.00 |
| Each Subsequent Offense | $100.00 |

Lou-Ann Clement, Director of Public Health
Mary-Ann O. Nichols, Town Clerk

Motion: Finance Committee recommended Adoption

Vote: Article 32 was Adopted 8:05 PM 5/6/09

**Executive Summary:** These section amendments are either to adjust the existing established dog fees and penalties and/or to clarify the Leash Law penalties.

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## ARTICLE 33

To authorize and direct the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to amend Section 20A of chapter 59 of the General Laws by striking out in line 3 thereof the words "regional school districts", thereby amending said Section 20A of chapter 59 to read as follows:

"No county, district, public authority, the commonwealth, or other government entity authorized by law to assess costs, charges or fees upon cities and towns, except regional water districts and regional sewerage districts, may increase the total of such costs, charges or fees by more than the sum of: (1) two and one-half per cent of the total of such costs, charges or fees over the preceding fiscal year; and (2) any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option."

Tewksbury School Committee

Motion: Finance Committee recommended Indefinite Postponement

Rick O'Neill, Chairman of the School Committee Amended Article 33

Patricia Meuse, Member of the Regional Voke School Committee, requested that Superintendent Charles Lyons from Shawsheen Tech be able to speak to the assembly, and this requested was granted by the voter's

Rick O'Neill motioned to Adopt Article 33

Rick O'Neill deferred to Representative Jim Miceli to speak to the assembly

Joe Gill motioned to Move the question

Charles Anzoni requested Rep. Miceli to address the assembly

| | | |
|---|---|---|
| Vote: | The question was Moved | 9:02 PM 5/6/09 |
| | The Amendment by Rick O'Neill prevailed | 9:02 PM 5/6/09 |
| | Indefinite Postponement did not prevail | 9:03 PM 5/6/09 |
| | Article 33 was Adopted as Amended | 9:04 PM 5/6/09 |

**AMENDMENT: To change "Board of Selectmen" in line one to "School Committee"**

**Executive Summary:** The intent of this petition is to ensure fairness in this time of economic crisis by requiring that all governmental entities and authorities authorized by law to assess costs, charges or fees upon cities or towns, except for regional water districts and regional sewerage districts, shall be limited in the increase of the total of such costs, charges or fees by not more than the sum of: (1) two and one-half percent of the total of such costs, charges or fees over the preceding fiscal year; and (2) any increases in such costs, charges or fees for services customarily provided locally or for services subscribed to at local option.

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## ARTICLE 34

To see if the Town will vote to grant an easement to the trustees of the charitable Washington B. Trull Trust permitting them to access and maintain the Trull Monument located on a parcel of land in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts at the corner of River and Hood Roads.

**Summary:** This article seeks to obtain the vote of the Town to grant an easement permitting access to and maintenance of a historical monument in honor of a revolutionary war hero by the trustees of a charitable trust as per the attached easement at no expense to the Town.

Mark Torrisi and Others

Monument Easement

Motion: Finance Committee recommended Adoption

Vote: Article 34 was Adopted 9:04 PM 5/6/09

**Executive Summary:** This article seeks to obtain the vote of the Town to grant an easement permitting access to and maintenance of a historical monument in honor of a revolutionary war hero by the trustees of a charitable trust as per the attached easement at no expense to the Town.

KNOW ALL MEN BY THESE PRESENTS, that the inhabitants of the Town of Tewksbury (herinafter the "Grantor"), the owners of a certain parcel of land containing the Captain John Trull Memorial Stone situated on the northerly portion of Hood Road just westerly of its intersection with River Road as depicted on the Monument Location Plan of Certified Engineers, Cavanaro Consulting, 687 Main Street, Norwell, Massachusetts 02061 dated _____ and recorded as Plan Book _____, Page _____ in the Middlesex North District Registry of Deeds, Lowell, Massachusetts as a result of two takings by the Middlesex County Commissioners recorded at Book 353, Page 243 on May 1, 1903 and at Book 1061, Page 371 on February 11, 1947, for consideration paid hereby grant to: Robert F. Trull and George W. Harvey and their successors and/or assigns, as trustees of the Washington B. Trull Testamentary Trust as recorded at the Norfolk Probate Court, Docket No. 67202T, in perpetuity with quitclaim covenants, the right and easement to access and maintain the monument side and the approximate 1500 square foot triangular area surrounding the land upon which the monument sits.

Said easement grant includes the right of the Grantees to maintain, renew, replace and remove brush, shrubs, grass and flowers within said easement area solely for the benefit of the maintenance of the Trull Monument as well as the right to enter Grantor's property from time to time for all of the foregoing purposes.

Grantees agree to indemnify and hold harmless the Grantor with respect to Grantee's use of said easement area as well as acknowledging Grantee's ongoing obligation to remove trash and debris and in general maintain and repair the monument site.

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## ARTICLE 35

To see if the Town will vote to delete the provisions of Section 3400 of the Zoning Bylaw in its entirety and to substitute in lieu thereof the following new Section 3400:

**3400. Accessory Residential Uses in One-Family Dwellings: Family Suites**

3410. **General Objectives**: The provision of accessory Family Suite dwelling units in owner occupied one family dwellings is intended to: (1) increase the range of choice of housing accommodations, (2) encourage greater diversity of population with particular attention to young adults and senior citizens, and (3) encourage a more economic and energy-efficient use of the town's housing supply while maintaining the appearance and character of the town's single family neighborhoods.

3420. **Conditions and Requirements**. A family suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the requirements listed below (a) through (n):

(a) The owner of the dwelling in which the family suite is created, shall occupy either of the dwelling units in the located structure in question, except for temporary absences of up to six months. For the purposes of this section, the "owner" shall be one or more individuals residing in a dwelling, who holds legal or beneficial title and for whom the dwelling is the primary residence for voting and tax purposes.

(b) The family suite shall not contain more than 800 square feet of floor area by right. The maximum floor area of a family suite may be enlarged, however, to a maximum floor area not to exceed 1,000 square feet only upon the issuance of a special permit by the Planning Board.

(c) The family suite shall not contain more than two (2) bedrooms. Common entries and open decks shall not be included in the square footage calculation of the family suite.

(d) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.

(e) The family suite may have its own front door, and may also have a side or rear exit with an open deck and egress.

(f) Any structural addition of a family suite must meet all front, side and rear setbacks and lot coverage requirements for the zone unless variances are granted by the Tewksbury Zoning Board of Appeals in accordance with MGL § 40A.

(g) There are no more than three (3) related persons occupying the family suite.

(h) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.

(i) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units.

(j) The family suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).

(k) Only one family suite may be constructed onto any dwelling.

(l) No family suite permitted under this Section 3400 shall be constructed and occupied without building and occupancy permits issued by the Building Commissioner.

(m) A certificate of occupancy shall be issued to the owner of the dwelling only, and is not transferable. In the event of the subsequent sale and or transfer of the dwelling structure in which the family suite is located, the new owner must obtain a new certificate of occupancy for the family suite from the Building Commissioner prior to continued occupancy of the said family suite.

(n) Restriction Agreements in a form acceptable to the Building Commissioner shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by the Building Commissioner, or by Town Counsel, as the case may be.

(o) Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a family suite to be under its own roof.

3430. **Grant of Variance**. Except as otherwise provided in Section 3420(e) above, the conditions and requirements set forth in Section 3420 above shall not be subject to relief through a variance.

Richard O'Neill and Others

**Executive Summary**: This Article retains most of the requirements of the present Family Suite Bylaw but also differs from the current Section 3400 in that it (1) allows the floor area of the family suite unit to be increased from 800 square feet by right to an area not greater than 1,250 square feet upon the issuance of a special permit from the Planning Board; (2) allows for the number of bedrooms located in the family suite to be increased from one to two in number; (3) requires Annual Certification by notarized affidavit to be provided to the Building Commissioner attesting that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units; (4) states that a certificate of occupancy shall be issued to the owner of the dwelling only, and is not transferable. In the event of the subsequent sale and or transfer of the dwelling structure in which the family suite is located, the new owner must obtain a new certificate of occupancy for the family suite from the Building Commissioner prior to continued occupancy of the said family suite.

These changes will increase the range of choice of housing accommodations for Tewksbury's young adults and senior citizens in these increasingly difficult economic times, and will encourage a more economic and energy-efficient use of the town's housing supply while maintaining the appearance and character of the town's single family neighborhoods.

| | | |
|---|---|---|
| Motion: | Finance Committee deferred to Planning Board<br>Planning Board to approve a modification (amendment) from Rick O'Neill<br>Rick O'Neill motioned to Amend Article 35 in its entirety with a revised version<br>Planning Board recommended Adoption as Amended by Rick O'Neill<br>Warren Carey motioned to Amend the revised version of Mr. O'Neill's amendment | |
| Vote: | Rick O'Neill's motion to Amend Article 35 in its entirety passed | 9:29 PM 5/6/09 |
| Motion: | Scott Consaul motioned to Amend Mr. O'Neill's revised version of Article 35 | |
| Vote: | Motion by Warren Carey to Amend Mr. O'Neill's revised version passed in a standing count | 9:34 PM 5/6/09 |
| | Motion by Scott Consaul to Amend Mr. O'Neill's revised version passed unanimously | 9:38 PM 5/6/09 |
| | Article 35 was Adopted as Amended – Yes 55 / No 5 (2/3 required – 40 needed) | 9:39 PM 5/6/09 |

**Article 35 was Adopted with the following (3) three amendments:**

**AMENDMENT 1- Rick O'Neill**

**ARTICLE 35 - Revised**

To see if the Town will vote to amend the provisions of Section 3400 of the Zoning Bylaw by deleting therefrom Section 3410 (1) and adding thereto the following new Sections 3410 (1) and 3410 (2):

**3400. FAMILY SUITE**

**3410. Family Suite.** A family suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the below listed (1-11) requirements. Except as noted; these requirements are not subject to relief through a variance.

(1) The Family Suite shall not contain more than 800 square feet of floor area by right. The maximum floor area of a Family Suite may be enlarged, however, to a maximum floor area not to exceed 1,000 square feet upon the issuance of a Special Permit by the Planning Board. Common entries and open decks shall not be included in the square footage calculation of the Family Suite.

(2) A Family Suite shall not contain more than one (1) bedroom; unless a Special Permit for a second bedroom is issued by the Planning Board, prior to occupancy. In no case shall a Family Suite have more than two (2) bedrooms.

(3) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.

(4) The family suite shall not have its own front door, however, may have a side or rear exit with an open deck and egress.

(5) Any structural addition of a family suite must meet all front, side and rear setbacks and lot coverage requirements for the zone unless variances are granted by the Tewksbury Zoning Board of Appeals in accordance with MGL § 40A.

(6) There are no more than three (3) related persons occupying the family suite.

(7) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.

(8) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units.

(9) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).

(10) Only one Family Suite may be constructed onto any dwelling.

(11) Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by Town Counsel.

(12) Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a family suite to be under its own roof.

**; and to further amend Appendix A, Table of Use Regulations, by adding thereto to Section A., Residential Uses, a new Section 8 and 9 to read as follows:**

| A. RESIDENTIAL USES | R40 | FA | LB | COM | TR | P | MN | MFD | MFD /55 | CDD | HI | OR |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 8. Family Suite By Right | Y | Y | Y | N | Y | N | N | N | N | N | N | N |
| 9. Family Suite By Special Permit | PB | PB | PB | N | PB | N | N | N | N | N | N | N |

**Executive Summary**: This Article retains most of the requirements of the present Family Suite Bylaw. The Family Suite will still be limited to an area of no more than 800 square feet of floor area by right. The maximum floor area of a Family Suite may be enlarged, however, to a maximum floor area not to exceed 1,000 square feet upon the issuance of a Special Permit by the Planning Board. Common entries and open decks are not included in the square footage calculation of the Family Suite, as is the present case. Moreover, a Family Suite shall not contain more than one (1) bedroom; unless a Special Permit for a second bedroom is issued by the Planning Board, prior to occupancy. But, in no case shall a Family Suite have more than two (2) bedrooms.

**AMENDMENT 2 – Warren Carey**

To Article 35 Revised – Add the following 2nd sentence to item (9) into Mr. O'Neill's amendment: "The family suite shall be required to hook-up to town sewer if available and, if not, as soon as town sewer is available."

**AMENDMENT 3 – Scott Consaul**

To Article 35 Revised – Add the following to Section 3410:

(13) Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a family suite to be under its own roof

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## ARTICLE 36

To see if the Town will vote to amend the Zoning Bylaw by adding the following new Section 4250 thereto:

Section 4250. DIMENSIONAL SPECIAL PERMIT

In order to permit an owner of land to make use of a lot of land or to erect and maintain buildings or other structures on a lot of land which does not conform to the area, frontage or perimeter dimensional requirements of Section 4250 and Appendix B of the Zoning Bylaw, and such lot of land is located in a residential zoning district (R-40, R-80), the Planning Board may, subject to the following requirements, may grant a special permit to exempt such lot of land from the said area, frontage or perimeter dimensional requirements set forth in Section 4250 and Appendix B.

In determining whether to grant a dimensional special permit in accordance with this Section 4250, the Planning Board, after public hearing, shall make the following necessary findings prior to the issuance of such dimensional special permit:

(1) That such lot of land has frontage on (i) a public way or way which the Town Clerk certifies is maintained and used as a public way, or (ii) is a way shown on a plan of land theretofore approved and endorsed in accordance with the subdivision control law, or (iii) is a way in existence when the subdivision control law became effective in the Town of Tewksbury, having sufficient width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby, and is sufficient for the installation of municipal services to serve such land and the buildings erected or to be erected thereon; and

(2) That such lot of land contains not less than ten thousand (10,000) square feet of area and is shown on the Tewksbury Assessor's Tax Map on or before March 18, 1992;, or shown on a plan of land or other instrument describing such lot of land as containing 10,000 square feet of area or more, and such plan or instrument was originally recorded in the Middlesex North District Registry of Deeds; and

(3) That the adjoining neighborhoods have been previously developed by the construction of buildings or structures on lots generally smaller than is prescribed by said Section 4250 and Appendix B; and

(4) That the structure to be constructed conforms to the current requirements of the Bylaw to the maximum extent possible; and

(5) That such structure to be constructed is not substantially more detrimental to the neighborhood in general.

John Berube and Others

Motion: Finance Committee deferred to Planning Board
Planning Board supported Withdrawal by proponent
Rick O'Neill, on behalf of John Berube motioned to Withdraw the Article

Vote: Article 36 was Withdrawn 9:41 PM 5/6/09

**Executive Summary:** The approval of this bylaw amendment would permit an owner of land to make use of a lot of land or to erect and maintain buildings or other structures on a lot of land which does not conform to the area, frontage or perimeter dimensional requirements of Section 4250 and Appendix B of the Zoning Bylaw, and such lot of land is located in a residential zoning district (R-40, R-80), the Planning Board may, subject to the following requirements, may grant a special permit to exempt such lot of land from the said area, frontage or perimeter dimensional requirements set forth in Section 4250 and Appendix B.

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## ARTICLE 37

To see if the Town will vote to amend Section 7351 of the Tewksbury Zoning By-Law by substituting the words "12 acres" with "3 acres"

The amended section to read: The total area of the subdivision shall not be less than 3 acres.

Anthony Martinelli and Others

Motion: Finance Committee deferred to Planning Board
Planning Board supported the Withdrawal by proponent, filed with the Town Clerk
Anthony Martinelli had already filed a notarized statement to withdraw Article 37 with the Town Clerk

Vote: Article 37 was Withdrawn 9:41 PM 5/6/09

**Executive Summary:** The purpose of this article is to allow cluster development on subdivisions of property less than 12 acres. Cluster Development adds to the Town's Open Space without increasing development density. Cluster Subdivisions promote Low Impact Development while increasing permanent Open Space.

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Finance Committee Chairman, Tom Cooke, motioned to Adjourn the 2009 Annual Town Meeting, Sine Die, and the motion was Adopted. 9:42 PM 5/6/09

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Meeting

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, May 5, 2009.

**APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - MAY 5, 2009**

| | ARTICLE | RAISE & APPROPRIATE | CPA APPROP. | TRANSFER | FREE CASH | SEWER ENTER. | WATER ENTER. |
|---|---|---|---|---|---|---|---|
| 8. | Town Hall renovation design plans | | $142,500.00 | From CPA Funds | | | |
| 9. | Transfer to Affordable Housing Trust Fund | | $159,280.00 | From CPA Funds | | | |
| 16. | Transfer to Revaluation Account for Tri-Annual revaluation program | | | $35,000.00 | From the Overlay Surplus | | |
| 17 | Unpaid Bills | | | | $8,624.00 | From GF Free Cash | |
| 18. | Reduce FY09 Budget in specific departments, due to State Aid shortfall in revenue | ($337,555.00) | Reduce FY09 General Fund | | | | |
| 19. | Certain sums of money to specific accounts | | | $254,384.00<br>$31,337.00 | From Specific Accounts within the GF<br>To Camp Pohelo - Sr Fund | | |
| 20. | Increase FY09 Sewer Enterprise Fund<br>Increase FY09 Water Enterprise Fund | | | | | $210,000.00 | From FY08 Sewer Enterprise Free Cash<br>$12,000.00 From FY08 Water Enterprise Free Cash |
| 21. | Transfer to the Water Enterprise Fund for Liability Settlement pertaining to water | | | $437,935.88 | From FY09 General Fund to Water Enterprise | | |
| | Total Raise & Appropriate | ($337,555.00) | | | | | |
| | CPA Fund - Appropriation | | $301,780.00 | | | | |
| | Total Transfers | | | $758,656.88 | | | |
| | Total General Fund Free Cash | | | | $8,624.00 | | |
| | Sewer Enterprise Funds | | | | | $210,000.00 | |
| | Water Enterprise Funds | | | | | | $12,000.00 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
May 5, 2009

## SPECIAL TOWN MEETING – MAY 5, 2009

Moderator Warren Layne opened the May 5, 2009 Special Town Meeting at 7:00 PM.

There were 161 registered voters and 8 visitors in attendance. The Moderator designated the visitors section and emergency exits.

Finance Committee Chairman, Tom Cooke, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted 5/5/09 7:02 PM

Finance Committee Chairman, Tom Cooke, motioned to Adjourn the May 5, 2009 Special Town Meeting, Sine Die, and this motion was Adopted. 5/5/09 8:26 PM

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## ARTICLE 1

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding a new section and to amend Tewksbury Zoning Map Overlay as follows:

**8600 Town Center Overlay District**

**8601. Purpose:** The purposes of the Town Center Overlay District (TCOD) are to:

a) encourage a mix of business, residential, cultural, educational and civic uses;
b) promote compact development that is pedestrian-oriented and preserves the historic value and character of the area;
c) minimize impacts on public services and maximize the efficient use of public infrastructure;
d) increase the town's tax base by creating a thriving small business environment, attracting new investment and promoting economic development;
e) provide diverse housing opportunities; and
f) encourage the reuse of existing underutilized or vacant properties.

The following bylaw is intended to support the goals, objectives and recommendations outlined in the Town's Master Plan, and the Town of Tewksbury Affordable Housing Plan and Housing Production Strategy. Applications submitted under the TCOD bylaw shall meet the criteria and guidelines outlined in the corresponding Town Center Design Guidelines.

**8602. Boundaries.** The boundaries of the TCOD shall be as shown on the Town of Tewksbury Town Center Overlay Zoning Map, on file in the office of the Town Clerk.

**8603. Relationship to Existing Zoning.** The underlying zoning shall remain an integral part of the Tewksbury Zoning Bylaw and shall be neither modified, repealed nor amended by this section. The property owners in the TCOD shall possess all current zoning rights and be subject to the requirements applicable in the underlying zones. In the event that an owner desires to use their property for development as defined herein, the rules and regulations of the TCOD shall apply and by filing an application for development subject to such rules and regulations, the owner shall be deemed to accept and agree to them. Municipal Zoned properties located within the TCOD are not eligible to apply for a permit under the provisions of the TCOD. Where the TCOD provisions are silent on a zoning rule or regulation, the requirements of the underlying zoning shall apply (e.g. off street parking and open space requirements). In addition, projects allowed under the underlying zoning are not eligible to apply under the TCOD unless they meet all of the requirements of the TCOD.

**8604. Use Regulations and Definitions.** The following uses are allowed in the TCOD subject to the requirements outlined in these TCOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

1. Residential Uses (as a component of a mixed-use development):
   a. Multifamily[1]
   b. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
   c. Assisted living facilities[2]
2. Government, Institutional and Public Service Uses:

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[1] As defined in Section 7100 of the Tewksbury Zoning Bylaw
[2] As defined in Section 10000 of the Tewksbury Zoning Bylaw

a. Municipal
b. Educational
c. Religious
d. Post Office
e. Recreation

3. Business Uses
   a. Retail Store, not exceeding 7,500 sq. ft. of gross floor area per individual establishment.
   b. Professional Offices, not exceeding 10,000 sq. ft. of gross floor area per individual office establishment
   c. Financial Services/Bank
   d. Restaurant, fast food, general or limited service, not exceeding 4,000 sq. ft. of gross floor area. The square footage requirement does not include a patio or outdoor seating area operated in connection with an indoor-service restaurant
   e. Hotel, Inn[2]
   f. Bed and Breakfast[2]
   g. Lodge or Club (Membership)[2]
   h. Personal Services[2]
   i. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate paintings, sculptures, statues, photography, furniture and similar art forms.
   j. Commercial Recreation, Indoor[2]
   k. Parking Facility: A public or private parking area or structure that is open to shelter or storage of motor vehicles by residents, customers and employees for permitted uses in the TCOD.
   l. Day Care Facility[2]
   m. Performance Theater: A building or structure designed for theatrical and other staged entertainment services.
   n. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
   o. Art Gallery: A room or series of rooms where works of art are exhibited.

4. Mixed use development: A single building with the ground floor used primarily for retail, commercial, service or office and the upper floor(s) used for residential use.

**8605. Prohibited Uses.** Any use not listed above is to be considered prohibited. Drive through services and windows, and Adult Use Establishments are not allowed for any use in the TCOD district.

**8606. Site Plan Special Permit.** All uses and structures in the TCOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria of the TCOD shall apply as described in the Town Center Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8607. Concept Plan.** Prior to the application for approval of any special permit for a TCOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of this TCOD and shall include: (a) a site development plan showing the location and footprint(s) of all proposed buildings, changes in grading and topography, parking, landscaping, roads, walkways and access ways, open space, and wetlands; (b) a utilities plan showing the proposed location and types of water, wastewater and stormwater facilities, including hydrants; (c) a lighting plan; (d) a sign plan; and, (e) subdivision plan(s), if applicable. The Planning Board may solicit public comment on the Concept Plan. Any comments of the Planning Board on the Concept Plan shall be advisory in nature only and shall be without binding effect on either the Planning Board or the Applicant.

To attain the goals of the TCOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan should describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of TCOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8608. Dimensional Requirements.**

Buildings within the TCOD shall conform to the following requirements:

| | |
|---|---|
| Minimum Lot Area | 10,000 square feet |
| Minimum Frontage | 50 feet |
| Minimum Front Yard Setback | 10 feet |

| | |
|---|---|
| Minimum Side Yard Setbacks | Combined- 10 feet |
| Minimum Side Yard Setback when abutting a residential district | 50 feet |
| Minimum Rear Setback | 15 feet |
| Minimum Rear Setback when abutting a residential district | 50 feet |
| Maximum Building Height | 3 stories or 45 feet |

**8609. Special Provisions.** The following special provisions apply to all development within the TCOD:

1. The Planning Board may modify all dimensional requirements outlined in Section 8608 and all square foot limitations as set forth in 8604.3, except Maximum Building Height of 3 stories or 45 feet, if, in its opinion, such modifications will result in improved design that is in keeping with Section 8601 above.

2. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access as defined in paragraph 3 below, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to Town Counsel and approved by the Planning Board.

3. Site access is preferred to be provided via Main Street, East Street or Pleasant Street in a fashion that is acceptable to the Planning Board and by means that are not primarily residential in nature. Site access by only; Dewey Street, Summer Street, Town Hall Avenue, Cross Street, Robinson Avenue, Kelley Terrace, and Lee Streets may be allowed by the Planning Board if it finds that said access does not unreasonably impact residential neighborhoods with consideration given for properly mitigated noise, traffic, visual and environmental impacts attributable to the project.

**8610. Parking Requirements.** The parking requirement for any use in the TCOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the TCOD based on the following considerations:

a. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.
b. The availability of public transportation.

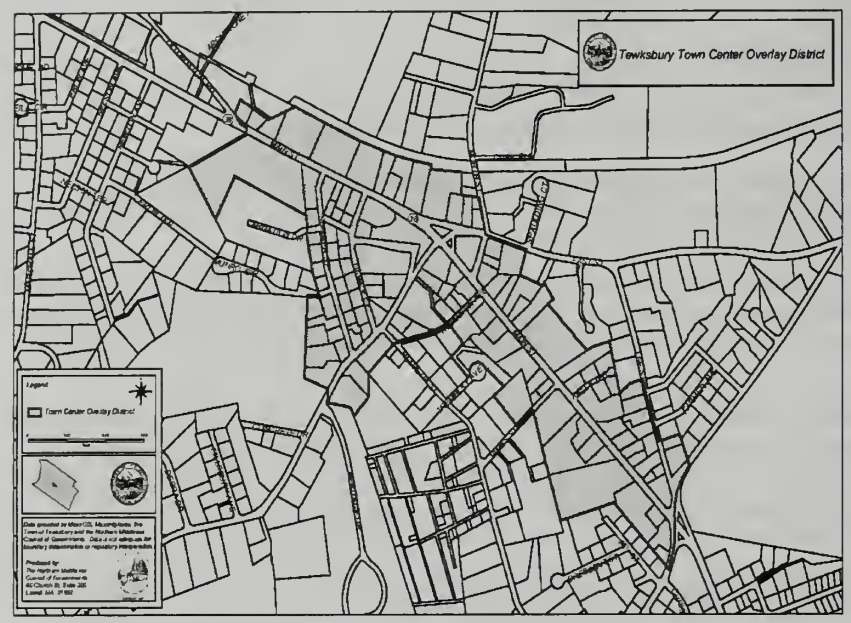
**8611. Criteria for Granting TCOD Special Permit.** In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this TCOD bylaw and shall take into consideration the following:

a. Social, economic or community needs which are served by the proposal;
b. Traffic flow and safety, including parking and loading;
c. Adequacy of utilities and other public services;
d. Neighborhood character and social structures;
e. Impacts on the natural environment; and
f. Potential fiscal impact, including impact on town services, tax base, and employment.
g. Protects adjoining premises by minimizing adverse effects on the natural environment;
h. Provides for convenient and safe vehicular and pedestrian movement and that the locations of driveway openings are convenient and safe in relation to vehicular and pedestrian traffic circulation, including emergency vehicles, on or adjoining the site;
i. Provides an adequate arrangement of parking and loading spaces in relation to the proposed uses of the premises;
j. Provides adequate methods of disposal of refuse or other wastes resulting from the uses permitted on the site;
k. Complies with all applicable requirements of this By-Law.

**8612. Special Permit Conditions** - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to:

a. Dimensional requirements greater than the minimum required by this By-Law;
b. Screening of parking areas or other parts of the premises from adjoining premises or from the street by specified walls, fences, plantings or other devices;
c. Modification of the exterior features or appearances of the structure(s);
d. Limitation of size, number of occupants, method and time of operation and extent of facilities;
e. Regulation of number, design and location of access drives, drive-up windows and other traffic features;
f. Requirement of off-street parking and other special features;
g. Requirement for performance bonds or other security; and

h. Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given use of land.




Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board moved to Adopt

Vote: Article 1 was Adopted – Yes 35 / No 0 (2/3 required - unanimous) 5/5/09 7:19 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district promoting a traditional village center in the area surrounding Town Center, while underlying zoning rights remain intact, as outlined in the Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities, encourage the development of a pedestrian-oriented Town Center and preserve the historic value and character of the area. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 2

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by deleting Section 7300 Cluster Development.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board withdrew Article 2

Vote: Article 2 was Withdrawn 5/5/09 7:20 PM

**Executive Summary:** Town Meeting approved the Open Space Residential Design (OSRD) Permit, Section 7500 in 2004. An OSRD achieves more land use objectives than a cluster subdivision, such as but not limited to permanent preservation of open space, consumes less open land and conforms to existing topography and natural features, advances the goals of the Master Plan, promotes efficient and economical street and utility layout; lessens storm run-off; provides for affordable housing requirement of 10% to meet the Town's MGL Chapter 40B Comprehensive Permit requirements.

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## ARTICLE 3

To see if the Town will vote to amend Section 6326 of the Tewksbury Zoning Bylaw by adding an additional clause to Section 6326:

6326. Upon approval by the Board, a project within the Office Research District may include accessory restaurant uses. The total amount of gross building floor area used for accessory restaurant uses shall not exceed five percent (5%) of the total gross floor area of the entire project, and shall contain a maximum of 100 seats. This requirement may be varied based upon a special permit finding of the Planning Board.

ADD:

In addition, upon approval by the Board, a free standing Restaurant may be allowed by Special Permit in the OR. The Special Permit may be granted if the board determines that the Restaurant use is necessary in meeting the needs of existing occupants within the Office Research District immediately adjacent thereto. Fast Food and Drive-thru facilities shall not be allowed.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 3 was Adopted – Yes 35 / No 0 (2/3 required - unanimous) 5/5/09 7:20 PM

**Executive Summary:** This would keep the existing language, which is intended for an accessory restaurant in the Office Research District as part of a development, while adding the ability for a free standing restaurant to service a greater area immediately adjacent to the proposed use.

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## ARTICLE 4

To see if the Town will vote to amend Tewksbury Zoning Bylaw Appendix A- Table of Use Regulations Section C. 18 by changing the ACC in Office Research District (OR) to PB.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 4 was Adopted – Yes 40 / No 0 (2/3 required - unanimous) 5/5/09 7:23 PM

**Executive Summary:** This change of the use table would be consistent with the proposed change of Section 6326 allowing a freestanding restaurant to service a greater area immediately adjacent to the proposcd use in the Office Research District through a special permit issued by the Planning Board.

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## ARTICLE 5

To see if the Town will vote to amend Section 4120 of the Zoning By-Law by adding the following: Lots zoned R-40 that 1) exceeds 1.9 acres, but are less than 2 acres, and 2) front a road with an average lot size of a minimum of 24,000 square feet (excluding the lot itself as well as any lot in excess of 2 acres) from one intersecting road to the next intersecting road may be divided through the issuance of a special permit from the Planning Board. The Planning Board would have to find that the action achieves a stated public purpose, is not detrimental to the existing neighborhood, and is in keeping with the character of the neighborhood. The Planning Board through this special permit authority may allow for a reduction in the minimum frontage requirement of no more than 25% of one of the lots so long as the other lot's frontage conforms to the By-Law.

Jeff Preston and Others

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended proponent withdraw, if not then indefinite postponement

Jeff Preston motion to adopt Article 5

Michael Tressler amended Article 5

Joe Gill moved to indefinitely postpone

Planning Board Chairman, David Plunkett moved the question

Vote: Amendment of Article 5 carried 5/5/09 7:33 PM

Article 5 was Indefinite Postponed 5/5/09 7:40 PM

**AMENDMENT - Insert the words "into two lots" after the words "intersecting road may be divided"**

**Executive Summary:** At present, there is no flexibility that allows non-conforming lot changes that are in the best interest of a neighborhood. The proposed amendment to the Zoning By-Law will provide a responsible solution to this issue. This amendment allows a non-conforming lot to be created if it fits within specific percentages of the existing By-Law and if it fits with the current character of the neighborhood as determined by the special permit process. Specifically, this will allow the Bay State Baptist Church to split the lot at 36 Pine Street, and not build the proposed church.

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## ARTICLE 6

To see if the Town will vote to amend the Town By-Law, Chapter 18, Conservation Commission Wetland Protection Bylaw Sections 18.04.010 through Section 18.04.220 as described below with additions appearing as underlined text and deletions identified in brackets unless otherwise noted:

1. **Amend the index as follows:**
   a. add a new Section 18.04.045 Performance Standards
   b. delete Section [18.04.200 Availability of regulations]
   c. renumber accordingly;

2. **Amend the 2nd paragraph of Section 18.04.010 Purpose by adding the underlined text as follows:**

The purpose of this Bylaw is to control activities deemed by the Tewksbury Conservation Commission to have a significant or cumulative effect upon wetland values, including but not limited to, the following: public and private water supplies, groundwater quantity, quality and supply, surface water quantity and quality, flood control, erosion and sedimentation control, prevention of storm damage, prevention and control of pollution, wildlife habitat, rare species habitat including rare plant and animal species, fisheries, agriculture and aquaculture and recreation values deemed important to the community.

3. **Amend as follows: Section 18.04.020 Definitions-**
   a. **Amend existing Definitions:**
      i) Alter-
         a) (6) Driving piles, erecting or repairing buildings (residential or commercial) or structures, as defined in the regulations implementing the bylaw, of any kind;
         b) (14) Incremental activities which have, or may have, a cumulative adverse impact on the resource areas protected by this bylaw.
      ii) "Buffer zone" means land within 100 feet in a parallel [horizontal straight] line of any of the established wetland resource areas, including potential and certified vernal pools.
      iii) "Bordering Vegetated Wetlands" are freshwater wetlands which border on creeks, streams, rivers, ponds and lakes in areas where the topography is low and flat. Bordering vegetated wetlands are areas where the soils are annually saturated and / or inundated such that they support a predominance (50% or greater) of wetland indicator plants. Types of vegetated wetlands include wet meadows, marshes, swamps and bogs. Wetlands and their boundaries shall be identified in the manner designated in the Massachusetts DEP Handbook "Delineating Bordering Vegetated Wetlands under Massachusetts Wetlands Protection Act," March 1995, and future amendments, other DEP guidance documents generally accepted by Conservation Commissions for purposes of bordering vegetated wetland. ["Vegetated wetlands" means areas where the topography is low and flat and where the soils are annually saturated. The boundary of vegetated wetlands is the line within which the vegetational community is substantially characterized by species identified in the Wetlands Protection Act or this Bylaw, or, when vegetation appears to have been altered, within which hydric soils are present. The types of vegetated wetlands are wet meadows, marshes, swamps and bogs. The Commission may find, based on substantial evidence in a particular case, the additional species are characteristic of wetlands.]
      iv) "Vernal pools" means a confined depression which provides habitat for vernal pool species, whether or not certified by the Massachusetts Natural Heritage program. Vernal pool species are those vertebrate and invertebrate species listed in the January 1991 edition of Massachusetts Audubon Society's "A Citizen's Step-by-Step guide to Protecting Vernal Pool's". In addition to the scientific definitions found in the Regulations, any confined basin or depression not occurring in existing lawns or driveways that, at least in most years, holds water for a minimum of two continuous months during the spring and/or summer, contain at least 200 cubic feet of water at

some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Fisheries and Wildlife, and regardless of whether the site is contained within another resource area shall be defined as a vernal pool. The adjacent upland buffer zone resource area for vernal pools shall extend 200 feet outward from the mean annual high-water line defining the depression.

**b. Add new definitions:**

i) "Abutter" means the owner of any property any portion of which lies within 300 feet radially from any lot line of the subject property including owners of land directly opposite on any public or private street or way including any in another municipality or across a body of water. In the case of property that has frontage on a pond, abutters shall include all those properties with frontage on the pond or pond association if in existence.

ii) "Administrative Orders" shall include but not limited to enforcement orders, violation notices, orders of conditions, orders of resource delineation and Certificates of Emergency.

iii) "Bank" means the land area which normally abuts and confines a body of water; the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.

iv) "Bogs" are areas where standing or slowly running water is near or at the surface during a normal growing season and where a vegetational community has a significant portion of the ground or water surface covered with sphagnum moss (Sphagnum), and where the vegetational community is made up of a significant portion of one or more of, but not limited to nor necessarily including all, of the following plants or groups of plants: aster (Aster nemoralis), azaleas (Rhododendron condense and R. viscous), black spruce (Pica Mariana) bog cotton (Eriophorum), cranberry (Vaccinium macrocarpon) high bush berry (Vaccinium corymbosum), larch (Larix laricina) laurels (Kalmia angustifolia and K. polifolia), leatherleaf (Chamaedaphne calyculata), orchids (Arethusa, Calopogon, Pogonia), pitcher plants (Sarracenia purpurea), sedges (Cyperaceae), sundews (Droseraceae), sweet gale (myrica gale) white cedar (Chamaecyparis thyoides).

v) "Buffer Zone" means a band of land, contiguous or intermittent, with a defined dimension, subject to restriction, located in land within 100 feet of Wetland Resource Areas (200 feet in the case of rivers, and perennial streams and potentially identified or certified vernal pools). (Also known as Buffer Zone Resource Areas)

vi) "Bordering land subject to flooding" is an area with low, flat topography adjacent to and inundated by flood waters rising from creeks, streams, rivers, ponds (natural or created ) or lakes. The boundary of bordering land subject to flooding is the one-hundred –year floodplain. It extends from the outer edge of a bank or bordering vegetated wetland.

vii) "Department" is the Department of Environmental Protection (DEP).

viii) "Dredge" means to deepen, widen, or excavate, either temporarily or permanently.

ix) "Freshwater wetlands" are wet meadows, marshes, swamps and bogs.

x) "Isolated land subject to flooding" is any isolated depression without an inlet or outlet which at least once a year confines standing water to a volume of at least ¼ acre-foot of water with an average depth of at least six inches. The boundary is the perimeter of the largest observed or recorded volume of water confined in the basin.

xi) "Lake (great pond)" means any open body of fresh water with a surface area of 10 acres or more.

xii) "Large Isolated Wetlands" means isolated wetlands 5,000 square feet or larger.

xiii) "Limited Project" means construction of access drives or roadways across freshwater wetlands when no alternative access exists. Construction, reconstruction, operation, and maintenance of public utilities, including electrical distribution or transmission lines, sewers, water lines, natural gas pipelines, and telecommunication lines. Maintenance and improvement of existing public roadways including maintaining and improving drainage building (residential/ commercial)s, adding shoulders, correcting substandard intersections, and widening (provided that less than a single lane is widened and as found in the Massachusetts Wetlands Protection Regulations.)

xiv) "Marshes" are areas where a plant community exists in standing or running water during the growing season and where a significant part of the vegetational community is composed of, but not limited to nor necessarily including all, of the following plants or groups of plants: arums (Araceae), bladder worts (Utricularia), burr reeds (Sparganiaceae), button bush (Cephalanthus occidentalis), cattails (Typha), duck weeds (Lemnaceae), eelgrass (Vallisneria), frog bits (Hydrocharitaceae), horsetails (Equisetaceae), hydrophilic grasses (Gramineae), leatherleaf (Cahmaedaphne calyculata) pickerel weeds (Pontederiaceae), pipeworts (Eriocaulon), pond weeds (Potamogeton), rushes (Junceaceae), sedges (Cyperaceae), smartweeds (Polygonum), sweet gale

((Myrica gale), water milfoil (Haloragaceae), water lilies (Nymphaeaceae), water starworts (Callitrichaceae), water willow (Decodon verticillatus).

xv) "No Build Zone" means that portion of the Buffer Zone up gradient of the No Disturb Zone and extending to a line fifty feet (50') from the edge of those Wetland Resources, contiguous or intermittent, with a defined dimension, subject to restriction, defined in this bylaw.

xvi) "No Disturb Zone" means that portion of the Buffer Zone which extends twenty-five feet (25') from the edge of those Wetland Resources, contiguous or intermittent, with a defined dimension, subject to restriction, defined in this bylaw.

xvii) "Permit Application" means any application for a permit or other action under the Massachusetts Wetlands Protection Act, MGL Ch. 131, Sec. 40, or the Town of Tewksbury Wetland Protection Bylaw. Examples include, but are not limited to, Notices of Intent, Abbreviated Notices of Resource Area Delineation, Requests for Determination of Applicability, Requests for a Determination of Negligible Impact, Requests for an Extension to an Order of Conditions, Requests for an Amended Order of Conditions, Requests for a Certificate of Compliance, and Requests for an amended Order of Resource Area Delineation.

xviii) "Ponds":

a. Shall include any substantially open body of fresh water with a surface area observed or recorded, within ten years prior to the date of application, of at least 5,000 square feet. Ponds may be either naturally occurring or man-made by impoundment, excavation, or otherwise. Ponds shall contain standing water except for periods of extended drought. For the purposes of this definition, extended drought shall be defined at 310 CMR 10.58.2 as it may be amended.

b. Notwithstanding the above, the following man-made bodies of open water shall not be considered ponds: swimming pools or other impervious man-made basins.

xix) "Rare Species" means, without limitations, all vertebrate and invertebrate animals and all plant species listed as endangered, threatened, or of special concern by the Massachusetts Division of Fisheries and Wildlife, regardless whether the site in which they occur has been previously identified by the Division.

xx) "Resource Areas (natural or created)" include any freshwater wetlands, marshes, wet meadows, bogs, swamps, lakes, ponds (natural or created), rivers, streams, banks, vernal pools, large isolated wetlands, land under water in each resource area, riverfront area, land subject to flooding or inundation by groundwater or surface waters, and buffer zones as defined in the Bylaw.

xxi) "Resource Area Values" include but are not limited to the following: public or private water supply, groundwater, flood control, erosion, and sedimentation control, storm damage prevention, water quality, water pollution control, fisheries, wildlife habitat, rare species habitat including rare plant species, agriculture, riverfront area values and recreation values deemed important to the community.

xxii) "River" shall be defined by 310 CMR 10.58.2 and as amended.

xxiii) "Riverfront" shall be defined by 310 CMR 10.58.2 and as amended.

xxiv) "Stream" shall be defined by 310 CMR 10.58.2 and as amended.

xxv) "Swamps" are areas where ground water is at or near the surface of the ground for a significant part of the growing season or where runoff water from surface drainage frequently collects above the soil surface, and where a significant part of the vegetational community is made up of, but not limited to nor necessarily include all of the following plants or groups of plants: alders (Alnus), ashes (Fraxinus), azaleas (Rhododendron canadense and R. viscosum), black alder (Ilex verticillata), black spruce (Picea mariana), buttonbush (Cephalanthus occidentalis), American or white elm (Ulmus Americana), white Hellebore (Veratrum viride), hemlock (Tsuga Canadensis), highbush blueberry (Vaccinium corymbosum), larch (Larix laricina), cowslip (Caltha palustris), poison sumac (Toxicodendron vernix), red maple (acer rubrum), skunk cabbage (Symplocarpus foetidus), sphagnum mosses (Sphagnum), spice bush (Lindera benzoin), black gum tupelo (Nyssa sylvatica), sweet pepperbush (Clethra alnifolia), white cedar (Chamaecyparis thyoides), willow (Salicaeae), common reed (Phragmites communis), and jewelweed (Impatiens capensis).

xxvi) "Wetland Resource Area" is any resource area other than the buffer zone and riverfront area.

xxvii) "Wet Meadows" are areas where ground water is at the surface for the significant part of the growing season and near the surface throughout the year and where a significant part of the vegetational community is composed of various grasses, sedges, and rushes, made up of, but not limited to nor necessarily including all of the following plants or groups of plants: blue flag (Iris), vervain (Verbena), thoroughwort (Eupatorium), dock (Rumex), false loosestrife (Ludwigia), hydrophilic grasses (Gramineae), loosestrife (Lythrum), marsh fern (Dryopteris thelypteris), rushes

(Juncaceae), sedges (Cyperaceae), sensitive fern (Ononclea sensibilis), and smartweed (Polygonum).

c. **Delete the following definitions:** [Anaerobic, Aqualfs, Aquepts, Aquic moisture regime, Aquods, Blanket bog, capillary fringe, Catena, Climatic moor, Concretion, Evapotranspiration, Fibrists, Flooding duration, flooding frequency, Fluvents, Gleization, Growing Season, Hardpan, Hemist, horizon, hydric soil, hydrophytic vegetation, hydro-sequence, Matrix, Microbial, Morphological features, Mottled zone, Permeability, Phase, soil, Podzolization, Ponded, Poorly drained, Profile, Reduction, Saturated, Saprists, Soil series, Solum, Somewhat poorly drained, Suborder, Translocation, Vegetated wetlands, Very poorly drained, Water Table.]

4. **Amend as follows: Section 18.04.30 Jurisdiction-**
   a. Except as permitted by the Commission or as provided in this Bylaw, no person shall alter, dredge, fill, and remove the following local resource areas:
   b. **Delete** [(1) Within 100 feet of any vegetated wet meadow, marsh, swamp or bog;] and replace with: (1) Within 200 feet of any river, perennial stream or vernal pool;
   c. **Delete** [(2) Within 100 feet of any river, brook stream (intermittent or otherwise), pond or lake] and **replace with**: (2) Within 100 feet of any bordering vegetated wetlands, freshwater wetland, wet meadow, marsh, swamp or bog;
   d. **Add** (3) Within 100 feet of any brook, stream (intermittent or spring), pond (natural or created) or lake;
   e. For Section (6) split the subsection a) so that it reads:
      a. The buffer zone does not play a role in the protection of any of the wetland values of the Bylaw or;
      b. The activity shall occur in such a manner that any potential adverse environmental impacts on any of the wetland values are avoided.
   f. **Create a new Section 7 to read as follows with new text underlined:**
      For the No Disturb Zone which extends twenty-five feet (25') from the edge of the Wetland Resources Area, the Commission shall require the applicant to maintain a minimum continuous 25-foot wide No Disturb Zone of undisturbed, natural vegetation between the proposed activity and the resource area(s). The Commission shall also require a fifty feet (50') No Build Zone from the edge of the Wetland Resource Area, whereby the applicant is required to maintain any proposed building (residential or commercial) or structure, as defined in the regulations implementing the bylaw, at least 50 feet from the resource area(s). When partial encroachment into the No Build Zone setback is unavoidable, the applicant may mitigate this encroachment by increasing the size of the buffer strip area by an amount equal to or greater than the area of the encroachment, using the following guidelines.
   g. **Replace** references to buffer strip and "buffer strip" throughout the rest of the Section until Section 18.04.40 with No Disturb Zone and No Build Zone.
   h. **Delete**: [For lots zoned General Residential (RG), the Commission may reduce or waive the requirement of the "buffer strip" setback for structures, after making every effort to preserve it.]
   i. **Delete**: [The 25-foot buffer strip and 25-foot "buffer strip" setback shall not be required for the maintenance, repair, or replacement (without substantial enlargement unless required by law) of any existing and lawfully located structure, septic system, water line, utility line, or similar facility in those areas. In these cases, the Commission shall require the applicant to maintain a 10-foot wide buffer strip of undisturbed, natural vegetation between the proposed activity and the resource area(s). Whether a 10 foot or 25 foot buffer strip is required, the Commission shall not permit encroachment into the buffer strip other than as described in the above paragraph. The Commission is not to consider what is expedient for the applicant in its enforcement of the buffer strip provision of this by-law.]
   j. **Create a new Section (8) to read as follows:**
      (8) Where an activity is proposed within a vernal pool, the Commission shall presume that the activity has a high likelihood of altering the habitat for the vernal pool species unless the proponent proves by a preponderance of the credible evidence that either;
      a. The vernal pool shall not have been used by vernal pool species as habitat;
      b. The activity shall occur in such a manner that any potential adverse environmental impacts on any of the wetland values are avoided.

5. **Amend as follows: Section 18.04.40 Exceptions-**
   a. **Renumber Subsection (1) and add as follows:**
      (1) General Exceptions
      a) The permit and application required by this Bylaw shall not be required for:
         i) Maintaining, repairing or replacing but not substantially changing or enlarging, an existing and lawfully located building (residential/ commercial) or facility used in the service of the public to provide electric, gas, water, telephone or other telecommunication services;

ii) Work performed for normal maintenance or improvement of land in agricultural use or in aquacultural use;
iii) Mosquito control projects when performed by the Town or the Commonwealth or political subdivision thereof, or
iv) Maintenance by the Town of its drainage system.

These exceptions shall be permitted only if written notice with suitable plans has been given to the Commission at least twenty (20) business days prior to the commencement of work and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

b) The following are exempt minor activities as long as they are located in the riverfront area or buffer zone, but not within any resource area. These activities are described in the State Wetland Regulations (310 Code of Massachusetts Regulations 10.00 Section 10.58(6)). The landowner can proceed with these tasks without prior review by the Conservation Commission.

i) Unpaved pedestrian walkways for private use;
ii) Fencing that does not create a barrier to wildlife movement
iii) Stone walls without mortared foundations;
iv) Stacks of cordwood;
v) Vista pruning—the selective thinning of tree branches or understory shrubs to create a window to improve visibility—as long as it occurs more than 50 feet from the mean annual high-water line within a riverfront area or from a bordering vegetated wetland, whichever is farther. (This activity does not include the cutting of trees with reduces the leaf canopy to less than 90 percent of the existing crown cover or the mowing or removal of understory brush.)
vi) Planting of native trees, shrubs, or groundcover, but not turf lawns;
vii) Conversion of lawns to decks, sheds, patios, and pools that are accessory to single family homes, as long as:
  a. House existed prior to August 7, 1996;
  b. Activity located more than 50 feet from the mean annual high-water of the riverfront area or bordering vegetated wetland (whichever is farther, and
  c. Sedimentation and erosion controls used during construction
viii) Conversion of patios, pools, sheds, or other impervious surfaces to lawn or natural vegetation
ix) Activities, such as monitoring wells, exploratory borings, soil sampling, and surveying, that are temporary, have negligible impacts, and are necessary for planning and design purposes.

(Note; Maintenance of existing landscaping, including lawn mowing and pruning, is exempt from review regardless of location in the buffer zone or any wetland resource area.)

c) The following are exempt minor activities as long as they are located in the No Build Zone. These activities are described in the State Wetland Regulations (310 Code of Massachusetts Regulations 10.00 Section 10.58(6)). The landowner can proceed with these tasks without prior review by the Conservation Commission.

i) Unpaved pedestrian walkways for private use;
ii) Fencing that does not create a barrier to wildlife movement
iii) Stone walls without mortared foundations;
iv) Stacks of cordwood;
v) Vista pruning—the selective thinning of tree branches or understory shrubs to create a window to improve visibility—as long as it occurs more than 50 feet from the mean annual high-water line within a riverfront area or from a bordering vegetated wetland, whichever is farther. (This activity does not include the cutting of trees with reduces the leaf canopy to less than 90 percent of the existing crown cover or the mowing or removal of understory brush.)
vi) Planting of native trees, shrubs, or groundcover, but not turf lawns;
vii) Conversion of lawns to decks, sheds, patios, and pools that are accessory to single family homes, as long as:
  a. House existed prior to May 1, 2002;
  b. Activity located more than 25 feet from the Wetland Resource Area or bordering vegetated wetland (whichever is farther, and
  c. Sedimentation and erosion controls used during construction
viii) Conversion of patios, pools, sheds, or other impervious surfaces to lawn or natural vegetation
ix) Activities, such as monitoring wells, exploratory borings, soil sampling, and surveying, that are temporary, have negligible impacts, and are necessary for planning and design purposes.

(Note; Maintenance of existing landscaping, including lawn mowing and pruning, is exempt from review regardless of location in the buffer zone or any wetland resource area.)

b. **For Subsection (3) Public Good**

i) Where a project is necessary for the protection of the health or safety of the public as determined by the Police Chief, Fire Chief, Superintendent of Public Works or Board of Health, or a project substantially changes, enlarges or creates a building, facility or structure as defined in the regulations [a structure or facility]

ii) **Replace** buffer strip and "buffer strip" with No Disturb Zone and No Build Zone.

c. **Create a new Subsection to read:** (4) Waiver

a) Where the strict application of this Bylaw, or the rules and regulations adopted by the Tewksbury Conservation Commission, owing to the shape or topography of the applicant's property, would impose severe economic hardship, as defined either in statute or case law, on the applicant, taking into account an investment based expectation, or when a waiver would serve a substantial public benefit, the Commission may at its sole discretion grant a waiver from the dimensional requirements of the No Disturb Zone, No Build Zone and allow impacts on the wetland areas protected by this Bylaw. Impact to the wetlands areas shall be minimized to the furthest possible and practicable extent and any appropriate replication or mitigation will be confined to the property itself. This exception shall not apply to property where the applicant, owner, or predecessors in title to the property, created the hardship or rendered the property unusable by their own actions.

b) The Commission may grant a partial waiver from these bylaws for alteration of a wetland resource area in situations where there are no feasible alternatives that provide fewer impacts to the resource area values. The applicant is responsible for conducting an alternatives analysis to show that there are no feasible alternatives. The Commission may, after considering the alternatives analysis, allow the alteration or temporary surface disturbance of up to a cumulative total no greater than 5,000 square feet of wetland resource area.

c) Presumption of Significance: Where a proposed activity involves the removing, filling, dredging, or altering of a Buffer Zone, the Commission shall presume that protection of the Buffer Zone as a resource area as identified in this Bylaw is significant to the interests specified Section 18.04.010 of this bylaw. This presumption may be overcome upon a showing of clear and convincing evidence demonstrating that the Buffer Zone does not play a role in the protection of said interests. In the event that the Commission determines that the presumption has been overcome, it shall make a written determination of its findings.

d. **Create a new subsection to read:** (5) Additional Waiver Standards

a) Roadways- The Commission may grant a waiver from these regulations for the construction and maintenance of a new roadway or driveway of minimum legal and practical width consistent with the Planning Board dimensional requirements to provide a single means of access from an existing public or private way to an upland area of the same owner, where no such means of access would otherwise be available or would have been available across other land formerly held in common ownership with such upland area. The applicant is still bound by the maximum alteration limit of 5,000 square feet as described in section 18.04.40 (4) b) above. Replication of altered wetland resource areas shall be required by the Commission to minimize adverse impacts and to protect the interests defined in the By-law.

b) Prohibited Wetland Alterations- Wetland alterations intended to make lands buildable, as by fulfilling septic system setback requirements, flood elevation requirements, or other minimum construction setback requirements, or to achieve minimum lot area requirements, are prohibited. Wetland alterations required to access upland parcels will not be allowed if that landowner, or a preceding owner, landlocked the parcel by selling upland access. The Commission may require the filing of a request for a waiver of certain Planning Board requirements in order to minimize wetland impacts.

c) Wildlife Habitat Evaluation- Where alterations exceed the maximum allowable thresholds described in the State Regulations 310 CMR 10.00 for bank, land under a water body, bordering land subject to flooding or riverfront area, or where the alteration of a habitat of rare species is involved, or where vernal pool or vernal pool habitat would be altered, a wildlife habitat evaluation shall be performed in accordance with 310 CMR 10.60. The Commission may also require a wildlife habitat evaluation to be conducted when the applicant proposes alterations to any wetland resource area that the Commission determines to be of exceptional value to the wildlife habitat interests of the By-law.

d) Upland Habitat- Upland habitat shall, to the fullest extent possible, not be used to locate wetland replication areas.

6. **Create a new Section to read as follows: 18.04.45 Performance Standards-**

1) The following standards apply to the Buffer Zone of all the resource areas identified in this by bylaw:

a) 25-Foot No-Disturb Zone: Except as otherwise provided in this bylaw, no activity is permitted within 25 feet of the delineated edge of the above-mentioned wetland resource areas. Prohibited activities include, but are not limited to, grading, landscaping, vegetation clearing, cutting, filling excavating, road construction, and driveway construction. This standard has been adopted because the alteration of land immediately adjacent to a wetland is likely to result in the alteration of the wetland itself. Alterations typically result from extension of lawns, depositing/ dumping of yard waste, over grading, siltation, deposition of construction debris, unregulated filling, and clearing of vegetation, all of which is prohibited.

b) No-Disturb Zone Demarcation: To maintain the perpetual integrity of the No-Disturb Zone and to ensure that there will be no encroachments into this Zone by the applicant or future owners of the subject property, the Commission may require the No-Disturb Zone to be marked on the ground, at the applicant's expense, with permanent markers. These markers shall be made of weather resistant material (i.e. granite, or concrete), and the Commission shall determine their number, size and location. The Commission may require one or more of these markers to bear, on their upland side, writing (i.e. permanent plaque or engraving) that shall read "No Disturbance beyond This Point by Order of the Tewksbury Conservation Commission."

7. **Amend as follows: 18.04.90 Permits, determinations – Conditions**
A permit shall expire three (3) [two (2)] years from the date of issuance. Notwithstanding the above, the Commission, in its discretion, may issue an annual extension not to exceed six (6) years from the original date of issuance; [a permit expiring five (5) years from the date of issuance for recurring or continuous maintenance work; provided, that the annual notification of the time and location of such work is given to the Commission. The Commission, in its discretion, may renew any permit for an additional one-year period;] provided that it receives a written request for a renewal at least thirty (30) days prior to the permit's expiration and provided that all work to that date has been done within the scope of the permit.

8. **Amend as follows: Section 18.04.140 Enforcement**
a) The Commission shall have the authority to enforce this Bylaw, the regulations promulgated hereunder [thereunder], and the permits issued hereunder [thereunder] by issuing violation notices or administrative orders, and by bringing civil and criminal court actions, including those seeking the imposition of municipal liens.
b) For good cause, the Commission may issue a cease and desist order or an enforcement order with or without prior notification to the property owner or applicant. The Conservation Administrator, upon informing the Commission Chair [a single Commissioner member], may generate either or both of these actions which shall remain in effect until the next regularly scheduled meeting of the Commission. The Commission shall give the property owner or applicant notice of the meeting at least forty-eight (48) hours before convening it. At the meeting the Commission shall vote whether or not to continue the action.

9. **Amend as follows: 18.04.170 Relation to the wetlands protection act**
This Bylaw is adopted under the Home Rule statutes, independent of the Wetlands Protection Act and regulation promulgated hereunder [thereunder].

10. **Amend as follows: 18.04.180 Performance guarantee**
At the end of Subsection (1) add the following sentence; Such bond or surety shall remain in effect during an active order of conditions and any extensions granted by the Commission.

11. **Delete: Section 18.04.200 Availability of regulations**
[Copies of the Town of Tewksbury Wetlands Protection Bylaw of 1991 shall be made available for purchase from the Tewksbury Conservation Commission, 999 Whipple Road, Tewksbury, Massachusetts 01876, for the price of $3.00 in the form of check payable to the Town of Tewksbury Conservation Commission.]

12. **Amend as follows: 18.04.210 Penalties**
Any person who violates any provision of this Bylaw, the regulations promulgated hereunder [thereunder], or the permits issued hereunder [thereunder] shall be punished by a fine as specified in the Commission's regulations which shall not exceed $300 for each offense. Each day the violation continues shall constitute a separate offense and each provision of the Bylaw, regulations or permit violated shall constitute a separate offense. Each day the violation alters a local resource area shall constitute a separate offense.

13. **Amend throughout bylaw:** Any reference to "request for determination" change to "Request for Determination".

Conservation Commission

Motion: Finance Committee deferred to Conservation

Conservation recommended Adoption

Vote: Article 6 was Adopted 5/5/09 7:45 PM

**Executive Summary:** This article removes definitions that are not relevant to the bylaw, while adding relevant definitions. The amendment clarifies the no disturb and no build zones, increases protection of vernal pools, adds exempt maintenance activities for property owners in compliance with State Wetland Regulations, creates a waiver process and performance standards including a No-Disturb Zone Demarcation requirement.

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## ARTICLE 7

To see if the Town will vote to delete in its entirety, Chapter 18.06 Wet Area and Watershed Conservancy District from the Town's General Bylaws.

Conservation Commission

Motion: Finance Committee deferred to Conservation

Conservation recommended Adoption

Vote: Article 7 was Adopted 5/5/09 7:47 PM

**Executive Summary:** Since passage of this general bylaw, the Town has enacted a zoning bylaw that includes a groundwater protection district and a floodplain overlay district. In addition, the Town recently passed a Stormwater Management & Erosion Control general bylaw. The Town has adequate protection under the existing zoning bylaws, wetland protection bylaw, stormwater management & erosion bylaw, and the State's Wetland Protection Act, and Riverfront Protection Act.

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## ARTICLE 8

To see if the Town will vote to appropriate $142,500 from the Community Preservation Fund's Historic Preservation Reserve Account for the project's next phase, the development of design plans for the preservation and rehabilitation of Town Hall, as proposed by the Town Hall Building Committee and recommended for adoption by the Community Preservation Committee and to be expended by the Town Manager and Town Hall Building Committee in accordance with Community Preservation Committee Policy.

Community Preservation Committee

Motion: Finance Committee motioned to adopt, and appropriate $142,500 from CPA for the purpose of the article

Community Preservation Chair, Nancy Reed moved to adopt

Michael Tressler moved for indefinite postponement, and later withdrew his motion

Vote: Article 8 was Adopted 5/5/09 7:47 PM

**Executive Summary:** This article would appropriate $142,500 from existing funds in the Historic Preservation Reserve Account within the Community Preservation Fund for the next phase in the development of design plans for preserving and rehabilitating this historic property. Town Hall is the symbolic center of town government. It was originally constructed and dedicated as a "Memorial of civic pride and public spirit of the people of Tewksbury". It serves its residents both current and future, through the provision of services. The proposed project honors the historic significance of the structure, while looking forward to serving future residents. The condition of this facility is near the point of being uninhabitable and being condemned.

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## ARTICLE 9

To see if the Town will vote to appropriate $159,280 from the Community Preservation Fund's Community Housing Reserve Account to be transferred to the Tewksbury Affordable Housing Trust Fund, as proposed by the Local Housing Partnership and recommended for adoption by the Community Preservation Committee and expended by the Local Housing Partnership with the Board of Selectmen's approval.

Community Preservation Committee

Motion: Finance Committee motioned to adopt, and appropriate $159,280 from CPA Community Housing Fund

Community Preservation Chair, Nancy Reed moved to adopt

Vote: Article 9 was Adopted 5/5/09 7:49 PM

**Executive Summary:** This is the accumulated balance of the mandatory 10% set aside for community housing purposes, FY07-$26,800, FY08-$92,480, and FY09-40,000, totaling $159,280. This request is to transfer the $159,280 in CPA funds to the Affordable Housing Trust Fund (AHTF) so that when an affordable housing opportunity presents itself the Local Housing Partnership and the Board of Selectmen can act expeditiously.

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## ARTICLE 10

To see if the Town will vote to authorize the School Department to spend $18,923.48 from the E-Rate Account for purposes of paying for School Department Technology Expenses.

School Committee

Motion: Finance Committee motioned to adopt, and appropriate $142,500 from CPA for the purpose of the article

School Committee Chairman, Richard O'Neill moved to adopt

Vote: Article 10 was Adopted 5/5/09 7:50 PM

**Executive Summary:** The School Department is requesting that the Town authorize the expenditure of the $18,923.48, which is in the E-Rate Account for the purposes of paying for School Department technology expenses. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

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## ARTICLE 11

To transfer all funds generated through the Municipal Medicaid Reimbursement Program for both administrative and direct service claims, to the school budget for use by the school department for operation of the schools, to provide direct financial support for special education programs and services, such fund transfer not to result in any decrease or offset of amounts already appropriated for the operation of the schools under Chapter 71, Section 34.

School Committee

Motion: Finance Committee recommended Indefinite Postponement

School Committee Chairman, Richard O'Neill motioned to Withdraw Article 11

Vote: Article 11 was Withdrawn 5/5/09 7:51 PM

**Executive Summary:** Article would transfer those funds received through the Municipal Medicaid Reimbursement Program, for both direct services and administrative service claims, to the School Department.

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## ARTICLE 12

To see if the Town will vote to amend the Town By-Laws by adding a section - 3.04.016 Interest on Late Payments - to authorize the Town to charge interest at the rate in effect for real estate tax bills under the provisions of Massachusetts General Laws Chapter 59 Section 57 for all late police and fire detail bills or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 12 was Adopted 5/5/09 7:51 PM

**Executive Summary:** Adoption of this article will allow the Town to charge interest on all police and fire detail bills that are outstanding after the payment due date. The interest rate would be the rate in effect for real estate tax bills (currently 14%). Payments are due within 30 days of billing. Interest revenue is estimated at $5,000 to $10,000 per year and will be credited to the general fund.

---

## ARTICLE 13

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2009, to account for revenues and expenditures relating to preservation and safekeeping of historical records in the Town Clerk's Office, to include but not limited to; software and scanning of records, restoration of our historic records tomes, acid free folders and storage boxes and upgrading filing systems to include fireproof cabinets. The account shall be credited with all amounts received over the base fee for all vital records (Birth, Marriage and Death Records) purchased in the Town Clerk's Office. Expenditures of the fund shall be approved by the Town Clerk or his/her designee. Said fund shall not exceed $10,000 in any given fiscal year; or take any other action relative thereto.

Town Clerk
Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 13 was Adopted 5/5/09 7:52 PM

**Executive Summary:** This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures relating to the preservation and safekeeping of historical records in the Town Clerk's Office to include but not limited to; software and scanning of records, restoration of our historic records tomes, acid free folders and storage boxes and upgrading filing systems to include fireproof cabinets.

---

## ARTICLE 14

To see if the Town will vote to charge a fee of $15 for each written demand issued by the collector which is added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60 Section 15, effective as of July 1, 2009 or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted 5/5/09 7:52 PM

**Executive Summary:** This article authorizes the Town to increase the demand fee from $5 to $15 effective July 1, 2009.

---

## ARTICLE 15

To see if the Town will vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under M.G.L. chapter 59 Section 5 Clause 41A from $40,000 to 100% of the amount established annually by the Commissioner of Revenue as the income limit for single seniors who are not heads of households to qualify for the "circuit breaker" state income tax credit for the preceding state tax year, with such increase to be effective for deferrals granted for taxes assessed for any fiscal year beginning on or after July 1, 2009, or take any other action relative thereto.

Board of Assessors

Motion: Finance Committee recommended adoption

Vote: Article 15 was Adopted 5/5/09 7:52 PM

**Executive Summary:** This article will index the income limit for deferral eligibility.

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## ARTICLE 16

To see if the Town will vote to raise and appropriate from available funds the sum of $35,000 for property revaluation required for FY2010. Said funds to be placed in the Revaluation Account and expended by the Town Manager for completion of the state mandated tri-annual revaluation program and for subsequent defense of values in the abatement/appeal process, or take any other action relative thereto.

Board of Assessors

Motion: Finance Committee Chairman, Tom Cooke, amended Article 16, and motioned to adopt as amended

Chief Assessor, Jay Kelley motioned to amended Article 16

Finance Committee Chairman, Tom Cooke withdrew the Finance Committee's amendment after polling the other members of the Finance Committee.

Vote: Finance Committee's amendment was withdrawn 5/5/09 8:02 PM

Chief Assessor's amendment carried 5/5/09 8:03 PM

Article 16 was Adopted as Amended 5/5/09 8:04 PM

**AMENDMENT:**

**Move to amend Article 16 by deleting from line one the phrase "raise and appropriate from available funds" and inserting in its place the Phrase "transfer from the Overlay Surplus" and to adopt as amended.**

**The amended Article reads:**

**To see if the Town will vote to transfer from the Overlay Surplus the sum of $35,000 for property revaluation required for FY2010. Said funds to be placed in the Revaluation Account and expended by the Town Manager for completion of the state mandated tri-annual revaluation program and for subsequent defense of values in the abatement/appeal process, or take any other action relative thereto.**

**Board of Assessors**

**Executive Summary:** This article will provide the funding for the tri-annual state mandated revaluation of income-producing property in the Town.

---

## ARTICLE 17

To see if the Town will vote to approve the sum of $18,397.24 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $8,624.00 from general fund free cash, $339.70 from Assessor-Operating, $2,500.00 from Library-Salaries, $6,521.08 from Library-Operating and $412.46 from Parks and Recreation-Salaries or take any other related action.

| | | |
|---|---|---|
| Assessor | | |
| Salaries | Joanne Foley | $ 134.72 |
| | Christine Singleton | $ 183.91 |
| | Linda Traub | $ 21.07 |
| | | |
| Council On Aging | | |
| Energy Utilities | National Grid | $ 3,385.30 |
| | | |
| Library | | |
| Energy Utilities | Constellation NewEnergy | $14,259.78 |
| | | |
| Parks & Recreation | | |
| Energy Utilities | Constellation NewEnergy | $ 412.46 |
| | | |
| Total | | $18,397.24 |

Town Manager

Motion: Finance Committee recommends adoption

Vote: Article 17 was Adopted 5/5/09 8:05 PM

**Executive Summary:** According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount

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## ARTICLE 18

To see if the Town will vote to amend Article 4 of the May, 2008 Annual Town Meeting for the purpose of reducing the following FY09 budget appropriation, or take any action relative thereto:

| | |
|---|---|
| **GENERAL GOVERNMENT** | |
| Moderator Operating | $ 25 |
| Town Manager Operating | $ 313 |
| Finance Committee | $ 100 |
| Administrative Services Operating | $ 5,000 |
| **FINANCE DEPARTMENT** | |
| Accounting Operating | $ 928 |
| Computer Services Operating | $ 1,000 |
| Assessor Operating | $ 1,200 |
| Treasurer/Collector Salaries | $ 11,902 |
| **COMMUNITY SERVICES** | |
| Cable Television Operating | $ 400 |
| Parks and Recreation Salaries | $ 8,316 |
| **FACILITIES** | |
| Town Hall Operating | $ 4,000 |
| Auxiliary Building Operating | $ 1,000 |
| **LIBRARY** | |
| Library Salaries | $ 18,000 |
| **PLANNING AND DEVELOPMENT** | |
| Community Development Salaries | $ 858 |
| Community Development Operating | $ 3,000 |
| Building Dept Operating | $ 865 |
| Board of Health Operating | $ 1,950 |
| **PUBLIC SAFETY** | |
| Police Salaries | $ 22,500 |
| Police Operating | $ 10,000 |
| **SCHOOL DEPARTMENT** | |
| School Operating | $168,778 |
| **DEPARTMENT OF PUBLIC WORKS** | |
| Administration Salaries | $ 11,500 |
| Fleet Salaries | $ 2,000 |
| Fleet Operating | $ 8,700 |
| Street Lighting | $ 10,000 |
| **SOLID WASTE DISPOSAL** | |
| Solid Waste Operating | $ 45,220 |
| Total Reduction in FY09 Budget | $337,555 |

Town Manager

Motion: Finance Committee recommends adoption
School Committee recommends adoption

Vote: Article 18 was Adopted 5/5/09 8:10 PM

**Executive Summary:** In January, 2009 the Town was notified that our FY09 Local Aid received from the state would be reduced by $337,555 or 9.74% of our expected state aid. The original FY09 budget, as presented at the May, 2008 Annual Town Meeting, was developed on the premise that all of the state aid would be received. The budget reductions listed above are necessary to ensure that the Town appropriations do not exceed available revenues.

## ARTICLE 19

To see if the Town will vote to transfer the following sums or take any action related thereto:

| FROM: | | TO: | |
|---|---|---|---|
| Cable TV-Operating | $ 9,692 | School-Salaries | $ 9,692 |
| PRRB Salary Escrow | $ 25,747 | Veterans-Aid | $ 36,000 |
| Solid Waste Collection | $ 54,780 | Fire – Salaries | $ 30,000 |
| Liability Insurance | $ 67,000 | Occupational Injury | $ 56,000 |
| Treasurer/Collector-Salaries | $ 15,502 | Town Counsel | $ 21,600 |
| Town Clerk-Salaries | $ 10,000 | School Operating | $ 80,392 |
| DPW Highway-Salaries | $ 28,000 | Principal Maturing Debt | $ 19,000 |
| DPW Fleet-Operating | $ 25,000 | Building Dept-Salaries | $ 1,700 |
| Fire-Operating | $ 5,000 | Camp Pohelo – SR Fund | $ 31,337 |
| Police-Operating | $ 20,000 | | |
| Street Lighting | $ 25,000 | | |
| Total | $285,721 | Total | $ 285,721 |

Town Manager

Motion: Finance Committee recommends adoption as written in the warrant

Vote: Article 19 was Adopted as written 5/5/09 8:13 PM

**Executive Summary:** This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

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## ARTICLE 20

To see if the Town will vote to appropriate the sum of $210,000 to increase the FY09 Sewer Enterprise Fund appropriation voted in Article 5 of the May, 2008 Annual Town Meeting as follows: $150,000 to sewer easement settlements, $35,000 to court judgments and $25,000 to sewer overtime and to see if the Town will vote to transfer from Sewer Enterprise Fund free cash the sum of $210,000 to cover the additional FY09 appropriations; and to see if the Town will vote to appropriate the sum of $12,000 to increase the FY09 Water Enterprise Fund appropriation voted in Article 6 of the May, 2008 Annual Town Meeting to add funds to cover an occupational injury, or take any related action.

Town Manager

Motion: Finance Committee recommends adoption

Vote: Article 20 was Adopted 5/5/09 8:16 PM

**Executive Summary:** This article authorizes the Town to use FY08 certified Sewer Enterprise Fund free cash to increase the FY09 sewer fund appropriation by $210,000 as previously voted in Article 5 of the May, 2008 Annual Town Meeting. The funds will be used to pay for potential sewer easement settlements ($150,000), a court judgment relating to a sewer easement settlement ($35,000) and sewer overtime ($25,000). The article also authorizes the Town to use FY08 certified Water Enterprise Fund free cash to increase the FY09 water fund appropriation by $12,000 as previously voted in Article 6 of the May, 2008 Annual Town Meeting. The funds will be used to pay for an occupational injury for a water department employee.

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## ARTICLE 21

To see if the Town will vote to appropriate and transfer from available funds in the general fund, the sum of $437,935.88, to the water enterprise fund or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommends adoption as amended

Joe Gill motioned to move the question

Vote: Motion to move the question carried 5/5/09 8:24 PM
Amendment to Article 21 carried 5/5/09 8:24 PM
Article 21 was Adopted as Amended 5/5/09 8:25 PM

**Executive Summary**: This article transfers funds that were received from a products liability litigation settlement relating to Methyl Tertiary Butyl Ether (MTBE) from the general fund where they were deposited in accordance with Massachusetts General Law Chapter 44 Section 53, to the water enterprise fund. The funds will be credited to the water enterprise fund to reflect that the revenues are associated with water enterprise fund activities. This is similar to the Lowell sewer settlement being charged over the past three years to the sewer enterprise fund rather than the general fund.

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## ARTICLE 22

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Merrimac Drive" on a plan entitled "Definitive Subdivision Plan, Merrimac Village, Tewksbury, Massachusetts, Prepared for: George D. Behrakis, 890 East Street, Tewksbury, Massachusetts, 01876, dated December 4, 1985 by Cuoco & Cormier, Inc."

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan being recorded in the Middlesex Northern Registry of Deeds, Book 156, Plan 60, is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or by gift, or take any particular action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 22 was Adopted 5/5/09 8:25 PM

**Executive Summary:** The purpose of this article is to accept Merrimac Drive as a public way (town street) to assist in the River Road drainage improvement project.

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## ARTICLE 23

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Towers Drive (Archstone Drive)" on a plan entitled "Definitive Subdivision Plan, Towers Drive, Old Boston Road & Main Street, Tewksbury, Massachusetts, 01876. Prepared for: A. Mesiti Development Corp. 11 Old Boston Road, Tewksbury, MA 01876, dated June 4th, 1997 by Cuoco & Cormier Engineering Associates, Inc.."

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or by gift, or take any particular action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 23 was Adopted 5/5/09 8:26 PM

**Executive Summary:** The purpose of this article is to accept Towers Drive (Archstone Drive) as a public way (town street) to achieve intersection improvements at Towers Drive and Main Street / Route 38.

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Finance Committee Chairman, Tom Cooke, motioned to Adjourn the May 5, 2009 Special Town Meeting, Sine Die, and this motion was Adopted. 5/5/09 8:26 PM

Respectfully Submitted:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Meeting

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, October 6, 2009.

## APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - OCTOBER 6, 2009

| | ARTICLE | RAISE & APPROPRIATE | CPA APPROP. | TRANSFER | SEWER ENTER. | WATER ENTER. | BORROW |
|---|---|---|---|---|---|---|---|
| 1. | Unpaid Bills | | | 2,780.30 | | | |
| | Fire-Unpaid Bills | | | 1,756.60 | | | |
| | Recreation-Unpaid Bills | | | 1,023.70 | | | |
| 2. | Board of Selectmen Legal | | | 20,000.00 | | | |
| 3. | Amend Article 4 of ATM 5/6/09 | | | | | | |
| | General Fund | (1,062,495.00) | | | (20,049.00) | | |
| 4. | Amend Article 5 of ATM 5/6/09 | | | | 127,653.00 | | |
| | Lowell Sewer | | | | 150,000.00 | | |
| | Principal-Maturing Debt | | | | 9,990.00 | | |
| | Interest-Maturing Debt | | | | (32,337.00) | | |
| 5. | Amend Article 6 of ATM 5/6/09 | | | | | 74,402.00 | |
| | Principal-Maturing Debt | | | | | 4,099.00 | |
| | Interest-Maturing Debt | | | | | 70,303.00 | |
| 6. | Town's Stabilization Fund | | | 250,000.00 | | | |
| 7. | Roof on Town Hall Annex | | | | | | 100,000.00 |
| 8. | Solar Panels on Town Hall Annex | | | | | | 85,000.00 |
| 9. | Town Hall Renovation Design Plans | | 250,000.00 | | | | |
| 10. | Town Records Preservation | | 50,000.00 | | | | |
| 11. | State Hospital Cemetery - Clean-up & Fence | | 15,000.00 | | | | |
| 12. | Long Pond Study - Open Space | | 120,000.00 | | | | |
| 32. | Reconstruction of Sidewalks & Roadways on a portion of River Rd. | 26,000.00 | | | | | |
| | Total Raise & Appropriate | (1,036,495.00) | | | | | |
| | CPA Fund - Appropriation | | 435,000.00 | | | | |
| | Total Transfers | | | 272,780.30 | | | |
| | Sewer Enterprise Funds | | | | 107,604.00 | | |
| | Water Enterprise Funds | | | | | 74,402.00 | |
| | Borrow | | | | | | 185,000.00 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
October 6, 2009

## SPECIAL TOWN MEETING – OCTOBER 6, 2009

Moderator Warren Layne opened the October 6, 2009 Special Town Meeting at 7:00 PM.

There were 108 registered voters and 11 visitors in attendance. The Moderator designated the visitors section and emergency exits.

Finance Committee Chairman, Kevin Donnelly, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 10/6/09 7:00 PM

Board of Selectmen Chairman, Todd Johnson, notified the assembly of the upcoming informational meetings intended for residents regarding the Interstate 93 Tri-Town Interchange.

Finance Committee Chairman, Kevin Donnelly, motioned to Adjourn the October 6, 2009 Special Town Meeting, Sine Die, and this motion was Adopted. 10/6/09 7:58 PM

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## ARTICLE 1

To see if the Town will vote to approve the sum of $2,780.30 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $1,756.60 from Fire-Operating to Fire- Unpaid Bills and transfer $1,023.70 from Recreation-Operating to Recreation-Unpaid Bills or take any related action.

| | | |
|---|---|---|
| Fire-Operating | Constellation NewEnergy | $1,322.89 |
| | National Grid | $ 54.08 |
| | Home Depot | $ 46.23 |
| | Staples | $ 122.93 |
| | Napa of Tewksbury | $ 210.47 |
| Recreation-Operating | Tewksbury Paint & Hardware | 48.70 |
| | Prescription Turf | $ 975.00 |
| | Total | $2,780.30 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted 10/6/09 7:02 PM

**Executive Summary:** According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid and allows a transfer from the FY10 budget to cover the amount.

---

## ARTICLE 2

To see if the Town will vote to transfer the following sums or take any action related thereto:

| FROM: | | TO: | |
|---|---|---|---|
| Town –Unemployment | $20,000 | BOS Legal | $20,000 |
| Total | $20,000 | Total | $20,000 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 2 was Adopted 10/6/09 7:02 PM

**Executive Summary:** This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

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## ARTICLE 3

To see if the Town will vote to amend its action taken at the May 6, 2009 Annual Town Meeting under Article 4 by changing the following line items:

**School Department Unclassified**
Change Debt Service from $1,793,379 to $771,049 (Decrease of $1,022,330)
Change Sub-total School Department from $44,042,327 to $43,019,997
Change Total School Department from $48,798,635 to $47,776,305
**Unclassified**
Change Maturing Debt from $914,070 to $930,080 (Increase of $16,010)
Change Interest-Maturing Debt from $352,874 to $296,699 (Decrease of $56,175)
Change Total Unclassified from $2,022,147 to $1,981,982
**Transfers**
Change To Sewer Fund from $322,947 to $302,898 (Decrease of $20,049)
Change Total Transfer from $322,947 to $302,898
**Totals**
Change Total Budget Before Transfers from $75,689,061 to $74,626,566
Change ATM Total General Fund Budget from $76,012,008 to $74,929,464

Or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3 was Adopted 10/6/09 7:03 PM

**Executive Summary:** This article changes budget line items previously voted at the May 6, 2009 Annual Town Meeting to take into account the debt refinancing that was done in May, 2009. Eligible debt from 1996-1999 was refinanced at lower interest rates saving the Town close to $1,000,000 (including water and sewer) over the remaining life of the debt. As part of the refinancing the Town received $6,807,182 from the MA School Building Authority in advance of scheduled payments through 2017 which paid off the remaining Ryan School principal and interest.

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## ARTICLE 4

To see if the Town will vote to amend its action taken at the May 6, 2009 Annual Town Meeting under Article 5 by changing the following appropriation line items:

**Expenses**
Change Lowell Sewer from $678,000 to $828,000 (Increase of $150,000)
Change Principal-Maturing Debt from $2,672,098 to $2,682,088 (Increase of $9,990)
Change Interest-Maturing Debt from $3,407,852 to $3,375,515 (Decrease of $32,338)
Change Total from $8,013,174 to $8,140,827
Change Total Expenses from $8,735,266 to $8,862,919

Or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 4 was Adopted 10/6/09 7:04 PM

**Executive Summary:** This article changes budget lines items previously voted at the May 6, 2009 Annual Town Meeting to take into account the debt refinancing that was done in May, 2009 which resulted in savings to the Sewer Enterprise Fund of $148,318 over the remaining life of the bonds and to increase the Lowell Sewer budget by $150,000 to cover an anticipated increase due to higher flow. The source of revenue for the Lowell Sewer increase is sewer connection fees.

---

## ARTICLE 5

To see if the Town will vote to amend its action taken at the May 6, 2009 Annual Town Meeting under Article 6 by changing the following appropriation line items:

**Expenses**
Change Principal-Maturing Debt from $1,532,805 to $1,536,904 (Increase of $4,100)
Change Interest-Maturing Debt from $444,132 to $514,435 (Increase of $70,303)
Change Total from $4,481,564 to $4,555,966
Change Total Expenses from $5,637,289 to $5,711,691

Or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 5 was Adopted 10/6/09 7:04 PM

**Executive Summary:** This article changes budget lines items previously voted at the May 6, 2009 Annual Town Meeting to take into account the debt refinancing that was done in May, 2009 which resulted in savings to the Water Enterprise Fund of $136,490 over the remaining life of the bonds. In addition this article changes the Interest-Maturing Debt account by adding $97,490 to correct an addition error made when the original article was written. The source of funding for the error correction is water rates.

---

## ARTICLE 6

To see if the Town will vote to raise and appropriate and transfer $250,000 from the general fund to the Town's stabilization fund or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 6 was Adopted – Yes 30 / No 0 – Unanimous (2/3 required) 10/6/09 7:05 PM

**Executive Summary:** This article transfers the FY2010 projected excess levy capacity to the Town's general stabilization fund. Moving these funds into the stabilization fund will provide a cushion if additional cuts are made in state aid during FY2010 or be available to help balance the FY2011 budget.

---

## ARTICLE 7

To see if the Town will vote to appropriate the sum of $100,000 to be expended by the Town Manager for the purpose of replacing the roof on the Town Hall Annex building, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $100,000 to pay for the cost of replacing the roof on the Town Hall Annex building and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby to borrow said sum under and pursuant to Chapter 44 Section 7 (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee deferred to Town Manager

Interim Town Manager, Jay Kelley amended the article to include the word "authorize" before to borrow in the Motion of Article 7.

Vote: Amendment was adopted 10/6/09 7:05 PM

Article 7 was Adopted as amended No 3 / Yes 40 (2/3 required – 28 needed) 10/6/09 7:05 PM

**Executive Summary:** This article will allow the Town to borrow funds to replace the roof and on the Town Hall Annex building. The roof was not replaced when the Annex was renovated in 1999 and needs to be replaced now as there are numerous leaks in all areas of the building.

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## ARTICLE 8

To see if the Town will vote to appropriate the sum of $150,000 to be expended by the Town Manager for the purpose of making alternative energy improvements to the Town Hall Annex building, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $150,000 to pay for the cost of making alternative energy improvements to the Town Hall Annex building and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby to borrow said sum under and pursuant to Chapter 44 Section 7 (3B) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee deferred to Green Committee Chairman, Anne Marie Stronach

Green Committee Chairman, Anne Marie Stronach motioned to amended the amount from $150,000 to $85,000

Interim Town Manager, Jay Kelley amended the article to include the word "authorize" before to borrow in the Motion of Article 8.

Finance Committee voted to adopt by a split vote.

Selectmen unanimously recommended adoption.

Joe Gill motioned to move the question.

| | | |
|---|---|---|
| Vote: | The motion to move the question was approved | 10/6/09 7:30 PM |
| | Both amendments were approved | 10/6/09 7:30 PM |
| | Article 8 was Adopted as amended No 6 / Yes 55 (2/3 required – 20 needed) | 10/6/09 7:32 PM |

**Executive Summary:** This article will allow the Town to borrow funds to install solar energy on the Town Hall Annex building. This is being done as proposed by the Town's Green Committee.

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## ARTICLE 9

To see if the Town will vote to appropriate $250,000 from the Community Preservation Fund's Budgeted Reserve Account for the project's next phase, the development of design plans for the preservation and rehabilitation of Town Hall to be expended by the Town Manager, as proposed by the Town Hall Building Committee and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption

Nancy Reed, CPA Chairman recommended adoption

| | | |
|---|---|---|
| Vote: | Article 9 was adopted | 10/6/09 7:32 PM |

**Executive Summary:** This article would appropriate $250,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the next phase in the development of design plans for the preservation and rehabilitating this historic property. Town Hall is the symbolic center of town government. It was originally constructed and dedicated as a "Memorial of civic pride and public spirit of the people of Tewksbury". It serves its residents both current and future, through the provision of services. The proposed project honors the historic significance of the structure, while looking forward to serving future residents. The condition of this facility is near the point of being uninhabitable and being condemned.

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## ARTICLE 10

To see if the Town will vote to appropriate $50,000 from the Community Preservation Fund's Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and archives as proposed by the Town Clerk. This project is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption

Nancy Reed, CPA Chairman recommended adoption

Vote: Article 10 was adopted 10/6/09 7:33 PM

**Executive Summary:** This article would appropriate $50,000 from existing funds in the Historic Preservation Reserve Account within the Community Preservation Fund for the preservation and protection of Town records and archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall at an estimated cost of $19,165.00. The proposed project also includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need.

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## ARTICLE 11

To see if the Town will vote to appropriate $15,000 from the Community Preservation Fund's Budgeted Reserve Account to be expended by the Town Manager to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. This project is proposed by the Town Manager, Acting Under Charter as the Recreation Commissioner and is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption

Nancy Reed, CPA Chairman recommended adoption

Vote: Article 11 was adopted 10/6/09 7:34 PM

**Executive Summary:** This article would appropriate $15,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the cleaning-up and fencing-off of an existing State Hospital Cemetery subject to the transfer of the Saunders Recreation Facility land from the State to the Town of Tewksbury. The perimeter of the State Hospital Cemetery to be fenced is approximately 1000 feet. The State has requested that a plan for this remedial action be in place in consideration of the land transfer. The benefits of this project are to secure the transfer of the land to the Town for recreational use, and to preserve and protect the historic cemetery.

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## ARTICLE 12

To see if the Town will vote to appropriate $120,000 from the Community Preservation Fund's Open Space Reserve Account to be expended by the Town Manager subject to a successful Clean Water Act, Section 319 Grant Award of up to $225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant. The total project cost would be up to $375,000 with $30,000 from in kind services and possibly our Town's Wetland Protection Fund. This project is proposed by the Town Manager, Acting Under Charter as the Recreation Commissioner and is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption

Nancy Reed, CPA Chairman recommended adoption

Vote: Article 12 was adopted 10/6/09 7:35 PM

**Executive Summary:** This article would appropriate $120,000 from existing funds in the Open Space Reserve Account within the Community Preservation Fund for 25 restorative and protective actions in the area surrounding Long Pond. The project and the appropriation of the CPA funds are subject to a successful 319 Grant award of up to $375,000. This project is a follow-up to the 2008 Long Pond Study that was commissioned by the Community Preservation Committee. Improving the water quality at Long Pond will benefit current and future residents of the Town by potentially adding recreational elements as well as improving the pond's natural functions.

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## ARTICLE 13

To see if the Town will vote to appropriate $58,500 from the Community Preservation Fund's Open Space Reserve Account to be expended by the Tewksbury Conservation Commission to purchase open space land adjacent to the Shawsheen River on Bridge Street of approximately 4.8 +/- acres as described as Assessors Map 98 Lot 234.

Said parcel to be managed and controlled by the Conservation Commission of the Town in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes.

The Conservation Commission be authorized to file on behalf of the Town any and all applications deemed necessary under any other applications for funds or grants in any way connected with the scope of this acquisition and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town to affect said purchase.

Said conservation restriction may be granted to the Conservation Commission or any other organization qualified and willing to hold such restriction. This project is proposed by the Conservation Commission and is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Nancy Reed, CPA Chairman on behalf of the Conservation Commission recommended withdrawal

Vote: Article 13 was Withdrawn 10/6/09 7:36 PM

**Executive Summary:** The passage of this article would allow for the purchase and protection of 4.8 acres of unbuildable land that has 800 feet of frontage on the Shawsheen River at Bridge Street. The Conservation Commission has submitted an Energy and Environmental Affairs Division of Conservation Services, Land Grant Program application which would match 60% of the purchase price through the State's Department of Conservation Services. This action will increase the Commission's control and protection of land along the Shawsheen River. The Town's Open Space and Recreation Plan (OSRP) recognizes the significance of the Shawsheen River to our Town's cultural and historic heritage, while it is the most under used and under protected scenic watershed area of the town. The number one goal of the OSRP is to "Preserve and protect the rivers, brooks, ponds, wetlands, and floodplains in Tewksbury" with the objective: "Acquire/protect additional land along the ... Shawsheen River and other waterways through easement or acquisition, to ensure future protection of riparian areas."

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## ARTICLE 14

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages, by deleting from Group C:

Property Reviewer

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|---|---|---|---|---|---|
| 18.1676 | 19.0666 | 20.0280 | 21.0269 | 22.0882 | 23.1747 |

and inserting in Group B:

Property Reviewer

| Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
|---|---|---|---|---|---|
| 37,934 | 39,811 | 41,818 | 43,904 | 46,120 | 48,389 |

or take any other action relative thereto.

Town Manager
Director of Finance
Chief Assessor

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted 10/6/09 7:36 PM

**Executive Summary:** This article changes the position of Property Reviewer from Temporary Part-time to Permanent. There is no change in the hourly rate. It is anticipated that this position will replace one Permanent Full-time position and one Temporary Part-time position in the Assessors' Office.

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## ARTICLE 15

To see if the Town will vote to amend the Personnel By-Law Section III (e) salaries and wages by adding a new position to the Schedule, as follows:

Alternate Building Inspector (temporary part-time, hourly)

Hourly rate of $30.00

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 15 was Adopted 10/6/09 7:36 PM

**Executive Summary:** The Building Department has been reduced from 3 full-time inspectors in 2003 to 1 full-time inspector. The creation of this position will allow for the appointment of an Alternate Building Inspector that can serve in the absence of the Building Commissioner due to vacation, illness or other time away from the job.

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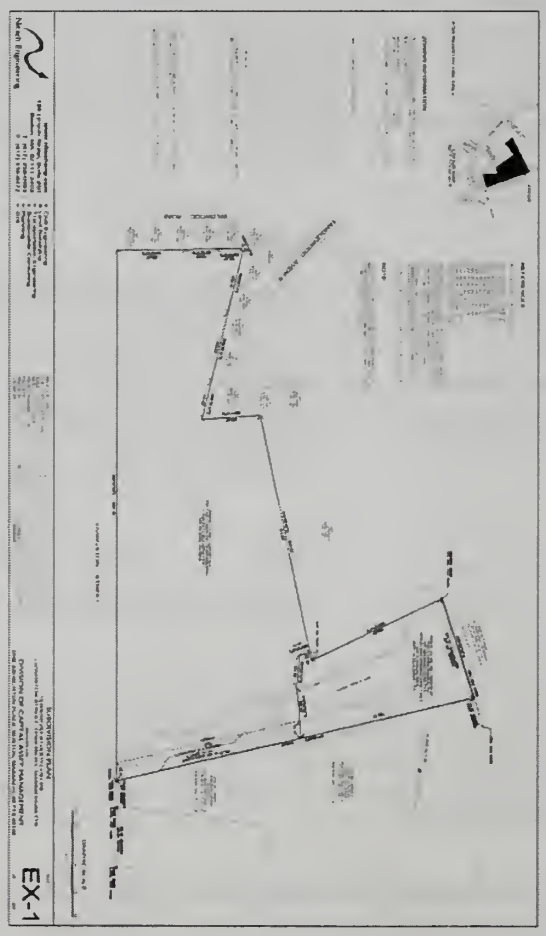
## ARTICLE 16

To see if the Town will authorize the Board of Selectmen to petition the state legislature for special legislation to authorize the Division of Capital Asset Management for the Commonwealth of Massachusetts to transfer land to the Town of Tewksbury for use as recreation fields on Livingston Street as identified in the attached survey totaling up to 33.556+/- acres, or take any action related thereto.




Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 16 was Adopted 10/6/09 7:37 PM

**Executive Summary:** This article will allow the Town and the Commonwealth to perfect a transfer of the land at the Livingston Recreation Fields that was authorized by a Special Act of the General Court, Chapter 497, 1967. Both Town Meeting and the General Court took the necessary legislative action for this transfer, but the deed was never recorded. The Division of Capital Asset Management has requested that this action take place for clear title to the recreation fields.

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## ARTICLE 17

To see if the Town will vote to amend its action taken at the May 9, 2007 Special Town Meeting under Article 8 relating to the borrowing for the remodeling, reconstructing and making additions to and extraordinary repairs to the Senior Center under Chapter 44 Section 7 (3A) of the Massachusetts General Laws by rescinding the borrowing authorization of $350,000 or take any action relative thereto.

Town Manager

**Motion:** That the Town hereby votes to rescind the authorization of $350,000 approved at the May 9, 2007 Special Town Meeting relating to the borrowing for the remodeling, reconstructing and making additions to and extraordinary repairs to the Senior Center under Chapter 44 Section 7 (3A) of the Massachusetts General Laws.

Motion: Finance Committee deferred to Town Manager

Interim Town Manager, Jay Kelley moved to amend Article 17 by deleting from the first line "to amend its action taken" and inserting in its place "to resind the authorization approved".

Finance Committee recommended adoption as amended

Vote: Amendment was adopted 10/6/09 7:38 PM

Article 17 was Adopted as amended No 0 / Yes 30 – Unanimous (2/3 required) 10/6/09 7:38 PM

**Executive Summary**: This article will rescind the previously voted borrowing authorization for $350,000 relating to the Senior Center. The original authorization was voted with the expectation that the funds would be used for a bridge loan if certain state grant funds were not received. The Town received $600,000 in grant funds for the project and the additional borrowing authorization will not be needed.

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## ARTICLE 18

To see if the Town Meeting will vote to amend its action taken under Article 17 of the May 6, 2009 Annual Town Meeting by adding the following language in the motion – "The use of Pension Obligation Bonds may increase the potential losses associated with pension fund investments. The Commonwealth is not responsible for any losses incurred by a municipality due to the issuance of Pension Obligation Bonds or for any increase in unfunded actuarial accrued liability due to deficient investment returns" or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 18 was Adopted 10/6/09 7:39 PM

**Executive Summary:** This article adds the language that is required by the Commonwealth of MA Executive Office for Administration and Finance for a community to issue Pension Obligation Bonds. In May, 2009 Town Meeting authorized the Town to borrow up to $5,000,000 to pay off our Early Retirement Incentive through the Middlesex Retirement System.

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## ARTICLE 19

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Ames Run" on a plan entitled "Street Acceptance Plan, Prospect Hill Drive, Ames Run, North Street and Catamount Road, Tewksbury, Massachusetts prepared

for Ames Hill Development, LLC, 1880 Main Street, Tewksbury, MA 01876 dated July 31, 2009 by Cuoco & Cormier Engineering Associates, Inc." and being more particularly bounded and described as follows:

Beginning at a drill hole on the easterly sideline of North Street, being 807 feet more or less, southeast of a stone bound on the easterly sideline of said North Street, thence; easterly by a curve to the left having a radius of 30.00 feet more or less, a distance of 48.92 feet more or less to a stone bound on the northerly sideline of Prospect Hill Drive, to a stone bound, thence; N 47°17'40" E, a distance of 319.87 feet more or less to a stone bound, thence; northeasterly by a curve to the left having a radius of 125.00 feet more or less, a distance of 165.11 feet more or less to a stone bound, thence; N 28°23'03" W, a distance of 700.94 feet more or less to a stone bound, thence; northerly by a curve to the right having a radius of 275.00 feet more or less a distance of 52.75 feet more or less to a stone bound, thence; N 17°23'37" W, a distance of 482.49 feet more or less to a stone bound, thence; northeasterly by a curve to the right having a radius of 205.00 feet more or less, a distance of 224.31 feet more or less to a stone bound, thence; northerly by a curve to the left having a radius of 25.00 feet more or less, a distance of 20.70 feet more or less to a stone bound, thence; easterly by a curve to the right having a radius of 60.00 feet more or less, a distance of 127.26 feet more or less to a stone bound, thence; N 54°00'00" E, a distance of 128.16 feet more or less to a stone bound, thence; S 33°47'32" E, a distance of 50.04 feet more or less to a stone bound, thence; S 54°00'00" W, a distance of 126.23 feet more or less to a stone bound, thence; westerly by a curve to the right having a radius of 60.00 feet more or less, a distance of 121.81 feet more or less to a stone bound, thence; southwesterly by a curve to the left having a radius of 25.00 feet more or less, a distance of 28.09 feet more or less to a stone bound, thence; southwesterly by a curve to the left having a radius of 150.00 feet more or less, a distance of 156.79 feet more or less to a stone bound, thence; S 17°23'37" E, a distance of 482.49 feet more or less to a stone bound, thence; southerly by a curve to the left having a radius of 225.00 feet more or less, a distance of 43.16 feet more or less to a stone bound, thence; S 28°23'03" E, a distance of 700.94 feet more or less to a stone bound, thence; southwesterly by a curve to the right having a radius of 175.00 feet more or less, a distance of 231.15 feet more or less to a stone bound, thence; S 47°18'22"W, a distance 45.08 feet more or less to a stone bound, thence; S 47°17'40" W, a distance of 281.37 feet more or less to a stone bound, thence; southwesterly by a curve to the left having a radius of 30.00 feet more or less, a distance of 45.33 feet more or less to a stone bound on the Easterly side line of said North Street, the last 21courses being along said Prospect Hill Drive, thence; N 39°17'00" W along said North Street, a distance of 110.19 feet more or less to a stone bound at the Point of beginning. Meaning and intending to describe the Right of Way of Prospect Hill Drive, shown as Lot 357, Land Court Plan 27170-22.

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 19 was Adopted 10/6/09 7:39 PM

**Executive Summary:** The purpose of this article is to accept Prospect Hill Drive as a public way (town street).

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## ARTICLE 20

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Meade Street Extension" on a plan entitled "Street Acceptance, Meade Street Ext, Tewksbury, Mass prepared for L & P Properties, LLC, Deed Reference L.C. Cert #35980 dated November 10, 2005 by Troy, Mede & Associates."

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee deferred to Town Manager

Interim Town Manager, Jay Kelley motioned to amend Article 20

Vote: Amendment was adopted 10/6/09 7:40 PM

Article 20 was Adopted as amended 10/6/09 7:40 PM

**AMENDMENT – Jay Kelley**

Add to the end of the second paragraph, after any other action thereto - "This action extends public way named Meade Street to the terminus shown on the above-referenced plan."

**Executive Summary:** The purpose of this article is to accept Meade Street Extension as a public way (town street).

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## ARTICLE 21

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Minuteman Way" on a plan entitled "Roadway As Built Plan & Profile, Sta.0+00, - Sta.7+50 Minuteman Way, Tewksbury, MA prepared for Gerald & Sandra Trull, 411 River Road, Tewksbury, MA 01876 dated June 28, 2004 by Cuoco & Cormier Engineering Associates, Inc." and being more particularly bounded and described as follows:

Beginning at a railroad spike set on the southerly sideline of River Road at land now or formerly of Beatrice & Marsh, said point being the northwesterly corner of the herein described parcel, thence; easterly along said River Road by a curve to the right having a radius of 903.42' a length of 12.70', more or less, to a point, thence; S 77° 55' 29" E along said River Road a distance of 82.90', more or less, to a stone bound set, thence; southwesterly along a curve to the left having a radius of 25.00' a length of 42.09', more or less, to a drill hole set, thence; S 05° 36' 31" W a distance of 41.15', more or less, to a railroad spike set, thence; southeasterly along a curve to the left having a radius of 155.00' a length of 27.72', more or less, to a stone bound set, thence; S 04° 38' 22" E a distance of 410.19', more or less, to a stone bound set, thence; southeasterly along a curve to the left having a radius of 40.00' a length of 45.31', more or less, to a stone bound set, thence southeasterly, southerly, westerly, and northerly along a curve to the right having a radius of 55.00' a length of 266.74', more or less, to a stone bound set, thence; northerly along a curve to the left having a radius of 40.00' a length of 23.02', more or less, to a stone bound set, thence; N 04° 38' 22" W a distance of 34.73', more or less, to a stone bound set, thence; S 85° 21' 38" W a distance of 63.03', more or less, to a stone bound set a land nor or formerly of Middleton, thence; N 05° 44' 10" W, along said Middleton land now or formerly of Dulgarian, a distance of 156.91', more or less, to a iron pipe found, thence; N 84° 30' 10" E, along said Dulgarian land, a distance of 60.00', more or less, to a stone bound set, thence; N 05° 15' 30" W, along said Dulgarian land and said Beatrice & Marsh Land, a distance of 367.00', more or less, to the point of beginning. Said parcel contains 45,675 SF (1.05 acres), more or less. Meaning and intending to describe the parcel depicted as Minuteman Way on a plan entitled "Map 40 / Parcel 4, Definitive Subdivision Plan, Mill Hill Park Subdivision, River Road, Tewksbury, Massachusetts", by Cuoco & Cormier Eng. Assoc., Inc., dated April 4, 2001 (Rev. June 7, 2001), for Gerald & Sandra Trull and recorded as M.N.D.R.D. Book 206, Plan 72

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 21 was Adopted 10/6/09 7:40 PM

**Executive Summary:** The purpose of this article is to accept Minuteman Way as a public way (town street).

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## ARTICLE 22

To see if the Town will vote to accept the provisions of Chapter 80, Section 13B of the Mass. General Laws, or take any other action relative thereto.

Board of Assessors

Motion: Finance Committee recommended adoption

Vote: Article 22 was Adopted 10/6/09 7:41 PM

**Executive Summary:** Acceptance will allow for deferral of betterment assessments by qualified elderly homeowners.

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**ARTICLE 23**

To see if the Town will vote to transfer $298,163 from General Fund Free Cash to the Other Post Employment Benefits Stabilization Fund or take any action related thereto.

Town Manager

Motion: Finance Committee deferred to Town Manager

Interim Town Manager, Jay Kelley motioned to withdraw Article 23

Vote: Article 23 was Withdrawn 10/6/09 7:41 PM

**Executive Summary**: This Stabilization Fund is being used to accumulate funds to be applied towards the Town's obligation for health care to retirees. Beginning in FY 2009 the Town will be required to calculate and report the actuarial liability relating to benefits for retirees. Having funds set aside for this purpose helps to reduce the liability. The $298,163 represents funds received by the Town in FY2009 as a Federal subsidiary relating to Medicare Part D.

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**ARTICLE 24**

To see if the Town will vote to accept Chapter 32B Section 20 of the Massachusetts General Laws which authorizes the Town to establish an "Other Post Employment Benefits (OPEB) Liability Trust Fund" or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 24 was Adopted 10/6/09 7:41 PM

**Executive Summary:** This article allows the Town to establish an OPEB Trust Fund to account for appropriations made to cover the unfunded actuarial liability of health care and other post-employment benefits for its retirees. Reimbursements received by the Town from the federal Medicare program for covering retiree drug costs (Medicare Part D) may also be credited to the fund. The unfunded actuarial liability will be determined by an actuary every two years.

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**ARTICLE 25**

To see if the Town will vote to amend Section 7500 Open Space Residential Design (OSRD) Special Permit of the Tewksbury Zoning Bylaw by deleting and adding the following language:

**7544. SITE SPECIFIC DESIGN STANDARDS**

**DELETE:**

**b.** Affordable Housing Requirement.

An application for an Open Space Residential Design Special Permit shall be subject to the Affordable Housing Requirements of Section 7010 of the Town of Tewksbury Zoning Bylaws. Such application shall require that at least ten (10) percent of the total Dwelling Units be established as Affordable Housing Units (7013.a) in perpetuity. Total Dwelling Units shall mean the Basic Maximum Number from the Determination of Yield. Dwelling Units in addition to this number achieved through density bonus provisions (7544.f.) of this bylaw shall not be subject to the ten (10) percent requirement of this section. The calculation of the number of affordable units shall be rounded to the next whole number for units equal to 0.5 or greater. (Reference 7014 a.1.)

**AND ADD:**

**b.** Affordable Housing Requirement.

An application for an Open Space Residential Design Special Permit shall be subject to the Affordable Housing Requirements of Section 7010 of the Town of Tewksbury Zoning Bylaws as follows:

Ten Percent Rate with matching Density Bonus:

Such application shall require that at least ten (10) percent of the total Dwelling Units be established as Affordable Housing Units (7013.a) in perpetuity.

Total Dwelling Units shall mean the Basic Maximum Number from the Determination of Yield. Dwelling Units in addition to this number achieved through density bonus provisions (7544.f.) of this bylaw shall not be subject to the ten (10)) percent requirement of this section.

The calculation of the number of affordable units shall be rounded to the next whole number for units equal to 0.5 or greater.

For each Affordable Housing Unit provided as required under this section, one market rate unit shall be added to the Basic Maximum Number of Dwelling units. This bonus unit shall not be subject to the Affordable Housing Requirement. (Reference 7014 a.1.)

**In 7544. SITE SPECIFIC DESIGN STANDARDS**

**DELETE:**

**f.** Increases in Permissible Density

An increase in the Basic Maximum Number of Housing Units shall be allowed according to the following:

1. For every additional one (1) dwelling unit, above the Basic Maximum Number restricted to an affordable housing unit in perpetuity, as defined in 7013.a. one (1) additional market rate dwelling unit may also be added as a density bonus; provided, however, each development shall be allowed one additional market rate unit for one Affordable Housing Unit above the Basic Maximum Number as a density bonus, or, a 15% maximum density bonus over the Basic Maximum Number, whichever is greater.
2. For each additional ten percent (10%) of the site (over and above the required 50%) set aside as open space, a bonus of five percent (5%) of the Basic Maximum Number may be awarded; provided, however, that this density bonus shall not exceed 25% of the Basic Maximum Number.

**AND ADD:**

**f.** Increases in Permissible Density

An increase in the Basic Maximum Number of Housing Units shall be allowed according to the following:

1. For every additional one (1) dwelling unit, above the Basic Maximum Number and the Affordable Housing Requirement, 7544.b., restricted to an affordable housing unit in perpetuity, as defined in 7013.a. one (1) additional market rate dwelling unit may also be added as a density bonus; provided, however, each development shall be allowed one additional market rate unit for one additional Affordable Housing Unit above the Basic Maximum Number as a density bonus, or, a 15% maximum density bonus over the Basic Maximum Number, whichever is greater.
2. For each additional ten percent (10%) of the site (over and above the required 50%) set aside as open space, a bonus of five percent (5%) of the Basic Maximum Number may be awarded upon findings of significant benefit relating to the Purpose and Intent of the OSRD Special Permit are found as determined by the Planning Board, provided, however, that this density bonus shall not exceed 15% of the Basic Maximum Number.

Tewksbury Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 25 was Adopted – No 0 / Yes 25 – Unanimous (2/3 required) 10/6/09 7:43 PM

**EXECUTIVE SUMMARY:** The adoption of the first part of this article will keep the 10% Affordable Requirement in the OSRD Special Permit, but will add, to our existing OSRD bylaw, one market rate dwelling as a density bonus. The second part of this article will clarify the language of the existing Open Space density bonus and reduce the maximum bonus from 25% to 15%. These changes will provide additional incentive for the use of this bylaw. The Purposes and Intent of the OSRD are to promote efficiency in road layout, preserve Open Space, decrease burden on the municipal economy and lessen stormwater runoff better than conventional subdivision design and Cluster subdivision development.

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## ARTICLE 26

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8640 to the Zoning Bylaw and adding the overlay map described below to the Town's Zoning Map:

**8640. Village Mixed-Use Overlay District**

**8641. Purpose:** The purposes of the Village Mixed-Use Overlay District (VMOD) shall be the same purposes as described in the 8601, Town Center Overlay District, in its entirety.

**8642. Boundaries:** The boundaries of the VMOD shall be as shown on the Town of Tewksbury Town Center Overlay Map, on file at the office of the Town Clerk.

**8643. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8644. Use Regulations and Definitions:** The following uses are allowed in the VMOD subject to the requirements outlined in these VMOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

5. Residential Uses (as a component of a mixed-use development):
   - d. Multifamily[3]
   - e. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
   - f. Assisted living facilities[4]

6. Government, Institutional and Public Service Uses:
   - f. Municipal
   - g. Educational
   - h. Religious
   - i. Public or Private Utility Facilities
   - j. Post Office
   - k. Recreation

7. Business Uses
   - p. Retail Store, not exceeding 7,500 sq. ft. of gross floor area per individual establishment.
   - q. Professional Offices, not exceeding 10,000 sq. ft. of gross floor area per individual office establishment
   - r. Financial Services/Bank
   - s. Restaurant, fast food, general or limited service, not exceeding 4,000 sq. ft. of gross floor area. The square footage requirement does not include a patio or outdoor seating area operated in connection with an indoor-service restaurant
   - t. Hotel, Inn[2]
   - u. Bed and Breakfast[2]
   - v. Lodge or Club (Membership)[2]
   - w. Personal Services[2]
   - x. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
   - y. Commercial Recreation, Indoor[2]
   - z. Parking Facility: A public or private parking area or structure that is open to shelter or storage of motor vehicles by residents, customers and employees for permitted uses in the VMOD.
   - aa. Day Care Facility[2]
   - bb. Performance Theater: A building or structure designed for theatrical and other staged entertainment services.
   - cc. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
   - dd. Art Gallery: A room or series of rooms where works of art are exhibited.

8. Mixed use development: A single building with the ground floor used primarily for retail, commercial, service or office and the upper floor(s) used for residential use.

**8645. Prohibited Uses.** Any use not listed above is to be considered prohibited. Adult use establishments are not allowed for any use in the VMOD district.

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[1] As defined in Section 7100 of the Tewksbury Zoning Bylaw

[4] As defined in Section 10000 of the Tewksbury Zoning Bylaw

**8646. Site Plan Special Permit.** All uses and structures in the VMOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria of Village Mixed-Use Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8647. Concept Plan.** Prior to the application for approval of any special permit for a CNOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD 8607 a. through e.

To attain the goals of the VMOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan should describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of VMOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8648. Dimensional Requirements.**

Buildings within the VMOD shall conform to the following requirements:

| | |
|---|---|
| Minimum Lot Area | 10,000 square feet |
| Minimum Frontage | 50 feet |
| Minimum Front Yard Setback | 20 feet |
| Minimum Side Yard Setbacks | Combined- 10 feet |
| Minimum Side Yard Setback when abutting a residential district | 50 feet |
| Minimum Rear Setback | 15 feet |
| Minimum Rear Setback when abutting a residential district | 50 feet |
| Maximum Building Height | 2.5 stories or 35 feet |

**8649. Special Provisions.** The following special provisions apply to all development within the VMOD:

4. The minimum separation between two or more buildings on the same lot shall be 20 feet.
5. The Planning Board may modify all dimensional requirements outlined in Section 8648, and 8649.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8641 above.
6. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel.
7. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8645, nor grant a variance from any 8648 Dimensional Requirements or 8649 Special Provisions.

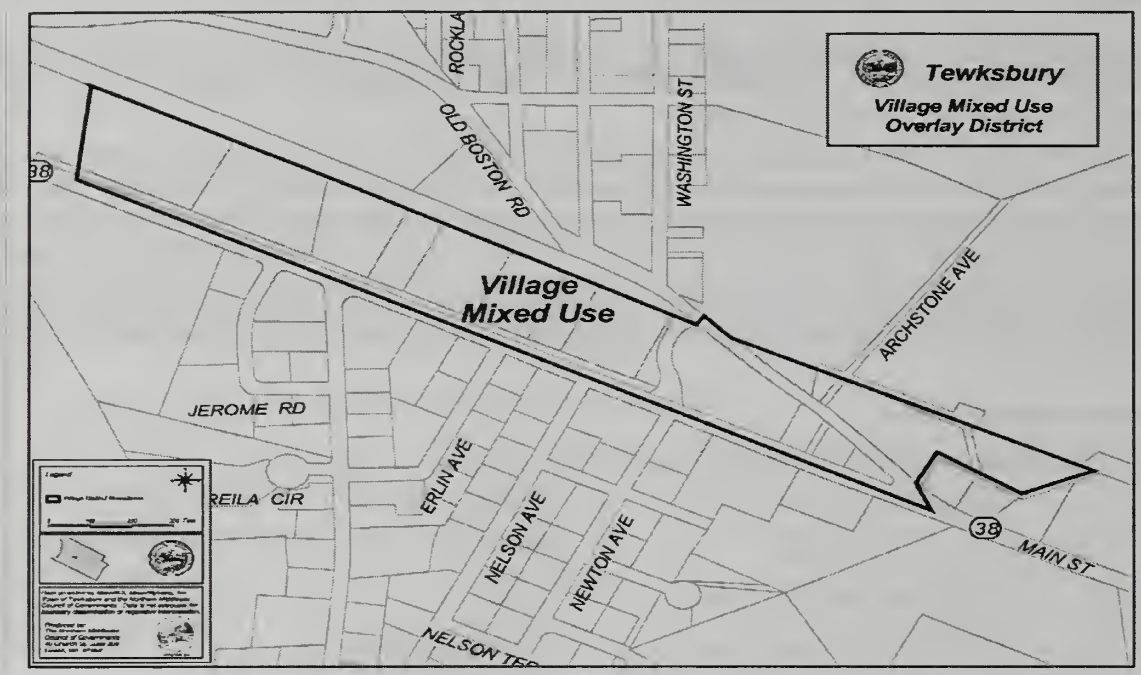
**8650. Parking Requirements.** The parking requirement for any use in the VMOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the VMOD based on the following considerations:

c. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.

d. The availability of public transportation.

**8651. Criteria for Granting VMOD Special Permit.** In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this VMOD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District 8611.

**8652.** Special Permit Conditions - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District 8612.




Tewksbury Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 26 was Adopted – No 0 / Yes 30 – Unanimous (2/3 required) 10/6/09 7:45 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district moving northwest along Main Street from the Town Center Overlay District which was approved at the Spring 2009 Special Town Meeting. This Village Mixed-Use Overlay District recognized the existing commercial nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 27

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8620 to the Zoning Bylaw and adding the overlay map described below to the Town's Zoning Map:

**8620. Village Residential Overlay District**

**8621. Purpose:** The purposes of the Village Residential Overlay District (VROD) shall be the same purposes as described in the 8601, Town Center Overlay District, in its entirety.

**8622. Boundaries:** The boundaries of the VROD shall be as shown on the Town of Tewksbury Town Center Overlay Map, on file at the office of the Town Clerk.

**8623. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8624. Use Regulations and Definitions:** The following uses are allowed in the VROD subject to the requirements outlined in these VROD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

1. Residential Uses (as a component of a mixed-use development):
   a. Multifamily[5]
   b. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
   c. Assisted living facilities[6]

2. Government, Institutional and Public Service Uses:
   a. Municipal
   b. Educational
   c. Religious
   d. Public or Private Utility Facilities
   e. Post Office
   f. Recreation

3. Business Uses
   a. Retail Store, not exceeding 1,200 sq. ft. of gross floor area per individual establishment.
   b. Professional Offices, not exceeding 2,400 sq. ft. of gross floor area per individual office establishment
   c. Financial Services/Bank
   d. Restaurant, fast food, general or limited service, not exceeding 1,200 sq. ft. of gross floor area. The square footage requirement does not include a patio or outdoor seating area operated in connection with an indoor-service restaurant
   e. Hotel, Inn2
   f. Bed and Breakfast2
   g. Lodge or Club (Membership)2
   h. Personal Services2
   i. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
   j. Day Care Facility2
   k. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
   l. Art Gallery: A room or series of rooms where works of art are exhibited.

4. Mixed use development: A single building with the ground floor used primarily for retail, commercial, service or office and the upper floor(s) used for residential use.

**8625. Prohibited Uses.** Any use not listed above is to be considered prohibited. Adult use establishments are not allowed for any use in the VROD district.

**8626. Site Plan Special Permit.** All uses and structures in the VROD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria as described in the Village Residential Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8627. Concept Plan.** Prior to the application for approval of any special permit for a VROD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD 8607 a. through e.

To attain the goals of the VROD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan should describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of VROD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8628. Dimensional Requirements.**

Buildings within the VROD shall conform to the following requirements:

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[1] As defined in Section 7100 of the Tewksbury Zoning Bylaw
[6] As defined in Section 10000 of the Tewksbury Zoning Bylaw

| | |
|---|---|
| Minimum Lot Area | 10,000 square feet |
| Minimum Frontage | 50 feet |
| Minimum Front Yard Setback | 20 feet |
| Minimum Side Yard Setbacks | Combined- 10 feet |
| Minimum Side Yard Setback when abutting a residential district | 50 feet |
| Minimum Rear Setback | 15 feet |
| Minimum Rear Setback when abutting a residential district | 50 feet |
| Maximum Building Height | 2.5 stories or 35 feet |

**8629. Special Provisions.** The following special provisions apply to all development within the VROD:

1. The minimum separation between two or more buildings on the same lot shall be 20 feet.
2. The Planning Board may modify all dimensional requirements outlined in Section 8628, except Maximum Building Height of 2.5 stories or 35 feet, and 8629.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8621 above.
3. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel.
4. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8625, nor grant a variance from any 8628 Dimensional Requirements or 8629 Special Provisions.

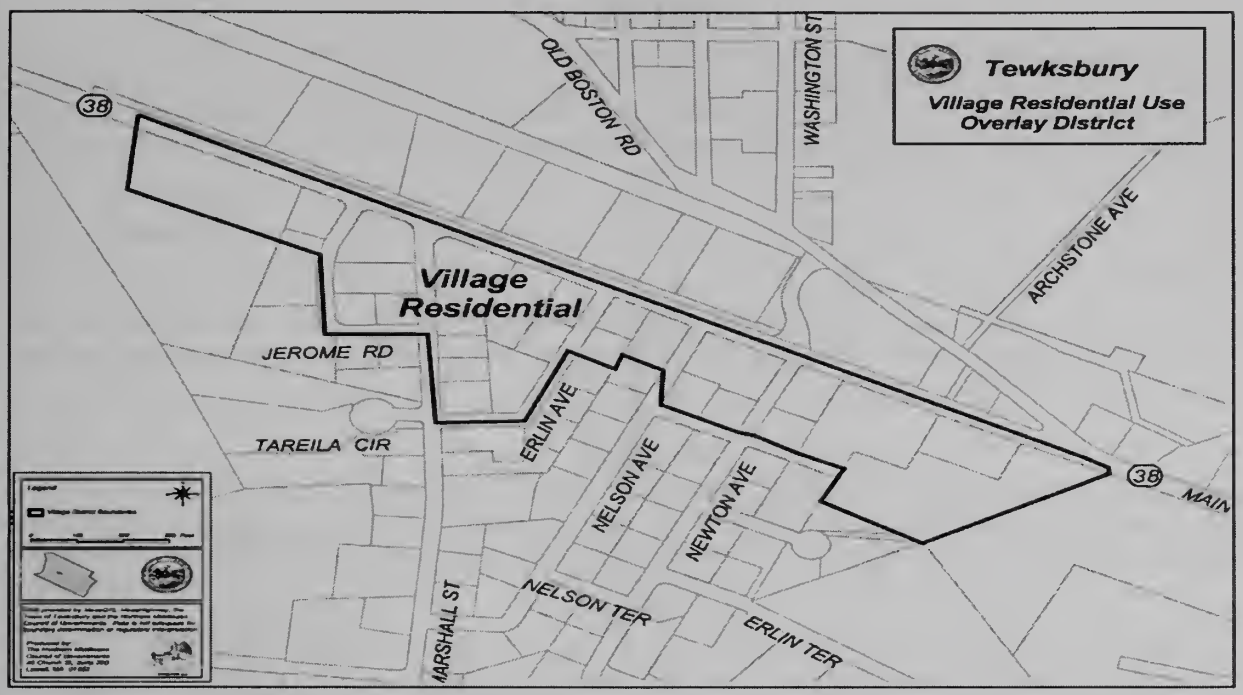
**8630. Parking Requirements.** The parking requirement for any use in the CSOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the VROD based on the following considerations:

a. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.

b. The availability of public transportation.

**8631. Criteria for Granting VROD Special Permit**. In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this VROD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District 8611.

**8632.** Special Permit Conditions - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District 8612.




Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board motioned to amend the article

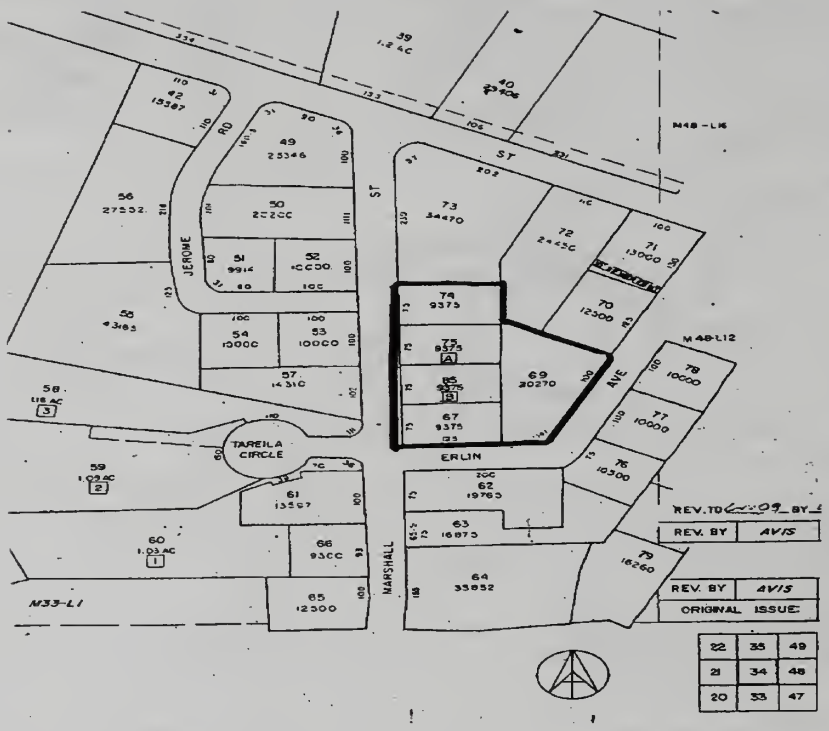
Planning Board recommended adoption as amended

Vote: Amendment was Adopted 10/6/09 7:49 PM

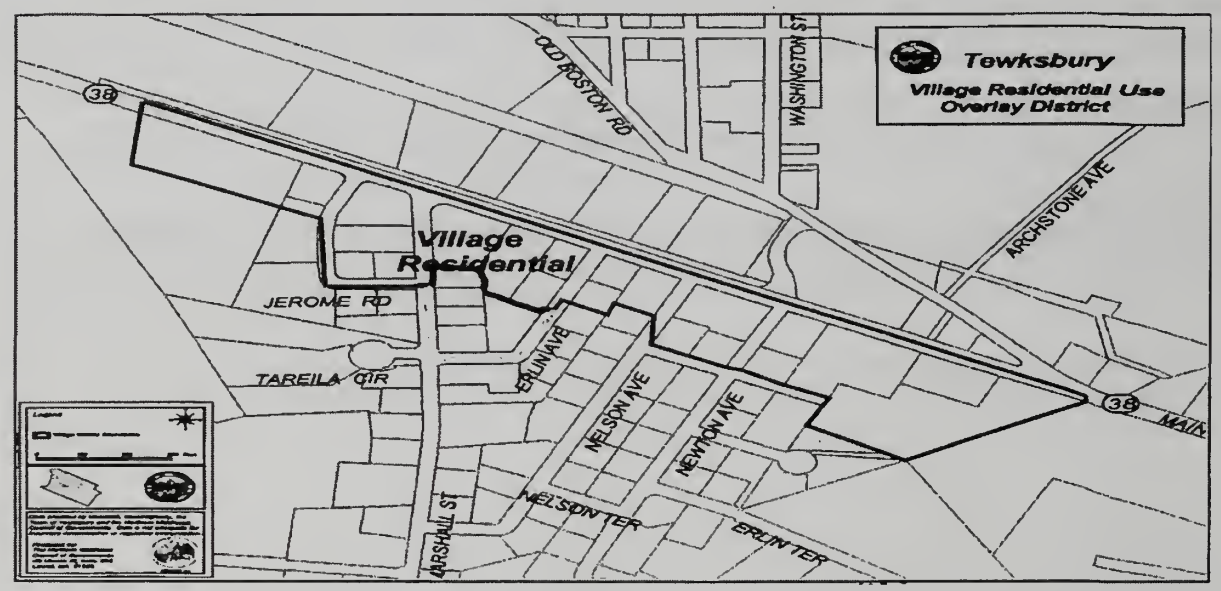
Article 27 was Adopted as Amended No 0 / Yes 30 – Unanimous (2/3 required) 10/6/09 7:49 PM

**AMENDMENT TO ARTICLE 27**

Amend the map of Article 27 by deleting the parcels identified as Assessors Map 34 lots, 74, 75, 85, 67, and 69 as noted below:




So that the Village Residential Use Overlay District Map is as follows:




**Executive Summary:** The adoption of this article will implement a new zoning overlay district moving northwest along Main Street from the Town Center Overlay District which was approved at the Spring 2009 Special Town Meeting. This Village Residential Overlay District recognized the existing residential nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

## ARTICLE 28

To see if the Town will vote to reauthorize the Town Manager to solicit lease agreements for the lease of Town land, buildings, structures known as Town of Tewksbury Food Pantry located on the land on Whipple Road where the Public Works Department is located for the operation of a food pantry to serve Tewksbury residents and for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 28 was Adopted 10/6/09 7:49 PM

**Executive Summary:** The Tewksbury Food Pantry has been leasing Town property to operate their program. Under State Law, Town Meeting must authorize the Town to continue to provide the opportunity to lease the property for such a program.

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## ARTICLE 29

To see if the Town will vote to authorize the Town Manager to solicit lease agreements for the lease of Town land, buildings, structures known as Poplar Street wellfields for the installation of wireless and cellular communication equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws,

Chapter 30B or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 29 was Adopted 10/6/09 7:50 PM

**Executive Summary:** This will allow the Town to lease a portion of land on this parcel for the construction of wireless facilities.

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## ARTICLE 30

To see if the Town will vote to authorize the Town Manager to solicit lease agreements for the lease of Town land, buildings, structures known as Chandler Street wellfields for the installation of wireless and cellular communication equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws,

Chapter 30B or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 30 was Adopted 10/6/09 7:50 PM

**Executive Summary:** This will allow the Town to lease a portion of land on this parcel for the construction of wireless facilities.

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## ARTICLE 31

To see if the Town will vote to reauthorize the Town Manager to solicit lease agreements for the lease of Town land, buildings, structures known as Town of Tewksbury Dog Pound located on Pond Street for the installation of wireless and cellular communication equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 31 was Adopted 10/6/09 7:50 PM

**Executive Summary:** This will allow the Town to lease again or lease for the first time a portion of land on this parcel for the construction of wireless facilities.

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## ARTICLE 32

To see if the Town will vote to raise and appropriate the sum of $26,000.00 for the design and construction, and for reconstruction of sidewalks and roadways on a portion of River Road from Trull Brook to the Town line with Andover as shown on the plan entitled "River Road Transportation Improvement Project" dated February 7, 2009, prepared by Vanasse Hangen Brustlin, Inc. The Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44 Section 7(5), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the projects, or take any action relative thereto. A copy of the plan may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road Whipple Road.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 32 was Adopted 10/6/09 7:50 PM

**Executive Summary:** This will allow the Selectmen to obtain the necessary easements for the roadway reconstruction on River Road.

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## ARTICLE 33

To see if the Town will vote to authorize the Town Manager to solicit agreements for the lease of Town land, buildings, structures known as Police Station for the installation of wireless and cellular communication equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws,

Chapter 30B or take any related action.

Town Manager

Motion: Town Manager moved to withdraw

Vote: Article 33 was Withdrawn 10/6/09 7:52 PM

**Executive Summary:** This will allow the Town to lease a portion of land on this parcel for the construction of wireless facilities.

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## ARTICLE 34

To see if the Town will vote to authorize the Town Manager to solicit agreements for the lease of Town land, buildings, structures known as Easement Road wellfields for the installation of wireless and cellular communication equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws,

Chapter 30B or take any related action.

Town Manager

Motion: Finance Committee recommended Indefinite Postponement

Vote: Indefinite Postponement did not prevail - (Standing count - No 38 / Yes 22)

Article 34 was Adopted 10/6/09 7:55 PM

**Executive Summary:** This will allow the Town to lease a portion of land on this parcel for the construction of wireless facilities.

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Finance Committee Chairman, Kevin Donnelly, motioned to Adjourn the October 6, 2009 Special Town Meeting, Sine Die, and this motion was Adopted. 10/6/09 7:58 PM

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special State Primary

**December 8, 2009**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1, 1A; 3 and 3A at the Library for Precincts 2; 2A, 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 4,295 total ballots cast – 3,193 Democrat, 1,101 Republican, and 1 Libertarian.

| | | | |
|---|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Cheryle Laffey, Clerk | |
| Precinct 3 | Laurence Bairstow, Warden | Judy Yarbrough, Clerk | |
| Precinct 3A | Mae Pilcher, Warden | Patricia McNamara, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Democrat | 403 | 374 | 369 | 303 | 436 | 439 | 424 | 445 | 3,193 |
| Republican | 162 | 140 | 107 | 117 | 170 | 164 | 113 | 128 | 1,101 |
| Libertarian | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Total | 565 | 514 | 477 | 420 | 606 | 603 | 537 | 573 | 4,295 |

## DEMOCRAT - SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 5 | 1 | 2 | 1 | 1 | 0 | 0 | 1 | 11 |
| Michael E. Capuano | 80 | 87 | 70 | 68 | 112 | 118 | 111 | 112 | 758 |
| Martha Coakley | 228 | 207 | 217 | 151 | 232 | 214 | 218 | 230 | 1,697 |
| Alan A. Khazei | 38 | 30 | 28 | 32 | 36 | 42 | 27 | 41 | 274 |
| Stephen G. Pagliuca | 50 | 49 | 52 | 51 | 54 | 59 | 68 | 60 | 443 |
| Write-Ins | 2 | 0 | 0 | 0 | 1 | 6 | 0 | 1 | 10 |
| Total | 403 | 374 | 369 | 303 | 436 | 439 | 424 | 445 | 3,193 |

## REPUBLICAN - SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 3 |
| Scott P. Brown | 146 | 133 | 95 | 101 | 151 | 150 | 101 | 115 | 992 |
| Jack E. Robinson | 15 | 6 | 11 | 15 | 18 | 13 | 11 | 12 | 101 |
| Write-Ins | 0 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 5 |
| Total | 162 | 140 | 107 | 117 | 170 | 164 | 113 | 128 | 1,101 |

## LIBERTARIAN - SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Write-Ins | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Total | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |

| | |
|---|---|
| Total Registered Voters | 17,193 |
| Total Votes | 4,295 |
| Percent | 25.0% |

# ADMINISTRATION

*Board of Selectmen*
*Administrative Services*
*Parking Clerk*

*Town Manager*
*Board of Registrars*
*Town Clerk*
*Department of Public Works*

*Town Counsel*
*Housing Authority*
*Veteran's Services*

## Board of Selectmen

During 2009, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, sewer and water issues, the independent audit and bonding for the town. Additionally, the Board met with our state delegation, Representative James Miceli, Representative Barry Finegold and Senator Susan Tucker, on many issues important to the town. The Board also met with the department heads, representatives from National Grid and Verizon, and held hearings related to liquor licenses and Class II auto licenses.

The various board members continue to put in many hours serving on other sub committees, such as; the Financial Planning Task Force, Town Wide Budget Sub Committee, Sewer and Water Rate Study Committee, Community Preservation Committee, Town Hall Renovation Committee, Economic Development Committee, and High School Building Committee to name a few.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff and town employees for their commitment to serve the residents of this community during 2008. The board would also like to take this opportunity to thank those men and women who served the town as members of numerous appointed and elected board and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in Town Hall, 1009 Main Street, is open Monday through Thursday from 8:00 a.m. to 4:30 p.m. for the convenience of residents. The office is closed to the public on Friday, however, you can call 978-640-4300 and your call will be returned during the day. During these hours, staff also provides notary service to residents free of charge. The Selectmen typically meet twice a month on Tuesday evenings at 7:30 p.m. Residents are welcome to attend these meetings; however, if you wish to be heard on an issue, or have the board take action on a specific matter, it is necessary to have a detailed written request presented to the Selectmen's Office prior to the Noon closing of the agenda on the Wednesday preceding each meeting. This procedure enables the selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other board and committee meetings, continue to be televised live on Channel 10 and 33. Every attempt is made to have minutes, agendas and other important information placed on the town's website www.tewksbury.info.

BOARD OF SELECTMEN
Todd R. Johnson, Esq., Chairman
Anne Marie Stronach, Vice Chairman
Scott Wilson, Clerk
David H. Gay
Douglas W. Sears, Esq.

# Town Manager

The big news for Tewksbury in 2009 was the anticipated welcoming of a new Town Manager and a new Superintendent of Schools in the same year.

After 23 years, David Cressman, the first Town Manager in the 250 year history of the Town, has moved on to a similar position in the Town of Dartmouth, Massachusetts. We all thank Dave for his years of service to the Town and wish him well in his new position.

Richard Montuori, our second Town Manager and first since 1987, arrived January 18, 2010. Richard had previously served as Town Manager in Billerica, among other towns. Most recently he was executive vice-president of the planned new municipality of Devens. We all look forward to working with Richard.

In the fall, Superintendent of Schools Dr. Christine McGrath announced that she would be leaving in June at the completion of her 19th year of service to the Town. We also wish Dr. McGrath well in her new position with the Massachusetts Association of School Superintendents.

In July, the new superintendent, Dr. John O'Connor will take up his duties with the Tewksbury School Department. He is presently superintendent in Dover, N.H..

The Town's financial situation remains uncertain. The FY2010 budget shows continued contraction of staff and services due to increase fixed costs and drops in state aid and some local receipts. That situation is expected to continue at least into FY2011.

In spite of that, there were some bright spots in the past year.

Late in 2009, the Town of Tewksbury and all other responsible municipalities and businesses, as well as concerned state and federal agencies, signed a Consent Decree and Participation Agreement outlining the financial responsibilities of the parties for remediation of the Sutton Brook Superfund Site. The terms of the agreement provide the Town with limited and well defined financial liability for this project.

The $100,000,000 sewer project is nearing successful completion, on time. The last pipe was installed in November. Final paving will be completed within the next year.

The town-wide water meter replacement program is also planned for completion in 2011. The new, remotely read meters will provide more accurate automated readings at much lower cost.

On July 1, 2009, the town began a new automated solid waste collection program. This program will produce savings of $200,000 per year in waste disposal costs along with a much better appearance to the Town on collection day.

Finally, it has been my honor and pleasure to serve as Interim Town Manager for the three months between Mr. Cressman's departure and Mr. Montuori's arrival. I want to thank everyone, Town officials, Town employees and Town residents, for their cooperation and support during that time period. I especially want to thank the staffs in the Town Manager's and the Assessor's offices for their assistance during that very busy time.

Jay Kelley
Interim Town Manager

# Town Counsel

## CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2009, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex, Essex, and Hampshire Superior Courts, and the Land Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; he has made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis,
Town Counsel]

# Administrative Services

**OFFICE HOURS ARE MONDAY THRU THURSDAY**
**8:30 A.M. - 4:30 P.M.**

**FRIDAY – CLOSED TO THE PUBLIC**

**Department Staff**

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation, and Civil Service.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee and Retiree Benefits, Occupational Injury Compensation, and Medical Cost Analysis, COBRA and Family Medical Leave, Medicare Part D.

2009 was a busy year for the Administrative Services Department, which serves the town in the following areas:

**Employee Services**

- Maintaining all employee records, including medical and separate employment records.
- All town and school employees and retirees are now listed on the central database with their benefits including health, dental, and life insurance plans.
- All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities.
- Background Checks and CORI checks are accomplished on all new employees.
- New Employee Orientation

  New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- New Health and Dental benefits were introduced, offering the employees two health plans.
- All new employees are entered in the Munis Financial Program.
- Administrative Services provides support for the Personnel Relations Review Board.
- Administrative Services reviews, corrects when needed and tracks all accrued time off for Town Employees.
- Administrative Services tracks and maintains the new Medicare Part D computer program.
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Civil Service Records.
- Maintaining all Family Medical Leave records.
- Maintaining all HIPPA records. Annual notification of employees regarding HIPPA regulations.
- Maintaining all records related to the Massachusetts Health Care Bill.

Respectfully,
Sandra Barbeau
Assistant to the Town Manager

# Board of Registrars

Mary-Ann O. Nichols, Town Clerk
Edward Creamer, Chairman
Ruth Teague
Frank Teague

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Thursday, from 8:30 A.M. to 4:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

**RE-LOCATION OF PRECINCTS**

Effective November 3, 2009, the Board of Selectmen voted to re-locate Precincts 1, 1A, 3 and 3A to the Senior Center at 175 Chandler Street, and Precincts 2, 2A, to the Library with 4 and 4A.

| Precincts | Enrollment | Location | Address |
|---|---|---|---|
| Precinct 1 | 2,682 | Senior Center | 175 Chandler St. (changed from the DPW) |
| Precinct 1A | 2,382 | Senior Center | 175 Chandler St. (changed from the DPW) |
| Precinct 3 | 2,835 | Senior Center | 175 Chandler St. (changed from Town Hall) |
| Precinct 3A | 2,534 | Senior Center | 175 Chandler St. (changed from Town Hall) |
| Precinct 2 | 2,361 | Library | 300 Chandler St. (changed from the Teen Center) |
| Precinct 2A | 2,361 | Library | 300 Chandler St. (changed from the South Fire Station) |
| Precinct 4 | 2,233 | Library | 300 Chandler St. (no change) |
| Precinct 4A | 2,513 | Library | 300 Chandler St. (no change) |

| Precinct | Conservative Party | Democratic | Reform Party | Green Party USA | Green-Rainbow | Libertarian | American Interdependent Party | Republican | Interdependent 3rd Party | Unenrolled | Grand Totals |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 776 | 1 | | | 8 | 2 | 348 | | 1,546 | 2,682 |
| 1A | | 743 | | 1 | 1 | 5 | 1 | 274 | | 1,357 | 2,382 |
| 2 | | 722 | 1 | | | 6 | | 255 | 2 | 1,375 | 2,361 |
| 2A | | 707 | | | 3 | 8 | | 283 | 1 | 1,359 | 2,361 |
| 3 | | 820 | | | | 8 | 2 | 405 | 1 | 1,599 | 2,835 |
| 3A | | 723 | | | 1 | 7 | | 303 | 1 | 1,499 | 2,534 |
| 4 | | 752 | | | 1 | 2 | | 222 | | 1,256 | 2,233 |
| 4A | | 861 | 1 | | 1 | 5 | 1 | 218 | 1 | 1,425 | 2,513 |
| **Grand Totals** | **1** | **6,104** | **3** | **1** | 7 | **49** | **6** | **2,308** | **6** | **11,416** | **19,901** |

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk

# Housing Authority

It has been a busy year for the Tewksbury Housing Authority. We have added 220 new applicants for placement on our Federal and State Public Housing waiting lists. The vacancy turnovers for our elderly and disabled housing units were 25 and 4 for our Family units.

The Authority was disappointed to hear that Tewksbury was not funded for the Supportive Housing Development through a Federal 202 Program for Fiscal 2008. However, Elder Services and the Tewksbury Housing Authority have re-submitted an application in hopes to be successful in 2009's funding round that may be announced early spring of 2010.

This year our Authority performed two affordable housing lotteries for affordable rental units. One lottery held on August 3, 2009 offered 12 Project Based Section 8 subsidized one (1) and two (2) bedroom units. The second lottery held on September 8, 2009 was for a new 40B Rental Development that offered 7 one (1) and two (2) bedroom affordable units to eligible families. The Authority also assisted in a re-sale of a home through the Town's Affordable Homeowners Program.

I would like to take this opportunity to thank my fellow Board Members, Linda R. Brabant, Vice Chairman, Marc DiFruscia, Treasurer, John Deputat, Assistant Treasurer, Matthew McLaughlin, the State's Appointee, Corinne Delaney, our Executive Director; and our office staff and maintenance department for their continued dedication in providing decent, safe and affordable housing for our community.

Louise A. Gearty
Chairman

# Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2009 Fines collected and deposited with the Town Treasurer - $ 8,304.80

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of $25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of $25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of $100.00 and parking in a fire lane will carry a violation fine of $100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to $25.00 from $10.00 and Code #13-19 increased to $25.00 from $15.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated "Handicapped Parking Space". The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk - Parking Clerk

# Town Clerk

Mary-Ann O'Brien Nichols, Town Clerk (Elected April 2008)
Denise Graffeo, Michele Sullivan, Jamie Doherty, Elena Power, Jeanine Tamboli

**The Town Clerk holds office hours Monday through Thursday from 8:30 A.M. to 4:30 P.M.**

## Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

## TOWN STATISTICS

| | 2009 | 2008 | 2007 | 2006 |
|---|---|---|---|---|
| Population | 33,067 | 32,774 | 32,383 | 30,762 |
| Dogs Licenses | 2,205 | 1,673 | 1,756 | 1,863 |
| Sporting Licenses | 296 | 227 | 290 | 276 |

## FINANCIAL

| | 1/1/09-12/31/09 | 1/1/08-12/31/08 |
|---|---|---|
| Fees to Town Treasurer | 39,467.90 | 33,744.36 |
| Dog Fees to Treasurer | 44,416.00 | 18,918.00 |
| Sporting Licenses to State | 7,096.25 | 6,779.85 |
| Marijuana Fines | 2,300.00 | 0 |
| Records Preservation (Revolving 7/1-12/31) | 4,565.00 | 0 |
| Parking Fines to Town Treasurer | 8,304.80 | 11,629.80 |
| Passport Fees | 7,300.00 | 6,990.00 |
| TOTAL | $ 113,449.95 | $ 78,360.51 |

## VITAL STATISTICS

| | 2009 | 2008 | 2007 | 2006 | 2005 |
|---|---|---|---|---|---|
| Birth | 273 | 275 | 226 | 245 | 278 |
| Marriages | 113 | 130 | 123 | 112 | 116 |
| Deaths | 302 | 255 | 222 | 259 | 244 |

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

## E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

## ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

## PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Mary-Ann Nichols, and Assistant Town Clerk Denise Graffeo are qualified as Passport Acceptance Agents by the U.S. Department of State Passport Acceptance Program.

The Town Clerk's Office offering the Passport Service Monday through Thursday, 9:00 AM to 4:00 PM at the Town Hall, 1009 Main Street

**Year 2009 – 292 Passport Applications Processed - $7,300.00 in execution fees ($25 per passport) Collected and Deposited with Treasurer.**

# Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY**
**8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2010, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

| | |
|---|---|
| VA Pension & Compensation | Grave Markers |
| Hospitalization (in and out patient) | Social Security Assistance |
| Burial Allowance | Disability Assistance |
| Drug & Alcohol Treatment | Medicare Part D assistance |
| Educational & Vocational Training | Retirement Matters |
| Copies of Discharges | Military Records |

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

# Department of Public Works

The mission of the Tewksbury Department of Public Works is to support and enhance the quality of life for residents, businesses and visitors by providing services to manage and upgrade the Town's infrastructure in the most efficient manner, and provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits and convenience to the public.

## ADMINISTRATION

During the calendar year 2009, the Administration Division lost the long-time service of Linda Monahan due to retirement. Linda was a key member of the department who will be sorely missed. Her understanding of office policies and procedures, operations and resident's needs helped make the Department a more effective organization. We thank her for her service and dedication and wish her well in her retirement.

Also in 2009, the consolidation of the Engineering Division into DPW organization, formerly of the Community Development Department, was completed. This initiated a number of changes to the Department's administrative process, planning and operations. The purpose for the integration effort is to ultimately operate as one comprehensive organizational structure focusing on infrastructure. Embracing the spirit of the consolidation will result in greater project efficiencies and collaboration across DPW divisions, with the ultimate goal of delivering customer service and safety.

Currently, the Administrative Division is comprised of the Superintendent of Public Works and one (1) Administrative Secretary. Assistance has been provided by clerical staff from the Community Development Department. The Administrative Div. oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinate the department's daily activities, develops and manages the annual operating, capital improvement and capital equipment budgets for each division, prepares personnel and payroll records of the department's personnel, processes vendor invoices for payment, works with the Community Development Department Administers the issuance of driveway and utility road opening permits. This division also assists with the review of plans of proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards within areas that may be presented for acceptance and perpetual maintenance. Also, the Administration Division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the divisions, assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

Major Projects:

Water Meter and Transmitting Unit Installation – The meter replacement project is an on-going project to replace all water meters within the town. The project began in the spring of 2008 with a completion schedule for Dec 2010. Presently more than 55% of all residential and commercial meters have been installed.

Second Meter Permits – Regulations were developed to establish uniform requirements for the installation of secondary water meters for the purpose of outside use only. These meters are not intended for domestic drinking water, commercial and manufacturing use. Meter permits were first available during the month of July; 26 permits were approved during 2009.

Permits and Inspections - (Driveway Permits and Street Opening)
The Administration Division had been responsible for issuing driveway and street opening permits. In July Community Development Department began issuing, with sign-off by the Department of Public Works, all permits. This effort consolidated all application and administration of permitting within one department simplifying the permitting process for customers. The DPW is still responsible for final inspections on Driveway and Street openings.

The Administration Division provided administrative oversight for on-going design work by the Town's consulting transportation engineer, VHB, encompassing drainage and roadway improvements on River Road from the Andover town line to Trull Brook and installation of traffic signals at East and Livingston Streets.

## ENGINEERING DIVISION

This year the engineering division has been transferred from Community Development to the Department of Public Works allowing the town engineer to manage all infrastructure projects and project management personnel. The engineering division is composed of the Town Engineer and two engineering project managers, who provide analytical analyses and design, develop plans, specifications and project estimates, manage and coordinate construction support for the Department of Public Works. This includes the utilities, water and sewer, as well as storm-water, drainage and roadway design.

All water, sewer and gas services as well as driveway installations are inspected and approved onsite by the engineering staff. In addition, drain-layers are approved and licensed by the engineering division.

In the locations where the sewer utility is available to the public, engineering issued permits to construct, repair, extend or connect to the municipal system per approved plans. The Community Development Permit Technicians track all permit documentation. A total of approximately 352 sewer connection permits were issued during the 2009 construction season.

The engineering division works closely with other Town departments to assist with planning and conservation review as well as traffic management. They provide technical support to Town Counsel for miscellaneous legalities. In addition, the GIS mapping is created and updated by the engineering personnel.

The following is the division's accomplishments for year 2009. This year, the Town is proud to announce that all Sewer Expansion pipe has been installed as scheduled. Final paving should be completed through the sewer program during the summer of 2010. In addition to the Sewer Expansion project, the Town has paved Pinnacle Street, a section of Livingston Street, a section of East Street, Cobbett Street, and Ellington Road. Drainage improvements have been made beginning with 10 ft by 5 ft twin box culverts at East Street and Strongwater Brook, an 18 inch reinforced concrete culvert was installed at Pinnacle Street, a 12 inch ductile iron culvert was replaced at East Street at Manley Brook, a 12 inch ductile iron culvert replacement on Cobbett Street, and miscellaneous drainage basins were either installed or replaced throughout town. Seven existing sewer pump stations have been rehabilitated, locations including East Street, Andover Street, Dunvegan Road, New Jersey Road, Westland Drive, Robinson Avenue and Florence Avenue. The meter change out program throughout town is being managed by the engineering division where approximately 6081 residential and 467 commercial meters have been replaced to date. This is an intense program and requires a high level of coordination by our project manager to function smoothly and to result in success. This program should be completed in 2010. In addition, the Engineering division has been lucky enough to have summer interns to help GPS our drainage structures that is required by every Town through the EPA.

This was a high paced successful year for engineering and we look forward to the new year's challenges. Please visit our web site at http://www.tewksbury-ma.gov/Pages/TewksburyMA_Engineering/index for updated information throughout the year.

*Town Engineer, Michele Stein, P.E.*

**HIGHWAY DIVISION:**

The division was very active again with assisting the Engineering Division with roadway reclamation and paving projects; repairing local roads, backfilling of the roadside shoulders, repairing potholes, paving driveway aprons, and installing asphalt berm. Other related street maintenance activities included street sweeping; street and traffic sign installations, traffic pavement markings for school and pedestrian crosswalks, periodic jetting of drain lines and the cleaning of culverts and drainage ditches. In addition, the division constructed storm water leaching basins to alleviate some of the street flooding where no drainage system exists. The division also provides assistance to other departments through service requests requiring carpentry, masonry, painting and other specialized skills. Examples of these duties are the repairing or replacement and installation of doors, window AC units, minor repair of roofing on municipal buildings and other facilities. When inclement and emergency- related weather events dictate, the Division assumes more challenging duties. The skill and dedication of the DPW staff, while operating heavy duty trucks and other specialized equipment, are unique to the overall winter work operations when pre-treating roads with de-icing chemicals and plowing of streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury. Lastly, over the past two years catch basin cleaning has been removed from the Division's budget. However, a portion of year end savings for the FY09 budget was used to clean 440 basins. More attention needs to be focused in this area where more than 2400 basins exist in the system.

Another retirement during the 2009 year was our long-term Highway Supervisor, Mr. Ernie Lightfoot. Mr. Lightfoot started with the Department of Public Works in 1972 and rose through the ranks to Highway Supervisor. His long-term dedication and service to the Town will be missed.

**FORESTRY DIVISION:**

The Forestry Division and the Highway Division staff were formally consolidated into a single Division under the direction of the Forestry Supervisor. This division is comprised of a staff of four: one (1) Division Supervisor/Tree Warden, one (1) SHMEO/Tree Surgeon and two (2) HMEO/Tree climbers. The division is responsible for the maintenance and care of all town owned trees within the Town property. In addition, it assists with snow and ice operations, holiday lighting and special community activities.

Trees Removed by Forestry staff after proper notification and posting: 97
Trees removed through the National Grid Hazard Tree Mitigation Program: 38
(assistance was provided to National Grid by DPW staff)
Roadside brush control/ mowed: 31 Road miles
Screened leaf compost and made available to residents: 1200 yards
Stump grinding/removed: 18

Additional responsibilities: Preparation of the Holiday lighting on the Town's Common; Cleared and maintained storm-water culverts from being blocked, compounding water and flooding properties; Cut and chipped trees and brush associated with the

Ames Hill water tank restoration project; Relocated, prepared and managed compost site at Poplar St. by windrowing and turning leaves on a regularly scheduled basis; Recycled Christmas trees dropped at the Department of Public Works facility on Whipple Rd.; Regularly trimmed low hanging and interfering branches associated with the Sewer installation project.

*Forestry Division Supervisor, William Chandler*

**WATER/SEWER DIVISION:**

The Water and Sewer Division, with a staff of nine (9) full time and one (1) part time employees comprising of; one (1) Water / Sewer Distribution Division Supervisor, two (2) Crew Leaders, one for Water distribution and the other for Sewer distribution, one (1) Special Heavy Motor Equipment Operator, four (4) Heavy Motor Equipment Operators, one (1) Full time Meter Reader / Meter Repair Man/ HMEO, and one (1) Part-Time Meter Reader. These employees are responsible for ensuring the integrity of the water distribution and sewer collection systems. The water distribution system includes approximately 160 miles of water mains, 10,000 water services, 1,400 fire hydrants and thousands of water main valves; while the Town's sewer infrastructure consists of approx. 180 miles of gravity and forced sewer mains. Now that the sewer's pipe construction has been completed as of November 2009 the Town has forty six (46) active sewerage pumping stations throughout the Town directing sewerage to the Lowell Waste Water Treatment Plant

The year 2009, once again was a very active year for our Water/Sewer Division employees who put in long hours with the on-going town wide sewer installation project, water main breaks, and new water meter installations, along with our normally assigned responsibilities. Some of these duties consist of numerous water service repair calls, water main, transmission lines, and service breaks, low pressure calls, dirty water calls, fire hydrant repairs, fire hydrant replacements, repairing and replacing water meters, hot topping streets after water service and water main breaks, checking, cleaning and maintaining our forty six (46) sewerage pumping stations on a daily basis, checking and at times flushing the sewer lines all over town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees mentioned above.

All water meters are read twice a year in the spring and fall by division staff. New Badger water meters and MTU units are now being installed throughout Town to all homes and commercial buildings which started in 2008. These new water meters are able to send signals via airwaves to collectors and repeaters situated all around Town in various locations which will then be transmitted to the Town Hall Annex water billing office computer. The new water meter replacement project will take approx. three (3) years ending in 2011. We also assist the private meter installers with water service shutoffs if the meter valve does not shut off properly.

The Town also started in 2009 a secondary water meter program to allow residents to install a dedicated water meter for outside irrigation sprinkler lines only.

All of the above mentioned was quite an accomplishment due to the fact that approx. 90% of the division's time is consumed by the on-going sewer project which includes pre-marking all water mains for sewer design for phases 8, 9, 10, and 11 and water services for test borings, then marking water services and water mains for the actual construction of the new sewer lines being installed. Shutting off the water to effected streets because of water main breaks and water main upgrades. Checking all water shutoff valves in these sewer phases to make sure we can get a wrench on them in case of a planned or emergency shutdown. There are also times we have to remark some services and mains where the markings were lost due to actual construction. The division also assists the contractors in the removal and construction of new water mains within the sewer project.

In the years of 2007/2008, the Town and the engineering firm of Wright/Pierce from Andover, Ma. developed requirements and specifications for the upgrading of seven (7) of the Town's oldest sewer pumping stations. In late 2008, the Town and Wright/Pierce signed an agreement with Methuen Construction to start the construction process in 2009. Most of these seven pumping stations have been pumping non stop 24/7 for the past 26 years and are in need of upgrading. The seven (7) sewer pumping stations to be upgraded to current electrical, mechanical and telemetry technologies are East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road, and Robinson Avenue. Construction for this project started in September of 2009 and is scheduled to be completed in February of 2010.

The Water/Sewer Division also puts in long hours assisting the Highway/Tree Division with sanding and salting operations and snow removal during the winter months, flooding, downed trees and other projects requiring our assistance in winter, spring, summer, and fall.

The employees of this division have once again done an exceptional job considering the workload that is assigned to them all year long day or night, especially with the lack of manpower this division encounters on a daily basis.

*Water/Sewer Division Supervisor, George W. DeRoche*

**WATER TREATMENT FILTRATION DIVISION:**

The Tewksbury Water Treatment Plant is a 7.0 MGD conventional treatment facility which uses Chlorine Dioxide as its primary disinfectant/oxidant. The facility draws water from the Merrimack River which is treated using coagulation, flocculation and dual media activated carbon/sand filters. The plant operates 24/7 and produces close to 1 billion gallons of potable water per year.

Also, almost 2 Million gallons of liquid sludge is dried and converted to a filter cake which is transported on a weekly basis to be used as daily cover fill at a nearby landfill. Continued re-use and Beneficial Use Designations (BUD) have dramatically reduced our disposal costs of Alum Residuals.

In order to operate the plant the Town employs six certified operators, one maintenance mechanic, one chemist and one Chief Operating Engineer.

In addition to monitoring the drinking water process by performing process testing every four hours, the plant operators also monitor the Towns 48 sewer pump stations at night and on weekends via the Mission wireless system.

Notable projects to date include the installation of the Old Main Street control valve which is used to balance the system pressures and to improve water quality. The Old Main Street control valve maintains a balance in the pressure between the Ames Hill tanks in North Tewksbury and the Astle Street tank in West Tewksbury. This system allows for the water level in each storage tank to move in harmony, therefore changing more than 10% of the tank volumes each day.

The new Ames Hill booster pump station is now online, this station is used to pump water to the higher elevations of the Ames Hill area. Advantages of this new station include multiple pumps providing redundancy and increasing reliability. Pumps with sophisticated pressure control systems which eliminate the typical on-off-on pressure surges, and finally back-up power via a diesel generator.

Activation of the new Powered Activated Carbon (PAC) system used to help control disinfection by-products, taste and odor and act as a flocculation aid. Powered carbon is added to the pre-treatment to float around with the process and absorb various compounds such as chlorite, THM's and other miniscule amounts of geosimin or Iso-borneol (taste and odor compounds).

Lastly, a full year has past since the conversation of Potassium Hydroxide (PH) to Sodium Hydroxide (SH) at the water plant, which is used to increase the alkalinity and pH of the water. Plant staff had researched alternatives to Potassium Hydroxide, which had become very expensive. One truckload of PH cost over $22,500 dollars and lasted about 6-7 weeks. Sodium Hydroxide now costs $5,200 per truckload and lasts about 10 weeks. Potassium Hydroxide has come down in price since last year but the savings are still substantial.

## FLEET MAINTENANCE DIVISION:

The Fleet Maintenance Division with a staff of three (3) consists of one (1) Fleet Maintenance Division Supervisor, one (1) Motor Equipment Repairman and one (1) Motor Equipment Maintenance Man. The Fleet Maintenance Division is responsible for the development and implementation of professional fleet management standards and practices, the design and procurement of all public works vehicles and equipment. The Fleet Maintenance Division also provides critical support of vehicle maintenance of other departments within the Town.

The Divisions goal is to provide the DPW with the most functionally effective equipment possible, to maintain the equipment at a high state of readiness, to preserve the residual value of the equipment and its component parts, and to minimize or eliminate unscheduled maintenance which can cripple the operational efficiency of the department.

### Vehicles & Equipment Serviced:

A fleet total of 113 pieces of equipment and vehicles were serviced and maintained.

93 DPW
30 Police
Multiple seasonal

## CONCLUSION

In closing, I would like to thank all of the Department of Public Works Staff for their continued commitment to insure that all divisions work in unison to improve and maintain the town's infrastructure and sustain essential services to the residents of Tewksbury during these fiscally difficult years.

# COMMUNITY ACTIVITIES

*Library Trustees*
*Recycling Committee*
*Council on Aging*
*Historical Commission*
*Parks & Recreation Department*

## Library Trustees

**Board of Library Trustees, 2009-2010**

| | |
|---|---|
| Joseph Frank, Chairman | Patrick Joyce |
| Paul Fortunato | Brenda Orio |
| Patricia Pino | Eugene Walsh |

As the state-wide economic downturn continued the library staff and board of trustees were again faced with deep budget reductions in 2009. The library applied for our third consecutive waiver from the Board of Library Commissioners in October and is awaiting their decision on our certification status in February.

Faced with the layoff of our teen services librarian in July, all teen programming ceased, including our classes for teachers and students at the High School. Deep reductions were also made to our books and materials budget which effects availability of popular materials and will result in a 50% reduction in the state aid funds that we receive.

Despite these financial difficulties the library staff continued to work on meeting the goals set forth in our strategic plan and was able to maintain most of the critical services our patrons depend on: computer access, quality programming for children and adults, and an excellent selection of materials to borrow.

Highlights of 2009:

- Another successful grant application to the Praxair Foundation allowed us to launch a series of free computer classes using our new mobile computer lab.
- The Board of Trustees generously funded the replacement of 14 of our public internet computers.
- Attendance at Children's programs surpassed 9,000.
- School library nights for the Heath Brook, Trahan and Wynn schools drew over 400 students and parents.
- Monthly art exhibitions throughout the library by the Tewksbury Community of Artists and other groups continued, with the addition of easels for exhibits on the second floor.
- Tewksbury patrons borrowed over 25,000 items from other libraries.
- The library launched its new and improved website in conjunction with the Town.
- Our Friends group tripled its membership and launched an "adopt-a-book" fundraising campaign.

The upcoming year promises to be even more challenging economically, but the staff and trustees of the library are ready to meet that challenge and continue to deliver superior library service to the residents of Tewksbury.

The Trustees are grateful to the library staff for their excellent service:

| | | |
|---|---|---|
| **Director :** | Jen Hinderer | |
| **Librarians:** | Noelle Couture, Children's | |
| | Erin Matlin, Technical Services | |
| | Freyja Sanger, Reference | |
| **Specialists:** | Amy Martin, Children's | |
| | Joyce Salvato, Technology | |
| **Clerical Assistants:** | Judy Bangs | Jennifer Burke |
| | Cheryl Faherty | Robert Hayes |
| | Gail Holland | Helen Mooney |
| | Joanne Toppin | |

**Building Maintenance**: Michael Deshler
**Executive Secretary**: Mary Toombs

**Library Hours:**

| | |
|---|---|
| Monday – Wednesday | 10 a.m. – 8 p.m. |
| Thursday – Friday | 10 a.m. –5 p.m. |
| Saturday | 9 a.m. – 5 p.m. |

Closed Saturdays in July and August.

**Library activity "At a Glance": a selection of statistics from our annual report to the Massachusetts Board of Library Commissioners.**

| | |
|---|---|
| Collection size | 92,125 |
| Number of registered borrowers | 19,902 |
| Circulation (number of items checked out) | 254,590 |
| Number of computer users | 27,404 |
| Meeting room use | 483 |
| Number of adult and teen programs | 39 |
| Attendance at adult and teen programs | 662 |
| Number of children's programs | 344 |
| Attendance at children's programs | 9504 |
| Number of volunteers | 27 |
| Hours of volunteer service | 1070 |

# Council On Aging

At the close of 2009, the function hall at the Senior Center echoed with the sounds of a Guy Lambardo Band and the lyrics of Robert Burns as everyone gathered to bring in the New Year singing "Auld Lang Syne"...symbolizing an ending and a new beginning.

Looking back on 2009, the Council on Aging and Town of Tewksbury can take pride in its accomplishments and efforts on behalf of the town elderly and all town residents. 2009 was a good year in that the Council survived the hardship of the cuts in its budget. In the fall of 2008, the Council established the Snooti Patooti Gift Boutique and the Upscale Consignment Boutique. These two boutiques became an alternate source creating funds for programs and activities since all program money was cut from the budget in FY 2009. A year later in the fall of 2009, the boutiques held an open house and celebrated the fact that the combined efforts of both shops and its volunteers realized $16,000 for the COA Revolving Account in the first year.

In 2009, the new Senior Center served as a venue for the following agencies, organizations and events:

| | | |
|---|---|---|
| Historical Society | Town Historical Committee | Community Development |
| Mass Arts Council | Tewksbury Garden Club | Tewksbury Piecemakers |
| Golden Age Club | Chamber of Commerce | Executive Office of Elder Affairs |
| Girls Basketball | Youth Soccer | Red Hat Carnation Belles |
| Assessors Office | Girl Scouts & Brownies | Assisted Living Facilities |
| Meals on Wheels | Community Teamwork, Inc. | Police & Fire Departments |
| Local Hospitals | Town Elections | Emergency Shelter Location |
| School Department | BOH Flu Clinics & Fair | Elder Services of the Merrimack Valley |
| Murphy's Run | Patriotic Committee | 275th Town Anniversary Committee |
| Lowell VNA | Mothers & More Assoc. | Emerald Court Residents Association |
| AARP Tax Site | Fuel Assistance Intake Site | Beacon Hospice Bereavement Group |

Several memorable events in 2009 were: The Annual Health Fair; Seasonal and H1N1 Flu Clinics by the BOH; the Garden Club Flowers in Bloom and Wine Tasting Evening; the Piecemakers Quilt Show; Maria DiCiaccio's production of "Cole Porter"; the Methodist Church's "Face of God" performance by Rob Surette"; the October 275th Anniversary Celebration; and the wonderful Tewksbury High School Reunion for those who graduated during the years of 1935 to 1959. With 260 graduates in attendance, this had to be the nicest and most memorable event held at the Senior Center.

During the year, the Friends of the Elderly held breakfast benefits, yard sales, fairs, an Annual Tea, a Showcase of Creativity and monthly dances all of which were fundraisers for the Senior Center. The Friends advanced $9,200 to the Town to support the HVAC maintenance contract and paid for the landscaping and improvements of the outside grounds in 2009. In September, the Seniors held their 12th Annual Mary Ann Wareham Golf Tournament at the Indian Ridge Country Club raising close to $5,000.

The Executive Office of Elder Affairs Formula Grant award supplemented the COA exercise programs and the purchase of additional chairs and stage equipment. Funding contributed by the Ames Pond/Hanover Project to the Town for the Senior Center contractual work was a great asset to the Town in finalizing the project and needed work.

Through our Senior Center Volunteers, wreaths for Memorial Day were refurbished; corsages, boutonnières and gown alterations were done for the Knight's Special Prom Night.

The above events and accomplishments of the Council on Aging and its Volunteers along with the 40+ programs and activities that are held each week are part of the up-side of the department. Among these programs the following were new programs: two (2) Men's Yoga classes, two (2) Wii Bowling League sessions; Acting 101; Therapeutic Yoga; Traditional Line Dance; Billiards Lessons and newly established tournaments falling under the Massachusetts Senior Olympics Program. Likewise the Merrimack Valley Nutrition Project saw an increase in the number of Meals on Wheels home deliveries to that of 65 recipients each day. Towards the end of 2009, Volunteers re-established the Senior Center Newsletter – "Senior Moments" which has proven to be a great success. It should also be noted that our "Swinging Senior Chorus" and the Silver Tones Band continued to enrich the community with numerous concerts during the year.

The down side of the 2009 was that of unmet needs and additional budget cuts. At the onset of the FY10 budget in July of 2009, the Council Building Maintenance position was cut to 32 hours per week; and, to remedy other deficits the Senior Center went to a four day week and closed on Fridays. These conditions led to the tightening of scheduling program within the confines of four days. The other down side of our current financial circumstances is the lack of administrative staff and efforts in outreach ... reaching those homebound and frail elders.

If one has been to the Senior Center, one will have noticed that there is a giraffe in the café area. This piece was donated in an effort to lend a whimsical flair to the environment but at the same time it exemplified the message that "whatever happens - keep your head up high"... and that's just what everyone is doing at the Senior Center. Our Council, Staff and Volunteers strive to

make the best of what we have – strive to come up with new and innovative ideas to make things work … to make life better. The Center is an up-lifting venue, a home away from home, where one can be himself/herself and be comfortable amongst his/her peers. One can converse with someone that is feeling the same things, going through the same ordeals and aging with grace and dignity.

On behalf of the Council on Aging, a note of appreciation and thanks is extended to the residents of Tewksbury, to our Town departments and employees for the assistance they have extended over the past year, to those that have patronized our events and lastly but far from least to our Senior Center VOLUNTEERS. You have all been a big part of the Council's success.

And when December 31st rolls around again and we are at the threshold of 2011 if you're in the vicinity you will hear the sounds and warmth of "Auld Lang Syne" for we will not forget old acquaintances … and we will take a cup of kindness yet for times gone by"!

Respectfully submitted:
Linda Ricardo-Brabant

**Council on Aging 2009 Members**
Chairman, Joel Deputat
Vice Chairman, Warren Layne
Treasurer, Marie Durgan
Clerk, Joan Unger
Joanne Aldrich
Carolyn French
Ellen (Peg) Keefe
Rose McKenna
Lorene Patch
Bernice Sprague
Mark Wood

**Alternate Members**
Dvoralyn (Dee) Kerr
Paul McNaught
Virginia Desmond

**COA Staff**
Linda R Brabant, Director
Robert Noel, Building Maintenance

**Senior Center Hours**

| | |
|---|---|
| Monday | 8 AM – 9 PM |
| Tues/Weds. | 8 AM – 6 PM |
| Thursday | 8 AM – 3:30 PM |

The Senior Center is also open at various times for special occasions.
Telephone 978-640-4480
Fax 978-640-4483
E-Mail: lbrabant@tewksbury-ma.gov

# Parks & Recreation Department

The Recreation Department is located at 286 Livingston Street, inside the Youth Center.

**Summer Programs:** The Recreation Department offers three different summer programs: Preschool Play Pals, Livingston Street, and Camp Pohelo. These programs have been growing over the past several years. Each program has made significant changes to continue to improve on its previous year's success. The three programs are outlined below:

**Preschool Play Pals**

This program is offered for children ages 3-6 and is held at the Recreation Center on Livingston Street. This program gives parents the option of seven, one-week sessions to choose from. Each session is from 9am – 1:30pm. Preschool Play Pals includes many fun indoor and outdoor games and crafts for the children. Each week is based on a different theme i.e., *All About Me, Community Helpers, Rainbow of Colors, Under the Sea, What's Your Transportation, Farm Animals, and Outer Space.* Each day is different from the one before. The schedule changes and the children are always having a blast! Some of our toys include a water slide, small toddler pool, sand boxes, hoola hoops, jump ropes, kick balls, sprinklers and much more! There is also Funway Park where the children love to ride the swings, build sand castles, and play for hours. There is also a big screen TV for the children to watch a movie and take a rest. We have it all, don't miss out!

**Livingston Street Program**

This program is for children ages 6-13, at Livingston Street Park and most importantly, it is designed to fit your schedule. Parents/Guardians first choose either an 8 week or 6 week program. Next, they must choose either a Half Day or Full Day, 9:00am to 2:00pm or 7:30am to 5:30pm. Either Way, the summer always flies by as we keep the children busy with many activities and field trips. Some of the field trips have included the Boston Duck Tours, Boston Aquarium, Basketball Hall of Fame, Pawtucket Red Sox Baseball Trip, Philip's Academy ice skating, Reading I-Max Theatre, and of course, the old time favorites like Canobie Lake, Six Flags New England, and Water Country. Outdoors at the park, the children enjoy playing tennis, basketball, arena soccer, whiffleball, kickball, flag football, capture the flag, board games, and so much more! Each day we also offer arts and crafts, drama club, movies, gimp, and many other hands on activities. We have a large tent in the back of the Recreation Department which comes in handy on rainy days and is also a great way to get the children out of the sun. Under the tent is set up for playing games such as pool, ping-pong, fuse ball, board games, corn toss, and bean bag toss. On alternating Wednesday mornings, we show movies on a large projection screen under the tent.

Our end-of-the summer party is always a hit with the children and their families. We have a disc jockey provide music, while the children and their families play on rides, participate in games, have their faces painted, apply temporary tattoos, jump on bouncers, race in the obstacle course, ride the train, make cotton candy and sundaes, and entertain a crowd at the Annual Children's Talent Show. Fried dough, popcorn, drinks, and ice cream sundaes are provided for all the children and their families.

We are always happy to hear suggestions and, as always, it is our hope to continuously improve the program and offer the children a variety of fun and safe activities.

**Camp Pohelo**

This Exceptional Children's Program provides recreational opportunities to Tewksbury residents, ages 3-21, who have an active IEP.

During the summer, we have a six-week program that is held at the Loella Dewing School from 9:00am to 2:00pm. Children participate in a variety of activities including arts and crafts, games, board games and athletics. The children also go on field trips to the Movie Theatre and the Bowladrome in Woburn. Children are provided transportation home from this program, but getting to the Dewing school is the parent's responsibility.

The Recreation Department also offers other programs throughout the year for children and teens, including:

**School Vacation Weeks & School Holidays/Teacher Workshops**

The Recreation Department offers an Extended Day Program (7:30am-5:30pm) during the February, April and December school vacations. Children, ages 6-14, can participate in a variety of activities, including air hockey, pool, video games, projection screen TV, ping-pong, arts and crafts, outdoor activities, and much more. Field trips are also offered during these weeks to places such as Chunky's, Good Times Arcade, Jump on In Gym, and Rye Airfield to name a few.

**Snow Days**

When it's snowing outside, school's been canceled, you have to be to work.... don't fret, bring your kids to the "Rec." The Recreation Department has a snow day program in place to fix these last minute stresses. When school is cancelled due to snow or inclement weather, parents can bring their children to the Recreation Center for the day. On these days, the Rec. will be open from 7:30am to 5:30pm for $25 per day per child. Please call the Recreation Department at 978-640-4460 for more details.

**Youth Center**

The Youth Center is open for children in grades 5-8 Mondays through Friday from 2pm - 6pm. All hours are subject to change depending on member participation and **volunteers**.

The Youth Center provides a safe, supervised place for children to socialize with their friends, while playing air hockey, pool, ping-pong, Dance/Dance Revolution, Karaoke, Rock Band, Wii and more. The Youth Center sponsors dances under the tent on Friday nights in the spring and summer. The Youth Center is also instituting some different events such as Break Dancing & Hip Hop group lessons at Dance Infusion Studio, a Karate Demonstration at Self-Defense Institute, St. Patrick's Day party, a Super bowl Party and their annual Pool Tournament.

The New Year's Eve party was a huge success with Hip Hop & Break Dancing, a dance off, Team Games, and much more.

The Youth Center operates mainly on fundraisers. Our largest fundraiser was the Livingston Street Terror and Family Hayride during the month of October. Sadly this year, we were unable to old this fundraiser but are looking forward to having it again in the future.

The Youth Center relies heavily on **volunteers** for activities and fundraisers and we are always looking for **volunteers** to help us out. Anyone who is interested in **volunteering**, should contact the Recreation Department at 978-640-4460.

**Family Recreation Events and Programs**

**Father Daughter Valentine's Day Dance**

On February 8th, we held our eighth annual Father/Daughter Valentine Dance at the Tewksbury Country Club. It was another sold out event. We held three sessions this year to try and accommodate more children. The sessions were as follows: ages 4-6 attended from 2pm-3:30pm, ages 7-9 attended from 4pm - 5:30pm, and ages 10-13 attended from 6pm.-7:30pm. As always it was great to see so many fathers in shirts and ties dancing with their daughters who are also dressed for the occasion.

**Safe Halloween**

Safe Halloween this year was held on Halloween. We had a beautiful day and the event was a huge success yet again. Many families came outdoors to share in all the fun. Children wearing costumes were treated to a goody bag and were able to participate in a costume contest for prizes. We also had a "Bring Your Own" scarecrow and pumpkin decorated contest for prizes. A disc jockey provided music so the children could dance with the monsters from the Haunted House. We also had rides, games and free cotton candy, popcorn, and hot chocolate for everyone.

**Junior Golf Clinic**

A Junior Golf Clinic was offered during the summer for children ages 5-11. Golf lessons were provided weeknights by Golf Pro Michael Rogers at Livingston Street and finished up with a round of golf at the Tewksbury Country Club.

**Tennis Lessons**

Tennis lessons were offered for adults and children of all ages. Mary MacDonald, Tewksbury High School Coach, provided lessons during the summer for all those that were pre-registered.

**Preschool T-Ball Program**

This program is for children ages 3-5. It is a 6 week program for children who want to learn the basic skills of batting, fielding, throwing and base running. It was held on Thursday nights beginning in May on State Field.

**Preschool Soccer Program**

Children ages 3-5 participated in learning basic soccer skills and playing on teams with other children. This was a Thursday night program, lasting 6 sessions, leading into a finale of games and a banquet. Children enjoyed passing, shooting, running, and most of all having fun with their friends and coaches!

**Preschool Basketball Program**

Hoops, Hoops, and more Hoops! Kiddos ages 4-6 met at the Trahan School Gym and had plenty of fun learning defense, shooting, passing and dribbling! This program ran for 6 weeks on Thursday nights.

**Imagination Station**

Preschool aged children are invited to a session of fun at the Recreation Center. Each Wednesday is given a different theme and the children listen to a story matching this idea. Next they venture on over to the craft table where there is a craft set up to let their imagination take over. Each child is given a snack, drink, and a treat.

**Easter Egg Hunt**

The Easter Egg Hunt is for children 4$^{th}$ grade and under. Children will be hunting for eggs that have been designated points. Eggs will be hidden throughout the park on Livingston Street and stuffed with candy and prizes. The Easter Bunny will also be hopping around all day for pictures, clues, and hugs!

**Dog Frisbee Contest**
This fun filled outdoor event is quickly growing. In its sixth year, nearly 45 teams entered in one event or another. Families could bring their dog and enter them in the events, or just sit back and watch the show! This is really something to see! If you think your dog is pretty smart, check out some of these guys!

**Children's Opportunity Fair**
This fair allows parents in town to research and compare all of the programs that this community has to offer for their children. This is truly quite a show! With over 30 vendors and hundreds of parents, it's a very popular event! This year, the fair will be held at the Tewksbury Memorial High School in early April. Needless to say, this will be an annual event for the Recreation Department.

**Basketball/Tennis Courts**
The basketball and tennis courts were busy again this year with lots of activity throughout the spring, summer and fall. There were lots of pick-up basketball games.

**Skate Park**
The skate park is open for the season in April (weather permitting) and closes October 31. Hours of the park are Monday through Friday 2pm –6pm, and weekend times vary. A strapped helmet is required for all skaters. This year bikes and scooters were allowed into the park on predetermined days. As competitive bike riding and bike tricks are becoming more and more popular, the decision was made to change the rules to accommodate more park usage. As a result the parks usage almost doubled.

**BMX Bike Lessons**
For three weeks over the summer, a competitive BMX Bike Professional was hired to demonstrate, teach, and ride in our Skate Park. The cost of this program was $30 per three hour session. This is the first time that our skate park was used for lessons and the turnout was tremendous. We are looking forward to another successful session next year.

**Parks Department**

The Parks Department once again had a very busy year. New clay was put down on Obdens and Antonelli Fields. New stone dust was added to Memorial Field. They continued to work alongside Tewksbury Lacrosse for the upkeep of the three new lacrosse fields and new fencing. Finishing touches will be made to the Tewksbury Girls Softball's Complex this spring. New drainage systems will be added to Memorial, Millett and Ernest Fields.

**The following two activities were eliminated in 2009. We are in the process of raising funds to return them to Tewksbury residents for 2010.**

**Concerts at the Park**
Wednesday night Summer Concerts start at 6:30pm and end at 8:30pm. There is private parking for the concerts in the Funway Park Area.

**Winter Challenger Bowling League**
Saturday mornings at the Woburn Bowladrome. Children that participate must be able to show proof of an active IEP. They are provided transportation from the Recreation Center to the Bowladrome, where they bowl two strings, and are then transported back for parent pickup.

**Challenger T-Ball League**
This program was an overwhelming success the past few years averaging over 40 children per season. The Challengers learned the basic skills of baseball including batting, fielding, and base running. Surprisingly, base running seemed to be the crowd's favorite! This was a very successful 8 week program on Tuesday nights that we hope to run again provided that we get more volunteers.

**Recreation Department Offerings**

1. Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) - $8.00
2. Nashoba Valley discount tickets for skiing, snowboarding, and tubing
3. Water Country discount tickets
4. Six Flag New England Discount Tickets
5. Topsfield Fair Discount Tickets

**Summary**

This year was very busy for the Parks and Recreation Departments. We look forward to continued success and expanded services in the year ahead. Remember to watch channel 10 for upcoming Recreation news or check out our new and always improving website at www.tewksbury-ma.gov.

# Tewksbury Recycling Committee (TRC)

**Lights, Camera, Action**
The TRC's informational videos were a huge success last year. Built around educating the public as to what is and is not recyclable, currently they are unavailable due to the new website. The TRC hopes to have them up and running soon.

**Zero Waste Day**
Objective: to have residents be able to bring items that will be passed on to shelters, charities, and recycling vendors; to keep these items out of the waste stream in Tewksbury. And therefore, reduce our waste tonnage and expenses. Three members of the TRC were there, along with a team from Allied Waste, to help answer questions concerning our recycling program and to support Allied's new waste program.

**Scholarship Award**
A $1000.00 scholarship was awarded to Alyse Trevor, as a graduating senior, in the name of the Tewksbury Recycling Committee and Allied Waste. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where you go to high school. You can find an application at our website: www.tewksbury.info/recycle. Deadline is April 30, 2010.

**Recycling in Schools**
The ***Paper Retriever*** has nearly completed its second year here in our public school system. All schools have now joined the program and are making money every time they recycle paper. Feel like helping the schools raise a little money? Drop off your paper for recycling at any of the schools in town.

**Green Team**
The Green Team is a recycling program at the Ryan School. The TRC offered to support their endeavors in a variety of ways including paying for prizes for their environmental T-shirt contest and paying for the t-shirts too.

**Library Information Center/TRC Website**
The TRC website and information center at the library has been revamped to provide updated information and improved methods of dissemination of information. Our thanks to TRC member Sean Czarniecki for keeping our website current.

**Budgetary Allowances**
The Committee purchased or created:

(1) Donated money to the Wynn Middle School Earth Day Fair
(2) Attendance at various workshops and seminars
(3) Library Information Center Upgrade
(4) Website upgrades
(5) Purchased 1000 recycling stickers
(6) Prizes for the Ryan Green Team T-shirt contest
(7) T-shirts for the Green Team and administration at the Ryan School

**Newspaper Articles**
The Committee periodically submits articles to the Town Crier to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

**State Grants**
The grant we applied for and received has allowed us to hire a Recycling Enforcement Coordinator (REC), Bob Keough. The REC's job is to help increase recycling tonnage through an education and enforcement program, ensuring that residents are separating recyclables from trash and properly placing them at curbside for collection. The REC will work with three towns: Tewksbury, Billerica, and Chelmsford.

**10th Tidy-up Tewksbury Day**
The 10th Tidy-up Tewksbury Day took place last fall on International Drive. Many people turned out to help clean up the roadside trash in that area.

**Festival of Trees**
Once again the TRC participated in the Festival of Trees. Our thanks to TRC member Loretta Ryan for finding the time to decorate our tree.

**Mercury Exchange**
The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Thursday 8:30 a. m. to 4:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

**Batteries**
Rechargeable batteries and button cell batteries are being collected/recycled at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. For every 1lb of button cell batteries we collect, Wheelabrator gives us $100, up to $500 per calendar year.

**Recycling**
The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

**Current Projects Under Construction**

(1) Continuing recycling program in all schools in Tewksbury
(2) TRC's Flea Market: dates under discussion
(3) 11th Tidy-Up Tewksbury Day: set for fall
(4) Continual updating of both the TRC website and information center
(5) New videos concerning recycling in our town.
(6) "In the Bin" presentation for the elementary schools in town.
(7) We are investigating a new incentive program "Recycle Bank" to see if it's viable for our community.
(8) Involvement in Zero Waste Day in the fall

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman: Tewksbury Recycling Committee

# Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of "preservation, protection, and development of the historical or archeological assets" of the town of Tewksbury. Since the Commission's last reporting, it has been engaged in several directed toward safeguarding and promoting appreciation of Tewksbury's heritage. During the past year, the Commission fulfilled its responsibilities under the town's Demolition Delay By-Law, reviewing 14 applications in 2009.

The Commission most significant expenditure of time and effort was directed to implementation and oversight of the Commission Community Preservation Grant which was awarded to conduct a professional survey of architectural and historic resources in the town. The commission acting through the Town Manager's office issued a Request for Proposals and interviewed and reviewed the credentials of respondents. The Commission selected TTL Architects which has completed significant Massachusetts Historic Survey work in several Massachusetts municipalities. 175 properties and sites will receive a full survey review and report. Additional properties will be posted on a supplemental list maintained for information purposes and as a basis for possible further research. The survey is generating significant information and discoveries and will be a potential gateway for future grants and other funding. It would also be the foundation for future preservation planning.

The Commission is continuing efforts to designate historic buildings with identifying markers. The program's goal is to increase awareness of Tewksbury historic building and sites by making a standard design sigh available. Signs are currently available at a cost of $70.00. More than twenty signs obtained through the Historical Commission have been placed on historic buildings in Tewksbury. Inquiries about obtaining signs and sign applications may be directed to the Commission Chairman or any member. The sign application will also be available on the Commission Web site which is found with the Town's web sites.

The Commission coordinates with the Tewksbury Historical Society, a non-profit corporation which has grown to more than one hundred members, and sponsors speaking and educational programs and throughout the year. The Society organizes Charter Day Activities every December 27th. It is also making progress in assembling and cataloguing photographs, documents and other historical artifacts with a Tewksbury connection. Anyone wishing to donate or display these kinds of articles or who is interested in joining or learning about its events schedule can visit it s web site at www.tewksburyhistoricalsociety.org or call Sandra Mouser at 978 851 4966 or Dave Marcus at 978 388 7262. The Historical Commission would also appreciate being contacted about preservation issues including any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members.

Respectfully Submitted,
THE TEWKSBURY HISTORICAL COMMISSION

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# SAFETY

*Fire Department* *Police Department*

## Fire Department

There have been some changes to the Tewksbury Fire Department in the past year. Deputy James Ryan retired on July 5, 2009 after 34 years of service to the town. Firefighter James Bruce was promoted to Captain on July 1, 2009. Dave Carney was appointed Lieutenant on August 30, 2009. Also, Brian Mackey was appointed to the position of Firefighter on January 18, 2009. Firefighter Mackey graduated from the Massachusetts Firefighting Academy on Friday, June 19, 2009. He is currently working on the ambulance in the Center Station.

The Tewksbury Fire Department received a grant for $72,480 from the American Recovery and Reinvestment Act. The funds will be used to assist the fire department in maintaining staffing levels of the fire department during these difficult financial times.

In July, the department received a new 2009 E450 Ambulance. This new ambulance will be stationed in the center station and compliment our 2004 and 2007 Ford E450 ambulances.

The Town's Microwave Communication System is in full operation. Fire Department and Police Department radio communications have been converted over to the microwave system. The microwave communication system will give the department's greater reliability and capability in its communication system. The town will also save money by eliminating the cost of leased phone lines.

The Tewksbury Fire Department received a grant from the Commonwealth of Massachusetts for $4,464 to continue our Student Awareness of Fire Education Program (SAFE) in our schools. Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned about fire safety under the direction of Public Education Officer Christina Merrill and the many Tewksbury Firefighters who participated in this program.

We completed the conversion of our wired Municipal Fire Alarm System to a wireless radio box system in June 2009. This project took five years to complete and provides the town with over 100 radio boxes that are more reliable, efficient and provide more information in a fire emergency. New occupancies in the town are purchasing radio boxes to join the municipal system.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history the opportunity to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
Ricahrd Mackey, Fire Chief

## FIRE DEPARTMENT ROSTER-2009

| | | |
|---|---|---|
| **FIRE CHIEF:** | *Richard Mackey | 1979 |
| **DEPUTY CHIEF:** | *Michael Hazel | 1988 |
| **CAPTAINS:** | *Michael Callahan | 1989 |
| | *James Bruce | 1995 |
| | *Michael Sitar Jr. | 1982 |
| | *Albert Vasas | 1989 |
| **LIEUTENANTS:** | *William Brothers | 1997 |
| | *David Carney | 1995 |
| | *Robert Calistro | 1988 |
| | *Jeffrey Giasullo | 1995 |
| | *Donald Greer | 1986 |
| | *Paul Guttadauro | 1994 |
| | *Brian Hurley | 1989 |
| | *Scott Keddie | 1987 |
| | *Gary Kerr | 1988 |
| | *Russell McGlauflin | 1989 |
| | *Timothy Niven | 1985 |
| | *Jon Viscione | 1985 |
| **FIREFIGHTERS:** | *Scott Austin | 2003 |
| | *Patrick Brothers | 1995 |
| | *William Brothers | 1995 |
| | *Joseph Dogherty | 1986 |
| | *Patrick Doherty | 1997 |
| | *Todd Elliott | 2006 |
| | *Oscar Forero | 1985 |
| | *Joseph C. Fortunato | 2001 |
| | *John Fowler | 2004 |
| | *James A. Giasullo | 1988 |
| | *Joseph Gillis | 1997 |
| | *William Gosse | 1998 |
| | * Russell Gourley | 1971 |
| | *Richard Hamm | 1987 |
| | *Timothy Holden | 1994 |
| | *Brian Hurley | 1989 |
| | *David Karlberg | 2001 |
| | *Joseph Kearns | 1995 |
| | *Dale Lawrie | 2000 |
| | *David Levy Jr. | 1997 |
| | Robert Little | 1984 |
| | *Brian Mackey | 2009 |
| | *Christina Merrill | 2003 |
| | *Michael Merrill | 2004 |
| | *Thomas Murphy | 2004 |
| | *Stephen Powers | 1982 |
| | *Alan Rosemond | 1989 |
| | *Kenneth Sandberg | 2003 |
| | *Daniel Sawicki | 2004 |
| | *Daniel J. Sitar | 1987 |
| | *Daniel Small | 1988 |
| | *Steven Spencer | 2002 |
| | *Vance Vonkahle | 1987 |
| | *Daniel Yost | 2004 |

***EMT**

| | | |
|---|---|---|
| **Retired** | ***James Ryan** | **1975-2009** |
| **SECRETARY:** | Susan Perry | 2002 |

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### Incident Analysis/ Permits and Inspections

| **Incident Analysis** | **2,009** |
|---|---|
| | |
| Ambulance Calls | 2,610 |
| Building Fire | 93 |
| Rescue/Assist Ambulance | 2,211 |
| Hazardous Condition | 175 |
| Service Calls | 538 |
| Good Intent Calls | 70 |
| False Alarm | 321 |
| Other Type of Incident | 16 |
| Carbon Monoxide | 81 |
| **Emergency Responses** | **6,115** |
| | |
| **Permits/Inspections** | **1,833** |

| **Emergency Responses** | **Total** |
|---|---|
| 1980 | 2,161 |
| 1990 | 3,160 |
| 2008 | 5,998 |
| 2009 | 6,115 |

# Police Department

**Police Department Roster**

| | | |
|---|---|---|
| **Chief of Police** | Alfred Donovan | 1984 |
| **Deputy Chief of Police** | Timothy Sheehan | 1987 |
| **Administrative Superintendent** | John Voto | 1996 |
| **Lieutenants:** | James McKenna | 1980 |
| | Robert Stephens | 1996 |
| | Ryan Columbus | 2000 |
| | Scott Gaynor | 1996 |
| **Sergeants:** | John Powers | 1981 |
| | John Barry | 1984 |
| | Mark Perry | 1988 |
| | Chris Coviello | 1989 |
| | Timothy Kelly | 1995 |
| | Robert Field | 1996 |
| | James Williams | 1996 |
| | Steven Torres | 2000 |
| | Thomas Cooke | 2002 |
| | Patrick Harrington | 2003 |
| | Walter Jop III | 2000 |
| | Joseph Kelley | 2004 |
| | Brian Warren | 1988 |
| **Detective Sergeant:** | Thomas Casey | 1999 |
| **Detectives:** | Brian O'Neill | 2005 |
| | Brian Farnum | 2004 |
| | Douglas Pratt | 2004 |
| | Jessica Mulvey | 1996 |
| | Keren Reese | 1996 |
| **Detective/Juvenile Officer:** | Michael Sheehan | 1988 |
| **School Resource Officer:** | Kathryn McLeod | 1996 |
| **Evidence Officer:** | Andre Gonzales | 1995 |
| **Patrol Personnel:** | William Schwalb | 1988 |
| | Kevin Reese | 1989 |
| | James Hollis | 1995 |
| | Daniel Kerber | 1995 |
| | Markus McMahon | 2001 |
| | Albert Piccolo | 2002 |
| | Kimberly Riccardi | 2002 |
| | Arthur Piccolo | 2002 |
| | Eric Hanley | 2002 |
| | Chris Scott | 2002 |
| | Jennie Welch | 2003 |
| | Peter Regan | 2003 |
| | Karen Capuano | 2003 |
| | John Casey | 2003 |
| | James Biewener | 2003 |
| | Robert Bjorkgren | 2003 |
| | Dennis Peterson Jr. | 2004 |
| | Michael Donovan | 2008 |
| | Alysia Russo | 2008 |
| | Paul Nicosia | 2008 |
| | Michael Sitar | 2008 |
| | Alex Paltrineri | 2008 |
| | James Ryser | 2008 |
| | George Lozado | 2009 |
| | Christopher Oliveira | 2009 |
| | Michael Pavao | 2009 |
| | Jonathan Souza | 2009 |
| **R.A.D. Instructors:** | Brian Warren | 1988 |
| | Andre Gonzalez | 1995 |
| **Prosecutor:** | Brian Warren | 1988 |
| **K-9 Officer:** | Timothy Kelly | 1995 |
| **Safety Officer & Training Officer:** | Brian Warren | 1988 |
| **Computer Management:** | Matthew Small | 1997 |
| **Head Dispatcher:** | Edward Sullivan | 1994 |
| **Dispatchers:** | Garin Worth | 1997 |
| | Karen Poisson | 1997 |
| | Kim Porter | 2000 |
| | Kimberly Griffin | 2001 |
| | David Miano | 2004 |
| | Lauren Mackey | 2005 |
| | Jason McNamara | 2008 |
| | Matt Carapellucci | 2008 |
| **Part time Dispatcher:** | June Donovan | 2005 |
| | TJ Cooper | 2004 |
| | Christine Cicero | 2008 |
| | James Duffy | 2008 |
| | Alice Kennedy | 1996 |
| **Executive Assistant:** | Alice Kennedy | 1996 |
| **Administrative Secretary:** | Eileen Newton | 1987 |
| | Patricia Stotik | 1995 |
| **Secretary (Part time)** | Sonia Newton | 1999 |

**Always Remembered and Never Forgotten**

**Sergeant James Hood 1988-2003**
**Officer Paul Doherty Sr. 1974-2002**

**Reserves:**

Kosta Agganis
Paul Allen
Linda Barry
Brian Barbato
TJ Cooper
Michael Debye
Joseph Delucia
Cindy Dicalogero
Joseph Dogherty
Pat Doherty
Paul Doherty Sr.
John Donoghue
June Donovan
Mark Donovan
Deb Evans
Jack Farrell
Brian Fernald
Ralph Ford
Joseph Fortunado
Bob Fowler
Lee Gath
Phil Gath
Jason Gatto
Bert Hadley
George Hazel
Kevin Henehan
Victor Hidish
Mark Hildebrand
Rich Hopkinson
Phil Hyde
John Jarek
Matt Jarek
Steve Kandrotas
Scott Keddie
Alice Kennedy
Deborah Kenney
Warren Layne
Douglas Law
Dave Levy
John Lingiewicz
Rich Lumsden
Ed Martin
Sharon McClafferty
Dan McGee
Sean McMahon
David Miano
Joseph Newton
Sonia Newton
James O'Hare
Steve Pelrine
Dave Perry
Dennis Peterson
Karen Poisson
Steve Powers
Nate Powers
Paul Ringwood
Alan Rosemond
Andy Roya
Tussey Russell
Dan Sitar
Michael Souza
Ted Sullivan
Mark Tanguay
Roger Tanguay
Richard Viera
Mark Wentzell
Jack Whitehouse
William Wilkinson
Mark Wood
George Yost
Brad Zarba

**Crimes listed for 2009**

| | |
|---|---|
| Forcible Rape | 16 |
| Robbery | 6 |
| Assault Aggravated | 49 |
| Assault Simple | 141 |
| Assault Intimidation | 92 |
| Burglary/Breaking and Entering | 105 |
| Shoplifting | 86 |
| Theft from building | 63 |
| Theft from m/v | 138 |
| Theft of m/v parts | 4 |
| Thefts all others | 228 |
| Theft of motor vehicle | 34 |
| Counterfeiting/Forgery | 69 |
| False Pretense/Swindle/Confidence Game | 64 |
| Credit Card/Automatic Teller Fraud | 22 |
| Embezzlement | 3 |
| Destruction/Damage/Vandalism of Property | 211 |
| Drug/Narcotic Violations | 80 |
| Statutory Rape | 0 |
| Bad Checks | 14 |
| Disorderly Conduct | 22 |
| Driving under the influence | 42 |
| Drunkenness | 100 |
| Trespassing | 5 |
| Family Offense Non Violent | 11 |
| Liquor Law Violations | 28 |
| All Other Offenses | 405 |

| | |
|---|---|
| Arrests | 573 |
| Citations | 5487 |
| Alarms | 1067 |
| Reports | 2293 |
| Building Checks | 8737 |
| Accidents | 898 |

# EDUCATION

*Superintendent of Schools*

*Enrollment by Schools*

*Scholarship & Education Fund Committees*

*School Roster*

*General Information*

*Shawsheen Valley Regional Vocational / Technical School District*

## Superintendent of Schools

**Introduction**

The year 2009 continued to present many financial challenges for the Tewksbury Public Schools along with most school districts across the Commonwealth of Massachusetts. The Tewksbury School Committee, in an effort to maintain all essential programs and services and to reduce class size implemented a 95% salary schedule. This reduced salary schedule necessitated a 5% reduction in the workweek for all teaching and administrative personnel. The administration working in close concert with the School Committee developed a reduced schedule that preserved all instructional time. This schedule however did appreciably alter the before and after school extra help sessions and eliminated the professional development days from the school schedule.

Despite these challenges the faculty, staff and administration have worked hard to provide a high quality education for our students. This report will outline many of the changes and the accomplishments that we realized during 2009.

**Personnel / Administration**

We experienced a change in the leadership at the John F. Ryan School with the retirement of Kevin P. McArdle, Principal and Karla D. Conway, Assistant Principal. Kevin and Karla opened the doors of the new John F. Ryan School in August of 1999. Kevin retired after 39 years of service as a teacher and for the past 18 years as the Principal of the Heath Brook and Ryan Schools. Karla retired after 43 years of service as a Reading Specialist, Head Teacher and 10 years as Assistant Principal. The Tewksbury School Committee dedicated the library/media center at the John F. Ryan School in their names and in celebration of their distinguished careers in Tewksbury. Mr. Kevin McIntyre was named Principal of the School. Kevin was the former Assistant Principal at Tewksbury Memorial High School. He was joined by Brenda Theriault-Regan who was promoted to the position of Assistant Principal following a successful career as Grade Six Teacher and Team Leader at the John F. Ryan School.

John L. Donoghue retired as Principal of the John W. Wynn Middle School after 35 years of service as a teacher, guidance counselor, Assistant Principal and Principal. John S. Weir the Assistant Principal succeeded Jack as the new Principal. The School Committee dedicated a beautiful mural in Jack's honor on October 8, 2009. The theme of the mural is "civic responsibility" in recognition of Jack's deep commitment to creating and sustaining a positive school culture. Mr. Adam Colantuoni succeeded John Weir as the Assistant Principal.

Dr. Cynthia J. Basteri retired as the Director of Community Services after a 34-year distinguished career as a teacher, DECA Club Advisor and Community Services Director. We are very pleased that Dr. Basteri continues to serve the school district as the part time Grants Coordinator. Mr. John Lyons was appointed as the new Director. John came to us from the Westford Public Schools where he served as the Curriculum Coordinator for Health, Physical Education and Consumer Science.

Mr. Jason Stamp joined our administrative team as the second Assistant Principal at Tewksbury Memorial High School filling the vacancy created with the promotion of Kevin McIntyre as Principal of the John F. Ryan School.

**Faculty**

The following faculty members retired at the conclusion of the 2008-2009 school year:

Henrietta Araujo - World Language Department at Tewksbury Memorial High School after 21 years of service as a teacher and the advisor to our International Club

Linda Austin - Kindergarten Teacher at Heath Brook School after 23 years of service

Sandra Barnett - Math Teacher at the John W. Wynn Middle School after 36 years of service

Marjorie Conlon - Grade Three Teacher at the North Street School after 22 years of service as a Teacher, Head Teacher and Science Aide

Pamela Koskey - English Teacher at the John W. Wynn Middle School after 11 years as a Teacher and Advisor to the Middle School Literary Magazine

Nancy Laws - English Teacher at the John W. Wynn Middle School after 32 years as a Teacher and Advisor to our Drama Program at the Middle and the High Schools

**Staff**

Mary Morris - Audio Visual Aide at the John W. Wynn Middle School after 22 years of service

Kevin Morrissey - System Wide Maintenance Department after six years of service

We thank our colleagues for their friendship, support and service to the children in the Tewksbury Public Schools. We extend sincere best wishes to them for a long, happy and healthy retirement.

**School Department Budget**

We began the FY10 budgetary process in October 2008. We engaged in the traditional exercise of hearing the budgets for each school and system-wide department and presenting this budget to the Tewksbury School Committee during January 2009. The final school department budget for the 2009-2010 school year of $33,049,213 was adopted during the May 4, 2009 Annual Town Meeting.

The development of this budget required some bold moves by the School Committee. These moves included an across the board 5% salary reduction for all teaching and administrative personnel along with Central Office support staff. The administration developed a daily schedule to conform to the 5% reduction of time for the teaching personnel. We reduced the time allocated for extra help for our students and we eliminated three professional development days.

The budget process also included an intensive effort by the members of our administrative team. The administration convened a School Housing Sub-Committee to look at multiple options for housing our school enrollment. We developed multiple options that included the closing of one or more schools, the re-configuration of grade levels and the re-assignment of students to different schools. These options were presented to the School Committee, the faculty and during two public forums in February of 2009.

Under the direction of the School Committee, the administration continued the work with a particular focus on the grade alignment at the K-4 level. These options were presented to the School Committee and during a parent forum scheduled in May 2009. The options included multi-age groupings, re-districting and the re-configuration of the K-4 Schools to K-2 and 3-4 Schools. The Committee deferred this decision for further study and long-range planning during the 2009-2010 school year. The Committee then established a Re-configuration Sub-Committee comprised of parents and faculty representing all of our schools. The Committee was Co-chaired by two members of the School Committee.

This Sub-committee worked in earnest through the fall and is preparing a recommendation for consideration by the School Committee in January 2010. The options included many of the components of the work that had been presented last February. The Sub-committee work was aligned with the work of the administrative team who responded to the requests for information to support the work of the Re-configuration Committee.

The School Committee also launched a Budget Sub-committee comprised of parents representing each school PAC and each school council. This Committee worked tirelessly to review financial information and to research methods for cutting costs and securing additional revenues. Their efforts were complemented by the work of the administrative team who developed multiple budget reduction options. The 95% workload reduction was included within these options. Other options included the use of American Recovery band Re-investment (ARRA) funds from the Federal Government.

The School Department was most grateful for the collected work of these groups. Their efforts resulted in the adoption of a budget that preserved essential services in spite of some rather dire financial conditions.

**Strategic Planning**

The Five Year Strategic Plan continues to serve as the blue print for our work. The plan is organized around four key areas: **curriculum and instruction, program improvement and accountability, school resources and social responsibility**. This report spans work on both the third and fourth year goals of the current plan. The progress in meeting the goals on the plan is monitored on an going basis with formal reviews conducted during the joint Mid-Year and Year-end Retreats of the Tewksbury School Committee and the administrative team. A Mid-year and Year-end Report is prepared each year to inform the community about the progress of this work.

**Curriculum and Instruction**

We completed the implementation of our new reading series in grades Kindergarten through four, piloted the series at grades five and six with full implementation in September of 2009. We piloted a new Social Studies program for grades five and six with implementation of the program at the commencement of the 2009-2010 school year. We concluded the 2008-2009 school year with well established data teams at each school. These teams are essential in reviewing student performance on standardized,

formative and summative assessments and using this data to improve instruction. We also established Response to Intervention Teams at each school to support the struggling learner. These efforts have been stalled a bit with the implementation of the 95% teacher work schedule.

In addition we have increased the number of Advanced Placement (AP) courses at Tewksbury Memorial High School with the addition of an AP Government Course and AP Chemistry and Statistics Classes planned for the 2010-2011 school year. We implemented a Personal Care Assistant Course in concert with Tewksbury Hospital. This course provides our students with classroom instruction, school based lab work and multiple sessions at Tewksbury Hospital. The collaboration with the Hospital has afforded our students the chance to explore the many health care careers on the campus of the Hospital, has provided students with direct patient contact and has enabled students from our Art Class to host an exhibit at the Hospital for those patients who have an interest in the Arts.

We are in the second year implementation of the Collaborative Teaching Model at the John W. Wynn Middle School. The purpose of this model is to support students with special needs in the Math and the English/Language Arts areas. Finally we have upgraded our Media Class with the installation of computers and specialized software to provide students with a first rate film editing experience.

**Program Improvement and Accountability**

We established an in-district Administrator Mentor Program to support the work of our many new school administrators. The group meets on a monthly basis and addresses key administrative issues such as developing the school-based budget and supervision and evaluation. We have expanded the use of the DIBELS Program through Grade 4. This Program helps to monitor the progression of early reading skills. We have provided training for the administration and key teaching personnel on the use of Data Warehouse a powerful tool for the analysis to MCAS data.

**School Resources**

We continue our work with the High School Building Committee completing all of the requirements of the Model School Program through the Massachusetts School Building Authority. We hope to present this work at the Authority Board Meeting in January. The School Committee established a new part time Grants Coordinator Position. This position was filled in August and we are cautiously optimistic about the outcome of the numerous grant applications that have been filed to date. We were awarded a "*Thinkfinity Grant*" from Verizon that will find a yearlong series of math activities for the Heath Brook School. We were also awarded a K-12 Literacy Professional Development Grant from the Massachusetts Department of Elementary and Secondary Education.

We recently received a substantial grant through the American Recovery Reinvestment Act. These federal monies will be used to help defray the cost of special education and to develop new programs to help provide district programs for students who may have required a private school placement. The School Committee approved the use of funds from the Hanover Project to purchase new technology for all of our schools.

We have also implemented MUNIS a new financial system. This installation of this system has presented many challenges in preparing the payroll, in the creation of a chart of accounts and the adaptation of this system to our budget reporting categories.

**Social Responsibility**

Our work in this area focuses on training for all administrative personnel on the new "critical incident" protocol. We had some unfortunate events at the start of the 2009-2010 school year that put the new protocol to the test and the protocol proved to be very effective. We continue to expand the number of activities to support a smooth transition of our students between schools. We have also expanded the Friends of Rachel Program to the High School. In December 2009 we published a list of the holiday charity activities that our students have undertaken. Their work at the holidays and throughout the year reflects a true commitment to social responsibility.

**High School Building Committee**

The work of the High School Building Committee continued in earnest throughout 2009. We were one of a few school districts selected for inclusion in the Model School Program through the Massachusetts School Building Authority. The Model School Program affords a community the opportunity to "model" their school after an existing school thus defraying the cost associated with the architectural design. In addition the Program awards a community additional reimbursement percentage points.

The Building Committee toured the three schools involved in the Model School Program and selected Hudson High School as their model school. The Committee began working with the architectural firm of Symmes Maini McKee Associates (SMMA) the firm that designed Hudson High School. SMMA has adapted the design to meet the programmatic needs of Tewksbury Memorial High School. They have also designed upgrades to the building systems as Hudson High School is ten years old and there have been multiple changes within building codes and requirements.

The Committee has developed a web site to keep the community informed about the progress of the project. The Committee has also established a number of sub-committees. These include sub-committees for building systems, a green committee and colors

and finishes for the interior of the building. The architects are in process of meeting with the school administration and various departments to insure that the design of the school fully meets the needs of the community of learners at Tewksbury Memorial High School. The Building Committee is currently working with many of the Town Boards and Commissions on the permitting process.

The Building Committee is compiling all of the required documents for presentation before the January 27, 2010 meeting of the Massachusetts School Building Authority. If the Board approves the project, the Committee will bring the project before a Special Town Meeting and if approved before a Town Election. The proposed timeline for the Special Town Meeting and Election is February 2010. I would like to thank these dedicated individuals for their generous commitment of time and effort on behalf of this important project.

Summary

Public Service is always challenging. The current financial climate has magnified many of these challenges. The current members of the Tewksbury School Committee represent a group of dedicated, talented individuals who collectively work hard on behalf of our school system. The Committee has taken many unprecedented steps to actively involve parents and community members in the schools. They have insured that all members of the community have a complete agenda packet online prior to each School Committee meeting. People are encouraged to address the Committee on matters of concern. They have established committees comprised of parents and concerned citizens to examine the budget, tackle the issue of re-configuration and special education. I am most grateful for their time, effort and the support. They have often challenged my thinking and have certainly helped me to become a better Superintendent.

I would like to acknowledge the time, effort and dedication of the members of the central office administration and support staff. The conversion to a new financial system taxed an already over worked team of people. They worked hard to master the many elements of the new system and despite many frustrating moments they persevered. We unexpectedly lost the services of our substitute teacher provider. This required our office to take on the payroll and human resource functions. Once again they answered the call and provided this service in addition to their many other daily duties. I am grateful for their support on both a personal and professional level.

We have welcomed four new members to a young administrative team. They have taken their place, learned the many elements of their respective roles and become deeply involved in our school community. The administrative team has become a cohesive group of professional educators working hard to meet the many challenges included in current day school administration. I applaud them for their success and I deeply appreciate their support and their guidance. These administrators along with the members of our faculty have given a 110% effort despite a 95% salary schedule.

I would like to thank the members of our faculty and support staffs throughout the school district, who work tirelessly to provide our students with a high quality educational experience. Their skill in the classroom, the health room, the counseling office the athletic field, on the stage, in the music and art rooms and throughout every facet of the instructional day is amazing. Their work is further enhanced by the professionalism demonstrated in all school offices, cafeterias and across our maintenance and custodial personnel. The Tewksbury Public Schools are well served by all of these talented men and women and I am so very grateful for their support and their patience.

I would like to express my gratitude to the best student body in the Commonwealth of Massachusetts. Their effort in the classroom is impressive. Their commitment to community service through their countless charitable works is to be lauded. These students bring a level of energy into our schools that is both invigorating and refreshing. I would like to thank them for helping me to remember why I chose education as my profession.

Parents and guardians are critical to the success of any school district. I would like to thank our parents and guardians who support our work in a multitude of ways. Their work as classroom volunteers, members of Parent Advisory Councils and School Councils and booster groups represents invaluable resource and financial support in these challenging times.

Finally I would like to express my gratitude to both Town Managers, my fellow Department Heads, the Tewksbury Board of Selectmen and Finance Committee along with the many elected and appointed officials who have worked hard on behalf of our school district. I appreciate their support and their guidance. The Town of Tewksbury is most fortunate to have their expertise working on behalf of the community.

It is hard to imagine that I am preparing my 19th and final Annual Report on behalf of the Tewksbury Public Schools. It has been my honor to serve as the Superintendent of the Tewksbury Public Schools. I will be leaving the position but I will certainly retain the countless memories of the many personal and professional opportunities that I have been afforded during my tenure. Thank you.

Christine L. McGrath, PhD
Superintendent of Schools

# Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Thomas Churchill
Dr. Christine McGrath

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. Christine McGrath is a member of the Committees per state law, and the Selectmen have appointed the other members.

The Committees met periodically in 2009. In May 2009, donation forms were included in property owners' tax bills. At the end of 2009, the balances in the funds were:

| | |
|---|---|
| Scholarship Fund: | $2,210.05 |
| Education Fund: | $1,695.36 |

Thank you to all the donors who have contributed to these funds even in this difficult economy.

The Scholarship Fund Committee awarded five $250 scholarships at the end of the 2008-2009 school year, matching its highest number of awards since it began in 2005. The Committee received 49 applications for these awards, and after a thorough review chose five worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2009 winners were all honors students with exemplary participation in extracurricular activities.

The 2009 Tewksbury Scholarship Fund recipients were:

- Michael Cooney, 25 Cooney Road, TMHS Class of 2009. studying Medical Research at Tufts University
- Kaitlin Hanley, 904 Shawsheen Street, TMHS Class of 2009, studying English at the College of the Holy Cross
- Megan Luppi, 155 Marston Street, TMHS Class of 2009, studying Occupational Therapy at Quinnipiac University
- Nadia Pereira, 86 Kendall Road, Lawrence Central Catholic Class of 2009, studying Political Science at Boston University
- Marina Villeneuve, 707 Trull Road, TMHS Class of 2009, studying Journalism at Dartmouth College

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2009, the Committee named Megan Luppi the recipient of the Wynn Memorial Leadership Award.

In 2010, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply. Along with raising funds through the forms included with the spring tax bills, the Committee is planning its first separate fundraising event for May 2010. This will be a team trivia event geared towards players ages 50 and older. The Committee is excited about the event and the prospect of having additional funds available for awards at the end of the 2009-2010 school year.

The Committee members would like to again acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, and Collector Dorothy Lightfoot for their help during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2010 tax bills!

Respectfully submitted,
Keith Rauseo, Chairman

# School Department General Information

**REGISTRATION FOR SCHOOL IN SEPEMBER 2009**

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

**NO SCHOOL ANNOUNCEMENTS**

School will be closed **only** in the case of severe inclement weather.

Announcements relative to closing schools for inclement weather will be carried by area radio stations and TV stations and through "One Call Now".

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

# Enrollment by Schools

**Tewksbury Public Schools**

| SCHOOL | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | Totals |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CENTER | 113 | | | | | | | | | | | | | | | 113 |
| NORTH STREET | | 63 | 59 | 59 | 67 | 75 | | | | | | | | | 8 | 331 |
| TRAHAN | 11 | 63 | 68 | 75 | 61 | 60 | | | | | | | | | 12 | 350 |
| DEWING | | 111 | 93 | 104 | 114 | 110 | | | | | | | | | 57 | 589 |
| HEATH BROOK | | 58 | 62 | 65 | 66 | 80 | | | | | | | | | 58 | 389 |
| RYAN | | | | | | | 349 | 361 | | | | | | | 20 | 730 |
| WYNN MIDDLE | | | | | | | | | 375 | 362 | | | | | 9 | 746 |
| MEMORIAL HIGH | 15 | | | | | | | | | | 227 | 260 | 234 | 258 | 1 | 995 |
| TOTALS | 139 | 295 | 282 | 303 | 308 | 325 | 349 | 361 | 375 | 362 | 227 | 260 | 234 | 258 | 165 | 4,243 |
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | |

Class counts

| | |
|---|---|
| Grd 5 | 29.1 |
| Grd 6 | 25.8 |
| Grd 7 | 26.8 |
| Grd 8 | 30.2 |

# School Roster

**TEWKSBURY PUBLIC SCHOOLS**

**2009 - 2010 ROSTER**

***School Committee***

| | |
|---|---|
| Dennis J. Peterson | 2010 |
| Richard O'Neill | 2010 |
| Michael P. Kelley | 2011 |
| Jayne W. Miller | 2012 |
| Dennis G. Francis | 2012 |

***Administration***

**Christine L. McGrath, Ph.D. - Superintendent of Schools**

**Loreen R. Bradley - Assistant Supt. Curriculum & Instruction**

**Mr. John F. Quinn - Business Manager**

**Cheryl Porcaro - Special Needs Coordinator - K-12 Services**

**Jan Fuller - Special Needs Coordinator - Private, Preschool, Summer**

**David Libby - Director of Transportation, Facilities & Data Processing**

**Karen Chanaki - Director of Food Services**

**John Lyons - Director of Extended & Community Education Services**

**MEMORIAL HIGH SCHOOL**
**Dr. Patricia Lally, Principal**
**Jason Stamp, Assistant Principal**
**M. Eileen Taylor Osborne, Assistant Principal**

**DEPARTMENT HEAD, HUMANITIES - *Ginamarie Talford***

**ENGLISH**

Andrew Bellistri
John Byrnes
Bryan Desjardins
Cynthia Peloguin
Brian Gouthro
Lynne Hardacre
Christine Mulligan
Catherine Stack
Ginamarie Talford

**SOCIAL STUDIES**

Brian Aylward
Donna Boudreau-Hill
Marc Demers
Robert Doolan
Sharon Milenavich
Peter Molloy
Dustine Puma
Thomas Ryan
Nadine Sutliff

**DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, & ART - Shelli-An Ryan**

**MATHEMATICS**

Kelly Kruger Barrio
Robert Brigida
Thomas Carpenito
Ethel Chace
Debra Glass
Vikki Ireland
Mary Jo Kelleher
Marybeth McGinn
Kevin Muise
Anne L. Rand
Janice E. H. Reich
Shelli-An Ryan

**COMPUTER PROGRAMMING**

Frances DeLucia

**ART**

Jennifer Arnold
Nicole LaPierre
David Moffat

**BUSINESS**

James Sullivan

**DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, AND MUSIC - *Susan Barnett***

**SCIENCE**

Susan Barnett
Edward Cremins
Eamon Edgerton
Janet Gordon
Edward Kopesky
William Neacy
James Pringle
Nicole Saad
Elaine Senechal
Stanley White

**TECHNOLOGY**

Sandra Bettencourt
Susan Sullivan

**FAMILY & CONSUMER SCIENCE**

Nicole Smallidge

**MUSIC**

Roger Whittlesey

**LEAD TEACHER, FOREIGN LANGUAGE -**

**FOREIGN LANGUAGES**

Paul Early
Joanne Meziane
Patricia Mondello
Viterbo Rijo
Kristen Roy
Florence Souza

**DEPARTMENT HEAD GUIDANCE - *KAREN BAKER O'BRIEN***

**GUIDANCE**

Brian Hickey
Cecily Ann Markham
Karen Baker O'Brien
Kristina Sheahan

**ATHLETIC DIRECTOR AND DEPARTMENT HEAD WELLNESS: *BRIAN HICKEY***

**PHYSICAL EDUCATION**

Steven Levine
Patricia Ryser

**HEALTH**

Karen Ferreira
Denise Saindon

**LIBRARIAN**

Mary Eldringhoff

**SECURITY MONITORS**

Leo DiRocco
Leslie Duplessis

**JOHN W. WYNN MIDDLE SCHOOL**
**John Weir, Principal**
**Adam Colantuoni, Assistant Principal**

| **TEAM 7A** - *Joanna Krainski, T.L.* | **TEAM 7B** - *Cathleen Bilodeau, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Sara Cowan | Jaclyn Murphy |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Erin Sarsfield | Dorothy Graaskamp |
| **MATH** | **MATH** |
| Joanna Krainski* | Cathleen Bilodeau* |
| **SCIENCE** | **SCIENCE** |
| Cindy Abate-Upson | Kathleen Connell |

| **TEAM 7C** - *Geraldine Cummings, T.L.* | **TEAM 7D** - *Kimberly Dikeman, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH/SOCIAL STUDIES** |
| Kimberly Johnston | Anthony Santos |
| **SOCIAL STUDIES** | **MATH/ SCIENCE** |
| Roseann Kolack | Kimberly Dikeman* |
| **MATH** | |
| Geraldine Cummings* | |
| **SCIENCE** | |
| Francesca Rouff | |

| **TEAM 8A** - *Carol Navetta, T.L.* | **TEAM 8B** - *Kristina Rogers, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Kate Provenzano | Joanna Peterson |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Patricia Krol | Christopher Gagnon |
| **MATH** | **MATH** |
| Joanne Hession | Dannie Shao |
| **SCIENCE** | **SCIENCE** |
| Carol Navetta* | Kristina Rogers* |

**TEAM 8C** - *Rosamond Malatesta, T.L.*

**ENGLISH**

Elaine Speros

**SOCIAL STUDIES**

Cheryl Witham

**MATH**

Rosamond Malatesta*

**SCIENCE**

Katherine Deveau

**ART**

Gail Hamilton

**MUSIC**

Catherine Himmel

**INSTRUMENTAL MUSIC**

Meghan Davis (Shared with Ryan School)

**HEALTH**

Robert McGrath
Maura Dearing

**WORLD LANGUAGES**

*FRENCH*

Susan Gagnon

**SPED** – *Elaine Cheng Sinclair, T.L.*

Shared with Ryan School (one half)

**LIRARY RESEARCH**

Keith Williams

**INDUSTRIAL TECHNOLOGY**

Joseph Frank

**EXPLORATORY**

*Team Leader* - Susan Scofield

**COMPUTERS/PHYSICAL EDUCATION**

*COMPUTERS*

Lisa Bailey
Bonita Hansberry

*PHYSICAL EDUCATION*

Thomas Morrill
Susan Scofield

**LIBRARIAN**

**GUIDANCE**

Erin MacCurtain
Jaime Noberini

**JOHN F. RYAN ELEMENTARY SCHOOL**
**Kevin McIntyre, Principal**
**Brenda Theriault Regan, Assistant Principal**

| **TEAM 6A** - *Jennifer Mrozowski, T.L.* | **TEAM 6B** - *Kathleen Anderson, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Judi Foley McInnes | Eileen Gardner |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Kate Deislinger | Kathleen Anderson* |
| **MATH** | **MATH** |
| Kim Hynes | Charlaine Melly |
| **SCIENCE** | **SCIENCE** |
| Jennifer Mrozowski* | Robin Reading |

| **TEAM 6C** - *Barbara Gillette Manna* | **TEAM 6D** - *Susan E. Hogan* |
|---|---|
| **ENGLISH** | **MATH/SCIENCE** |
| Pamela McDade | Susan E. Hogan |
| **SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Jean Chan | Andrée Johnson |
| **MATH** | |
| Barbara Gillette Manna | |
| **SCIENCE** | |
| Kimberly MacElhaney | |

| **TEAM 5A** | **TEAM 5B** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Nicole Zwirek | Jayne Farnham |
| **MATH/ SCIENCE** | **MATH/ SCIENCE** |
| Gretchen Martel | Pamela Shirkoff |

| **TEAM 5C** | **TEAM 5D** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Joanne O'Brien | Gus Jardin |
| **MATH/ SCIENCE** | **MATH/ SCIENCE** |
| Christine Cremin | Robert Shirkoff |

| TEAM 5E | TEAM 5F |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Kristin Dillon | Kim Hillson |
| **MATH/ SCIENCE** | **MATH/ SCIENCE** |
| Robert Rogers | Eileen Lindsey |

| | |
|---|---|
| **ART** | **PHYSICAL EDUCATION** |
| Diane Slezak | Ronald Drouin<br>James Manley |
| **MUSIC** | **LITERATURE** |
| Marguerite Weidknecht | Rose Curley<br>Andrea MacMullin |
| **INSTRUMENTAL MUSIC** | **READING** |
| Meghan Davis | Kimberly Stone<br>Lisa Zullo |
| **HEALTH** | **LIBRARY/MEDIA SPECIALIST** |
| Kristi Sarcione | |
| **COMPUTERS** | |
| Barbara Jagla<br>Kelly Pacor | |

**CASE MANAGER** - **Grade 6** - ***Elaine Cheng Sinclair, T.L.* (One Half – Shared with Middle School)***
**- Grade 5 -** ***Mercy Duffill, (Shared with Heath Brook, Trahan Schools)***

**HEATH BROOK SCHOOL**
**Rosamond Dorrance, Principal**
**Carole Gallo, Head Teacher**

**Kindergarten**

Brandi DeCarolis
Kathleen Ford
Ashley Crooker - SPED

**Grade 1**

Helen Matysczak
Joanne Morrissey
Jennifer Price
Carole Gallo - SPED

**Grade 2**

Donna Bowden
Diane Davos
Brenda McWilliams
Karen Bancroft - SPED

**Grade 3**

Lori Hyland
Jaime Lane
Sheri Mulloy
Sheila Sadler
Janet Reyes - SPED (Gr. 3 & 4)
Mary Beth Aiello - SPED (Gr. 3)

**Grade 4**

Janet Davis
Marcia Kalarites
Jennifer Levy
Mary Loosen
Jennifer Taylor - SPED (Gr. 4 Inclusion)

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**LOELLA F. DEWING SCHOOL**
**Robert P. LaRoche, Principal**
**Lisa Cournoyer, Head Teacher**
**Elizabeth Robinson Head Teacher**

**Kindergarten**

Sarah Gillotte
Jennifer Marcella
Kristi Rodgers
Kim LaFland - SPED

**Grade 1**

Lisa Cournoyer
Maryellen Hirtle
Mary Lazzara
Patricia Stratis
Patricia Fabrizio - SPED

**Grade 2**

Shelley DeGrechie
Kathleen MacLeod
Shannon Miranda
Sarah Yore
Courtney Kaloyanides - SPED

**Grade 3**

Nancy Boyle
Loren Carlino
Lisa Desrochers
Michelle McGrath
Kelly M. Scialdone
Donna Cloney - SPED

**Grade 4**

Karen Cintolo
Kathleen Conrad
Lynn Francisco Marsh
Kimberly Siepka Russo
Jeanne Selissen
Lisa Chasan - SPED

**LOUISE DAVY TRAHAN SCHOOL**
**Dr. Edward J. Foster, Principal**
**Ann O'Hara, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Patricia Keddie<br>Kathy McDermott - ½ time<br>**Grade 1**<br>Heather Bradley<br>Maureen Jackman<br>Ann O'Hara<br>**Grade 2**<br>Sandra Frost<br>Judith Middleton<br>Donna Mooney | **Grade 3**<br>Judy Allard<br>Kathy Carleton<br>Susan Mulno<br>**Grade 4**<br>Shannon Demos<br>Catherine Gagne<br>Susan Raneri |

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**NORTH STREET SCHOOL**
**Angela D. Kimble Principal**
**Teresa Enos, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Allison Cameron<br>Brandi DeCarolis<br>**Grade 1**<br>Teresa Enos<br>Catherine Ventura<br>Ann Whynot<br>**Grade 2**<br>Deborah Brewin<br>Elizabeth Krzesinski<br>Denise Morandi | **Grade 3**<br>Mary Lou Adams<br>Theresa Follett<br>Sheri Mulloy<br>**Grade 4**<br>Debbie Buehler<br>Heidi Meharg<br>Kim Gagnon |

**ELEMENTARY SPECIALISTS**

**Reading Specialists**

Chloe Callahan - Heath Brook
Gloria Graves - Trahan School
Nancy Kalajian - North Street School
Elizabeth Robinson - Dewing School

**Elementary Art**

Kristen Kosiba - Dewing/North Street Schools
Linda Malone - Heath Brook/Trahan Schools

**Elementary Music**

Marie Maranville - Dewing/North Street Schools
Steve Nahlik - Trahan/Heath Brook School

**Elementary Physical Education**

Jodi Higgins - Dewing/North Street School
Daniel Merry - Heath Brook/Trahan Schools

**Health Educator**

Mary Laffey

**Attendance Officer**

Dennis J. Peterson

**Gifted and Talented**

**K-4 Technology Curriculum Specialist**

Kathy Santilli

**School Adjustment Counselors and School Psychologists**

Susan Clark - Trahan School
Alexandra Comer - Ryan School
Melissa Gilgun - Middle School
William Jones - High School
Colleen Leary – Dewing School also Case Mgr.
Mariellen Nastasi - Heath Brook School
Karen Ruccio - North Street/Dewing Schools

**Speech Therapists**

Courtney Campbell - Trahan School
Rosemary Coughlan - Heath Brook
Carolyn Dooley - Dewing School
Tiffany Emerson - North Street/Middle Schools
Amy Matson - Center School
Katherine Thew - Trahan School
Tiffany Trant - Ryan/High Schools

**Early Childhood Specialist**

Tara Michelle Lonergan - Integrated Preschool
Donna Greene - Integrated Preschool
Lisa Tramonte - Integrated Preschool

**P.D.D.**

Audria Johnson - North Street School
Patricia Martel - Trahan School
Sarah Tsakalakos - Trahan School

**Physical Therapist**

Jennifer Merrill - Systemwide

**Occupational Therapist**

Gail Bliss - Systemwide
Pamela Pinard - COTA - last day 10/30/09

**English as a Second Language Tutor**

Mary DiCiaccio - Systemwide

**Behavior Specialist**

Kristen Podolsky - Trahan School

**Moderate Special Needs Specialists**

Mary Beth Aiello - Heath Brook School
Karen Bancroft - Heath Brook School
Marco Basiliere - High School
Richard Camire - Middle School
Lisa Chasan - Dewing School
Donna Cloney - Dewing School
Ashley Crooker - Heath Brook School
Mercy Duffill - Heath Brook/Ryan/Trahan Schools, Case Manager
Patricia Fabrizio - Dewing School
June Fagan - Ryan School
Anne McGregor Fay - High School
Nancy Farrey-Forsyth - Middle School
Sandra Ferrara - Ryan School
William Fuller - High School
Patrick Galligan - High School
Carole Ann Gallo - Heath Brook School
Kevin Gibson - Ryan School
Jennifer Gillespie - Ryan School
Martha Glynn - Ryan School
Donna Graham - Middle School
Robyn Hakala - Dewing School
Susan J. Hogan - Ryan School
Michele Hughes - Trahan School
Courtney Kaloyanides - Dewing School
Mary Kennedy - High School
Kimberly LaFland - Spec. Needs K Dewing
Renee Langlais - Heath Brook School
Joan Lynch, Case Manager - North Street School
Kathleen A. Maloney - Ryan School
Patrick McAndrews - High School
Joel McKenna - Middle School
Kara Murray - Middle School
James Otis - Middle School
Stephanie Pagiavlas - Middle School
Beryl Puddester-McKenna - Ryan School
Cindy Ramaska - Middle School
Janet Reyes - Heath Brook School
Elaine Cheng Sinclair, Case Manager, Middle/Ryan Schools
Jennifer Taylor - Heath Brook School
Charles Zucco, Case Manager - High School

## EDUCATIONAL SUPPORT STAFF

**Certified Aides**

Mary Abbott – Heath Brook School
Nicholas Amato – Ryan School
Laurie Angelo – Middle School
Erika Ansley – Kind. Dewing School
Lisa Bancroft – Heath Brook School
Kristine E. Benning – Ryan School
JoAnn Brace – Ryan School
Anne Brennan – Heath Brook School
Elaine Ciccolella - Center School
Christine Cote – Middle School
Paula Curtin – Dewing School
Mary Ann Deshler – SPED – Middle School
Ann M. Doucette – Dewing School
Joanne Elwell – Spec Needs, Heath Brook School
Kyle Ganley – Middle School
Mary Kapust – Center School
Pamela Lussier – Center School
William Meuse – High School
Lois Murphy – Spec Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Elena Pineau – High School
Ellen Dale Robichaud – Ryan School
Michael Rocco – High School
Cheryl Ann Silva – Dewing School
Maria Skoropowski – Spec Needs – High School
Kathy Starling – North Street School
Richard Sullivan – High School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center – H. S.
Denise Trevor – Heath Brook/No. Street Schools
Kim E. Viens – Ryan School
James Walker – High School
Dennis Winn – High School

**Non-Certified Aides**

Karen Agostinelli – Kind. Trahan School
Linda Alukonis – Kind. North Street School
Debbie Bennett– Spec. Needs - Ryan School
Mary Ellen Chase-Anderson – Middle School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kind. Dewing School
Gale Durkin – A.V. Aide – High/Middle Schools
Patricia Gale – Kind. – Trahan School
Sally Gariepy – PDD Aide - Trahan School
Karen Gillotte – Kind. Heath Brook School
Beth Ann McDermott – Kind. Dewing School
Kathleen Penney – Kind. Heath Brook/North St.
Mark Ronan – Middle School
Ann Mary Theisen – PPD Trahan School
Pamela Temmallo – Ryan School
Rebecca Walsh – Spec. Needs – Middle School
Eileen Weiss – Kind. Dewing School

**Data Processing, Transportation & Facilities**

David Libby – Center School

**Network Manager**

Keith Young – Center School

**Technology Service Technician**

Kevin Carey – Center School

**Title I Academic Coaches**

Mary Petrie – North Street School
Jennifer Fabiano - Heath Brook School

**School Nurses**

Judith Hopkins – Middle School

Linda House – High School

Debra Kraytenberg – Trahan School

Monica McBrine – North Street School

Sandra Miller – Assoc. Nurse – Systemwide

Carol Moriarty – Dewing School

Marcia Osterman – Ryan School

Elaine Walsh – Heath Brook School

**Medical Aide**

Ms. Jennifer R. Higgins, LPN – High School

**Library Aides**

Ann Donnelly – Heath Brook/No. Street School

Judith Dziadosz – Heath Brook/No.St./Ryan Schls.

Patricia Fothergill – Dewing School/Trahan School

Evelyn McCabe – Trahan School/Dewing Schools

**School Secretaries**

Kathleen Casey – High School

Maria Doherty – Trahan School

Anne Duncan – Business Office

June Fowler – Ryan School

Joanne Kearns – Middle School

Patricia Kearns – Medicaid – Special Ed. Office

Louise Kelley – Heath Brook School

Janice LaRocque – Superintendent's Office

Mary Maguire – Superintendent's Office

Eileen Mahoney – Dewing School

Lisa Marget – Business Office

Annmarie McCormick – High School

Maria McLaughlin – Ryan School

Donna McKenna – Special Education – Center

Kelly Mercier – Community Service

Patricia Meuse – Business Office

Patricia Napoli – Middle School

Nancy O'Hare – High School

Sarah Robson – Data Processing – Center School

Nancy Torname – Heath Brook/Dewing Schools

Patricia Welch – Special Education – Center

Sharon Zaremba – North Street School

**Food Service Workers**

Robin Adams – North Street School
Maureen Bedard – Middle School
Elaine Bennett – High School
Eileen Callanan – High School
Linda Carter – Heath Brook School
Linda Castigilone – Middle School
Maureen Contalonis – Ryan School
Barbara Curtin – Middle School
Allison DeFelice – Heath Brook School
Gladys DiBisceglia – Middle School
Robin Foran – High School
Anna Gaudet – Dewing School
Goldie Gizzi – High School
Jane Grant – Ryan School
Kim Kane – Ryan School
Nancy Kelleher – Middle School
Carol Lennon – High School
Christine Lopolito – Ryan School
Carol McCarthy – Dewing School
Denise Miano – North Street School
DebraLee Mugford – Center School
Marie Murphy – High School
Diane Nickerson – Middle School
Michelle Nowak – Trahan School
Susan O'Hearn – Dewing School
Patricia Reale – High School
Kimberly Sheehan – Dewing School
Kathy Sholl – Ryan School
Laura Sullivan – Ryan School
Holly Tellier – High School
Roberta Waldrip – Trahan School
Janice Woodman – Middle School

**Maintenance and Custodial Workers**

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey – Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Travis Dobbin – High School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Maintenance
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Terrance Neal – Middle School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Peter Thuillier – Trahan School

**Matron**

# Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVRVTSD) is pleased to submit its 2009 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 39th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Vice Chairman / Treasurer, and Donald Drouin, Secretary, from Bedford; Kenneth L. Buffum and Bernard F. Hoar from Billerica; Paul V. Gedick and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse, Chairman, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred ten (1,310) high-school students were enrolled in SVTHS's day school programs in October of 2009 and more than 500 adults participated in the school's various adult and continuing education courses.

In June of 2009, SVTHS graduated 282 seniors. Fifty-nine percent of the graduates planned to attend college or other post secondary schooling in the fall. Forty-three students intended to continue working in their trade while attending college and an additional sixty-seven students signed out employed in their field of study. In addition, one percent entered the military forces, and four percent were employed in other occupational areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 15 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

**Academic Programs**

*MCAS Performance:* In the Spring of 2009, the following MCAS performance scores of SVTHS sophomores were pre-eminent not only within the District but also throughout the Commonwealth.

| | English Language Arts | Mathematics | Biology | Chemistry |
|---|---|---|---|---|
| (%) | | | | |
| Passing | 99.7 | 98 | 99 | 100 |
| Advanced | 28 | 42 | 8 | 31 |
| Proficient | 63 | 42 | 69 | 60 |

These results, which satisfied state-mandated criteria for Annual Yearly Progress, represent best-ever performances by SVTHS sophomores, whose aggregate progress was rated "very high" by the Department of Elementary and Secondary Education (DESE).

*Curriculum Revision:* The SVRVTSD Committee approved a redesign of the state- and district-required U.S. History course formerly offered only in the eleventh grade. The restructured course—tentatively scheduled for implementation in the 2010-2011 school year—will be offered in grade 10 (Colonization to the Civil War) and grade 11 (Reconstruction to the present.) The two-year format will allow students to explore topics in greater depth and breadth while providing instructional time for written-response training—a critical element of MCAS preparation. Curriculum planners believe that the expanded format will enhance the test performance of SVTHS students, as did the prior and parallel change in the Biology curriculum.

In addition to these traditional performance and progress data, the DESE devised a new measure—which it dubbed the Median Student Growth Percentile (MSGP)—and reported school and district growth for the first time in the Spring of 2009. Once again, the SVTHS scores were pre-eminent throughout the District and Commonwealth. Only five (5) Massachusetts districts, all of which are small charter schools, earned English Language Arts MSGPs higher than those of SVTHS. In addition, the SVTHS Mathematics MSGP ranked among the top 17 percent of all Massachusetts district scores.

In sum, these data strongly suggest that the academic performance of SVTHS sophomores compares exceedingly well in local and state analyses, that the curriculum promotes academic progress between and among successive groups of sophomores, and—perhaps most importantly—that SVTHS students demonstrate extraordinary growth from the moment that they enter the school.

Pursuant to Educational Proficiency Plan (EPP) requirements promulgated by the Department of Elementary and Secondary Education, SVTHS designed and implemented an Algebra-2 course that anticipates the conceptual challenges of a grade-12 EPP population. In practice, the course has been conspicuously successful as a developmental mathematics vehicle.

In response to the increasing demand for College-Preparatory (CP) electives, members of the Science Department are designing a CP Physical Science course as a grade-12 option to CP Chemistry, and members of the Mathematics Department are designing a CP Statistics course as a grade-12 option to either CP Trigonometry or CP Calculus.

*New Staff and Promotions:* In the fall of 2009, Ms. Maureen Rahill joined the Mathematics Department to fill the vacancy created by the retirement of Mr. Thomas Gagnon. Ms. Jessica Cook joined the Social Studies Department to fill the vacancy created by the retirement of Department Chair Edward Geary, and Mr. David Marone was promoted to the Social Studies Chair. Ms. Erin McNeil joined the Support Services Department as a Science teacher to fill a vacancy created by the promotion of Ms. Nancy Simm to the position of Support Services Director. Ms. McNeil also assumed responsibilities as the school's Athletic Trainer. Finally, Ms. Jenn Elwell joined the staff as an English and Remedial-Reading Aide, replacing the recently retired Jo Nagy.

*Summer School:* In the summer of 2009, the SVTHS Summer Program enrolled approximately 105 students from ten surrounding school systems, who had failed an aggregate 122 academic courses. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

*Infrastructure Renovations:* The extensive summer renovations to the school's infrastructure included, in part, the ongoing installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the extensive remodeling of two English classrooms, and the re-tiling of two Mathematics and one Social Studies classroom.

**Support Services**

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at SVTHS is over 90 percent as compared to the state average of 64 percent. The Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 24 percent of our students being diagnosed with special needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has continued with extensive training to support the IEP process and the identification of specific learning disabilities for our special needs population based on new federal and state guidelines. Shawsheen is now using *eSped* software to write Individualized Educational Plans (IEPs). Following training, the staff transferred all IEP's into this system and has fully integrated this technology into all facets of the IEP process. Increased attention to training in the assessment process was provided with additional professional development for staff. The Support Services Department took part in a Coordinated Program Review that was completed by the DESE in the Fall of 2009. Renovations to existing office space were completed resulting in a well-equipped conference room enabling the school to provide a dedicated space for the many meetings that are held as part of the special education process.

**Clubs and Organizations**

*Student Council:* The Tenth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately $500 and twenty cases of food for the Billerica Food Pantry. In addition, the Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic recycling program throughout the year.

*Literary Magazine:* For the second consecutive year, Shawsheen's literary magazine, *Ramblings*, received an award for excellence by a major educational organization. In 2007-2008, New England Scholastic Press Association (NESPA) Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine *Ramblings* NESPA's Highest Achievement Journalism Award in Scholastic Editing and Publishing. In 2008-2009, the National Council of Teachers of English named *Ramblings* a superior publication in its statewide Excellence in Literary Magazines competition. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*Alumni Association:* Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association organized and held an inaugural Hall of Fame evening at the Tewksbury Country Club during which eleven distinguished alumni were feted. The honorees included Brian Theurer (Culinary Arts, 1976); Alita MacElhiney (Business Tech, 1980); Steven Uliss (Culinary Arts, 1981); Richard Bagni (Electrical, 1986); Michael Corricelli (Electronics, 1986); Robert Peach (Electronics, 1987); April (Fitch) Graffeo (Graphic Arts, 1988); Eric Borsini, DC (Data Processing, 1991); James Haroutunian, Esq. (HVAC, 1992); Christina Botte (Electrical, 1993); and David Smith (Graphic Arts, 1993). Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111x584.

*The Traveling Rams:* During its second-ever global trek, members of the Shawsheen's international-travel club visited Greece and Italy in the spring of 2009 under the direction of their indefatigable faculty advisor, Ms. Kristin Sciacca, and five chaperones. In

the spring of 2010, The Traveling Rams will plan a trip to Barcelona. Interested parties should contact Ms. Sciacca at 978-667-2111x577 or ksciacca@shawsheen.tec.ma.us.

*Performing Arts Club:* Boldly changing direction from its 2007 dramatic production of *Frankenstein*, members of the drama club staged three sold-out performances of the musical *Grease* last year in the school auditorium under the direction of Ms. Angela Caira of the Guidance Department.

*Oratory Club:* Coached by faculty advisor, Mrs. Leah Marquis of the English Department, Sara Pietila, a twelfth-grade Health student from Billerica, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

*Parent Advisory Council:* Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

**Athletics**

More than 450 Shawsheen students participated in interscholastic athletics. The 2008-2009 school year was a record-breaking year for school championships; our boys, girls and co-ed teams combined for a total of 18 championships (11 league and 7 state vocational titles). Winning league titles were the following teams: Girls Soccer, Boys Cross Country, Girls Cross Country, Golf, Football Cheerleading, Girls Basketball, Boys Hockey, Wrestling, Basketball Cheerleading, Softball and Boys Lacrosse.

Winning State Vocational titles were the following teams: Boys Soccer, Girls Soccer, Girls Cross Country, Girls Basketball, Boys Hockey, Wrestling and Girls Swimming.

The overall winning percentage of the varsity teams, 14 of whom qualified for post-season play, ranked among the highest in school history. Dozens of students were honored with all-star recognition by either the Commonwealth Athletic Conference or the Lowell Sun. Our boys' hockey program had a memorable season capturing the Eastern Mass. Championship. Mike DeRosa was honored by the Boston Globe and Boston Herald as a member of their All Scholastic teams. Coach Chuck Baker was selected as the Boston Globe Division 3 Coach of the Year.

For an unprecedented seventh time in eight years, SVTHS has earned the Markham Award from the Boston Globe for the most outstanding vocational technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

**Community Services**

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Mrs. Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

*School of Practical Nursing*: The 2008-2009 year graduated 37 Licensed Practical Nurses (LPN). Since its inception, a total of 494 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore*: Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2009 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, please contact Mrs. Carissa Karakaedos at 978-671-3607.

*Swim Program*: SVTHS introduced a parent-and-me swim class and continued a strong following with water aerobics, lap swim and swim lessons during the 2008-2009 year in its Olympic-sized swimming pool. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

*Billerica House of Correction*: The Billerica House of Correction (BHOC) recently hired an Education Director to lead its current initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Middlesex Community College*: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2009 and the program received exemplary student

evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Director of Community Services, Mrs.Carissa Karakaedos.

*Non-Traditional by Gender Advisory Committee*: The SVTHS Non-Traditional by Gender Advisory Committee continued its pursuit to support initiatives for students enrolled in occupational areas that are non-traditional for their gender. The committee is led by a chair, overseeing four SVTHS teachers and staff, including two vocational teachers, one academic teacher and a support staff involved in the Gay/Straight Alliance. The committee had another successful non-traditional-by-gender night and continues to plan activities and events throughout the year.

**Computer Services**

During the year the Computer Services staff completed all the DESE data collection requirements including SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SSDR (School Safety and Discipline Report) data, the Technology Report data and the VTCTS (Vocational Technical Competency Tracking System) data.

In the fall Computer Services added the class of 2013 to Parent Access Manager System bringing parent participation to approximately 80 percent. The Parent Access Manager allows parents to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

During 2009 computer labs for English, Business Technology, Graphic Arts, Drafting, Library, Internet Technology and Support Services received computer upgrades.

The four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school's Technology Committee.

During the summer the department purchased computer hardware and software to replace three hardware servers with virtualized servers as part of the long-term capacity planning process.

By the end of 2009, the Computer Services staff upgraded Office 2007 to ninety five percent of the building.

**Guidance**

*Admissions:* SVTHS increased the incoming freshmen class to 335 in fall of 2009 to accommodate a larger number of students interested in attending. Roughly 650 applications were received for admission into the $9^{th}$, $10^{th}$ and $11^{th}$ grades.

*College and Career Planning:* Effective this year, all students will complete career plans aligned to their specific grade and areas of interest. The career plans are used in conjunction with the exploratory program to help students make informed decisions about shop majors. For seniors, it is part of the preparation to go out on cooperative education placement. Over 70 colleges participated in the college fair this year, with specialized workshops for students with learning disabilities, information on applications and financial planning. A new program preparing students for the Accuplacer exam went into effect for the graduating class of 2009. This program provided preparatory course work to help students place into college level courses at community colleges. Fifty percent of the students who participated placed one course higher, resulting in thousands of dollars of savings for SVTHS graduates in college tuition.

*Scholarships and Awards*: Local community organizations and SVTHS affiliates contributed approximately $90,000 in scholarships this past year. This represents a ten percent increase over last year thanks to the organizations and individuals who continue to support our graduates each year through scholarship donations. SVTHS also saw an increase in Abigail and John Adams Scholarship award winners from 66 to 74 for the current graduating seniors, representing an increase in student MCAS performance levels.

*Cooperative Education Program:* Despite the economic down turn Shawsheen seniors were still successful in cooperative education placements throughout the 2008-2009 school year. One hundred and eighteen (118) students were placed during the year, representing 40% of the senior body.

**School Council**

An important agency of school governance, the 2008-2009 SVTHS School Council is made up of three parents, co-chair Kenneth Miano, Jean Perry, and Thomas Luther; two community members, Bob Lazott and Cosmo Ciccariello; two SVTHS faculty members, Robert Roach and Jason Tildsley; co-chair, Robert Cunningham, Ph.D., Assistant Superintendent-Director/Principal; and two students, Michael O'Connell and Lori Beth Fowler.

In 2009, the School Council met with the Superintendent-Director when he presented the school budget, made additions and revisions to the SVTHS Student Handbook, and developed the annual School Improvement Plan.

**Technical Programs**

*Skills USA:* Skills USA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned eighteen gold medals at the 2009 District level competition and two gold medals at the State level. Two Shawsheen students went on to the National competition in Kansas City, MO placing second (Silver Medal) and seventh.

*Business Professionals of America:* Business Professionals of America is a national career and technical student organization composed of state associations and local chapters serving members pursuing careers in business and information technology occupations. BPA provides opportunities to develop leadership skills, and to grow personally and professionally while utilizing career related competencies. Involvement in BPA enhances social awareness, civic responsibility, and business communication skills. SVTHS has earned a state officer position (President) for a second consecutive year and first-place awards at both the State and National levels.

*National Accreditation*: SVTHS has nineteen vocational programs, ten of which are nationally accredited by their respective industries. The programs include: Automotive Technology, Autobody, Machine Technology, Metal Fabrication, Culinary Arts, Graphic Communication, Drafting, Diesel Technology, Heating, Ventilation, Air Conditioning and Refrigeration, and Health Technology.

**Transportation Cluster**

*Automotive Technology*: One rotary car lift was replaced with an autobody lift and the remaining rotary car lifts were serviced, maintaining a high level of shop safety. The Automotive program, through the capital budget process, also acquired a new, technologically advanced Hunter high speed wheel balancer GSP9700.

*Autobody:* In staying current with new technologies, the Autobody program converted to waterborne technology for painting, replacing the toxic solvent-base method. The state of the art waterborne base set was donated by local Autobody vendor, Don Kennett. Lead teacher, David Lelievre, and general advisory board committee member, Jim Marshall, were instrumental in securing a $5,000 award from ICAR to further support the program.

*Diesel*: After an extensive analysis of the program, SVTHS will graduate its last Diesel students in June 2010 and the remaining underclassmen will be absorbed into the Automotive Technology program. The steady decline in student enrollment and limited job placement of this program's graduates over the past several years led to the determination to close this program. The existing space will be renovated to accommodate a new science and health wing.

**Service Cluster**

*Health Service and Technology:* The Health Services and Technology Program have expanded externships with four elementary schools in Tewksbury to provide students with clinical experience in hearing and vision screening. Additional clinical externships have been initiated with AllOne Healthcare and the Billerica elementary schools. The program has continued its partnership with Saints Medical Center to sponsor a community blood drive. This year was the most successful yet with over 43 units donated that will be used throughout the community.

Through the capital budget process a new EKG machine was purchased to enhance student learning. Ronald Megna was hired to fill the void left by the retirement of Diane Cortese in June 2009.

*Culinary Arts*: The Culinary Arts program continued to serve the staff and the community with creative dishes that appeal to everyone's taste. Ordering from the menu in the Ram's Head Dining Room can only be done by making reservations; this is a testament to our outstanding reputation within the surrounding communities. All told, the Culinary Arts program served an astounding 10,891 dinners in 2009.

Through the capital budget process and under recommendations of the craft advisory board, the Culinary Arts program purchased an Eagle five bay electric steam-table and a new Garland gas top oven.

Stand out Culinary students include an 11$^{th}$ grade student who earned the prestigious Eagle Scout award and a 12$^{th}$ grade student who is also attending and earning credits at Johnson and Wales College.

*Cosmetology*: With the retirement of Camille Lloyd, the Cosmetology program hired Sandra Koch, who brings terrific enthusiasm and her personal experience of owning and managing a beauty salon. All but one senior from the class of 2009 acquired their licensure from the Massachusetts State Board of Cosmetology, and many are currently working in local salons.

Offering beauty services continues to be a large part of the Cosmetology program, as hundreds of local clients are served in our shop each year. This year students also traveled off campus several times to hone their skills by providing services to the elderly at the Burlington Towers Senior Center, Life Care Nursing Home and the Bedford and Billerica Senior Centers.

**Construction Cluster**

*Carpentry, Plumbing, Electrical, Heating Ventilation & Refrigeration and Masonry*: All five construction programs continued to provide a strong work-based curriculum by completing projects throughout the district's five towns. Some of the projects this year included the renovation of a 2,000 square foot Bedford farm house and Thrivent house for Habitat for Humanity of Greater

Lowell, the installation of a roof and the insulation of walls at Astle Street Radio Shack for the Tewksbury Water Plant, a new block/brick island and light pole at the Burlington Housing Authority, the completion of a gazebo at the Billerica Kids Konnection Playground in Billerica, the construction of the VFW platform /stair project in Billerica, the design and installation of pavers at the Francis Wyman Playground in Burlington, and the construction of six large kiosks for Cummings Park in Burlington.

At SVTHS the construction programs also joined forces to build a masonry storage shed and install brick pavers for a new sidewalk. The demolition and reconstruction of Rooms 104 and 105 were also completed resulting in two equal sized classrooms.

Equipment purchased through the capital budget process this year included ladders (carpentry), a wire puller (electrical), and a high efficiency gas boiler (HVAC&R). New instructors, Matthew Gillis (plumbing) and James McGreevey (HVAC&R), have been hired to replace Fred Coburn (plumbing) and Kevin St. Peter (HVAC&R).

**Arts and Communication Services Cluster**

*Business Technology:* The Business Technology program's computer labs were up-graded, renovated and expanded to accommodate their growing program.

*Informational Support Services & Networking:* A new technology plan was implemented with additional curriculum and further opportunities for students. Equipment recently added includes 20 new Dell PC Computers and a PC Computer management program.

*Design & Visual Communications:* Work-based learning culminated through in-house and community based projects where students learned valuable skills such as revisions to SVTHS Road Show video, Habitat for Humanity photo/ video, English Department Open House video/ DVD, Homecoming pep rally photo / video, Billerica VFW deck photo, Tewksbury DPW water tower photo, Burlington Housing Authority photo, Francis Wyman Playground photo, SVTHS softball scoreboard photo, SVTHS boys soccer video/ DVD 12, house project slideshow, winter sports teams video / DVD, Discover Salem photo contest, masonry storage building photo, and the 2009 SVTHS retiree video/ DVD.

The winner of the 2009 United Neighbors Invest in the Truth for Youth (UNITY) logo contest is a Shawsheen Design & Visual Communications student. UNITY is a citizens group based out of Wilmington that was formed to find answers for high cancer rate in the South Wilmington area.

*Graphic Communications*: Through the capital budget/ technology plan a new server was purchased, replacing the antiquated server that required constant repair. Revisions to the customer service center added new curriculum and a new workflow management process, providing new skills and efficiency to the program. Providing in-house and community-based work continued to be a large part of the program's curriculum.

**Electro/Mechanical Cluster**

*Computer Aided Design & Drafting:* The Drafting shop received a face lift, painting all the computer workstations and eliminating an overhead garage door by replacing that with a customize store front application. The large windows and glass door allows natural light, providing a more conducive learning environment. In accordance with the computer technology plan, upgrades to 18 of the 36 computers and the installation of new/upgraded software were completed.

Working on community-based projects continued to be a staple of the program. Projects included: designing the floor plans for the 7,500 sq. ft. Burlington Marion Tavern at Grandview Farms, designing a handicap maze for Burlington, planning for the Habitat for Humanity house, and building of shadow boxes for local elderly housing.

Two Drafting senior students earned college credits from Northern Essex Community College and New England Institute of Technology via articulation agreements.

*Electronics:* The Electronics program benefited from the addition of an after school Robotics Club. Successful First Tech Challenge (FTC) competitions at Pathfinder Vocational High School and Kingswood-Oxford School in West Hartford, CT served as great stepping stones. The Electronics shop area was updated with a new bench brake and small milling machine for fabricating parts for robots. New projects being developed from the Robotics Club have resulted in new curriculum and enhanced student interest in the Electronics program.

*Machine Technology*: George Squires was hired to replace the recently retired Joseph Mullen. The Machine Technology program also acquired a $20,000 lathe from the MITRE Corporation which will be used to further enhance instruction.

*Metal Fabrication and Welding*: For the second year in a row this program hosted the annual open house for the Boston Chapter of American Welding Society (AWS). Students had the opportunity to see demonstrations of Orbital pipe welding, pipe cutting and beveling, and the exothermic process of cutting metal using only oxygen. The AWS recognized instructor John Fusco as Instructor of the Year 2009. Students also participated in the Notch Pipe Welding challenge, sponsored by Notch Mechanical Constructors. Through the capital budget process the Metal Fabrication program purchased a CNC PLASMA CAM Cutting System.

**Conclusion and Acknowledgement**

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2009. Those retirees are: Diane Cortese, Health Technology; Judy DiCicco, Cafeteria; Pat Foley, Administrative Assistant; Tom Gagnon, Mathematics; Ed Geary, Social Studies; Camille Lloyd, Cosmetology; Don Meskie, Internet Technology; Jim Monagle, Support Services; and Joe Mullen, Machine Shop.

The District would like to acknowledge the passing of long-time school committee member John "Jack" P. Miller of Burlington who served the District for over 30 years. Jack contributed immensely through his dedication and commitment to our students and his community. Jack will always be considered a legacy on the SVRVTSD Committee and will be sorely missed. The School Committee unanimously voted to name its meeting room the "John P. Miller Conference Room" in appreciation of Mr. Miller's service.

# COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development*
*Building*
*Community Preservation Committee*

*Zoning Board of Appeals*
*Conservation Commission*
*Green Committee*

*Board of Health*
*Planning Board*

## Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, Planning and Conservation Office and the Engineering Office (transferred to the Department of Public Works in FY10). Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership, the Economic Development Committee, and the newly created Green Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board, the Board of Health, and the Green Committee. Annette Marchant served as Recording Secretary for the Conservation Commission, Local Housing Partnership, Community Preservation Committee and the Economic Development Committee. Cheryl Romano continued to serve as Recording Secretary for the Zoning Board of Appeals.

*Master Plan*

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2009, the following implementation items from the Master Plan were addressed:

Priority A.2 - Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Planning Board and Community Development's work with the Northern Middlesex Council of Governments resulted in the Town Center Overlay District (TCOD) being passed at the Spring 2009 Special Town Meeting. Additional overlay districts to the north and west of the TCOD were approved at the 2009 October Special Town Meeting.

Priority A.3 - "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the Tri-Town Task Force for the Lowell Junction area. The Director serves on the I-93 Interchange Working Group. A consultant was hired by the three Towns, Tewksbury, Wilmington and Andover to begin work on a form-based zoning code for the development. Northern Middlesex Council of Governments worked on a build-out analysis for the area as well as an expedited permitting process. This was identified as an action item from Amendment 1 to the Master Plan.

Priority A.4 - Confirm priorities for Tewksbury Town Center - Accomplished through the Town Center Overlay District effort.

Priority A.2 - Reorganize zoning along Route 38. 3 overlay districts were approved in 2009.

Priority A.7 - Complete and update Tewksbury's Open Space and Recreation Plan - The Community Preservation Committee funded and oversaw this project which included the Community Development Department and the Northern Middlesex Council of Governments which began in 2007. The Plan received approval by the State in 2009.

Priority B.3 - Acquire land or conservation restrictions. With the recently approved Open Space & Recreation Plan, the Conservation Commission and Community Preservation Committee attempted to purchase land adjacent to the Shawsheen River.

Priority B.5 - Pursue nominations to the National Register of Historic Places. The Historic Commission with CPA funds engaging a consultant to begin surveying the Town to identified potential nominees.

Priority C.2 - Develop and improve public amenities at Tewksbury Ponds. Long Pond was studied for aquatic characteristics and a public access plan in 2007. A recommended action plan was presented in 2008 and work is ongoing.

Priority C.4 - Continue to work toward resolution and clean-up of Sutton Brook Disposal Area. Consent decree issued on Sutton Brook Disposal Area in Fall of 2009.

Priority D.2 - Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town continued its Stormwater Management Plan while awaiting new federal guidelines.

*Affordable Housing*

The Town's current MGL Chapter 40B affordable housing inventory is at 9.1%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory member Nancy Reed.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of development. The most significant project is the Lodge at Ames Pond, which will provide 364 rental units.

The Housing Partnership established a subcommittee to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority. The Partnership received a commitment from the Board of Selectmen for $330,000 out of the Affordable Housing Trust Fund for this project. The Zoning Board of Appeals approved the project for a special project. The project awaits notice from the U.S. Department of Housing and Urban Development on its recent submission.

*Economic Development Committee*

The Economic Development Committee was created at the end of 2007 and includes the following members; David Plunkett-Chairman, Todd Johnson, Nancy Reed, David Gay, Kevin Donnelly, Tracy Clement, David Cressman, Steve Deackoff, and Jen Hinderer.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

In 2009, the Committee met on 2 occasions with representatives of the Simon Properties to discuss their holdings in Tewksbury. The Committee was clear in directing Simon to notify the public at large if there is a significant change in their development program from the original Mills proposal. The Committee also met the owners of Riverview Park on Woburn Street to discuss their development program of a 225,000 square foot building. A developer discussed the challenges of redevelopment at the old Purity Plaza with the Committee.

The Committee held 2 business breakfasts in 2009. The first was co-sponsored with the Greater Lowell Chamber of Commerce and was held at the Senior Center. The second Business Networking Breakfast was held at the Library in June 2009 and was very successful.

On April 30, 2009, the Town was awarded the designation as a Gold Bio-Ready Community by the Massachusetts Biotechnology Council.

***Town Engineer Office- 2009 Annual Report filed with Department of Public Works.***

*Other Initiatives*

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2009, six zoning bylaw amendments were submitted and approved by Town Meeting.

Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett.

The Director of Community Development serves on the Tri-Town Task Force along with Planning Board Member, Robert Fowler. The Task Force hired VHB as its form-based zoning code consultants. The project began in the Fall of 2009 with

Listening Sessions being held in Tewksbury, Wilmington, and Andover as well as a public design charrette in Tewksbury on October 29, 2009.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control.

Community Development took the lead in the creation of the Green Committee in the Spring of 2009. The Town has since submitted grants through the Clean Energy Choice program, the Department of Environmental Resources green planning program and the Energy Efficiency & Conservation Block Grant.

Finally, the Director and the Conservation Administrator worked with the Conservation Commission to revise and update the Town's Local Wetland Protection Bylaw. The amendments were successfully passed at the 2009 Spring Special Town Meeting.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2010, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:
Steven J. Sadwick, AICP
Director of Community Development

# Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2009:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 8 | Variances | 7 | Approved | | | 1 | Withdrawn |
| 2 | Special Permit | 2 | Approved | | | | |
| 2 | Combination Variance/Special Permit | 1 | Approved | | | 1 | Pending |
| 5 | Modification of Existing Comprehensive Permit | 5 | Approved | | | | |
| 5 | Party Aggrieved Decision of Building Commissioner | | | 2 | Denied | 3 | Withdrawn |
| 3 | Extension to Variance | 3 | Approved | | | | |

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Kenneth Collins, Chairman
Zoning Board of Appeals

# Board of Health

The Board of Health (Board) is pleased to submit the 2009 annual report. The Board is comprised of the following five (5) elected officials: Ralph Hatton, Chairman; Philip French, Vice Chairman; Christine Kinnon, Clerk, Edward Sheehan and Mary Ellen Fernald, members.

The 2009 elections brought a new Board of Health member; Mary Ellen Fernald replaced Robert Briggs. After many years of service Robert Briggs decided to retire. On Behalf of the Board, Health Department and myself, I would like to acknowledge and thank Mr. Briggs for his years of dedicated service to the Board of Health and the community.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement and ensure the enforcement of health policies.

***The Board of Health's Mission is*** "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

The Health Department's team members are dedicated to the community, knowledgeable of public health and animal control laws and the department's procedures. It is truly an honor to be the team leader of such a professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

| | | |
|---|---|---|
| Team Members: | Lou-Ann C. Clement, C.H.O. | Director of Public Health |
| | Barbara Westaway | Operations Assistant |
| | Dean Trearchis, | Sanitarian |
| | Brian Fernald, | Animal Control Officer |
| | Virginia Desmond, PNA | Public Heath Nurse |
| | Pamela Gorrasi | Animal Inspector |
| | Dawn Cathcart | Recording Secretary |

On behalf of the Board of Health, I hereby submit the following activity report for the year 2009.

**Strategic Planning**

The Health Department continues to be active working with the surrounding communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition (Upper Merrimack Valley Public Health Coalition (UMVPHC)) for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them. In December, the UMVPHC held a regional H1N1 Influenza clinic in Westford. This clinic served as the coalition s annual drill to exercise our regional emergency preparedness plans. Director Clement, Sanitarian Trearchis, and Public Health Nurse Desmond, participated in this clinic. We each had different roles from our normal daily responsibilities and tasks. The clinic was well attended by each community's residents and lessons were learned about our strengths and weaknesses.

To compliment the UMVPHC, we are a member of the Upper Merrimack Valley Medical Reserve Corps (MRC) and the Board's Chair Ralph McHatton is Tewksbury representative.

The "Second Annual Health Fair" occurred with approximately 55 various health exhibitors including nutrition and exercise planners, massage therapists, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to continuing this educational event next year.

In collaboration between the school and health departments; a new tobacco regulation was drafted and submitted to the Board. At the recommendation of the collaboration; the Board implemented smoking regulations for school property.

The funding source for our community's tobacco control program (Metro West Tobacco Control Program) was diminished to the point, where the program would not be able to fulfill the requirements of MGL and the program was disbanded.

The Health Department worked closely with the students at University of MASS, Lowell campus in two project this year; the students and the Public Health Nurse produced a video on gastrointestinal health and other students researched the status of a portion of the Sutton Brook Superfund Fund site known as the Pumpkin Patch." Both projects were presented to the community at a board meeting.

**Public Health Nursing Services**

Public Health Nurse Virginia (Ginny) Desmond continues to educate the public and the seniors. She works closely with other departments and team members; such as the Sanitarian and school department in the investigation of communicable diseases and

immunizations. She and the Director attend and participate in Upper Merrimack Valley Public Health Coalition with emergency preparedness. The public health nurse also provides limited care and referral services to the public.

She offers various clinics such as Flu, Pneumonia, and Blood Pressure Clinics, and works closely with individuals regarding the general public's private medical topics. Additionally, this year she paid close attention and attended many informational meetings regarding the H1N1 Influenza.

Again, this year the Public Health Nurse organized and served as a preceptor for a Salem State student nurse. This nurse worked along side of Ms. Desmond in the organization of the H1N1 clinic, investigation of communicable diseases and other public health educational issues.

She attends the necessary meetings, seminars, and trainings to maintain current on public health topics.

**Environmental Activities**

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency preparedness and response, water response, food sanitation, housing, nuisance animals, Title V, etc. Ms. Clement is active with MHOA serving as a member of the executive board, as well as being a participant in other communities and organizing various sections of the annual educational conference.

Beyond the activities of inspecting various businesses and establishments; the Environmental section performs continuous monitoring of the numerous beaver dams throughout the town. Monitoring is performed on a regular basis to observe beaver activity. We work closely with Department of Public Works (DPW) to observe this activity to help alleviate other associated problems. The Health Department will continue to have beaver deceivers installed to continue to implement some form of permanent solutions. Additionally, this process works closely with Conservation to obtain breaching permits are needed. We also help businesses and residents as necessary to obtain the required beaver permits they need to protect their neighbors and their own property from beaver activity.

H1N1 Influenza overwhelmed the community, commonwealth and nationally. This department worked diligently being proactive in obtaining the correct message and passing it along to the community. Additionally, grant monies through the UMVPHC was received to help the health department infrastructure with the implementation of H1N1 activities.

Public health issues are still pending surrounding the Krochmal Farm – piggery. The Board implemented a Noisome Trade site assignment that has various requirements to help with a long term solution. The Tewksbury Resident Advisory Group (TRAG) met regularly to address the resident's concerns, and to continue to work towards the long-term resolution.

**Animal Activities**

Animal Control Officer (ACO) Brian Fernald is responsible for various animal issues, including dog licensing enforcement, investigating and resolving animal complaints, removing dead animals from roadways, and responding to other animal-related calls. ACO and Animal Inspector are responsible for investigating animal bites and quarantining animals as necessary.

In FY10 animal control division was reorganized; there was a reduction in animal control staffing; full time (40 hours) position was cut back to part time (20 hours) and the part time position (4 hours) was eliminated and the dog pound closed. We utilize a private animal service, Wignall Animal Hospital in Dracut MA for captured dogs.

In collaboration with the Town Clerk, the Health Director prepared and received approval at the annual Town Meeting to increase dog's fees and fines.

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Edward Sheehan, Christine Kinnon; and Mary Ellen Fernald, the Health Department team members, Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Dawn Cathcart for their dedication and service to the community.

## TEWKSBURY BOARD OF HEALTH
## 2009 ACTIVITY REPORT

Revenues received in 2008 totaled $49,411.67.

### INSPECTIONS CONDUCTED

| | | | |
|---|---|---|---|
| Septic System Inspections | 14 | Re-inspections and Follow-up | 176 |
| Plan Reviews | 35 | Complaints | 509 |
| Housing Inspections | 22 | Farm Surveillance | 94 |
| Swimming Pool Inspections | 13 | Ice Rink Inspections | 02 |
| Office of Children Inspections | 14 | School Inspections | 16 |
| Hotel Inspections | 09 | Animal Complaints | 08 |
| School Café Inspections | 21 | Court Appearances | 14 |
| Food Service Inspections | 135 | Indoor Air Quality | 01 |
| Sewer Tie-in Inspections | 11 | Nuisance Investigations | 12 |
| Body Art Investigations | 02 | Tobacco Investigations | 01 |
| Beaver Monitoring | 65 | Odor Investigations | 13 |
| Tanning Booth Inspections | 06 | Miscellaneous | 12 |
| Pump Truck Inspections | 21 | | |

### PERMITS ISSUED

| | | | |
|---|---|---|---|
| Septic Systems - Repairs | 13 | Food Service | 304 |
| - Abandon | 346 | Mobile Food | 08 |
| Installer License | 16 | Frozen Desserts | 11 |
| Septic Hauler | 47 | Funeral Directors | 03 |
| Offal/Rubbish Hauler | 54 | Tanning Booths | 10 |
| Ice Rink | 01 | Consent Decree | 12 |
| Hotels | 15 | Trailer Parks | 01 |
| Pools | 20 | Animal | 16 |
| Recreational Camps | 02 | Retail Tobacco Sales | 38 |
| Tracking Title V Reports | 163 | | |

### NURSING ACTIVITIES

| | | | |
|---|---|---|---|
| Blood Pressure | 695 | Legionella | 01 |
| Vaccinations | 133 | Communicable Disease Investigations | 150 |
| Lyme disease Investigations | 49 | Rotovirus | 02 |
| Salmonella | 05 | Strep Pneumonia | 06 |
| Giardia | 02 | TB | 06 |
| Blood Sugars | 352 | Campylobacter | 04 |
| Consultations | 42 | Cryptosporidium | 01 |
| Clinics | 10 | Toxoplasmosis | 03 |
| Vaccine Distribution | 09 | Health Education | 43 |
| Home Visits | 278 | Diabetic Consultations | 18 |
| Hep A | 01 | First Aid | 24 |
| Hep B | 04 | Ambulances | 09 |
| Hep C | 44 | | |
| Influenza | 07 | | |

### ANIMAL CONTROL ACTIVITIES

| | | | |
|---|---|---|---|
| Loose dogs complaints | 141 | *Citations Issued*: | |
| Live Animal Recovery | 22 | Leash Law | 23 |
| Captured dogs to Wignall | 03 | Failure to License | 30 |
| Farm Inspections | 26 | Written Warnings | 30 |
| Quarantines | 11 | Verbal Warnings | 28 |
| Decreased Animal Removal | 272 | Barking Dog Complaints | 90 |

Respectfully submitted:
Lou-Ann C. Clement, C.H.O.
Director of Public Health

# Building

Edward P. Johnson was appointed as Building Commissioner in June 2009. Edward had been Assistant Building Commissioner for 12 years prior. He is fully responsible for all permits, inspections and zoning investigation. This is in addition to his duties as Sealer of Weights and Measures. Dawn Cathcart and Nancy O'Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office enviorment and quality customer service.

Due to budget cuts and staff consolidation, the Building Department Permit Technicians now handles all DPW permits including trench, street opening and driveway permits. This department now handles all DPW phone calls and resident questions. Since the DPW permits were taken over by the Building Department in August 2009, the following permits were issued:

| Type of Permits | # of Permits | Fees Collected |
|---|---|---|
| Trench Permits | 207 | $8,300 |
| Street Opening Permits | 83 | $16,040 |
| Physical Alterations (Driveway) Permits | 40 | $4,550 |

In 2009, there were 827 building permits issued with a value of work of $40,084,251. This generated $439,152 in building permit fees. The number of associated permits (ie, electrical, plumbing, gas) remained consistent with previous years. There was a decrease in building fees collected in comparision to 2008 largely due to the fact that the fees for the Hanover Crossing project, which consists of 364 apartments, were collected in 2008.

Present activity includes these major housing subdivisions:

| | Lynnes' Way (Pinnacle St) | Nolan Court (40B) Livingston Street | Roberts Reach (40B) Livingston St | Shawsheen Woods (40B) Winter Lane | Ames Run Catamount Rd Ext | Jill's Way |
|---|---|---|---|---|---|---|
| Total # of units: | 20 | 16 | 16 | 16 | 21 | 58 |
| Permitted to date: | 20 | 16 | 16 | 16 | 10 | 40 |
| Occupied to date: | 18 | 7 | 15 | 13 | 5 | 36 |

Commercial projects included:

Town Fair Tire – 215 Old Main Street
Various Tenant Fit-ups for Restaurants, Office and retail space.
180,000 SF Build Out at 495 Network Center
Village Green Apartments – 56 Mulit-Family Units – **COMPLETED 09/15/09**
Hanover Crossing–Ames Hill–364 Apartment Development – **6 BUILDINGS COMPLETE**
Fahey Place – 26 Multi-Family Units – **COMPLETED 10/29/09**

Additionally, the department issued 649 wiring permits, 958 plumbing/gas permits, 346 sewer entry permits, 50 sewer connection permits, and 152 water permits. Certificates of Inspection were issued to 81 establishments such as restaurants, function rooms, churches and schools or any place of assembly. The Inspectors for the Building Department performed over 2500 inspections.

ON THE HORIZON: (proposed projects to start during 2010)

Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
Andover Rd. – Andover Estates – 24 Dwelling Units – Roadway under construction
Sughrue Commons – Commerical Strip Mall
East Street – Industrial Building
Carter Commons – 80 Multi-Family Dwelling Units
Wells Estates – 11 Single Family Homes

In the Weights and Measures Division, there were 246 devices tested and sealed and 14 investigations of short measure were completed. Fees collected were $4,730.

Following is a breakdown of permits issued during 2009.

Respectfully submitted,
Edward P. Johnson
Building Commissioner

## BUILDING PERMITS by CATEGORY TOTALS

Permits Issued: 1/1/09 thru 12/31/09

| | NUMBER of PERMITS | VALUE | FEES |
|---|---|---|---|
| Com ADDITION | 1 | $314,000 | $3,265 |
| Com CERT of INSP | 81 | $0 | $8,438 |
| Com DEMO | 2 | $187,250 | $407 |
| Com FOUNDATION | 2 | $0 | $200 |
| Com MISC | 16 | $571,123 | $15,755 |
| Com NEW BLDG | 1 | $559,000 | $5,740 |
| Com RENOVATION | 22 | $6,527,384 | $67,680 |
| Com ROOF | 7 | $844,540 | $8,832 |
| Com TEN FIT-UP | 30 | $1,966,673 | $23,140 |
| Res 40A FEE | 1 | $0 | $300 |
| Res ADDITION | 41 | $3,916,971 | $29,091 |
| Res CHIM/FP | 1 | $0 | $75 |
| Res DECK | 42 | $442,251 | $5,530 |
| Res DEMO | 20 | $851,200 | $2,048 |
| Res FAMILY SUITE | 10 | $1,015,960 | $11,550 |
| Res FOUNDATION | 59 | $500 | $1,550 |
| Res MFD | 23 | $11,076,265 | $113,784 |
| Res MISC | 6 | $75,237 | $1,075 |
| Res NEW SFD | 45 | $7,763,780 | $79,921 |
| Res POOL | 19 | $241,100 | $2,840 |
| Res RECORDING | 8 | $500 | $4,000 |
| Res REINSPECTION | 1 | $0 | $25 |
| Res RENOVATION | 170 | $2,193,742 | $27,825 |
| Res ROOFING | 99 | $680,702 | $9,375 |
| Res SHED | 19 | $61,827 | $945 |
| Res SIDING | 40 | $688,191 | $9,736 |
| Res WOOD STOVE | 21 | $30,979 | $1,050 |
| SIGNS | 37 | $52,901 | $4,725 |
| TEMP TRAILER | 3 | $22,175 | $250 |
| TOTALS: | 827 | $40,084,251 | $439,152 |
| Plumbing | 586 | | $48,869 |
| Gas Permits | 372 | | $13,005 |
| P&G Reinspections | 21 | | $545 |
| Electrical Permits | 649 | | $57,705 |
| SEWER | | | |
| Sewer App | 346 | | $21,210 |
| Sewer Plumbing | 258 | | $10,320 |
| Sewer Connections | 50 | | $381,000 |
| Water Permits | 152 | | 216,330.98 |

# Conservation Commission

The Conservation Commission consists of five members., all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2009 are Chairman Stanley Folta, Jr., Vice Chairman Anthony Ippolito, Clerk Laurence Bairstow, Craig Stimmel and Stephen Deackoff are members. The Commission would like to thank Patricia Powers for her years of service as member on the Conservation Commission.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2009, the Conservation Commission reviewed many Notice of Intent, ANRAD and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases within the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2009, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2009 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area as well as regulated activity within 200 feet of a vernal pool.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Thursday and Friday 8:00 A.M. to noon.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

# Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chair, Salvatore Torname, Vice Chair, and Nancy Reed, Clerk. Other members of the Board include Robert Fowler and Vincent Spada.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued fifteen special permits for various projects. One project was denied and one was withdrawn. Significant projects that were approved by the Planning Board included an 80 unit multi-family project on Main Street and Victor Drive named Carter Commons which will include 12 affordable units. The Board also approved a special permit for Town Fair Tire on Old Main Street, approved two cellular locations and three family suites.

The Planning Board endorsed five plans that were found not to require subdivision approval. The Planning Board also approved three non-substantial determinations, three extensions of special permits, recommended five streets for public layout, assisted in the funding of sidewalks for Foster Road and rescinded one subdivision at the applicant's request.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed seven articles for Town Meeting action. The most significant Zoning Bylaw changes were the development of a Town Center Overlay District, and two additional overlay districts on Main Street, the Village Mixed Use Overlay District and the Village Residential Overlay District.

Board members are very active serving as representatives to the NMCOG-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, I-93 Interchange Tri-Town Task Force-Robert Fowler, Economic Development Committee- David Plunkett and Nancy Reed, and the Tewksbury Green Committee- Robert Fowler and Sal Torname. Vincent Spada is serving on the Town Charter Review Committee and the High School Building Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. The Board is currently working on furthering design standards and an overlay zoning district for the southern section of Main Street as recommended in the Master Plan.

Respectfully submitted,
David Plunkett, Chair
Planning Board

# Community Preservation Committee

The Community Preservation Committee ("CPC") includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, Larry Bairstow, Clerk, along with Tom Churchill, Corinne Delaney, David Gay and David Cressman.

The Community Preservation Act ("CPA", MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year's funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings:

Historic Survey – Awarded STM, May 9, 2007, Article 3 - $28,000. Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens' research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. The contract for this project was awarded in 2009 and should be completed in 2010.

Livingston Parks/Recreation, Drainage – Awarded STM, May 9, 2007 - $150,000. Recreation sought funds to keep the park's land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. This project is currently pending land transfer from the State of Massachusetts.

Town Hall Renovation Study, Architectural Design and Construction Plans – Total award $417,500.00

These Town Hall Renovation Committee proposals sought to revise and update the 2001 plans, provide new cost estimates, separate out CPA related costs and further define the financing.

Long Pond Remedial Action Section 319 Grant Application Matching Funds – Awarded STM October 2009, $120,000 from the Community Preservation Fund's Open Space Reserve Account to be expended subject to a successful Clean Water Act, Section 319 Grant Award of up to $225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant.

Livingston Street State Cemetery Preservation, Clean-up and Fence – Awarded STM October 2009, $15,000 to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury.

Town Hall Records Preservation Study – Awarded STM October 2009, $50,000 from the Community Preservation Fund's Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall at an estimated cost of $19,165.00. The proposed project also includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need. This effort will be coordinated with the renovation and preservation of the Town Hall.

Open Space and Recreation Plan – The Community Preservation Committee and the Northern Middlesex Council of Governments completed this project in 2009. The Town received notification from the State's Department of Conservation Services that the plan is certified for 5 years. With this plan in place, the Town will now be eligible for grant programs through the State. Additional Administrative funds of $7,500 were awarded on 2008 for GIS mapping and database inventory of all open space parcels in the Town, as a required element of the OSRP. Refinement of GIS open space data is ongoing and supported by CPA Administrative Funds.

In 2009, the Tewksbury CPC supported Senate Bill 90 legislation at the Statehouse. An amendment to the Community Preservation Act, this bill would increase the annual minimum CPA trust fund match to 75%. The trust fund derives its revenue from fees collected at the Registries of Deeds statewide. Secondly, this bill would allow communities to combine a traditional 1% CPA property tax surcharge with up to 2% of other municipal revenue in order to fund their local Community Preservation account. Thirdly, this bill would clarify the allowable uses for CPA funds so that communities can rehabilitate existing outdoor parks and other recreational resources. Currently, rehabilitation projects are restricted to recreational resources that were acquired or created with CPA funds. We look forward to the passage of this well-received legislation in 2010.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

# Green Committee

The Tewksbury Green Committee includes representatives from town boards and committees and three at large members. The Green Committee officers are; Anne Marie Stronach- Chair, Robert Fowler- Vice Chair, Joseph Cary- Clerk. Additional members include; Thomas Cooke, Jack Quinn, James Duffy and Marc Ginsburg. Salvatore Torname is the Planning Board's alternate representative.

The Green Committee was proposed by Community Development Director, Steven Sadwick, to the Board of Selectmen in the Spring of 2009. The Committee held its organizational meeting in June 2009 and has undertaken a number of activities since that first meeting.

The Town of Tewksbury's Green Committee has been established to explore energy conservation and renewable/ alternative energy generation strategies for the Town, its residents and commercial base. The Committee will assess the Town's baseline energy consumption, develop achievable targets for energy conservation, explore zoning changes to allow for renewable/ alternative energy generation across all types of land use, consider environmentally sustainable building and site standards for all classes of buildings, serve as a local advisor for federal and state energy related grant programs and develop a community outreach program.

The Committee successfully received a $10,000 planning grant from the State's Department of Energy Resources (DOER) to work towards becoming a State Certified Green Community. In order to be a Green Community, a municipality must achieve the following benchmarks:

- adopt local zoning bylaw or ordinance that allows "as-of-right-siting" of renewable energy projects – siting that does not unreasonably regulate these uses;
- adopt an expedited permitting process related to the as-of-right facilities;
- establish a municipal energy use baseline and establish a program designed to reduce baseline use by 20 percent within five years;
- purchase only fuel-efficient vehicles for municipal use, whenever such vehicles are commercially available and practicable;
- require all new residential construction over 3,000 square feet and all new commercial and industrial real estate construction to reduce lifecycle energy costs.

The Committee will work with the State and the consultant to implement these measures. Certified Green Communities will be eligible for grant programs through the DOER.

The Committee has applied for a $6,000 grant through the Clean Energy Choice funds. This grant would allow for a demonstration solar powered lighting project at the Wamesit Indian statute and educational material for students and the general public.

The Committee also applied for an $85,000 grant through the Energy Efficiency and Conservation Block Grant to install photovoltaic solar panels on the roof of the Town Hall Annex. Committee members have been working closely with Town staff on the replacement of the Annex roof and attempting to fund solar panels at the same time.

Other activities of the Green Committee include:

- Working with the High School Building Committee to discuss "green" elements of designing the new high school;
- Signing onto the Bottle Bill Resolution with the Board of Selectmen;
- Endorsing the Patriotic Committee's efforts to upgrade the Town Common holiday lighting.

While only being in operation for approximately six months, the Tewksbury Green Committee has been extremely active and will continue its diligent work into 2010.

Submitted,
Anne Marie Stronach
Chair

# FINANCE DEPARTMENT

*Auditor's Report*
*Tax Collector*
*Board of Assessors*
*Computer Services*
*Treasurer's Cash*

## Auditor's Report

The Auditor's Office, as part of the Finance Department, is responsible for review of all payroll and vendor payments, accounting for all revenues and expenditures and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements. Due to extenuating circumstances, the fiscal year 2009 audit has not been completed as of the due date of this report. Therefore the financial results that follow are based on unaudited numbers.

The financial results for fiscal year 2009 continue to show a negative trend due to a number of issues, primarily related to economic conditions. Among them are additional reductions in state aid as a percentage of the budget, a planned use of reserves to fund current year operations and increases in pension (3.63%) and health care (4.36%) and special education costs. Since FY01, state aid has decreased from approximately 24.9% of the total budget to 23% of the total budget. In addition, as a result of the weak economy, the Town had to use reserves for the seventh year in a row to continue to provide the same level of service as in prior years. The Town continued conservative spending of appropriations and conservative revenue estimation however reserves generated from revenues in excess of budget and unspent appropriations continues to decline.

In May, 2009 the Town refinanced $6,985,000 of bonds originally issued from 1996 to 1999. In conjunction with the refinancing the Town also received a lump sum payment from the Massachusetts School Building Authority in the amount of $6,807,182 which reflected the present value pay off of the remaining amount owed on the Ryan School Project. Together these two transactions will save the taxpayers close to $1,000,000 over the remaining life of the bonds.

The sewer enterprise fund, which was established on July 1, 2003 pursuant to a vote taken at the October, 2002 Special Town Meeting, generated a planned surplus of $2,020,972. This enterprise fund accounts for all of the activity of the Town's Master Sewer Project and other sewer projects. The surplus generated will be used in future years to stabilize user fees. Sewer rates remained at the same level adopted on January 1, 2008 based on a three tier rate – 0 to 59,999 gallons - $7.53 per 1,000 gallons, 60,000 to 149,999 gallons - $9.05 per 1,000 gallons and over 150,000 gallons - $11.61.

At the May, 2005 Annual Town Meeting the Town voted to establish a Water Enterprise Fund under the provisions of Massachusetts General Law Chapter 44 Section 53F ½. This new fund was established as of July 1, 2005 to account for all receipts and disbursements of water related activities for operations and capital projects. The fund generated a surplus o f $153,926 for FY09. Water rates were increased by 10% to $5.58 per 1,000 gallons for usage of 0 to 59,999 gallons, $7.25 per 1,000 gallons for usage of 60,000 to 149,999 gallons and $9.03 for usage over 150,000 gallons. In FY09 the water enterprise fund also received an MTBE settlement of $434,395.

The Town's bond rating from Standard and Poor's remained at AA-.

Donna M. Walsh
Town Auditor/Finance Director

## GENERAL FUND BALANCE SHEET

**June 30, 2009**

**ASSETS**

| | | |
|---|---|---|
| General Cash | | 10,558,007.49 |
| Collector | 300.00 | |
| Appeals | 200.00 | |
| Schools | 50.00 | 550.00 |
| Uncollected Taxes: | | |
| Personal Property: | | |
| FY99 | 53.04 | |
| FY00 | 91.00 | |
| FY01 | 166.32 | |
| FY02 | 234.47 | |
| FY03 | 889.27 | |
| FY04 | 1,921.14 | |
| FY05 | 12,687.58 | |
| FY06 | 5,379.53 | |
| FY07 | 10,447.39 | |
| FY08 | 23,766.02 | |
| FY09 | 67,737.66 | 123,373.42 |
| Real Estate: | | |
| FY06 | (1,564.33) | |
| FY07 | (1,077.62) | |
| FY08 | (1,022.93) | |
| FY09 | 929,717.55 | 926,052.67 |
| Motor Vehicle Excise: | | |
| Prior FY | (278.66) | |
| FY04 | 55.96 | |
| FY05 | 402.12 | |
| FY06 | 20,127.08 | |
| FY07 | 29,332.35 | |
| FY08 | 50,361.78 | |
| FY09 | 131,285.42 | 231,286.05 |
| Boat Excise: | | |
| FY05 | 169.00 | |
| FY06 | 1,010.00 | |
| FY07 | 1,413.18 | 2,592.18 |
| Other Receivables: | | |
| Tax Liens/Titles/Possessions | 2,055,089.03 | |
| Taxes in Litigation | - | |
| Deferred Taxes | 114,603.62 | |
| 38D | 125.00 | |
| Ambulance Services | 410,836.68 | |
| Veterans Services | 110,037.39 | |
| Due From State | - | |
| Due From Employees | 5,995.68 | 2,696,687.40 |
| **TOTAL ASSETS** | | **14,538,549.21** |

## LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 1,437,107.66 |
| Accrued Payrolls | | 245,588.21 |
| Payroll Withholdings Payable: | | 51,139.02 |
| Allowance for Abatements: | | |
| FY98 | 330.21 | |
| FY99 | - | |
| FY00 | 856.71 | |
| FY01 | - | |
| FY02 | - | |
| FY03 | - | |
| FY04 | 22,637.00 | |
| FY05 | - | |
| FY06 | - | |
| FY07 | 233,487.61 | |
| FY08 | 348,992.04 | |
| FY09 | 834,984.06 | 1,441,287.63 |
| Unclaimed Property: | | |
| Abandoned | 31,642.40 | |
| Tax Refunds | 19,622.91 | 51,265.31 |
| Taxes Paid in Advance | 12,110.64 | 12,110.64 |
| Deferred Revenue: | | |
| Taxes in Litigation | - | |
| Real/Personal Taxes | (423,754.83) | |
| Supplemental RE Taxes | 31,893.29 | |
| Tax Titles/Possessions | 2,055,089.03 | |
| Deferred Taxes | 114,603.62 | |
| Motor Vehicle Excise | 231,286.05 | |
| Boat Excise | 2,592.18 | |
| 38D | 125.00 | |
| Ambulance Service | 410,836.68 | |
| Veterans Benefits | 110,037.39 | 2,532,708.41 |
| **TOTAL LIABILITIES** | | **5,771,206.88** |
| Fund Balances: | | |
| Encumbrance Reserve | 1,913,401.03 | |
| Reserved for Expenditures | 1,900,000.00 | |
| Teachers Pay Deferral | (1,279,000.00) | |
| Petty Cash | 550.00 | |
| Flood Expenditures | - | |
| Unreserved/Undesignated | 2,689,312.65 | |
| Reserved for Future Year Debt | 4,216,437.84 | |
| Overlay surplus | - | |
| Overlay Deficit | - | |
| Reserved for Court Judgements | - | |
| Snow/Ice Deficit | (673,359.19) | |
| **TOTAL FUND BALANCES** | | **8,767,342.33** |
| **Total Liabilities/Fund Balances** | | **14,538,549.21** |

## SPECIAL FUNDS

| **Town Revolving/Grant Accounts** | |
|---|---|
| Insurance <20K Town | 3,562 |
| Insurance <20K Police | 628 |
| Insurance <20K Fire | 0 |
| Insurance <20k DPW | 17,878 |
| Arts Lottery | 11,873 |
| Planning Engineering | 697 |
| Planning Sidewalks | 28,400 |
| Recreation Programs | 67,111 |
| Planning Consult-Existing | 4,720 |
| Planning Consult-New Projects | 60,608 |
| Conservation Consult-Existing | 483 |
| Conservation Consult-New Projects | 12,297 |
| ZBA Comprehensive | 26,117 |
| SASO Deposits | 32,865 |
| Park Fees | 1,199 |
| Stormwater | 1,500 |
| Street/Traffic Signs | 2,038 |
| Insurance <20K Parks | 1,813 |
| Community Preservation Fund | 2,101,529 |
| COA Revolving | 17,616 |
| BOH Emergency Kits Revolving | - |
| GIS Revolving | 1,268 |
| State Election/Primary | 22,755 |
| Community Policing | 17,761 |
| Drug Control | 1,406 |
| Selective OT | - |
| EOPS | - |
| BT Response | - |
| Local Preparedness Grant | - |
| Ambulance Task Force | - |
| COA Grant | 18,358 |
| Library LSTA | 3,223 |
| Library Aid State Grant | 67,863 |
| DARE Grant | 45 |
| SAFE Grant | 3,149 |
| Walmart Economic Development | 3,450 |
| Municipal Recycling Incentive | 6,870 |
| MHOA Grt | - |
| Road Improvement/Neswc | 325 |
| Bulletproof Vests | (2,348) |
| Gates Foundation | 10 |
| Fire Safety Equipment Grant | - |
| Hazard Mitigation Grant | (12,512) |
| Police Safety Equip | 85,247 |
| BT Response | 3,256 |
| Library Public Funds Grant | 459 |
| Fire CIRRRIP Grant | - |
| SETB Training Grant | 1,225 |
| Senior Health/Wellness Grant | - |
| USTA Tennis Grant | - |
| WTP Hazard Mitigation Grant | - |
| Priority Dev. Site Chap 43D | 100,000 |
| 911 PSAP/RECC Grant | (49,155) |
| EMPG Grant | (1,452) |
| Rte 133 Improvements | 27,367 |
| Cable TV Gift | 96,153 |
| DARE Gift | 491 |

| | |
|---|---|
| Fire Gifts | - |
| Thermal Camera Gift | 351 |
| Dog Pound Gift | 500 |
| Vicor Sewer | 6,249 |
| Sidewalk Gift | 200 |
| Patriotic Activities Gift | 25,080 |
| Homecoming Gifts | 2,060 |
| Library Gifts | 257 |
| Jones Library Gift | - |
| CPR Program Gift | - |
| Hydrant Gift | 481 |
| Recreation Gift | 1,700 |
| Recycling Committee | 2,476 |
| PAL School Custodians | 359 |
| Shawsheen & East St Improvements | 50,000 |
| Police Gifts | 8,346 |
| DPW Gift | 250 |
| Tax Assistance | 3,070 |
| COA Gift | 260,461 |
| Trull Family | - |
| Town Manager Gifts | 9,979 |
| Hanover | 801,352 |
| Library Scholarship | 949 |
| July 4th Gifts | 4,130 |
| Camp Polelo Gifts | - |
| Keyspan Microwave Gift | - |
| Praxair/Library Gift | - |
| Dog Gifts | 215 |
| Foster School Sale | 12,320 |
| Weights/Measures Fines | 1,202 |
| Recreation Insurance >20K | - |
| Drug Forfeitures | 2,318 |
| COA Stipends | 1,415 |
| Conservation Engineering | 2,540 |
| Wetlands Protection Fund | 54,675 |
| Police Special Detail | (30,873) |
| Fire Special Detail | (1,303) |
| DPW Special Detail | - |
| Water Connection Materials | 37,639 |
| Sewer Engineering Review | 575 |
| School Gas Reimbursement | 4,595 |
| St. Claire Sewer Escrow | 40,200 |
| School Custodians | 1,077 |
| Youth Football Phone | (33) |
| Dog Fund | 12,679 |
| Sporting Fees | 682 |
| Fire Hazmat | 1,641 |
| Recycling/Composting Bins | 3,160 |
| ZBA Consulting | 763 |
| Woburn Street Improvements | 25,000 |
| Drainage Deposits | 10,000 |
| Bond Revocation | 30,000 |
| Disaster Relief | 1,433 |
| Compensation Funds | 73,749 |
| Oakdale Plaza | 48,000 |
| Sutton Brook | - |
| NEMLEC | - |
| Firesetters Intervention Program | 563 |
| MAPC Fire Training | - |
| MAPC Police Training | 1,736 |

| | |
|---|---|
| Mitigation Escrow | 47,000 |
| Code Enforcement | 400 |
| Revaluation | 38,881 |
| Total Town Revolving/Grant Accounts | 4,384,456 |
| | |
| **School Revolving/Grant Accounts** | |
| School Lunch | 268,877 |
| Athletics | 28,742 |
| Textbooks | 1,313 |
| Adult Education | 58,675 |
| School Bldg. Rental | - |
| School Facilities Rental | (1,237) |
| Extended Day | 87,027 |
| Heathbrook Insurance <20K | 2,188 |
| High School Insurance <20K | 32 |
| Ryan School Insurance <20K | 2,541 |
| Trahan Insurance <20K | 14 |
| School Administration Insurance <20K | 156 |
| Heathbrook Rental | 20,369 |
| Pre School | 27,924 |
| Full Day Kindergarten | 81,107 |
| Special Ed Circuit Breaker Reimb | 240,471 |
| H S Parking Fees | 270 |
| H S Clubs | 31,348 |
| H S Athletic Fees | 70,685 |
| Wynn Sch Athletics | 13,345 |
| Wynn Sch Clubs | 3,884 |
| Ryan Sch Clubs | 4,329 |
| AIC HS Rental | 12,438 |
| PSAT | 615 |
| Team Chair | 92,909 |
| Met Grant | - |
| Literacy Project | (0.40) |
| Academic Support | 2,580 |
| Project Charlie | 2,268 |
| Remedial Reading | 37,105 |
| Early Childhood | 1,485 |
| Sped Improvement | 8,974 |
| Enhanced Health | 635 |
| Enhanced Education | 1,371 |
| Improving Educator Quality | 13,877 |
| Early Childhood Training | (1,175) |
| Physical Fitness/Sports | 5,266 |
| Foundation Reserve Award | - |
| Summer Support 625B | - |
| Big Yellow School Bus | 400 |
| Emerg Recovery | - |
| HB Verizon Award | 10,000 |
| Verizon FIOS Campaign | 1,475 |
| High School Gift | - |
| Digital Gift | 2,287 |
| School Technology Gift | 1,205 |
| Walmart Gift | - |
| DARE | 442 |
| Trees | 4 |
| School Gifts | 2,330 |
| Scholarship Gifts | - |
| Ryan School Furnishings Gift | - |
| Space Day | 2,608 |
| Middle School Gifts | 1 |

| | |
|---|---|
| Lan Gift | 250 |
| Scholarship Fund | 641 |
| Education Fund | 1,368 |
| Tewksbury Rocks | 293 |
| Tewksbury Pride | 1,000 |
| 5K Fun Run | - |
| E-Rate | 18,923 |
| Center School Rental | 6 |
| Long Range School Space Planning | 3,034 |
| Total School Revolving/Grant Accounts | 1,166,676 |
| | |
| **Capital Projects** | |
| Police Station | 490 |
| Water Plant Expansion | 8,000 |
| Water Contract #20 | 12,819 |
| South Fire Station | 1,738 |
| School Improvements | 1,376 |
| Merrimac River Trail | (10,000) |
| South Street Water | 3,103 |
| Wynn School Construction | 1,161 |
| Town Hall Remodeling | 1,742 |
| Astle Street Water Tank | 57,420 |
| Sidewalks ATM 10/01 | 17,566 |
| Senior Center | 21,224 |
| WTP Residuals | 72,946 |
| Water Phase 6 | 67 |
| Water Improvements | - |
| Sidewalks ATM 5/04 | 21,175 |
| Michael St Improvments | (7,726) |
| Wash Bay/Windows | 40,643 |
| Center Fire Improv | 10,000 |
| Sidewalks ATM 5/06 | - |
| High School Feasibility | 400,000 |
| Total Capital Projects | 653,744 |
| | |
| **Sewers** | |
| Phase IV | 33,874 |
| Fire Station/Trahan | 1,473 |
| Total Sewers | 35,347 |
| | |
| **Mass Highway Grants** | |
| TIP #49819 | (9,499) |
| Sidewalk Grant | 111 |
| Chapter 90 (MA35597) | - |
| Chapter 90 Astle st Drainage | - |
| Chapter 90 Foster Rd Culvert Construction | (5,987) |
| Chapter 90 Community Presentation | (115) |
| Chapter 90 River Rd Design | (56,127) |
| Chapter 90 Foster Rd Culvert Design | - |
| Chapter 90 Bridge St | (160) |
| Chapter 90 Various St Repairs | (19,277) |
| Chapter 90 Pinnacle St Engineering | (17,362) |
| Chapter 90 Trull Rd | (201,728) |
| Chapter 90 Drainage Improv | (49) |
| Chapter 90 Strongwater Brk | (4,800) |
| Chapter 90 Pinnacle Resurfacing | (119,724) |
| Total Mass Highway Grants | (300,694) |
| | |
| **Trusts** | |

| | |
|---|---|
| Conservation | 131,221 |
| Foster | 23,987 |
| Pierce | 1,584 |
| Cemetery | 22,312 |
| Stabilization | 256,330 |
| Fairgrieve | 219,876 |
| Mahoney | 1,466 |
| Friend's of Library Endowment | 22,965 |
| Affordable Housing | 877,545 |
| Total Trusts | 1,557,286 |
| | |
| **Bank Books/Bonds in Treasurer's Custody** | |
| Planning Projects | 405,600 |
| Conservation Commission | 275,830 |
| Sewer Installers Bonds | 285,000 |
| Total Bank Books in Treasurer's Custody | 966,430 |
| | |
| **Agency Funds** | |
| Deputy Collector | 4,935 |
| Criminal History Board | 150 |
| Parks Security Deposit | 1,300 |
| Teen Center Snack Bar Deposit | 288 |
| Special Details | 5,639 |
| Real Estate Deposits | 857 |
| Student Activities | 102,707 |
| ZBA Deposits | 67,604 |
| Action Ambulance | 956 |
| Total Agency Funds | 184,436 |
| | |
| **Debt Outstanding** | |
| Library | 1,290,000 |
| Police Station | 1,235,000 |
| Fire Station | 750,900 |
| Roof Repairs | 127,550 |
| School Roof Repairs | - |
| Ryan School | 1,205,000 |
| High School Track | - |
| School Tank/Asbestos | 80,000 |
| DPW Tank Removal | 80,000 |
| Town Hall Annex | 150,000 |
| Sewer Main St | 15,166 |
| Sewer Phase 4 Town | 1,405,449 |
| Sewer Phase 5 Town | 207,850 |
| Sewer Phase 4 Trust | 848,568 |
| Sewer Phase 5 Trust | 1,279,343 |
| MWPAT 1 10/04 | 321 |
| MWPAT 2 10/04 | 6,604,875 |
| Town Offices | 76,800 |
| Water Tower Repairs | 66,625 |
| Sewer Trahan/Fire Station | 62,625 |
| Center/Dewing Schools Improvements | 50,000 |
| South Street Water | 49,000 |
| Fire Station | 32,000 |
| Livingston Park | 20,000 |
| Town Hall Remodeling | 19,750 |
| Water Mains 5/91 | 354,834 |
| WTP Sludge | 32,180 |
| Water Mains 5/96 | 270,000 |
| WTP Expansion | 1,614,021 |

| | |
|---|---|
| Water Mains 10/98 | 135,000 |
| Middle School | 3,386,000 |
| Greenmeadow Sewer | 227,000 |
| WTP Expansion 3 | 2,154,000 |
| Water Anthony Rd | 224,000 |
| Seneca Road Sewer | 246,000 |
| Rogers Street Water | 188,000 |
| Water System 10/03 | 800,000 |
| Brentwwood/Kendall Water | 140,000 |
| Water System 5/03 | 174,500 |
| Sidewalks | 130,000 |
| Improvement TMHS 5/06 #1 | 389,000 |
| Town Wide Sewer | 75,575,441 |
| Sidewalks 5/06 | 56,000 |
| Water System PH8 10/04 | 659,000 |
| water Meters 5/06 #11 | 500,000 |
| Senior Center 10/04 #3 | - |
| Fire Hydrants 5/06 #10 | 96,000 |
| Water Tank | 311,000 |
| Water Shawsheen St 5/06 #9 | 48,000 |
| Wash Bay & Windows | 50,000 |
| Water System Improv 5/06 #8 | 700,000 |
| Central Fire Station 10/05 #18 | 24,000 |
| Sutton Brook Rem 10/05 #2 | 80,000 |
| Senior Center Const | 3,625,000 |
| Fire Hydrants 5/05 #12 | 96,000 |
| Water Sys Improv 5/05 #10 | 360,000 |
| Water Meters 5/05 | 444,000 |
| Water Interconnect 5/05 #3 | 59,000 |
| Repair Sewer Pumps 5/05 #15 | 800,000 |
| Water System Improv 5/07 #9 | - |
| Fire Hydrants 5/07 #10 | 120,000 |
| Water Meters 5/07 #11 | 500,000 |
| Water Storage Expan 5/08 #12 | 375,000 |
| Fire Hydrants 5/08 #11 | - |
| Water Meters 5/08 #12 | - |
| Water Meters 5/09 #10 | - |
| Fire Hydrants 5/09 #9 | - |
| DPW Building 5/09 #15 | - |
| Water River Rd 5/06 #16 | - |
| MRS Early Retirement 5/09 #17 | - |
| Ames Hill Tank 5/09 #18 | - |
| TMHS Construction 3/10 #1 | - |
| Total Maturing Debt | 110,599,797 |

**Loans Authorized/Unissued**

| | |
|---|---|
| Sewer Pumps 5/05 #15 | 1,600,000 |
| Water System Improvements 5/07 #9 | 187,000 |
| Fire Hydrants 5/07 #10 | - |
| Water Meters 5/07 #11 | - |
| Water Storage Expansion 5/08 #12 | - |
| TMHS Study 5/08 #2 | 1,390,000 |
| Fire Hydrants 5/08 #11 | 40,000 |
| Water Meters 5/08 #12 | 700,000 |
| Water Meters 5/09 #10 | 800,000 |
| Fire Hydrants 5/09 #9 | 40,000 |
| DPW Building 5/09 #15 | 300,000 |
| Water Ricer Rd 5/09 #16 | 520,000 |
| MRS Early Retirement 5/09 #17 | 5,000,000 |
| Ames Hill Tank 5/18 #18 | 500,000 |

| | |
|---|---|
| Water Meters 5/06 #11 | - |
| Water System Improvements 5/06 #8 | - |
| Water System Improvement 5/05 #10 | 445 |
| Town Wide Sewer 5/08 #1 | 18,400,000 |
| Bike Path 10/97 #9 | 30,000 |
| Senior Center Exp 5/01 #8/23 | 350,000 |
| Michael St | 61,000 |
| Total Loans Unissued | 29,918,445 |

## DEBT ACTIVITY

| | |
|---|---|
| Water Mains | 457,667 |
| Treatment Plant | 422,145 |
| Water Tower Repairs | 36,500 |
| Water Storage Tank | 78,941 |
| MWPAT | 476,655 |
| School: Construction | 1,029,625 |
| Track | - |
| Center/Dewing Improvements | 25,000 |
| Asbestos/Tank Removal | 8,400 |
| Roof Repairs | 100,000 |
| TMHS Improvements | 130,000 |
| Town Offices | 33,180 |
| Tank Removal | 8,690 |
| Sewers | 2,076,652 |
| Library | 155,800 |
| Police Station | 250,000 |
| South Fire Station | 68,750 |
| South Fire Station | 16,000 |
| Central Fire Station | 13,000 |
| Livingston St Park | 10,000 |
| Building Roofs | 11,650 |
| Senior Center: Plans | - |
| Construction | 285,000 |
| Sidewalks | 44,000 |
| Windows/Truck Bay | 10,000 |
| Fire Hydrants | 24,000 |
| Sutton Brook Remediation | 10,000 |
| Total Principal Paid | 5,781,655 |
| Total Interest Paid | 4,410,404 |

| | | |
|---|---|---|
| **Taxes/Interest/Penalties:** | | |
| Personal Property | 3,012,678.37 | |
| Real Estate | 47,665,879.08 | |
| Supplemental Taxes | 178,573.97 | |
| Deferred Taxes Redeemed | - | |
| Tax Liens Redeemed | 487,089.20 | |
| Foreclosure Vacated | - | |
| Tax Possession Sold | 21,308.56 | |
| Gain on Sale of Town Land | - | |
| Motor Vehicle Excise | 3,435,959.35 | |
| Boat Excise | 411.88 | |
| Penalties/Interest/Legal: | | |
| Tax Titles | 75,203.11 | |
| Real/Pers/MVX | 151,920.35 | |
| Payments in Lieu of Taxes | 7,787.02 | |
| Assessor 38D | 1,175.00 | |
| Proforma Taxes | 5,406.41 | 55,043,392.30 |
| **Charges/Fees:** | | |
| Ambulance Charges | 713,357.39 | |
| Municipal Lien Certificates | 42,751.84 | |
| Collector Demands | 64,981.64 | |
| RMV Releases | 24,280.00 | |
| Trailer Park Fees | 22,176.00 | |
| Constable Fees | 402.50 | |
| Sundry Rentals | - | |
| Tower Rentals | 355,509.39 | |
| Miscellaneous | 13,118.48 | 1,236,577.24 |
| **From the Commonwealth:** | | |
| Abatements: | | |
| Surviving Spouses/Veterans/Blind | 79,850.00 | |
| Elderly | 23,594.00 | |
| Schools: | | |
| Chap. 70 Aid | 11,758,059.00 | |
| Transportation | - | |
| Charter Schools | 152,565.00 | |
| Building Assistance | 1,018,381.00 | |
| Police Incentive | 204,704.09 | |
| Veterans Benefits | 106,265.00 | |
| MEMA Reimbursement | - | |
| Lottery | 3,126,464.00 | |
| Additional Lottery Aid | - | |
| Municipal Relief Act | - | |
| State-Owned Land | 158,372.00 | |
| Medicaid Reimbursement | 367,444.56 | 16,995,698.65 |
| **Other Revenue Sources:** | | |
| Hotel Tax | 505,599.00 | |
| Investment Earnings | 175,362.00 | |
| MTBE Settlement | 434,395.10 | |
| FEMA Reimbursement | - | |
| Bond Premiums | 115,876.39 | |
| Keyspan | - | |
| Medicare D Reimbursement | 298,163.24 | |
| DPW Damage Recovery | 250.08 | |
| Veterans Reimbursement | 2,220.00 | |

| | | |
|---|---|---|
| Medicare Reimbursement | 3,080.05 | |
| Sale of Fixed Assets | - | |
| Sale of Compost | - | |
| Misc Reimbursements | - | |
| Transfers from Special Funds | 58,335.40 | 1,593,281.26 |
| **Departmental Fees:** | | |
| Manager/Selectmen | 3,603.66 | |
| Cable Franchise | 279,829.12 | |
| Assessors | 4,126.40 | |
| Treasurer/Collector | 12,853.40 | |
| Clerk | 44,797.00 | |
| Conservation | - | |
| Planning | 14,554.03 | |
| Appeals | 2,585.30 | |
| Police | 3,790.50 | |
| Towing Fees | 5,940.00 | |
| Special Detail Adm.- Police | 37,581.20 | |
| " " " - Fire | 5,939.90 | |
| Fire Inspections | 4,669.00 | |
| Building | 26,587.00 | |
| Wiring | 90,255.00 | |
| Plumbing | 85,575.00 | |
| Weights/Measures | 3,315.00 | |
| Schools | - | |
| Trash Carts | 1,885.00 | |
| CRT Collections | 650.00 | |
| Hazardous Waste | - | |
| Health Miscellaneous | 2,114.42 | |
| Dog Fees | 545.00 | |
| Septic Inspections | - | 631,195.93 |
| **Licenses/Permits:** | | |
| Alcoholic Beverages | 66,650.00 | |
| Selectmen | 7,800.00 | |
| Police | 4,250.00 | |
| Fire | 9,050.00 | |
| Building | 405,337.69 | |
| Public Works | - | |
| Street & Sidewalk Openings | 21,200.00 | |
| Trench Safety | 6,350.00 | |
| Health | 42,775.00 | 563,412.69 |
| **Fines:** | | |
| State/Local Courts | 70,428.00 | |
| False Alarms | 4,950.00 | |
| Library | 21,879.39 | |
| Parking | 9,958.00 | |
| Marijuana | 1,100.00 | |
| Weights & Measures | - | |
| Zoning | - | 108,315.39 |
| **Total General Fund Revenue** | | **76,171,873.46** |

## FY2009 APPROPRIATION RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **MODERATOR** | | | |
| Salary | 450.00 | 450.00 | 0.00 |
| Operating | 50.00 | 0.00 | 50.00 |
| **SELECTMEN** | | | |
| Salaries | 26,179.85 | 26,054.89 | 124.96 |
| Operating | 137,120.65 | 136,142.04 | 978.61 |
| **MANAGER** | | | |
| Salaries | 311,924.00 | 307,434.62 | 4,489.38 |
| Operating | 3,919.00 | 3,707.44 | 211.56 |
| **FINANCE COMMITTEE** | | | |
| Salaries | 2,409.88 | 2,195.59 | 214.29 |
| Operating | 815.12 | 815.12 | 0.00 |
| Reserve Fund | 100,000.00 | 99,476.00 | 524.00 |
| **ACCOUNTING** | | | |
| Salaries | 209,670.00 | 208,835.93 | 834.07 |
| Operating | 7,693.00 | 4,819.20 | 2,873.80 |
| Outlay | 4,865.00 | 0.00 | 4,865.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 158,008.96 | 157,763.87 | 245.09 |
| Operating | 120,798.50 | 119,539.71 | 1,258.79 |
| Outlay | 3,500.00 | 988.00 | 2,512.00 |
| **ASSESSORS** | | | |
| Salaries | 221,218.51 | 221,168.95 | 49.56 |
| Operating | 21,380.49 | 21,135.82 | 244.67 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 247,664.00 | 244,716.22 | 2,947.78 |
| Operating | 123,817.00 | 78,077.72 | 45,739.28 |
| **TOWN COUNSEL** | 204,104.30 | 204,103.20 | 1.10 |
| **PERSONNEL REVIEW BOARD** | 0.00 | 0.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 70,025.00 | 69,606.64 | 418.36 |
| Operating | 12,944.00 | 12,459.27 | 484.73 |
| **CLERK** | | | |
| Salaries | 170,306.00 | 161,672.35 | 8,633.65 |
| Operating | 15,380.59 | 10,456.81 | 4,923.78 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ELECTIONS** | | | |
| Salaries | 34,463.54 | 34,463.54 | 0.00 |
| Operating | 11,250.00 | 8,218.04 | 3,031.96 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **REGISTRARS** | | | |
| Salaries | 2,850.00 | 2,850.00 | 0.00 |
| Operating | 1,440.00 | 1,335.86 | 104.14 |
| **PLANNING** | | | |
| Salaries | 244,721.00 | 240,777.13 | 3,943.87 |
| Operating | 22,298.00 | 21,044.10 | 1,253.90 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **CABLE TV** | | | |
| Salaries | 2,160.00 | 1,851.07 | 308.93 |
| Operating | 1,055.00 | 1,029.68 | 25.32 |
| **TOWN HALL** | | | |
| Salaries | 20,495.63 | 20,377.83 | 117.80 |
| Operating | 57,697.09 | 48,599.13 | 9,097.96 |
| **AUXILIARY BLDG. UTILITIES** | 44,242.63 | 44,242.39 | 0.24 |
| **POLICE** | | | |
| Salaries | 4,973,213.72 | 4,905,880.62 | 67,333.10 |
| Operating | 596,452.52 | 526,472.34 | 69,980.18 |
| Outlay | 69,168.00 | 69,168.00 | 0.00 |
| **AUXILIARY POLICE** | 0.00 | 0.00 | 0.00 |
| **FIRE** | | | |
| Salaries | 3,966,777.78 | 3,965,513.89 | 1,263.89 |
| Operating | 281,507.08 | 277,724.50 | 3,782.58 |
| Outlay | 143,034.70 | 143,034.70 | 0.00 |
| **BUILDING** | | | |
| Salaries | 190,849.00 | 190,847.20 | 1.80 |
| Operating | 4,421.00 | 4,229.52 | 191.48 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **EMERGENCY MANAGEMENT** | | | |
| Salaries | 4,901.02 | 4,724.01 | 177.01 |
| Operating | 24,519.10 | 21,989.89 | 2,529.21 |
| Outlay | 15,851.09 | 15,851.09 | 0.00 |
| **PARKING CLERK** | | | |
| Salaries | 4,000.00 | 4,000.00 | 0.00 |
| Operating | 1,800.00 | 1,012.88 | 787.12 |
| **SCHOOLS** | | | |
| Salaries | 25,342,850.16 | 23,704,313.04 | 1,638,537.12 |
| Operating | 20,454,464.37 | 18,936,669.52 | 1,517,794.85 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **REGIONAL VOCATIONAL SCH.** | 4,619,428.00 | 4,619,428.00 | 0.00 |
| **DPW ADMINISTRATION** | | | |
| Salaries | 108,853.00 | 105,310.64 | 3,542.36 |
| Operating | 70,886.22 | 44,682.67 | 26,203.55 |
| Outlay | 0.00 | 0.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW HIGHWAY** | | | |
| Salaries | 630,927.97 | 624,694.02 | 6,233.95 |
| Operating | 127,700.00 | 109,115.68 | 18,584.32 |
| Outlay | 152,800.00 | 151,946.01 | 853.99 |
| **DPW FORESTRY** | | | |
| Operating | 53,910.00 | 43,888.64 | 10,021.36 |
| Outlay | 74,552.66 | 74,552.66 | 0.00 |
| **DPW FLEET** | | | |
| Salaries | 122,580.10 | 118,564.59 | 4,015.51 |
| Operating | 127,278.73 | 74,648.18 | 52,630.55 |
| Outlay | 14,718.06 | 13,663.45 | 1,054.61 |
| **DPW ELECTRIC** | | | |
| Salaries | 15,476.06 | 15,476.06 | 0.00 |
| Operating | 6,187.47 | 675.00 | 5,512.47 |
| Outlay | 11,524.54 | 10,537.62 | 986.92 |
| **SNOW / ICE** | | | |
| Salaries | 75,500.00 | 153,420.29 | (77.920.29) |
| Operating | 126,000.00 | 721,438.90 | (595,438.90) |
| **STREET LIGHTING** | 158,280.00 | 147,092.98 | 11,187.02 |
| **RUBBISH** | | | |
| Rubbish Collection | 1,159,615.00 | 1,159,614.96 | 0.04 |
| Rubbish Disposal | 860,150.70 | 787,665.36 | 72,485.34 |
| Condo Trash Collection | 244,729.41 | 218,558.03 | 26,171.38 |
| Legal Services | 25,989.61 | 21,099.13 | 4,890.48 |
| Sutton Brk Remediation | 84,010.39 | 84,010.39 | 0.00 |
| Compost Facility | 6,000.00 | 6,000.00 | 0.00 |
| Recycling Programs | 1,500.00 | 1,488.45 | 11.55 |
| **HEALTH** | | | |
| Salaries | 275,029.00 | 272,232.29 | 2,796.71 |
| Operating | 17,699.00 | 15,269.69 | 2,429.31 |
| **ELDERLY** | | | |
| Salaries | 130,608.00 | 130,525.95 | 82.05 |
| Operating | 84,749.30 | 81,100.88 | 3,648.42 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **VETERANS SERVICES** | | | |
| Salaries | 46,969.00 | 46,954.82 | 14.18 |
| Aid | 157,994.00 | 150,366.47 | 7,627.53 |
| **EXCEPTIONAL CHILDREN** | | | |
| Salaries | 0.00 | 0.00 | 0.00 |
| Operating | 0.00 | 0.00 | 0.00 |
| **PATRIOTIC ACTIVITIES** | 906.00 | 900.00 | 6.00 |
| **LIBRARY** | | | |
| Salaries | 687,500.00 | 687,365.10 | 134.90 |
| Operating | 294,111.70 | 287,986.67 | 6,125.03 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **RECREATION** | | | |
| Salaries | 132,837.10 | 132,278.54 | 558.56 |
| Operating | 102,780.91 | 84,384.01 | 18,396.90 |
| Outlay | 50,952.00 | 50,952.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 916,070.00 | 916,070.00 | 0.00 |
| Interest/Debt | 392,654.03 | 392,654.03 | 0.00 |
| Interest/Temp. Loans | 5,539.94 | 1,473.29 | 4,066.65 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 2,758,724.00 | 2,758,724.00 | 0.00 |
| Teachers E.R.I. | 0.00 | 0.00 | 0.00 |
| Occup.Injury Reserve | 166,501.00 | 166,501.00 | 0.00 |
| Unemployment Comp. | 44,510.00 | 43,022.47 | 1,487.53 |
| Group Insurance | 3,363,998.00 | 3,363,998.00 | 0.00 |
| Medicare | 169,540.03 | 169,540.03 | 0.00 |
| **FIRE /LIABILITY INSURANCE** | 323,700.00 | 321,383.50 | 2,316.50 |

## SEWER ENTERPRISE FUND BALANCE SHEET

**June 30, 2009**

**ASSETS**

| | | |
|---|---|---|
| Cash | | 3,076,349.29 |
| Sewer Connections | | |
| FY06 | 1,371,526.29 | |
| FY07 | 1,283,072.04 | |
| FY08 | 2,219,266.25 | |
| FY09 | 3,068,737.20 | 7,942,601.78 |
| Sewer Rates | | |
| FY07 | - | |
| FY08 | 7,941.24 | |
| FY09 | 673,528.91 | 681,470.15 |
| Sewer Liens | | |
| FY07 | - | |
| FY08 | 72.32 | |
| FY09 | 36,377.67 | 36,449.99 |
| Sewer Connection Liens | | |
| FY09 | 53,560.03 | 53,560.03 |
| **TOTAL ASSETS** | | **11,790,431.24** |

**LIABILITIES/RESERVES**

| | | |
|---|---|---|
| Warrants Payable | | 10,486.91 |
| Accrued Payroll | | 6,963.93 |
| Bans Payable | | - |
| Special Detail Payable | | - |
| Deferred Revenues | | |
| Connection Liens | 7,942,601.78 | |
| Rates | 681,470.15 | |
| Liens | 90,010.02 | 8,714,081.95 |
| **TOTAL LIABILITIES** | | 8,731,532.79 |
| FUND BALANCES: | | |
| Encumbrance Reserve | 188,030.79 | |
| Reserved Expenditures | 849,894.94 | |
| Unreserved/Undesignated | 2,020,972.72 | |
| **TOTAL FUND BALANCES** | | 3,058,898.45 |
| **Total Liabilities/Fund Balances** | | **11,790,431.24** |

## SEWER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Sewer Enterprise Fund** | | |
| Bond Premiums | 294,726.17 | |
| Interest | 20,228.81 | |
| Demand Fees | 12.51 | |
| Connection Fees | 2,077,613.58 | |
| Sewer Rates | 4,213,896.48 | |
| Sewer Liens | 836,468.72 | |
| Drainlayer Renewal Fees | 6,300.00 | |
| Application Fee | 21,150.00 | |
| Miscellaneous Revenue | 1,856.20 | |
| State Aid | - | |
| Investment Earnings | 278,200.75 | |
| Transfer From G/F | 329,541.00 | |
| **Total Sewer Enterprise Fund Revenue** | | **8,079,994.22** |

## FY2009 SEWER OPERATING RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 435.00 | 435.00 | 0.00 |
| Operating | 2,027.00 | 2,027.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 17,618.00 | 17,618.00 | 0.00 |
| Operating | 318.00 | 318.00 | 0.00 |
| **ACCOUNTING** | | | |
| Salaries | 5,371.00 | 5,371.00 | 0.00 |
| Operating | 288.00 | 288.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,414.00 | 2,414.00 | 0.00 |
| Operating | 273.00 | 273.00 | 0.00 |
| Outlay | 0.00 | | |
| **ASSESSORS** | | | |
| Salaries | 12,593.00 | 12,593.00 | 0.00 |
| Operating | 371.00 | 371.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 43,122.00 | 43,122.00 | 0.00 |
| Operating | 16,177.00 | 16,177.00 | 0.00 |
| **TOWN COUNSEL** | 4,844.00 | 4,844.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,553.00 | 1,553.00 | 0.00 |
| Operating | 278.00 | 278.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 3,419.00 | 3,419.00 | 0.00 |
| Operating | 229.00 | 229.00 | 0.00 |
| Outlay | 0.00 | | |
| **PLANNING** | | | |
| Salaries | 65,751.00 | 65,751.00 | 0.00 |
| Operating | 391.00 | 529.00 | (138.00) |
| Outlay | 0.00 | | |
| **TOWN HALL** | | | |
| Salaries | 534.00 | 504.00 | 30.00 |
| Operating | 1,557.00 | 1,557.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 1,067.00 | 1,067.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 44,607.00 | 44,607.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW** | | | |
| Salaries | 93,198.00 | 82,061.00 | 11,137.00 |
| Operating | 322,335.00 | 268,636.88 | 53,698.12 |
| Outlay | 8,740.00 | 8,926.00 | (186.00) |
| **DPW SEWER** | | | |
| Salaries | 244,786.21 | 215,635.28 | 29,150.93 |
| Operating | 1,101,504.47 | 761,139.03 | 340,365.44 |
| Outlay | 81,492.79 | 67,114.00 | 14,378.79 |
| **HEALTH** | | | |
| Salaries | 7,122.00 | 7,122.00 | 0.00 |
| Operating | 754.00 | 754.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 2,251,479.00 | 2,251,478.56 | 0.44 |
| Interest/Debt | 2,856,546.00 | 2,856,544.72 | 1.28 |
| Interest/Temp. Loans | 393,024.00 | 349,354.00 | 43,670.00 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 122,937.00 | 122,937.00 | 0.00 |
| Group Insurance | 153,925.00 | 153,925.00 | 0.00 |
| Medicare | 7,235.00 | 7,235.00 | 0.00 |

## FY2009 SEWER CAPITAL EXPENDITURES

| | EXPENDED | |
|---|---|---|
| Road Resurfacing | 609,044.35 | |
| Engineering Services | 1,820,037.94 | |
| Clerk of the Works | - | |
| Paving Oversight | - | |
| Easements | 26,862.59 | |
| Transportation | - | |
| Supervisor Details | 31,944.00 | |
| Other Expenses | 74,799.22 | |
| Hydrants | 26,100.00 | |
| Construction | 18,288,411.53 | |
| Generator | - | |
| **Total Capital Expenditures** | | **20,877,199.63** |

## WATER ENTERPRISE FUND BALANCE SHEET

**June 30, 2009**

### ASSETS

| | | |
|---|---|---|
| Cash | | 260,443.92 |
| Refuse Access | | 14,884.19 |
| Water Connections | - | - |
| Water Rates | | |
| FY06 | - | |
| FY07 | (0.61) | |
| FY08 | 12,860.18 | |
| FY09 | 797,386.20 | 810,245.77 |
| Water Liens | | |
| FY07 | 264.25 | |
| FY08 | 369.09 | |
| FY09 | 56,070.03 | 56,703.37 |
| Meter Replacement | | |
| FY06 | - | |
| FY07 | - | - |
| Commercial Water Meters | | 11,259.89 |
| **TOTAL ASSETS** | | **1,153,537.14** |

### LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 23,791.23 |
| Accrued Payroll | | 28,562.37 |
| Bans Payable | | - |
| Due From State | | - |
| Deferred Revenues | | |
| Connections | - | |
| Rates | 810,245.77 | |
| Refuse Access | 14,884.19 | |
| Liens | 56,703.37 | |
| Meter Replacement | 11,259.89 | 893,093.22 |
| **TOTAL LIABILITIES** | | 945,446.82 |
| FUND BALANCES: | | |
| Encumbrance Reserve | 54,164.65 | |
| Reserved Expenditures | - | |
| Unreserved/Undesignated | 153,925.67 | |
| **TOTAL FUND BALANCES** | | 208,090.32 |
| **Total Liabilities/Fund Balances** | | **1,153,537.14** |

## WATER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Water Enterprise Fund** | | |
| Bond Premiums | 46,939.68 | |
| Interest | 15,271.93 | |
| Demand Fees | 9,695.75 | |
| Misc Water Service | 5,604.88 | |
| Connection Fees | 207,662.94 | |
| Water Rates | 4,168,479.65 | |
| Water Liens | 377,999.52 | |
| Meter Replacement Fees | 0.02 | |
| Application Fee | 21,014.00 | |
| Water Meters | 90,415.81 | |
| Investment Earnings | 34,318.84 | |
| Transfer From G/F | 434,395.10 | |
| **Total Water Enterprise Fund Revenue** | | **5,411,798.12** |

## FY2009 WATER OPERATING RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 435.00 | 435.00 | 0.00 |
| Operating | 2,027.00 | 2,027.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 17,318.00 | 17,318.00 | 0.00 |
| Operating | 318.00 | 318.00 | 0.00 |
| **ACCOUNTING** | | | |
| Salaries | 5,371.00 | 5,371.00 | 0.00 |
| Operating | 288.00 | 288.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,414.00 | 2,414.00 | 0.00 |
| Operating | 7,480.00 | 7,480.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| Salaries | 12,593.00 | 12,593.00 | 0.00 |
| Operating | 371.00 | 371.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 59,862.00 | 59,862.00 | 0.00 |
| Operating | 26,177.00 | 26,177.00 | 0.00 |
| **TOWN COUNSEL** | 4,844.00 | 4,844.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,553.00 | 1,553.00 | 0.00 |
| Operating | 278.00 | 278.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 3,419.00 | 3,419.00 | 0.00 |
| Operating | 229.00 | 229.00 | 0.00 |
| Outlay | 0.00 | | |
| **PLANNING** | | | |
| Salaries | 18,794.00 | 18,794.00 | 0.00 |
| Operating | 391.00 | 391.00 | 0.00 |
| **TOWN HALL** | | | |
| Salaries | 534.00 | 534.00 | 0.00 |
| Operating | 1,557.00 | 1,557.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 1,067.00 | 1,067.00 | 0.00 |
| **FIRE** | | | |
| Salaries | 70,000.00 | 70,000.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 33,515.00 | 33,515.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW** | | | |
| Salaries | 155,390.00 | 155,390.00 | 0.00 |
| Operating | 87,420.00 | 87,420.00 | 0.00 |
| Outlay | 8,740.00 | 8,740.00 | 0.00 |
| **WATER DISTRIBUTION** | | | |
| Salaries | 481,406.00 | 480,238.28 | 1,167.72 |
| Operating | 186,890.00 | 162,792.18 | 24,097.82 |
| Outlay | 31,266.00 | 29,600.28 | 1,665.72 |
| **WATER TREATMENT** | | | |
| Salaries | 694,564.00 | 692,134.43 | 2,429.57 |
| Operating | 1,060,933.06 | 1,028,244.70 | 32,688.36 |
| Outlay | 21,290.00 | 20,534.06 | 755.94 |
| **HEALTH** | | | |
| Salaries | 7,122.00 | 7,122.00 | 0.00 |
| Operating | 754.00 | 754.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 1,321,081.00 | 1,321,081.00 | 0.00 |
| Interest/Debt | 523,209.00 | 523,208.59 | 0.41 |
| Interest/Temp. Loans | 51,600.00 | 46,544.17 | 5,055.83 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 240,847.00 | 240,846.00 | 1.00 |
| Group Insurance | 299,223.00 | 299,223.00 | 0.00 |
| Medicare | 13,135.00 | 13,135.00 | 0.00 |

## FY2009 WATER CAPITAL EXPENDITURES

| | | EXPENDED | |
|---|---|---|---|
| **Water Tank** | | | |
| Road Resurfacing | | 44,012.00 | |
| Engineering Services | | 9,590.96 | |
| Easements | | 0.00 | |
| Other Expenses | | 7,166.50 | |
| Construction | | 0.00 | |
| **Phase 8** | | | |
| Engineering Services | | 0.00 | |
| Easements | | 0.00 | |
| Hydrants | | 0.00 | |
| Other Expenses | | 0.00 | |
| Construction | | 39,442.09 | |
| **Phase 9** | | | |
| Road Resurfacing | | 11,234.88 | |
| Engineering Services | | 0.00 | |
| Other Expenses | | 3,000.00 | |
| Hydrant Purchases | | 0.00 | |
| Construction | | 233,886.71 | |

| | EXPENDED |
|---|---|
| **Hydrant Replacement** | |
| Engineering Services | 0.00 |
| Hydrant Replacements | 0.00 |
| Hydrant Purchases | 14,040.00 |
| Construction | 48,475.84 |
| **Water Meters** | |
| Overtime | 8,677.42 |
| Other Expenses | 16,456.62 |
| Meters and Software | 1,141,114.62 |
| Microwave Network | 9,422.42 |
| Meter Purchases | 349,395.00 |
| **Phase 7** | |
| Road Resurfacing | 0.00 |
| Engineering Services | 0.00 |
| Hydrant Purchase | 0.00 |
| Other Expenses | 0.00 |
| Construction | 2,450.07 |
| **Phase 10** | |
| Engineering Services | 70,000.00 |
| Other Expenses | 0.00 |
| Construction | 253,153.51 |
| **Water Interconnect** | |
| Engineering Services | 5,200.00 |
| Other Expenses | 6,155.24 |
| Construction | 0.00 |
| **Phase 11** | |
| Engineering Services | 4,180.00 |
| Other Expenses | 0.00 |
| Construction | 29,770.15 |
| **Ames Hill Water Tank** | |
| Engineering Services | 0.00 |
| Other Expenses | 48,555.84 |
| Construction | 0.00 |

# Board of Assessors

John J Kelley, Jr, MAA, Chairman
Barbara A Flanagan
Susan Moore, MAA

Phone: (978) 640-4330
Fax: (978) 851-4849
email: assessor@tewksbury-ma.gov

| | | FY2009 | FY2010 |
|---|---|---|---|
| Total Taxable Value of Real Property | | $3,879,357,600 | $3,726,235,700 |
| Total Taxable Value of Personal Property | | $154,555,240 | $167,651,763 |
| Total Taxable Value of Real + Personal Property | | $4,033,912,840 | 3893887463 |
| Total Value of Exempt Property | | $206,907,100 | $247,459,100 |
| Tax Rates, /$1000 | Residential/Open Space | $11.35 | $12.55 |
| | Commercial/Industrial/Personal | $19.77 | $19.77 |
| | Combined | $12.84 | $13.96 |
| | Motor Vehicle Excise | $25.00 | $25.00 |
| Appropriations | Town Meeting(incl. enterprise funds) | $90,024,526 | $95,697,827 |
| | State & County | $742,663 | $887,110 |
| | Overlay of Current Year | $1,063,968 | $1,157,856 |
| | Other Amounts To Be raised | $2,120,541 | $2,131,247 |
| | Gross Amount To Be Raised | $93,951,698 | $95,697,827 |
| | Other Receipts(incl. enterprise receipts) | $42,175,872 | $41,959,701 |
| | Net Amount To Be Raised By Taxation | $51,775,826 | $53,738,125 |

The Assessors' Office is open Monday through Thursday from 8:30am to 4:30pm.

# Treasurer's Cash

| | |
|---|---|
| CASH ON HAND JUNE 30, 2008 | $39,335,859.49 |
| RECEIPTS TO JUNE 30, 2009 | 162,390,143.40 |
| | **$201,726,002.89** |
| PAID ON WARRANTS TO JUNE 30, 2009 | ($162,447,667.7 |
| BALANCE JUNE 30, 2009 | **$39,278,335.19** |

**DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT**

| | |
|---|---|
| WATER PROJECT-GENERAL LAWS, CHAPTER 44 | 17,075,356.00 |
| SEWER PROJECT-GENERAL LAWS, CHAPTER 44 | $74,842,286.99 |
| | **$91,917,642.99** |

**STATEMENT OF TOWN DEBT**
**FISCAL YEAR BASIS**

| | |
|---|---|
| 2010 | 5,686,071.82 |
| 2011 | 5,689,746.91 |
| 2012 | 5,484,904.68 |
| 2013 | 5,305,279.11 |
| 2014 | 5,175,801.89 |
| 2015 | 4,981,866.20 |
| 2016 | 5,008,118.63 |
| 2017 | 5,039,703.77 |
| 2018 | 5,290,431.00 |
| 2019 | 5,842,731.00 |
| 2020 | 6,096,103.00 |
| 2021 | 6,123,701.00 |
| 2022 | 6,296,453.00 |
| 2023 | 6,169,361.00 |
| 2024 | 6,357,429.00 |
| 2025 | 6,210,660.00 |
| 2026 | 5,814,056.00 |
| 2027 | 5,897,623.00 |
| 2028 | 3,520,000.00 |
| 2029 | 1,755,000.00 |
| 2030 | 380,000.00 |
| 2031 | 380,000.00 |
| 2032 | 375,000.00 |
| 2033 | 375,000.00 |
| 2034 | 375,000.00 |
| 2035 | 375,000.00 |
| **TOTAL:** | **110,005,041.01** |

**STATEMENT OF INTEREST**
**FISCAL YEAR BASIS**

| | |
|---|---|
| 2010 | 4,401,696.93 |
| 2011 | 4,186,088.73 |
| 2012 | 3,986,533.90 |
| 2013 | 3,812,018.44 |
| 2014 | 3,637,258.46 |
| 2015 | 3,459,426.13 |
| 2016 | 3,258,262.90 |
| 2017 | 3,059,621.71 |
| 2018 | 2,878,183.85 |
| 2019 | 2,657,711.91 |
| 2020 | 2,403,942.96 |
| 2021 | 2,122,199.91 |
| 2022 | 1,856,679.62 |
| 2023 | 1,603,840.23 |
| 2024 | 1,355,977.33 |
| 2025 | 1,098,010.18 |
| 2026 | 838,874.28 |
| 2027 | 594,032.49 |
| 2028 | 347,756.26 |
| 2029 | 183,637.50 |
| 2030 | 101,700.00 |
| 2031 | 84,600.00 |
| 2032 | 67,500.00 |
| 2033 | 50,625.00 |
| 2034 | 33,750.00 |
| 2035 | 16,875.00 |
| **TOTAL:** | **48,096,803.72** |

**CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2009**

| | |
|---|---|
| CONSERVATION | $131,221.14 |
| FOSTER SCHOOL FUND | $23,986.54 |
| PIERCE ESSAY FUND | $1,583.67 |
| CEMETERY PERPETUAL CARE FUND | $22,312.30 |
| STABILIZATION FUND | $256,329.82 |
| FAIRGRIEVE MEMORIAL FUND | $219,876.15 |
| MAHONEY FAMILY REWARD FUND | $1,466.03 |
| LIBRARY ENDOWMENT FUND | $22,965.32 |
| COMMUNITY PRESERVATION ACT | $2,069,751.45 |
| AFFORDABLE HOUSING | $877,545.49 |
| FIRE EQUIPMENT | $74,269.02 |
| FIRE PROTECTION GEAR | $10,609.88 |
| OTHER POST EMPLOYMENT BENEFITS | $341,548.72 |
| **TOTAL** | **$4,053,465.53** |

# Tax Collector

| REAL ESTATE | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|---|
| COMMITMENTS | 25,127,240.45 | 24,373,726.5 I | 128,802.69 | 0.00 | 0.00 |
| O/S 7/1/08 | | 24,412,036.70 | 817,980.72 | 34,428.60 | (1,564.33) |
| COLLECTIONS | 12,I10.64 | 47,343,865.18 | 688,595.48 | 11,244.97 | 0.00 |
| ABATEMENTS | | 226,344.32 | 124,185.35 | 28,440.13 | |
| REFUNDS | | 43,908.87 | 176,436.07 | 15,479.54 | |
| ADDED TO TAX TITLE | | (228,506.37) | (265,869.54) | (11,305.10) | |
| DEFERRED TAXES | | (40,213.66) | (4,134.02) | | |
| TAX POSSESSION | | (29,007.70) | (41,299.24) | | |
| MISC ADJ | | (32,017.30) | (158.78) | 4.44 | |
| **BALANCE 6/30/09** | **25,115,129.81** | **929,717.55** | **(1,022.93)** | **(1,077.62)** | **(1,564.33)** |

| WATER/SEWER/SEWER CONN LIENS | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|---|
| COMMITMENTS | | 1,390,565.60 | | | |
| O/S 7/1/08 | | | 55,409.29 | 4,238.95 | |
| COLLECTIONS | | 1,182,168.48 | 34,084.99 | | |
| ABATEMENTS | | 25,585.77 | | | |
| REFUNDS | | 1,881.65 | | | |
| TAX POSSESSION | | (1,265.93) | | | |
| ADDED TO TT | | (36,100.80) | (20,818.20) | (3,974.70) | |
| DEFERRED | | (1,318.48) | | | |
| MISC ADJ | | (0.06) | (64.69) | | |
| **BALANCE 6/30/09** | **0.00** | **146,007.73** | **441.41** | **264.25** | **0.00** |

| PERSONAL PROPERTY | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 | F/Y2005 | F/Y2004 | Prior Years |
|---|---|---|---|---|---|---|---|---|
| COMMITMENTS | 1,566,006.80 | 3,055,634.04 | | | | | | |
| O/S 7/1/08 | | | 45,738.48 | 15,351.31 | 8,519.24 | I4,432.84 | 3,905.33 | 5,103.07 |
| COLLECTIONS | | 2,986,732.27 | 21,842.77 | 4,903.38 | 3,139.71 | 1,745.26 | 1,984.19 | 3,668.97 |
| ABATEMENTS | | 2,640.01 | 4,183.90 | | | | 5,728.67 | |
| REFUNDS | | 1,544.33 | 4,065.18 | | | | 5,728.67 | |
| MISC ADJ | | (68.43) | (10.97) | (0.54) | | | | |
| **BALANCE 6/30/09** | **1,566,006.80** | **67,737.66** | **23,766.02** | **10,447.39** | **5,379.53** | **12,687.58** | **1,921.14** | **1,434.10** |

| MOTOR VEHICLE EXCISE | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 | F/Y2005 | F/Y2004 | Prior Years |
|---|---|---|---|---|---|---|---|---|
| COMMITMENTS | | 3,040,630.06 | 452,673.71 | 14,325.15 | 52.50 | 21.88 | | |
| ADD'L COMMITMENTS | | | | | | | | |
| O/S 7/1/08 | | | 169,737.23 | 58,433.35 | 27,989.65 | 22,288.07 | 16,591.65 | (2,721.56) |
| COLLECTIONS | | 2,871,112.06 | 568,178.64 | 42,357.92 | 7,814.38 | 3,412.95 | 1,983.05 | 6,025.31 |
| ABATEMENTS | | 57,813.81 | 40,457.46 | 7,347.90 | 432.92 | 21,123.25 | 16,188.66 | |
| REFUNDS | | 19,585.27 | 36,583.79 | 6,278.31 | 331.25 | | | 60.00 |
| RESCINDED ABATEMENTS | | | | | | 2,611.05 | 1,547.60 | 8,407.10 |
| MISC ADJ | | (4.04) | 3.I5 | 1.36 | 0.98 | 17.32 | 88.42 | 1.11 |
| **BALANCE 6/30/09** | **0.00** | **131,285.42** | **50,361.78** | **29,332.35** | **20,127.08** | **402.12** | **55.96** | **(278.66)** |

# Computer Services

2009 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time) and Peter Orio, Webmaster (part-time).

**SOFTWARE APPLICATIONS:**

**MUNIS** (Town Financial Application) activities are the still the major focus of the Department:

- Upgraded Production Server from MUNIS release 6.4 to release 7.2 and then to release 7.4. All client PC's were updated accordingly to use the new version.
- Participated as a key BETA site for the new UBCIS module developed by MUNIS since we are a unique and very intensive Utility Billing module user. Continued to test with our data but did not install in "Live" due to problem.
- Responded to requests for new Crystal reports which have increased as key financial personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. Because of the current Town financial issues, reports are being requested for research and analysis purposes and the numbers used to help make decisions. In addition, the need for other detailed Town reports continues to increase because of the nature of Town processes improving and the users are requiring more data in their daily tasks. Staff has become adept at creating most reports and fulfilling requests with the assistance of MUNIS support. Some types of reports are as follows:
    - List of open FY'09 PO's that are being encumbered.
    - List of Town employees who do not take Town insurance; use another plan.
    - "AFSMCE members & Department numbers" and put in Business Objects to e-mail to designated union officials.
    - "All Active Vendors who have not received a check as of 01/01/02".
    - List of all new and updated vendors for tracking purposes.
    - List all new GL accounts for tracking purposes.
    - "Inactive Employees with Deductions".
    - List all accounts by bill code and other desired fields.
    - Compare FY'04 to FY'09 expenses and service changes per request from Town Manager.
    - List "Total of Direct Deposit Accounts with E-mail or Paper.
    - List of open FY'09 PO's that are being encumbered.
    - Update "1099 Vendors without Check Marks" report for Town Accountant.
    - Modify Sewer Assessment Report to show all open commitments for all UB assessments and bills.
- Responded to requests concerning MUNIS and Tyler forms.
    - Payroll Check Form update
    - New Void Check Request Form
- Continued active support of Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.
- Continued to perform MUNIS administration tasks: Backups, maintenance of menu assignment and permissions, maintenance of ID and passwords, and MUNIS application updates and Linux updates.
- Continued to work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.
- Continue to attend certain MUNIS classes and seminars and the Annual User Conference. All are extremely useful and helpful in maintaining our level of expertise and as a contributor to new upgrades.
- Setup via Business Objects delivery of Water, Sewer & General Fund 1000 reports every Monday via e-mail to designated members of the Board of Selectmen.

**MUNIS/School Department** (Project to add School Department as users):

- Attended all initial MUNIS training classes to train School Department users.

- Performed copy of "live database" to "Training database" on request to test out imported data from old School application and for MUNIS training classes.
- Setup School ID and Passwords to access MUNIS and permissions to access data and menu selections for all School staff identified.
- Installed applications on designated School PC's/Laptops (MUNIS, WinZip and Printkey) for use by School staff. Same applications are installed on all Town user PC's.
- Assisted School IT staff to setup School Printers for use in MUNIS, install MUNIS on certain desktops and laptops, and define VPN connections into MUNIS. Assist School staff to troubleshoot when MUNIS connection lost.
- Researched format for files to be imported from old application to MUNIS, coordinate imports into "Training" and test before import into "Live": List of Employees to be set up, Accumulator data (Employee Totals), Employee deduction data, Employee Payroll data, and List of Vendors to be set up (evaluate list to prevent duplicates).
- Assisted School staff and MUNIS to import School "Chart of Accounts", test in "Training" and then import into "Live".
- Per request, created new School-related Crystal reports:
    - "Position Control-School" report listing number of positions filled for all job classes
    - "Employee Master by Actual Marital Status".
    - "Employee Master by Group-Bargaining Unit".
    - "Employee Master by Job Class".
    - "Employee Master by Organization-Object".
    - "Employee Master by Personnel Status".
    - Report requested to show employee personal data on separate pages.
    - Several other short-term data monitoring reports for the project team use.
- Setup the 8 new Crystal reports to run thru Business Objects for scheduled delivery to Project team.
- Setup and attend all day training class for PO Workflow processing.
- Participated in meetings with MUNIS to discuss Budget module and "Go-Doc's" application.

**BADGER** (Wireless Meter Reading):

- Attended Badger monthly project status meetings, planning meetings, individual task meetings, and training sessions.
- Maintained software levels on the server and all user PC's.
- Imported all Badger Meter Inventory files received for new meter and MTU shipments into MUNIS to automatically create new items for use in UB rather than manually enter.
- Participated with DPW Project manager in conference calls with and site visits by: Burlington, MA, Mohawk Valley Water from Eastern New York, and Waukegan, Ill, Providence, RI.
- Created following reports:
    - Showing accounts with incorrect Test Circle Codes; should not be "0".
    - "Residents that do not have Badger meters in Cycle 1" to port into Excel.
    - Cycle 3 and 4 Badger Meter reports for meter reading effort.
    - List of all commercial accounts in Routes 000 & 901 that do not have a Badger meter to port to Excel.
- Participated in all meetings to discuss problems and issues. Assist in correcting problems, installing updates and testing.

**IMC** (Police & Fire Dispatch application) activities are focused on the Fire Server portion only.

- Continued to support the Fire Department when requested.
- Worked with Police IT staff when upgrades are available and schedule time for server and client PC work.

**VISION & RRC** (Assessor applications) activities continued.

- Staff functions in more of a consulting role to Town Assessor.

**LaserFiche** (Document Imaging system) activities on hold.

- Continued to provide support to Accounting Office for document scanning into the system.
- Due to budget cuts, project is on hold with no planning or research being done.

**AutoCAD** (Engineering Design & Drawing application) activities continued.

- Staff functions in more of a consulting role to users in DPW and Engineering.

**ESRI** (Engineering Mapping application / GIS) activities continued.

- Staff functions in more of a consulting role to users in DPW and Engineering.
- Attended scheduled meetings to review project to develop Town GIS system.
- Ported GIS database from stand-alone PC to a server. Procure concurrent licenses in near future to enhance use of the database in a network environment.
- Updated GIS administrator to ArcView 9.3 and Water Project manager to ArcReader 9.3.

**H20MAP** (Water Simulation application) activities continued.

- Staff functions in more of a consulting role to DPW.

**MEC** (Merrimack Education Center) ISP providing Town E-mail & Internet access.

- Replaced BayNetwork router with CISCO 1700 router for short-term. BayNetwork failing and slowing Internet traffic.
- Worked with MEC staff on the weekend to replace MEC JoeBox/Firewall (original unit) which had failed. Unit replaced by MEC tech and determined that original unit had a burnt out connection. Internet access enabled within 4 hours.
- Staff attended training sessions at MEC and User Group meetings.

**Town E-mail:**

- Encountered several instances of data overflow in Outlook 2002 and users were spawning unlimited e-mails until manually stopped. Outlook 2002 allowed data file of 1.9GB and then froze activities. File size had to be reduced by manual deletion of mail but enabling access to perform this task was difficult and expended lots of staff time.
- Decided to replace Outlook 2002 with a free web-based Courier application from MEC/ISP. Safety users who used Communigate application were also switched to the new Courier application. The MecNet Web Portal stored mail and data off-site at MEC and was Internet accessible. Since Town was current customer, Courier application was free.
- All Town e-mail users received new e-mail addresses to reflect new Town website name. Outlook 2002 was disabled from receiving e-mails and new icons were placed on all desktop PC's for access.
- All Courier users were provided training classes on-site by MEC staff.

**SERVTracker:**

- Partially installed application at Senior Center but have a performance issue accessing data.
- In communication with vendor to switch to web-based version instead of in-house server version.

**Town Web Page:**

- Due to budget cuts, the Town Web Master position was cut from the budget. The decision was made to out-source the Web-site and the contract was awarded to Virtual Town Hall. In addition, it was decided to move all responsibility to the Library Director.
- The FrontPage application was was removed from all user PC's who support the old site and user's either installed the VTH First Class application themselves or contacted Computer Services. The applicationa is used to maintain the Web pages for each department by the designated staff person.
- All other committees and groups who had links to the Town web site were notified of the change.

**Other Projects**

- Any new PC's and laptops procured are loaded with Windows XP, desired Town software applications are installed, and user profiles are created prior to deployment. No budget allocated so strictly ad-hoc funding.
- Performed Capacity Planning exercise on Servers with Whalley Computer and Advizex separately to gauge advantage of Virtualizing servers.
- Installed HydroCAD application on Town Engineer's PC after purchase of one seat.
- Procured and installed wireless card in Water laptop for use in Water vehicle.

**HARDWARE PROJECTS:**

The Department continues to provide primary support to the Town User community except Police and Library (consult):

**RICOH Copiers:**

- Worked with RICOH tech to enable scanning from digital copiers in Auditor's and Assessor's Offices.
- Worked with MUNIS and RICOH to enable digital copier to be a MUNIS printer with double-sided printing.

**MICROWAVE NETWORK:**

- Attended meetings to review status of Microwave network with Town Manager.
- Setup and attended technical Microwave meetings with all technical users and implementers.
- Continued to install HP ProCurve switches in Town facilities as funds are available. Plan is to have a device in all facilities to monitor activity and connectivity remotely.
- Coordinated installation of new Gigabit cards for placement into HP ProCurve switches replacing the stand-a-lone fiber devices currently in place at Center Fire, Police Station and Town Hall Annex.
- Acquired 3rd SUPRA TRACAcess key from Town Manager's Office for access to Verizon structures around Town. Network equipment is located within these structures and access is needed to trouble shoot problems or install new equipment. Documented the encoding scheme and made available to Police and Fire departments who have keys also.
- Started to learn how to troubleshoot network problems but progress very slow due to limited staff time availability.

**VBRICK:**

- Project on hold due to staff limitations. Reduced priority with delay of Town Hall renovation.

**Other Projects:**

- When possible with available funds, purchased memory modules and upgrade PC's to at least 512mb RAM. Also reused recycled PC memory modules. If newer PC's, expanded to 1024MB RAM when possible.
- Upgraded all DPW/Engineering PC's from CD-Rom's to DVD-R and DVD-RW units since more media arriving on DVD's.
- Setup new laptops for Town Manager and Finance Director.
- Performing increasing amount of time repairing user PC's (new disk drives, monitor cards, additional memory, power supplies, and total replacement with recycled PC's). Zero funded budget allows for no proactive replacement program.
- Met with Verizon engineer to discuss pull of Fiber cable to replace MEC T1 line. Pull line installed.
- Setup TransCOR laptop for Water Department to use in vehicles and procured and setup wireless card to access web water application to upgrade equipment at water stations and confirm functionality.

**PUBLICATIONS:**

- The department continues to support the following:
  - create Annual Town Report,
  - produce departmental business cards on request,
  - scan forms and produce Word templates or documents,
  - provide service to transpose paper documents to Word or Excel format.

**OTHER:**

- An active member of the Town Manager's Computer Working Group meeting quarterly to provide forum to discuss IT activities in the Town, Schools, Police and Library.
- Staff attended various meetings, demos and seminars: MGISA professional organizations bi-monthly meetings; "Essentials of Crystal Reports" class; "e-Procurement" demo; FINCOM for questions on budget, transfers and department requests; GOVERNING Executive session on "IT Consolidation and Shared Services"; HP ProCurve Networking Seminar; MEC User Group meeting on "Cyber-bullying"; MEC Open House to new facility in Chelmsford; MEC update meeting to discuss possible upgrades to services; MUNIS Local User group meeting; NMCOG "Shared Information Services" meetings; SiteCheck demo for web data collection; Whalley seminars ("EMC / VMWare", "EqualLogic / VMWare", "Data Security – MA 201 CMR 17"); Advizex seminars ("VMWare and Virtual desktops", "Data Domain / De-duplication", "HP Scalable NAS solution") and Virtual Lab Launch at their office.

- Staff attended regular meetings of the newly created Computer Study Committee. Committee to assist department in defining and presenting IT initiatives to various committees and the public to ensure acceptance and funding. Setup meeting with MUNIS Rep to review MUNIS ASP offering instead of in-house server.
- Coordinated installation by EMCOR of portable HVAC unit for Computer Lab to resolve heat issue especially during warm days.
- Met with Architect and Valley Communications to discuss current Auditorium setup for Town Hall renovations.
- Termination of support to Community Pantry for Internet and e-mail per Pantry.

Computer Services continues to directly or indirectly provide support to several other town application systems; to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings.

Respectively submitted,
Stephen M. Hattori
MIS Director

# EMPLOYEE EARNINGS

## TOWN EMPLOYEE EARNINGS

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| **ADMINISTRATIVE SERVICES** | | | | |
| ROSE , WILLIAM A | 53,158 42 | 0 00 | 0.00 | 53,158.42 |
| SITAR , MELANIE G. | 28,281.57 | 0 00 | 0.00 | 28,281.57 |
| **ASSESSOR** | | | | |
| FLANAGAN , BARBARA A. | 1,200.00 | 0.00 | 0 00 | 1,200.00 |
| FOLEY , JOANNE P. | 22,103.97 | 0.00 | 0 00 | 22,103 97 |
| KELLEY , JOHN J | 92,280.80 | 0.00 | 0.00 | 92,280.80 |
| MOORE , SUSAN E. | 1,200.00 | 0 00 | 0 00 | 1,200.00 |
| POWERS , PATRICIA A. | 28,930.63 | 0 00 | 971.50 | 29,902 13 |
| SINGLETON , CHRISTINE . | 48,013 58 | 0.00 | 1,332.79 | 49,346.37 |
| TRAUB , LINDA M. | 54,179 70 | 0 00 | 0.00 | 54,179.70 |
| **AUDITORS** | | | | |
| BREKALIS , KAREN E. | 35,000 93 | 0 00 | 218 98 | 35,219.91 |
| GILL , DONNA J. | 86,338 63 | 0.00 | 0.00 | 86,338 63 |
| WALSH , DONNA M. | 100,462.95 | 0.00 | 0.00 | 100,462 95 |
| **BOARD OF SELECTMEN** | | | | |
| GAY , DAVID H. | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| JOHNSON , TODD R. | 5,400.00 | 0.00 | 0.00 | 5,400.00 |
| SEARS , DOUGLAS W | 4,500.00 | 0 00 | 0.00 | 4,500.00 |
| SELISSEN , JEROME E. | 1,125.00 | 0 00 | 0 00 | 1,125 00 |
| STRONACH , ANNE MARIE | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| WILSON , SCOTT D. | 3,375 00 | 0 00 | 0.00 | 3,375.00 |
| **BUILDING DEPARTMENT** | | | | |
| CATHCART , DAWN E. | 54,811.83 | 0.00 | 0.00 | 54,811 83 |
| COLANTUONI , RICHARD A. | 4,120.80 | 0.00 | 0.00 | 4,120.80 |
| DELANEY , JEREMIAH | 21,059 28 | 0.00 | 0.00 | 21,059 28 |
| JELLEY , DAVID | 927.76 | 0.00 | 0.00 | 927.76 |
| JOHNSON , EDWARD P | 73,759 81 | 0.00 | 0.00 | 73,759.81 |
| O'KEEFE , NANCY A. | 47,281.76 | 0.00 | 0.00 | 47,281 76 |
| SARGENT , DAVID | 19,862.91 | 0.00 | 0.00 | 19,862.91 |
| SULLIVAN , HAROLD J | 852 48 | 0.00 | 0.00 | 852.48 |
| WILD , PAUL A. | 1,206 09 | 0 00 | 0.00 | 1,206.09 |
| **CABLE TV** | | | | |
| DUNLEVY , EVAN W | 732.00 | 0.00 | 0.00 | 732.00 |
| HICKS , DAVID H. | 96 33 | 0.00 | 0.00 | 96 33 |
| KERR , PAUL R. | 1,080.00 | 0.00 | 0.00 | 1,080.00 |
| PETROPOULOS , TAMMY | 85 63 | 0 00 | 0.00 | 85 63 |
| **COMPUTER SERVICES** | | | | |
| HANSON , LISA A. | 53,503 58 | 0.00 | 102.74 | 53,606 32 |
| HATTORI , STEPHEN M. | 100,961 13 | 0 00 | 0.00 | 100,961.13 |
| ORIO JR , PETER F | 5,836 27 | 0.00 | 0.00 | 5,836 27 |
| **COUNCIL ON AGING** | | | | |
| BRABANT , LINDA R. | 81,718.62 | 0.00 | 0.00 | 81,718 62 |
| NOEL , ROBERT S. | 43,603 75 | 0.00 | 1,729.95 | 45,333.70 |
| PAGONIS JR , JAMES J. | 1,542.22 | 0.00 | 0.00 | 1,542 22 |
| PREVITE , DONNA M. | 1,293 75 | 0.00 | 0.00 | 1,293 75 |
| **DEPARTMENT OF PUBLIC WORKS** | | | | |
| BELIDA , ROBERT A. | 70,460.42 | 0.00 | 19,401 25 | 89,861.67 |
| BROTHERS , MICHAEL S | 55,114 68 | 0.00 | 3,203.31 | 58,317 99 |
| CAREY , PATRICK R. | 50,297.79 | 0.00 | 12,410.36 | 62,708.15 |
| CHANDLER JR , WILLIAM | 74,461 30 | 0.00 | 24,425.56 | 98,886.86 |
| CHANDLER , KENNETH | 58,045.88 | 0.00 | 21,104.82 | 79,150.70 |
| CONLON , KEVIN M. | 65,288.49 | 0.00 | 16,053.00 | 81,341.49 |
| DEROCHE , GEORGE W | 74,330.04 | 0.00 | 20,224.44 | 94,554 48 |
| DONOVAN , MICHAEL B | 63,779.92 | 0.00 | 8,944.46 | 72,724 38 |
| GATH , BRIAN R. | 63,451 20 | 0.00 | 12,296.25 | 75,747.45 |
| GIANNETTI , FRANK P. | 63,299 88 | 0.00 | 1,689.40 | 64,989.28 |
| GILBERT , BRIAN M. | 102,120.16 | 0.00 | 0.00 | 102,120 16 |
| GILBERT , LAWRENCE J. | 65,999.16 | 0.00 | 8,118.77 | 74,117.93 |
| GITSCHIER , ERIK R. | 64,460 09 | 0.00 | 5,025.13 | 69,485.22 |
| HIRTLE , MATHEW T. | 61,709.77 | 0.00 | 178.07 | 61,887.84 |
| JAQUEZ , CARLOS L. | 45,321 75 | 0.00 | 0.00 | 45,321.75 |
| KANE , LAWRENCE G. | 65,578.47 | 0.00 | 8,419 47 | 73,997 94 |
| LADDERBUSH , MARLENE M. | 61,938.30 | 0.00 | 1,584.38 | 63,522.68 |
| LAYNE , KENNETH W. | 56,271.23 | 0.00 | 7,032.56 | 63,303.79 |
| LIGHTFOOT , ERNEST J. | 80,044.43 | 0.00 | 1,603.51 | 81,647.94 |
| LIGHTFOOT , JAMES M. | 68,979.98 | 348.25 | 9,529.71 | 78,857.94 |
| MARION II , LOUIS E. | 57,513.77 | 0.00 | 8,276.38 | 65,790.15 |
| MARION , BERNARD H. | 59,323.58 | 0.00 | 11,307.96 | 70,631.54 |
| MCCARTHY , WILLIAM J. | 53,562.54 | 0.00 | 13,010.81 | 66,573.35 |
| MINER JR , ROBERT H. | 63,206.30 | 0.00 | 10,277.58 | 73,483.88 |
| MONAHAN , LINDA M. | 80,468.66 | 0.00 | 0.00 | 80,468.66 |
| NAZARIAN , NINA . | 54,300.99 | 0.00 | 0.00 | 54,300.99 |
| PAGLIA , REGINA M. | 2,679.43 | 0.00 | 0.00 | 2,679.43 |
| PATTERSON , SUSAN M. | 46,804.79 | 0.00 | 0.00 | 46,804.79 |
| PETERS , MICHAEL D. | 63,255.30 | 0.00 | 14,480.52 | 77,735.82 |
| PRATT , JOHN S | 50,537.05 | 0.00 | 12,777.43 | 63,314.48 |
| RIDEOUT , REID L. | 6,992.05 | 0 00 | 0.00 | 6,992.05 |
| SALERNO , JOHN M. | 64,140 21 | 0.00 | 10,513.86 | 74,654.07 |
| STEIN , MICHELE J. | 70,840.35 | 0.00 | 0.00 | 70,840.35 |
| STODDARD , RICHARD E. | 67,572 88 | 0 00 | 30,608.02 | 98,180.90 |
| STRONACH , TIMOTHY | 63,315.98 | 0 00 | 17,460.01 | 80,775.99 |
| SWEET , BRUCE A | 10,518 13 | 0.00 | 0 00 | 10,518.13 |
| VIEWEG JR , EDWARD L. | 68,185.08 | 343 40 | 2,918.88 | 71,447.36 |
| WARD , JACK W | 63,929 41 | 0.00 | 14,801.87 | 78,731.28 |
| WESTAWAY , RICHARD L. | 70,576 67 | 0.00 | 15,170.15 | 85,746.82 |
| ZEDIANA , LEWIS W | 90,483.79 | 0.00 | 0.00 | 90,483.79 |
| **ELECTION OFFICERS** | | | | |
| ANDERSON , CAROLYN M | 56.00 | 0 00 | 0 00 | 56.00 |
| ARCAND , NOREEN | 228.00 | 0 00 | 0.00 | 228.00 |
| BAIRSTOW , LAURENCE B | 390.00 | 0.00 | 0.00 | 390.00 |
| BAIRSTOW , SUZANNE R. | 95.00 | 0.00 | 0.00 | 95.00 |
| BEATTIE , ELEANOR M. | 420.00 | 0 00 | 0.00 | 420.00 |
| BEATTIE , MARY | 232.00 | 0 00 | 0 00 | 232.00 |
| BRADLEY , RUTH | 232.00 | 0 00 | 0.00 | 232.00 |
| BRADY , JEAN E. | 256.00 | 0.00 | 0.00 | 256.00 |
| BROTHERS , ARTHUR T. | 232.00 | 0.00 | 0.00 | 232.00 |
| BROTHERS , KATHLEEN M. | 522.00 | 0.00 | 0.00 | 522.00 |
| BULLEN , SUSAN M. | 228.00 | 0.00 | 0.00 | 228.00 |
| CALLAHAN , ANNE M. | 265.00 | 0.00 | 0.00 | 265 00 |
| CANNISTRARO , SANDRA A. | 140.00 | 0.00 | 0.00 | 140.00 |
| CAREY , ELIZABETH A. | 348.00 | 0.00 | 0.00 | 348.00 |
| CARROLL , ALICE A. | 290.00 | 0.00 | 0.00 | 290.00 |
| CASAZZA , MARY A. | 462.00 | 0.00 | 0.00 | 462.00 |
| CHANDLER , BARBARA L. | 252.00 | 0.00 | 0.00 | 252.00 |
| COVIELLO , ANNE B | 56.00 | 0.00 | 0.00 | 56.00 |
| COVIELLO , JOHN | 486.00 | 0.00 | 0.00 | 486.00 |
| D'AMICO , BERTHA M. | 100.00 | 0.00 | 0.00 | 100.00 |
| DIBELLA , MARY P | 228.00 | 0.00 | 0.00 | 228.00 |
| FRASER , EVELYN . | 180.00 | 0.00 | 0.00 | 180.00 |
| FRENCH JR , WARREN J. | 260.00 | 0 00 | 0.00 | 260.00 |
| FRONGILLO , KATHERINE L. | 204.00 | 0 00 | 0.00 | 204.00 |
| GEARTY , LOUISE A | 324.00 | 0.00 | 0.00 | 324.00 |
| GIBBS , RUTH A. | 228.00 | 0 00 | 0 00 | 228.00 |
| GOLEN , ALICE . | 288.00 | 0.00 | 0.00 | 288.00 |
| HANSFORD , JOAN P | 232.00 | 0.00 | 0 00 | 232.00 |
| HANSON , SUSAN A. | 92.00 | 0.00 | 0.00 | 92.00 |
| HOOD , JUDITH R. | 64.00 | 0.00 | 0.00 | 64.00 |
| HURTON , PRISCILLA | 40.00 | 0.00 | 0.00 | 40.00 |
| IPPOLITO , JEANNETTE C. | 172.00 | 0.00 | 0.00 | 172.00 |
| KEEFE , ELLEN M. | 425.00 | 0.00 | 0.00 | 425.00 |
| KOBELSKI , CAROL M | 124.00 | 0.00 | 0.00 | 124.00 |
| LAFFEY , CHERYLE A. | 405.00 | 0.00 | 0.00 | 405.00 |
| LINSCOTT , JANE A | 228.00 | 0.00 | 0.00 | 228.00 |
| MAC INNIS , ROBERT B | 192.00 | 0.00 | 0.00 | 192.00 |
| MAHER , KATHERINE M | 425.00 | 0.00 | 0.00 | 425.00 |
| MALONEY , MARIE E. | 64.00 | 0.00 | 0.00 | 64.00 |
| MCGRATH , DOROTHY E. | 405.00 | 0.00 | 0.00 | 405.00 |
| MCKENNA , ROSE M. | 232.00 | 0.00 | 0.00 | 232.00 |
| MCNAMARA , PATRICIA M | 223.00 | 0.00 | 0.00 | 223.00 |
| MCNAUGHT , PAUL L. | 232.00 | 0.00 | 0.00 | 232.00 |
| MCNAUGHT , RUBY N. | 112.00 | 0.00 | 0.00 | 112.00 |
| MURPHY , JANET E. | 248.00 | 0.00 | 0.00 | 248.00 |
| NICHOLS , ADAM P | 32.00 | 0.00 | 0.00 | 32.00 |
| NICHOLS , ALEX D | 152.00 | 0 00 | 0.00 | 152.00 |
| NICKERSON , DIANE V | 24.00 | 0.00 | 0.00 | 24 00 |
| NILES , MILDRED A. | 228.00 | 0.00 | 0.00 | 228.00 |
| O'BRIEN DEE , RITA | 425.00 | 0.00 | 0.00 | 425.00 |
| PEPIN , MARY | 228.00 | 0.00 | 0.00 | 228.00 |
| PERROTTA , TERESA M. | 378.00 | 0.00 | 0.00 | 378.00 |
| PILCHER , MARY | 468.00 | 0.00 | 0.00 | 468.00 |
| POLLARD , GAIL A. | 384.00 | 0.00 | 0.00 | 384.00 |
| POWER , DANIEL E. | 92.00 | 0.00 | 0.00 | 92.00 |
| QUAGLIA , P. JERRY | 292.00 | 0.00 | 0.00 | 292.00 |
| RAVAGNI , ADELE R. | 120.00 | 0.00 | 0.00 | 120.00 |
| ROBBIO , HELEN H. | 84.00 | 0 00 | 0.00 | 84 00 |
| ROBBIO , STEPHEN F. | 192.00 | 0.00 | 0.00 | 192.00 |
| SANBORN , ELDA P. | 296.00 | 0.00 | 0.00 | 296.00 |
| SHEEHAN , LINDA D. | 48.00 | 0.00 | 0.00 | 48.00 |
| SIANO , LAURIE A. | 222.00 | 0.00 | 0.00 | 222 00 |
| STANLEY , ANDREW J. | 64.00 | 0.00 | 0.00 | 64.00 |
| TURCOTTE , SANDRA E. | 20,739 31 | 0.00 | 0.00 | 20,739.31 |
| WOLFF , CECILIA T. | 120.00 | 0.00 | 0.00 | 120.00 |
| YARBROUGH , JUDITH A. | 331.00 | 0.00 | 0.00 | 331.00 |
| **EXCEPTIONAL CHILDREN** | | | | |
| BREKALIS , KRISTIN L. | 1,963.50 | 0.00 | 0.00 | 1,963.50 |
| CELLA , ALLISON M. | 2,024.00 | 0.00 | 0.00 | 2,024.00 |
| CLARK , KALA M. | 1,952.50 | 0.00 | 0.00 | 1,952.50 |
| DOHERTY , KEVIN M. | 3,120.00 | 0.00 | 0.00 | 3,120.00 |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| DUFFY , JAMES J. | 1,985.50 | 0.00 | 0.00 | 1,985.50 |
| FLYNN , CHESTER H. | 4,124.10 | 0.00 | 0.00 | 4,124.10 |
| VOTO , JOSHUA P. | 1,224.00 | 0.00 | 0 00 | 1,224.00 |
| **FINANCE COMMITTEE** | | | | |
| JOHNSON , MELISSA A. | 269.27 | 0.00 | 0.00 | 269.27 |
| **FIRE DEPARTMENT** | | | | |
| AUSTIN , SCOTT D | 60,439.98 | 700 00 | 8,527.76 | 69,667.74 |
| BROTHERS , PATRICK M | 57,594.41 | 0.00 | 8,473.57 | 66,067.98 |
| BROTHERS , WILLIAM P. | 68,108.47 | 0.00 | 7,823.43 | 75,931 90 |
| BRUCE , JAMES W | 64,777.72 | 0.00 | 8,219 40 | 72,997.12 |
| CALISTRO , ROBERT B | 73,552.70 | 380.00 | 7,918.82 | 81,851.52 |
| CALLAHAN , MICHAEL P. | 77,655.16 | 1,166.00 | 12,580.14 | 91,401.30 |
| CARNEY , DAVID A. | 63,278 44 | 860.00 | 10,774 69 | 74,913.13 |
| DOGHERTY , JOSEPH S. | 61,207.86 | 0 00 | 7,554.30 | 68,762.16 |
| DOHERTY , PATRICK S. | 61,544.51 | 3,610.00 | 8,999 72 | 74,154 23 |
| ELLIOTT , TODD E. | 52,658.57 | 1,000.00 | 9,813.91 | 63,472.48 |
| FORERO , OSCAR O. | 61,761.90 | 1,320.00 | 12,086.88 | 75,168.78 |
| FORTUNATO , JOSEPH C. | 62,860.53 | 5,024.00 | 7,365.85 | 75,250.38 |
| FOWLER , JOHN R. | 56,557.33 | 1,260.00 | 7,697.03 | 65,514 36 |
| GIASULLO JR , JAMES A. | 63,445.13 | 0.00 | 10,072.40 | 73,517.53 |
| GIASULLO , JEFFREY . | 63,702.30 | 1,280.00 | 11,379.00 | 76,361.30 |
| GILLIS , JOSEPH S. | 56,562.86 | 0.00 | 1,570 62 | 58,133.48 |
| GOSSE , WILLIAM R. | 57,080.56 | 720.00 | 6,144.33 | 63,944 89 |
| GOURLEY JR , RUSSELL W | 68,026.17 | 560.00 | 7,379 18 | 75,965.35 |
| GREER JR , DONALD | 72,791 88 | 960.00 | 20,614.81 | 94,366.69 |
| GUTTADAURO , PAUL F | 66,625.83 | 0.00 | 8,336.39 | 74,962.22 |
| HAMM , RICHARD E. | 62,320.12 | 660.00 | 9,403.72 | 72,383.84 |
| HAZEL , MICHAEL A | 95,132.78 | 528 00 | 7,523.35 | 103,184.13 |
| HOLDEN , TIMOTHY J. | 61,273.66 | 0.00 | 10,963.05 | 72,236.71 |
| HURLEY , BRIAN J. | 64,220.50 | 0 00 | 9,513.00 | 73,733 50 |
| KARLBERG , DAVID R. | 63,806.09 | 700.00 | 11,354 48 | 75,860.57 |
| KEARNS , JOSEPH W. | 64,545.26 | 0.00 | 10,159 94 | 74,705.20 |
| KEDDIE , SCOTT A | 75,881.26 | 3,852.00 | 24,407.53 | 104,140.79 |
| KERR , GARY O. | 75,548.19 | 1,100.00 | 17,703 86 | 94,352 05 |
| LAWRIE , DALE M. | 61,223 31 | 0 00 | 503.77 | 61,727.08 |
| LEVY JR , DAVID W. | 57,080.55 | 700.00 | 11,740.77 | 69,521.32 |
| LITTLE , ROBERT | 58,100.17 | 1,600 00 | 11,990.08 | 71,690.25 |
| MACKEY , BRIAN R. | 45,041.71 | 1,176.00 | 5,525.06 | 51,742.77 |
| MACKEY , RICHARD | 155,052.29 | 0.00 | 0.00 | 155,052.29 |
| MCGLAUFLIN , RUSSELL J | 68,614 74 | 320.00 | 11,152.24 | 80,086.98 |
| MERRILL MORGADO , CHRISTINA | 56,556.66 | 340 00 | 9,261.01 | 66,157.67 |
| MERRILL , MICHAEL B. | 55,509.52 | 0.00 | 5,592.37 | 61,101.89 |
| MURPHY IV , THOMAS J. | 56,960.65 | 1,300 00 | 8,909 95 | 67,170.60 |
| NIVEN , TIMOTHY | 74,887.85 | 0.00 | 15,131.50 | 90,019.35 |
| PERRY , SUSAN M | 50,930.10 | 0.00 | 0 00 | 50,930.10 |
| POWERS , STEPHEN M. | 67,885.94 | 3,740.00 | 7,895.79 | 79,521.73 |
| ROSEMOND , ALAN L. | 62,653.70 | 3,140.00 | 11,250.00 | 77,043.70 |
| RYAN , JAMES P | 85,205.70 | 0.00 | 0.00 | 85,205 70 |
| SANDBERG , KENNETH J | 59,954.58 | 1,420.00 | 10,280.51 | 71,655.09 |
| SAWICKI , DANIEL D | 55,966.24 | 1,380.00 | 9,218.70 | 66,564 94 |
| SITAR JR , MICHAEL W | 91,168.07 | 638.00 | 12,835.82 | 104,641.89 |
| SITAR , DANIEL J | 63,159.56 | 3,640.00 | 12,023.93 | 78,823 49 |
| SMALL , DANIEL T. | 62,326.32 | 0 00 | 8,057.92 | 70,384.24 |
| SPENCER , STEVEN M. | 58,110.04 | 340.00 | 7,390.93 | 65,840.97 |
| VASAS , ALBERT J. | 78,655.19 | 1,749 00 | 21,441.28 | 101,845.47 |
| VISCIONE , JON | 74,887.85 | 0.00 | 17,350.79 | 92,238 64 |
| VONKAHLE , VANCE | 69,955.09 | 0.00 | 2,920.41 | 72,875.50 |
| YOST , DANIEL W | 55,948.34 | 700.00 | 6,427.65 | 63,075.99 |
| **HEALTH DEPARTMENT** | | | | |
| BRIGGS SR , ROBERT C. | 70.00 | 0.00 | 0.00 | 70.00 |
| CHO , KATHY H. | 1,993.01 | 0.00 | 0.00 | 1,993 01 |
| CLEMENT , LOU-ANN C | 80,233.78 | 0.00 | 0.00 | 80,233 78 |
| DESMOND , VIRGINIA F | 25,887.31 | 0.00 | 0.00 | 25,887.31 |
| FERNALD , BRIAN G. | 36,821.60 | 0.00 | 136.92 | 36,958.52 |
| FERNALD , MARY E. | 227.50 | 0.00 | 0.00 | 227.50 |
| FRENCH , PHILLIP L. | 297.50 | 0.00 | 0.00 | 297.50 |
| GORRASI , PAMELA J | 3,687.00 | 0.00 | 0 00 | 3,687.00 |
| KINNON , CHRISTINE E. | 297.50 | 0.00 | 0.00 | 297.50 |
| MCHATTON , RALPH M. | 382.50 | 0.00 | 0.00 | 382.50 |
| SHEEHAN , EDWARD J. | 297.50 | 0.00 | 0 00 | 297.50 |
| TREARCHIS , DEAN . | 64,693.52 | 0.00 | 0.00 | 64,693.52 |
| WESTAWAY , BARBARA | 58,031.08 | 0.00 | 0.00 | 58,031.08 |
| **LIBRARY** | | | | |
| BANGS , JUDY A. | 39,676.25 | 0.00 | 0 00 | 39,676.25 |
| BERLIK , ELIZABETH M | 31,627.28 | 0.00 | 77.55 | 31,704.83 |
| BURKE , JENNIFER L. | 35,046.76 | 0.00 | 83.43 | 35,130.19 |
| COUTURE , NOELLE B | 54,976.23 | 0.00 | 105.75 | 55,081.98 |
| DESHLER JR , MICHAEL T | 40,748.10 | 0.00 | 744 88 | 41,492.98 |
| FAHERTY , CHERYL A. | 37,281.72 | 0.00 | 0.00 | 37,281.72 |
| HAYES , ROBERT L. | 29,904.41 | 0.00 | 0 00 | 29,904.41 |
| HINDERER , JENNIFER E. | 67,528.05 | 0.00 | 0.00 | 67,528.05 |
| HOLLAND , GAIL M. | 38,755.67 | 0.00 | 0.00 | 38,755.67 |
| MARTIN , AMY M. | 31,848.31 | 0.00 | 624.54 | 32,472.85 |
| MATLIN , ERIN A. | 53,940.46 | 0.00 | 602.22 | 54,542.68 |
| MOONEY , HELEN D. | 35,762.38 | 0.00 | 0.00 | 35,762.38 |
| SALVATO , JOYCE . | 44,366.64 | 0.00 | 0.00 | 44,366.64 |
| SANGER , LISBET F. | 43,521.36 | 0.00 | 67.46 | 43,588.82 |
| TOOMBS , MARY E. | 55,474.39 | 0.00 | 0.00 | 55,474 39 |
| TOPPIN , JOANNE R. | 39,080.96 | 0.00 | 120.28 | 39,201.24 |
| **MODERATOR** | | | | |
| LAYNE , WARREN R. | 450.00 | 0.00 | 0.00 | 450.00 |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| **PLANNING BOARD** | | | | |
| DANIELL , THOMAS P. | 1,920.00 | 0.00 | 0 00 | 1,920.00 |
| DIPRIMIO , LINDA A. | 55,221.47 | 0.00 | 0.00 | 55,221.47 |
| FOWLER , ROBERT | 765.00 | 11,266.00 | 0.00 | 12,031 00 |
| MARCHANT , ANNETTE M. | 5,974.80 | 0.00 | 0.00 | 5,974.80 |
| PLUNKETT , DAVID J | 1,001.25 | 0.00 | 0.00 | 1,001 25 |
| POLCHLOPEK , WALTER S. | 62,379.51 | 0.00 | 0.00 | 62,379.51 |
| REED , NANCY L. | 765.00 | 0.00 | 0.00 | 765.00 |
| ROMANO , CHERYL A. | 424.88 | 0.00 | 0.00 | 424.88 |
| SADWICK , STEVEN J | 102,966.91 | 0.00 | 0.00 | 102,966.91 |
| SPADA , VINCENT W. | 843.75 | 0.00 | 0.00 | 843.75 |
| TORNAME , SALVATORE M. | 765.00 | 0.00 | 0 00 | 765 00 |
| **POLICE DEPARTMENT** | | | | |
| AGGANIS , KOSTA A. | 0.00 | 8,247.14 | 0.00 | 8,247.14 |
| ALLEN III , PAUL E. | 0.00 | 848.00 | 0.00 | 848.00 |
| BARBATO , BRIAN E. | 0.00 | 31,845.02 | 268.52 | 32,113.54 |
| BARRY , JOHN E. | 97,893.47 | 0.00 | 0.00 | 97,893.47 |
| BIEWENER , JAMES P | 60,266.08 | 0.00 | 0.00 | 60,266.08 |
| BJORKGREN , ROBERT M. | 67,876.25 | 24,663.64 | 6,121.31 | 98,661.20 |
| CAPUANO , KAREN M. | 55,390.30 | 2,300.00 | 1,568.28 | 59,258 58 |
| CARAPELLUCCI , MATTHEW J. | 34,802.57 | 5,685.17 | 5,869 50 | 46,357.24 |
| CASEY , JOHN M. | 55,559.63 | 37,334.08 | 5,077.06 | 97,970.77 |
| CASEY , THOMAS M. | 64,398.56 | 11,496.64 | 12,377.95 | 88,273.15 |
| CICERO , CHRISTINE M | 4,680.32 | 0.00 | 0.00 | 4,680.32 |
| COLUMBUS , RYAN M. | 88,198 63 | 960.00 | 13,552.64 | 102,711.27 |
| COOKE , THOMAS M. | 64,099.32 | 9,357.52 | 5,645 26 | 79,102.10 |
| COOPER , THERESE J. | 2,843.59 | 8,263.00 | 0.00 | 11,106.59 |
| COVIELLO , CHRISTOPHER J. | 81,144 90 | 1,760.00 | 0.00 | 82,904 90 |
| CROWE , JOHN J | 48,449.77 | 0.00 | 4,401.27 | 52,851.04 |
| DELUCIA JR , JOSEPH F. | 0.00 | 9,180.00 | 0.00 | 9,180.00 |
| DICALOGERO , CYNTHIA J | 0.00 | 10,015.00 | 0.00 | 10,015.00 |
| DONOGHUE , JOHN | 0.00 | 8,144 00 | 0.00 | 8,144.00 |
| DONOVAN , ALFRED P. | 160,327.46 | 0 00 | 0.00 | 160,327.46 |
| DONOVAN , ALFRED P | 3,617.82 | 0 00 | 0.00 | 3,617.82 |
| DONOVAN , MICHAEL A | 58,943.34 | 6,957.92 | 3,531.61 | 69,432 87 |
| DUFFY , DAVID J. | 7,654 67 | 0.00 | 0.00 | 7,654.67 |
| EVANS , DEBORA E. | 0.00 | 6,396.00 | 0.00 | 6,396.00 |
| FARNUM , BRIAN J. | 54,363.02 | 17,576.28 | 9,826.38 | 81,765.68 |
| FARRELL , JOHN B | 0 00 | 16,114.00 | 0.00 | 16,114.00 |
| FIELD , ROBERT D | 78,460.90 | 24,535 20 | 4,624.75 | 107,620.85 |
| GATH , LEE A. | 0.00 | 9,155.00 | 0.00 | 9,155.00 |
| GATH , PHILIP M. | 0.00 | 5,167.00 | 0.00 | 5,167.00 |
| GATTO , JASON D | 0.00 | 25,272.04 | 0.00 | 25,272.04 |
| GAYNOR , SCOTT P | 92,721.28 | 7,220.00 | 12,563.68 | 112,504 96 |
| GONZALEZ , ANDRE . | 64,278.59 | 880 00 | 9,002.25 | 74,160.84 |
| GRIFFIN , KIMBERLY A. | 47,175.78 | 0.00 | 8,399 59 | 55,575.37 |
| HADLEY , HERBERT | 0.00 | 9,160.00 | 0.00 | 9,160.00 |
| HANLEY , ERIC E. | 57,985.11 | 17,367.12 | 491 40 | 75,843.63 |
| HARRINGTON , PATRICK J. | 68,452.53 | 14,279 76 | 4,149 42 | 86,881.71 |
| HAZEL , GEORGE W | 0.00 | 15,760.00 | 0 00 | 15,760.00 |
| HENEHAN , KEVIN T. | 0.00 | 45,115.56 | 0.00 | 45,115.56 |
| HIDISH , VICTOR A. | 0.00 | 6,475.00 | 0.00 | 6,475.00 |
| HIGGINBOTHAM , MARYELLEN K. | 2,224 19 | 0 00 | 0.00 | 2,224 19 |
| HILDEBRAND , MARK | 0.00 | 5,772.00 | 0.00 | 5,772.00 |
| HOLLIS , JAMES H. | 68,263.34 | 28,047.21 | 6,789 03 | 103,099 58 |
| HOPKINSON , RICHARD A. | 0.00 | 10,100.00 | 0.00 | 10,100.00 |
| HYDE , PHILIP C. | 0.00 | 9,772.00 | 0.00 | 9,772.00 |
| JAREK , JOHN . | 0.00 | 28,764.00 | 0.00 | 28,764.00 |
| JAREK , MATTHEW J. | 0.00 | 156.00 | 0.00 | 156.00 |
| JOP III , WALTER J. | 68,111.59 | 28,449.74 | 4,117.55 | 100,678.88 |
| KANDROTAS , STEPHEN | 0.00 | 13,514.00 | 0.00 | 13,514.00 |
| KELLEY , JOSEPH C | 58,627.46 | 21,997 60 | 5,176 62 | 85,801.68 |
| KELLY , TIMOTHY W. | 81,327.63 | 15,909 28 | 10,578.74 | 107,815.65 |
| KENNEDY , ALICE M. | 55,115.58 | 0 00 | 0.00 | 55,115.58 |
| KENNEY , DEBORAH M. | 0.00 | 700.00 | 0.00 | 700.00 |
| KERBER , DANIEL P | 65,972.23 | 39,367.66 | 3,931.33 | 109,271.22 |
| LAYNE , WILLIAM D | 3,651.81 | 0.00 | 0.00 | 3,651.81 |
| LEVY , DAVID W. | 0.00 | 15,259.52 | 0.00 | 15,259.52 |
| LINGIEWICZ , JOHN . | 0.00 | 3,120.00 | 0.00 | 3,120.00 |
| LOZADO , GEORGE M. | 15,968.34 | 4,246.00 | 874 47 | 21,088 81 |
| MACKEY , LAUREN E. | 46,296.37 | 0.00 | 2,293.93 | 48,590.30 |
| MANLEY , MARY T. | 13,429.52 | 0 00 | 0.00 | 13,429 52 |
| MARTIN , EDWARD L. | 0.00 | 19,606.00 | 0.00 | 19,606.00 |
| MCCLAFFERTY , SHARON J. | 0.00 | 7,800.00 | 0.00 | 7,800.00 |
| MCKENNA , JAMES | 104,598.64 | 0.00 | 26,805.11 | 131,403.75 |
| MCLEOD , KATHRYN Q. | 66,270.04 | 0.00 | 47.80 | 66,317.84 |
| MCMAHON , MARKUS E. | 67,707.76 | 21,881.40 | 2,081.33 | 91,670.49 |
| MCMAHON , SEAN M. | 0.00 | 1,832.00 | 0.00 | 1,832.00 |
| MCNAMARA , JASON R. | 37,195.15 | 6,318.00 | 7,933.38 | 51,446 53 |
| MIANO , DAVID M. | 46,487.18 | 8,250.00 | 11,673.60 | 66,410.78 |
| MOSHER , BEVERLY B. | 0.00 | 14,318.00 | 0.00 | 14,318.00 |
| MULVEY , JESSICA L. | 66,913.53 | 0.00 | 3,584.31 | 70,497.84 |
| NEWTON , EILEEN | 48,220 60 | 0 00 | 59.20 | 48,279 80 |
| NEWTON , JOSEPH I. | 4,170.07 | 5,546.00 | 0.00 | 9,716.07 |
| NEWTON , SONIA M. | 7,439.92 | 8,638.00 | 0.00 | 16,077.92 |
| NICOSIA , PAUL J. | 47,737.51 | 39,395.32 | 6,674.26 | 93,807.09 |
| O'HARE , JAMES P. | 0.00 | 506.00 | 0.00 | 506.00 |
| OLIVEIRA , CHRISTOPHER D. | 16,869.04 | 2,032.00 | 1,074.30 | 19,975.34 |
| O'NEILL , BRIAN R. | 56,092.83 | 9,651.04 | 14,228.75 | 79,972.62 |
| PALTRINERI , ALEX W. | 46,662.91 | 7,197.00 | 4,525.58 | 58,385.49 |
| PAVAO , MICHAEL A. | 17,206.78 | 2,252.00 | 1,038.37 | 20,497.15 |
| PELRINE , STEPHEN . | 0.00 | 25,557.69 | 0.00 | 25,557.69 |
| PERRY , HENRY | 0.00 | 1,780.00 | 0.00 | 1,780.00 |
| PERRY , MARK . | 81,692.34 | 10,781.20 | 6,773.65 | 99,247.19 |
| PETERSON JR , DENNIS J. | 67,523.60 | 25,516.44 | 5,533.89 | 98,573.93 |
| PHILLIPS , PETER J. | 0.00 | 312.00 | 0.00 | 312.00 |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| PICCOLO JR , ALBERT A. | 60,071.39 | 27,919.60 | 4,277.38 | 92,268.37 |
| PICCOLO , ARTHUR M. | 56,608.19 | 3,313.52 | 1,657.44 | 61,579.15 |
| POISSON , KAREN A | 47,897.42 | 860.00 | 7,370.88 | 56,128.30 |
| PORTER , KIM M. | 47,368.87 | 0.00 | 1,230.77 | 48,599.64 |
| POWERS , JOHN R. | 51,294.22 | 2,890.00 | 1,049.58 | 55,233.80 |
| POWERS , JOHN R. | 0.00 | 15,182.00 | 0.00 | 15,182.00 |
| POWERS , NATHANIEL P. | 0.00 | 640.00 | 0.00 | 640.00 |
| PRATT JR , DOUGLAS E. | 55,239.95 | 4,308.24 | 4,880.24 | 64,428.43 |
| REESE , KEREN J. | 63,692.56 | 556.00 | 3,674.39 | 67,922.95 |
| REESE , KEVIN . | 72,277.59 | 7,094.32 | 5,572.55 | 84,944.46 |
| REGAN , PETER L. | 54,781.76 | 640.00 | 1,743.92 | 57,165.68 |
| RICCARDI , KIMBERLY A. | 59,670.11 | 5,897.76 | 4,304.73 | 69,872.60 |
| RINGWOOD , PAUL . | 0.00 | 11,660.00 | 0.00 | 11,660.00 |
| RUSSO , ALYSIA M. | 60,073.36 | 1,961.00 | 2,387.77 | 64,422.13 |
| RYSER , JAMES T | 48,656.80 | 468.00 | 1,829.28 | 50,954.08 |
| SCHWALB JR , WILLIAM L. | 62,170.93 | 12,696.00 | 213.29 | 75,080.22 |
| SCOTT , CHRISTOPHER M. | 61,635.14 | 19,975.20 | 5,053.69 | 86,664.03 |
| SHEEHAN , MICHAEL P | 57,982.17 | 0.00 | 0.00 | 57,982.17 |
| SHEEHAN , TIMOTHY B. | 125,041.50 | 320.00 | 1,856.56 | 127,218.06 |
| SITAR III , MICHAEL W | 29,334.26 | 4,402.00 | 956.84 | 34,693.10 |
| SMALL , MATTHEW L. | 53,017.67 | 0.00 | 812.20 | 53,829.87 |
| SOUZA , JONATHAN J. | 17,206.77 | 468.00 | 1,146.54 | 18,821.31 |
| STEPHENS , ROBERT A. | 94,471.99 | 12,325.60 | 12,082.73 | 118,880.32 |
| STOTIK , PATRICIA J. | 50,930.10 | 0.00 | 4,232.05 | 55,162.15 |
| SULLIVAN , EDWARD M | 57,352.66 | 0.00 | 329.38 | 57,682.04 |
| TORRES , STEVEN M. | 79,548.48 | 6,492.32 | 4,499.14 | 90,539.94 |
| VOTO , JOHN S | 104,474.46 | 14,146.80 | 8,440.79 | 127,062.05 |
| WACKROW , JAMES F. | 0.00 | 3,907.00 | 0.00 | 3,907.00 |
| WARREN , BRIAN | 73,221.92 | 640.00 | 3,286.34 | 77,148.26 |
| WELCH , JENNIE A. | 66,569.89 | 4,197.22 | 2,200.20 | 72,967.31 |
| WESTAWAY , ROBERT L. | 0.00 | 5,172.00 | 0.00 | 5,172.00 |
| WESTAWAY , ROBERT L. | 54,009.35 | 780.00 | 2,424.50 | 57,213.85 |
| WHITEHOUSE , JACK L. | 0.00 | 10,929.00 | 0.00 | 10,929.00 |
| WILKINSON JR , WILLIAM J. | 0.00 | 11,493.52 | 0.00 | 11,493.52 |
| WILLIAMS JR , JAMES F. | 85,890.56 | 7,981.44 | 6,893.76 | 100,765.76 |
| WOOD , MARK P | 0.00 | 312.00 | 0.00 | 312.00 |
| WORTH , GARIN F. | 47,272.00 | 0.00 | 268.83 | 47,540.83 |
| YOST , GEORGE E. | 625.00 | 3,545.00 | 0.00 | 4,170.00 |
| **RECREATION DEPARTMENT** | | | | |
| AMATO , NICHOLAS C. | 4,793.00 | 0.00 | 0.00 | 4,793.00 |
| BIBO , ASHLEY A. | 3,916.00 | 0.00 | 0.00 | 3,916.00 |
| BIBO , GERALDINE P. | 2,970.00 | 0.00 | 0.00 | 2,970.00 |
| BIBO , LAUREN N. | 32,194.49 | 0.00 | 0.00 | 32,194.49 |
| BORDONARO , MICHAEL A | 3,129.50 | 0.00 | 0.00 | 3,129.50 |
| CALLAHAN , KEEGAN E. | 1,648.00 | 0.00 | 0.00 | 1,648.00 |
| CANADA , DANIEL L. | 4,037.00 | 0.00 | 0.00 | 4,037.00 |
| COPPI , MATTHEW J. | 24,911.89 | 0.00 | 2,281.43 | 27,193.32 |
| COPPI , MICHELLE E. | 5,049.00 | 0.00 | 0.00 | 5,049.00 |
| DIRUSSO , ERIC G. | 2,397.00 | 0.00 | 0.00 | 2,397.00 |
| DIRUSSO , IAN J. | 2,439.00 | 0.00 | 0.00 | 2,439.00 |
| FERRIERO , MICHAEL A. | 1,592.00 | 0.00 | 0.00 | 1,592.00 |
| HAMM , MARIA C. | 4,854.00 | 0.00 | 0.00 | 4,854.00 |
| HAMM , THEODORE R. | 5,538.50 | 0.00 | 0.00 | 5,538.50 |
| KANDO , DAVID T. | 1,684.00 | 0.00 | 0.00 | 1,684.00 |
| LAVALLE , LAWRENCE M. | 1,947.00 | 0.00 | 0.00 | 1,947.00 |
| MCCARTHY , KEITH T | 2,538.00 | 0.00 | 0.00 | 2,538.00 |
| MORRIS , MARK D | 2,926.00 | 0.00 | 0.00 | 2,926.00 |
| NOLAN , ROBERT J. | 64,899.53 | 0.00 | 9,912.70 | 74,812.23 |
| PATTERSON , ROY E. | 81,570.38 | 0.00 | 0.00 | 81,570.38 |
| SEMENZA , CRAIG M. | 1,520.00 | 0.00 | 0.00 | 1,520.00 |
| SULLIVAN , KELLI R. | 2,984.00 | 0.00 | 0.00 | 2,984.00 |
| TABER , ERIK C. | 3,355.00 | 0.00 | 0.00 | 3,355.00 |
| WELCH , BRIANNA D. | 3,635.50 | 0.00 | 0.00 | 3,635.50 |
| WELCH , TYLER J. | 19,461.63 | 0.00 | 1,727.13 | 21,188.76 |
| **REGISTRARS** | | | | |
| BENNETT , BEVERLY A | 250.00 | 0.00 | 0.00 | 250.00 |
| CREAMER , EDWARD D | 500.00 | 0.00 | 0.00 | 500.00 |
| ORDWAY , DONALD R. | 250.00 | 0.00 | 0.00 | 250.00 |
| **SCHOOL BUILDING COMMITTEE** | | | | |
| MCLAUGHLIN , MARIA L. | 524.36 | 0.00 | 0.00 | 524.36 |
| **TOWN CLERK** | | | | |
| DOHERTY , JAMIE M. | 5,964.95 | 0.00 | 0.00 | 5,964.95 |
| GRAFFEO , DENISE . | 49,932.66 | 0.00 | 1,669.74 | 51,602.40 |
| NICHOLS , MARY-ANN O. | 75,918.58 | 0.00 | 0.00 | 75,918.58 |
| POWER , ELENA . | 3,709.36 | 0.00 | 0.00 | 3,709.36 |
| SULLIVAN , MICHELE B. | 15,871.73 | 0.00 | 0.00 | 15,871.73 |
| **TOWN HALL** | | | | |
| RAY , SANDRA M. | 22,641.26 | 0.00 | 52.45 | 22,693.71 |
| **TOWN MANAGER** | | | | |
| BARBEAU , SANDRA A. | 97,815.21 | 0.00 | 0.00 | 97,815.21 |
| CHAMBERS , HELEN M. | 64,276.17 | 0.00 | 0.00 | 64,276.17 |
| CRESSMAN , DAVID G. | 203,632.59 | 0.00 | 0.00 | 203,632.59 |
| TAMBOLI , JEANINE M. | 28,726.94 | 0.00 | 0.00 | 28,726.94 |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| **TREASURER COLLECTOR** | | | | |
| BLAKENEY JR , WILLIAM L. | 64,995.78 | 0.00 | 9,411.04 | 74,406.82 |
| EWING , LUCILLE M. | 50,634.49 | 0.00 | 3,006.43 | 53,640.92 |
| GATH , DEBRA | 41,759.28 | 0.00 | 462.89 | 42,222.17 |
| GILBERT , SUSAN D | 33,432.63 | 0.00 | 354.90 | 33,787.53 |
| LANGLOIS , LORRAINE M. | 58,242.60 | 0.00 | 0.00 | 58,242.60 |
| LIGHTFOOT , DOROTHY A. | 2,462.96 | 0.00 | 0.00 | 2,462.96 |
| SMITH , JANET K. | 73,552.01 | 0.00 | 0.00 | 73,552.01 |
| **VETERANS** | | | | |
| WILLIAMS , JAMES F. | 47,546.58 | 0.00 | 0.00 | 47,546.58 |

# SCHOOL EMPLOYEE EARNINGS

| Name | Net Pay | Total OT | Gross Pay |
|---|---|---|---|
| ABATE-UPSON, CYNTHIA | 67,783.34 | 237.58 | 68,020.92 |
| ABBOTT, MARY | 20,983.97 | 4,121.17 | 25,105.14 |
| ACHILLA, ANN A | 2,893.75 | - | 2,893.75 |
| ADAMS, MARY LOUISE A | 59,749.28 | 541.78 | 60,291.06 |
| ADAMS, ROBIN A | 13,035.42 | - | 13,035.42 |
| ADELMAN, SHARON A | 972.90 | - | 972.90 |
| AGOSTONELLI, KAREN | 14,909.15 | 300.00 | 15,209.15 |
| AHEARN, DENISE | 3,873.46 | - | 3,873.46 |
| AIELLO, MARY BETH A | 57,101.42 | 160.38 | 57,261.80 |
| ALLARD, JUDITH A | 60,201.85 | 1,566.31 | 61,768.16 |
| ALLOWAY, LEAH A | 183.78 | - | 183.78 |
| ALUKONIS, LINDA | 15,421.42 | 480.00 | 15,901.42 |
| AMATO, NICHOLAS A | 20,856.98 | 12,065.25 | 32,922.23 |
| AMPONSAH, JUDITH | 2,501.54 | 30.19 | 2,531.73 |
| ANDERSON, KATHLEEN | 60,821.71 | 230.67 | 61,052.38 |
| ANGELO, LAURIE | 21,308.85 | 6,743.37 | 28,052.22 |
| ANKOMAH, PHILOMINA A | 2,338.62 | 120.76 | 2,459.38 |
| ANSLEY, ERIKA A | 4,763.94 | 482.47 | 5,246.41 |
| ARAUJO, HENRIETTA A | 49,299.49 | 8,330.00 | 57,629.49 |
| ARNOLD, JENNIFER A | 65,983.34 | 205.17 | 66,188.51 |
| ASTUTI, PATRICIA A | 569.92 | - | 569.92 |
| AUSTIN, LINDA A | 38,467.07 | 8,638.85 | 47,105.92 |
| AYLWARD, BRIAN | 65,100.05 | 14,392.74 | 79,492.79 |
| AYLWARD, NORMA A | 83.78 | - | 83.78 |
| AYLWARD, ROBERT | 4,634.00 | - | 4,634.00 |
| BABATUNDE, ADENIKE | 61.26 | - | 61.26 |
| BAILEY, LISA A | 58,621.99 | 213.16 | 58,835.15 |
| BAKER, KATHERINE | 166.50 | - | 166.50 |
| BAKER OBRIEN, KAREN A | 70,558.72 | 1,134.61 | 71,693.33 |
| BANCROFT, KAREN A | 59,909.71 | 2,562.04 | 62,471.75 |
| BANCROFT, LISA A | 18,174.93 | 6,861.37 | 25,036.30 |
| BARBOZA, ANNA A | 2,463.41 | 25.00 | 2,488.41 |
| BARNES, MARYANN A | 2,330.52 | 18.75 | 2,349.27 |
| BARNETT, SANDRA | 39,774.70 | 9,220.37 | 48,995.07 |
| BARNETT, SUSAN A | 72,867.79 | 9,079.74 | 81,947.53 |
| BARRIO, KELLY A | 16,240.50 | - | 16,240.50 |
| BASILIERE, MARCO A | 53,770.49 | 234.48 | 54,004.97 |
| BASTERI, CYNTHIA A | 71,861.94 | 21,397.71 | 93,259.65 |
| BASTERI, LAWRENCE A | 14,430.30 | - | 14,430.30 |
| BATTAGLIA, TERESA | 129.12 | - | 129.12 |
| BEDARD, MAUREEN | 14,058.68 | - | 14,058.68 |
| BELL, DONNA A | 1,227.76 | - | 1,227.76 |
| BELLISTRI, ANDREW A | 48,264.88 | 6,296.69 | 54,561.57 |
| BELLO, TERRIJOAN | 3,649.34 | - | 3,649.34 |
| BENNETT, DEBORAH A | 15,765.35 | 1,815.00 | 17,580.35 |
| BENNETT, ELAINE A | 20,427.13 | 1,495.00 | 21,922.13 |
| BENNING, KRISTINE | 21,308.85 | 2,945.76 | 24,254.61 |
| BENVENUTO, KATHLEEN A | 11,046.74 | - | 11,046.74 |
| BERGLUND, KAREN | 2,381.80 | - | 2,381.80 |
| BETTENCOURT, SANDRA A | 72,317.62 | - | 72,317.62 |
| BEVILAQUA, LISA | 555.00 | - | 555.00 |
| BILODEAU, CATHLEEN | 70,904.13 | 1,117.20 | 72,021.33 |
| BLISS, GAIL | 65,433.34 | 4,954.42 | 70,387.76 |
| BODONI, MICHELLE A | 263.28 | - | 263.28 |
| BONUGLI, NANCY A | 2,061.75 | - | 2,061.75 |
| BORGES, JOANNE A | 2,910.30 | - | 2,910.30 |
| BOUDREAU, MARILYN A | 3,804.20 | 25.00 | 3,829.20 |
| BOUDREAU-HILL, DONNA A | 71,640.88 | 4,025.53 | 75,666.41 |
| BOURGEOIS, CHRISTINE A | 3,748.36 | - | 3,748.36 |
| BOURGEOIS, MARIE A | 12,152.40 | - | 12,152.40 |
| BOWDEN, DONNA A | 58,788.12 | 114.96 | 58,903.08 |
| BOYLE, NANCY A | 58,966.77 | 9,895.74 | 68,862.51 |
| BRACE, JOANN | 20,856.98 | 4,786.00 | 25,642.98 |
| BRADLEY, HEATHER A | 44,669.92 | 2,946.50 | 47,616.42 |
| BRADLEY, LOREEN A | 122,771.53 | - | 122,771.53 |
| BRADLEY, MARK A | 7,223.00 | - | 7,223.00 |
| BRADLEY, THOMAS A | 4,634.00 | - | 4,634.00 |
| BRENNAN, ANNE A | 19,955.34 | 1,912.44 | 21,867.78 |
| BREWIN, DEBORAH A | 64,926.65 | 103.04 | 65,029.69 |
| BRIGIDA, ROBERT A | 58,035.64 | 798.12 | 58,833.76 |
| BRIMER, CATHERINE | 6,266.67 | - | 6,266.67 |
| BROTHERS, NANCY A | 232.82 | - | 232.82 |
| BROWN, DEBORAH A | 2,471.59 | - | 2,471.59 |
| BUCKLEY, WILLIAM A | 3,984.25 | - | 3,984.25 |
| BUEHLER, DEBORAH A | 50,857.52 | 29.76 | 50,887.28 |
| BURGOYNE, CATHERINE A | 2,757.26 | - | 2,757.26 |
| BURKE, DARLENE | 1,396.75 | - | 1,396.75 |
| BURKE, JOSEPH A | 38,889.89 | 1,498.49 | 40,388.38 |
| BYRNES, ANTOINETTE | 11,776.46 | - | 11,776.46 |
| BYRNES, JOHN | 57,101.42 | 13,630.60 | 70,732.02 |
| CAFARELLI, CHRISTINE A | 1,669.49 | - | 1,669.49 |
| CALLAHAN, CHLOE A | 53,678.52 | 100.00 | 53,778.52 |
| CALLANAN, EILEEN A | 18,730.04 | 2,085.00 | 20,815.04 |
| CAMERON, ALLISON A | 58,437.35 | 369.47 | 58,806.82 |
| CAMIRE, RICHARD | 66,283.34 | 7,074.65 | 73,357.99 |
| CAMPBELL, COURTNEY A | 16,359.93 | - | 16,359.93 |
| CANTWELL, JASON A | 1,235.41 | - | 1,235.41 |
| CAPONE, BARBARA A | 2,746.80 | - | 2,746.80 |
| CAPPIELLO, NANCY A | 2,418.66 | - | 2,418.66 |
| CAREW, LISA | 1,715.28 | - | 1,715.28 |
| CAREY, GERTRUDE A | 6,300.00 | - | 6,300.00 |
| CAREY, KEVIN A | 44,109.86 | 7,536.20 | 51,646.06 |
| CAREY, MICHAEL A | 43,104.97 | 8,207.37 | 51,312.34 |
| CARLETON, KATHRYN A | 50,901.67 | 332.10 | 51,233.77 |
| CARLINO, LOREN A | 52,794.17 | 58.63 | 52,852.80 |
| CARPENITO, THOMAS A | 57,117.00 | 6,382.40 | 63,499.40 |
| CARRILLO, MARY A | 3,297.79 | - | 3,297.79 |
| CARROLL, PATRICIA A | 2,844.95 | - | 2,844.95 |
| CARTER, LINDA | 14,190.80 | 100.00 | 14,290.80 |
| CARY, CAROL A | 173.90 | - | 173.90 |
| CASEY, CATHERINE A | 2,227.80 | - | 2,227.80 |
| CASEY, KATHLEEN | 30,794.25 | 5,008.50 | 35,802.75 |
| CASPARIUS, BARBARA A | 27.75 | - | 27.75 |
| CASTIGLIONE, LINDA | 8,006.93 | - | 8,006.93 |
| CATHERWOOD, WILLIAM | 39,724.88 | 7,907.41 | 47,632.29 |
| CECERE, GRETCHEN A | 2,774.05 | - | 2,774.05 |
| CERULLO, TERESA A | 834.72 | - | 834.72 |
| CHACE, ETHEL A | 73,832.56 | - | 73,832.56 |
| CHAN, MARJORIE A | 56,990.34 | 29.31 | 57,019.65 |
| CHANAKI, KAREN A | 58,720.88 | - | 58,720.88 |
| CHASAN, LISA | 67,599.67 | 6,481.69 | 74,081.36 |
| CHASE-ANDERSON, MARY ELLEN | 13,764.96 | 8,235.16 | 22,000.12 |
| CHEMALY, JEFFREY A | 2,050.00 | - | 2,050.00 |
| CHISHOLM, BRENDA A | 130.80 | - | 130.80 |
| CIAMPA, KELLEY A | 794.64 | - | 794.64 |
| CICCOLELLA, ELAINE A | 13,214.49 | 8,379.36 | 21,593.85 |
| CINTOLO, KAREN | 65,926.57 | 301.90 | 66,228.47 |
| CLARK, SUSAN A | 47,664.27 | 87.93 | 47,752.20 |
| CLONEY, CHARLENE A | 49,106.86 | 90.57 | 49,197.43 |
| COHAN, JOANNE | 728.50 | - | 728.50 |
| COLANTUONI, ADAM A | 77,968.58 | 1,197.45 | 79,166.03 |
| COLMAN, JUDITH | 19,931.40 | 20,292.62 | 40,224.02 |
| CONLON, MARJORIE | 41,295.56 | 9,131.22 | 50,426.78 |
| CONNEELY, BARBARA A | 647.20 | - | 647.20 |
| CONNELL, KATHLEEN A | 72,142.20 | 147.01 | 72,289.21 |
| CONNERTY, EDWARD A | 960.00 | - | 960.00 |
| CONRAD, KATHLEEN A | 42,752.66 | 29.31 | 42,781.97 |
| CONSAUL, SCOTT A | 900.00 | - | 900.00 |
| CONTALONIS, MAUREEN | 5,226.79 | - | 5,226.79 |
| CONTARDO, AMANDA A | 837.22 | - | 837.22 |
| CONWAY, KARLA | 50,991.48 | 22,153.45 | 73,144.93 |
| COPPOLA, PAULA A | 1,151.78 | - | 1,151.78 |
| COTE, CHRISTINE | 21,095.52 | 351.72 | 21,447.24 |
| COUGHLAN, ROSEMARY A | 64,926.65 | 6,680.03 | 71,606.68 |
| COUGHLIN, CHARLES A | 38,749.88 | 3,171.33 | 41,921.21 |
| COUGHLIN, MARIANNE A | 4,004.00 | 25.00 | 4,029.00 |
| COURNOYER, LISA A | 70,273.91 | 658.94 | 70,932.85 |
| COVEL, CAROLYN A | 27.75 | - | 27.75 |
| COVINO, CHRISTA A | 3,189.66 | - | 3,189.66 |
| COWAN, SARA A | 13,587.57 | - | 13,587.57 |
| CRAFT, LESLEY A | 5,493.12 | - | 5,493.12 |
| CRAIG, GWENDOLYN A | 1,297.10 | - | 1,297.10 |
| CREMIN, CHRISTINE A | 66,283.34 | 81.09 | 66,364.43 |
| CREMINS, EDWARD A | 67,456.41 | 234.48 | 67,690.89 |
| CROOKER, ASHLEY A | 41,129.29 | 1,096.54 | 42,225.83 |
| CUMMINGS, GERALDINE A | 77,337.70 | 3,127.41 | 80,465.11 |
| CURLEY, PENNY | 40.00 | - | 40.00 |
| CURLEY, ROSE | 42,406.79 | 58.63 | 42,465.42 |
| CURTIN, BARBARA A | 14,474.63 | - | 14,474.63 |
| CURTIN, PAULA A | 21,308.85 | 16,087.00 | 37,395.85 |
| DARRIGO, LISA A | 4,282.80 | - | 4,282.80 |
| DAVIS, JANET | 47,163.03 | 836.46 | 47,999.49 |
| DAVIS, MEGHAN A | 15,037.29 | 1,214.80 | 16,252.09 |
| DAVOS, DIANE | 59,035.64 | 205.17 | 59,240.81 |
| DEANGELIS, LORI A | 1,822.49 | - | 1,822.49 |
| DEARING, MAURA A | 67,638.85 | 23.45 | 67,662.30 |
| DECAROLIS, BRANDI A | 55,863.42 | 87.93 | 55,951.35 |
| DEGRECHIE, SHELLEY A | 64,926.65 | 418.29 | 65,344.94 |
| DEISLINGER, KATHRYN A | 48,521.35 | 14.66 | 48,536.01 |
| DELUCIA, FRANCES | 57,891.36 | - | 57,891.36 |
| DEMATTIA, DEBRA A | 4,226.56 | 25.00 | 4,251.56 |
| DEMERS, MARC A | 54,364.78 | 8,354.54 | 62,719.32 |
| DEMOS, SHANNON | 57,351.04 | 7,647.38 | 64,998.42 |
| DEPIERRO, DONNA A | 14,210.47 | 480.00 | 14,690.47 |
| DERMODY, JOSEPH A | 55,446.91 | 117.24 | 55,564.15 |
| DEROCHE, JULIE A | 48,948.60 | 181.68 | 49,130.28 |
| DESCHENE, CHRISTINE A | 1,768.38 | - | 1,768.38 |
| DESHLER, MARYANN A | 21,077.91 | 30.00 | 21,107.91 |
| DESJARDINS, BRYAN | 52,394.20 | 58.62 | 52,452.82 |
| DESROCHERS, LISA A | 56,734.15 | 38.46 | 56,772.61 |
| DEVEAU, KATHERINE A | 48,520.71 | 237.58 | 48,758.29 |
| DEVINCENTIS, NICOLETTA | 7,523.11 | - | 7,523.11 |
| DEVITO, ROBERT | 894.74 | - | 894.74 |
| DEWING, HENRY | 39,724.88 | 515.70 | 40,240.58 |
| DIBISEGLIA, GLADYS | 11,595.38 | - | 11,595.38 |
| DICIACCIO, MARY | 17,423.98 | 181.16 | 17,605.14 |
| DICREDICO, BRITTANY A | 1,591.60 | - | 1,591.60 |
| DICREDICO, KIMBERLY A | 1,287.95 | - | 1,287.95 |
| DIFELICE, ALLISON | 13,117.17 | 105.00 | 13,222.17 |
| DIKEMAN, KIMBERLY A | 23,886.85 | 105.67 | 23,992.52 |
| DILLON, KRISTIN A | 58,437.35 | 211.34 | 58,648.69 |
| DIRK, MELISSA A | 3,839.08 | - | 3,839.08 |
| DIROCCO, LEO | 22,894.66 | 6,738.00 | 29,632.66 |
| DOBBIN, TRAVIS A | 38,358.14 | 1,971.90 | 40,330.04 |
| DOHERTY, DEREK A | 5,179.00 | - | 5,179.00 |
| DOHERTY, KAREN | 433.60 | - | 433.60 |

| Name | Net Pay | Total OT | Gross Pay |
|---|---|---|---|
| DOHERTY, LAURIE A | 15,421.42 | 475.00 | 15,896.42 |
| DOHERTY, MARIA A | 27,728.03 | 170.20 | 27,898.23 |
| DONAHUE, LISA A | 2,042.01 | - | 2,042.01 |
| DONNELLY, ANN A | 11,922.11 | - | 11,922.11 |
| DONOGHUE, JOHN | 61,250.24 | 22,878.56 | 84,128.80 |
| DOOLAN, ROBERT A | 64,926.65 | 5,871.19 | 70,797.84 |
| DOOLEY, CAROLYN A | 64,926.65 | 200.00 | 65,126.65 |
| DORRANCE, ROSAMOND A | 90,816.83 | 362.28 | 91,179.11 |
| DOUCETTE, ANNE A | 20,187.70 | 3,374.27 | 23,561.97 |
| DROUIN, RONALD | 64,926.65 | 7,758.00 | 72,684.65 |
| DUECKER, CHRISTINA A | 466.35 | - | 466.35 |
| DUFFILL, MERCY A | 67,908.56 | - | 67,908.56 |
| DUNCAN, ANNE | 63,146.26 | 9,814.90 | 72,961.16 |
| DUPLESSIS, LESLIE A | 5,301.24 | - | 5,301.24 |
| DVORAK, CAROLYN A | 3,035.00 | - | 3,035.00 |
| DYKEMAN, LYNNE | 39,189.38 | 221.16 | 39,410.54 |
| DZIADOSZ, JUDITH ANN | 10,399.15 | - | 10,399.15 |
| EARLEY, MICHAEL | 2,909.00 | - | 2,909.00 |
| EARLY, PAUL A | 66,854.49 | 1,279.32 | 68,133.81 |
| EDELSTEIN, ELEANOR | 3,341.35 | - | 3,341.35 |
| EDGERTON, EAMON A | 55,338.92 | 147.43 | 55,486.35 |
| ELDRINGHOFF, MARY A | 72,414.11 | 1,502.18 | 73,916.29 |
| ELWELL, JOANNE A | 21,308.85 | 5,870.00 | 27,178.85 |
| EMERSON, TIFFANY A | 64,926.65 | - | 64,926.65 |
| ENOS, TERESA A | 58,039.13 | 105.67 | 58,144.80 |
| EVANGELISTA, GERALDINE | 2,787.12 | - | 2,787.12 |
| FABIANO, JENNIFER A | 19,466.39 | 14,510.01 | 33,976.40 |
| FABRIZIO, PATRICIA A | 64,926.65 | 14.66 | 64,941.31 |
| FAGAN, JUNE A | 16,359.93 | 90.58 | 16,450.51 |
| FAIRWEATHER, PAULA A | 3,112.90 | 25.00 | 3,137.90 |
| FALLON, RICHARD A | 40,174.90 | 8,074.45 | 48,249.35 |
| FARNHAM, JAYNE | 73,832.56 | 296.79 | 74,129.35 |
| FARREY FORSYTH, NANCY | 74,883.91 | - | 74,883.91 |
| FAVREAU, LAURIE A | 27.75 | - | 27.75 |
| FECTEAU, WILLIAM A | 3,247.00 | - | 3,247.00 |
| FELICIANO, YOLANDA | 37,149.52 | - | 37,149.52 |
| FERRARA, SANDRA A | 62,539.36 | 2,462.04 | 65,001.40 |
| FERREIRA, KAREN A | 66,283.34 | 301.90 | 66,585.24 |
| FINN, BRENDA A | 1,351.68 | - | 1,351.68 |
| FINN, CHRISTINE A | 46,185.07 | - | 46,185.07 |
| FITZGERALD, JUDITH A | 4,785.00 | - | 4,785.00 |
| FLYNN, DARLENE | 2,481.78 | - | 2,481.78 |
| FOLLETT, THERESA | 65,301.91 | 140.78 | 65,442.69 |
| FORAN, ROBIN A | 13,257.92 | - | 13,257.92 |
| FORD, KATHLEEN | 65,272.79 | 491.57 | 65,764.36 |
| FORLEO, JENNIFER A | 36,914.21 | - | 36,914.21 |
| FORTI, MELANIE A | 666.00 | - | 666.00 |
| FORTIER, JENNIFER | 7,990.98 | - | 7,990.98 |
| FOSTER, EDWARD A | 87,398.69 | - | 87,398.69 |
| FOTHERGILL, PATRICIA A | 7,508.60 | - | 7,508.60 |
| FOWLER, ANNE A | 2,545.56 | - | 2,545.56 |
| FOWLER, JUNE | 39,898.95 | - | 39,898.95 |
| FRANCIS, DENNIS A | 1,500.00 | - | 1,500.00 |
| FRANCISCO-MARSH, LYNN A | 66,607.98 | 52.17 | 66,660.15 |
| FRANK, JOSEPH A | 56,609.57 | 362.85 | 56,972.42 |
| FRIEDMAN, CAROLE | 1,596.85 | - | 1,596.85 |
| FROIO, CHERYL | 3,216.51 | 120.00 | 3,336.51 |
| FROST, SANDRA A | 52,394.70 | 14.66 | 52,409.36 |
| FULLER, JAN A | 101,346.15 | - | 101,346.15 |
| FULLER, LISA A | 39,930.99 | - | 39,930.99 |
| FULLER, PENNE A | 2,855.80 | - | 2,855.80 |
| FULLER, WILLIAM A | 16,359.93 | - | 16,359.93 |
| FULLERTON, JUNE | 395.30 | - | 395.30 |
| GAGNE, CATHERINE A | 66,283.34 | 735.38 | 67,018.72 |
| GAGNON, CHRISTOPHER A | 61,253.70 | 749.00 | 62,002.70 |
| GAGNON, KIM A | 66,283.34 | 51.74 | 66,335.08 |
| GAGNON, SUSAN | 69,638.76 | - | 69,638.76 |
| GALE, PATRICIA A | 15,765.35 | 13,437.93 | 29,203.28 |
| GALLIFORD, CAROL A | 1,973.83 | - | 1,973.83 |
| GALLIGAN, PATRICK A | 64,926.65 | - | 64,926.65 |
| GALLO, CAROLE A | 80,185.83 | 205.23 | 80,391.06 |
| GANLEY, KYLE A | 9,370.26 | - | 9,370.26 |
| GARDNER, EILEEN A | 62,139.97 | - | 62,139.97 |
| GARIEPY, SALLY A | 15,765.35 | 645.63 | 16,410.98 |
| GARR, EMILY A | 36,352.81 | - | 36,352.81 |
| GAUDETTE, ANNA A | 21,855.16 | 4,920.00 | 26,775.16 |
| GENDALL, DOROTHY A | 625.00 | - | 625.00 |
| GEORGOPOULOS, SANDRA A | 2,910.30 | - | 2,910.30 |
| GHANNAD, ASHLEY | 9,152.49 | 45.29 | 9,197.78 |
| GIBSON, KEVIN A | 64,926.65 | 68.74 | 64,995.39 |
| GILBRIDE, THOMAS A | 47,905.00 | 15,717.15 | 63,622.15 |
| GILGUN, MELISSA | 69,509.35 | 2,163.15 | 71,672.50 |
| GILLESPIE, JENNIFER A | 63,945.86 | 5,026.71 | 68,972.57 |
| GILLETTE MANNA, BARBARA A | 72,896.13 | 231.53 | 73,127.66 |
| GILLOTTE, KAREN A | 15,615.35 | 24,138.77 | 39,754.12 |
| GILLOTTE, KEVIN A | 6,214.41 | - | 6,214.41 |
| GILLOTTE, SARAH | 48,520.66 | 6,684.79 | 55,205.45 |
| GINSBURG, MATTHEW A | 3,247.00 | - | 3,247.00 |
| GIZZI, GOLDIE A | 3,989.40 | - | 3,989.40 |
| GLASS, DEBRA A | 59,232.27 | 1,279.32 | 60,511.59 |
| GLYNN, MARTHA | 54,364.78 | 2,968.93 | 57,333.71 |
| GOMES, ASHLEY A | 1,347.72 | - | 1,347.72 |
| GOODWIN, MARY A | 3,168.01 | 25.00 | 3,193.01 |
| GORDON, JANET A | 58,437.35 | 117.24 | 58,554.59 |
| GOUTHRO, BRIAN A | 63,255.58 | 458.86 | 63,714.44 |
| GRAASKAMP, DOROTHY A | 74,038.08 | 1,866.20 | 75,904.28 |
| GRAHAM, DONNA | 73,531.74 | 4,277.74 | 77,809.48 |
| GRANT, JANE | 13,168.38 | - | 13,168.38 |
| GRAVES, GLORIA A | 68,944.69 | 405.70 | 69,350.39 |
| GREENE, TIMOTHY A | 5,634.72 | - | 5,634.72 |
| GREER, KATHRYN A | 347.14 | - | 347.14 |
| GUIDA, MARIE A | 4,654.30 | 25.00 | 4,679.30 |
| HAKALA, ROBYN A | 59,755.29 | 37.74 | 59,793.03 |
| HALL, JENNIFER A | 2,072.63 | - | 2,072.63 |
| HAMILTON, GAIL A | 70,023.82 | 26,611.66 | 96,635.48 |
| HAMILTON, LINDA | 46,185.07 | - | 46,185.07 |
| HAMLYN, JOYCE A | 498.28 | - | 498.28 |
| HANIFIN, ASHLEY A | 2,486.26 | - | 2,486.26 |
| HANNA DURKIN, GALE A | 16,157.63 | - | 16,157.63 |
| HANSBERRY, BONITA | 82,349.21 | 2,060.96 | 84,410.17 |
| HARDACRE, LYNNE | 66,657.42 | 3,595.77 | 70,253.19 |
| HARRINGTON, DAVID A | 40,798.90 | 6,586.67 | 47,385.57 |
| HAY, ANDREA | 2,457.25 | 25.00 | 2,482.25 |
| HENNEMUTH, TRUDI | 5,700.00 | - | 5,700.00 |
| HESSION, JOANNE A | 58,528.14 | 891.80 | 59,419.94 |
| HICKEY, BRIAN A | 93,007.20 | - | 93,007.20 |
| HIGGINS, JENNIFER | 24,737.19 | 1,512.00 | 26,249.19 |
| HIGGINS, JODI A | 65,869.66 | - | 65,869.66 |
| HILLSON, KIMBERLY A | 61,253.70 | 170.00 | 61,423.70 |
| HIMMEL, CATHERINE A | 66,797.58 | 123.99 | 66,921.57 |
| HINES, MARIE A | 9,580.00 | 40.00 | 9,620.00 |
| HIRTLE, MARYELLEN | 57,101.42 | 14.66 | 57,116.08 |
| HODGSON, KAREN A | 249.14 | - | 249.14 |
| HOGAN, SUSAN A | 64,926.65 | 162.53 | 65,089.18 |
| HOGAN, SUSAN A | 59,055.38 | 366.29 | 59,421.67 |
| HOPKINS, JUDITH A | 52,326.56 | 519.00 | 52,845.56 |
| HOPKINSON, CARLA A | 2,581.92 | - | 2,581.92 |
| HOUSE, LINDA | 51,811.18 | 111.74 | 51,922.92 |
| HUGHES, MICHELE A | 65,157.45 | 525.38 | 65,682.83 |
| HULME, LAURA A | 2,184.61 | - | 2,184.61 |
| HURD, KRISTIN A | 2,477.25 | - | 2,477.25 |
| HYDE, SANDRA A | 7,510.20 | 25.00 | 7,535.20 |
| HYLAND, LORI | 65,392.93 | 2,155.21 | 67,548.14 |
| HYNES, KIM | 60,559.06 | 23,602.43 | 84,161.49 |
| HYNES, NICOLE A | 11,638.25 | - | 11,638.25 |
| IANNACCI, LYNN | 6,110.43 | - | 6,110.43 |
| IRELAND, VIKKI A | 66,283.34 | - | 66,283.34 |
| IRONS, FREDERICK A | 7,653.09 | - | 7,653.09 |
| JACKMAN, EDWARD | 2,182.27 | 3,030.00 | 5,212.27 |
| JACKMAN, MAUREEN | 60,601.42 | - | 60,601.42 |
| JAGLA, BARBARA A | 66,640.29 | 590.64 | 67,230.93 |
| JARDIN, AUGUST A | 69,456.50 | 3,623.45 | 73,079.95 |
| JARDINE-YEATS, RHONDA A | 42,623.57 | - | 42,623.57 |
| JAREK, JOHN A | 8,204.17 | - | 8,204.17 |
| JELLEY, MICHELLE | 2,719.55 | - | 2,719.55 |
| JOHNSON, ANDREE A | 65,717.06 | - | 65,717.06 |
| JOHNSON, AUDRIA A | 58,966.77 | 6,540.58 | 65,507.35 |
| JOHNSON, DEANNA | 1,057.15 | - | 1,057.15 |
| JOHNSTON, KIMBERLY A | 66,527.48 | 10,075.45 | 76,602.93 |
| JONES, WILLIAM A | 4,053.98 | - | 4,053.98 |
| JOYCE, BARBARA A | 4,654.97 | - | 4,654.97 |
| JOYCE, CHRISTINE A | 1,304.15 | - | 1,304.15 |
| JOYCE, KATHRYN A | 3,113.61 | - | 3,113.61 |
| KAKLEAS, KATHY A | 2,834.00 | 25.00 | 2,859.00 |
| KALAJIAN, NANCY A | 73,778.33 | 145.29 | 73,923.62 |
| KALARITES, MARCIA A | 72,495.36 | 98.12 | 72,593.48 |
| KALOYANIDES, COURTNEY A | 58,977.56 | 263.49 | 59,241.05 |
| KANE, KIM | 9,818.03 | - | 9,818.03 |
| KAPUST, MARY A | 21,266.81 | 492.04 | 21,758.85 |
| KAUSHAL, JYOTI A | 1,188.10 | - | 1,188.10 |
| KAWALSKI, PATRICIA | 5,335.91 | - | 5,335.91 |
| KEARNS, JOANNE | 40,048.90 | - | 40,048.90 |
| KEARNS, PATRICIA A | 13,159.21 | - | 13,159.21 |
| KEDDIE, PATRICIA A | 66,283.34 | 825.53 | 67,108.87 |
| KEELEY, BONNIE | 4,260.20 | - | 4,260.20 |
| KELLEHER, MARY A | 65,392.71 | 1,134.78 | 66,527.49 |
| KELLEHER, NANCY A | 2,584.02 | - | 2,584.02 |
| KELLEY, DIANNE A | 2,025.00 | - | 2,025.00 |
| KELLEY, LOUISE A | 31,582.41 | 159.20 | 31,741.61 |
| KELLY, KERRI A | 427.70 | - | 427.70 |
| KENNEDY, MARY A | 68,668.63 | - | 68,668.63 |
| KENNEY, JOANNE | 2,055.57 | - | 2,055.57 |
| KIMBLE, ANGELA A | 91,982.13 | - | 91,982.13 |
| KING, PAULINE A | 35,192.88 | - | 35,192.88 |
| KIRWIN, WILLIAM | 6,100.00 | - | 6,100.00 |
| KLING, JOYCE | 7,598.64 | - | 7,598.64 |
| KNOX, VERONICA A | 752.90 | - | 752.90 |
| KOLACK, ROSEANNE | 75,778.23 | - | 75,778.23 |
| KOPESKY, EDWARD A | 17,453.43 | - | 17,453.43 |
| KOSIBA, KRISTEN A | 67,589.35 | - | 67,589.35 |
| KOSKEY, PAMELA A | 46,721.21 | 1,553.40 | 48,274.61 |
| KOSTANDIN, SUSAN A | 43,514.06 | - | 43,514.06 |
| KRAINSKI, JOANNA A | 83,567.64 | 484.21 | 84,051.85 |
| KRAYTENBERG, DEBRA A | 48,663.77 | 186.30 | 48,850.07 |
| KROL, PATRICIA A | 72,083.13 | - | 72,083.13 |
| KRZESINSKI, ELIZABETH A | 64,926.65 | 15.10 | 64,941.75 |
| LAFFEY, MARY | 62,466.86 | - | 62,466.86 |
| LAFLAND, KIMBERLY A | 64,878.86 | 261.21 | 65,140.07 |
| LAKEMAN, MARY A | 3,912.15 | 25.00 | 3,937.15 |
| LALLY, PATRICIA A | 106,163.55 | - | 106,163.55 |
| LANE, JAIME A | 67,638.85 | 400.78 | 68,039.63 |
| LANGLAIS, RENEE A | 65,609.42 | 3,507.38 | 69,116.80 |
| LANGONE, DEBRA | 1,371.57 | - | 1,371.57 |
| LAPIERRE, NICOLE A | 66,607.98 | 175.86 | 66,783.84 |

| Name | Net Pay | Total OT | Gross Pay |
|---|---|---|---|
| LAROCHE, ROBERT A | 69,875.22 | - | 69,875.22 |
| LAROCQUE, JANICE A | 46,015.62 | - | 46,015.62 |
| LAWS, NANCY | 52,486.99 | 10,616.59 | 63,103.58 |
| LAZZARA, MARY A | 47,167.93 | 13,328.87 | 60,496.80 |
| LEARY, COLLEEN A | 23,240.79 | - | 23,240.79 |
| LEGVOLD, CHARITY | 6,205.00 | 2,596.34 | 8,801.34 |
| LENNON, CAROL A | 20,790.68 | 1,790.00 | 22,580.68 |
| LEVINE, STEVEN | 60,601.42 | 19,484.24 | 80,085.66 |
| LEVY, JENNIFER A | 63,895.78 | 175.86 | 64,071.64 |
| LIBBY, DAVID A | 89,972.56 | - | 89,972.56 |
| LINDSEY, EILEEN A | 63,895.78 | 4,952.29 | 68,848.07 |
| LINSKEY, JOANNE A | 6,955.00 | - | 6,955.00 |
| LINSKEY, MEGAN A | 2,055.63 | - | 2,055.63 |
| LIVINGSTONE, MEGAN A | 1,683.81 | - | 1,683.81 |
| LONERGAN, TARA A | 13,019.22 | 55.25 | 13,074.47 |
| LOOSEN, MARY | 61,014.00 | 1,116.19 | 62,130.19 |
| LOPOLITO, CHRISTINE | 7,498.44 | - | 7,498.44 |
| LOVETT, THOMAS | 23,512.04 | - | 23,512.04 |
| LUSSIER, PAMELA | 23,308.76 | 878.88 | 24,187.64 |
| LYNCH, JOAN | 75,318.70 | 502.48 | 75,821.18 |
| LYONS, JOHN A | 31,973.27 | - | 31,973.27 |
| MACCURTAIN, ERIN A | 16,091.28 | 96.61 | 16,187.89 |
| MACDONALD, BRUCE A | 41,098.98 | 4,060.63 | 45,159.61 |
| MACDONALD, MARY A | 3,200.00 | - | 3,200.00 |
| MACELHANEY, KIMBERLY A | 15,640.29 | - | 15,640.29 |
| MACLELLAN, ALEXANDER A | 3,247.00 | - | 3,247.00 |
| MACLEOD, KATHLEEN | 58,035.64 | 29.31 | 58,064.95 |
| MACMULLIN, ANDREA A | 44,669.92 | - | 44,669.92 |
| MACNEIL, LAUREEN | 1,425.03 | - | 1,425.03 |
| MAGUIRE, MARY | 63,146.26 | 12,326.13 | 75,472.39 |
| MAHONEY, EILEEN A | 2,420.83 | - | 2,420.83 |
| MAHONEY, EILEEN | 32,312.62 | - | 32,312.62 |
| MAIA, PATRICIA A | 2,775.19 | - | 2,775.19 |
| MALATESTA, ROSAMOND | 70,717.27 | - | 70,717.27 |
| MALENFANT, CHRISTINE A | 347.14 | - | 347.14 |
| MALONE, LINDA | 67,783.33 | - | 67,783.33 |
| MALONEY, KATHLEEN A | 62,539.36 | 16,771.56 | 79,310.92 |
| MANGAN, JOHNNA A | 2,088.71 | - | 2,088.71 |
| MANLEY, JAMES | 60,559.48 | - | 60,559.48 |
| MANTEUFFEL, JARED A | 1,296.67 | - | 1,296.67 |
| MANZI, EDWARD A | 20,303.42 | - | 20,303.42 |
| MARANVILLE, MARIE A | 64,926.65 | - | 64,926.65 |
| MARAZZI, MICHELE A | 3,095.94 | 25.00 | 3,120.94 |
| MARCELLA, JENNIFER A | 64,926.65 | 311.73 | 65,238.38 |
| MARCHAND, JON A | 47,897.16 | 19,220.72 | 67,117.88 |
| MARCUS, DAVID | 6,333.33 | - | 6,333.33 |
| MARGET, LISA A | 27,561.06 | - | 27,561.06 |
| MARKHAM, CECILY A | 66,283.34 | 815.13 | 67,098.47 |
| MARSH, ELSA A | 6,133.33 | - | 6,133.33 |
| MARTEL, GRETCHEN A | 64,308.46 | 103.68 | 64,412.14 |
| MARTEL, PATRICIA A | 58,035.64 | 12,469.02 | 70,504.66 |
| MARTIN, DANIEL A | 47,497.99 | 21,826.55 | 69,324.54 |
| MATSON, AMY | 50,983.33 | 373.60 | 51,356.93 |
| MATYSCZAK, HELEN | 67,783.34 | 133.23 | 67,916.57 |
| MAZZAPICA, MARY A | 7,951.11 | 57.30 | 8,008.41 |
| MCANDREWS, PATRICK A | 64,926.65 | 6,411.92 | 71,338.57 |
| MCARDLE, KEVIN A | 65,187.49 | 14,773.75 | 79,961.24 |
| MCARDLE MILENAVICH, SHARON | 73,351.69 | 4,706.32 | 78,058.01 |
| MCBRINE, MONICA | 51,426.65 | 192.74 | 51,619.39 |
| MCCABE, EVELYN A | 12,834.09 | - | 12,834.09 |
| MCCABE, ROBERT A | 9,188.98 | - | 9,188.98 |
| MCCANN, JOSEPH A | 43,855.07 | 21,586.57 | 65,441.64 |
| MCCARTHY, CAROL A | 6,482.08 | - | 6,482.08 |
| MCCARTHY, ROBERT | 40,674.92 | 351.97 | 41,026.89 |
| MCCLELLAN, NANCY | 1,998.30 | - | 1,998.30 |
| MCCORMICK, ANNMARIE | 31,874.06 | 16,720.74 | 48,594.80 |
| MCDADE, PAMELA | 68,629.48 | 81.79 | 68,711.27 |
| MCDERMOTT, BETH A | 15,765.35 | 832.82 | 16,598.17 |
| MCDERMOTT, KATHY | 32,086.61 | 10,363.99 | 42,450.60 |
| MCDONNELL, PATRICIA A | 6,243.97 | - | 6,243.97 |
| MCGINN, MARYBETH | 69,065.48 | 836.40 | 69,901.88 |
| MCGOWAN, MURIEL | 7,672.84 | - | 7,672.84 |
| MCGRATH, CHRISTINE A | 193,034.35 | - | 193,034.35 |
| MCGRATH, MICHELLE A | 66,283.34 | - | 66,283.34 |
| MCGRATH, ROBERT A | 64,926.65 | 8,030.31 | 72,956.96 |
| MCGREGOR FAY, ANNE A | 55,390.80 | 197.84 | 55,588.64 |
| MCINNES, JUDI A | 73,832.56 | 30.19 | 73,862.75 |
| MCINTYRE, KEVIN A | 92,584.35 | - | 92,584.35 |
| MCKENNA, DONNA A | 38,549.03 | - | 38,549.03 |
| MCKENNA, JOEL A | 42,398.06 | 8,387.00 | 50,785.06 |
| MCLAUGHLIN, MARIA A | 11,930.94 | 69.18 | 12,000.12 |
| MCNEIL, SUSAN A | 2,205.72 | - | 2,205.72 |
| MCWILLIAMS, BRENDA | 72,495.36 | 29.31 | 72,524.67 |
| MEEKER, ALEXANDRA A | 66,607.98 | 960.00 | 67,567.98 |
| MEHARG, HEIDI A | 45,693.81 | 871.73 | 46,565.54 |
| MELLO, ANNA | 300.63 | - | 300.63 |
| MELLY, CHARLAINE A | 55,248.48 | 339.14 | 55,587.62 |
| MELO, ERIC A | 3,344.00 | - | 3,344.00 |
| MERCIER, KELLY A | 41,002.63 | 593.80 | 41,596.43 |
| MEREDITH, JOHN A | 1,888.85 | - | 1,888.85 |
| MERRILL, JENNIFER A | 57,523.35 | 3,390.00 | 60,913.35 |
| MERRY, DANIEL A | 51,729.64 | 30.00 | 51,759.64 |
| MEUSE, LAURIE A | 2,205.76 | - | 2,205.76 |
| MEUSE, PATRICIA A | 44,113.58 | - | 44,113.58 |
| MEUSE, SUSAN A | 1,231.94 | - | 1,231.94 |
| MEUSE, WILLIAM A | 6,621.57 | - | 6,621.57 |
| MEZIANE, JOANNE A | 22,303.08 | 30.19 | 22,333.27 |

| Name | Net Pay | Total OT | Gross Pay |
|---|---|---|---|
| MIANO, DENISE | 6,012.01 | - | 6,012.01 |
| MIDDLETON, JUDITH A | 64,926.65 | - | 64,926.65 |
| MILLER, JAYNE A | 1,500.00 | - | 1,500.00 |
| MILLER, SANDRA A | 43,387.26 | 1,122.00 | 44,509.26 |
| MILNE, KAREN A | 45.66 | - | 45.66 |
| MINAKER, AMANDA A | 2,210.00 | - | 2,210.00 |
| MIRANDA, SHANNON A | 59,750.77 | - | 59,750.77 |
| MIRISOLA, JESSICA A | 3,296.00 | - | 3,296.00 |
| MITCHELL, DENNIS A | 122.20 | - | 122.20 |
| MITCHELL, KELLIE A | 75.20 | - | 75.20 |
| MOFFAT, DAVID A | 52,786.77 | 1,621.41 | 54,408.18 |
| MOLEA, TERESA A | 2,647.97 | - | 2,647.97 |
| MOLLOY, PETER A | 56,272.34 | 18,355.03 | 74,627.37 |
| MONDELLO, PATRICIA A | 67,211.26 | 375.00 | 67,586.26 |
| MONICO, JANINE A | 908.69 | - | 908.69 |
| MOONEY, DONNA A | 71,708.91 | 12,966.32 | 84,675.23 |
| MORANDI, DENISE | 59,035.64 | 103.04 | 59,138.68 |
| MORIARTY, CAROL A | 48,663.77 | 214.56 | 48,878.33 |
| MORRILL, THOMAS A | 58,570.72 | 19,307.67 | 77,878.39 |
| MORRIS, MARY A | 11,146.70 | 876.07 | 12,022.77 |
| MORRISSEY, JOANNE A | 71,112.08 | 547.27 | 71,659.35 |
| MORRISSEY, KEVIN A | 26,796.92 | 2,108.27 | 28,905.19 |
| MROZOWSKI, JENNIFER | 71,663.65 | 483.39 | 72,147.04 |
| MUGFORD, DEBRALEE | 24,466.70 | - | 24,466.70 |
| MUISE, KEVIN A | 54,928.98 | 7,110.34 | 62,039.32 |
| MULLIGAN, CHRISTINE | 46,250.50 | 1,134.09 | 47,384.59 |
| MULLOY, SHERI A | 47,277.49 | 149.36 | 47,426.85 |
| MULNO, SUSAN | 56,078.42 | 89.70 | 56,168.12 |
| MULVEY, HEATHER | 1,217.53 | - | 1,217.53 |
| MURPHY, EILEEN A | 3,200.00 | - | 3,200.00 |
| MURPHY, JACLYN A | 14,146.24 | 764.10 | 14,910.34 |
| MURPHY, LOIS A | 22,481.83 | 1,346.72 | 23,828.55 |
| MURPHY, MARIE A | 9,305.91 | - | 9,305.91 |
| MURRAY, KARA A | 64,926.65 | 7,471.49 | 72,398.14 |
| NAHLIK, STEVEN A | 13,598.80 | 170.00 | 13,768.80 |
| NAPOLI, PATRICIA A | 32,682.23 | 131.37 | 32,813.60 |
| NASTASI, MARIELLEN A | 73,009.05 | - | 73,009.05 |
| NAUGHTON, CATHY A | 2,550.60 | - | 2,550.60 |
| NAVETTA, CAROL A | 72,849.84 | 4,301.48 | 77,151.32 |
| NEACY, WILLIAM A | 51,377.80 | 58.62 | 51,436.42 |
| NEAL, TERRANCE A | 42,954.99 | 6,698.14 | 49,653.13 |
| NEAULT, KATHLEEN A | 159.80 | - | 159.80 |
| NEWHALL, ELIZABETH | 240.00 | - | 240.00 |
| NICKERSON, DIANE | 3,109.42 | - | 3,109.42 |
| NOBERINI, JAIME A | 48,798.35 | 797.51 | 49,595.86 |
| NORDSTROM, KAREN A | 1,393.92 | - | 1,393.92 |
| NORTON, PAUL A | 4,634.00 | - | 4,634.00 |
| NOWAK, MICHELE | 4,529.20 | - | 4,529.20 |
| OBERG, TERESA A | 20,856.98 | 1,008.24 | 21,865.22 |
| OBRIEN, JOANNE | 71,851.69 | 209.30 | 72,060.99 |
| OBRIEN, JOHN A | 8,444.00 | - | 8,444.00 |
| OBRIEN, JOSEPH A | 3,344.00 | - | 3,344.00 |
| ODONNELL, ANDREA A | 44,404.00 | - | 44,404.00 |
| OHARA, ANN | 72,440.70 | 310.40 | 72,751.10 |
| OHARE, NANCY A | 27,871.43 | 3,129.13 | 31,000.56 |
| OHEARN, SUSAN A | 2,063.62 | - | 2,063.62 |
| OKEEFE, STEPHEN A | 3,200.00 | - | 3,200.00 |
| OLDFIELD, SARAH A | 2,894.75 | - | 2,894.75 |
| OLEARY, SHANNON A | 97.76 | - | 97.76 |
| ONEILL, RICHARD | 2,550.00 | - | 2,550.00 |
| OSBORNE, M EILEEN A | 89,629.76 | 1,970.84 | 91,600.60 |
| OSTERBERG, ROY | 41,049.93 | 682.34 | 41,732.27 |
| OSTERMAN, MARCIA | 54,492.56 | 73.28 | 54,565.84 |
| OTIS, JAMES A | 24,613.69 | 3,854.71 | 28,468.40 |
| PACOR, KELLY A | 49,204.92 | 594.42 | 49,799.34 |
| PAGE, DONALD A | 40,561.47 | 88.11 | 40,649.58 |
| PAGE, RONALD A | 38,759.82 | 6,674.69 | 45,434.51 |
| PAGIAVLAS, STEPHANIE | 76,778.29 | 111.38 | 76,889.67 |
| PALMER, JARYD | 1,968.04 | - | 1,968.04 |
| PAQUIN, PAMELA A | 2,934.88 | - | 2,934.88 |
| PARADIS, STACEY A | 2,717.37 | 25.00 | 2,742.37 |
| PATTERSON, ROLAND A | 42,046.00 | 18,724.78 | 60,770.78 |
| PAUL, GEORGE A | 34,548.08 | - | 34,548.08 |
| PAULA, EMILY A | 6,948.98 | - | 6,948.98 |
| PAYNE, YVETTE | 1,017.50 | - | 1,017.50 |
| PELOQUIN, CYNTHIA A | 59,750.77 | 3,205.03 | 62,955.80 |
| PENNEY, KATHLEEN | 17,265.26 | 2,930.00 | 20,195.26 |
| PERAULT, ROBIN | 1,791.53 | - | 1,791.53 |
| PERROTTI JR, RALPH A | 1,497.00 | - | 1,497.00 |
| PETERSON, DENNIS A | 6,370.34 | - | 6,370.34 |
| PETERSON, JOANNA A | 15,640.29 | 150.95 | 15,791.24 |
| PETIPAS, MARIE A | 27.75 | - | 27.75 |
| PETRIE, MARY | 18,009.68 | 60.00 | 18,069.68 |
| PHELAN, MELISSA A | 7,028.14 | - | 7,028.14 |
| PHILLIPS, KAREN | 376.00 | - | 376.00 |
| PICCOLO, MICHELLE | 664.11 | - | 664.11 |
| PIERCE, LOUISE | 871.85 | - | 871.85 |
| PINARD, PAMELA A | 30,901.71 | 1,080.00 | 31,981.71 |
| PINEAU, ELENA A | 20,856.98 | 6,782.31 | 27,639.29 |
| PINO, SHARON A | 239.25 | - | 239.25 |
| PODOLSKY, KRISTEN A | 65,253.94 | 3,756.96 | 69,010.90 |
| POIRIER, GRACE A | 170.70 | - | 170.70 |
| POLICELLI, ANN A | 3,232.83 | - | 3,232.83 |
| PORCARO, CHERYL | 99,543.69 | - | 99,543.69 |
| PRICE, JENNIFER A | 55,677.60 | 6,145.30 | 61,822.90 |
| PRIMERANO, MARY A | 131.91 | - | 131.91 |
| PRINGLE, JAMES A | 64,926.65 | - | 64,926.65 |

| Name | Net Pay | Total OT | Gross Pay |
|---|---|---|---|
| PROVENZANO, KATHRYN A | 13,019.22 | 150.95 | 13,170.17 |
| PUDDESTER-MCKENNA, BERYL | 54,002.02 | 226.44 | 54,228.46 |
| PUMA, DUSTINE A | 65,361.96 | 498.84 | 65,860.80 |
| QUINN, JOHN A | 120,007.47 | - | 120,007.47 |
| QUINTILIANI, JEANNE A | 2,591.87 | - | 2,591.87 |
| QUIRK, BRIAN A | 1,654.02 | - | 1,654.02 |
| RAFIQUE, FAUZIA | 2,470.14 | 211.33 | 2,681.47 |
| RAMASKA, CINDY A | 65,767.48 | 4,673.86 | 70,441.34 |
| RAND, ANNE A | 67,057.50 | 1,162.08 | 68,219.58 |
| RANERI, SUSAN A | 50,597.29 | 421.86 | 51,019.15 |
| RAUSEO, MAURA A | 16,708.32 | 100.00 | 16,808.32 |
| RAY, JAMES A | 5,244.00 | - | 5,244.00 |
| READING, ROBIN | 66,283.34 | 149.64 | 66,432.98 |
| REALE, PATRICIA A | 9,953.40 | - | 9,953.40 |
| REBELO, CARLOS | 14,060.13 | - | 14,060.13 |
| REICH, JANICE A | 58,035.64 | 119.00 | 58,154.64 |
| REKKBIE, LINDA | 8,345.32 | - | 8,345.32 |
| REPPUCCI, DIANE A | 1,939.90 | - | 1,939.90 |
| REYES, JANET A | 64,926.65 | 29.31 | 64,955.96 |
| RICE, JOSEPH A | 38,889.89 | 2,809.86 | 41,699.75 |
| RICHARD, LISA A | 44,404.00 | 218.38 | 44,622.38 |
| RIJO, VITERBO | 57,378.42 | - | 57,378.42 |
| RILEY, ELAINE | 117.24 | - | 117.24 |
| ROANE, ELLEN A | 1,879.68 | - | 1,879.68 |
| ROBICHAUD, ELLEN-DALE | 21,308.85 | 179.31 | 21,488.16 |
| ROBINSON, ELIZABETH A | 75,390.33 | 918.22 | 76,308.55 |
| ROBSON, SARAH A | 36,216.89 | 4,635.22 | 40,852.11 |
| ROCCO, MICHAEL A | 9,598.28 | - | 9,598.28 |
| RODGERS, KRISTI | 64,926.65 | 103.03 | 65,029.68 |
| ROGACKI, DANIEL | 6,133.33 | - | 6,133.33 |
| ROGERS, KRISTINA | 68,431.79 | 1,704.25 | 70,136.04 |
| ROGERS, ROBERT A | 59,935.00 | 30.19 | 59,965.19 |
| ROLLKA, PATRICIA A | 3,019.30 | 25.00 | 3,044.30 |
| ROMANSKI, MARYANN | 2,860.20 | 25.00 | 2,885.20 |
| RONAN, CATHY | 2,800.00 | - | 2,800.00 |
| RONAN, MARK A | 4,617.16 | 239.52 | 4,856.68 |
| ROUFF, FRANCESCA | 73,832.56 | 209.00 | 74,041.56 |
| ROY, CONNIE A | 2,786.80 | - | 2,786.80 |
| ROY, KRISTEN A | 21,322.71 | 30.19 | 21,352.90 |
| RUCCIO, KAREN A | 15,428.43 | - | 15,428.43 |
| RUSSO, KIMBERLY A | 59,751.41 | 462.24 | 60,213.65 |
| RYAN, SANDRA | 39,419.94 | 169.38 | 39,589.32 |
| RYAN, SHELLI-AN | 61,906.01 | 6,326.82 | 68,232.83 |
| RYAN, THOMAS A | 65,005.36 | 11,459.19 | 76,464.55 |
| RYSER, PATRICIA A | 57,980.85 | 7,441.57 | 65,422.42 |
| SAAD, NICOLE A | 17,453.43 | - | 17,453.43 |
| SACRAMONE-GREENE, DONNA A | 61,087.04 | 351.72 | 61,438.76 |
| SADLER, SHEILA | 58,437.35 | 134.35 | 58,571.70 |
| SAINDON, DENISE A | 60,035.64 | 415.62 | 60,451.26 |
| SALIBE, PAUL A | 2,909.00 | - | 2,909.00 |
| SANTILLI, KATHLEEN A | 61,253.70 | 849.71 | 62,103.41 |
| SANTOS, ARTHUR A | 15,428.43 | - | 15,428.43 |
| SARCIONE, KRISTI A | 64,412.06 | 15,039.81 | 79,451.87 |
| SARSFIELD, ERIN A | 47,277.49 | 9,109.05 | 56,386.54 |
| SARTORI, ANITA | 6,164.41 | - | 6,164.41 |
| SAUNDERS, WILLIAM A | 592.18 | - | 592.18 |
| SCHULTZ, KATHLEEN | 42.30 | - | 42.30 |
| SCHUMAKER, SUSAN A | 4,927.73 | 25.00 | 4,952.73 |
| SCIALDONE, KELLY A | 51,259.97 | 14.66 | 51,274.63 |
| SCOFIELD, SUSAN | 72,223.96 | 103.41 | 72,327.37 |
| SCOTT, GINGER A | 2,648.70 | - | 2,648.70 |
| SELISSEN, JEANNE A | 63,895.78 | 14.66 | 63,910.44 |
| SELTZER, JASON A | 796.38 | - | 796.38 |
| SENECHAL-BROWN, ELAINE A | 64,926.65 | - | 64,926.65 |
| SHAO, DAN | 16,359.93 | 60.38 | 16,420.31 |
| SHARKEY, JAMES A | 63,803.67 | 9,580.17 | 73,383.84 |
| SHEAHAN, KRISTINA A | 48,520.71 | 815.13 | 49,335.84 |
| SHEEHAN, ANN A | 5,395.41 | - | 5,395.41 |
| SHEEHAN, KIMBERLY A | 17,197.95 | - | 17,197.95 |
| SHEPPARD, LORI | 5,668.21 | - | 5,668.21 |
| SHIKLES, ALISON | 8,884.49 | 375.00 | 9,259.49 |
| SHIMKUS, JAMES A | 39,224.90 | 3,677.60 | 42,902.50 |
| SHIRKOFF, PAMELA A | 73,832.56 | 12,706.63 | 86,539.19 |
| SHIRKOFF, ROBERT | 56,990.58 | 3,790.79 | 60,781.37 |
| SHOLL, KATHLEEN A | 13,844.34 | - | 13,844.34 |
| SILVA, BARBARA A | 2,665.05 | 25.00 | 2,690.05 |
| SILVA, CHERYL A | 20,187.70 | 313.27 | 20,500.97 |
| SINCLAIR, ELAINE A | 80,426.01 | - | 80,426.01 |
| SITAR, MICHAEL A | 750.00 | - | 750.00 |
| SKOROPOWSKI, MARIA | 22,058.74 | - | 22,058.74 |
| SLEZAK, DIANE A | 69,229.93 | 727.00 | 69,956.93 |
| SMALLIDGE, NICOLE | 65,251.29 | 1,562.23 | 66,813.52 |
| SMITH, MARGARET | 16,060.46 | 6,797.00 | 22,857.46 |
| SOUZA, FLORENCE A | 66,629.48 | 911.25 | 67,540.73 |
| SPEROS, ELAINE A | 72,708.20 | - | 72,708.20 |
| SPEZZANO, LORI A | 2,953.24 | 25.00 | 2,978.24 |
| STACK, CATHERINE A | 63,945.86 | 88.81 | 64,034.67 |
| STAMP, JASON A | 89,425.39 | 696.11 | 90,121.50 |
| STARLING, KATHLEEN A | 20,308.30 | 645.00 | 20,953.30 |
| STARLING, STEPHANIE A | 1,406.89 | - | 1,406.89 |
| STASKYWICZ, KIMBERLY | 3,410.40 | - | 3,410.40 |
| STOCKI, PENNY A | 3,069.07 | 200.00 | 3,269.07 |
| STONE, KIMBERLY A | 68,104.66 | 100.00 | 68,204.66 |
| STRATIS, PATRICIA | 75,415.10 | 1,030.38 | 76,445.48 |
| STRICKLER, CHRISTINE | 2,857.55 | 25.00 | 2,882.55 |
| STRONACH, RICHARD A | 42,604.99 | 12,795.85 | 55,400.84 |
| SULLIVAN, BARRY A | 39,224.90 | - | 39,224.90 |
| SULLIVAN, BARRY A | 42,854.98 | 12,309.15 | 55,164.13 |
| SULLIVAN, CHARLENE A | 1,123.88 | - | 1,123.88 |
| SULLIVAN, DEBORAH | 28,012.28 | 796.74 | 28,809.02 |
| SULLIVAN, JAMES A | 66,076.07 | 12,706.65 | 78,782.72 |
| SULLIVAN, LAURA A | 16,430.38 | - | 16,430.38 |
| SULLIVAN, MARGARET A | 1,260.94 | - | 1,260.94 |
| SULLIVAN, RICHARD | 18,591.41 | 1,471.73 | 20,063.14 |
| SULLIVAN, SUSAN A | 67,093.29 | 1,368.28 | 68,461.57 |
| SUTLIFF, NADINE A | 76,096.05 | 2,135.05 | 78,231.10 |
| TAGGART, JULIA A | 5,932.55 | - | 5,932.55 |
| TALFORD, GINAMARIE | 80,283.92 | 1,555.56 | 81,839.48 |
| TAMBERINO, MELANIE A | 30.63 | - | 30.63 |
| TAYLOR, DONNA A | 111.00 | - | 111.00 |
| TAYLOR, JENNIFER A | 54,594.55 | 4,057.90 | 58,652.45 |
| TELLIER, HOLLY | 22,539.20 | 4,235.00 | 26,774.20 |
| TEMMALLO, PAMELA | 12,771.64 | 787.50 | 13,559.14 |
| TETRAULT, LAURA A | 1,380.51 | - | 1,380.51 |
| THEISEN, ANNE A | 14,508.68 | 1,930.00 | 16,438.68 |
| THEMELES, BETTY ANN | 45,475.64 | - | 45,475.64 |
| THERIAULT-REGAN, BRENDA A | 87,970.88 | 278.45 | 88,249.33 |
| THEW, KATHERINE A | 67,583.92 | - | 67,583.92 |
| THOMPSON-GERE, JODI A | 4,080.25 | 860.00 | 4,940.25 |
| THUILLIER, PETER A | 43,605.00 | 13,334.06 | 56,939.06 |
| TIERNEY, MARYBETH | 20,187.70 | 352.93 | 20,540.63 |
| TIRABASSI, MELANIE A | 21,308.85 | 6,437.71 | 27,746.56 |
| TONER, ALYSSA A | 763.55 | - | 763.55 |
| TORNAME, JOSEPH | 1,831.20 | - | 1,831.20 |
| TORNAME, JUSTIN | 1,946.94 | - | 1,946.94 |
| TORNAME, NANCY | 31,447.65 | - | 31,447.65 |
| TORRE, JOANNE A | 669.40 | - | 669.40 |
| TOUPIN, STEPHANIE A | 2,433.68 | 25.00 | 2,458.68 |
| TOVEY, JEANNETTE A | 1,334.04 | - | 1,334.04 |
| TRAMONTE, LISA A | 18,749.07 | - | 18,749.07 |
| TRANT, TIFFANY A | 59,733.03 | - | 59,733.03 |
| TREVOR, DENISE A | 21,308.85 | 720.40 | 22,029.25 |
| TRICKETT, DONNA A | 11,809.71 | - | 11,809.71 |
| TSAKALAKOS, SARAH A | 58,437.35 | 465.00 | 58,902.35 |
| TUCKER, ELAINE A | 3,073.80 | - | 3,073.80 |
| TURCOTTE, MARY A | 741.54 | - | 741.54 |
| VENTURA, CATHERINE A | 68,104.78 | 7,281.80 | 75,386.58 |
| VIBBER, STEPHANIE A | 1,037.02 | - | 1,037.02 |
| VIEIRA, BARBARA | 6,379.49 | - | 6,379.49 |
| VIENS, KIM A | 18,868.13 | 495.00 | 19,363.13 |
| VONKAHLE, HEIDI | 3,200.00 | - | 3,200.00 |
| WAHL, KRISTIN | 3,263.04 | 25.00 | 3,288.04 |
| WAITE, BRENDA | 8,311.90 | - | 8,311.90 |
| WALDRIP, ROBERTA | 13,470.06 | - | 13,470.06 |
| WALKER, JAMES A | 29,571.57 | 15,152.85 | 44,724.42 |
| WALKER, PEGGY A | 1,743.46 | - | 1,743.46 |
| WALLACE, JOY A | 4,800.17 | - | 4,800.17 |
| WALLACE, KATHRYN A | 2,761.78 | 40.00 | 2,801.78 |
| WALSH, ELAINE | 51,688.14 | 4,513.68 | 56,201.82 |
| WALSH, REBECCA A | 13,779.21 | 30.00 | 13,809.21 |
| WAREHAM, WILLIAM A | 27,321.41 | 1,014.72 | 28,336.13 |
| WEIDKNECHT, MARGUERITE A | 66,697.18 | 1,454.00 | 68,151.18 |
| WEIR, JOHN A | 91,633.45 | - | 91,633.45 |
| WEISS, EILEEN A | 15,520.82 | 866.28 | 16,387.10 |
| WELCH, PATRICIA | 34,683.79 | 300.00 | 34,983.79 |
| WENZ, LAURANCE | 2,909.00 | - | 2,909.00 |
| WHITE, STANLEY A | 64,926.65 | 58.62 | 64,985.27 |
| WHITEHOUSE, PATRICIA A | 2,523.06 | - | 2,523.06 |
| WHITTLESEY, ROGER | 8,763.62 | 4,464.14 | 13,227.76 |
| WHYNOT, ANN A | 66,888.05 | - | 66,888.05 |
| WILD, KELLEY A | 901.47 | - | 901.47 |
| WILLEGAL, MAVIS A | 146.55 | - | 146.55 |
| WILLEY, MICHAEL | 5,720.96 | - | 5,720.96 |
| WILLIAMS, CARRIE-ANN | 1,880.35 | - | 1,880.35 |
| WILLIAMS, KEITH A | 13,587.57 | 72.46 | 13,660.03 |
| WILSON, ELIZABETH A | 6,152.25 | - | 6,152.25 |
| WILSON, JANE | 7,438.62 | - | 7,438.62 |
| WINN, DENNIS A | 21,308.85 | 45.00 | 21,353.85 |
| WINTERS, SCOTT A | 42,625.37 | - | 42,625.37 |
| WITHAM, CHERYL | 58,381.78 | 23.45 | 58,405.23 |
| WOJTKIEWICZ, MAUREEN A | 1,231.70 | - | 1,231.70 |
| WOLFGANG, DONALD A | 1,787.60 | - | 1,787.60 |
| WOLOTSCHAJ, LORI A | 2,647.92 | 25.00 | 2,672.92 |
| WOODMAN, JANICE A | 16,916.33 | - | 16,916.33 |
| WYATT, KAREN A | 474.78 | - | 474.78 |
| YORE, SARAH A | 58,437.35 | 464.02 | 58,901.37 |
| YOUNG, KEITH A | 72,635.14 | - | 72,635.14 |
| ZAREMBA, SHARON A | 30,443.13 | 217.78 | 30,660.91 |
| ZIER, MARY ELLEN | 10,624.10 | 25.00 | 10,649.10 |
| ZUCCO, ERNEST | 24,636.51 | 784.94 | 25,421.45 |
| ZULLO, LISA A | 58,319.88 | 106.58 | 58,426.46 |
| ZWIREK, NICOLE A | 64,412.06 | - | 64,412.06 |

# At Your Service

(AREA CODE 978)

**GENERAL INFORMATION**..... 640-4300

**AMBULANCE**..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] .....640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building].....640-4370

**FIRE DEPARTMENT,** [21 Town Hall Ave]
To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall].....640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

**POLICE DEPARTMENT**, [918 Main Street]
EMERGENCY..... 911
Administrative-Non Emergency.....640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

**PUBLIC WORKS**, [DPW Building, 999 Whipple Rd.]
Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division ..... 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

**SCHOOL DEPARTMENT**
Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875
Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools [139 Pleasant St]..... 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [175 Chandler St.]..... 640-4480
Cable TV: Channel 10 / 33..... 640-4300
Channel 22 / 34..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society ..... 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry ..... 978-858-2273

**CITIZENS INFORMATION SERVICE**
Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Scott Brown [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congressman Niki Tsongas [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold ..... 1-617-722-2676

Northern Middlesex Registry of Deeds ..... 978-458-8474

**Town Web Site:**

www.tewksbury-ma.gov

# Annual Report

# Town of Tewksbury Massachusetts

# 2010

# TABLE OF CONTENTS


| | Page |
|---|---|
| Administrative Services | 77 |
| Appointed Boards-Committees-Commissions | 6 |
| Appointive Officers | 5 |
| Accounting Reports | |
| Balance Sheet | 146 |
| Revenue Report | 155 |
| FY'2010 Appropriation Recap | 157 |
| Sewer Balance Sheet | 161 |
| Sewer Revenue Report | 162 |
| Sewer FY'2010 Appropriation Recap | 163 |
| Water Balance Sheet | 165 |
| Water Revenue Report | 166 |
| Water FY'2010 Appropriation Recap | 167 |
| Biograph | 4 |
| Board of Assessors | 170 |
| Board of Health | 137 |
| Board of Registrars | 78 |
| Board of Selectmen | 74 |
| Building Department | 140 |
| Community Development | 134 |
| Community Preservation Committee | 144 |
| Computer Services | 173 |
| Conservation Commission | 142 |
| Council On Aging | 88 |
| Department of Public Works | 83 |
| Elected Officers | 5 |
| Election Results: | |
| 01/19/2010 – Special State Election | 9 |
| 03/06/2010 – Special Town Election | 12 |
| 04/10/2010 - Annual Town Election | 13 |
| 09/14/2010 – State Primary | 53 |
| 11/02/2010 – State Election | 71 |
| Employee Earnings: | |
| Schools | 181 |
| Town | 178 |
| Federal and State Government | 8 |
| Fire Department | 95 |
| Roster | 96 |
| Incident By Type Report | 96 |
| Historical Commission | 93 |
| Housing Authority | 79 |
| In Memoriam | 3 |
| Library Trustees | 86 |
| Parking Clerk | 80 |
| Planning Board | 143 |
| Police Department: | |
| Roster | 97 |
| Crine List | 97 |
| Recycling Committee | 91 |

| | Page |
|---|---|
| Schools Department: | |
| Class of 2010 Community & University Scholarship Awards | 104 |
| Enrollment By School | 112 |
| General Information | 112 |
| Roster | 113 |
| Scholarship & Education Fund Committees | 110 |
| Superintendent of School's Report | 99 |
| Shawsheen Regional Vocational Technical High School District | 127 |
| Tax Collector | 172 |
| Town Clerk | 81 |
| Town Counsel | 76 |
| Town Manager | 75 |
| Town Meetings: | |
| Special: March 1, 2010 | 10 |
| Annual: May 3, 2010 | 15 |
| Special: May 5, 2010 | 43 |
| October 5, 2010 | 59 |
| Treasurer's Cash | 171 |
| Veterans' Services | 82 |
| Zoning Board of Appeals | 136 |

# 2010
# IN MEMORIAM

| PERSON'S NAME | POSITION HELD |
|---|---|
| Evelyn M. Belbin | Election Staff |
| Barbara A. Bernardi | Town Meeting Recorder<br>Election Staff |
| Norman O. Boudreau | Chief Assessor<br>Selectman<br>Finance Committee<br>Financial Task Force<br>Personnel By-Law Review Board |
| Paul F. Crowley, Sr. | Sports Program |
| Leonard J. DiGiorgio | Election Staff |
| Doris M. Ducette | School Cafeteria |
| Frank Eppolito, Jr. | Election Staff |
| Paul F. Hanks | Election Staff |
| Clarence W. Hodges | Election Staff |
| Jean F. Leighton | Election Staff |
| Marie T. Mann | Election Staff |
| Meghan Mary McCarthy | Student |
| Marceline T. Miner | Senior Lunch Program |
| Mary Ann Nawn | School Library Aide |
| Catherine L. Nolan | Election Staff |
| Christine M. Nolan | Election Staff |
| Karl E. Norton | Election Staff |
| David Ross Sargent | Town Plumbing & Gas Inspector |
| Nancy Sitar | Election Staff |
| Chester C. Sullivan | Planning Board |

# GENERAL GOVERNMENT

*Biograph*
*Annual and Special Elections*

*Town Officers*
*Town Meeting Warrants*

*Town Committees*
*Elections*

## Biograph

1. **Town:**
   Tewksbury, Massachusetts
   Incorporated in 1734

2. **County:**
   Middlesex, ss.

3. **Location:**
   At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. **Population:**
   2000 - 30,315
   2005 - 30,730
   2006 - 30,762
   2007 - 32,382
   2008 - 32,774
   2009 - 33,067
   2010 – 32,516

5. **Land Areas:**
   20.70 square miles
   10,789.5 acres

6. **Density:**
   Person per square mile:
   2000 - 1,464
   2006 - 1,486
   2007 - 1,564
   2008 - 1,583
   2009 – 1,597
   2010 – 1,570

7. **Climate:**
   Mean annual precipitation - 43.40 inches.
   Mean Temperature - January - 26.6 degrees
   July - 73.7 degrees.

8. **Elevation:**
   Highest Point: Ames Hill, 363 feet;
   North section: 200 feet;
   West section: 150 feet;
   Center: 120 feet;
   South section: 150 feet
   (above mean sea level)

9. **Topography:**
   Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. **Established:**
    Inhabitants separated from Billerica in 1733.
    First Town Meeting held January 14, 1734.
    Duly incorporated December 23, 1734.

11. **Form of Government:**
    Open Town Meeting
    Five Member Elected Board of Selectmen
    Appointed Town Manager

# Elected Officers

**SELECTMEN**

| | |
|---|---|
| Todd R. Johnson, Chairman | 2013 |
| Anne Marie Stronach | 2013 |
| Douglas W. Sears, Esq. | 2011 |
| David H. Gay | 2012 |
| Scott Wilson | 2012 |

**BOARD OF HEALTH**

| | |
|---|---|
| Philip L. French | 2010 |
| Christine McKinnon | 2010 |
| Ralph M. McHatton | 2011 |
| Edward J. Sheehan | 2012 |
| Mary Ellen Fernald | 2012 |

**TOWN CLERK**

| | |
|---|---|
| Mary-Ann O'Brien Nichols | 2011 |

**MODERATOR**

| | |
|---|---|
| Warren Layne | 2011 |

**PLANNING BOARD**

| | |
|---|---|
| David J. Plunkett | 2010 |
| Sal Torname | 2011 |
| Nancy L. Reed | 2012 |
| Robert A. Fowler | 2013 |
| Vincent W. Spada | 2014 |

**SCHOOL COMMITTEE**

| | |
|---|---|
| Michael Kelley | 2011 |
| Dennis Francis | 2012 |
| Jayne Miller | 2012 |
| Joseph Russell | 2013 |
| Kristen M. Polimeno | 2013 |

**REGIONAL VOKE SCHOOL COMMITTEE**

| | |
|---|---|
| Patricia W. Meuse, | 2010 |
| John Peter Downing | 2012 |

**TRUSTEES PUBLIC LIBRARY**

| | |
|---|---|
| Joseph C. Frank | 2010 |
| Eugene F. Walsh | 2010 |
| Patrick J. Joyce | 2011 |
| Brenda M. Orio | 2011 |
| Patricia A. Pino | 2012 |
| Paul F. Fortunato | 2012 |

**HOUSING AUTHORITY**

| | |
|---|---|
| Linda A. Ricardo-Brabant | |
| Matthew McLaughlin (Governor's Appointee) | 2011 |
| Mark A. DiFruscia | 2011 |
| John W. Deputat | 2013 |
| Louise A. Gearty | 2014 |

# Appointive Officers

| | |
|---|---|
| Town Manager | Richard A. Montuori |
| Asst. to the Town Manager | Sandra A. Barbeau |
| Town Counsel | Charles J. Zaroulis |
| Animal Control Officer | Brian Fernald |
| Animal Inspector | Pam Gorassi |
| Appraisers | Board of Selectmen |
| Assessor (Chief) | John J. Kelley, Jr. |
| Assessor | Barbara Flanagan |
| Assessor | Susan E. Moore |
| Attendance Officer | |
| Accountant | Donna J. Gill |
| Building Commissioner | Edward Johnson |
| Asst. Building Commissioner | |
| Community Dev. Director | Steven Sadwick |
| D.P.W. Superintendent | Brian Gilbert |
| Emergency Management Dir. | Michael Sitar |
| Finance Director | Donna Walsh |
| Fire Chief | Richard Mackey |
| Director of Public Health | Lou-Ann Clement |
| Health Sanitarian | Dean Treachis |
| Deputy Animal Inspector | Dean Treachis |
| MCOG Representative | Charles E Coldwell |
| Police Chief | Timothy Sheehan |
| Recreation Director | Roy Patterson |
| Sealer of Weights & Measures | Edward Johnson |
| Superintendent of Schools | Christine L. McGrath, Ph.D |
| Tax Collector | Lorraine Langlois |
| Town Historian | Warren Carey |
| Treasurer | Janet Smith |
| Veterans Agent | James Williams |
| Veterans Burial Indigent | Farmer & Dee, Inc.<br>Tewksbury Funeral Home |
| Veterans Grave Officer | |
| Wire Inspector | Jeremiah Delaney |

# Appointed Boards-Committees-Commissions

**APPEALS BOARD**

| | |
|---|---|
| Marc DiFruscia | 2011 |
| Robert Dugan | 2012 |
| Amy Witts | 2013 |

**APPEALS BOARD – ASSOCIATE MEMBERS**

| | |
|---|---|
| Lee Denis | 2011 |
| David Barletta | 2011 |

**BOARD OF REGISTRARS**

| | |
|---|---|
| Mary-Ann O. Nichols, Town Clerk | 2011 |
| Edward Creamer | 2013 |
| Ruth Teague | 2012 |
| Francis Teague | 2011 |

**COMMUNITY PRESERVATION COMMITTEE**

| | |
|---|---|
| Nancy Reed | 2009 |
| Larry Bairstow | 2009 |
| Corrine A. Delaney | 2009 |
| David H. Gay | |
| Thomas Churchill | |
| Donna Pelczar | |
| Richard Montouri | |

**CONSERVATION COMMISSION**

| | |
|---|---|
| Stanley Folta, Jr. | 2013 |
| Anthony Ippolito | 2012 |
| Laurence Bairstow | 2011 |
| Stephen Deackoff | 2011 |
| Dennis Sheehan | 2011 |

**CONSERVATION COMMISSION – ASSOCIATE MEMBERS (2)**

**CONSTABLE – TERM TO EXPIRE – 2011**

Sandra Barbeau
Dana Berkeley
Richard Carter
Gregory Danas
Peter Danas
John Flaherty
Wilfred Lambert
James J. Mazza
Darlene Michalewicz
Harold Morang
David Muscovitz
Gail Perdicaro
George H. Rost, Jr.
Anthony Saia
Christopher J. Swimm

**COUNCIL ON AGING**

**Selectmen Appointees**

| | |
|---|---|
| Rose McKenna | 12/2011 |
| Mark Wood | 12/2011 |
| Ellen (Peg) Keefe | 12/2012 |
| Dvoralyn (Dee) Kerr | 12/2013 |
| Paul McNaught | 12/2013 |

**Council On Aging Chairman Appointees**

| | |
|---|---|
| Joan Unger | 12/2013 |
| Lorene Patch | 12/2013 |
| Marie Durgan | 12/2011 |
| Joanne Aldrich | 12/2012 |
| Warren Layne | 12/2012 |
| Joel Deputat | 12/2012 |

**Council On Aging - Alternate Appointees**

| | |
|---|---|
| Virginia Desmond | Expires: 9/2012 |

**ECONOMIC DEVELOPMENT COMMITTEE**

Nancy Reed
David J. Plunkett
David H. Gay
Richard Montuori
Kevin Donnelly
Stephen Deackoff
Tracy Clement

**FINANCE COMMITTEE**

| | |
|---|---|
| Kevin Donnelly | 2013 |
| Thomas Cooke | 2013 |
| Ray Lisiecki | 2013 |
| David Aznavoorian | 2011 |
| Ronald Hall | 2011 |
| George Donovan | 2011 |
| Christian McMillan | 2012 |
| Damin Sutherby | 2012 |
| Ralph Ford | 2012 |

**GREEN COMMITTEE**

| | |
|---|---|
| Anne Marie Stronach | 2011 |
| James Duffy | 2011 |
| Joseph Cary | 2011 |
| Marc Ginsburg | 2011 |
| Robert Fowler | 2011 |
| Kristen Polimeno | 2011 |
| Thomas Cooke | 2011 |

**HIGH SCHOOL BUILDING COMMITTEE**

Anne Marie Stronach
Brenda Regan
Jack Quinn
James Cutelis
Joseph Russell
John J. Kelley, Jr.
Pat Lally
Rich Guida
Richard Montuori
Ronald Hall
John O'Connor
Dennis Francis
Vincent Spada 2010

| | |
|---|---|
| Tom Cooke | 2011 |

**HISTORICAL COMMISSION**

| | |
|---|---|
| Kevin Sullivan | 2010 |
| William Wyatt | 2012 |
| Beverly Bennett | 2011 |
| Eileen McDonagh | 2011 |
| James Gaffney | 2011 |
| Keith Rauseo | 2011 |

**LOCAL HOUSING PARTNERSHIP**

Stephen Deackoff
Greg Peters
Jay Axson
Raymond White
Corrine Delaney
Laura Caplan
Ron Roy

**Advisory Members:**

Steven Sadwick (Community Development Director)
Nancy Reed (Planning Board)
David Gay (Board of Selectmen)

**MASS. CULTURAL COMMISSION**

| | |
|---|---|
| Marylou Christoffels | 2010 |
| Maria Galante | 2010 |
| M. Eileen McGonagh | 2012 |
| Jacqueline Stone | 2011 |

**PERSONNEL RELATIONS REVIEW BOARD**

William Phalan
Sandra A. Barbeau
Roy Patterson
Alfred Donovan
Frances Spinale

**RECYCLING COMMITTEE 2011**

Loretta Ryan
Kristina M. Rogers
Sean Czarniecki
Jae Gray
Cathy Peirce
Sandra A. Barbeau
Pamela Meroski 2012
Kristin Smith

**SPECIAL ACT CHARTER COMMITTEE**

Elizabeth A. Carey
Sandra A. Barbeau
James Biewener
Kevin Donnelly
Dean Graffeo
Mary-Ann Nichols
Richard O'Neill

# Federal and State Government

**PRESIDENT**
Barack Obama (D)
The White House
Washington, DC 20500
Public Opinion "Hot-Line" (202) 456-1111

**SENATORS**
Scott P. Brown (R)
Boston Address:
2400 JFK Federal Bldg.
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

Washington Address:
317 Russell Senate Office Bldg.
Washington, DC 20510
(202) 224-4543

John F. Kerry (D)
Boston Address:
1 Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519

Washington Address:
218 Russell Senate Office Bldg.
Washington, DC 20510
(202) 224-2742

**U.S. REPRESENTATIVE**
Niki Tsongas (D)
5th Congressional District
Washington Address:
2229 Rayburn House Office Building
Washington, DC 20515
Phone: (202) 225-3411
Fax: (202) 226-0771

Lowell Address:
11 Kearney Square, 3rd Floor
Lowell, MA 01852
Phone: (978) 459-0101
Fax: (978) 658-6070

**GOVERNOR**
Deval Patrick (D)
Massachusetts State House
Office of the Governor, Room 360
Boston, MA 02133
Phone: (617) 725-4005
Fax: (617) 727-3666

**STATE SENATOR**
Barry R. Finegold (D)
Second Essex & Middlesex District
Room 424
State House
Boston, MA 02133
(617) 722-1612
Fax: (617) 722-2837
Barry.Finegold@MASenate.gov

Home Address:
42 Stirling Street
Andover, MA 01810

**STATE REPRESENTATIVE**
James R. Miceli (D) Wilmington
Nineteenth Middlesex District
Precincts: 1-1A-2-2A-4-4A

| | |
|---|---|
| Room 448 | Home Address: |
| State House | 11 Webber St |
| Boston, MA 02133 | Wilmington, MA 01887 |
| (617) 722-2460 | (978) 658-9797 |

RepJamesMiceli@hou.state.ma.us

Paul Adams (R) Andover
Seventeenth Essex District
Precinct 3-3A

| | |
|---|---|
| Room 39 | Home Address: |
| State House | 12 Berkeley Ln |
| Boston, MA 02133 | Andover, MA 01810 |

Phone: (617)722-2041
Fax: (617) 626-0110
paul.adams@mahouse.gov

(Senator Steve Panagiotakis)
Steven.Panagiotakos@state.ma.us

# Special State Election

**January 19, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 10,835 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Joanne Foley, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Cheryle Laffey, Clerk | |
| Precinct 3 | Alice Golen, Warden | Judy Yarbrough, Clerk | |
| Precinct 3A | Laurie Siano, Warden | Mae Pilcher, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Total | 1,459 | 1,209 | 1,231 | 1,207 | 1,623 | 1,496 | 1,222 | 1,388 | 10,835 |

## SENATOR IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Scott P. Brown | 1,032 | 799 | 851 | 835 | 1,106 | 1,038 | 803 | 891 | 7,355 |
| Martha Coakley | 417 | 389 | 367 | 362 | 505 | 450 | 407 | 486 | 3,383 |
| Joseph L. Kennedy | 10 | 19 | 11 | 10 | 12 | 8 | 10 | 11 | 91 |
| Write-Ins | 0 | 2 | 2 | 0 | 0 | 0 | 2 | 0 | 6 |
| Total | 1,459 | 1,209 | 1,231 | 1,207 | 1,623 | 1,496 | 1,222 | 1,388 | 10,835 |

| | |
|---|---|
| Total Active Voters | 17,455 |
| Total Votes | 10,835 |
| Percent | 62.1% |

# Special Town Meeting

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Monday, March 1, 2010.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MARCH 1, 2010**

| | ARTICLE | BORROW |
|---|---|---|
| 1. | Construct, furnish and equip the building of a new High School | $80,986,069.00 |
| | BORROW | $80,986,069.00 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

---

Tewksbury Memorial High School
320 Pleasant Street
March 1, 2010

**SPECIAL TOWN MEETING – MARCH 1, 2010**

Moderator Warren Layne opened the March 1, 2010 Special Town Meeting at 7:00 PM and he called for a fifteen minute recess to allow those present at 7:00 PM to check-in as voters. Moderator Warren Layne called the Special Town Meeting back to session at 7:15 PM, and recessed again for another ten minutes. Moderator Layne reconvened the Special Town Meeting at 7:25 PM.

Board of Selectmen Chairman, Todd Johnson, took the opportunity to introduce Richard Montuori, our new Town Manager to Tewksbury and to his first Town Meeting to the voter's assembled at the Town Meeting.

There were 2,104 registered voters and 65 visitors in attendance. The Special Town Meeting was conducted in three assembly locations at the High School. Moderator Warren Layne moderated in the gymnasium, Assistant Moderator Elizabeth Carey moderated in the Auditorium, and Assistant Moderator Warren Layne moderated in the Cafeteria.

Finance Committee Chairman, Kevin Donnelly, motioned to Waive the Reading of the Warrant Article and this motion was Adopted. 3/1/10 7:28 PM

Finance Committee Member, Damin Sutherby, motioned to Adjourn the March 1, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 3/1/10 8:00 PM

---

**ARTICLE 1**

To see if the Town will vote to appropriate, borrow or transfer from available funds, the sum of $80,986,069.00 to be expended under the direction of the High School Building Committee to construct, furnish and equip, a new approximately 218,781 square foot Tewksbury Memorial High School at 320 Pleasant Street. Tewksbury, MA 01876, including the payment of all costs incidental and related to the project, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA").

The MSBA grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant the Town of Tewksbury may receive from the MSBA for the Project shall not exceed the lesser of (1) Sixty and Six Hundredths Percent (60.06 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

MOTION: That the Town of Tewksbury appropriate the sum of $80,986,069.00 to construct, furnish and equip, a new approximately 218,781 square foot Tewksbury Memorial High School at 320 Pleasant Street, Tewksbury, MA 01876, including the payment of all costs incidental and related thereto, which school facility shall have an anticipated useful life as an educational

facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the High School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Tewksbury acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury; provided further that any grant that the Town of Tewksbury may receive from the MSBA for the Project shall not exceed the lesser of (1) Sixty and Six Hundredths Percent (60.06%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Tewksbury and the MSBA.

High School Building Committee

Motion: Kevin Donnelly, Chairman of the Finance Committee motioned to adopt Article 1 on behalf of the Finance Committee.
Rick O'Neill, Chairman of the School Committee motioned to adopt Article 1 on behalf of the School Committee.
Todd Johnson, Chairman of the Board of Selectmen motioned to move the question.
Joe Gill, concurred to move the question.

Vote: The motion to move the question was Adopted 3/1/10 7:49 PM
Article 1 was Adopted after a standing count
NO 10 / YES 1,659 (2/3 required = 1,113) 3/1/10 8:00 PM

**Executive Summary:** This article authorizes the Town to borrow funds to construct a new high school similar in design to the Hudson High School based on the new Model School Program and to receive a grant from the MSBA of Sixty and Six Hundredths Percent (60.06 %) of eligible, approved project costs.

---

Finance Committee Member, Damin Sutherby, motioned to Adjourn the March 1, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 3/1/10 8:00 PM

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Election

**March 6, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 7,377 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Joanne Foley, Clerk | |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Janet Murphy, Clerk | |
| Precinct 3 | Larry Bairstow, Warden | Jerry Quaglia, Clerk | |
| Precinct 3A | Mae Pilcher, Warden | Pat McNamara, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 959 | 884 | 854 | 761 | 1,093 | 1,117 | 718 | 991 | 7,377 |

## QUESTION 1 - DEBT EXEMPTION (High School)

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yes | 828 | 714 | 706 | 643 | 968 | 914 | 598 | 815 | 6,186 |
| No | 131 | 170 | 148 | 118 | 125 | 203 | 120 | 176 | 1,191 |
| Total | 959 | 884 | 854 | 761 | 1,093 | 1,117 | 718 | 991 | 7,377 |

| | |
|---|---|
| Total Registered Voters | 18,067 |
| Total Votes | 7,377 |
| Percent | 40.8% |

# Annual Town Election

**April 10, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 2,525 ballots cast.

| | | | |
|---|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk | Alice Carroll, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk | Jean Brady, Clerk |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk | |
| Precinct 2A | Gail Pollard, Warden | Cheryle Laffey, Clerk | |
| Precinct 3 | Larry Bairstow, Warden | Judy Yarbrough, Clerk | |
| Precinct 3A | Laurie Siano, Warden | Mae Pilcher, Clerk | |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk | |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk | |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| | 368 | 305 | 259 | 227 | 374 | 382 | 244 | 366 | 2,525 |

## BOARD OF SELECTMEN (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 215 | 168 | 137 | 123 | 186 | 231 | 123 | 196 | 1,379 |
| Todd R. Johnson | 259 | 221 | 184 | 158 | 265 | 261 | 181 | 267 | 1,796 |
| Anne Marie Stronach | 256 | 212 | 196 | 172 | 288 | 263 | 179 | 260 | 1,826 |
| Others | 6 | 9 | 1 | 1 | 9 | 9 | 5 | 9 | 49 |
| Total | 736 | 610 | 518 | 454 | 748 | 764 | 488 | 732 | 5,050 |

## BOARD OF HEALTH (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 236 | 190 | 165 | 130 | 199 | 266 | 142 | 225 | 1,553 |
| Phillip L. French | 261 | 213 | 177 | 162 | 285 | 248 | 172 | 264 | 1,782 |
| Christine E. Kinnon | 237 | 204 | 176 | 160 | 259 | 246 | 173 | 239 | 1,694 |
| Others | 2 | 3 | 0 | 2 | 5 | 4 | 1 | 4 | 21 |
| Total | 736 | 610 | 518 | 454 | 748 | 764 | 488 | 732 | 5,050 |

## PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 116 | 87 | 72 | 66 | 92 | 125 | 67 | 113 | 738 |
| David J. Plunkett | 251 | 216 | 187 | 161 | 278 | 249 | 174 | 252 | 1,768 |
| Others | 1 | 2 | 0 | 0 | 4 | 8 | 3 | 1 | 19 |
| Total | 368 | 305 | 259 | 227 | 374 | 382 | 244 | 366 | 2,525 |

## PLANNING BOARD (VOTE FOR ONE) 1 YEAR UNEXPIRED TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 104 | 79 | 71 | 57 | 103 | 108 | 55 | 105 | 682 |
| Thomas S. Churchill | 119 | 117 | 78 | 86 | 130 | 133 | 91 | 129 | 883 |
| Stephen G. Johnson, Jr. | 144 | 109 | 110 | 83 | 139 | 137 | 95 | 131 | 948 |
| Others | 1 | 0 | 0 | 1 | 2 | 4 | 3 | 1 | 12 |
| Total | 368 | 305 | 259 | 227 | 374 | 382 | 244 | 366 | 2,525 |

## SCHOOL COMMITTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 110 | 90 | 58 | 51 | 82 | 110 | 49 | 88 | 638 |
| Kristen M. Polimeno | 266 | 212 | 202 | 160 | 317 | 283 | 185 | 287 | 1,912 |
| Lisa J. Puccia | 159 | 166 | 121 | 123 | 159 | 155 | 133 | 154 | 1,170 |
| Joseph E. Russell | 196 | 142 | 136 | 120 | 189 | 212 | 119 | 196 | 1,310 |
| Others | 5 | 0 | 1 | 0 | 1 | 4 | 2 | 7 | 20 |
| Total | 736 | 610 | 518 | 454 | 748 | 764 | 488 | 732 | 5,050 |

## REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 128 | 102 | 72 | 71 | 107 | 130 | 73 | 128 | 811 |
| Patricia M.W. Meuse | 236 | 200 | 186 | 156 | 258 | 247 | 169 | 235 | 1,687 |
| Others | 4 | 3 | 1 | 0 | 9 | 5 | 2 | 3 | 27 |
| Total | 368 | 305 | 259 | 227 | 374 | 382 | 244 | 366 | 2,525 |

## LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 272 | 201 | 169 | 153 | 232 | 277 | 161 | 257 | 1,722 |
| Joseph C. Frank | 230 | 197 | 178 | 154 | 254 | 248 | 161 | 235 | 1,657 |
| Eugene F. Walsh | 232 | 209 | 171 | 147 | 258 | 237 | 163 | 238 | 1,655 |
| Others | 2 | 3 | 0 | 0 | 4 | 2 | 3 | 2 | 16 |
| Total | 736 | 610 | 518 | 454 | 748 | 764 | 488 | 732 | 5,050 |

## HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 125 | 96 | 67 | 69 | 102 | 133 | 63 | 113 | 768 |
| Linda Ricardo-Brabant | 241 | 206 | 192 | 157 | 268 | 246 | 180 | 249 | 1,739 |
| Others | 2 | 3 | 0 | 1 | 4 | 3 | 1 | 4 | 18 |
| Total | 368 | 305 | 259 | 227 | 374 | 382 | 244 | 366 | 2,525 |

| | |
|---|---|
| Total Registered Voters | 20,201 |
| Total Votes | 2,525 |
| Percent | 12.5% |

# Annual Town Meeting

Tewksbury Memorial High School
320 Pleasant Street
2010 Annual Town Meeting
May 3 & 5, 2010

Moderator Warren Layne opened the 2010 Annual Town Meeting at 8:00 PM.

Rev. Michael Powell of St. William's Church, offered the Opening Prayer.

Moderator Layne called for a Moment of Silence for all the residents in our community that have passed away in the past year, and lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Todd Johnson, made the following announcements:

- The U.S. Postal Service is collecting non-perishable food items on Saturday, May 8, 2010 to benefit the Tewksbury Community Food Pantry. Please leave any donations by your mail box for pick-up.

On Monday, May 3, 2010, there were 108 registered voters and 20 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:06 PM 5/3/10

The Finance Committee motioned to Adjourn the Monday session of the 2010 Annual Town Meeting to Wednesday, May 5, 2010 at 8:00 PM and this motion was Adopted. 8:50 PM 5/3/10

Moderator Layne re-opened the 2010 Annual Town Meeting on Wednesday, May 5, 2010 at 8:00 pm.

On Wednesday, May 5, 2010, there were 99 registered voters and 11 visitors in attendance.

The Finance Committee motioned to Adjourn the 2010 Annual Town Meeting Sine Die, and this motion was Adopted. 9:06 PM 5/5/10

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**SECTION 1**

**ARTICLE 1**

To choose all necessary Town Officers, by ballot,

Two (2) member of the Board of Selectmen for three years; Two (2) member of the Board of Health for three years; One (1) member of the Planning Board for five years; One (1) member of the Planning Board for one year unexpired term; Two (2) member of the School Committee for three years; One (1) member of the Shawsheen Valley Technical High School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 10, 2010 Annual Town Election.

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**SECTION 2**

**ARTICLE 2**

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2011.

| | FY10 Present | FY11 Requested |
|---|---|---|
| BOARD OF HEALTH | | |
| Chairman | 405 | 405 |
| Members (4) | 315 | 315 |
| MODERATOR | 450 | 450 |

| | FY10 Present | FY11 Requested |
|---|---|---|
| PLANNING BOARD | | |
| Chairman | 1,080 | 1,080 |
| Members (4) | 765 | 765 |
| SCHOOL COMMITTEE | | |
| Chairman | 2,700 | 2,700 |
| Members (4) | 2,250 | 2,250 |
| SELECTMEN | | |
| Chairman | 5,400 | 5,400 |
| Members (4) | 4,500 | 4,500 |

Motion: Finance Committee Recommended adoption

Vote: Article 2 Was Adopted 8:09 PM 5/3/10

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials.

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## ARTICLE 3-14

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-14 was Adopted 8:10 PM 5/3/10

**Executive Summary:** The purpose of the article is to accept the report of various Town officers; which were printed in the 2010 Town Report.

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## ARTICLE 3-15

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements for five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-15 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

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## ARTICLE 3-16

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-16 was Adopted 8:10 PM 5/3/10

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

---

## ARTICLE 3-17

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000.00; or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-17 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

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## ARTICLE 3-18

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits, applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $25,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-18 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury for FY11.

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## ARTICLE 3-19

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to activities run by the Town of Tewksbury Council On Aging. The fund shall be credited with all amounts received as fees to participate in certain activities and trips run by the Council on Aging. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-19 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging.

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## ARTICLE 3-20

To see if the Town will vote to reauthorize under the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures of the Town of Tewksbury Parks and Recreation Department relating to the summer program and other recreation and parks related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager. The total amount which may be expended from the fund in any given fiscal year shall be limited to $200,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-20 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation and parks related programs in the Town of Tewksbury for FY11.

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## ARTICLE 3-21

To see if the Town will vote to reauthorize under the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for the revenues and expenditures relating to activities sponsored by the Town of Tewksbury Health Department/Board of Health. The fund shall be credited with all amounts received relating to the sale of "Emergency 72 Hour Go Kits" to Tewksbury residents. Expenditures of the fund shall be authorized by the Health Department Director and the Town Manager or Town Manager's designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $10,000, or take any related action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-21 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town of Tewksbury Health Department/Board of Health to continue a self sufficient fund to account for the revenues and expenditures of selling "Emergency 72 Hour Go Kits" to Tewksbury residents for FY11.

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## ARTICLE 3-22

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, to account for revenues and expenditures relating to preservation and safekeeping of historical records in the Town Clerk's Office, to include but not limited to; software and scanning of records, restoration of our historic records tomes, acid free folders and storage boxes and upgrading filing systems to include fireproof cabinets. The account shall be credited with all amounts received over the base fee for all vital records (Birth, Marriage and Death Records) purchased in the Town Clerk's Office. Expenditures of the fund shall be approved by the Town Clerk or his/her designee. Said fund shall not exceed $10,000 in any given fiscal year; or take any other action relative thereto.

Town Clerk
Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-22 was Adopted 8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures relating to the preservation and safekeeping of historical records in the Town Clerk's Office in the Town of Tewksbury for FY11.

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## ARTICLE 3-23

To see if the Town will vote to accept Massachusetts General Laws Chapter 152 Workers' Compensation, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption
Ray Shaw motioned for Indefinite Postponement
Warren Carey motioned to Move the question

Vote: Indefinite Postponement did not prevail 8:49 PM 5/3/10
Article 3-23 was Adopted 8:49 PM 5/3/10

**Executive Summary:** This will provide wage-loss protection to employees who are injured on the job and incur loss of earning capacity from injury.

## ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2011 and transfer the sum of $775,000 from overlay surplus to fund the FY2011 General Fund appropriations or take any related action.

**TOWN OF TEWKSBURY**
**FY11 GENERAL FUND BUDGET**

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **General Government** | | | | |
| **Moderator** | | | | |
| *Salaries* | 450 | 450 | 450 | 450 |
| *Operating* | - | 75 | 75 | 75 |
| *Outlay* | - | - | - | - |
| **Total Moderator Budget** | **450** | **525** | **525** | **525** |
| | | | | |
| **Selectmen** | | | | |
| *Salaries* | 26,925 | 26,400 | 26,400 | 26,400 |
| Water Enterprise Fund Allocation | (435) | (396) | (396) | (396) |
| Sewer Enterprise Fund Allocation | (435) | (396) | (396) | (396) |
| *Total Salaries* | 26,055 | 25,608 | 25,608 | 25,608 |
| *Operating* | 139,167 | 115,070 | 114,768 | 114,768 |
| Water Enterprise Fund Allocation | (2,027) | (1,576) | (1,726) | (1,726) |
| Sewer Enterprise Fund Allocation | (2,027) | (1,576) | (1,726) | (1,726) |
| *Total Operating* | 135,113 | 111,918 | 111,316 | 111,316 |
| *Outlay* | - | - | - | - |
| **Total Selectmen Budget** | **161,168** | **137,526** | **136,924** | **136,924** |
| | | | | |
| **Town Manager** | | | | |
| *Salaries* | 342,671 | 331,326 | 332,191 | 332,191 |
| Water Enterprise Fund Allocation | (17,618) | (16,566) | (16,183) | (16,183) |
| Sewer Enterprise Fund Allocation | (17,618) | (16,566) | (16,183) | (16,183) |
| *Total Salaries* | 307,435 | 298,194 | 299,825 | 299,825 |
| *Operating* | 4,273 | 4,235 | 5,825 | 5,825 |
| Water Enterprise Fund Allocation | (318) | (212) | (291) | (291) |
| Sewer Enterprise Fund Allocation | (318) | (212) | (291) | (291) |
| *Total Operating* | 3,637 | 3,811 | 5,243 | 5,243 |
| *Outlay* | - | - | - | - |
| **Total Town Manager Budget** | **311,072** | **302,005** | **305,068** | **305,068** |
| | | | | |
| **Finance Committee** | | | | |
| *Salaries* | 2,515 | 2,515 | 2,515 | 2,515 |
| *Operating* | 815 | 810 | 788 | 788 |
| *Outlay* | - | - | - | - |
| **Total Finance Committee Budget** | **3,330** | **3,325** | **3,303** | **3,303** |
| | | | | |
| **Town Counsel** | | | | |
| *Operating* | 213,791 | 192,931 | 192,931 | 192,931 |
| Water Enterprise Fund Allocation | (4,844) | (9,188) | (9,188) | (9,188) |
| Sewer Enterprise Fund Allocation | (4,844) | (9,188) | (4,823) | (4,823) |
| **Total Town Counsel Budget** | **204,103** | **174,555** | **178,920** | **178,920** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Administrative Services** | | | | |
| *Salaries* | 103,105 | 104,511 | 89,381 | 89,381 |
| Water Enterprise Fund Allocation | (1,553) | (1,568) | (1,341) | (1,341) |
| Sewer Enterprise Fund Allocation | (1,553) | (1,568) | (1,341) | (1,341) |
| *Total Salaries* | 99,999 | 101,375 | 86,699 | 86,699 |
| *Operating* | 13,015 | 13,500 | 13,500 | 13,500 |
| Water Enterprise Fund Allocation | (278) | (203) | (203) | (203) |
| Sewer Enterprise Fund Allocation | (278) | (203) | (203) | (203) |
| *Total Operating* | 12,459 | 13,094 | 13,094 | 13,094 |
| *Outlay* | - | - | - | - |
| **Total Administrative Services Budget** | **112,458** | **114,469** | **99,793** | **99,793** |
| **Town Clerk** | | | | |
| *Salaries* | 168,511 | 179,626 | 209,376 | 194,077 |
| Water Enterprise Fund Allocation | (3,419) | (2,694) | (2,358) | (2,358) |
| Sewer Enterprise Fund Allocation | (3,419) | (2,694) | (2,358) | (2,358) |
| *Total Salaries* | 161,673 | 174,238 | 204,660 | 189,361 |
| *Operating* | 12,777 | 14,215 | 14,215 | 14,215 |
| Water Enterprise Fund Allocation | (229) | (213) | (213) | (213) |
| Sewer Enterprise Fund Allocation | (229) | (213) | (213) | (213) |
| *Total Operating* | 12,319 | 13,789 | 13,789 | 13,789 |
| *Outlay* | - | - | - | - |
| **Total Town Clerk Budget** | **173,992** | **188,027** | **218,449** | **203,150** |
| **Election** | | | | |
| *Salaries* | 34,464 | 14,500 | 31,500 | 31,500 |
| *Operating* | 8,218 | 7,580 | 8,650 | 8,650 |
| *Outlay* | - | - | - | - |
| **Total Election Budget** | **42,682** | **22,080** | **40,150** | **40,150** |
| **Board of Registrars** | | | | |
| *Salaries* | 2,850 | 2,850 | 2,850 | 2,850 |
| *Operating* | 1,336 | 1,440 | 1,450 | 1,450 |
| *Outlay* | - | - | - | - |
| **Total Board of Registrars Budget** | **4,186** | **4,290** | **4,300** | **4,300** |
| **Total General Government** | **1,013,441** | **946,802** | **987,432** | **972,133** |
| **Finance Department** | | | | |
| **Accounting** | | | | |
| *Salaries* | 219,578 | 223,931 | 215,090 | 215,090 |
| Water Enterprise Fund Allocation | (5,371) | (5,598) | (5,377) | (5,377) |
| Sewer Enterprise Fund Allocation | (5,371) | (5,598) | (5,377) | (5,377) |
| *Total Salaries* | 208,836 | 212,735 | 204,336 | 204,336 |
| *Operating* | 7,395 | 6,433 | 6,412 | 6,412 |
| Water Enterprise Fund Allocation | (288) | (161) | (160) | (160) |
| Sewer Enterprise Fund Allocation | (288) | (161) | (160) | (160) |
| *Total Operating* | 6,819 | 6,111 | 6,092 | 6,092 |
| *Outlay* | - | - | - | - |
| **Total Accounting Budget** | **215,655** | **218,846** | **210,428** | **210,428** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Computer Services** | | | | |
| *Salaries* | 162,592 | 161,803 | 155,728 | 155,728 |
| Water Enterprise Fund Allocation | (2,414) | (2,420) | (2,336) | (2,336) |
| Sewer Enterprise Fund Allocation | (2,414) | (2,420) | (2,336) | (2,336) |
| *Total Salaries* | 157,764 | 156,963 | 151,056 | 151,056 |
| *Operating* | 118,490 | 126,345 | 67,960 | 67,960 |
| Water Enterprise Fund Allocation | (273) | (287) | (287) | (287) |
| Sewer Enterprise Fund Allocation | (273) | (287) | (287) | (287) |
| *Total Operating* | 117,944 | 125,771 | 67,386 | 67,386 |
| *Outlay* | 3,379 | - | 171,981 | 171,981 |
| **Total Computer Services Budget** | **279,087** | **282,734** | **390,423** | **390,423** |
| **Assessor** | | | | |
| *Salaries* | 246,356 | 248,949 | 224,084 | 224,084 |
| Water Enterprise Fund Allocation | (12,593) | (12,327) | (11,204) | (11,204) |
| Sewer Enterprise Fund Allocation | (12,593) | (12,327) | (11,204) | (11,204) |
| *Total Salaries* | 221,170 | 224,295 | 201,676 | 201,676 |
| *Operating* | 14,390 | 17,770 | 28,350 | 28,350 |
| Water Enterprise Fund Allocation | (371) | (267) | (425) | (425) |
| Sewer Enterprise Fund Allocation | (371) | (267) | (425) | (425) |
| *Total Operating* | 13,648 | 17,236 | 27,500 | 27,500 |
| *Outlay* | | | | |
| **Total Assessor Budget** | **234,818** | **241,531** | **229,176** | **229,176** |
| **Treasurer/Collector** | | | | |
| *Salaries* | 347,701 | 328,309 | 340,401 | 340,401 |
| Water Enterprise Fund Allocation | (59,862) | (54,592) | (54,592) | (54,592) |
| Sewer Enterprise Fund Allocation | (43,122) | (38,827) | (39,593) | (39,593) |
| Total Salaries | 244,717 | 234,890 | 246,216 | 246,216 |
| *Operating* | 124,687 | 175,717 | 175,717 | 172,903 |
| Water Enterprise Fund Allocation | (26,177) | (17,572) | (17,572) | (17,572) |
| Sewer Enterprise Fund Allocation | (26,177) | (17,572) | (17,572) | (17,572) |
| *Total Operating* | 72,333 | 140,573 | 140,573 | 137,759 |
| *Outlay* | - | - | 4,500 | - |
| **Total Treasurer/Collector Budget** | **317,050** | **375,463** | **391,289** | **383,975** |
| **Total Finance Department** | **1,046,610** | **1,118,574** | **1,221,316** | **1,214,002** |
| **Community Services** | | | | |
| **Cable Television** | | | | |
| *Salaries* | 1,851 | 2,160 | 2,160 | 2,160 |
| *Operating* | 1,030 | 11,147 | 11,147 | 1,455 |
| *Outlay* | - | - | - | - |
| **Total Cable Television Budget** | **2,881** | **13,307** | **13,307** | **3,615** |
| **Veteran's Services** | | | | |
| *Salaries* | 46,955 | 47,741 | 47,741 | 47,741 |
| *Operating* | 150,367 | 121,400 | 121,400 | 121,400 |
| **Total Veteran's Budget** | **197,322** | **169,141** | **169,141** | **169,141** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Exceptional Children** | | | | |
| *Salaries* | - | 19,011 | - | - |
| *Operating* | - | 13,124 | - | - |
| *Outlay* | - | - | - | - |
| **Total Exceprional Children Budget** | **-** | **32,135** | **-** | **-** |
| **Patriotic Committee** | | | | |
| *Operating* | 900 | 1,400 | 1,400 | 1,400 |
| *Outlay* | - | - | - | - |
| **Total Patriotic Committee Budget** | **900** | **1,400** | **1,400** | **1,400** |
| **Parks and Recreation** | | | | |
| *Salaries* | 132,279 | 134,525 | 137,644 | 137,644 |
| *Operating* | 91,975 | 85,673 | 81,463 | 81,463 |
| *Outlay* | 50,952 | 30,560 | 29,100 | 29,100 |
| **Total Parks and Recreation Budget** | **275,206** | **250,758** | **248,207** | **248,207** |
| **Total Community Services** | **476,309** | **466,741** | **432,055** | **422,363** |
| **Council on Aging** | | | | |
| *Salaries* | 130,526 | 122,607 | 125,405 | 123,405 |
| *Operating* | 77,715 | 81,204 | 86,634 | 86,634 |
| *Outlay* | - | - | - | - |
| **Total Council on Aging Budget** | **208,241** | **203,811** | **212,039** | **210,039** |
| **Facilities** | | | | |
| **Town Hall** | | | | |
| *Salaries* | 21,383 | 18,556 | 19,675 | 19,675 |
| Water Enterprise Fund Allocation | (534) | (442) | (491) | (491) |
| Sewer Enterprise Fund Allocation | (534) | (442) | (491) | (491) |
| Total Salaries | 20,315 | 17,672 | 18,693 | 18,693 |
| *Operating* | 51,980 | 60,661 | 60,661 | 60,661 |
| Water Enterprise Fund Allocation | (1,557) | (1,517) | (1,517) | (1,517) |
| Sewer Enterprise Fund Allocation | (1,557) | (1,517) | (1,517) | (1,517) |
| Total Operating | 48,866 | 57,627 | 57,627 | 57,627 |
| *Outlay* | - | - | - | - |
| **Total Town Hall Budget** | **69,181** | **75,299** | **76,320** | **76,320** |
| **Auxiliary Buildings** | | | | |
| *Operating* | 41,387 | 42,685 | 42,685 | 42,685 |
| Water Enterprise Fund Allocation | (1,067) | (1,067) | (1,067) | (1,067) |
| Sewer Enterprise Fund Allocation | (1,067) | (1,067) | (1,067) | (1,067) |
| **Total Auxilliary Building Budget** | **39,253** | **40,551** | **40,551** | **40,551** |
| **Cemeteries** | | | | |
| Contracted Services | 3,000 | 3,000 | 3,000 | 3,000 |
| *Outlay* | - | - | - | - |
| **Total Cemeteries Budget** | **3,000** | **3,000** | **3,000** | **3,000** |
| **Total Facilities** | **111,434** | **118,850** | **119,871** | **119,871** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Library** | | | | |
| *Salaries* | 683,643 | 658,959 | 638,611 | 638,611 |
| *Operating* | 273,728 | 259,173 | 279,279 | 279,279 |
| *Outlay* | - | - | - | - |
| **Total Library Budget** | **957,371** | **918,132** | **917,890** | **917,890** |
| | | | | |
| **Planning and Development** | | | | |
| **Planning (Community Development)** | | | | |
| *Salaries* | 341,667 | 232,790 | 234,400 | 234,400 |
| Water Enterprise Fund Allocation | (18,794) | (2,869) | (2,869) | (2,869) |
| Sewer Enterprise Fund Allocation | (65,751) | (2,869) | (3,113) | (3,113) |
| Wetlands Protection Offset | (16,345) | (21,949) | (10,000) | (10,000) |
| Total Salaries | 240,777 | 205,103 | 218,418 | 218,418 |
| | | | | |
| *Operating* | 21,407 | 17,890 | 16,280 | 16,280 |
| Water Enterprise Fund Allocation | (391) | (268) | (244) | (244) |
| Sewer Enterprise Fund Allocation | (391) | (268) | (244) | (244) |
| Total Operting | 20,625 | 17,354 | 15,792 | 15,792 |
| *Outlay* | - | - | - | - |
| **Total Community Development Budget** | **261,402** | **222,457** | **234,210** | **234,210** |
| | | | | |
| **Building Department** | | | | |
| *Salaries* | 268,969 | 215,962 | 215,639 | 215,639 |
| Water Enterprise Fund Allocation | (33,515) | (29,150) | (29,150) | (29,150) |
| Sewer Enterprise Fund Allocation | (44,607) | (37,821) | (39,623) | (39,623) |
| Total Salaries | 190,847 | 148,991 | 146,866 | 146,866 |
| | | | | |
| *Operating* | 4,394 | 5,450 | 5,450 | 5,450 |
| Water Enterprise Fund Allocation | (82) | (82) | (82) | (82) |
| Sewer Enterprise Fund Allocation | (82) | (82) | (82) | (82) |
| Total Operating | 4,230 | 5,286 | 5,286 | 5,286 |
| *Outlay* | - | - | - | - |
| **Total Building Department Budget** | **195,077** | **154,277** | **152,152** | **152,152** |
| | | | | |
| **Board of Health** | | | | |
| *Salaries* | 286,404 | 264,416 | 269,357 | 269,357 |
| Water Enterprise Fund Allocation | (7,122) | (6,610) | (6,686) | (6,686) |
| Sewer Enterprise Fund Allocation | (7,122) | (6,610) | (6,686) | (6,686) |
| Total Salaries | 272,160 | 251,196 | 255,985 | 255,985 |
| | | | | |
| *Operating* | 16,778 | 15,268 | 11,741 | 11,735 |
| Water Enterprise Fund Allocation | (754) | (382) | (294) | (294) |
| Sewer Enterprise Fund Allocation | (754) | (382) | (294) | (294) |
| Total Operating | 15,270 | 14,504 | 11,153 | 11,147 |
| *Outlay* | - | - | 500 | - |
| **Total Board of Health Budget** | **287,430** | **265,700** | **267,638** | **267,132** |
| | | | | |
| **Total Planning and Development** | **743,909** | **642,434** | **654,000** | **653,494** |
| | | | | |
| **Public Safety** | | | | |
| **Police** | | | | |
| *Salaries* | 4,894,453 | 4,892,318 | 4,876,739 | 4,829,739 |
| *Operating* | 501,470 | 548,843 | 564,437 | 549,437 |
| *Outlay* | 69,168 | 70,551 | 70,551 | 70,551 |
| **Total Police Budget** | **5,465,091** | **5,511,712** | **5,511,727** | **5,449,727** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Fire** | | | | |
| *Salaries* | 4,035,150 | 3,866,849 | 3,839,957 | 3,839,957 |
| Water Enterprise Fund Allocation | (70,000) | (70,000) | - | - |
| Total Salaries | 3,965,150 | 3,796,849 | 3,839,957 | 3,839,957 |
| *Operating* | 280,415 | 289,080 | 287,480 | 287,480 |
| *Outlay* | 143,035 | 114,706 | 143,188 | 143,188 |
| **Total Fire Budget** | **4,388,600** | **4,200,635** | **4,270,625** | **4,270,625** |
| **Emergency Management** | | | | |
| *Salaries* | 22,305 | 4,747 | 4,837 | 4,837 |
| *Operating* | 23,996 | 33,188 | 25,150 | 25,150 |
| *Outlay* | 15,851 | 15,840 | 28,515 | 28,515 |
| **Total Emergency Mgt. Budget** | **62,152** | **53,775** | **58,502** | **58,502** |
| **Parking Clerk** | | | | |
| *Salaries* | 4,000 | 4,000 | 4,000 | 4,000 |
| *Operating* | 1,013 | 1,800 | 1,800 | 1,800 |
| *Outlay* | - | - | - | - |
| **Total Parking Clerk Budget** | **5,013** | **5,800** | **5,800** | **5,800** |
| **Total Public Safety Budget** | **9,920,856** | **9,771,922** | **9,846,654** | **9,784,654** |
| **School Departments** | | | | |
| **Tewksbury** | | | | |
| Salaries | 25,343,155 | 23,827,278 | 25,231,356 | 24,516,972 |
| Operating | 8,647,188 | 10,990,935 | 11,207,910 | 11,207,910 |
| Capital Outlay | - | 20,000 | 40,000 | 40,000 |
| Total School Operating Budget | 33,990,343 | 34,838,213 | 36,479,266 | 35,764,882 |
| Offsets | (1,794,519) | (1,789,000) | (1,370,450) | (1,370,450) |
| Net School Operating Budget | 32,195,824 | 33,049,213 | 35,108,816 | 34,394,432 |
| Fixed Costs | | | | |
| Health Insurance | 7,084,627 | 7,053,484 | 7,198,873 | 7,198,873 |
| Middlesex Retirement | 2,304,369 | 1,643,242 | 906,356 | 906,356 |
| Medicare Tax | 294,299 | 300,709 | 300,709 | 300,709 |
| Unemployment | 30,487 | 40,000 | 40,000 | 40,000 |
| Insurance | 162,300 | 162,300 | 162,300 | 162,300 |
| Debt Principal | 1,293,025 | 537,000 | 537,000 | 537,000 |
| Debt Interest | 637,997 | 215,049 | 191,688 | 191,688 |
| Temprary Interest | - | 19,000 | 17,000 | 17,000 |
| Total Fixed Costs | 11,807,104 | 9,970,784 | 9,353,926 | 9,353,926 |
| **Town Tewksbury School Budget** | **44,002,928** | **43,019,997** | **44,462,742** | **43,748,358** |
| **Regional Vocational School** | **4,619,428** | **4,756,308** | **5,077,953** | **5,077,953** |
| **Total School Departments** | **48,622,356** | **47,776,305** | **49,540,695** | **48,826,311** |
| **Department of Public Works** | | | | |
| **DPW Administration** | | | | |
| *Salaries* | 291,156 | 238,626 | 221,841 | 197,739 |
| Water Enterprise Fund Allocation | (124,019) | (59,657) | (55,460) | (55,460) |
| Sewer Enterprise Fund Allocation | (61,827) | (59,657) | (55,460) | (55,460) |
| *Total Salaries* | 105,310 | 119,312 | 110,921 | 86,819 |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| *Operating* | 122,015 | 152,735 | 166,775 | 166,775 |
| Water Enterprise Fund Allocation | (41,400) | (38,075) | (41,694) | (41,694) |
| Sewer Enterprise Fund Allocation | (41,400) | (38,075) | (41,694) | (41,694) |
| *Total Operating* | 39,215 | 76,585 | 83,387 | 83,387 |
| *Outlay* | - | - | - | - |
| **Total DPW Administration Budget** | **144,525** | **195,897** | **194,308** | **170,206** |
| | | | | |
| **DPW Engineering** | | | | |
| *Salaries* | - | 174,331 | 186,449 | 186,449 |
| Water Enterprise Fund Allocation | - | (72,006) | (70,494) | (70,494) |
| Sewer Enterprise Fund Allocation | - | (64,125) | (70,494) | (70,494) |
| *Total Salaries* | - | 38,200 | 45,461 | 45,461 |
| | | | | |
| *Operating* | - | 4,335 | 12,395 | 12,395 |
| Water Enterprise Fund Allocation | - | (1,084) | (3,099) | (3,099) |
| Sewer Enterprise Fund Allocation | - | (1,084) | (3,099) | (3,099) |
| *Total Operating* | - | 2,167 | 6,197 | 6,197 |
| *Outlay* | - | - | - | - |
| **Total DPW Engineering Budget** | **-** | **40,367** | **51,658** | **51,658** |
| | | | | |
| **DPW Highway** | | | | |
| *Salaries* | 624,694 | 558,879 | 555,513 | 555,513 |
| *Operating* | 116,297 | 102,650 | 148,250 | 148,250 |
| *Outlay* | 151,946 | 106,424 | 88,331 | 82,076 |
| **Total DPW Highway Budget** | **892,937** | **767,953** | **792,094** | **785,839** |
| | | | | |
| **DPW Forestry** | | | | |
| *Salaries* | - | - | - | - |
| *Operating* | 44,116 | 51,000 | 52,900 | 52,900 |
| *Outlay* | 74,553 | 72,341 | 69,706 | 27,706 |
| **Total DPW Forestry Budget** | **118,669** | **123,341** | **122,606** | **80,606** |
| | | | | |
| **DPW Fleet Maintenance** | | | | |
| *Salaries* | 181,306 | 188,359 | 190,475 | 190,475 |
| Water Allocation | (31,371) | (31,456) | (31,809) | (31,809) |
| Sewer Allocation | (31,371) | (31,456) | (31,809) | (31,809) |
| *Total Salaries* | 118,564 | 125,447 | 126,857 | 126,857 |
| | | | | |
| *Operating* | 181,411 | 218,000 | 188,000 | 188,000 |
| Water Allocation | (44,540) | (43,600) | (37,600) | (37,600) |
| Sewer Allocation | (44,540) | (43,600) | (37,600) | (37,600) |
| *Total Operating* | 92,331 | 130,800 | 112,800 | 112,800 |
| | | | | |
| *Outlay* | 23,303 | 41,929 | 19,693 | 19,693 |
| Water Allocation | (4,820) | (8,190) | (3,939) | (3,939) |
| Sewer Allocation | (4,820) | (8,190) | (3,939) | (3,939) |
| *Total Outlay* | 13,663 | 25,549 | 11,815 | 11,815 |
| **Total DPW Fleet Maint, Budget** | **224,558** | **281,796** | **251,472** | **251,472** |
| | | | | |
| **DPW Electrician** | | | | |
| *Salaries* | 15,476 | - | - | - |
| Water Allocation | - | - | - | - |
| Sewer Allocation | - | - | - | - |
| Total Salaries | 15,476 | - | - | - |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| *Operating* | 8,202 | 7,500 | 16,000 | 16,000 |
| Water Allocation | (1,480) | (1,125) | (1,125) | (1,125) |
| Sewer Allocation | (1,480) | (1,125) | (1,125) | (1,125) |
| Total Operating | 5,242 | 5,250 | 13,750 | 13,750 |
| | | | | |
| *Outlay* | 18,378 | 18,378 | - | - |
| Water Allocation | (3,920) | (3,549) | - | - |
| Sewer Allocation | (3,920) | (3,549) | - | - |
| *Total Outlay* | 10,538 | 11,280 | - | - |
| **Total DPW Electrician Budget** | **31,256** | **16,530** | **13,750** | **13,750** |
| | | | | |
| **DPW Snow and Ice** | | | | |
| *Salaries* | 153,420 | 75,500 | 75,500 | 75,500 |
| *Operating* | 721,439 | 126,000 | 126,000 | 126,000 |
| *Outlay* | - | - | - | - |
| **Total DPW Snow and Ice Budget** | **874,859** | **201,500** | **201,500** | **201,500** |
| | | | | |
| **Street Lighting** | | | | |
| *Operating* | 147,093 | 165,000 | 165,000 | 165,000 |
| **Total Street Lighting Budget** | **147,093** | **165,000** | **165,000** | **165,000** |
| | | | | |
| **Solid Waste Disposal** | | | | |
| *Operating* | 2,254,616 | 2,298,318 | 2,119,969 | 2,119,969 |
| **Total Solid Waste Budget** | **2,254,616** | **2,298,318** | **2,119,969** | **2,119,969** |
| | | | | |
| **Total DPW Budget** | **4,688,513** | **4,090,702** | **3,912,356** | **3,839,999** |
| | | | | |
| **Unclassified** | | | | |
| Reserve Fund | - | 100,000 | 100,000 | 100,000 |
| | | | | |
| Maturing Debt | 916,070 | 914,070 | 889,830 | 889,830 |
| Interest-Maturing Debt | 392,654 | 352,874 | 266,260 | 266,260 |
| interest-Temporary Loans | 1,473 | 7,000 | 7,000 | 7,000 |
| | | | | |
| *Retirement* | 3,122,507 | 4,065,974 | 4,817,619 | 4,817,619 |
| Water Allocation | (240,846) | (480,448) | (501,299) | (501,299) |
| Sewer Allocation | (122,937) | (226,445) | (203,693) | (203,693) |
| *Total Retirement* | 2,758,724 | 3,359,081 | 4,112,627 | 4,112,627 |
| | | | | |
| Occupational Injury Reserve | 166,501 | 80,795 | 80,795 | 80,795 |
| | | | | |
| Unemployment Compensation | 39,431 | 82,190 | 82,190 | 62,190 |
| | | | | |
| Group Insurance | 3,817,146 | 3,676,022 | 4,209,535 | 4,209,535 |
| Water Allocation | (299,223) | (312,111) | (311,444) | (311,444) |
| Sewer Allocation | (153,925) | (146,111) | (143,526) | (143,526) |
| *Total Group Insurance* | 3,363,998 | 3,217,800 | 3,754,565 | 3,754,565 |
| | | | | |
| Medicare Tax | 189,910 | 195,000 | 195,000 | 195,000 |
| Water Allocation | (13,135) | (12,879) | (14,584) | (14,584) |
| Sewer Allocation | (7,235) | (6,570) | (6,621) | (6,621) |
| *Total Medicare Tax* | 169,540 | 175,551 | 173,795 | 173,795 |
| | | | | |
| Fire/Liability Insurance | 321,384 | 360,700 | 360,700 | 335,700 |
| | | | | |
| **Total Unclassified Budget** | **8,129,775** | **8,650,061** | **9,827,762** | **9,782,762** |

| General Fund Budget Classification | FY2009 EXPENDED | FY2010 BUDGETED | FY2011 DEPT REQ | FY2011 TM REC |
|---|---|---|---|---|
| **Total Budget Before Transfers** | **75,918,814** | **74,704,334** | **77,672,070** | **76,743,518** |
| **Transfers** | | | | |
| To the Sewer Enterprise Fund | 329,541 | 302,898 | 299,976 | 299,976 |
| To the Water Enterprise Fund | 437,935 | - | - | - |
| Special Revenue | 66,337 | - | - | - |
| Town Trust Funds | 155,828 | 250,000 | - | - |
| **Total Transfers** | **989,641** | **552,898** | **299,976** | **299,976** |
| **ATM General Fund Budget** | **76,908,455** | **75,257,232** | **77,972,046** | **77,043,494** |

Motion: Finance Committee recommended adoption

Vote: Article 4 was Adopted 8:11 PM 5/3/10

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Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town meeting, convened by proper Warrant on Monday, May 3, 2010.

**APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING**
**MAY 3 & 5, 2010**

| | ARTICLE | RAISE & APPROP | TRANSFER | WATER ENTER. | SEWER ENTER. | CPA APPROP. | CPA RESERV | BORROW |
|---|---|---|---|---|---|---|---|---|
| 4. | General Fund Budget | 77,043,494 | | | | | | |
| 5. | Sewer Enterprise Fund | | | | 9,467,881 | | | |
| 6. | Water Enterprise Fund | | | 6,058,981 | | | | |
| 7. | Reduce the Current Tax Levy | | 1,100,000 | From E & D | | | | |
| 8. | Fund Sewer Enterprise Fund Appropriation FY11 | | | | 1,437,375 | Certified Sewer Enterprise Fund Free Cash (Included in Article 5) | | |
| 9. | Purchase & Install New Water Meters | | | | | | | 500,000 |
| 10. | Fire Equipment Stabilization New Fire Hydrants | | 75,000 | To General Fund | | | | |
| 11. | Community Preservation | | | | | | | |
| | Administrative Cost | | | | | 36,160 | | |
| | Open Space Reserve | | | | | | 72,320 | |
| | Community Housing Reserve | | | | | | 72,320 | |
| | Historic Preservation Reserve | | | | | | 72,320 | |
| | FY 11 Reserve | | | | | | 450,000 | |
| | Total Raise & Appropriate | $77,043,494 | | | | | | |
| | Total Transfers From E & D | | $1,175,000 | | | | | |
| | Water Enterprise Fund Appropriations | | | $6,058,981 | | | | |
| | Sewer Enterprise Fund Appropriations | | | | $9,467,881 | | | |
| | CPA Fund - Appropriation | | | | | $36,160 | | |
| | CPA Fund - Reserve | | | | | | $666,960 | |
| | Total Borrow | | | | | | | $500,000 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

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## ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY**
**SEWER ENTERPRISE FUND**
**FISCAL YEAR 2011 PROPOSED BUDGET**

| | | |
|---|---|---|
| Direct Expenses | | |
| Salaries | $ | 237,785 |
| Expenses | $ | 286,650 |
| Capital Outlay | $ | 52,812 |
| Lowell Sewer | $ | 840,000 |
| Reserve Fund | $ | 60,000 |
| Debt | $ | 7,234,255 |
| Subtotal | $ | 8,711,502 |
| Indirect Expenses | | |
| Board of Selectmen | $ | 2,122 |
| Town Manager | $ | 16,474 |
| Accounting | $ | 5,538 |
| Computer Services | $ | 2,336 |
| Assessor | $ | 11,630 |
| Treasurer/Collector | $ | 57,164 |
| Town Counsel | $ | 4,823 |
| Administrative Services | $ | 1,543 |
| Town Clerk | $ | 2,571 |
| Community Development | $ | 3,357 |
| Town Hall | $ | 2,008 |
| Auxiliary Buildings | $ | 1,067 |
| Building Dept | $ | 39,705 |
| Dept of Public Works | $ | 245,220 |
| Health Dept | $ | 6,980 |
| Group Insurance | $ | 143,526 |
| Retirement | $ | 203,693 |
| Medicare | $ | 6,621 |
| Subtotal | $ | 756,379 |
| Total | $ | 9,467,881 |

Motion: Finance Committee recommended adoption

Vote: Article 5 was Adopted 8:15 PM 5/3/10

**Executive Summary**: The purpose of this article is to fund the Sewer Enterprise Fund for FY2011

## ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY**
**WATER ENTERPRISE FUND**
**FISCAL YEAR 2011 PROPOSED BUDGET**

| | | |
|---|---|---|
| Direct Expenses | | |
| Salaries | $ | 1,198,061 |
| Expenses | $ | 1,224,590 |
| Capital Outlay | $ | 68,162 |
| Reserve Fund | $ | 25,000 |
| Debt | $ | 2,293,518 |
| Subtotal | $ | 4,809,331 |
| Indirect Expenses | | |
| Board of Selectmen | $ | 2,122 |
| Town Manager | $ | 16,474 |
| Accounting | $ | 5,538 |
| Computer Services | $ | 13,473 |
| Assessor | $ | 11,630 |
| Treasurer/Collector | $ | 72,163 |
| Town Counsel | $ | 9,188 |
| Administrative Services | $ | 1,543 |
| Town Clerk | $ | 2,571 |
| Community Development | $ | 3,113 |
| Town Hall | $ | 2,008 |
| Auxiliary Buildings | $ | 1,067 |
| Building Dept | $ | 29,232 |
| Dept of Public Works | $ | 245,220 |
| Health Dept | $ | 6,980 |
| Group Insurance | $ | 311,447 |
| Retirement | $ | 501,299 |
| Medicare | $ | 14,584 |
| Subtotal | $ | 1,249,650 |
| Total | $ | 6,058,981 |

Motion: Finance Committee recommended adoption

Vote: Article 6 was Adopted 8:19 PM 5/3/10

**Executive Summary**: The purpose of this article is to fund the Water Enterprise Fund for FY2011.

## ARTICLE 7

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of $1,100,000 to be used by the Assessors to reduce the FY11 tax levy, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 7 was Adopted 8:20 PM 5/3/10

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2010, to balance the FY11 general fund budget.

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## ARTICLE 8

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of $1,437,375 to be used to fund the sewer enterprise fund appropriations in FY11, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 8 was Adopted 8:26 PM 5/3/10

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2010, to balance the FY11 sewer enterprise budget.

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## ARTICLE 9

To see if the Town will vote to appropriate the sum of $500,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $500,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted Yes 60 / No 0 – Unanimous (2/3 required) 8:27 PM 5/3/10

**Executive Summary:** This article authorizes the Town to borrow funds to purchase and install new water meters for residential and commercial customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. This request is to fund the final year of the replacement program. Furthermore, the MA Department of Environmental Protection is requiring the Town to do this as part of the Master Sewer Program.

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## ARTICLE 10

To see if the Town will vote to transfer $75,000 from the "Fire Equipment" Stabilization Fund to the General Fund or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted Yes 55 / No 0 – Unanimous (2/3 required) 8:29 PM 5/3/10

**Executive Summary**: This article transfers $75,000 from the "Fire Equipment" Stabilization Fund established at the May, 2007 Annual Town Meeting to the General Fund to be used to pay a portion of the first year loan payment for a new fire pumper truck.

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## ARTICLE 11

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2011, with each item to be considered a separate appropriation:

Appropriations:

| | |
|---|---|
| Administrative Costs | $36,160 |

Reserves:

| | |
|---|---|
| Open Space | $72,320 |
| Community Housing | $72,320 |
| Historic Preservation | $72,320 |
| FY2011 Budgeted Reserve | $450,000 |

Or take any other action related thereto.

Community Preservation Committee

Motion: Finance Committee recommended adoption
Community Preservation Committee recommended adoption

Vote: Article 11 was Adopted 8:30 PM 5/3/10

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. The total CPA Estimated FY11 revenue is $723,200.

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## ARTICLE 12

To see if the Town will vote to approve the FY 2011 Affordable Housing Trust Fund Allocation Plan as follows:

There were no expenditures out of the Affordable Housing Trust Fund for FY2010.

| **ALLOCATION PLAN** | | **for FY 2011** |
|---|---|---|
| **Starting Balance:** | | $1,288,208 |
| | | |
| **Anticipated Revenue** | | |
| Comprehensive Permit Contributions (Shawsheen Place, Livingston Place) | | $18,000 |
| Contribution from Katie Estates (6 units) | | $780,000 |
| **Total Anticipated Revenue FY11** | | **$798,000** |
| | | |
| **Total Available Funds FY11** | | **$2,086,208** |
| | | |
| **Expenses** | | |
| Audit of 3 Local Initiative Projects ($7,500 per project) | | $22,500 |
| Creation of New Units/ Buydown of existing units | | $1,583,708 |
| HUD 202 Project | | $480,000 |
| **Total Projected Expenses for FY11** | | **$2,086,208** |
| | | |

Town Manager
Local Housing Partnership

Motion: Finance Committee recommended adoption

Vote: Article 12 was Adopted 8:31 PM 5/3/10

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2011 allocation plan meets the expenditure requirements of the Special Act.

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## ARTICLE 13

To see if the Town will vote to appropriate the sum of $100,000 to be expended by the School Committee for the repair of the Tewksbury Memorial High School Roof, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

School Committee

Motion: School Committee Chairman Michael Kelley motioned to Withdraw

Vote: Article 13 was Withdrawn 8:32 PM 5/3/10

**Executive Summary:** This article authorized the Town to appropriate $100,000 in order for the School Committee to use these funds to repair the Tewksbury Memorial High School roof.

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## SECTION 3

## ARTICLE 24

To see if the Town will vote to accept an easement from the Commonwealth of Massachusetts for public utilities, as shown on a plan of land entitled: "Utility Easement Plan of Land Phase 11 Contract 34 / 35, Pond Street to Caver Street and Dalton Street / Norfolk Street Cross Country, Tewksbury, MA, Prepared for Camp Dresser & McKee, Inc., March 5, 2010, Revised December 22, 2010," which plan may be examined at the Office of the Town Clerk, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 24 was Adopted Yes 25 / No 0 – Unanimous (2/3 required) 8:02 PM 5/5/10

**Executive Summary:** This article will allow the town to accept an easement from the Commonwealth of Massachusetts to maintain a sewer line.

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## ARTICLE 25

To see if the Town will vote to amend the Town By-Laws by amending section - 3.04.016 to read as follows: Interest on Late Payments - The Town shall charge interest at the rate in effect for real estate tax bills under the provisions of Massachusetts General Laws Chapter 59 Section 57 for all late police and fire detail bills or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 25 was Adopted 8:03 PM 5/5/10

**Executive Summary:** Adoption of this article will allow the Town to charge interest on all police and fire detail bills that are outstanding after the payment due date. The interest rate would be the rate in effect for real estate tax bills (currently 14%). Payments are due within 30 days of billing. Interest revenue is estimated at $5,000 to $10,000 per year and will be credited to the general fund.

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## ARTICLE 26

To see if the Town will vote to amend the Town's By-Laws by deleting 2.04.030 Posting requirements for Town Meeting warrants and replace it with new language as follows:

2.04.030 Posting Requirements

The warrant shall be posted by a Constable of the Town of Tewksbury and shall be posted in a public place in each precinct and in the Town Hall. In addition, the warrant shall be placed on the Town's website at least twenty (20) days before any Annual Town Meeting or Special Town Meeting.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee deferred to Liz Carey, Chairman of the Special Act Charter Committee
Liz Carey motioned to amend Article 26

Vote: Amendment was Adopted 8:19 PM 5/5/10
Article 26 was Adopted as Amended 8:20 PM 5/5/10

**AMENDMENT:**

**AMEND ARTICLE 26 BY DELETING THE WORDING PRINTED IN THE WARRANT AND REPLACING IT WITH THE FOLLOWING:**

**2.04.030 Posting requirements**

The warrant shall be posted by a Constable of the Town in a public place in each precinct and in the Town Hall.

1. At least fourteen (14) days before any town meeting, copies shall be left at each of the following locations: the Town Hall, the Town Hall Annex, the Library and the Senior Center and at such other convenient places as the Selectmen shall deem proper.
2. At least fourteen (14) days before any town meeting, the warrant shall be posted on the Town's website.
3. At least fourteen (14) days before any town meeting an Index of the warrant articles shall be published in a newspaper of general circulation.
4. Upon request to the Office of the Board of Selectmen a warrant shall be mailed to your residence.
5. Warrants shall be available at the check-in table before each town meeting.

**Executive Summary**: Due to budgeting reductions, the Town has no funds to print and distribute Annual and Special Town Meeting Warrants so that the use of the Town's website will serve to distribute this information.

http://www.tewksbury-ma.gov

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## ARTICLE 27

To see if the town will vote to amend the town By-Laws, by adding a new chapter 20, Municipal Storm Water Discharge as follows:

Chapter 20

Municipal Storm Water Discharge By-Law

Sections:


| | |
|---|---|
| 20.010 | Purpose |
| 20.020 | Definitions |
| 20.030 | Applicability |
| 20.040 | Authority |
| 20.050 | Responsibilities for Administration |
| 20.060 | Regulations |
| 20.070 | Prohibited Activities |
| 20.080 | Exemptions |
| 20.090 | Watercourse Protection |
| 20.100 | Compliance Monitoring |
| 20.110 | Notification of Spills |
| 20.120 | Violation, Enforcement, and Penalties |
| 20.130 | Cost of Abatement of the Violation |
| 20.140 | Violations deemed a Public Nuisance |
| 20.150 | Severability |
| 20.160 | Transitional Provisions |


20.010 Purpose

The purpose of this bylaw is to provide for the health, safety, and general welfare of the citizens of The Town of Tewksbury (the "Town") through the regulation of non-storm water discharges to the storm drainage system to the maximum extent possible as

required by federal and state law. This bylaw establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this bylaw are:

1. to prevent pollutants from entering the Town's municipal separate storm sewer system (MS4);
2. to prohibit illicit connections and unauthorized discharges to MS4;
3. to require the removal of all such illicit connections;
4. to comply with state and federal statutes and regulations relating to storm water discharges; and
5. to establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, surveillance, monitoring, and enforcement.

**20.020 Definitions**

For the purpose of this bylaw, the following shall mean:

ALLOWABLE CONNECTION: Drainage facility, part of or a component of a drainage system and/or discharge that has been reviewed and approved by the Town for construction.

AUTHORIZED ENFORCEMENT AGENCY: The Town's Department of Public Works (DPW) Superintendent or his or her designee to enforce this bylaw.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff or stormwater discharge.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U. S. C §1251 et seq.) and any subsequent amendments thereto.

CONSTRUCTION ACTIVITY: Activities subject to National Pollutant Discharge Elimination System (NPDES) Construction Permits. These include construction projects resulting in land disturbance of one acre or more. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth of Massachusetts ("the Commonwealth") from any source.

DRAINAGE SYSTEM: A network by which storm water is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

FACILITY: Often referred to as facilities, including, but not limited to, land, and/or buildings or structures within property limits to serve a specific function affording a convenience or service.

GROUNDWATER: Water beneath the surface of the ground.

HAZARDOUS MATERIALS: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows any non-permitted or unlawful discharge into the municipal storm drain system, including, but not limited to, sewage, process wastewater, cooling waters or wash water, and any connections from the indoor drains, sinks, sumps or toilets, without limitation regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of storm water, except as exempted in Section 20.080. The term includes a discharge in compliance with NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 20.080, of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above or immediately below the ground that prevents water infiltrating the underlying soil. Impervious surface includes, but is not limited to, paved parking lots, sidewalks, and rooftops.

INDUSTRIAL ACTIVITY: Activities subject to NPDES Industrial Storm Water Permits as defined in 40 CFR, Section 122.26 (b)(14).

LESSEE: A person that leases, orally or in writing, the use and/or possession of property from its owner.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swale, gulley, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by Environmental Protection Agency (EPA) (or by the Commonwealth under authority delegated pursuant to 33 USC § 1342(B)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

NON-STORM WATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of storm water.

NOTICE OF ADMINISTRATIVE APPEAL: A written request by the alleged violator to the Town Manager as set forth in Section 20.120.6.

NOTICE OF APPEAL: A written request with supplemental evidence by the alleged violator to the DPW Superintendent as set forth in Section 20.120.6.

NOTICE OF VIOLATION: A written documentation from the Town to the person violating this bylaw as set forth in Section 20.120.3.

OWNER: A person with a legal or equitable interest in a property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department, or political subdivision of the Commonwealth or the federal government, and any other officer, employee, or agent of such person.

POLLUTANT: Anything which causes or contributes to pollution. Pollutants may include, but are not limited to, the following: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

PROCESS WASTEWATER: Water which, during the manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate, product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

STORM WATER: Any surface flow, snow melt, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

STORM WATER MANAGEMENT PLAN: A document containing narrative, drawings and details prepared by a registered professional engineer (PE) which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an operation and maintenance plan describing the maintenance requirements for structural best management practices.

SURFACE WATER DISCHARGE PERMIT: A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes discharges to waters of the Commonwealth.

TOTAL SUSPENDED SOLIDS (TSS): Material, including but not limited to, trash, debris, soils, silts, sediment, particulates and sand suspended in stormwater.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include without limitation any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defines as Toxic or hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.000.

VIOLATOR: Any person that does not comply with this bylaw.

WARNING NOTICE: A written warning document from the Town to the person violating this bylaw as detailed in Section 20.120.2.

WATERCOURSE: A natural or man-made channel or other water body through which water flows or a stream of water including a river, brook, or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: Any water or other liquid, other than a uncontaminated stormwater, discharged from a facility, including, but not limited to, any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production use of any raw material, intermediate product, finished product, byproduct or waste product.

WETLANDS: Coastal and freshwater wetlands, including wet meadows, marshes, swamps, and bogs, as defined and determined pursuant to G.L.c.131, § 40 and 310 CMR 10.00 et seq.

**20.030 Applicability**

This bylaw shall apply to all water entering directly or indirectly into the municipal storm drainage system generated on any developed and undeveloped lands unless explicitly exempted by the DPW Superintendent.

**20.040 Authority**

This bylaw is adopted under the authority granted by provisions of the Clean Water Act (1987) requiring National Pollutant Discharge Elimination System (NPDES) permits for storm water discharges. Under 40 CFR 122.34 (b)(3), The Clean Water Act, section 402 (p)(3)(B)(ii) requires that permits for municipal separate storm sewer systems (MS4) include a requirement to effectively regulate problematic non-storm water discharges into storm sewers. This bylaw in no way supersedes or diminishes the authority or jurisdiction of any state or federal regulations governing discharges to Waters of the Commonwealth or the United States or any other applicable regulation governing illicit discharges. Enforcement of said state and federal regulations are governed by those applicable government agencies.

**20.050 Responsibilities for Administration**

The DPW Superintendent shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the DPW Superintendent may be delegated in writing by the DPW Superintendent to his or her designee.

**20.060 Regulations**

The Town Manager shall promulgate Regulations to implement and establish fees and penalties to effectuate the purpose of this bylaw. Failure by the Town Manager to promulgate such Regulations or fee and penalty structures shall not have the effect of suspending or invalidating this bylaw.

**20.070 Prohibited Activities**

20.070.1 Illicit discharges. No person shall dump, discharge, cause or allow to be discharged any pollutant or non-storm water discharge into the MS4, watercourse, or waters of the Commonwealth or the United States.

20.070.2 Illicit connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulations or custom at the time of connection.

20.070.3 Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of storm water into or out of the municipal storm drain system without prior written approval from the DPW Superintendent.

**20.080 Exemptions**

The commencement, conduct or continuance of any illegal or illicit discharge to the storm drain system is prohibited except for non-storm waters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system as described as follows:

20.080.1 Waterline flushing;

20.080.2 Flow from potable water sources;

20.080.3 Springs;

20.080.4 Natural flow from riparian habitats and wetlands;

20.080.5 Diverted stream flow;

20.080.6 Rising groundwater

20.080.7 Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005 (20), or uncontaminated pumped groundwater;

20.080.8 Water from the exterior foundation drains, roof drains, footing drains (not including active groundwater dewatering systems), or air conditioning condensation;

20.080.9 Discharge from landscape irrigation or lawn watering;

20.080.10 Water from residential activities, including, but not limited to, car washing, washing walkways, patios, house siding, windows, or similar exterior structure-related washing activities;

20.080.11 Discharge from dechlorinated swimming pool water (less than one ppm total chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.

20.080.12 Discharge from street sweeping;

20.080.13 Dye testing, provided verbal notification is given to the DPW or its agent prior to the time of the test and providing resulting concentrations are not at levels detrimental to resident aquatic organisms;

20.080.14 Non-storm water discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and

20.080.15 Discharge for which advanced written approval is received from the DPW Superintendent or its agent as necessary to protect public health, safety, welfare or the environment.

**20.090 Watercourse Protection**

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the water course within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become hazard to the use, function, or physical integrity of the watercourse.

**20.100 Compliance Monitoring**

**20.100.1 Right of Entry: Inspection and Sampling - After notification to the property owner.**

20.100.1.1 The DPW Superintendent or his or her designee shall be permitted to enter and inspect facilities subject to regulation under this bylaw as often as may be necessary to determine compliance with this bylaw.

20.100.1.2 If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the DPW Superintendent or his or her designee.

20.100.1.3 Facility operators and/or owners shall allow the DPW Superintendent or his or her designee the ready access to all parts of the premises were water may be discharged from into a municipal utility for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

20.100.1.4 The DPW Superintendent or his or her designee shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the DPW Superintendent to conduct monitoring and/or sampling of the facility's storm water discharge.

20.100.1.5 The DPW Superintendent or his or her designee shall have the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.

20.100.1.6 Unreasonable delays in allowing the DPW Superintendent or his or her designee access to a facility is a violation of a storm water discharge permit and of this bylaw. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the DPW Superintendent or his or her designee reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this bylaw.

**20.100.2 Search Warrants**

If the DPW Superintendent or his or her designee has been refused access to any part of the premises from which storm water is discharged, and the DPW Superintendent or his or her designee is able to demonstrate probable cause to believe that there may be a violation of this bylaw, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this bylaw or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the DPW Superintendent or his or her designee may seek issuance of a search warrant from any court of competent jurisdiction.

**20.110 Notification of Spills**

20.111 Notwithstanding other requirements of local, state, or federal law, as soon as any person responsible for a facility, or responsible for emergency response for a facility or operation resulting in or which may result in discharge or pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous or toxic materials, the person shall immediately notify the municipal fire department. In the event of a release of non-hazardous material, the reporting person shall as soon as practical notify the DPW Superintendent and provide a written notification within three (3) business days thereafter of the spill occurrence. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three (3) years. Failure to provide notification of a release as provided above is a violation of this bylaw.

**20.120 Violation, Enforcement, and Penalties**

**20.120.1 Violations**

20.120.1.1 It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this bylaw or any regulations promulgated thereunder. Any person who violates this bylaw or its regulations may be subject to enforcement action, request for injunctive relief by a court of competent jurisdiction, or any other legal action as provided by law.

20.120.2 In the event the violation constitutes an immediate potential danger to public health welfare or safety, the DPW Superintendent or his or her designee may enter upon the subject private property, without prior notice, and to take any and all measures necessary to abate the danger, eliminate the violation and/or restore the property to a safe condition, the cost of which will be the obligation and responsibility of the violating party.

**20.120.2 Warning Notice**

When the DPW Superintendent or his or her designee finds that any person has violated, or continues to violate, any provision of this bylaw or its regulations, or any order issued hereunder, the DPW Superintendent or his or her designee may serve upon said person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a timely resolution whereby any offending discharge will cease within a time frame stipulated within the Warning Notice. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice. Nothing in this subsection shall limit the authority of the DPW Superintendent or his or her designee to take action, including emergency action or any other enforcement action, without first issuing a Warning Notice.

**20.120.3 Notice of Violation**

20.120.3.1 Whenever the DPW Superintendent or his or her designee finds that a person has violated a prohibition or failed to meet a requirement of this bylaw, the DPW Superintendent or his or her designee may order compliance by written Notice of Violation to the responsible person and the owner of the property, if different.

20.120.3.2 The Notice of Violation shall contain:

(1) The name and address of the alleged violator and the owner of the property, if different;

(2) The address when available or description of the building, structure or land upon which the violation is occurring, or has occurred;

(3) A statement specifying the nature of the violation;

(4) A description of the remedial measures necessary to restore compliance with this bylaw and a time schedule for the completion of such remedial action;

(5) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;

(6) A statement that the determination of violation may be appealed to the Town Manager with a copy to DPW Superintendent by filing a written notice of appeal within 14 days of service of notice of violation; and

(7) A statement specifying that, should then violator fail to restore compliance within the established time schedule, the work will be done by the Tewksbury DPW or a contractor and the expense therefore shall be charged to the violator.

20.120.3.3 Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

(2) The elimination of illicit connections or discharges;

(3) The violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;

(5) Payment of a fine to cover administrative and remediation costs; and

(6) The implementation of source control or treatment BMPs.

**20.120.4 Compensatory Action**

In lieu of enforcement proceedings, penalties, and remedies authorized and impose upon a violator through this bylaw, the DPW Superintendent or his or her designee may grant an alternative compensatory actions by said violator, such as storm drain stenciling, attendance at compliance workshops, stream clean up, or the like as approved by the DPW Superintendent.

**20.120.5 Suspension of MS4 Access**

20.120.5.1 When the DPW Superintendent or his or her designee finds that any person has violated, or continues to violate, any provision of this bylaw, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the DPW Superintendent or his or her designee may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:

(1) Immediately comply with all bylaw requirements; and

(2) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

20.120.5.2 Any person notified of a warning or notification of violation is directed to under this subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the Notice of Violation, the DPW Superintendent or his or her designee may or without obligation take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States or the Commonwealth and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The DPW Superintendent or his or her designee may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the DPW Superintendent or his or her designee that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this bylaw. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the DPW Superintendent within 30 days of receipt of the Notice of Violation. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

20.120.5.3 In cases of emergency situations, the DPW Superintendent or his or her designee may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or waters of the United States or the Commonwealth. If the violator fails to comply with a Notice of Violation issued in an emergency, the DPW Superintendent or his or her designee may take such steps as deemed necessary and without obligation to prevent or minimize damage to the MS4 or waters of the United States, or to minimize danger to persons.

20.120.5.4 Any person discharging to the MS4 in violation of this bylaw may have its MS4 access terminated if such termination would abate or reduce an illicit discharge. The DPW Superintendent will notify a violator of the proposed termination of its MS4 access. The violator may first petition the DPW Superintendent with a Notice of Appeal and secondly, to the Town Manager for a reconsideration and hearing with a Notice of Administrative Appeal.

20.120.5.5 A person commits an offence if the person reinstates a previously terminated MS4 access to premises pursuant to this section, without the prior approval of the DPW Superintendent.

**20.120.6 Civil Penalties, Criminal Prosecution, Appeals and Enforcement**

20.120.6.1 In the event the alleged violator fails to take the remedial measures set forth in the Notice of Violation or otherwise fails to resolve the violations described therein within 30 days, or such greater period as the DPW Superintendent shall deem appropriate, after the DPW Superintendent has taken one or more of the actions described above, the DPW Superintendent may impose a penalty not to exceed $5000 (depending on the severity of the violation) per violation for each day the violation remains unremedied after the receipt of the Notice of Violation.

20.120.6.2 Any person that has violated or continues to violate this bylaw shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of $5000 per violation per day. Each act of violation and each day upon which any violation shall occur shall constitute a separate offense.

20.120.6.3 Any person receiving a Notice of Violation may appeal the determination of the DPW Superintendent. The Notice of Appeal must be received within 14 days from the date of the Notice of Violation with all supplemental evidence of the violating party to be entered into record as the basis of the appeal. If the appeal is denied by the DPW Superintendent, the violating party may within five (5) days submit a Notice of Administrative Appeal to the Town Manager. No supplemental evidence will be allowed with this second appeal. Hearing on the appeal before the Town Manager or his or her designee shall take place within 30 days from the date of receipt of the Notice of Administrative Appeal. The decision of the Town Manager shall be final.

20.120.6.4 If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 30 days of the decision of the DPW Superintendent and/or the Town Manager upholding the Notice of Violation, then representatives of the DPW Superintendent or his or her designee may enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property to a safe condition, the cost of which will be the obligation and responsibility of the violating party. At the discretion of the DPW Superintendent, violations will be forwarded to the Massachusetts Department of Environmental Protection for corrective action. It shall be unlawful for any person in possession of any premises to refuse to allow the governmental agency or designated contractor to enter upon the premises for the purposes set forth above.

**20.130 Cost of Abatement of the Violation**

Within 30 days after cessation of the violation, the violator and the owner of the property, if different, will be notified of the cost of the abatement, including administrative costs. The violator or the property owner may file a written protest to the DPW Superintendent objecting to the amount of the assessment with 14 days.

**20.140 Violations deemed a Public Nuisance**

In addition to the enforcement process and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this bylaw that is deemed a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken. State and/or federal regulation enforcement authorities may also be solicited to aid in enforcement actions.

**20.150 Severability**

The provisions of this bylaw are hereby declared to be severable. If any provisions, paragraph, sentence, or clause, of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

**20.160 Transitional Provisions**

Property owners shall have 30 days from the effective date of the bylaw to comply with its provisions.

Town Manager

Motion: Finance Committee recommended adoption
Judith Fader motioned to amend Article 27
Town Manager, Richard Montuori motioned to amend Article 27

| | | |
|---|---|---|
| Vote: | Judith Fader's motion to amend Article 27 did not prevail | 8:33 PM 5/5/10 |
| | Town Manager's motion to amend Article 27 was Adopted | 8:34 PM 5/5/10 |
| | Article 27 was Adopted as amended | 8:35 PM 5/5/10 |

**TOWN MANAGER AMENDMENT:**

20.100 Compliance Monitoring

20.100.1 – Add the following wording to the beginning of this section: **A fter notification to the property owner (Amended as written in Article above)**

**Executive Summary:** Passage of this article will allow the Town to monitor and enforce work that affects the Town's stormwater system. This is a requirement under the Federal Clean Water Act as put forth through the Non-Point Discharge Elimination System general permit filed with the State DEP and Federal EPA.

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## ARTICLE 28

To see if the Town will vote to amend Section 8000 of the Zoning Bylaw, Interstate Overlay District, by amending Section 8402 therein to read as follows:

8402. Scope of Authority. The Interstate Overlay District is an overlay district that may be superimposed on all Heavy Industrial (HI) zoning districts. All uses permitted in the underlying Heavy Industrial (HI) District shall be allowed in the Interstate Overlay District as further described in Appendix A, Table of Use Regulations, subject to said existing by-right and special permit requirements. The following additional uses shall also be allowed in the Interstate Overlay District upon the issuance of a Special Permit from the Planning Board: (a) Automotive Refueling Station and accessory uses incidental thereto; (b) Car Wash; (c) Garaging and Towing of Motor Vehicles; and, (d) Motor Vehicle Rental or Leasing Agencies, as an accessory use only. (Changes Underlined)

Provided, further, in all other respects the remaining provisions of said Section 8000 shall remain unchanged and shall continue in effect.

Richard O'Neill and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption after an amended by proponent
Rick O'Neill motioned to amend Article 28
Joe Gill motioned to move the question

| | | |
|---|---|---|
| Vote: | The motion to move the question was Adopted | 8:45 PM 5/5/10 |
| | The amendment was Adopted | 8:45 PM 5/5/10 |
| | Article 28 was Adopted as Amended Yes 33/No 5 - (2/3 required = 25) | 8:47 PM 5/5/10 |

**AMENDMENT:**

Move to amend proposed Article 28 by deleting therefrom in Section 8402 in the sixth line thereof the phrase "as a principal or accessory use" and by adding at the end thereof of Section 8402 the phrase "as an accessory use only". **(Amended as written in Article above)**

**Executive Summary**: The purpose of the Overlay District is to provide for the controlled development and utilization of those portions of land located within the Town of Tewksbury that are intersected by roadways that are part of the Federal Interstate Highway System. The Interstate Overlay District is located within two very narrowly defined areas: (1) that portion of the Town of Tewksbury (a) situated within a one half (½) mile radius of a circle, the radius point of which is the intersection of the Massachusetts Highway Department layout of Route Interstate Route 93 and Dascomb Road, in Andover, and (2) that portion of the Town of Tewksbury situated within a one quarter (¼) mile radius of a circle, the radius point of which is the intersection of the Massachusetts Highway Department layout of Route 38 (Main Street) and Interstate Route 495.

The changes requested in this amendment in the last sentence of said Section 8402 seek to clarify the Planning Board's authority to grant Special Permits in this Overlay District for uses that are both principal and accessory, and to add as a further allowed use by Special Permit, Motor Vehicle Rental or Leasing.

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## ARTICLE 29

To see if the Town will vote to amend the Zoning By-Law in Appendix A, Table of Use Regulations, Section C, Commercial Uses, Subsections 12 and 13 thereof, to read as follows:

| C. COMMERCIAL USES | R40 | FA | LB | COM | TR | P | MN | MFD | MFD / 55 | CDD | HI | OR |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 12. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental | N | N | N | N | N | N | N | N | N | N | ACC/PB | N |
| 13. Motor vehicle light service; Motor vehicle general and body repair | N | N | N | N | N | N | N | N | N | N | ACC/PB | N |

Provided, further, in all other respects the remaining provisions of said Appendix A, Table of Use Regulations, shall remain unchanged and shall continue in effect.

Richard O'Neill and Others

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption after an amended by proponent, Rick O'Neill
Rick O'Neill motioned to amend Article 29

Hanson Bechat motioned to amend Article 29
Rick O'Neill motioned to move the question

| | | |
|---|---|---|
| Vote: | The motion to move the question was Adopted | 9:00 PM 5/5/10 |
| | Rick O'Neill's amendment was Adopted | 9:01 PM 5/5/10 |
| | Hanson Bechat's amendment did not prevail | 9:03 PM 5/5/10 |
| | Article 29 was Adopted as Amended Yes 25 / No 1 - (2/3 required = 17) | 9:04 PM 5/5/10 |

**AMENDMENT:**

Move to amend proposed Article 29 by adding thereto in Section C. (12) & (13) (HI) the symbol "ACC/PB" meaning and intending that the uses set forth in said Section C. (12) & (13) are to be allowed only as an accessory use and not as a principal use in the Heavy Industrial District only. **(Amended as written in Article above)**

**Executive Summary:** The two changes requested in this amendment would allow the uses set for in Subsection 12 and 13 to become permitted uses by Special Permit from the Planning Board only in the Heavy Industrial District. These uses will continue to not be allowed in all other Zoning Districts.

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## ARTICLE 30

To Change the zoning classification of the rear portion of 1201 Main Street (Map 60 Lot 39) from Residential to Commercial.

R. Paul Morris and Others

Motion: Finance Committee deferred to the Planning Board

Planning Board presented a letter from the proponent of a Motion to Withdraw without prejudice

Vote: Article 30 was Withdrawn 9:05 PM 5/5/10

**Executive Summary:** The parcel consists of 156,272 sq. feet. The portion of the parcel on Main Street is Zoned Commercial and is currently operated as a professional doctors building. The owner wishes to build an additional professional office building on the rear portion which is approximately 75,177 sq. feet. This portion is currently Zoned Residential but it can not be developed because it is landlocked as it borders on wetland.

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## ARTICLE 31

Water and sewer consumption measured by one recording meter serving two or more condominium housing units will be billed at the tier rate that is to be calculated by dividing total recorded consumption by the number of condominium housing units serviced by the recording meter. This supersedes any and all preceding By-Laws, regulations or policies.

Robert Stanley and Others

Motion: Finance Committee recommended Indefinite Postponement

Vote: Article 31 was Indefinite Postponed 9:06 PM 5/5/10

**Executive Summary:** Currently, one meter records water and sewer consumption for up to 18 residential condominium homes. This article will require recorded consumption for multi-units to be billed to the condominium association at the tier rate based upon the consumption of the individual units.

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Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Annual Town Meeting Sine Die, and this motion was Adopted. 9:06 PM 5/5/10

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Meeting

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 5, 2010

Moderator Warren Layne opened the May 5, 2010 Special Town Meeting at 7:00 PM, and called a 5 minute recess until all Board members were seated. He reconvened the Special Town Meeting at 7:05 pm.

Moderator Layne called upon Veteran's Agent Jim Williams to lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

On Wednesday, May 5, 2010 there were 69 registered voters and 10 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:07 PM 5/5/10

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Special Town Meeting Sine Die, and this motion was Adopted. 7:35 PM 5/5/10

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Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Wednesday, May 5, 2010.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING**
**MAY 5, 2010**

| | ARTICLE | FREE CASH | TRANSFER | CPA APPROP. | RAISE & APPROPRIATE |
|---|---|---|---|---|---|
| 1. | Certain sums of money to specific accounts | | $201,543 | From Specific Accounts within the GF | |
| 2. | Unpaid Bills | $145.61 | From GF Free Cash | | |
| 3. | Roadway & drainage improvements - Phase 1 | | | | $3,000,000 |
| 4. | Town Records (Recover, Preserve & Protect) | | | $375,000.00 | From CPA Funds |
| 5. | Transfer to Affordable Housing Trust Fund | | | $40,000.00 | From CPA Funds |
| 6. | Fencing of Cemetery at Saunders Recreational Facility | | | $27,000.00 | From CPA Funds |
| | Total General Fund Free Cash | $145.61 | | | |
| | Total Transfers | | $201,543.00 | | |
| | CPA Fund - Appropriation | | | $442,000.00 | |
| | Total Raise & Appropriate | | | | $3,000,000.00 |

ATTEST:
MARY-ANN O. NICHOLS, TOWN CLERK

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## ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action related thereto:

| FROM: | | TO: | |
|---|---|---|---|
| Cable TV-Operating (Professional Services) | $ 9,692 | School-Salaries | $ 9,692 |
| Admin Services-Salaries | $ 40,000 | Reserve Fund | $ 20,000 |
| Town Manager-Salaries | $ 12,000 | Veterans-Operating (Aid) | $ 26,000 |
| Regional School District | $ 20,535 | BOS-Operating (Labor Counsel) | $ 45,000 |
| Library-Salaries | $ 20,000 | Fire-Operating (Grant Match) | $ 32,651 |
| Assessor-Salaries | $ 5,000 | Town Counsel (Professional Services) | $ 60,000 |
| Treasurer-Operating (Professional Services) | $ 3,116 | Town Clerk-Salaries | $ 8,200 |
| Short-term Interest | $ 5,000 | | |
| Liability Insurance | $ 10,000 | | |
| Rubbish (Disposal) | $ 76,200 | | |
| **TOTAL** | **$201,543** | **TOTAL** | **$201,543** |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted 7:09 PM 5/5/10

**Executive Summary:** This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

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## ARTICLE 2

To see if the Town will vote to approve the sum of $145.61 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $145.61 from Council On Aging-Operating, or take any other related action.

Council On Aging-Operating
Office Supplies Banc of America Leasing $145.61

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 2 was Adopted 7:10 PM 5/5/10

**Executive Summary:** According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount.

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## ARTICLE 3

To see if the Town will vote to appropriate the sum of $3,000,000 to be expended by the Town Manager for the cost of roadway and drainage improvements to various streets in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of $3,000,000 for the cost of roadway and drainage improvements to various streets in the Town of Tewksbury, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended adoption
Charlie Anzuoni motioned for Indefinite Postponement

Joe Gill motioned to move the question

Vote: Indefinite Postponement did not prevail 7:19 PM 5/5/10
Article 3 was Adopted Yes 64 /No 0 Unanimous - 2/3 needed 7:20 PM 5/5/10

**Executive Summary:** This article authorizes the Town to borrow funds to undertake roadway and drainage improvements to various streets in the Town of Tewksbury. The priority project will be River Road Phase 1 which is a section of River Road in poorest condition and in need of an upgrade to the drainage system. If funding is available after River Road Phase 1 improvements are complete the next area of Town for improvements will be from a prioritized list developed by the DPW Engineering Department.

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## ARTICLE 4

To see if the Town will vote to appropriate up to $375,000 from the Community Preservation Fund's Budgeted Reserve Account to recover, preserve and protect Town records and archives and other associated costs as proposed by the Town Clerk. This project is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption
Nancy Reed, Chairman of Community Preservation amended Article 4, and recommended adoption as amended

Vote: Amendment was adopted 7:23 PM 5/5/10
Article 4 was Adopted as Amended 7:24 PM 5/5/10

**AMENDMENT:**

**To see if the Town will vote to appropriate $375,000 from the Community Preservation Fund's balance to recover, preserve and protect Town records and archives and other associated costs as proposed by the Town Clerk. This project is recommended for adoption by the Community Preservation Committee.**

**Executive Summary:** This article would appropriate up to $375,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the preservation and protection of Town records and archives. The proposed project includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need.

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## ARTICLE 5

To see if the Town will vote to appropriate $40,000 from the Community Preservation Fund's Community Housing FY10 Reserve Account to be transferred to a Tewksbury Planning Board affordable housing planning account, as proposed by the Planning Board and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption
Nancy Reed, Chair of Community Preservation Committee recommended adoption

Vote: Article 5 was Adopted 7:25 PM 5/5/10

**Executive Summary:** In accordance with our Master Plan, Chapter 5 Housing Element, the Tewksbury Planning Board seeks these CPA funds to address affordable community housing needs through a variety of professional resources to include; town or privately owned site feasibility assessment by the appropriate consultant, research of funding sources or grants to be added to Affordable Housing Trust Fund money, public outreach, implementation of State requirements for the development of defined affordable housing units and associated legal fees as determined by the Planning Board. This article is endorsed by the Tewksbury Local Housing Partnership.

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## ARTICLE 6

To see if the Town will vote to appropriate $27,000 from the Community Preservation Fund's Budgeted Reserve Account subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. These funds will be utilized by the Town's Park's and Recreation Department to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town. This project provides additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a

chain link style fence. This project is proposed by the Recreation Director and is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption
Nancy Reed, Chair of Community Preservation Committee recommended adoption

Vote: Article 6 was Adopted 7:25 PM 5/5/10

**Executive Summary:** This article would appropriate up to an additional $27,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the cleaning-up and fencing-off of an existing State Hospital Cemetery subject to the transfer of the Saunders Recreation Facility land from the State to the Town of Tewksbury. The previously approved CPA fund amount is $15,000. The adoption of this article will bring the total proposed cost up to $42,000. The State has requested this up-grade in the style of fence and that a plan for this remedial action be in place in consideration of the land transfer. The benefits of this project are to secure the transfer of the land to the Town for recreational use, and to preserve and protect the historic cemetery and surrounding open space.

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## ARTICLE 7

To see if the Town will vote to authorize the School Department to spend $9,674.43 from the E-Rate Account for purposes of paying for School Department Technology Expenses.

School Committee

Motion: Finance Committee recommended adoption
Michael Kelley, Chair of School Committee recommended adoption

Vote: Article 7 was Adopted 7:26 PM 5/5/10

**Executive Summary**: The School Department is requesting that the Town authorize the expenditure of the $9,674.43, which is in the E-Rate Account for the purposes of paying for School Department technology expenses. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

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## ARTICLE 8

To see if the Town will vote to amend the following sections of the Zoning Bylaw relative to the Floodplain Overlay District:

1. By deleting the third paragraph of Section 2300 which reads:

The Flood Plain District is shown, defined and bounded on the map accompanying this By-Law entitled the Tewksbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) dated July 2, 1981 as Zone A, A1-30, B, & C, and the FEMA Flood Boundary & Floodway Map dated July 2, 1981 on file with the Town Clerk.

and replace it with the following:

The Flood Plain District includes all special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164E, 25017C0256E, 25017C0257E, 25017C0259E, 25017C0276E, 25017C0277E, 25017C0278E, 25017C0279E, 25017C0281E and 25017C0283E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

2. By amending Section 8120 to read as follows:

**8120. Floodplain District Boundaries.**

The Floodplain District is herein established as an overlay district. The District includes all the special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP. The map panels of the Middlesex FIRM are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164,

25017C0256E, 25017C0257E, 25017C0259E, 25017C0276E, 25017C0277E, 25017C0278E, 25017C0279E, 25017C0281E, and 25017C0283E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer. The above referenced maps and study booklet may be amended from time to time.

3. By amending Section 8152 to read as follows:

**8152.** Other Use Regulations.

**1.** In Zone AE, along watercourses that have a regulatory floodway within the Town of Tewksbury as designated on the Middlesex County Flood Insurance Rate Maps, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 8 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed 7:27 PM 5/5/10

**Executive Summary:** These changes reflect the new Flood Insurance Rate Maps and will maintain the Town's participation in the National Flood Insurance Program.

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## ARTICLE 9

To see if the Town will vote to amend the Zoning Bylaw Section 5244 by changing the existing text from:

**5244.** One (1) identification sign not exceeding twelve (12) square feet in area at any public entrance to a subdivision or multi-family development may be erected upon the issuance of a special permit by the Board of Appeals; such special permit shall specify limits on the size of the sign and the length of time to be maintained.

To read:

**5244.** One (1) identification sign not exceeding twelve (12) square feet in area at any public entrance to a subdivision or multi-family development may be erected upon the issuance of a special permit by the Planning Board; such special permit shall specify limits on the size of the sign and the length of time to be maintained.

Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 9 was Adopted Yes 35 /No 0 Unanimous - 2/3 needed 7:29 PM 5/5/10

**Executive Summary:** In 2005 portions of Section 5200 Signs were approved for clarity. This amendment would make Section 5244 consistent with the actions of 2005.

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## ARTICLE 10

To see if the Town will vote to amend the Zoning Bylaw by deleting footnotes 1 and 2 of Section 8604, Section 8624 and 8644.

Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 10 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed 7:30 PM 5/5/10

**Executive Summary:** The footnote is not necessary for the Town Center Overlay District, Village Mixed Use Overlay District and Village Residential Overlay District the definitions that the footnotes refer to can be found in Section 10000 Definitions of the Zoning Bylaw.

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## ARTICLE 11

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8660 to the Zoning Bylaw and adding the overlay map described below to the Town's Zoning Map:

**8660. South Village Overlay District**

**8661. Purpose:** The purposes of the South Village Overlay District (SVOD) shall be the same purposes as described in the 8601, Town Center Overlay District, in its entirety.

**8662. Boundaries:** The boundaries of the SVOD shall be as shown on the Town of Tewksbury Overlay Map, on file at the office of the Town Clerk.

**8663. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8664. Use Regulations and Definitions:** The following uses are allowed in the SVOD subject to the requirements outlined in these SVOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

1. Residential Uses (as a component of a mixed-use development):
   a. Multifamily
   b. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
   c. Assisted living facilities
2. Government, Institutional and Public Service Uses:
   a. Municipal
   b. Educational
   c. Religious
   d. Public or Private Utility Facilities
   e. Post Office
   f. Recreation
3. Business Uses
   a. Retail Store
   b. Professional Offices
   c. Financial Services/Bank
   d. Restaurant
   e. Hotel, Inn
   f. Bed and Breakfast
   g. Lodge or Club (Membership)
   h. Personal Services
   i. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
   j. Day Care Facility
   k. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
   l. Art Gallery: A room or series of rooms where works of art are exhibited.
4. Mixed use development: A single building with the ground floor used primarily for retail, commercial, service or office and the upper floor(s) used for residential use.

   Affordable Housing Requirement.

   An application for an SVOD Special Permit as a Mixed use development may require that certain dwelling units, as determined by the Planning Board at the Concept Plan meeting, be established as Affordable Housing Units (7013.a) in perpetuity. Timing of establishment of affordable units to be determined by the Planning Board.

**8665. Prohibited Uses.** Any use not listed above is to be considered prohibited. Adult use establishments are not allowed for any use in the SVOD district.

**8666. Site Plan Special Permit.** All uses and structures in the SVOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria as described in the Village Residential Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8667. Concept Plan.** Prior to the application for approval of any special permit for a SVOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD 8607 a. through e. To attain the goals of the SVOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan should describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of SVOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8668. Dimensional Requirements.**

Buildings within the SVOD shall conform to the following requirements:

| | |
|---|---|
| Minimum Lot Area | 10,000 square feet |
| Minimum Frontage | 50 feet |
| Minimum Front Yard Setback | 20 feet |
| Minimum Side Yard Setbacks | Combined- 10 feet |
| Minimum Side Yard Setback when abutting a residential district | 50 feet |
| Minimum Rear Setback | 15 feet |
| Minimum Rear Setback when abutting a residential district | 50 feet |
| Maximum Building Height | 2.5 stories or 35 feet |

**8669. Special Provisions.** The following special provisions apply to all development within the SVOD:

1. The minimum separation between two or more buildings on the same lot shall be 20 feet.
2. The Planning Board may modify all dimensional requirements outlined in Section 8668, and 8669.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8661 above.
3. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel.
4. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8665, nor grant a variance from any 8668 Dimensional Requirements or 8669 Special Provisions.

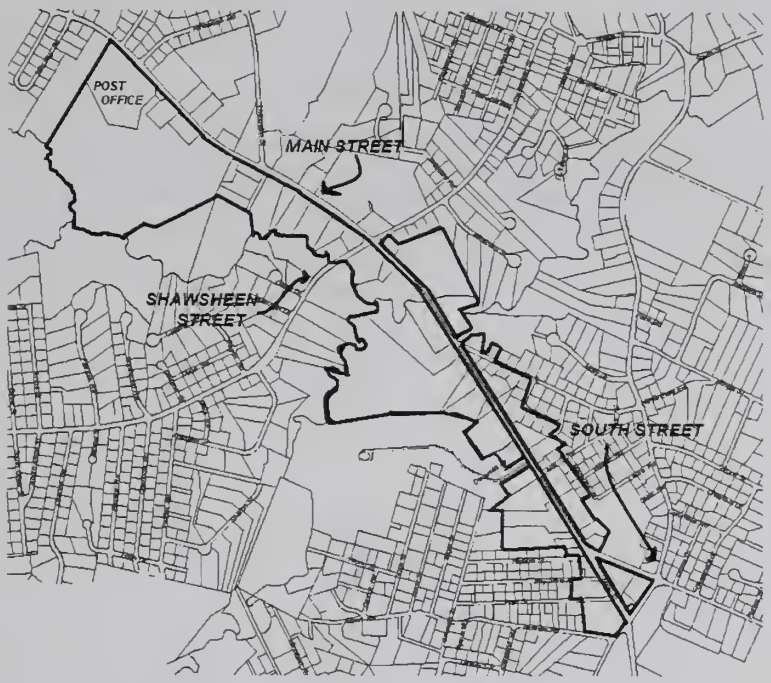
**8670. Parking Requirements.** The parking requirement for any use in the SVOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the SVOD based on the following considerations:

a. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.

b. The availability of public transportation.

**8671. Criteria for Granting SVOD Special Permit.** In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this SVOD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District 8611.

**8672.** Special Permit Conditions - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District 8612.




Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 11 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed 7:33 PM 5/5/10

**Executive Summary:** The adoption of this article will implement a new zoning overlay district moving south along Main Street from the Post Office area to the South Street area. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 12

To see if the Town will vote to amend the Zoning Map for three parcels of land on Andover Street, Assessor's Map 53, Lots 4, 5, and 6, from Senior Village District to Office Research District.

Beginning at a point at the northeast corner of the premises, said point being on the southerly line of Andover Street, at the northwest corner of land of now of formerly Oly Realty One, LLC., thence; S 56° 12' 09" W, by said Oly Realty One, LLC land, and land of now or formerly North Tewksbury Commons, LLC, a distance of 665.00 feet, more or less, to a point, thence; N 5° 55' 42" W by land of now or formerly Stephen C. Pirello, a distance of 223.49 feet, more or less, to a point at land of now or formerly Derrick Lee, thence; S 88° 24' 36" E by said Lee land, a distance of 1800 feet, more or less, to a point, thence; N 1° 35' 24" E, by said Lee land, a distance of 151 feet, more or less to a point on the southerly line of said Andover Street, thence; S 88° 24' 36" E, along said street, a distance of 18.61 feet, more or less to a point, thence; S 89° 51' 39" E along said street, a distance of 534.94 feet, more or less to the point of beginning. Being lots 2A, 2B and land of Stagnone as shown on a plan entitled "Plan of Land in Tewksbury, MASS – Scale 1"=80' – dated July 18, 1963 and recorded in Middlesex North District Registry of Deeds Plan Book 99 Plan 56.

Gerald Weitz and others

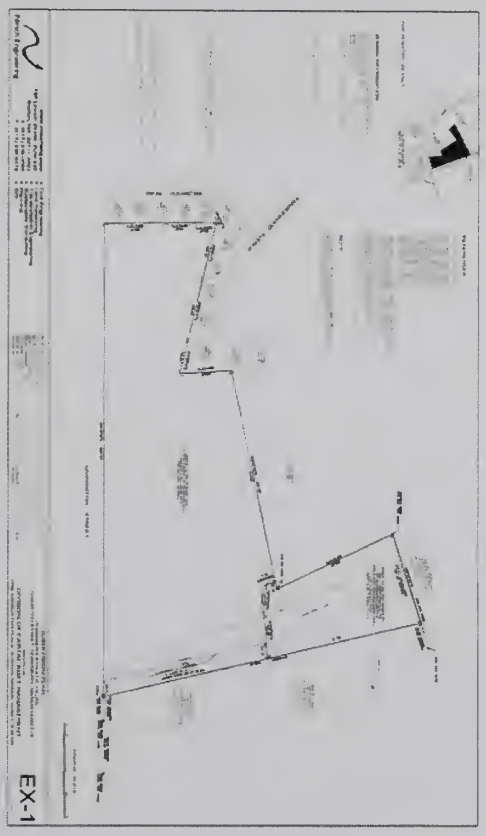
Motion: Finance Committee deferred to the Planning Board
Planning Board recommended withdrawal by the proponent

Vote: Article 12 was Withdrawn 7:34 PM 5/5/10

**Executive Summary**: The proposed zoning article seeks to extend the existing Office Research zone line to include three adjacent parcels of land on Andover Street.

## ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to petition the state legislature for special legislation to authorize the Division of Capital Asset Management for the Commonwealth of Massachusetts to transfer land to the Town of Tewksbury for use as recreation fields on Livingston Street as identified in the attached plan totaling up to 33.556+- acres. Copy of said plan on file in the Office of the Town Manager. In addition, as consideration for the transfer of land, the Town of Tewksbury agrees to maintain (mowing, clearing debris, erecting a fence) the existing State Hospital Cemetery which is located on a portion of the land to be transferred to the Town, or take any action related thereto.




Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 13 was Adopted 7:35 PM 5/5/10

**Executive Summary:** This article will allow the Town and the Commonwealth to perfect a transfer of the land at the Livingston Street Recreation Fields that was authorized by a Special Act of the General Court, Chapter 497, 1967. Both Town Meeting and the General Court took the necessary legislative action for this transfer, but the deed was never recorded. The Division of Capital Asset Management has requested that this action take place for clear title to the recreation fields.

## ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to exempt the Town from a reversionary clause in the deed of the Police Station at 935 Main Street and allow the Town to sell the property with a deed restriction that any new owner of the property shall grant the Tewksbury Housing Authority an easement to pass and repass by vehicular traffic, create and reserve twenty parking spaces at the rear of the parcel for residents of the Tewksbury Housing Authority Carnation Drive Housing site with an adequate vegetative buffer and parking area to be constructed and maintained by the Tewksbury Housing Authority. Proceeds from the sale of the property will be shared 50% with the Town of Tewksbury and 50% with the Commonwealth of Massachusetts, or take any other action related thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted 7:35 PM 5/5/10

**Executive Summary:** In 1996 Town Meeting approved an article authorizing the Board of Selectmen to petition the State Legislature to exempt the Town from the Reversionary Clause in the deed sending the property back to the Commonwealth if the town had no public use for it. Over the years the Town has tried to negotiate this issue with various State Administrations and the State Legislature. Due to the passage of time, it has been recommended that this issue be addressed gain by Town Meeting so that there can be some clarity from the Town concerning this issue.

And you are directed to serve the within Warrant by posting up true and attested copies thereof upon the Town Hall and in each precinct, fourteen (14) days at least before the time of holding said meeting; also, leaving at least 500 copies at the Town Hall or at such convenient places as the Selectmen shall think proper in said Town of Tewksbury.

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Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Special Town Meeting Sine Die, and this motion was Adopted. 7:35 PM 5/5/10

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS, TOWN CLERK

# State Primary

**September 14, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,650 ballots cast.

| | | |
|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk |
| Precinct 2A | Gail Pollard, Warden | Cheryle Laffey, Clerk |
| Precinct 3 | Alice Golen, Warden | Judy Yarbrough, Clerk |
| Precinct 3A | Laurie Siano, Warden | Mae Pilcher, Clerk |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk |

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### PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Democrat | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |
| Republican | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |
| Libertarian | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |
| Total | 488 | 403 | 369 | 386 | 557 | 535 | 437 | 475 | 3,650 |

### DEMOCRAT

### GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 94 | 78 | 102 | 77 | 77 | 107 | 80 | 96 | 711 |
| Deval L. Patrick | 163 | 132 | 126 | 130 | 174 | 158 | 164 | 177 | 1,224 |
| Write Ins | 14 | 24 | 7 | 15 | 15 | 19 | 13 | 13 | 120 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

### LIEUTENANT GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 83 | 78 | 84 | 71 | 68 | 98 | 74 | 87 | 643 |
| Timothy P. Murray | 183 | 149 | 150 | 143 | 192 | 178 | 179 | 197 | 1,371 |
| Write Ins | 5 | 7 | 1 | 8 | 6 | 8 | 4 | 2 | 41 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

### ATTORNEY GENERAL

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 72 | 65 | 75 | 52 | 55 | 89 | 60 | 73 | 541 |
| Martha Coakley | 196 | 159 | 159 | 164 | 200 | 186 | 193 | 208 | 1,465 |
| Write Ins | 3 | 10 | 1 | 6 | 11 | 9 | 4 | 5 | 49 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

### SECRETARY OF STATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 63 | 53 | 59 | 56 | 58 | 83 | 56 | 73 | 501 |
| William Francis Galvin | 205 | 178 | 176 | 162 | 204 | 193 | 199 | 213 | 1,530 |
| Write Ins | 3 | 3 | 0 | 4 | 4 | 8 | 2 | 0 | 24 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## TREASURER

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 36 | 39 | 36 | 31 | 39 | 38 | 35 | 42 | 296 |
| Steven Grossman | 126 | 108 | 102 | 107 | 129 | 136 | 109 | 121 | 938 |
| Stephen J. Murphy | 108 | 86 | 97 | 81 | 96 | 109 | 112 | 123 | 812 |
| Write Ins | 1 | 1 | 0 | 3 | 2 | 1 | 1 | 0 | 9 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## AUDITOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 34 | 38 | 43 | 31 | 36 | 36 | 38 | 36 | 292 |
| Suzanne M. Bump | 111 | 92 | 84 | 78 | 111 | 113 | 90 | 115 | 794 |
| Guy William Glodis | 60 | 66 | 64 | 63 | 74 | 68 | 71 | 78 | 544 |
| Mike Lake | 65 | 37 | 44 | 45 | 43 | 65 | 58 | 57 | 414 |
| Write Ins | 1 | 1 | 0 | 5 | 2 | 2 | 0 | 0 | 11 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 77 | 66 | 74 | 55 | 57 | 95 | 60 | 78 | 562 |
| Nicola S. Tsongas | 191 | 162 | 159 | 161 | 198 | 180 | 194 | 207 | 1,452 |
| Write Ins | 3 | 6 | 2 | 6 | 11 | 9 | 3 | 1 | 41 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 73 | 79 | 66 | 53 | 63 | 72 | 65 | 76 | 547 |
| Mary-Ellen Manning | 140 | 111 | 119 | 111 | 138 | 144 | 134 | 144 | 1,041 |
| Jason A. Panos | 57 | 43 | 49 | 54 | 63 | 66 | 58 | 66 | 456 |
| Write Ins | 1 | 1 | 1 | 4 | 2 | 2 | 0 | 0 | 11 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 7 | 13 | 22 | 15 | 5 | 9 | 15 | 14 | 100 |
| Barry R. Finegold | 96 | 97 | 65 | 89 | 119 | 132 | 106 | 110 | 814 |
| John A. Kelly | 23 | 19 | 21 | 15 | 18 | 28 | 23 | 21 | 168 |
| Debbie Silberstain | 73 | 46 | 50 | 30 | 63 | 37 | 55 | 71 | 425 |
| John J. Wilson, Jr. | 71 | 58 | 77 | 72 | 60 | 77 | 58 | 70 | 543 |
| Write Ins | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 0 | 5 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 42 | 33 | 37 | 33 | | | 43 | 43 | 231 |
| James R. Miceli | 228 | 194 | 195 | 183 | | | 212 | 240 | 1,252 |
| Write Ins | 1 | 7 | 3 | 6 | | | 2 | 3 | 22 |
| Total | 271 | 234 | 235 | 222 | | | 257 | 286 | 1,505 |

### REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 47 | 56 | | | 103 |
| Frank J. Bonet | | | | | 60 | 73 | | | 133 |
| Patricia A. Commane | | | | | 154 | 154 | | | 308 |
| Write Ins | | | | | 5 | 1 | | | 6 |
| Total | | | | | 266 | 284 | | | 550 |

### DISTRICT ATTORNEY

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 76 | 63 | 62 | 55 | 69 | 104 | 59 | 79 | 567 |
| Gerard T. Leone, Jr. | 193 | 167 | 171 | 162 | 195 | 174 | 197 | 207 | 1,466 |
| Write Ins | 2 | 4 | 2 | 5 | 2 | 6 | 1 | 0 | 22 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

### SHERIFF

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 72 | 62 | 70 | 52 | 74 | 105 | 66 | 83 | 584 |
| James V. DiPaola | 198 | 170 | 163 | 165 | 190 | 174 | 189 | 201 | 1,450 |
| Write Ins | 1 | 2 | 2 | 5 | 2 | 5 | 2 | 2 | 21 |
| Total | 271 | 234 | 235 | 222 | 266 | 284 | 257 | 286 | 2,055 |

## REPUBLICAN

### GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 11 | 13 | 4 | 8 | 18 | 21 | 9 | 11 | 95 |
| Charles D. Baker | 201 | 155 | 129 | 150 | 269 | 226 | 167 | 177 | 1,474 |
| Write Ins | 5 | 1 | 1 | 3 | 4 | 3 | 3 | 1 | 21 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

### LIEUTENANT GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 29 | 19 | 15 | 22 | 37 | 41 | 25 | 34 | 222 |
| Richard R. Tisei | 186 | 149 | 119 | 138 | 250 | 208 | 152 | 154 | 1,356 |
| Write Ins | 2 | 1 | 0 | 1 | 4 | 1 | 2 | 1 | 12 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

### ATTORNEY GENERAL

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 150 | 129 | 107 | 128 | 228 | 180 | 125 | 137 | 1,184 |
| Write Ins | 17 | 15 | 14 | 14 | 19 | 17 | 16 | 18 | 130 |
| Write In - Guy A. Carbone | 18 | 6 | 1 | 5 | 15 | 20 | 16 | 9 | 90 |
| Write Ins | 32 | 19 | 12 | 14 | 29 | 33 | 22 | 25 | 186 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

### SECRETARY OF STATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 43 | 37 | 21 | 46 | 64 | 59 | 36 | 49 | 355 |
| William C. Campbell | 169 | 132 | 113 | 115 | 225 | 190 | 142 | 139 | 1,225 |
| Write Ins | 5 | 0 | 0 | 0 | 2 | 1 | 1 | 1 | 10 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## TREASURER

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 44 | 39 | 28 | 42 | 65 | 60 | 33 | 46 | 357 |
| Karen E. Polito | 170 | 130 | 106 | 119 | 226 | 189 | 145 | 143 | 1,228 |
| Write Ins | 3 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 5 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## AUDITOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 21 | 20 | 12 | 25 | 34 | 37 | 18 | 23 | 190 |
| Mary Z. Connaughton | 153 | 102 | 91 | 105 | 193 | 155 | 122 | 125 | 1,046 |
| Kamal Jain | 43 | 47 | 30 | 31 | 63 | 58 | 38 | 39 | 349 |
| Write Ins | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 2 | 5 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 8 | 11 | 5 | 19 | 12 | 7 | 16 | 17 | 95 |
| Jonathan A. Golnik | 70 | 64 | 52 | 54 | 85 | 76 | 49 | 46 | 496 |
| Sam S. Meas | 47 | 33 | 15 | 29 | 64 | 57 | 29 | 28 | 302 |
| Robert L. Shapiro | 44 | 30 | 35 | 34 | 93 | 76 | 48 | 44 | 404 |
| Thomas J.M. Weaver | 47 | 30 | 24 | 24 | 36 | 32 | 37 | 53 | 283 |
| Write Ins | 1 | 1 | 3 | 1 | 1 | 2 | 0 | 1 | 10 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 204 | 158 | 119 | 151 | 277 | 226 | 170 | 174 | 1,479 |
| Write Ins | 13 | 11 | 15 | 10 | 14 | 24 | 9 | 15 | 111 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 21 | 13 | 6 | 16 | 23 | 23 | 12 | 13 | 127 |
| Patrick J. Rahilly | 146 | 113 | 110 | 117 | 200 | 157 | 117 | 129 | 1,089 |
| Jamison Tomasek | 49 | 42 | 18 | 28 | 68 | 69 | 50 | 47 | 371 |
| Write Ins | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 3 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 39 | 37 | 30 | 41 | | | 37 | 38 | 222 |
| Mario S. Marchese | 175 | 130 | 102 | 118 | | | 142 | 149 | 816 |
| Write Ins | 3 | 2 | 2 | 2 | | | 0 | 2 | 11 |
| Total | 217 | 169 | 134 | 161 | | | 179 | 189 | 1 049 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 15 | 27 | | | 42 |
| Paul Adams | | | | | 191 | 152 | | | 343 |
| Salim (Sal) R. Tabit | | | | | 85 | 70 | | | 155 |
| Write Ins | | | | | 0 | 1 | | | 1 |
| Total | | | | | 291 | 250 | | | 541 |

### DISTRICT ATTORNEY

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 206 | 161 | 118 | 152 | 274 | 231 | 169 | 179 | 1,490 |
| Write Ins | 11 | 8 | 16 | 9 | 17 | 19 | 10 | 10 | 100 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

### SHERIFF

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 209 | 162 | 119 | 151 | 274 | 232 | 170 | 181 | 1,498 |
| Write Ins | 8 | 7 | 15 | 10 | 17 | 18 | 9 | 8 | 92 |
| Total | 217 | 169 | 134 | 161 | 291 | 250 | 179 | 189 | 1,590 |

## LIBERTARIAN

### GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Write Ins | 0 | 0 | 0 | 3 | 0 | 1 | 0 | 0 | 4 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

### LIEUTENANT GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

### ATTORNEY GENERAL

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

### SECRETARY OF STATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Write Ins | 0 | 0 | 0 | 3 | 0 | 1 | 0 | 0 | 4 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

### TREASURER

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

### AUDITOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

## REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 3 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 2 | | | 1 | 0 | 3 |
| Write Ins | 0 | 0 | 0 | 1 | | | 0 | 0 | 1 |
| Total | 0 | 0 | 0 | 3 | | | 1 | 0 | 4 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 0 | 0 | | | 0 |
| Write Ins | | | | | 0 | 1 | | | 1 |
| Total | | | | | 0 | 1 | | | 1 |

## DISTRICT ATTORNEY

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 3 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

## SHERIFF

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 3 |
| Write Ins | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| Total | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 0 | 5 |

| | |
|---|---|
| Total Registered Voters | 20,321 |
| Total Votes | 3,650 |
| Percent | 18% |

# Special Town Meeting

**October 5, 2010**

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, October 5, 2010.

**APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - OCTOBER 5, 2010**

| | ARTICLE | SEWER FREE CASH | TRANSFER | FY11 BUDGET | CPA APPROP. | BORROWING (CPA FUNDS) |
|---|---|---|---|---|---|---|
| 1. | Certain sums of money to specific accounts | $87,032.50 | $6,136.53 | | From Specific Accounts within the GF | |
| 2. | Reduce School Dept Salaries | | | ($239.678) | | |
| 3. | Town Hall Renovation | | | | $1,503,303 | $4,600,000 |
| | Total Sewer Free Cash | $87,032.50 | | | | |
| | Total Transfers | | $6,136.53 | | | |
| | Reduce FY11 Budget | | | ($239.678) | | |
| | CPA Fund - Appropriation | | | | $1,503,303 | |
| | Total Borrowing (CPA Funds) | | | | | $4,600,000 |

Tewksbury Memorial High School
320 Pleasant Street
October 5, 2010

**SPECIAL TOWN MEETING – OCTOBER 5, 2010**

Moderator Warren Layne opened the October 5, 2010 Special Town Meeting at 7:00 PM.

The Pledge of Allegiance was lead by Veteran's Agent James Williams.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

There were 117 registered voters and 23 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 10/5/10 7:02 PM

Finance Committee Chairman, Kevin Donnelly, motioned to Adjourn the October 5, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 10/5/10 8:10 PM

**ARTICLE 1**

To see if the Town will vote to appropriate the sum of $93,169.03 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer $402.45 from Town Counsel-Operating to Town Counsel - Unpaid Bills, transfer $72.72 from Assessor – Operating to Assessor – Unpaid Bills, transfer $176.70 from Recreation-Operating to Recreation-Unpaid Bills, transfer $128.70 from School-Operating to School Unpaid Bills, transfer $87,032.50 from Sewer Enterprise Fund Free Cash to Sewer-Unpaid Bills and transfer $5,355.96 from Sewer – Operating to Sewer Unpaid Bills or take any related action.

| | | |
|---|---|---|
| Town Counsel – Operating | Charles J Zaroulis | $ 402.45 |
| Assessor – Operating | Ricoh | $ 72.72 |
| Recreation-Operating | Donna's Donuts | $ 176.70 |
| School-Operating | Avaya | $ 128.70 |
| Sewer – Free Cash/Operating | City of Lowell | $92,388.46 |
| Total | | $93,169.03 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted No 0 / Yes 40 - Unanimous (9/10 needed) 10/5/10 7:04 PM

**Executive Summary:** According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid and allows a transfer from the FY11 budget and from Sewer Enterprise Fund Free Cash to cover the amounts.

---

## ARTICLE 2

To see if the Town will vote to amend Article 4 of the May 3, 2010 Annual Town Meeting for the purpose of reducing the following FY11 budget appropriation, or take any action relative thereto:

School Department – Salaries $239,678

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 2 was Adopted 10/5/10 7:04 PM

**Executive Summary:** This articles reduces the FY11 School Department Salary budget as voted at the May 3, 2010 Annual Town Meeting from $24,516,972 to $24,277,294 a reduction of $239,678. This reduction is required as $239,678 was originally budgeted to be spent from the general fund when it has now been determined that the $239,678 will be paid from a special revenue fund.

When the FY11 budget was developed it was unclear how much of the funding would be raised through taxation and how much would be funded through SFSF Federal grant funds. The final Cherry Sheet figures received from the State specified that the exact amount to be funded by a Federal SFSF grant will be $239,678 and therefore the general fund budget must be reduced by that amount or the budget will not balance and the tax rate cannot be certified.

The School Department will still have the same amount of funds to spend in FY11, however it will come from different sources than originally anticipated. No vote is required to spend the Federal grant funds.

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## ARTICLE 3

To see if the Town of Tewksbury will vote to appropriate, transfer from available Tewksbury Community Preservation Funds or borrow in accordance with the Community Preservation Act the sum of **$6,103,303** to rehabilitate the historic Tewksbury Town Hall and Town Common, 1009 Main Street; including allowed costs incidental and related thereto; said rehabilitation expenses as necessary for Town Hall and Common to continue to serve as an historic municipal services facility and community meeting place, as required by Massachusetts General Law Chapter 44B, The Community Preservation Act and the Secretary of the Interior's Standards for Rehabilitation.

To fund such rehabilitation:

a. $1,503,303.00 shall be transferred from the Tewksbury Community Preservation Fund Balance,

b. and the Treasurer, with the approval of the Selectmen, shall be authorized to issue debt in the amount of $ 4,600,000.00 under the Community Preservation Program for the rehabilitation of historic resources,

c. or take any action relative thereto.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee and the Town Manager or to take any other action thereon.

**MOTION:** That the Town hereby appropriates $6,103,303 to pay the costs of rehabilitation the historic Tewksbury Town Hall and the Town Common, 1009 Main St, including all allowed costs incidental and related thereto: and that to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow $4,600,000 under and pursuant to Chapter 44B and Chapter 44 (7) (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Community Preservation Committee

Motion: Finance Committee recommended adoption
Community Preservation Chairman, Nancy Reed recommended adoption

Vote: Article 3 was Adopted No 14 / Yes 55 (2/3 needed = 46) 10/5/10 7:05 PM

**Executive Summary:** The Tewksbury Town Hall and Common are the center of town government and historic landmarks. The Town Hall, built in 1917, was dedicated as a "Memorial of civic pride and public spirit of the people of Tewksbury," provides a wide variety of municipal services continuously to this day. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manor consistence with its original intended use.

Our Town Hall is in need of a significant rehabilitation. Town Meeting has approved CPA funds in FY08, FY09, and FY10 for plan and specification preparations. This proposal seeks funding for rehabilitation costs for this historic property in accordance with the allowed uses of Community Preservation Funds and the Committee's Criteria.

The Community Preservation Committee has dedicated 1.5 million dollars of Tewksbury's existing CPA fund balance as a commitment to the success of this Historic Rehabilitation proposal. The bonded amount of $4,600,000 will be paid back with CPA funds, requiring no increase to our existing CPA surcharge.

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## ARTICLE 4

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8680 to the Zoning Bylaw and adding the overlay map described below to the Town's Zoning Map:

**8680. Community Village Overlay District**

**8681. Purpose:** The purposes of the Community Village Overlay District (CVOD) shall be the same purposes as described in the Section 8601, Town Center Overlay District, in its entirety.

**8682. Boundaries:** The boundaries of the CVOD shall be as shown on the Town of Tewksbury Overlay Map, on file at the office of the Town Clerk.

**8683. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8684. Use Regulations and Definitions:** The following uses are allowed in the CVOD subject to the requirements outlined in these CVOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

5. Residential Uses (as a component of a mixed-use development):
   a. Multifamily
   b. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
   c. Assisted living facilities
6. Government, Institutional and Public Service Uses:
   a. Municipal
   b. Educational
   c. Religious
   d. Public or Private Utility Facilities
   e. Post Office
   f. Recreation
7. Business Uses
   m. Retail Store
   n. Professional Offices
   o. Financial Services/Bank
   p. Restaurant
   q. Hotel, Inn
   r. Bed and Breakfast
   s. Lodge or Club (Membership)
   t. Personal Services
   u. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
   v. Day Care Facility
   w. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
   x. Art Gallery: A room or series of rooms where works of art are exhibited.
   y. Commercial Indoor and Outdoor Recreation

8. Mixed use development: Buildings used for retail, commercial, service or office use and for residential use.

   Affordable Housing Requirement.

   An application for a CVOD Special Permit as a Mixed use development may require that certain dwelling units, as determined by the Planning Board at the Concept Plan meeting, be established as Affordable Housing Units (Section 7013.a.) in perpetuity.

   Waivers for construction of said affordable units on site including Fee-in-lieu of units (Section 7014. b.) and construction of off -site units shall be at the discretion of the Planning Board.

   Timing and schedule of construction of off -site affordable units shall be determined by the Planning Board. The requirements of Section 7010 that apply to on-site provision of affordable units, shall apply to provision of off-site affordable units. In addition, the location of the off-site units to be provided shall be approved by the SPGA as an integral element of this Special Permit review and approval process.

   Security deemed necessary to ensure completion for construction of off-site affordable units is to be determined and established as a condition by the Planning Board at the time of this Special Permit approval process.

**8685. Prohibited Uses.** Any use not listed above is to be considered expressly prohibited. Adult use establishments are not allowed for any use in the CVOD district.

**8686. Site Plan Special Permit.** All uses and structures in the CVOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria as described in the Village Residential Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8687. Concept Plan.** Prior to the application for approval of any special permit for a CVOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD Section 8607 a. through e.

To attain the goals of the CVOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan shall describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of CVOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8688. Dimensional Requirements.**

Buildings within the CVOD shall conform to the following requirements:

| | |
|---|---|
| Minimum Lot Area | 10,000 square feet |
| Minimum Frontage | 50 feet |
| Minimum Front Yard Setback | 20 feet |
| Minimum Side Yard Setbacks | Combined- 10 feet |
| Minimum Side Yard Setback when abutting a residential district | 50 feet |
| Minimum Rear Setback | 15 feet |
| Minimum Rear Setback when abutting a residential district | 50 feet |
| Maximum Building Height | 2.5 stories or 35 feet |

**8689. Special Provisions.** The following special provisions apply to all development within the CVOD:

5. The minimum separation between two or more buildings on the same lot shall be 20 feet.

6. The Planning Board may modify all dimensional requirements outlined in Section 8688, and Section 8689.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8681 above.

7. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel prior to the final decision of the Planning Board.

8. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8685, nor grant a variance from any Section 8688 Dimensional Requirements or Section 8669 Special Provisions.

**8690. Parking Requirements.** The parking requirement for any use in the CVOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the CVOD based on the following considerations:

c. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.

d. The availability of public transportation.

**8691. Criteria for Granting CVOD Special Permit**. In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this CVOD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District Section 8611.

**8692.** Special Permit Conditions - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District Section 8612.

Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 4 was Adopted No 0 / Yes 45 Unanimous (2/3 needed) 10/5/10 7:08 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district along Main Street in the area of Victor Drive. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 5

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Overlay Map by adding a Village Mixed-Use Overlay District, Section 8640 to the land area described in the map below:

Planning Board

Motion: Finance Committee deferred to the Planning Board
Planning Board recommended adoption

Vote: Article 5 was Adopted No 0 / Yes 40 Unanimous (2/3 needed) 10/5/10 7:09 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district along Main Street in the area of Victor Drive to Chandler St. and Patrick Road. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 6

To see if the Town will vote to enact Title 15, Chapter 15.16 of the Town of Tewksbury General By-Laws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 120 AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code", including amendments or modifications thereto, which by-law shall read as follows:

Chapter 15.16 – STRETCH ENERGY CODE

Sections:

15.16.010 – Definitions
15.16.020 – Purpose
15.16.040 – Applicability
15.16.060 – Authority
15.16.080 – Stretch Code

15.010 – Definitions

International Energy Conservation Code (IECC) 2009 – The International Energy Conservation Code (IECC) is a building code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency. Commencing July 1, 2010, the baseline energy conservation requirements of the MA State Building Code will default to IECC 2009 and MA amendments.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, the Stretch Energy Code is the International Energy Conservation Code (IECC) 2009 with amendments contained herein.

15.16.020 – Purpose

The purpose of 780 CMR 120 AA is to provide a more energy-efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

15.16.040 – Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 61 or 93, as applicable.

15.16.060 – Authority

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix.

780 CMR 120 AA may be adopted or rescinded by any municipality in the Commonwealth in the manner prescribed by law.

15.16.080 – Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, including amendments or modifications, is herein incorporated by reference into the Town of Tewksbury General Bylaws, Chapter 15.16.

The Stretch Code is enforceable by the Building Commissioner.

And further, that non-substantive changes to this by-law be permitted in order that it be in compliance with the numbering format of the Tewksbury General By-Laws, or take any other action related thereto.

Tewksbury Green Committee

Motion: Finance Committee recommended adoption
Patricia Meuse motioned to move the question

Vote: The motion to move the question was adopted 10/5/10 7:45 PM
A voice count was taken, and the vote was challenged 10/5/10 7:45 PM

Article 6 was Defeated by a standing count (No 47 / Yes 44) 10/5/10 7:50 PM

**Executive Summary:** Approval of the Stretch Energy Code is one of five criteria that will allow Tewksbury to apply for Green Community Designation which provides access to grant funds for energy reduction and conservation projects on municipal facilities. Municipalities are authorized to adopt the Stretch Energy Code as an alternative to certain provisions of the base building code. The Stretch Energy Code requires approximately 20% greater building energy efficiency than base energy efficiency requirements. Most new residential and commercial construction, including additions and substantial renovations, would be covered, but new commercial buildings under 5000 square feet and specialty buildings under 40,000 square feet with unique energy requirements, such as supermarkets, laboratories and warehouses, are exempt from stretch code requirements.

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## ARTICLE 7

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective January 1, 2011, to account for revenues and expenditures relating to the operation of the stormwater and drainage system in the Town of Tewksbury. The fund shall be credited with amounts received and related to stormwater management. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to $50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption
Joe Gill motioned to move the question

Vote: The motion to move the question was adopted 10/5/10 8:01 PM
Article 7 was Adopted 10/5/10 8:01 PM

**Executive Summary:** This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of maintaining the stormwater and drainage system program in the Town of Tewksbury.

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## ARTICLE 8

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statues, to accept the laying out of access and utility easements by order of the Board of Selectmen as follows:

ACCESS & UTILITY EASEMENT

Description of a 1.11 acre parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown as "Proposed Access And Utility Easement", on a plan entitled "Proposed Easement Plan Of Land", prepared for The Hanover Company, prepared by Tetra Tech Rizzo, dated April 20, 2010, Scale 1" = 40'

Said 1.11 acre parcel being more fully described as follows: Beginning at a point, located at the northeast corner of said parcel, said point being 67.09' feet at a course of S 21°17'38" W from an angle point in Ames Pond Drive; thence, S 33°39'58" E, 54.42 feet to a point; thence, N 11°43'01" W, 50.04 feet to a point; thence, N 42°26'11" E, 38.05 feet to a point; thence, S 11°12'54" E, 96.56 feet to a point; thence, S 3°22'55" E, 146.47 feet to a point; thence, S 29°36'11" E, 113.05 feet to a point; thence, S 35°41'22" E, 237.51 feet to a point; thence, S 54°18'38" W, 70.00 feet to a point; thence, N 35°41'22" W, 15.00 feet to a point; thence by a curve to the left having a radius of 15.00 feet and a length of 23.66 feet to a point; thence, S 53°55'32" W, 32.56 feet to a point; thence by a curve to the left having a radius of 101.00 feet and a length of 28.28 feet to a point; thence, S 37°52'51" W, 47.84 feet to a point; thence, N 52°07'09" W, 14.00 feet to a point; thence, N 35°12'54" W, 83.83 feet to a point; thence, N 54°47'06" E, 61.93 feet to a point; thence, S 35°12'54" E, 24.44 feet to a point; thence, N 54°47'06" E, 62.98 feet to a point; thence, N 35°41'22" W, 198.00 feet to a point; thence by a curve to the right having a radius of 196.50 feet and a length of 142.02 feet to a point; thence, N 5°43'17" E, 46.02 feet to a point; thence by a curve to the LEFT having a radius of 63.50 feet and a length of 43.65 feet to a point; thence, N 33°39'58" W, 45.35 feet to a point; thence, N 21°17'38" E, 56.79 feet to the point of beginning. Containing: 48,469 square feet or 1.11 acres of land, more or less.

A copy of said plan is on file at the Office of the Town Clerk and the Department of Community Development.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 8 was Adopted 10/5/10 8:01 PM

**Executive Summary:** The purpose of this article is to accept The Hanover Company proposed access and utility easement.

## ARTICLE 9

To see if the Town will vote to accept conveyance of the water booster pump station from The Hanover Company located on a parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown as "Water Booster Station", on a plan entitled "Proposed Easement Plan Of Land", prepared for The Hanover Company, prepared by Tetra Tech Rizzo, dated April 20, 2010, or take any action relative thereto.

A copy of said plan is on file at the Office of the Town Clerk and the Department of Community Development.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted 10/5/10 8:01 PM

**Executive Summary:** The purpose of this article is to accept conveyance of the water booster pump station that was constructed by The Hanover Company and services both units at the development of One Ames Pond Drive and residents of Catamount Road.

## ARTICLE 10

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT
**SHAWSHEEN AVENUE, TEWKSBURY, MA**

Said parcel shown as Shawsheen Avenue on a plan of land entitled, Acceptance Plan of Land, Tewksbury, MA for Town of Tewksbury, Scale: 1"=20', Date: August 5, 2010, Troy, Mede & Associates, 1445 Main Street, Tewksbury, MA, to be recorded herewith in the Middlesex North Registry of Deeds and described as follows:

Beginning at a stone bound on the Southwesterly side of Shawsheen Avenue at the Southeasterly side of Meade Street, thence; North 13-39'49" East, by Meade Street, a distance of fifty five and 34/100 feet (55.34') to a stone bound, thence; along a curve to the left having a radius of twenty and 00/100 feet (20.00') and a length a thirty three and 99/100 (33.99') to a railroad spike, thence; along a curve to the left having a radius of one hundred seventy and 00/100 feet (170.00') and a length of one hundred eleven and 17/100 feet (111.17') to a railroad spike, thence; North 31-29'11" East, a distance of one hundred fifty six and 32/100 feet (156.32') to a stone bound, thence; South 58-30'49" East, a distance of fifteen and 00/100 feet (15.00') to a railroad spike, thence; South 31-29'11" West, a distance of one hundred fifty six and 32/100 feet (156.32') to a stone bound, thence; along a curve to the right, having a radius of one hundred eighty five and 00/100 feet (185.00') and a length of one hundred twenty seven and 39/100 feet (127.39') to a stone bound, thence; along a curve to the left having a radius of twenty and 00/10 feet (20.00') and a length of twenty nine and 53/100 feet (29.53') to a stone bound at Meade Street at the point of beginning.

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted 10/5/10 8:07 PM

**Executive Summary:** The purpose of this article is to accept Shawsheen Avenue as a public way (town street).

## ARTICLE 11

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways and easements by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT
**BIRCHWOOD ROAD EXTENSION, TEWKSBURY, MA**

Beginning at a stone bound located at the northerly end of existing Birchwood Road, said point being the northwest corner of Lot 6 on Tewksbury Assessor's Map 86, thence; S 69°49'23" W along the northerly Right of Way of Birchwood Road a distance of 38.00 feet more or less to a point, thence; S 69°05'23" W a distance of 2.00 feet more or less to a point, thence: S 62°24'08" W a distance of 10.08 feet more or less to a point that marks the beginning of the extension of Birchwood Road, thence; N 20°32'37" W along the westerly sideline of Birchwood Road a distance of 1.01 feet more or less to a stone bound, thence; Northerly by a curve to the right having a radius of 350.00 feet more or less, a length of 176.92 feet more or less to a nail located in a driveway, said nail being northerly by said curve having a 350.00 foot radius, a length of 26.76 feet more or less from a stone bound which marks the corner of Lots 42 & 43, thence; Northerly by a curve to the left having a radius of 154.87 feet more or less, a length of 136.08 feet more or less to a stone bound, thence; Northwesterly by a curve to the left having a radius of 30.00 feet more or less, a length of 49.26 feet more or less to a stone bound, thence; Northwesterly and Northeasterly by a curve to the right having a radius of 60.00 feet more or less, a length of 261.65 feet more or less to a stone bound, thence; S 66°09'05" E a distance of 33.25 feet more or less to a nail in a driveway, said nail located Northerly by a curve to the right having a radius of 204.87 feet more or less, a length of 113.07 feet more or less from a stone bound which marks the corner of Lots 45 & 46, thence; Southerly by a curve to the right having a radius of 204.87 feet more or less, a length of 266.64 feet more or less to a stone bound, thence; Southerly by a curve to the left having a radius of 300.00 feet more or less, a length of 151.65 feet more or less to a stone bound at the point of beginning.

Meaning and intending to describe the 50.00 foot Right of Way of Birchwood Road as shown on Middlesex County North District Registry of Deeds Plan Book 203 Plan 131containing 30, 886 square feet more or less (0.709 acres).

Easement 1

12' WIDE UTILITY EASEMENT

Beginning at a stone bound located on the easterly sideline of Birchwood Road at the southwest corner of Map 86 Lot 4, thence; N 69°49'23" E along the southerly line of said Lot 4, a distance of 12.00 feet more or less to a point, thence; Northerly by a curve to the right having a radius of 288.00 feet more or less, a length of 42.75 feet more or less to a point, thence; S 77°20'55" W, a distance of 12.00 feet more or less to a point located on the easterly sideline of said Birchwood Road, thence; Southerly by a curve to the left having a radius of 300.00 feet more or less, a length of 44.32 feet more or less to said stone bound and point of beginning. Meaning and intending to describe a 12 foot wide utility easement located on Lot 4 (Parcel 6) as shown on plan recorded in Middlesex North District Registry of Deeds Plan Book 203 Plan 131.

Easement 2

DRAINAGE EASEMENT

Beginning at a rebar located on the easterly sideline of Birchwood Road, said point being the southeast corner of Lot 42 on Tewksbury Assessor's Map 86, thence; N 20° 32'37" W along the westerly sideline of Birchwood Road Extension, a distance of 1.01 feet more or less to a stone bound, thence; Northerly by said road, by a curve to the right having a radius of 350.00 feet more or less, a length of 23.00 feet more or less to a rebar, thence; S 64°08'29" W a distance of 256.98 feet more or less to a point which is located on the westerly line of Lot 42, thence; S 25°52'54" E along said westerly line of Lot 42, a distance of 30.00 feet more or less to a point which marks the southwest corner of said Lot 42, thence; N 63°50'57" E along the southerly line of said Lot 42, a distance of 59.90 feet more or less to a point, thence; N 62°24'08" W along the southerly line of said Lot 42, a distance of 194.18 feet more or less to the point of beginning.

Easement 3

DRAINAGE EASEMENT LOT 47 (Parcel 7)

Beginning at a point located at the southwest corner of Map 86 Lot 42, thence; S 63°50'57" W, a distance of 46.01 feet more or less to a point which marks the southwest corner of herein described parcel, thence; N 25°52'54" W, a distance of 503.52 feet more or less to a point which marks the northwest corner of herein described parcel, thence; N 75°25'04" E along the northerly line of said Lot 42 a distance of 46.92 feet more or less to a point which marks the northeast corner of herein described parcel, thence; S 25°52'54" E along Lots 44,43 and 42, a distance of 494.11 feet more or less to the point of beginning. Meaning and intending to describe drainage easement over entire Lot 47 (Parcel 7) as shown on Middlesex North District Registry of Deeds Plan Book 203 Plan 131.containing 22,949 square feet more or less (0.572 acres).

Easement 4

30' WIDE SEWER EASEMENT

Beginning at a rebar located at the northerly sideline of Birchwood Road Extension, thence; N 29°10'42" W, passing through Lot 44 a distance of 8.26 feet more or less to a point located on the southerly lot line of Lot 35, thence; N 29°10'42" W, a distance of 267.87 feet more or less to a point, thence; N 31°38'14" W, a distance of 263.57 feet more or less to a point, thence; N 25°29'13" W, a distance of 175.02 feet more or less to a point located on the southerly line of an existing 20 foot wide sewer easement, thence; N 72°45'17" E along said existing 20 foot wide sewer easement a distance of 30.31 feet more or less to a point, thence; S 25°29'13" E a distance of 169.07 feet more or less to a point, thence; S 31°38'14" E, a distance of 283.57 feet more or less to a point, thence; S 29°10'42" E a distance of 255.43 feet more or less to a rebar located at the northerly sideline of said Birchwood Road Extension, thence; Northwesterly by a curve to the left having a radius of 60.00 feet more or less, a length of 31.58 feet more or less to a rebar and the point of beginning. Meaning and intending to describe 30 foot wide sewer easement that crosses land of Map 86 Lot 25 and Map 85 Lot 45 (Map 87 Parcel 2).

Easement 5

DRAINAGE EASEMENT LOT #2

Beginning at a point located on the westerly line of an existing drainage easement and being Lot 47 (Parcel 7) , said point being S 25°52'54" E a distance of 169.28 feet more or less from the northwest corner of said Lot 47 (Parcel 7) drainage easement, thence; S 70°43'10" W, a distance of 191.08 feet more or less to a point, thence; S 19°16'50" E, a distance of 30.00 feet more or less to a point, thence; N 70°43'10" E, a distance of 194.55 feet more or less to a point which is located on the westerly line of Lot 47 (Parcel 7), thence; N 25°52'54" W, along said westerly line of Lot 47 (Parcel 7), a distance of 30.20 feet more or less to the point of beginning.

Meaning and intending to describe drainage easement #2 over Lot 45 (Parcel 45) as shown on Middlesex North District Registry of Deeds Plan Book 203 Plan 131.containing 5,785 square feet more or less (0.1333 acres).

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 11 was Adopted 10/5/10 8:07 PM

**Executive Summary:** The purpose of this article is to accept Birchwood Road as a public way (town street) and easements.

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## ARTICLE 12

To see if the Town will vote to amend the action taken under Article 18 of the May 4, 2009 Annual Town Meeting to change the purpose for which a portion of the funds authorized under the article ($94,891) can be used, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption as amended by the Town Manager

Vote: Amendment was Adopted 10/5/10 8:09 PM
Article 12 was Adopted as Amended 10/5/10 8:09 PM

**ARTICLE AS AMENDED**

To see if the Town will vote to amend the action taken under Article 18 of the May 4, 2009 Annual Town Meeting to change the purpose for which a portion of the funds authorized under the article ($94,891) can be used, **and to further authorize the remaining funds be used for water treatment and system improvements to include, a new mixing system at the Astle Street water Tank, video cameras for the Town's water tanks and treatment facilities and improvements to the water treatment plant's control system** or take any action relative thereto.

**Executive Summary**: The original vote authorized funds to be borrowed and spent by the Town Manager for the repair and maintenance of two water storage tanks on Ames Hill. This amendment will allow $94,891 (which is no longer needed for the Ames Hill water storage tanks) to be spent on the Astle Street water storage tank. Massachusetts General Law Chapter 44 Section 20 allows for the re-authorization of funds if the original project is complete and the new project meets the requirements to be borrowed for an equal or longer period of time than that for which the original loan was issued.

The Astle Street storage tank (blue elevated tank on the Lowell line) is exposed to elements of the weather that will cause ice formation within the storage tank. This ice can cause damage to the interior lining and could puncture the tank itself during a sudden draining event. MADEP has urged the Town to install equipment to reduce or eliminate ice formation. New mixing

systems are now available that will mix the tank by extremely efficient means preventing ice formation even during extended low temperatures.

In addition, water quality factors such as disinfection by-product formation can be greatly improved through mixing the tank and exchanging about 10 % of the tanks volume each day. Installation of this simple equipment will help maintain the interior tanks surfaces and help improve the water quality. The estimated budgeted cost for the mixer installed is $50,000.

Lastly, to maintain security at remote stations the Water Department wishes to add additional security cameras to the CCTV system. These new cameras will be digital and will improve the monitoring of the major infrastructure such as the water storage tanks and treatment facilities. This monitoring system will add an additional layer of security as an aid in preventing and/or prosecuting vandals and was an action item within the Vulnerability plan submitted to DEP. The estimated budgeted cost for the cameras installed is $25,000.00.

The entire water system is operated through various computer and digital systems that monitor, control and warn if a process or water quality parameter is not within acceptable limits. The present control system located in the water plant is a combination of equipment that is now approaching 22 years of continuous use. The balance of money remaining shall be used to replace aging control systems that are now obsolete and cannot be repaired.

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## ARTICLE 13

To see if the Town will vote to amend its action taken at the May 4, 2009 Annual Town Meeting under Article 16 relating to the borrowing for the repair and/or replacement of the water main on a large portion of River Road, to include the design and construction for the replacement of the 6" inch asbestos concrete water main on Carter Street from East Street to Lumber Lane or other locations as determined by the Superintendent of Public Works.

Town Manager

Motion: Finance Committee deferred to the Town Manager, Richard Montouri
Town Manager motioned to withdraw the article

Vote: Article 13 was Withdrawn 10/5/10 8:09 PM

**Executive Summary:** This article would include the replacement of the water main on Carter St which has experienced numerous water breaks over the last few years. The MassDOT has included the water main work scheduled for River Rd under their contract. However design, construction engineering services and contingencies would be the Town's responsibility. The balance of funding would be used for design and replacement of the existing 6" inch asbestos concrete water main with a 8" inch ductile iron pipe and renew service to the curb-stop.

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## ARTICLE 14

To see whether the Town will vote to accept Massachusetts General Laws, Chapter 41, Section 110A, which provides that a town office may remain closed on any or all Saturdays, as may be determined from time to time by vote of a town meeting, and the provisions of Massachusetts General Laws, Chapter 4, Section 9, shall apply in the case of closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday, or take any action relative thereto.

Mary-Ann Nichols
Town Clerk

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted 10/5/10 8:09 PM

**Executive Summary:** Massachusetts General Laws, Chapter 4, Section 9, provides when the day or the last day for performance of any act required by statute or contract falls on Sunday or legal holiday, the act, unless it is specifically authorized or required to be performed on Sunday or on a legal holiday, may be performed on the next succeeding business day.

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Finance Committee Chairman, Kevin Donnelly motioned to adjourn the October 5, 2010 Special Town Meeting sine die, and this motion was Adopted. 10/5/10 8:10 PM

RESPECTFULLY SUBMITTED:
MARY-ANN O. NICHOLS

# State Election

**November 2, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 11,660 ballots cast.

| | | |
|---|---|---|
| Precinct 1 | Eleanor Beattie, Warden | Peg Keefe, Clerk |
| Precinct 1A | Mary A. Casazza, Warden | Anne Callahan, Clerk |
| Precinct 2 | Kathy Brothers, Warden | Kay Maher, Clerk |
| Precinct 2A | Gail Pollard, Warden | Cheryle Laffey, Clerk |
| Precinct 3 | Judy Colman, Warden | Judy Yarbrough, Clerk |
| Precinct 3A | Mae Pilcher, Warden | Ruth Gibbs, Clerk |
| Precinct 4 | John Coviello, Warden | Rita O'Brien Dee, Clerk |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy McGrath, Clerk |

## PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## GOVERNOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 14 | 7 | 12 | 10 | 9 | 11 | 12 | 13 | 88 |
| Patrick & Murray | 483 | 412 | 402 | 403 | 549 | 500 | 425 | 527 | 3,701 |
| Baker & Tisei | 878 | 695 | 724 | 741 | 1,029 | 926 | 696 | 786 | 6,475 |
| Cahill & Loscocco | 145 | 164 | 171 | 146 | 1,39 | 152 | 154 | 178 | 1,249 |
| Stein & Purcell | 16 | 18 | 18 | 16 | 12 | 20 | 19 | 20 | 139 |
| Write-Ins | 1 | 1 | 1 | 2 | 0 | 1 | 1 | 1 | 8 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## ATTORNEY GENERAL

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 23 | 26 | 23 | 22 | 26 | 23 | 22 | 31 | 196 |
| Martha Coakley | 787 | 695 | 735 | 730 | 876 | 818 | 787 | 858 | 6,286 |
| James P. McKenna | 726 | 575 | 569 | 564 | 835 | 767 | 497 | 632 | 5,165 |
| Write-Ins | 1 | 1 | 1 | 2 | 1 | 2 | 1 | 4 | 13 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## SECRETARY OF STATE

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 57 | 58 | 46 | 46 | 64 | 63 | 61 | 71 | 466 |
| William Francis Galvin | 799 | 687 | 722 | 712 | 858 | 792 | 774 | 873 | 6,217 |
| William C. Campbell | 647 | 516 | 518 | 520 | 775 | 711 | 441 | 538 | 4,666 |
| James D. Henderson | 33 | 34 | 41 | 38 | 39 | 42 | 30 | 41 | 298 |
| Write-Ins | 1 | 2 | 1 | 2 | 2 | 2 | 1 | 2 | 13 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## TREASURER

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 69 | 49 | 55 | 55 | 56 | 62 | 73 | 76 | 495 |
| Steven Grossman | 584 | 571 | 554 | 514 | 662 | 586 | 572 | 663 | 4,706 |
| Karyn E. Polito | 882 | 674 | 717 | 747 | 1018 | 958 | 659 | 783 | 6,438 |
| Write-Ins | 2 | 3 | 2 | 2 | 2 | 4 | 3 | 3 | 21 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## AUDITOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 124 | 106 | 96 | 116 | 105 | 112 | 127 | 111 | 897 |
| Suzanne M. Bump | 521 | 486 | 487 | 455 | 582 | 528 | 508 | 616 | 4,183 |
| Mary Z. Connaughton | 830 | 650 | 667 | 697 | 993 | 914 | 621 | 740 | 6,112 |
| Nathanael Alexander Fortune | 60 | 53 | 77 | 49 | 57 | 54 | 49 | 51 | 450 |
| Write-Ins | 2 | 2 | 1 | 1 | 1 | 2 | 2 | 7 | 18 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## REPRESENTATIVE IN CONGRESS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 34 | 36 | 35 | 27 | 23 | 36 | 47 | 44 | 282 |
| Nicola S. Tsongas | 709 | 617 | 680 | 636 | 782 | 726 | 684 | 766 | 5,600 |
| Jonathan A. Golnick | 749 | 600 | 568 | 610 | 889 | 807 | 543 | 670 | 5,436 |
| Dale E. Brown | 34 | 30 | 33 | 35 | 37 | 32 | 24 | 31 | 256 |
| Robert M. Clark | 10 | 12 | 12 | 10 | 6 | 9 | 9 | 12 | 80 |
| Write-Ins | 1 | 2 | 0 | 0 | 1 | 0 | 0 | 2 | 6 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## COUNCILLOR

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 601 | 445 | 423 | 462 | 691 | 651 | 455 | 508 | 4,236 |
| Mary-Ellen Manning | 901 | 828 | 880 | 833 | 1014 | 928 | 838 | 988 | 7,210 |
| Write-Ins | 35 | 24 | 25 | 23 | 33 | 31 | 14 | 29 | 214 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## SENATOR IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 84 | 66 | 61 | 76 | 63 | 72 | 89 | 83 | 594 |
| Barry R. Finegold | 615 | 608 | 589 | 559 | 771 | 657 | 586 | 747 | 5,132 |
| Jamison Tomasek | 742 | 526 | 580 | 582 | 817 | 790 | 540 | 605 | 5,182 |
| Jodi B. Oberto | 95 | 95 | 96 | 101 | 85 | 88 | 91 | 87 | 738 |
| Write-Ins | 1 | 2 | 2 | 0 | 2 | 3 | 1 | 3 | 14 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 48 | 34 | 33 | 35 | | | 55 | 47 | 252 |
| James R. Miceli | 816 | 816 | 816 | 800 | | | 807 | 980 | 5,035 |
| Mario S. Marchese | 673 | 445 | 477 | 480 | | | 441 | 494 | 3,010 |
| Write-Ins | 0 | 2 | 2 | 3 | | | 4 | 4 | 15 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | | | 1,307 | 1,525 | 8,312 |

## REPRESENTATIVE IN GENERAL COURT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | | | | | 99 | 112 | | | 211 |
| Paul Adams | | | | | 990 | 921 | | | 1,911 |
| Patricia A. Commane | | | | | 644 | 573 | | | 1,217 |
| Write-Ins | | | | | 5 | 4 | | | 9 |
| Total | | | | | 1,738 | 1,610 | | | 3,348 |

## DISTRICT ATTORNEY

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 550 | 410 | 375 | 430 | 634 | 617 | 412 | 479 | 3,907 |
| Gerard T. Leone, Jr. | 962 | 864 | 935 | 871 | 1076 | 962 | 876 | 1028 | 7,574 |
| Write-Ins | 25 | 23 | 18 | 17 | 28 | 31 | 19 | 18 | 179 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## SHERIFF

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 256 | 185 | 162 | 192 | 301 | 250 | 200 | 210 | 1,756 |
| James V. DiPaola | 873 | 767 | 798 | 758 | 960 | 899 | 811 | 914 | 6,780 |
| Michael S. Tranchita, Sr. | 403 | 342 | 365 | 364 | 467 | 456 | 291 | 396 | 3,084 |
| Write-Ins | 5 | 3 | 3 | 4 | 10 | 5 | 5 | 5 | 40 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## QUESTION 1

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 42 | 31 | 20 | 33 | 27 | 28 | 32 | 31 | 244 |
| Yes | 1021 | 854 | 920 | 842 | 1145 | 1058 | 834 | 970 | 7,644 |
| No | 474 | 412 | 388 | 443 | 566 | 524 | 441 | 524 | 3,772 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## QUESTION 2

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 68 | 54 | 55 | 68 | 89 | 72 | 75 | 73 | 554 |
| Yes | 812 | 676 | 681 | 654 | 952 | 901 | 613 | 715 | 6,004 |
| No | 657 | 567 | 592 | 596 | 697 | 637 | 619 | 737 | 5,102 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

## QUESTION 3

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---|---|---|---|---|---|---|---|---|---|
| Blanks | 21 | 18 | 13 | 28 | 25 | 25 | 39 | 20 | 189 |
| Yes | 867 | 714 | 746 | 696 | 969 | 902 | 660 | 799 | 6,353 |
| No | 649 | 565 | 569 | 594 | 744 | 683 | 608 | 706 | 5,118 |
| Total | 1,537 | 1,297 | 1,328 | 1,318 | 1,738 | 1,610 | 1,307 | 1,525 | 11,660 |

| | |
|---|---|
| Total Registered Voters | 20,476 |
| Total Votes | 11,660 |
| Percent | 56.94% |

# ADMINISTRATION

*Board of Selectmen*
*Administrative Services*
*Parking Clerk*

*Town Manager*
*Board of Registrars*
*Town Clerk*
*Department of Public Works*

*Town Counsel*
*Housing Authority*
*Veteran's Services*

## Board of Selectmen

During 2010, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, water and sewer rate issues, independent audit and affordable housing issues, bonding for the town. The Board met with the State Delegation, Representative James Miceli, Representative Barry Finegold, and Senator Susan Tucker, on various issues important to the town. The Board also met with department heads, representatives from National Grid, Verizon and held hearings on liquor licenses, Class auto licenses, street acceptance.

Board members continue to serve on other sub-committees such as the High School Building Committee, Economic Development Committee, Town Hall Renovation Committee, Green Committee, to name a few.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff and town employees for their commitment to serve the residents. The Board would like to take this opportunity to thank the men and women who serve the town as members of numerous appointed and elected boards and committees for their time and effort serving in these positions in town government.

For your convenience, the Selectmen's meeting and other board and committee meetings are televised on Channel 10 and 33.

BOARD OF SELECTMEN
Todd R. Johnson, Esq., Chairman
Douglas W. Sears, Esq., Vice Chairman
David H. Gay, Clerk
Anne Marie Stronach
Scott Wilson

# Town Manager

I respectfully submit my first annual report to the Town of Tewksbury as Town Manager.

This past year has been a busy but exciting year learning about the Community, implementing new ideas and addressing critical issues facing the Town.

Like many municipalities around the Commonwealth finances were the most pressing issue. Over the past year a new budget format and process was developed to better understand the Town revenues and expenses and to provide more information to the residents. Although the new format and process did not improve finances it allowed for more informed and a better decision making.

Balancing the Town 2011 Budget was challenging. Town Departments did not increase services or undertake new initiatives. Reduction in State Aid was the most significant impact to the Town finances and will continue to be an issue in the future. The Town's reliance on "one time" sources of revenue to balance its budget are also a major concerns since this revenue will not be available in the future either new revenue sources must be available to reductions must be made.

These same concerns and challenges are also evident in the Water and Sewer Enterprise Funds. Both funds had deficits at the end of Fiscal year 2010 and required significant increases in rates in Fiscal Year 2011. Paying for the large costing Capital Improvements and reduction in revenue and surplus funds caused rates to increase.

This past year the Town was successful in securing $6 million to reconstruct River Road. Trough drainage, curbing, sidewalks and roadway from the Andover line to Trull Brook. Also, through the help of Community Preservation Act funding Town Meeting approved the renovation of the Town Hall. Renovations include increase space for offices, upgrades to building code issues and ADA compliance. An additional 2,500 sq. ft. will be added to the building to allow for an elevator to access all three floors and create additional office space.

As the next year begins I look forward to addressing the issues central to the residents and businesses of the community. I will continue to hold neighborhood meetings to listen to the Community's concerns and funding ways to address them. Although there are many challenges I am confident with the commitment of the public officials and employees of the Town we will achieve our goals.

Respectfully,
Richard A. Montuori
Town Manager

# Town Counsel

## CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2010, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex Superior Court, the Land Court, Lowell District Court, and the Appellate Tax Board.

Town Counsel's litigation schedule included forty-three (43) cases in the Superior Court, six (6) cases in the Land Court, three (3) bid protest hearings before the Attorney General's Office, one (1) case in the District Court, one (1) case in the Appeals Court, and one (1) case before the Appellate Tax Board.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, leases, construction specifications, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; he has made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis,
Town Counsel

# Administrative Services

**OFFICE HOURS ARE MONDAY THROUGH THURSDAY**
**9:15 A.M. TO 3:15 P.M.**

Department Staff: William Rose, Administrative Assistant and Michele Rivera, Administrative Assistant

Staff concentrates on human resources issues such as Employee Benefits, Retiree Benefits, Occupational Injury, Personnel Records, Job Postings, Employee Orientation, Family Medical Leave, Medical Cost Analysis, Worker's Compensation.

**Employee Services:**

- Maintaining all employees records including medical and separate employee records.
- Maintaining central data base for all town and school employees with all their benefits including health, dental and life insurance plans.
- All town employee's vacation, sick time and personal days are tracked.
- Job postings for all town employment opportunities.
- Background reference checks and CORI checks are accomplished on all new employees.
- New Employee Orientation.
- All new employees are entered in the Munis Financial Program.
- Track and maintain all new Medicare Part D computer program.
- Track and maintain all retiree pension deductions
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Family Medical Records.
- Maintaining all HIPPA records.
- Maintaining all records related to the Massachusetts Health Care Bill.

Respectfully,
Richard A. Montuori
Town Manager

# Board of Registrars

Mary-Ann O. Nichols, Town Clerk
Edward Creamer, Chairman
Ruth Teague
Frank Teague

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Thursday, from 8:30 A.M. to 4:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

**RE-LOCATION OF PRECINCTS**

Effective November 3, 2009, the Board of Selectmen voted to re-locate Precincts 1, 1A, 3 and 3A to the Senior Center at 175 Chandler Street, and Precincts 2, 2A, to the Library at 300 Chandler Street with 4 and 4A.

| Precincts | Enrollment | Location | Address |
|---|---|---|---|
| Precinct 1 | 2,754 | Senior Center | 175 Chandler St. |
| Precinct 1A | 2,435 | Senior Center | 175 Chandler St. |
| Precinct 3 | 2,417 | Senior Center | 175 Chandler St. |
| Precinct 3A | 2,410 | Senior Center | 175 Chandler St. |
| Precinct 2 | 2,971 | Library | 300 Chandler St. |
| Precinct 2A | 2,615 | Library | 300 Chandler St. |
| Precinct 4 | 2,266 | Library | 300 Chandler St. |
| Precinct 4A | 2,608 | Library | 300 Chandler St. |

| Precinct | Conservative Party | Democratic | Reform | Green Rainbow | Libertarian | American Independent | Republican | Interdependent 3rd Party | Unenrolled | Grand Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1 | 789 | 1 | | 13 | 1 | 362 | | 1,587 | 2,754 |
| 1A | | 747 | | 1 | 7 | 1 | 278 | 1 | 1,400 | 2,435 |
| 2 | | 713 | 1 | | 10 | | 267 | 2 | 1,424 | 2,417 |
| 2A | | 695 | | 3 | 10 | | 283 | 1 | 1,418 | 2,410 |
| 3 | | 849 | | | 10 | 3 | 426 | 1 | 1,682 | 2,971 |
| 3A | | 723 | | 1 | 10 | | 316 | 1 | 1,564 | 2,615 |
| 4 | | 747 | | 1 | 2 | | 224 | | 1,292 | 2,266 |
| 4A | | 872 | 1 | 1 | 5 | 1 | 227 | 1 | 1,500 | 2,608 |
| **Grand Totals** | **1** | **6,135** | **3** | 7 | 67 | **6** | **2,383** | 7 | **1,1867** | **20,476** |

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk

# Housing Authority

In March, the Authority replaced sliding doors and installed lever handle security locks in 50 units at our Robert Flucker Heights Federal Elderly/Disabled Housing Development with funding received from a HUD ARRA grant in the amount of $85,025.00.

This year the Authority executed four (4) Monitoring Agreements with various developers of 40B Projects. The Authority reports annually to communities where the projects are located on compliance with the affordable component of the projects.

We are always striving to increase our affordable housing stock. Although our 202 project was not funded this year, we hope to receive news next year that our 2010 application for a 36 unit Elderly Supportive Housing Development obtains funding from HUD.

At the close of year 2010, the Authority's waiting list has increased by 375 applications for our Elderly, Disabled and Family Public Housing Programs. The vacancy turnovers for the elderly and disabled units were 27, and there were 3 turnovers for the family units.

Applications for our developments can be obtained at our main office located in our Saunders Circle Elderly Housing Development's Community Building. Office hours are from 8:00 A.M. to 4:30 P.M. Monday to Thursday and from 8:00 A.M. to 12:00 Noon on Fridays.

In closing, I wish to afford thanks to our Executive Director, Corinne Delaney, and our office and maintenance staff along with my fellow Commissioners Linda R. Brabant, Marc DiFruscia, John Deputat, and Matthew McLaughlin for all their hard work throughout the year to ensure that our community maintains its decent, safe and affordable housing.

Louise A. Gearty
Chairman

# Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2010 Fines collected and deposited with the Town Treasurer - $ 11,940.40

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of $25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of $25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of $100.00 and parking in a fire lane will carry a violation fine of $100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to $25.00 from $10.00 and Code #13-19 increased to $25.00 from $15.00.

**TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)**

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated "Handicapped Parking Space". The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Mary-Ann O. Nichols
Town Clerk - Parking Clerk

# Town Clerk

**Mary-Ann O'Brien Nichols, Town Clerk (Elected April 2008)**
Jamie Doherty, Denise Graffeo, Elena Power, Michele Sullivan,

**The Town Clerk holds office hours Monday through Thursday from 8:30 A.M. to 4:30 P.M.**

## Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

## TOWN STATISTICS

| | 2010 | 2009 | 2008 | 2007 |
|---|---|---|---|---|
| Population | 32,516 | 33,067 | 32,774 | 32,383 |
| Dogs Licenses | 2,134 | 2,205 | 1,673 | 1,756 |
| Sporting Licenses | 238 | 296 | 227 | 290 |

## FINANCIAL

| | 1/1/10-12/31/10 | 1/1/09-12/31/09 | 1/1/08-12/31/08 |
|---|---|---|---|
| Fees to Town Treasurer | 34,107.50 | 39,467.90 | 33,744.36 |
| Dog Fees to Treasurer | 37,250.00 | 44,416.00 | 18,918.00 |
| Sporting Licenses to State | 5,619.65 | 7,096.25 | 6,779.85 |
| Marijuana Fines | 600.00 | 2,300.00 | 0 |
| Records Preservation (Revolving 7/1-12/31) | 9,185.00 | 4,565.00 | 0 |
| Parking Fines to Town Treasurer | 11,940.40 | 8,304.80 | 11,629.80 |
| Passport Fees | 5,175.00 | 7,300.00 | 6,990.00 |
| TOTAL | $104,177.55 | $ 113,449.95 | $ 78,360.51 |

## VITAL STATISTICS

| | 2010 | 2009 | 2008 | 2007 | 2006 | 2005 |
|---|---|---|---|---|---|---|
| Birth | 253 | 273 | 275 | 226 | 245 | 278 |
| Marriages | 94 | 113 | 130 | 123 | 112 | 116 |
| Deaths | 269 | 302 | 255 | 222 | 259 | 244 |

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

## E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

## ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

## PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Mary-Ann Nichols, and Assistant Town Clerk Denise Graffeo are qualified as Passport Acceptance Agents by the U.S. Department of State Passport Acceptance Program.

The Town Clerk's Office offering the Passport Service Monday through Thursday, 9:00 AM to 4:00 PM at the Town Hall, 1009 Main Street

**Year 2010 – 207 Passport Applications Processed - $5,175.00 in execution fees ($25 per passport) Collected and Deposited with Treasurer.**

# Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY**
**8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2011, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

| | |
|---|---|
| VA Pension & Compensation | Grave Markers |
| Hospitalization (in and out patient) | Social Security Assistance |
| Burial Allowance | Disability Assistance |
| Drug & Alcohol Treatment | Medicare Part D assistance |
| Educational & Vocational Training | Retirement Matters |
| Copies of Discharges | Military Records |

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

# Department of Public Works

The mission of the Tewksbury Department of Public Works is to support and enhance the quality of life for residents, businesses and visitors by providing services to manage and upgrade the Town's infrastructure in the most efficient manner, and provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits and convenience to the public.

**Administration**

The Administrative Division is comprised of the Superintendent of Public Works and one (1) Administrative Secretary. Assistance has been provided by clerical staff from the Community Development Department. The administration division oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinated the department's daily activities, developed and managed the annual operating, capital improvement and capital equipment budgets for each division, prepared personnel and payroll records of the department's personnel, processed vendor invoices for payment, worked with the Community Development Department administering the issuance of driveway and utility road opening permits. This division also assisted in reviewing plans for proposed subdivisions to insure compliance with town by-laws, regulations and compliance with DPW standards. In addition, the Administration Division prepared specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all divisions, assisted in the hiring of new staff, addressing labor negotiations and managing labor agreement issues, developed, implemented and enforced departmental policies, coordinated the administrative support for all divisions of the department and handled all public inquiries.

**Town Engineer's Office**

The Engineering Division is staffed by the Town Engineer and two engineering Project Managers. As a team, the engineers provide analytical analyses and design, develop plans and specifications, while providing estimates, management, coordination and construction support for the Department of Public Works. This includes design for roadway and utilities such as water, sewer, drainage and stormwater. The engineering division works closely with other Town departments to assist with planning, conservation and traffic management review. Other services provided include inspections for driveway installations, water, sewer and gas services, all Geographic Information System (GIS) map updates, and technical support to Town Counsel for miscellaneous legalities.

The division's accomplishments for year 2010 were as follows;

- The completion of the town wide Sewer Expansion Project including final paving.
- Roadway reconstruction with upgrades to drainage and sidewalks on East Street between Main Street (Route 38) and Lee Street. In addition, a portion of River Road that had been closed due to spring rains was temporarily paved and reopened.
- Drainage improvements on Overlook Drive, Roper Lane, Whipple Road and Sesame Street.
- The replacement of a failed culvert on East Street between Royal Crest Circle and Karen Lee Lane.
- Drainage structures and asphalt berm were installed or replaced throughout various locations in Town.
- Design preparations have been implemented for the roadway improvements on Livingston Street in the vicinity of the park and recreational fields.
- Signalization designs are in process for the intersection locations at East Street and Livingston Street and East Street and Shawsheen Street.
- Approximately 8,600 residential and 480 commercial meters have been replaced to date by the Water Meter Change out Program. As part of the infrastructure for the meter project, a new gateway was installed at the Regina S. Drive Sewer Pump Station. This helps receive transmissions on meter readings in surrounding areas where the signals were sporadic
- Project management and construction oversight was required for the preliminary drainage improvements at the Tewksbury Memorial High School in preparation for the construction of the new High School building.
- Emergency engineering and construction management was needed at multiple locations around Town after the heavy storms from February and March. The most affected area was at the location of River Road between Hood Road and Trull Brook. This section of roadway had completely washed out and needed to be rebuilt and paved.
- Financial support was obtained for roadway reconstruction and drainage improvements on River Road. This project was eligible under the American Recovery and Reinvestment Act (ARRA). The project construction is being managed by Massachusetts Department of Transportation and was bid this past fall. It was recently awarded with preliminary construction activities began in December 2010.

In addition, the Engineering Division has been fortunate to have summer interns help incorporate our stormwater outfalls into GIS which is a requirement for every Town through the Environmental Protection Agency. All their efforts and hard work were greatly appreciated.

This was a positive year for the Engineering Division and we look forward to the coming year's challenges. Please visit our web site at http://www.tewksbury-ma.gov/Pages/TewksburyMA_Engineering/index for updated information throughout the year.

**Highway/Forestry Division**

The division was very active in 2010 assisting the Engineering Division with roadway reclamation and paving projects; repairing local roads, backfilling of the roadside shoulders, repairing potholes, paving driveway aprons, and installing asphalt berm. Other related street maintenance activities included street sweeping; street and traffic sign installations (198), traffic pavement markings including school and pedestrian crosswalks, periodic jetting of drain lines and the cleaning of culverts and drainage ditches. The division also constructed storm water leaching basins to alleviate some of the street flooding where no drainage system exists. When inclement and emergency- related weather events dictate, the Division assumes more challenging duties. The 2010 spring rains and subsequent flood throughout the town challenged the limited crew within the Highway/Forestry to address damage to both public and private property. In addition, the skill and dedication of the DPW staff, while operating heavy duty trucks and other specialized equipment, are unique to the overall winter work operations when pre-treating roads with de-icing chemicals and plowing of streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury. Lastly, over the past two years catch basin cleaning has been removed from the Division's budget. However, catch basin cleaning was conducted on a case-by-case basis. More attention needs to be focused in this area where more than 3,000 basins exist in the system and Federal and State regulation mandate on-going maintenance in this area.

Forestry related activities included the removal of hazardous tree conditions threatening public and private properties resulting in (112) trees removed and the cutting of (44) miles of roadside brush along the Town's right-of-ways to improve vehicular safety. Tree trimming was carried out on Chandler, Livingston, East and Pine Street(s). In addition, through charitable donations from the community, the staff replaced all and added numerous bulbs to the holiday lighting display, which will reduce energy and annual labor costs to maintain. The recycling of (398) Christmas trees add to the town compost operation.

**Water and Sewer Division**

The Water and Sewer Division, staffed by nine (9) full time employees, is responsible for ensuring the integrity of the Water Distribution and Sewer Collection systems. These systems include approximately 160 miles of water mains, 10,000 water services, 1,600 fire hydrants and thousands of water main valves throughout the distribution system; and approximately 180 miles of gravity and forced sewer mains. As of November 2009, the Town maintains forty six (46) active sewerage pumping stations directing sewerage to the Lowell Waste Water Treatment Plant.

The year 2010, was a very active year for the Water/Sewer Division employees who put in long hours repairing water main breaks, water service leaks, sewer breaks, and sewer backups along with their normally assigned responsibilities. Since the end of the town-wide sewer construction project, the division is getting back to performing normal maintenance programs that had been postponed. Some of these duties consist of addressing numerous calls for service repairs and breaks, low pressure and dirty water calls, fire hydrant repairs and replacements, repairing and replacing water meters, hot topping streets after water service and water main breaks, checking, cleaning and maintaining the forty six (46) sewerage pumping stations on a daily basis, checking and at times flushing the sewer lines all over town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees as the system(s) demand.

All water meters are read twice a year in the spring and fall by division staff. Starting in 2008, new Badger water meters and Meter Transmission Units (MTU) are now being installed throughout Town, in all residential and commercial properties. These new water meters are able to send signals via airwaves to collectors and repeaters situated throughout the Town. The signal is then be transmitted to the Town Hall Annex water billing office, eliminating the need to manually read. The new water meter replacement project will take approx. three (3) years ending in 2011. The Division assisted the private meter installers with water service shutoffs if the meter valve does not shutoff properly and addressed signal related problems. Meters were installed by town staff where second meters for irrigation systems were requested.

In the years of 2007/2008, the Town and the engineering firm of Wright/Pierce developed requirements and specifications for the upgrading of seven (7) of the Town's oldest sewer pumping stations. In late 2008, the Town signed an agreement with Methuen Construction to start the construction process in 2009. Most of the seven pumping stations have been pumping continuously for the past 26 years and were in need of electrical, mechanical and Scada technology upgrades. The seven (7) sewer pumping stations included in the project were located at East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road, and Robinson Avenue. Construction for this project started in September of 2009 and concluded April of 2010.

The Division staff continued to upgrade certain sections of water mains around Town to remove old piping where numerous water main breaks have occurred. In addition, (27) older fire hydrants were replaced. Staff repaired a total of 40 water main breaks and water service leaks in 2010. In all instances these breaks require staff to prep and repave the damage they had caused.

The Water/Sewer Division also puts in long hours assisting the Highway/Tree Division with sanding and salting operations and snow removal during the winter months, flooding, downed trees and other projects requiring assistance in winter, spring, summer, and fall. The employees of this division once again have done an exceptional job in serving the community throughout the year, day or night.

**Water Treatment**

The Tewksbury Water Treatment Plant is located on the southern banks of the Merrimack River just as the Andover/Tewksbury Town line intersects with the river. The facility is able to filter up to 7 million gallons of water per day and is staffed (24) hours a day, (7) days a week by licensed operators. Quality control is maintained by the operators and Town's Chemist. The physical plant is also maintained by one maintenance mechanic.

In 2010, the plant produced 950 million gallons of water or about 2.9% less than the average year. Our facility was challenged by very low flows in the Merrimack River which contributed to highly variable water quality which required constant changes in chemical dosage and careful monitoring. In response to the changes in water quality more instrumentation was added to allow early warning of these changes and to also aid in meeting additional requirements for water quality reporting to MADEP. Once the first rain arrived in the early fall the river resumed its typical flows and the fluctuations in raw water quality stopped.

During the hottest point in the 2010 summer, while other water systems were instituting water restrictions, Tewksbury's water plant was operating at 5.3 MGD (75 % capacity) due to the availability of water stored in the Colonial Drive storage tank and the new Old Main Street control valve which allows greater access to water stored in the Astle Street storage tank.

During the spring of 2010, work was completed on the Ames Hill storage tanks. Both 500,000 gallons tanks were cleaned, cracks repaired, new entry ways were installed and security added. The tanks are now monitored by way of CCTV and a new telemetry system allows for greater control on the tank levels.

In the spring of 2010, a new Powered Activated Carbon filter system was installed and operation commenced. The Powered Activated Carbon (PAC) filter is used to absorb organic compounds that are responsible for disinfection by-products and help control taste and odor problems. The PAC also helps the plant process work better when very clean water from snow melt occurs. The powered carbon and whatever is trapped in the filter is then removed along with the sludge and is dried using our novel vacuum filtration process.

Lastly, the plant received two grants for equipment. The first grant was from the Massachusetts Department of Oral Health for new Fluoridation equipment in the amount of $14,000.00. The second grant was from National Grid that helped pay for the cost of installing a new variable speed drive for one of our pumps. The grant was for $12,500.00.

For additional information for all Public Works Divisions, please visit the Town's web-site at:
http:/www.tewksbury.info/Pages/TewksburyMA_DPW

Respectfully submitted,
Brian Gilbert, Superintendant of Public Works
Michele Stein, P.E., Town Engineer
William Chandler, Highway/Forestry Division Supervisor
George W. DeRoche, Water/Sewer Division Supervisor
Lew Zediana, Chief Water Treatment Plant Operator

# COMMUNITY ACTIVITIES

*Library Trustees* | *Council on Aging* | *Historical Commission* | *Recycling Committee*

## Library Trustees

**Board of Library Trustees, 2010-2011**

| | |
|---|---|
| Joseph Frank, Chairman | Patrick Joyce |
| Paul Fortunato | Patricia Pino |
| Robert Homeyer | Eugene Walsh |

2010 began with two library vacancies. Jen Hinderer, Library Director, resigned early in the year and Erin Matlin, Technical Services Librarian, resigned shortly thereafter. Noelle Boc (Couture) served as Acting Director until July 26th when Diane Giarrusso began her term as Library Director. Robert Hayes was promoted from Clerical Assistant to Technical Services Librarian after he obtained his Master's Degree in Library and Information Science. The year ended with one resignation and one retirement. Cheryl Faherty resigned her position as Clerical Assistant in December. Judy Bangs announced her retirement effective January 31, 2011. Both positions are slated for replacement. Although there were many staffing changes, the entire library staff worked well together through a year of difficult staffing.

Due to continued economic hardship, the library applied for its fourth consecutive waiver from the MA Board of Library Commissioners in October. The library will be notified of its waiver status in February 2011. Fortunately, the library spent the required amount on materials. The only factor reducing this year's State Aid to Public Libraries award by 25% is not being open for as many hours as required.

Mission and Vision of the Tewksbury Public Library:

> *The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to culturally enrich the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.*

Library staff members, Trustees and Friends of the Library continue to work toward meeting the library goals spelled out in its Long Range Plan. While not all of the goals will be achieved, progress has been made on many, including: serving low vision patrons better with more large print books and audio books; website improvements; the addition of adult classes and events, and the expansion of children's classes and events. Computer classes continue to be offered and the library continues to collect online information as is useful to the community. The library has been able to do this during the economic downturn due to careful consideration and staff implementation of services that are important to library customers. Future goals include:

- Steady progress toward a fully funded library budget that does not require a waiver request and the attendant threat of loss of certification.
- Apply for and implement a grant to sponsor a One Town One Book program, where everyone in town is encouraged to read and discuss the same book.
- Continue to improve customer service in every department.
- Continue to inform Tewksbury residents about the library program, services, and activities through the wide use of traditional media, social media and other sources as they become available.

The upcoming year looks to be even more economically challenging than last year. Library staff members, Trustees and Friends of the Library are committed to providing the best library service possible to Tewksbury residents.

The Trustees thank the library staff for their excellent service:

| | | |
|---|---|---|
| **Director:** | Diane Giarrusso | |
| **Executive Secretary:** | Mary Toombs | |
| **Librarians:** | Noelle Boc, Children's | |
| | Robert Hayes, Technical Services | |
| | Freyja Sanger, Reference | |
| **Specialists:** | Amy Martin, Children's | |
| | Joyce Salvato, Technology | |
| **Clerical Assistants:** | Judy Bangs | Cheryl Faherty |
| | Jennifer Burke | Gail Holland |
| | Jill Connolly | Helen Mooney |
| | Joanne Toppin | |
| **Maintenance:** | Michael Deshler | |

**Library Hours for 2010-2011:**

| | |
|---|---|
| Monday – Wednesday | 10 a.m. to 8 p.m. |
| Thursday – Friday | 10 a.m. to 5 p.m. |
| Saturday | 9 a.m. to 5 p.m. |

Closed Saturdays in June, July and August.
Closed Sundays

**Important FY2010 Statistics:**

| | | | |
|---|---|---|---|
| Size of Collection: | 89,293 items | Number of Items Borrowed: | 247,799 |
| Classes/Events Offered: | 330 | Attendance at Classes/Events: | 9,753 |
| Number of Online Databases Purchased: | 15 | Staff Size in FTE's: | 15 |

**Value of Library Services:**

Here's a new way to look at library activity, based on the return on the Town's investment to the Tewksbury Public Library. For every tax dollar residents allocated to the library in FY2010, they received over $5 in library service in return.

| Input Your Quantity of Use | Library Services FY10 Tewksbury Public Library | Retail Value (average) | Value of Services |
|---|---|---|---|
| 157,228 | Books Borrowed | $14.50 | $2,279,806 |
| 5,397 | Magazines Borrowed | $5.00 | $26,985 |
| 4,160 | Newspapers browsed (minimum) | $9.50 | $39,520 |
| 60,629 | Videos Borrowed (e.g., Blockbuster) | $4.00 | $242,516 |
| 22,597 | Audio Borrowed (books on CD & music CDs) | $9.95 | $224,840 |
| 1,258 | Museum Passes Borrowed | $30.00 | $37,740 |
| 51,555 | Interlibrary Loan (borrowed & loaned) | $25.00 | $1,288,875 |
| 1,600 | Meeting Room Use per Hour | $25.00 | $40,000 |
| 687 | Auditorium Use per Hour | $250.00 | $171,750 |
| 339 | Adult Programs Attended | $15.00 | $5,085 |
| 9,414 | Children's Programs Attended | $7.00 | $65,898 |
| 28,132 | Hours of Computer Use, e.g., Internet and MS Word | $12.00 | $337,584 |
| 9,385 | Online Magazine or Newspaper Article | $2.00 | $18,770 |
| 10,803 | Reference Questions Asked | $7.00 | $75,621 |
| | **Total Value** | | **$4,854,990** |
| | **Total Appropriation, FY10** | | **$918,132** |
| | **Return on Investment/dollar appropriated** | | **$5.29** |

©MA Library Association, 2008

Information acquired from FY10 Annual Report Information Survey provided to the MA Board of Library Commissioners, DG 8/2010.

Respectfully Submitted,
Joseph Frank, Chairperson
Diane Giarrusso, Library Director

# Council On Aging

The Council on Aging (COA) mission is to enhance the lives of our Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

This mission statement is reflected in the words of David P. Stevens, Executive Director of the Massachusetts Councils on Aging: "A successful Senior Center should be a 'Welcoming Place for All' where every citizen feels welcome to participate in all that the community has to offer, a positive attitude of aging is embraced, and each older adult is empowered to develop their own path to Healthy Aging."

The Tewksbury Senior Center is a referral source for the community. Elders and many times the families of our elders are guided to the proper sources for help. Some may need home delivered meals, day care, social interaction, connections to the proper agencies that deal with physical and mental issues such as dementia and depression. There are often calls from people looking to relocate and/or seeking information as to what is available to the elder population in our community. Our staff and volunteers make every effort to meet these needs.

Health and wellness is a major component of the work at the Senior Center. Seniors may take advantage of the twenty classes scheduled to help them maintain good health through exercise.

The Senior Center offers five (5) Yoga classes: Therapeutic Yoga; Gentle Yoga, Experienced Yoga and two Men's Yoga classes. It offers six (6) aerobic classes: Forever Fit; Mov'n & Grov'n; Body Works; Tap Dance; Traditional Line Dance and Country Line Dance. For balance there is a Tai Chi class and two sessions of Wii exercises. Each morning a group walks for an hour and twice a week a Bone Builders class meets. This last class is instructed by trained and certified Community Teamwork Volunteers. Most all other classes are conducted by professional personnel paid by the COA; and, funded by participants and a State COA Formula Grant.

Through the efforts of the Tewksbury Board of Health and the Lowell VNA Association and a Podiatrist, blood pressure, flu and pneumonia and podiatry clinics are held. During the year other professional agencies provide seminars on healthy living, exercise and nutrition. This past year a bereavement series was held as was a caregiver's series.

The Senior Center is a host agency for the Merrimack Valley Nutrition Program (MVNP). Through this program there are approximately 70 Meals on Wheels that are delivered to elders in the community Monday through Friday. In addition, the MVNP provides congregate meals on site to elders Monday through Thursday. Such meals are considered a main meal consisting of 800 calories and nutritionally sound. The suggested donation for meals is $2.

The Senior Center offers educational programs through seminars on health, insurance matters, safety, emergency preparedness, safe driving as well as lectures on chronic diseases. Other educational classes offered are: Computer Training; Japanese Bunka and Traditional Embroidery; Wood Carving; Independent Painting; Oil and Watercolor Painting; Quilting; Arts and Crafts; Stained and Fused Glass; and occasional one time classes such as "cooking for one or two people", home decorating and other such topics.

"Volunteers" are the heart and soul of the Senior Center. It is our volunteers that support and assist in the operations of the Senior Center and assist the one administrative town employee. Without our volunteers the Center would not be what it is today. Each class/activity is supervised by a volunteer who helps with attendance, collection of class fees and many times our Volunteers are in charge of running the activity. Through the Friends of the Elderly, our Volunteers are active in community fundraising efforts such as public meals, breakfast benefits, golf tournaments, auctions, yard sales, Sunday Teas, Art Shows, monthly dance socials and Harvest Fairs. Our Seniors have contributed to the Food Pantry, Toys for Local Tots as well as School Scholarships and other community programs. Volunteers also supervise the social, cultural and recreational trips provided through the Senior Center. The 18 piece band, The Silvertones, hold monthly dances and practice every other Monday at the Senior Center. Volunteers run and produce the monthly Senior Center Newsletter, "Senior Moments" which has been a big hit and a sought after piece of literature. In addition, the COA offers placements for Student Volunteerisms.

The Senior Center is the host site (under the supervise of the COA Director) for: the AARP Tax Assistance Program offered free of charge to our elders; the Elder Services of the Merrimack Valley SHINE Program and its Counselor who helps advice elders on medical insurance coverage available; Community Teamwork, Inc. (CTI) Senior Companion Program which provides volunteer companions to homebound elders. The Director also conducts CTI Fuel Assistance intakes for Tewksbury elderly. The Center is the host site for the Red Hat Carnation Belles Chapter; the Tewksbury Garden Club; the Golden Age Club; and the Piecemakers Quilting Club. It provides a meeting place for several Girl Scout troops and various youth sports organization as well as the Historical Society and various town committees. At present the Town Manager holds his staff and project meetings at the Senior Center. It has also been the location for the BOH Health Fairs and Flu Clinics, the Police & Fire "The Night Out Against Crime", MEMA meetings and other such community meetings and events. The BOH Nurse also has an office at the Senior Center.

Two years ago the Senior Center initiated two Town shops located at the Senior Center: The Snooti Patooti Gift Boutique and the Upscale Consignment Shop both manned by Volunteers...small businesses in and of themselves that are now part of the

department's business. Proceeds from these shops benefit the COA Revolving Account and contribute to the Center's programs and activities.

This past year the COA became involved in providing programs in art entertainment through the efforts of ACTORS, inc.; and, two wonderful professional shows were held: Anything Goes and Nunsense. Both realized income to the Revolving Account for the use of the Center and provided a wonderful venue to the Community.

Far from being last on this report is the fact that the Senior Center is an Emergency Shelter Site and a Poling Site for Elections whereby servicing the community as a whole. The Senior Center is a "home away from home" and the nucleus of activity for our elderly and their fellow residents...a job well done by our Volunteers and much appreciated by the Council on Aging Members and its Director. In closing keep in mind the word "Aging"...for everyone is doing it...and in a few short years older adults will comprise between 15-25% of the population of each town.

Respectfully submitted:
Linda Ricardo-Brabant

Council on Aging Members
Rose McKenna, Chairperson
Lorene Patch, Vice Chairperson
Marie Durgan, Treasurer
Joan Unger, Clerk
Ellen "Peg" Keefe
Dvoralyn "Dee" Kerr
Dr. Joanne Aldrich
Joel Deputat
Warren Layne
Mark Wood
Paul McNaught

Alternate Member:
Viginia Desmond

Council on Aging Staff
Linda Ricardo-Brabant, Director
Robert Noel, Building Maintenance Person

Tel: 978-640-4480
Fax: 978-640-4483
E-mail: lbrabant@tewksbury-ma.gov

Senior Center Hours: Vary with seasons
Monday 8:00 AM to 9:00 PM
Tuesday 8:00 AM to 6:00 PM
Wednesday 8:00 AM to 4:00 PM
Thursday 8:00 to 3:30 PM

The Senior Center is closed on Fridays.

## Elder Services of the Merrimack Valley, Inc.

*Choices for a life-long journey*

### Annual Report of Services Provided
### Tewksbury

For the State Fiscal Year 2010
July 1, 2009 – June 30, 2010

| Program | # of Elders Served | Cost of Services |
|---|---|---|
| **SHINE** – Provide health insurance benefits information, counseling and assistance to Medicare beneficiaries of all ages. | 96 | $ 5,645 |
| **Elder Care Fund** – A fund to help older people when no other financial resources are available. | 5 | $ 1,626 |
| **Brown Bag Program** – Income eligible elders receive a free bag of groceries once a month. | 2 | "In Kind" |
| **Money Management Program/Rep Payee** – Assist elders with paying bills, balancing checkbooks and developing a budget. | 3 | $ 2,614 |
| **Home Care Program** – Homemaker, Personal Care, Chore, Transportation, Meals on Wheels, Social Day Care, Adult Day Health, Companionship, Health Services, Assisted Living, Life Line. | 183 | $ 516,451 |
| **Title III Programs** – Programs made available to older individuals through federal grants awarded by ESMV. | 782 | $ 42,226 |
| **CIU** – Crisis Intervention Unit | 67 | $ 62,515 |
| **Caregiver Program** | 0 | 0 |
| **Total # of Elders Served** (Please note that this total may have some duplication.) | **1138** | **$ 631,077** |

**Total Cost of Services provided to Elders in Tewksbury: $ 631,077**

# Tewksbury Recycling Committee (TRC)

The Recycling Committee continues to explore new ways to continue to Educate and inform the public of ways to Reduce, Reuse & Recycle here in Tewksbury.

The change-over to the one-barrel trash system has helped greatly to increase Recycling by the Townspeople. We have moved from 12% prior to the introduction of the July 2009 system, to between 18% - 20% currently. We applaud those that have increased their efforts to recycle in the Town.

**Zero Waste Day 2010**
This event was held on 9/18/10 at the Wynn Middle School. The public responded greatly to this opportunity to donate used but still valued items to various charities. **Many tons** of potential waste was diverted from our waste stream and put to good use with this event.

Zero Waste Day 2011 will be held on Saturday, September 24th at the Wynn Middle School and encourage all to participate !

**Scholarship Awards**
Two $ 750.00 scholarships were awarded to Katelyn Larson and Eric Paquette as graduating seniors, in the name of the Tewksbury Recycling Committee and Allied Waste. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where they attend high school. Applications can be found in the High School Guidance Department and at: **www.tewksbury.info.** Deadline for applications is April 30, 2011.

**Recycling in Schools**
The ***Paper Retriever*** continues to thrive in both our school system and the Town itself. All schools participate and generate modest income from this program.

In 2010 a total of **179** tons of paper was collected in our town! The benefit to the Town is the reduction of tipping fees that would correspond to the tonnage collected in these bins ( approx.. $ 11,993.00). We encourage all residents to drop off all newspapers, magazines, junk mail and any paper products for recycling at any of the schools in town.

**Got Books Bins:**
There are Got Books in four locations in Tewksbury: The Wynn Middle School, the Dewing School, Town Hall and Pete's Variety store. For the 2010 Calendar year these containers collected over 94,000 lbs., or 47 tons of books. Once again, this is a way to recycle and reuse items while also reducing the tonnage/expense associated with the collected materials. (approx.. $ 3,150.00)

**Ryan School Green Team**
The Green Team is a hands-on recycling program at the Ryan School. Team Leaders educate and involve the 5th and 6th graders in all levels of recycling. The TRC supports their endeavors in a variety of ways including paying for prizes for their environmental T-shirt contest and paying for the T-shirts too.

**Library Information Center/TRC Website**
The TRC website and information center continues to provide updated information and improved methods of dissemination of information. Our thanks to TRC member Sean Czarniecki for keeping our website current.

**Nike Re-use a Shoe Program: December 11th, 2010**
This event was held at the Public Library. 200 pairs of USED sneakers were collected and sent to Nike to be ground-up and reused in playground areas, to re-surface running tracks and basketball courts. The approx. weight of the sneakers that would have been put into the waste stream was 200 lbs. Due to the positive response to this program, we will re-apply to hold this event again in 2011.

Residents who participated were given a TRC tote bag for their day-to-day use

TRC members Kristin Smith and Loretta Ryan held the event, with help from TMHS Freshman Mackenzie Ryan.

**Newspaper Articles and The Patch on-line news**
The Committee periodically submits articles to local newspapers and on-line news sites to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

**Budgetary Allowances**
The Committee purchased or supported:

(1) Donated funds to the Wynn Middle School Earth Day Fair
(2) Attendance at various workshops and seminars
(3) Recycle tote bags to be used at various TRC events
(4) Purchase of 1000 recycling stickers
(5) Prizes for the Ryan Green Team T-shirt contest

(6) T-shirts for the Green Team and administration at the Ryan School

**Additional On-going Recycling in Town:**

**Mercury Drop-off Program:**
Residents are able to drop off their old mercury thermometers and Thermostats to the Board of Health and the DPW Monday through Thursday 8:30 a.m. to 4:30 p.m. to keep them out of the Waste Stream. Fluorescent light bulbs can be dropped off for recycling at Aubuchon Hardware during regular business hours.

**Rechargeable/Recyclable Batteries**
Rechargeable batteries and button cell batteries can be dropped off at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. Batteries are turned in for recycling and thus kept out of the waste stream.

**Aluminum Tab Collection**
The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

**Festival of Trees**
Once again the TRC participated in the Festival of Trees held at the Public Library. The tree was adorned with recycling messages and natural ornaments. Our thanks to TRC member Pam Meroski for finding the time to set-up, take-down and decorate our tree.

**Current Projects under Construction:**

(1) Research educational programs to support recycling in schools
(2) Continual updating of both the TRC website and informaon center
(3) Planning and involvement in Zero Waste Day 2011
(4) Q & A video session with Selectmen
(5) Potential Styrofoam collection day

On behalf of the Recycling Committee, I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Loretta Ryan
Chairperson: Tewksbury Recycling Committee

# Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of "preservation, protection, and development of the historical or archeological assets" of the town of Tewksbury. Since the Commission's last reporting, it has been engaged in several directed toward safeguarding and promoting appreciation of Tewksbury's heritage. During the past year, the Commission fulfilled its responsibilities under the town's Demolition Delay By-Law, reviewing 12applications in 2009.

The Commission continued to work with TTL Architects, the Preservation consultant funded by a Commission Community Preservation Grant which was awarded to conduct a professional survey of architectural and historic resources in the town. As of this writing, the survey is essentially complete and undergoing final review before acceptance. It will be available on the Town Web Site. One hundred and seventy five (175) buildings and sites have been covered and subject to Form B reports. The survey is generating significant information and discoveries and will be a potential gateway for future grants and other funding. It would also be the foundation for future preservation planning. In a sense, the survey will never be "complete". It is intended for supplementation with new additional information. The commission looks forward to tapping in to some of the knowledge we know is out there and reviewing suggestions for corrections and additions.

A major focus of the Commission's preservation interest was the 1906 General Adelbert Ames Castle at the top of Catamount Street. The owner was a Civil War hero who later became a prominent industrialist. The building are in a good state of original preservation, the Commission voted to support a pending Local Initiative Plan which preserve the buildings significant historic features.

The Commission is continuing efforts to designate historic buildings with identifying markers. The program's goal is to increase awareness of Tewksbury historic building and sites by making a standard design sign available. Signs are currently available at a cost of $70.00. More than twenty signs obtained through the Historical Commission have been placed on historic buildings in Tewksbury. Inquiries about obtaining signs and sign applications may be directed to the Commission Chairman or any member. The sign application will also be available on the Commission Web site which is found with the Town's web sites.

**TEWKBURY HISTORICAL SOCIETY SUPPLEMENT**

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit corporation which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

*"The Tewksbury Historical Society has regular membership meetings which are always open to members of the public. Regular exhibits are held through out the year in the Local History Room of the Tewksbury Library to display Tewksbury history. The Tewksbury Historical Society is the official repository for Tewksbury artifacts and photographs in Tewksbury. The public may view these photographs of Tewksbury's past at the Local History Room every Tuesday from 3:30 to 5:30pm. We can help you solve history questions about Tewksbury history.*

*Visitors and members are encouraged to donate items of Tewksbury history for preservation. These will be used to exhibit Tewksbury history. The Society is a non-profit (501C3) organization. Donations made to the Society are tax deductible. You may reach us by mail at: Tewksbury Historical Society, P.O.Box 522, Tewksbury MA 01876 or by emailing us at tewksburyhistoricalsociety@msn.com. Our websites are ww.tewksburyhistoricalsociety.org or www.tewksburyhistoricalsociety.com". Phone contacts are call Sandra Mouser at 978 851 4966 or Dave Marcus at 978 388 7262.*

*The Society is in alliance with the Pow-wow Oak Protectors to help preserve that beautiful symbol of Tewksbury history. Our business members include RTN Credit Union, M/A Com Credit Union, and Blair House. The Society has been using grants from the Tewksbury Cultural Arts and the Massachusetts Cultural Arts to present a number of theatrical-historical performances. The Society has plans for a show by Linda Myer on "Schmoozing with Sophie" in May 2011 and in Aug 2011, a local story on Livingston Street that has been put into a play, "Scot's Heather Follies of 1861". Teaching local history through theatrical performances makes people proud of their history. The Society will also use traditional events such as our Cemetery Tour in October 2010 or the "Wamesit Health Farm" on March 2011 to educate people of Tewksbury's wonderful history!"*

The Historical Commission would also appreciate being contacted about preservation issues including any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members.

Respectfully Submitted,
THE TEWKSBURY HISTORICAL COMMISSION

James J. Gaffney, III, Chairman
jjgiiilaw@verizon.net (978) 640-0200

Beverly Bennett, Vice Chairwoman
Abigail10@comcast.net (978) 851-6628

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# SAFETY

*Fire Department* *Police Department*

## Fire Department

There have been some changes to the Tewksbury Fire Department in the past year. Acting Deputy Michael Hazel was appointed permanent Deputy Fire Chief on November 10, 2010.

The Tewksbury Fire Department received a grant for $185,862 from the Assistance to Firefighters Grant Program. The funds will be used to purchase all new radios to comply with the FCC Narrow Banding Mandate due to take effect on January 1, 2013.

The Tewksbury Fire Department received a grant for $16,200 from the Assistance to Firefighters Grant Program. The funds will be used to purchase software that will integrate the computer aided dispatch at the Police Station with the Zetron fire station alerting system. This system will increase the effectiveness of dispatch operations and accountability of fire apparatus and ambulances.

In July the department received a new 2010 Seagraves Marauder II pumper. This new engine will be stationed in the center station.

The Town's Microwave Communication System reliability has been increased with the completion of two communication links which will provide redundancy in the system.

The Tewksbury Fire Department received a grant from the Commonwealth of Massachusetts for $5,415 to continue our Student Awareness of Fire Education Program (SAFE) in our schools. Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned about fire safety under the direction of Public Education Officer Christina Merrill and the many Tewksbury Firefighters who participated in this program.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history the opportunity to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
Richard Mackey, Fire Chief

## FIRE DEPARTMENT ROSTER-2009

| | | |
|---|---|---|
| **FIRE CHIEF:** | *Richard Mackey | 1979 |
| **DEPUTY CHIEF:** | *Michael Hazel | 1988 |
| **CAPTAINS:** | *James Bruce | 1995 |
| | *Michael Callahan | 1989 |
| | *Michael Sitar Jr. | 1982 |
| | *Albert Vasas | 1989 |
| **LIEUTENANTS:** | *William Brothers | 1997 |
| | *David Carney | 1995 |
| | *Robert Calistro | 1988 |
| | *Jeffrey Giasullo | 1995 |
| | *Donald Greer | 1986 |
| | *Paul Guttadauro | 1994 |
| | *Brian Hurley | 1989 |
| | *Scott Keddie | 1987 |
| | *Gary Kerr | 1988 |
| | *Russell McGlauflin | 1989 |
| | *Timothy Niven | 1985 |
| | *Jon Viscione | 1985 |
| **FIREFIGHTERS:** | *Scott Austin | 2003 |
| | *Patrick Brothers | 1995 |
| | *William Brothers | 1995 |
| | *Joseph Dogherty | 1986 |
| | *Patrick Doherty | 1997 |
| | *Todd Elliott | 2006 |
| | *Oscar Forero | 1985 |
| | *Joseph C. Fortunato | 2001 |
| | *John Fowler | 2004 |
| | *James A. Giasullo | 1988 |
| | *Joseph Gillis | 1997 |
| | *William Gosse | 1998 |
| | * Russell Gourley | 1971 |
| | *Richard Hamm | 1987 |
| | *Timothy Holden | 1994 |
| | *Brian Hurley | 1989 |
| | *David Karlberg | 2001 |
| | *Joseph Kearns | 1995 |
| | *Dale Lawrie | 2000 |
| | *David Levy Jr. | 1997 |
| | Robert Little | 1984 |
| | *Brian Mackey | 2009 |
| | *Christina Merrill | 2003 |
| | *Michael Merrill | 2004 |
| | *Thomas Murphy | 2004 |
| | *Stephen Powers | 1982 |
| | *Alan Rosemond | 1989 |
| | *Kenneth Sandberg | 2003 |
| | *Daniel Sawicki | 2004 |
| | *Daniel J. Sitar | 1987 |
| | *Daniel Small | 1988 |
| | *Steven Spencer | 2002 |
| | *Vance Vonkahle | 1987 |
| | *Daniel Yost | 2004 |

***EMT**

| | | |
|---|---|---|
| **SECRETARY:** | Susan Perry | 2002 |

---

### Incident Analysis/ Permits and Inspections

| **Incident Analysis** | **2,010** |
|---|---|
| | |
| Ambulance Calls | 2,723 |
| Responses To Fires | 105 |
| Rescue/Assist Ambulance | 2,288 |
| Hazardous Condition | 121 |
| Service Calls | 669 |
| Good Intent Calls | 108 |
| False Alarm | 345 |
| Other Type of Incident | 33 |
| Carbon Monoxide | 62 |
| **Emergency Responses** | **6,454** |
| | |
| **Permits/Inspections** | **1,903** |

| **Emergency Responses** | **Total** |
|---|---|
| 1980 | 2,161 |
| 1990 | 3,160 |
| 2008 | 5,998 |
| 2009 | 6,115 |
| 2010 | 6,454 |

# Police Department

**Police Department Roster**

| | | |
|---|---|---|
| **Chief of Police:** | Timothy Sheehan | 1987 |
| **Deputy Chief of Police:** | John Voto | 1996 |
| **Administrative Director:** | Matthew Small | 1997 |
| **Lieutenants:** | James McKenna | 1980 |
| | Robert Stephens | 1996 |
| | Ryan Columbus | 2000 |
| | Scott Gaynor | 1996 |
| | James Williams | 1996 |
| | Thomas Casey | 1999 |
| **Detective Lieutenant:** | Ryan Columbus | 2000 |
| **Sergeants:** | Robert Field | 1996 |
| | Timothy Kelly | 1995 |
| | Mark Perry | 1988 |
| | Chris Coviello | 1989 |
| | Steven Torres | 2000 |
| | Thomas Cooke | 2002 |
| | Brian Warren | 1988 |
| | Joseph Kelley | 2004 |
| | Walter Jop III | 2000 |
| | Patrick Harrington | 2003 |
| **Court Prosecutor:** | Brian Warren | 1988 |
| **K-9 Officer:** | Timothy Kelly | 1995 |
| **Detectives:** | Michael Sheehan | 1988 |
| | Andre Gonzales | 1995 |
| | Jessica Mulvey | 1996 |
| | Keren Reese | 1996 |
| | Peter Regan | 2003 |
| | Douglas Pratt | 2004 |
| | Brian Farnum | 2004 |
| | Brian O'Neill | 2005 |
| **Evidence Officer:** | Andre Gonzalez | 1995 |
| **Detective/Juvenile:** | Michael Sheehan | 1988 |
| **Patrol Officers:** | Kevin Reese | 1989 |
| | James Hollis | 1995 |
| | Daniel Kerber | 1995 |
| | Kathryn McLeod | 1996 |
| | Markus McMahon | 2001 |
| | Albert Piccolo | 2002 |
| | Kimberly Riccardi | 2002 |
| | Arthur Piccolo | 2002 |
| | Eric Hanley | 2002 |
| | Chris Scott | 2002 |
| | Jennie Welch | 2003 |
| | Karen Capuano | 2003 |
| | John Casey | 2003 |
| | Robert Bjorkgren | 2003 |
| | Dennis Peterson Jr. | 2004 |
| | Alysia Russo | 2008 |
| | Michael Donovan | 2008 |
| | Paul Nicosia | 2008 |
| | Alex Paltrineri | 2008 |
| | James Ryser | 2008 |
| | George Lozado | 2009 |
| | David Miano | 2010 |
| | Michael Newcomb | 2010 |
| | Christopher Lefebvre | 2010 |
| | Patrick Connor | 2010 |
| | Christopher Cote | 2010 |
| | Claudio Camacho | 2010 |
| | Ariel Montas | 2010 |
| **School Resource Officer:** | Kathryn McLeod | 1996 |
| **Safety Officer:** | Jennie Welch | 2003 |
| **Dispatch Supervisor:** | Edward Sullivan | 1994 |
| **Dispatchers:** | Garin Worth | 1997 |
| | Karen Poisson | 1997 |
| | Kimberly Griffin | 2001 |
| | Lauren Mackey | 2005 |
| | Jason McNamara | 2008 |
| | Matt Carapellucci | 2008 |
| | Joseph Newton | 2010 |
| | Christine Cicero | 2010 |
| **Reserve Dispatchers:** | TJ Cooper | 2004 |
| | Robert Joyce | 2010 |
| | William Tarpey | 2010 |
| | Colin Trelegan | 2010 |
| | Erica Vozzella | 2010 |
| **Executive Assistant:** | Alice Kennedy | 1996 |
| **Secretaries:** | Eileen Newton | 1987 |
| | Patricia Stotik | 1995 |
| **(Part-time)** | Sonia Newton | 1999 |
| **Facility Maintenance:** | Jack Crowe | 2006 |

**Reserve Police Officers:**

| | |
|---|---|
| Kosta Agganis | Deborah Kenney |
| Paul Allen | Dave Levy Sr. |
| Matt Carapellucci | John Lingiewicz |
| TJ Cooper | Rich Lumsden |
| Joseph Delucia | Edward Martin |
| Cindy Dicalogero | Jason McNamara |
| Pat Doherty | Beverly Mosher |
| John Donoghue | Joseph Newton |
| Alfred Donovan | Sonia Newton |
| Mark Donovan | James O'Hare |
| Deb Evans | Francis Pappas |
| Jack Farrell | Steve Pelrine |
| Brian Fernald | Henry Perry |
| Joseph Fortunado | Dennis Peterson |
| Bob Fowler | Karen Poisson |
| Lee Gath | John Powers |
| Phil Gath | Steve Powers |
| Jason Gatto | Paul Ringwood |
| Bert Hadley | William Schwalb |
| George Hazel | Daniel Sitar |
| Victor Hidish | Roger Tanguay |
| Mark Hildebrand | Travis Tremblay |
| Rick Hopkinson | James Wackrow |
| Phil Hyde | Mark Wentzell |
| John Jarek | Robert Westaway |
| Steve Kandrotas | Jack Whitehouse |
| Scott Keddie | William Wilkinson |
| Alice Kennedy | Mark Wood |

**Crime Statistics 2010**

| | |
|---|---|
| Forcible Rape | 10 |
| Robbery | 19 |
| Assault Aggravated | 84 |
| Assault Simple | 190 |
| Assault Intimidation | 95 |
| Burglary/Breaking and Entering | 143 |
| Shoplifting | 76 |
| Theft from building | 85 |
| Theft from m/v | 194 |
| Theft of m/v parts | 3 |
| Thefts all others | 306 |
| Theft of motor vehicle | 33 |
| Counterfeiting/Forgery | 95 |
| False Pretense/Swindle/Confidence Game | 82 |
| Credit Card/Automatic Teller Fraud | 29 |
| Embezzlement | 6 |
| Destruction/Damage/Vandalism of Property | 278 |
| Drug/Narcotic Violations | 118 |
| Statutory Rape | 8 |
| Bad Checks | 19 |
| Disorderly Conduct | 25 |
| Driving under the influence | 40 |
| Drunkenness | 98 |
| Trespassing | 8 |
| Liquor Law Violations | 17 |
| All Other Offenses | 453 |
| | |
| Arrests | 623 |
| Citations | 4,367 |
| Alarms | 1,146 |
| Reports | 2,611 |
| Building Checks | 11,691 |
| Accidents | 874 |
| Call Volume | 35,990 |

# EDUCATION

*Superintendent of Schools*

*Enrollment by Schools*

*Scholarship & Education Fund Committees*

*School Roster*

*General Information*

*Shawsheen Valley Regional Vocational / Technical School District*

## Superintendent of Schools

**Introduction**

The 2009-2010 school year can best be defined as "a year of change" in the Tewksbury Public Schools. This Annual Report highlights some of these changes and identifies many of the wonderful things happening in our schools.

The current down-turn in the national economy presented significant financial challenges for states across America. The rapidly growing deficit, military conflict abroad, and rising inflation impacted the Federal Government's ability to support public education. Although the "Massachusetts Miracle" lessened the impact of declining revenues, school districts across the Commonwealth struggled to provide adequate services and maintain staff. The dependence on the American Recovery Reinvestment Act (ARRA) grant funds greatly assisted school districts in maintaining programs and services.

The 5% loss in salary and corresponding reduction in work schedules for teachers and administrators did have a significant impact on the school district. After-school support services and meeting times were curtailed or, in some instances. eliminated. Following a thorough analysis of their actions, the Tewksbury School Committee re-established a full work schedule for all teaching and administrative personnel for the 2010-2011 school year. The faculty, staff, and administrators have endeavored to overcome the after effects of those decisions and are taking the steps necessary to re-establish the public's trust and confidence in our schools.

**Personnel**

Perhaps the most significant change in the school district occurred when Dr. Christine McGrath stepped down as the leader of the Tewksbury Public Schools. Dr. McGrath's 19 years of exceptional leadership proved to be extraordinary by any measure. Over the years, Dr. McGrath presided over the infusion of technology into the schools, championed the alignment of curriculum, hired and nurtured hundreds of teachers, staff, and administrators, and celebrated victories in the classroom and on the athletic fields with students, colleagues, and friends. There is no doubt Dr. McGrath's crowning achievement was the community's show of support, in April 2010, when a record turn-out of Tewksbury citizens voted overwhelmingly in favor of building a new high school. Dr. McGrath's "fingerprints" are all over the planning and development of this monumental project. Dr. McGrath's service and her personal and intimate involvement in all things associated with the Tewksbury schools will be forever remembered. To her friends and colleagues, "Christine" was a true champion of children and friend of Tewksbury.

**Faculty**

The following faculty members retired at the conclusion of the 2009-2010 school year:

- Mary DiCiaccio – English as Second Language Teacher after 24 years
- Eileen Gardner – Elementary Teacher at the John F. Ryan Elementary School after 36 years
- Maureen Jackman – Elementary Teacher at the Louise Davy Trahan School after 38 years
- Mary Laffery – Elementary Health Teacher after 37 years
- Rosamond Malatesta – Math Teacher at the John W. Wynn Middle School after 24 years
- Sharon Milenavich – Social Studies Teacher at Tewksbury Memorial High School after 34 years
- Ann O'Hara – Elementary Teacher at the Louise Davy Trahan School after 38 years
- James Sharkey – Maintenance Director after 12 years

**Staff**

- Mary Maguire – Secretary to the Tewksbury School Committee and Superintendent's Administrative Assistant after 33 years
- Maria Skoropowski – Certified Aide at the Tewksbury Memorial High School after 14 years
- Barry Sullivan – Head Custodian at the John F. Ryan School after 11 years

We offer our thanks and appreciation to all of our retirees. Their work has impacted countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

**Curriculum and Assessment**

The district's curriculum serves as a guide, to help teachers plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. It also provides direction on what is most important for students to learn.

Each subject area is reviewed on a regular, rotating basis to help ensure the district's curriculum remains current and effective, and that the intended curriculum is the curriculum which is embedded in the classroom. The two phases of the process are known as Program Design and Implementation & Monitor and Adjust. Both processes are described below:

***Program Design and Implementation*** – There are several steps to complete in this phase of the curriculum-review process.

- An internal Subject Area Review Committee (SARC) collects and evaluates data to be used when the curriculum area enters the review process.
- A curriculum committee comprised of district teachers, administrators, and the assistant superintendent solicits input from staff and the public. The Committee gathers research material, analyzes the subject area, and develops recommendations. Residents are given an opportunity to comment on the newly proposed curriculum. The Tewksbury School Committee also has an opportunity to provide input early in the process.
- The recommendations of the curriculum committee are presented to the superintendent.
- The recommendations of the superintendent are sent to the School Committee for review and approval.
- After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level. The Massachusetts Common Core Standards are integrated into the guidelines.
- Teachers are trained to effectively implement the new curriculum in their classrooms.

***Monitor and Adjust*** – As teachers use the curriculum in this next phase of the process, they collect data about student performance to make sure the curriculum guidelines are having a positive impact on student achievement. If not, the guidelines are adjusted. This information forms the foundation for the internal review teams when the curriculum begins the next review cycle.

This ongoing process ensures the curriculum stays relevant and effective. This year, under the leadership of Loreen Bradley, Assistant Superintendent for Curriculum and Instruction, the district has been engaged in a year long review of the K-5 math curriculum. Voluntary pilot teachers, in all of the elementary schools, are piloting new materials to support the revision of the math curriculum.

**Massachusetts Comprehensive Assessment System (MCAS)**

This Spring, the Massachusetts Comprehensive Assessment System (MCAS) results revealed some encouraging data for our district; e.g., grade 3 mathematics scores, in the advanced category, increased by 25% points when compared to 2009 scores! However, the majority of the Tewksbury data remained relatively flat. In an effort to address some of the concerns gleaned from the data, budgetary requests focused on the replacement of outdated textbooks, a new K – 5 mathematics series, and the implementation of a district-wide Response to Intervention initiative. Curriculum teams, at every grade level, will begin to tackle the daunting task of aligning our present curriculum with the newly adopted Common Core State Standards in English Language Arts and Mathematics. Since the Common Core Standards will soon be assessed through the MCAS, we have targeted this as a top priority for our district.

**School Department Budget**

The proposed 2011 school year budget, $43,748,358, represents a decrease of $293,969 or 0.66% over the approved 2010 school year budget of $44,042,327. This represents the second year in a row when our approved general funds have decreased from the previous year.

The district has maintained quality academic programs despite the challenging economic climate. Working with school-based and district-wide administrators over a three month period, the overriding principle of the budget developmental process is that *all resources of the school district support student learning and growth.* Recognizing the unique needs of the district and the financial limitation of the Town, the administrative staff and School Committee worked closely with Town Manager Montuori, the Selectmen, and the Finance Committee to develop a fiscally sound and responsive 2010 budget.

In an effort to save teaching positions and balance the budget, the Tewksbury School Committee voted, in April 2010, to reconfigure the four elementary schools from neighborhood K-4 schools to two grades K-2 schools and two grades 3-4 schools. This necessitated the reassignment of teachers and staff, and more significantly, children and families. This courageous decision by the Tewksbury School Committee to realign the elementary schools proved to be fiscally prudent. When realignment generated cost savings, teaching positions were maintained.

However, the true test of difficulty was realized when faculty and staff, many of whom had been colleagues in the same school for years, were reassigned to a different school.

Working closely with representatives of the Tewksbury Teacher's Association, the administrators spent three months preparing for the task of relocating teachers, equipment, materials, and technology to new locations. The school district is appreciative of the work conducted by our teachers to pack and unpack instructional materials, books, and kits. The administrators devised a complex moving schedule that was set in motion during a short window of opportunity. The custodial and maintenance staff contributed to the successful move in countless ways. The collective work of the dedicated staff ensured the School Committee's directive was fully executed in a competent, professional manner.

**John and Abigail Adams Scholarship**

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at the University of Massachusetts, the state colleges or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district. Congratulations to the Tewksbury Memorial High School award winners:

Michael Altavesta
Joseph Borges
Delaney Carr
Hilliary Comeau
Evan Cutelis
Nicole Erwin
Gehane Gajjaoui
Jacob Haversat
Rachel Hepler
Kayla Hurley
Karie Judge
Shannon Keohane
Andrew Lee
Joseph Loschiavo
James McDermott
Erin Murphy
Eric Paquette
Rebecca Quigley
Kaitlyn Richardson
Meghan Sheehan
Tracy Tecce
Stephanie Walker
Samuel Weitz
Kathryn Anzuoni
Emily Boudreau
Megan Chan
Stacy Connolly
Joseph Denehy
Alexandra Farmer
Carolyn Goodwin
Jocelyn Haversat
Brittany Hoefer
Jenelle Indelicato
George Kafkas
Andrew Lafortune
Leah Lewin
Michael Ludka
Michelle Mistretta
Jeffrey Oberg
Kelsey Parker
Alana Regan
Trace Salvato
Keegan Sheehy
Erin Tibbetts
Michael Walsh
Whitney Hillary
Angelique Asikis
Ashley Camilo
Jeanelle Cheetham
Alexander Cronis
Lauren Dicredico
Phyllis Francis
Elaine Hartigan
Ashley Hebert
Devan Horahan
Caitlyn Jones
Priya Kanjia
Katelyn Larson
Emily Locke
Michelle Maffeo
Alexander Moose
Brittany Pandolph
Nicholas Pimentel
Bonnie Regan
Brett Scott
Kerri Stuart
Brittany Tosto
Daniel Weeks
Rachel Wilk

**School Committee Recognition**

After years of dedicated service to the Tewksbury Public Schools, Mr. Dennis Peterson and Mr. Richard O'Neil, Esq. stepped down from their School Committee positions. The school district values and appreciates the service of these two distinguished citizens of Tewksbury. Their leadership and unwavering support of the school district will forever be remembered.

Their departure created an opportunity for Mr. Joseph Russell to rejoin the Committee and for Mrs. Kristen Polimeno to serve on the Committee. Mr. Russell brings a wealth of experience and an understanding of the educational process to the committee, having served previously for six (6) years. Ms. Polimeno brings an avid desire to capitalize and build on the overall effectiveness of the school district.

**Special Education**

The Special Education staff continues to focus on providing quality special education services in our district schools. There is a major focus to identify the root cause of our underperforming special education students, particularly on the Massachusetts Comprehensive Assessment System (MCAS). Staffs, in the respective schools, are reviewing available data and will make adjustments in curriculum and instruction.

The Tewksbury School Committee engaged the service of Gagliardi Consulting Associates to conduct an evaluation of Special Educational Services. The goal of the audit was to examine compliance issues and parental concerns. An audit report was issued on May 1, 2010 and presented to the Tewksbury School Committee. The audit cited overall strong support for Special Education services in our district. However, there were specific recommendations for change and improvement which centered on the Individualized Education Plan (IEP) process, communication, the role of parents in the IEP process, and organizational clarity.

To assist the Tewksbury School Committee and school staff in developing a better understanding of the factors that drive parent satisfaction with the special education process, the Tewksbury Special Education Parent Advisory Committee (TSEPAC) conducted a detailed parent survey and presented their findings to the School Committee in September, 2010. Although more

focused and with greater detail, the report highlighted similar findings and conclusions cited in the Gagliardi Report. A note of recognition and appreciation goes to the members of TSEPAC for their courageous and timely response to sensitive parental concerns.

In August, the Special Education Coordinator formed a working group comprised of administration and parents to closely examine both reports. Recommendations for action were issued and a comprehensive plan to address both reports is in the process of being developed.

**Strategic Planning**

A system review of the Five-Year Strategic Plan resulted in a revision to the plan that narrowed its focus. The Five-Year Plan was developed to include four central areas of work: curriculum and instruction, program improvement and accountability, school resources, and social responsibility. Now in the fourth year of implementation, the original plan identified 19 comprehensive goals. Going forward, the plan now identifies three goals which will serve as our focus over the next twelve months.

A significant number of goals have been realized. Areas of success include the implementation of the K-6 Storytown reading series, the implementation of two new Advanced Placement courses (Chemistry and Economics) at Tewksbury Memorial High School, a new Personal Care course in partnership with Tewksbury Hospital, fundraising efforts in all schools which support educational programming, and the continuing review of policy to ensure compliance with local, state, and federal regulations.

**Virtual High School (VHS)**

Seizing an opportunity to expand course offerings at Tewksbury Memorial High School, the School Committee, in March, directed the administrative staff to implement a Virtual High School program. This cost-effective program has students engaged in advanced physics, writing, and language acquisition classes. With the move to a technology-rich environment at the new Tewksbury Memorial High School, the potential for meeting the intellectual and academic needs of our students is unlimited!

**Tewksbury Memorial High School and Building Committee**

The work of the High School Building Committee can only be described as extraordinarily productive. Presenting the required documents to the Massachusetts School Building Authority (MSBA), the committee received a favorable review in January, 2010. On March 1st the Board of Selectmen approved the recommendation of the MSBA and called for a Special Town Election. Voters overwhelmingly approved "to appropriate, borrow or transfer from available funds, the sum of $80,986,069.00." Working in close cooperation with the architectural firm of Symmes, Maini, & McKee Associates (SMMA) the committee engaged the services of Heery International to serve as project manager.

Working as a single entity, the Building Committee, architect, and project manager has met all deadlines and has developed a strong working relationship with the Town Manager, Town Boards and Commissions.

A total of four bids were received and reviewed by the Building Committee and on October 15, 2010, Town Manager Richard Montuori, on behalf of the Town of Tewksbury, awarded the bid of $51,600.00 to CTA Ventures of Boston, Massachusetts.

The down-turn in the economy, coupled with a regional decline in the construction industry, greatly impacted the final price tag for this project. The hundreds of hours of work and commitment by the individual members of the Building Committee, have had a profound impact on the building project.

This was displayed on October 27, 2010, as the Ground Breaking Ceremony heralded the start of construction for the new Tewksbury Memorial High School.

**Summary**

I am honored to associate with the Tewksbury Public Schools, its students, teachers, administrators, staff, and parents. I am committed to making a difference in our schools. Working in partnership with the entire Tewksbury community, I am convinced we can truly create excellent schools for each and every child.

I am indebted to the wonderful people of Tewksbury who wished me well and promised to support my efforts to build on the works of my predecessor and to ensure that Tewksbury Public Schools provides for the needs of every child in a safe, robust academic environment.

Our teaching staff and administrators are rightfully proud of the work they do everyday on behalf of our children. In classrooms, on playing fields, on stage, and in counseling and health rooms, our staff creates opportunities for our children to learn, grow, and flourish. They do so despite the declining revenue, increased class sizes, and the most challenging economy in decades. This is a testament to their skills, energy, and passion.

I am honored to work for a School Committee that is tirelessly working to benefit every student entrusted to their care. I am impressed with their commitment to every child in the district. I am appreciative of the support the Tewksbury Public Schools receives from the Town Manager and his staff.

I, along with Assistant Superintendent for Curriculum and Instruction, Loreen Bradley, and Business Manager, John Quinn, look forward to the challenges that lay ahead of us.

Again, I am honored to be your Superintendent of Schools.

John E. O'Connor, Ed.D.
Superintendent of Schools

# Class of 2010 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2009 Community Scholarship Program.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

**Thank you** to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

---

**BUSINESS DONORS:**

**Honey Dew Associates Scholarship Awards:**

| | |
|---|---|
| Emily Locke | $250.00 |

**Holt & Bugbee Foundation Scholarship Awards:**

| | | | |
|---|---|---|---|
| George Kafkas | $2,500 | Priya Kanjia | $2,500 |
| Eric Paquette | $2,500 | Rebecca Quiqley | $2,500 |

**Lowell Five Cent Savings Bank Scholarship Award:**

| | |
|---|---|
| Katelyn Larson | $1,000 |

**Schlott Tire Academic Scholarship Award:**

| | |
|---|---|
| Keegan Sheehy | $500.00 |

**Stoneham Savings Bank Scholarship Award:**

| | |
|---|---|
| Geoffrey Ducharme | $700.00 |

**Tewksbury Business Association Scholarship Awards:**

| | | | |
|---|---|---|---|
| Evan Cutelis | $500.00 | Priya Kanjia | $500.00 |

**COMMUNITY DONORS:**

**Elks Scholarship Awards:**

**Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

| | |
|---|---|
| Israel Lefebvre | $1,000 |

**Massachusetts Elks Scholarship, Inc. Major Project**

| | |
|---|---|
| Jessica Romano | $500.00 |

**Tewksbury Community of Artists Scholarship Awards:**

| | | | |
|---|---|---|---|
| Phyllis Francis | $200 | Priya Kanjia | $100 |
| Jenelle Indelicato | $50 | | |

**Tewksbury Golden Age Club Scholarship Awards:**

| | |
|---|---|
| Andrew Lafortune | $500.00 |

**Tewksbury Lions Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| Mike Altavesta | $1,000 | Phyllis Francis | $1,000 |
| Nick Rose | $1,000 | | |

**Tewksbury Recycling Committee Scholarship Award:**

| | | | |
|---|---|---|---|
| Katelyn Larson | $750.00 | Eric Paquette | $750.00 |

**Tewksbury Rotary Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| Mike Altavesta | $1,500 | Eric Paquette | $1,500 |
| Rebecca Quigley | $1,500 | Meghan Sheehan | $1,500 |

**Tewksbury Scholarship Fund Awards:**

| | | | |
|---|---|---|---|
| Emily Boudreau | $250.00 | Meghan Chan | $250.00 |
| Jocelyn Haversat | $250.00 | Emily Locke | $250.00 |
| Eric Paquette | $250.00 | Rebecca Quigley | $250.00 |
| Erin Tibbetts | $250.00 | | |

**PERSONAL DONORS:**

**Aldred: The Derek Aldred Memorial Scholarship Award:**

| | |
|---|---|
| Nick Rose | $1,000 |

**Byers: Willie Byers Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Kiley Donoghue | $1,500 | Stephanie McKenna | $1,500 |
| Meghan Sheehan | $1,500 | | |

**Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Kim Carroll | $1,000 | Michelle Maffeo | $1,000 |

**Hood: The Detective Sergeant James C. Hood Scholarship Award:**

| | | | |
|---|---|---|---|
| Meghan Sheehan | $1,500 | Alana Regan | $1,500 |

**Anthony Corsino Sr. Scholarship:**

| | | | |
|---|---|---|---|
| Eric Paquette | $500 | Rebecca Quigley | $1,000 |
| Emily Locke | $500 | Kiley Donohue | $500 |

**Robert V. Horgan Memorial Scholarship:**

| | |
|---|---|
| Lindsey Vieira | $1,000 |

**Miceli: The Honorable James Miceli Scholarship Award:**

| | |
|---|---|
| George Kafkas | $300.00 |

**Meghan Mary McCarthy Memorial Scholarship**

| | |
|---|---|
| Jessica Sullivan | $1,500 |

**Murphy: The Jerry Murphy Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Emily Locke | $1,000 | Kelsey Parker | $1,000 |
| Dylan Robichaud | $1,000 | Nicholas Rose | $1,000 |

**O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| George Lehner | $1,000 | Jessica Sullivan | $1,000 |

**Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:**

| | |
|---|---|
| Manuel Cabral | $500.00 |

**Peters: The Linda Peters Memorial Scholarship Award:**

| | | | |
|---|---|---|---|
| Evan Dunlevy | $1,200 | Michelle Logan | $1,200 |
| Dan Rose | $1,200 | | |

**Scott: The David W. Scott Memorial Scholarship Awards:**

| | |
|---|---|
| Kerry Stuart | $1,000 |

**Tino: The Kevin Joseph Tino Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Jeff Oberg | $500.00 | Kevin Maciel | $500.00 |

**Meghan McCarthy Road Race:**

| | | | |
|---|---|---|---|
| Kyla Higgins | $750.00 | | |

**Friends of Special Ed Kidz:**

| | | | |
|---|---|---|---|
| Danielle DePierro | $250.00 | Erin Tibbetts | $250.00 |

**Zawacki: The Joshua Zawacki Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Eric Paquette | $1,500 | Jocelyn Haversat | $1,500 |

**Excellence in Achievement Scholarship Award:**

| | |
|---|---|
| Eric Paquette | $500.00 |

**Robert V. Horgan Memorial Scholarship**

| | |
|---|---|
| Lindsey Vieira | $1,000 |

**The Self Defense Institute**

| | |
|---|---|
| Geoffrey Ducharme | $2,500 |

## SCHOOL ORGANIZATIONS DONORS:

**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

| | |
|---|---|
| Emily Boudreau | $500.00 |

**Heath Brook: The Heath Brook School P.A.C. Scholarship Award:**

| | |
|---|---|
| Kerri Stuart | $500.00 |

**Heath Brook: PAC Scholarship Award in Memory of Angela Munro:**

| | |
|---|---|
| Tracy Teece | $500.00 |

**Middle School: The J.W. Wynn Middle School P.A.C. Scholarship Award:**

| | | | |
|---|---|---|---|
| Priya Kanjia | $500.00 | Danielle DePierro | $500.00 |

**North Street: The North Street School P.A.C. Scholarship Awards:**

| | | | |
|---|---|---|---|
| Charlotte Brace | $250.00 | Kathryn Anzuoni | $250.00 |

**Ryan School: The John F. Ryan PAC Scholarship Awards:**

| | | | |
|---|---|---|---|
| Alana Regan | $500.00 | Kiley Donoghue | $500.00 |

**Trahan School: The Louise Davy Trahan PAC – George Paul Scholarship Award:**

| | | | |
|---|---|---|---|
| Keegan Sheehy | $500.00 | Lauren Scheipers | $500.00 |

**TMHS: TMA Music Major Scholarships:**

| | |
|---|---|
| Keegan Sheehy | $1,000 |

**TMHS: TMA Music Loyalty Scholarships:**

| | | | |
|---|---|---|---|
| Robert Grant | $500.00 | Jacob Haversat | $500.00 |
| Jocelyn Haversat | $500.00 | Matthew Lima | $500.00 |

**TMHS: TMHS P.A.C. Scholarship Awards:**

| | | | |
|---|---|---|---|
| Katie Diamond | $500.00 | Evan Dunlevy | $500.00 |
| Nicole Erwin | $500.00 | Leah Lewin | $500.00 |
| Alexander Moose | $500.00 | Erin Murphy | $500.00 |

**TMHS: Meghan McCarthy P.A.C. Scholarship Award:**

| | |
|---|---|
| Megan Chan | $500.00 |

**TMHS: The TMHS National Honor Society Scholarship Awards:**

| | | | |
|---|---|---|---|
| Emily Boudreau | $250.00 | Jocelyn Haversat | $150.00 |
| Rachel Hepler | $200.00 | Kayla Hurley | $200.00 |
| George Kafkas | $250.00 | Katelyn Larson | $150.00 |
| Eric Paquette | $200.00 | Rebecca Quigley | $150.00 |
| Erin Tibbetts | $150.00 | | |

**The Tewksbury Teachers Association Scholarship Awards:**

| | | | |
|---|---|---|---|
| Kayla Hurley | $500.00 | Desire Soares | $500.00 |

**SPORTS ORGANIZATIONS DONORS:**

**Dennis McGadden Track and Cross Country Scholarship Awards:**

| | | | |
|---|---|---|---|
| Ashley Hebert | $200.00 | Rachel Hepler | $225.00 |
| Devan Horahan | $175.00 | Karie Judge | $100.00 |
| Jeff Oberg | $200.00 | Kelsey Parker | $250.00 |
| Rebecca Quiqley | $150.00 | Chris Santos | $100.00 |
| Lauren Scheipers | $100.00 | Erin Tibbetts | $100.00 |

**TMHS Cheerleading Scholarship Awards:**

| | |
|---|---|
| Ashley Camillo | $300.00 |

**TMHS Dance Team Scholarship Awards:**

| | | | |
|---|---|---|---|
| Hailee Bartrum | $300.00 | Ashley Camillo | $300 |
| Kiley Donoghue | $300.00 | Katelyn Lamoureux | $300 |
| Emily Locke | $300.00 | Stephanie McKenna | $300 |
| Kelly Miliano | $300.00 | Lindsey Vieira | $300 |

**TMHS Field Hockey Boosters Scholarship Awards:**

| | | | |
|---|---|---|---|
| Sarah D'agostino | $150.00 | Lauren DiCredico | $300.00 |
| Lauren Mirisola | $300.00 | Meghan Sheehan | $150.00 |
| Melody Smith | $300.00 | | |

**Tewksbury Redmen Baseball Boosters Scholarship Awards:**

| | | | |
|---|---|---|---|
| Tyler Bulger | $200.00 | Manuel Cabral | $200.00 |
| Jesse Guilino | $200.00 | Andrew Lee | $200.00 |
| George Lehner | $200.00 | | |

**Tewksbury Redmen Basketball Booster Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| James McDermott | $500.00 | Trace Salvato | $500.00 |

**Tewksbury Boys Basketball League Redmen Booster Club**

| | |
|---|---|
| Trace Salvato | $200.00 |

**Merrimack Valley Vipers AAU Basketball Scholarship**

| | |
|---|---|
| Trace Salvato | $250.00 |

**James Sullivan, Sr. Basketball Coaches Scholarship Award:**

| | |
|---|---|
| Trace Salvato | $300.00 |

**Tewksbury Redmen Football Club Scholarship Awards:**

**The Coach Bob Aylward Redmen Football Scholarship Award:**

| | |
|---|---|
| Mike Altavesta | $2,000 |

**The James E. Brooks Redmen Football Scholarship Awards:**

| | |
|---|---|
| Tyler Brice | $2,000 |

**Redmen Football Club Benefactors Scholarship Award:**

| | |
|---|---|
| Sam Weitz | $2,000 |

**Redmen Football Club Ed Dick Scholarship Award:**

| | |
|---|---|
| Mike Fiorentino | $2,000 |

**Redmen Football Club Phil French Scholarship Award:**

| | |
|---|---|
| Mike Fabiano | $2,000 |

**Redmen Hockey Booster Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| James Berkley | $250.00 | Dave Conley | $250.00 |
| Evan Cutelis | $250.00 | Jeremy Gleaton | $250.00 |
| George Lehner | $250.00 | Cody Legro | $250.00 |
| Daniel Rose | $250.00 | Nicholas Rose | $250.00 |
| Kerri Stuart | $250.00 | Brad Tosto | $250.00 |

**Redmen Wrestling Club Scholarship Awards:**

**Paul Ganong Memorial Scholarship Award:**

| | |
|---|---|
| Mike Altavesta | $1,000 |

**Redmen Wrestling Club Scholarship Award:**

| | |
|---|---|
| Mike Fiorentino | $500 |

**Tewksbury Girls Basketball Booster Scholarship Awards:**

| | | | |
|---|---|---|---|
| Danielle DePierro | $300.00 | Allison Frazier | $300.00 |
| Karie Judge | $300.00 | Brittany Pandolph | $300.00 |
| Jessica Sullivan | $300.00 | Erin Tibbetts | $300.00 |

**Tewksbury High School Soccer Booster:**

| | | | |
|---|---|---|---|
| Janelle Theisen | $325.00 | George Kafkas | $325.00 |

**Tewksbury Redmen Hockey Club:**

**George "Timmy" Ernest Memorial Scholarship Awards:**

| | | | |
|---|---|---|---|
| Evan Cutelis | $500.00 | Jeremy Gleaton | $500.00 |
| Cody Legro | $500.00 | Dan Rose III | $500.00 |
| Nicholas Rose | $500.00 | | |

**Tewksbury Redmen Softball Boosters Club Scholarship Awards:**

| | | | |
|---|---|---|---|
| Lauren DiCredico | $300.00 | Danielle DePierro | $300.00 |
| Casey Doherty | $300.00 | Allison Frazier | $300.00 |
| Nicole Harrison | $300.00 | Katelynn Moore | $300.00 |
| Jessica Sullivan | $300.00 | Brittany Tosto | $300.00 |

**Tewksbury Boy's Youth Basketball Scholarship Awards:**

| | |
|---|---|
| Rob Bradley | $250.00 |

**James G. Mendonca Memorial Scholarship**

| | |
|---|---|
| Jeff Oberg | $500.00 |

**Tewksbury Girls Basketball League Scholarship Awards:**

| | | | |
|---|---|---|---|
| Danielle DePierro | $250.00 | Allison Frazier | $250.00 |
| Karie Judge | $200.00 | Brittany Pandolph | $200.00 |
| Erin Tibbetts | $400.00 | | |

**Tewksbury Girls Softball League Scholarship Awards:**

| | | | |
|---|---|---|---|
| Allison Frazier | $ | Nicole Harrison | $ |
| Rachel Wilks | $ | | |

TOTAL: 1,500

**Tewksbury Youth Baseball Scholarship Awards:**

| | |
|---|---|
| Jeff Oberg | $350.00 |
| Rob Bradley | $350.00 |
| Dan Rose | $350.00 |

**Tewksbury Youth Football Scholarship Awards:**

| | | | |
|---|---|---|---|
| Emily J. Locke | $250.00 | Dan Rose | $250.00 |

**Tewksbury Youth Football Memorial Scholarship Award:**

| | |
|---|---|
| Ashley Camillo | $500.00 |

**Tewksbury Youth Football Billy Bird Memorial Scholarship Award:**

| | |
|---|---|
| Mike Altavesta | $500.00 |

**Tewksbury Youth Lacrosse Scholarship Awards:**

| | | | |
|---|---|---|---|
| Denise O'Hare | $250.00 | Daniel Rose | $250.00 |

**Tewksbury Youth Skating Association:**

**Alfred Carpenito Memorial Scholarship Award:**

| | |
|---|---|
| Kerri Stuart | $1,000 |

**Tewksbury Youth Skating Association Scholarship Awards:**

| | | | |
|---|---|---|---|
| Evan Cutelis | $500 | Dan Rose | $1,000 |
| Nick Rose | $500 | Mike Walsh | $500 |

**Tewksbury Youth Soccer League Scholarship Awards:**

| | | | |
|---|---|---|---|
| Eric Paquette | $500 | Kerri Stuart | $250 |
| Erin Tibbetts | $250 | | |

**Tewksbury Youth Soccer League Scholarship Awards:**

**TYSL Meghan McCarthy Memorial Scholarship:**

| | |
|---|---|
| Emily Boudreau | $1,000 |

**TYSL Lia DiFronzo Memorial Scholarship:**

| | |
|---|---|
| James McDermott | $1.000 |

| | | |
|---|---|---|
| | **TOTAL:** | **$124,650.00** |

# Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Thomas Churchill
Dr. John O'Connor (beginning 7/1/2010)
Dr. Christine McGrath (through 6/30/2010)

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. John O'Connor is a member of the Committees per state law, and the Selectmen have appointed the other members.

The Committees met periodically in 2010. In May 2010, donation forms were included in property owners' tax bills. At the end of 2010, the balances in the funds were:

| | |
|---|---|
| Scholarship Fund: | $1,977.23 |
| Education Fund: | $2,102.94 |

Thank you to all the donors who have contributed to these funds even in this difficult economy. Thanks especially to Homeyer Consulting Services, Inc., which made a $750 contribution to the Scholarship Fund. The Scholarship Fund Committee had planned a Team Trivia Night as a separate fundraiser, but unfortunately, it had to cancel that event. The Committee will continue to investigate other fundraising opportunities beyond the forms included with property tax bills.

The Scholarship Fund Committee awarded seven $250 scholarships at the end of the 2009-2010 school year – its highest number of awards since the fund's inception. The Committee received 45 applications for these awards, and after a thorough review chose seven worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2010 winners were all honors students with exemplary participation in extracurricular activities.

The 2010 Tewksbury Scholarship Fund recipients were:

- Emily Boudreau, 55 Jefferson Road, TMHS Class of 2010, studying International Relations at the University of Massachusetts Amherst
- Megan Chan, 8 Sharon Street, TMHS Class of 2010, studying Medicine at Assumption College
- Jocelyn Haversat, 1100 Livingston Street, TMHS Class of 2010, studying Animal Science at the University of Massachusetts Amherst
- Emily Locke, 51 Debra Drive, TMHS Class of 2010, studying Finance and Accounting at Bentley University
- Eric Paquette, 31 Windsor Drive, TMHS Class of 2010, studying Civil Engineering at the University of Maryland
- Rebecca Quigley, 11 Breckinridge Road, TMHS Class of 2010, studying Visual and Performing Arts at Roger Williams College
- Lyndsay Robinson, 147 Catamount Road, Shawsheen Tech Class of 2010, studying International Law and Politics at St. Anselm College
- Erin Tibbetts, 177 Pike Street, TMHS Class of 2010, studying Pharmaceutical Research at the University of Rhode Island

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2010, the Committee named Eric Paquette the recipient of the Wynn Memorial Leadership Award.

In honor of former Superintendent of Schools Dr. Christine L. McGrath, a charter member of the Scholarship and Education Fund Committees who retired from the Tewksbury Public Schools after the 2009-2010 school year, the Scholarship Fund Committee created a special award designation in 2010 – the Dr. Christine L. McGrath Service Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the areas of school and community service. For 2010, the Committee named Emily Locke the recipient of the McGrath Service Award.

In 2011, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply.

The Committee members would like to acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, Collector Dorothy Lightfoot, and Assistant to the Town Manager Sandra Barbeau for their assistance during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2011 tax bills!

Respectfully submitted,
Keith Rauseo, Chairman

# School Department General Information

**REGISTRATION FOR SCHOOL IN SEPEMBER 2010**

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

**NO SCHOOL ANNOUNCEMENTS**

School will be closed **only** in the case of severe inclement weather.

Announcements relative to closing schools for inclement weather will be carried by area radio stations and TV stations and through "One Call Now".

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

# Enrollment by Schools

**Tewksbury Public Schools**

| SCHOOL | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | Totals |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CENTER | 112 | | | | | | | | | | | | | | | 112 |
| NORTH STREET | | 63 | 58 | 59 | 71 | 79 | | | | | | | | | | 330 |
| TRAHAN | 16 | 67 | 67 | 75 | 61 | 59 | | | | | | | | | | 345 |
| DEWING | | 120 | 102 | 115 | 127 | 123 | | | | | | | | | | 587 |
| HEATH BROOK | | 67 | 69 | 74 | 82 | 95 | | | | | | | | | | 387 |
| RYAN | | | | | | | 349 | 359 | | | | | | | 20 | 728 |
| WYNN MIDDLE | | | | | | | | | 377 | 362 | | | | | 9 | 748 |
| MEMORIAL HIGH | | | | | | | | | | | 226 | 259 | 235 | 258 | | 978 |
| TOTALS | 128 | 317 | 296 | 323 | 341 | 356 | 349 | 359 | 377 | 362 | 226 | 259 | 235 | 258 | 29 | 4,215 |
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | UGR | |

# School Roster

**TEWKSBURY PUBLIC SCHOOLS**

**2010 - 2011 ROSTER**

***School Committee***

| | |
|---|---|
| Dennis J. Peterson | 2010 |
| Richard O'Neill | 2010 |
| Michael P. Kelley | 2011 |
| Jayne W. Miller | 2012 |
| Dennis G. Francis | 2012 |

***Administration***

**Christine L. McGrath, Ph.D. - Superintendent of Schools**

**Loreen R. Bradley - Assistant Supt. Curriculum & Instruction**

**Mr. John F. Quinn - Business Manager**

**Cheryl Porcaro - Special Needs Coordinator - K-12 Services**

**Jan Fuller - Special Needs Coordinator – Private, Preschool, Summer**

**David Libby –Director of Transportation, Facilities & Data Processing**

**Karen Chanaki - Director of Food Services**

**John Lyons – Director of Extended & Community Education Services**

**MEMORIAL HIGH SCHOOL**
**Dr. Patricia Lally, Principal**
**Jason Stamp, Assistant Principal**
**M. Eileen Taylor Osborne, Assistant Principal**

| DEPARTMENT HEAD, HUMANITIES – *Ginamarie Talford* | |
|---|---|
| **ENGLISH** | **SOCIAL STUDIES** |
| Andrew Bellistri<br>John Byrnes<br>Bryan Desjardins<br>Cynthia Peloguin<br>Brian Gouthro<br>Lynne Hardacre<br>Christine Mulligan<br>Catherine Stack<br>Ginamarie Talford | Brian Aylward<br>Donna Boudreau-Hill<br>Marc Demers<br>Robert Doolan<br>Sharon Milenavich<br>Peter Molloy<br>Dustine Puma<br>Thomas Ryan<br>Nadine Sutliff |

| DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, & ART – *Shelli-An Ryan* | |
|---|---|
| **MATHEMATICS** | **COMPUTER PROGRAMMING** |
| Kelly Kruger Barrio<br>Robert Brigida<br>Thomas Carpenito<br>Ethel Chace<br>Debra Glass<br>Vikki Ireland<br>Mary Jo Kelleher<br>Marybeth McGinn<br>Kevin Muise<br>Anne L. Rand<br>Janice E. H. Reich<br>Shelli-An Ryan | Frances DeLucia<br>**ART**<br>Jennifer Arnold<br>Nicole LaPierre<br>David Moffat<br>**BUSINESS**<br>James Sullivan |

| DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, AND MUSIC – *Susan Barnett* | |
|---|---|
| **SCIENCE** | **TECHNOLOGY** |
| Susan Barnett<br>Edward Cremins<br>Eamon Edgerton<br>Janet Gordon<br>Edward Kopesky<br>William Neacy<br>James Pringle<br>Nicole Saad<br>Elaine Senechal<br>Stanley White | Sandra Bettencourt<br>Susan Sullivan<br>**FAMILY & CONSUMER SCIENCE**<br>Nicole Smallidge<br>**MUSIC**<br>Roger Whittlesey |

**LEAD TEACHER, FOREIGN LANGUAGE –**

**FOREIGN LANGUAGES**

Paul Early
Joanne Meziane
Patricia Mondello
Viterbo Rijo
Kristen Roy
Florence Souza

**DEPARTMENT HEAD GUIDANCE – *KAREN BAKER O'BRIEN***

**GUIDANCE**

Brian Hickey
Cecily Ann Markham
Karen Baker O'Brien
Kristina Sheahan

**ATHLETIC DIRECTOR AND DEPARTMENT HEAD WELLNESS – *BRIAN HICKEY***

**PHYSICAL EDUCATION**

Steven Levine
Patricia Ryser

**HEALTH**

Karen Ferreira
Denise Saindon

**LIBRARIAN**

Mary Eldringhoff

**SECURITY MONITORS**

Leo DiRocco
Leslie Duplessis

**JOHN W. WYNN MIDDLE SCHOOL**
**John Weir, Principal**
**Adam Colantuoni, Assistant Principal**

| **TEAM 7A** – *Joanna Krainski, T.L.* | **TEAM 7B** - *Cathleen Bilodeau, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Sara Cowan | Jaclyn Murphy |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Erin Sarsfield | Dorothy Graaskamp |
| **MATH** | **MATH** |
| Joanna Krainski* | Cathleen Bilodeau* |
| **SCIENCE** | **SCIENCE** |
| Cindy Abate-Upson | Kathleen Connell |

| **TEAM 7C** – *Geraldine Cummings, T.L.* | **TEAM 7D** – *Kimberly Dikeman, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH/SOCIAL STUDIES** |
| Kimberly Johnston | Anthony Santos |
| **SOCIAL STUDIES** | **MATH/SCIENCE** |
| Roseann Kolack | Kimberly Dikeman* |
| **MATH** | |
| Geraldine Cummings* | |
| **SCIENCE** | |
| Francesca Rouff | |

| **TEAM 8A** – *Carol Navetta, T.L.* | **TEAM 8B** – *Kristina Rogers, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Kate Provenzano | Joanna Peterson |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Patricia Krol | Christopher Gagnon |
| **MATH** | **MATH** |
| Joanne Hession | Dannie Shao |
| **SCIENCE** | **SCIENCE** |
| Carol Navetta* | Kristina Rogers* |

**TEAM 8C** – *Rosamond Malatesta, T.L.*

**ENGLISH**

Elaine Speros

**SOCIAL STUDIES**

Cheryl Witham

**MATH**

Rosamond Malatesta*

**SCIENCE**

Katherine Deveau

**ART**

Gail Hamilton

**MUSIC**

Catherine Himmel

**INSTRUMENTAL MUSIC**

Meghan Davis (Shared with Ryan School)

**HEALTH**

Robert McGrath
Maura Dearing

**WORLD LANGUAGES**

**FRENCH**

Susan Gagnon

**SPED** – *Elaine Cheng Sinclair, T.L.*

Shared with Ryan School (one half)

**LIRARY RESEARCH**

Keith Williams

**INDUSTRIAL TECHNOLOGY**

Joseph Frank

**EXPLORATORY**

Team Leader – Susan Scofield

**COMPUTERS/PHYSICAL EDUCATION**

**COMPUTERS**

Lisa Bailey
Bonita Hansberry

**PHYSICAL EDUCATION**

Thomas Morrill
Susan Scofield

**LIBRARIAN**

**GUIDANCE**

Erin MacCurtain
Jaime Noberini

**JOHN F. RYAN ELEMENTARY SCHOOL**
**Kevin McIntyre, Principal**
**Brenda Theriault Regan, Assistant Principal**

| **TEAM 6A** – *Jennifer Mrozowski, T.L.* | **TEAM 6B** – *Kathleen Anderson, T.L.* |
|---|---|
| **ENGLISH** | **ENGLISH** |
| Judi Foley McInnes | Eileen Gardner |
| **SOCIAL STUDIES** | **SOCIAL STUDIES** |
| Kate Deislinger | Kathleen Anderson* |
| **MATH** | **MATH** |
| Kim Hynes | Charlaine Melly |
| **SCIENCE** | **SCIENCE** |
| Jennifer Mrozowski* | Robin Reading |

| **TEAM 6C** – *Barbara Gillette Manna* | **TEAM 6D** – *Susan E. Hogan* |
|---|---|
| **ENGLISH** | **ENGLISH/SOCIAL STUDIES** |
| Pamela McDade | Andrée Johnson |
| **SOCIAL STUDIES** | **MATH/SCIENCE** |
| Jean Chan | Susan E. Hogan |
| **MATH** | |
| Barbara Gillette Manna | |
| **SCIENCE** | |
| Kimberly MacElhaney | |

| **TEAM 5A** | **TEAM 5B** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Nicole Zwirek | Jayne Farnham |
| **MATH/SCIENCE** | **MATH/SCIENCE** |
| Gretchen Martel | Pamela Shirkoff |

| **TEAM 5C** | **TEAM 5D** |
|---|---|
| **ENGLISH/SOCIAL STUDIES** | **ENGLISH/SOCIAL STUDIES** |
| Joanne O'Brien | Gus Jardin |
| **MATH/SCIENCE** | **MATH/SCIENCE** |
| Christine Cremin | Robert Shirkoff |

| TEAM 5E | TEAM 5F |
|---|---|
| **ENGLISH/SOCIAL STUDIES**<br>Kristin Dillon<br>**MATH/SCIENCE**<br>Robert Rogers | **ENGLISH/SOCIAL STUDIES**<br>Kim Hillson<br>**MATH/SCIENCE**<br>Eileen Lindsey |

| | |
|---|---|
| **ART**<br>Diane Slezak<br>**MUSIC**<br>Marguerite Weidknecht<br>**INSTRUMENTAL MUSIC**<br>Meghan Davis<br>**HEALTH**<br>Kristi Sarcione<br>**COMPUTERS**<br>Barbara Jagla<br>Kelly Pacor | **PHYSICAL EDUCATION**<br>Ronald Drouin<br>James Manley<br>**LITERATURE**<br>Rose Curley<br>Andrea MacMullin<br>**READING**<br>Kimberly Stone<br>Lisa Zullo<br>**LIBRARY/MEDIA SPECIALIST** |

**CASE MANAGER** - *Grade 6 - Elaine Cheng Sinclair, T.L.* (One Half – Shared with Middle School)*

- *Grade 5 - Mercy Duffill, (Shared with Heath Brook, Trahan Schools)*

**HEATH BROOK SCHOOL**
**Rosamond Dorrance, Principal**
**Carole Gallo, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Brandi DeCarolis<br>Kathleen Ford<br>Ashley Crooker - SPED<br>**Grade 1**<br>Helen Matysczak<br>Joanne Morrissey<br>Jennifer Price<br>Carole Gallo - SPED<br>**Grade 2**<br>Donna Bowden<br>Diane Davos<br>Brenda McWilliams<br>Karen Bancroft - SPED | **Grade 3**<br>Lori Hyland<br>Jaime Lane<br>Sheri Mulloy<br>Sheila Sadler<br>Janet Reyes - SPED (Gr. 3 & 4)<br>Mary Beth Aiello – SPED (Gr. 3)<br>**Grade 4**<br>Janet Davis<br>Marcia Kalarites<br>Jennifer Levy<br>Mary Loosen<br>Jennifer Taylor – SPED (Gr. 4 Inclusion) |

**********

**LOELLA F. DEWING SCHOOL**
**Robert P. LaRoche, Principal**
**Lisa Cournoyer, Head Teacher**
**Elizabeth Robinson Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Sarah Gillotte<br>Jennifer Marcella<br>Kristi Rodgers<br>Kim LaFland - SPED<br>**Grade 1**<br>Lisa Cournoyer<br>Maryellen Hirtle<br>Mary Lazzara<br>Patricia Stratis<br>Patricia Fabrizio - SPED<br>**Grade 2**<br>Shelley DeGrechie<br>Kathleen MacLeod<br>Shannon Miranda<br>Sarah Yore<br>Courtney Kaloyanides – SPED | **Grade 3**<br>Nancy Boyle<br>Loren Carlino<br>Lisa Desrochers<br>Michelle McGrath<br>Kelly M. Scialdone<br>Donna Cloney - SPED<br>**Grade 4**<br>Karen Cintolo<br>Kathleen Conrad<br>Lynn Francisco Marsh<br>Kimberly Siepka Russo<br>Jeanne Selissen<br>Lisa Chasan - SPED |

**LOUISE DAVY TRAHAN SCHOOL**
**Dr. Edward J. Foster, Principal**
**Ann O'Hara, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Patricia Keddie<br>Kathy McDermott – ½ time<br>**Grade 1**<br>Heather Bradley<br>Maureen Jackman<br>Ann O'Hara<br>**Grade 2**<br>Sandra Frost<br>Judith Middleton<br>Donna Mooney | **Grade 3**<br>Judy Allard<br>Kathy Carleton<br>Susan Mulno<br>**Grade 4**<br>Shannon Demos<br>Catherine Gagne<br>Susan Raneri |

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**NORTH STREET SCHOOL**
**Angela D. Kimble Principal**
**Teresa Enos, Head Teacher**

| | |
|---|---|
| **Kindergarten**<br>Allison Cameron<br>Brandi DeCarolis<br>**Grade 1**<br>Teresa Enos<br>Catherine Ventura<br>Ann Whynot<br>**Grade 2**<br>Deborah Brewin<br>Elizabeth Krzesinski<br>Denise Morandi | **Grade 3**<br>Mary Lou Adams<br>Theresa Follett<br>Sheri Mulloy<br>**Grade 4**<br>Debbie Buehler<br>Heidi Meharg<br>Kim Gagnon |

**ELEMENTARY SPECIALISTS**

**Reading Specialists**

Chloe Callahan – Heath Brook
Gloria Graves – Trahan School
Nancy Kalajian – North Street School
Elizabeth Robinson – Dewing School

**Elementary Art**

Kristen Kosiba – Dewing/North Street Schools
Linda Malone – Heath Brook/Trahan Schools

**Elementary Music**

Marie Maranville – Dewing/North Street Schools
Steve Nahlik - Trahan/Heath Brook School

**Elementary Physical Education**

Jodi Higgins - Dewing/North Street School
Daniel Merry - Heath Brook/Trahan Schools

**Health Educator**

Mary Laffey

**Attendance Officer**

Dennis J. Peterson

**Gifted and Talented**

**K-4 Technology Curriculum Specialist**

Kathy Santilli

**School Adjustment Counselors and School Psychologists**

Susan Clark – Trahan School
Alexandra Comer Meeker– Ryan School
Melissa Gilgun – Middle School
William Jones – High School
Colleen Leary – Dewing School also Case Mgr.
Mariellen Nastasi – Heath Brook School
Karen Ruccio - North Street/Dewing Schools

**Speech Therapists**

Courtney Campbell – Trahan School
Rosemary Coughlan – Heath Brook
Carolyn Dooley – Dewing School
Tiffany Emerson – North Street/Middle Schools
Amy Matson – Center School
Katherine Thew – Trahan School
Tiffany Trant – Ryan/High Schools

**Early Childhood Specialist**

Tara Michelle Lonergan – Integrated Preschool
Donna Greene – Integrated Preschool
Lisa Tramonte - Integrated Preschool

**P.D.D.**

Audria Johnson – North Street School
Patricia Martel – Trahan School
Sarah Tsakalakos – Trahan School

**Physical Therapist**

Jennifer Merrill – Systemwide

**Occupational Therapist**

Gail Bliss – Systemwide
Pamela Pinard – COTA – last day 10/30/09

**English as a Second Language Tutor**

Mary DiCiaccio - Systemwide

**Behavior Specialist**

Kristen Podolsky – Trahan School

**Moderate Special Needs Specialists**

Mary Beth Aiello - Heath Brook School
Karen Bancroft – Heath Brook School
Marco Basiliere - High School
Richard Camire, Middle School
Lisa Chasan – Dewing School
Donna Cloney – Dewing School
Ashley Crooker – Heath Brook School
Mercy Duffill, Heath Brook/Ryan/Trahan Schools
Case Manager
Patricia Fabrizio – Dewing School
June Fagan – Ryan School
Anne McGregor Fay – High School
Nancy Farrey-Forsyth – Middle School
Sandra Ferrara – Ryan School
William Fuller – High School
Patrick Galligan - High School
Carole Ann Gallo – Heath Brook School
Kevin Gibson – Ryan School
Jennifer Gillespie – Ryan School
Martha Glynn – Ryan School
Donna Graham – Middle School
Robyn Hakala – Dewing School
Susan J. Hogan – Ryan School
Michele Hughes – Trahan School
Courtney Kaloyanides – Dewing School
Mary Kennedy – High School
Kimberly LaFland – Spec. Needs K Dewing
Renee Langlais – Heath Brook School
Joan Lynch, Case Manager – North Street School
Kathleen A. Maloney – Ryan School
Patrick McAndrews – High School
Joel McKenna – Middle School
Kara Murray – Middle School
James Otis – Middle School
Stephanie Pagiavlas – Middle School
Beryl Puddester-McKenna – Ryan School
Cindy Ramaska – Middle School
Janet Reyes – Heath Brook School
Elaine Cheng Sinclair, Case Manager,
Middle/Ryan Schools
Jennifer Taylor – Heath Brook School
Charles Zucco, Case Manager, High School

## EDUCATIONAL SUPPORT STAFF

**Certified Aides**

Mary Abbott – Heath Brook School
Nicholas Amato – Ryan School
Laurie Angelo – Middle School
Erika Ansley – Kind. Dewing School
Kristine E. Benning – Ryan School
JoAnn Brace – Ryan School
Anne Brennan – Heath Brook School
Elaine Ciccolella - Center School
Christine Cote – Middle School
Christa Covino – Dewing School
Paula Curtin – Dewing School
Mary Ann Deshler – SPED – Middle School
Michelle M. Dick – SPED - High School
Ann M. Doucette – Dewing School
Joanne Elwell – Spec Needs, Heath Brook School
Kyle Ganley – Middle School
Mary Kapust – Center School
Pamela Lussier – Center School
William Meuse – High School
Lois Murphy – Spec Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Elena Pineau – High School
Ellen Dale Robichaud – Ryan School
Michael Rocco – High School
Cheryl Ann Silva – Dewing School
Maria Skoropowski - Spec Needs - High School
Kathy Starling – North Street School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center - H. S.
Denise Trevor – Heath Brook/No. Street Schools
Kim E. Viens – Ryan School
James Walker – High School
Dennis Winn – High School

**Title I Academic Coaches**

Mary Petrie – North Street School
Jennifer Fabiano - Heath Brook School

**Non-Certified Aides**

Karen Agostinelli – Kind. Trahan School
Linda Alukonis – Kind. North Street School
Debbie Bennett– Spec. Needs - Ryan School
Mary Ellen Chase-Anderson – Middle School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kind. Dewing School
Gale Durkin - A.V. Aide – High/Middle Schools
Patricia Gale – Kind. – Trahan School
Sally Gariepy – PDD Aide - Trahan School
Karen Gillotte – Kind. Heath Brook School
Beth Ann McDermott – Kind. Dewing School
Kathleen Penney – Kind. Heath Brook/North St.
Mark Ronan – Middle School
Pamela Temmallo – Ryan School
Ann Mary Theisen – PPD Trahan School
Rebecca Walsh – Spec. Needs – Middle School
Eileen Weiss – Kind. Dewing School

**Data Processing, Transportation & Facilities**

David Libby – Center School

**Network Manager**

Keith Young – Center School

**Technology Service Technician**

Kevin Carey – Center School

**School Nurses**

Judith Hopkins – Middle School
Linda House – High School
Debra Kraytenberg – Trahan School
Monica McBrine – North Street School
Sandra Miller – Assoc. Nurse – Systemwide
Carol Moriarty – Dewing School
Marcia Osterman – Ryan School
Elaine Walsh – Heath Brook School

**Medical Aide**

Ms. Jennifer R. Higgins, LPN – High School

**Library Aides**

Ann Donnelly – Heath Brook/No. Street School
Judith Dziadosz – Heath Brook/No.St./Ryan Schls.
Patricia Fothergill – Dewing School/Trahan School
Evelyn McCabe – Trahan School/Dewing Schools

**School Secretaries**

Kathleen Casey – High School
Maria Doherty – Trahan School
Anne Duncan – Business Office
June Fowler – Ryan School
Joanne Kearns – Middle School
Patricia Kearns – Medicaid – Special Ed. Office
Louise Kelley – Heath Brook School
Janice LaRocque – Superintendent's Office
Mary Maguire – Superintendent's Office
Eileen Mahoney – Dewing School
Lisa Marget – Business Office
Annmarie McCormick – High School
Maria McLaughlin – Ryan School
Donna McKenna – Special Education -Center
Kelly Mercier – Community Service
Patricia Meuse – Business Office
Patricia Napoli – Middle School
Nancy O'Hare – High School
Sarah Robson – Data Processing – Center School
Nancy Torname – Heath Brook/Dewing Schools
Patricia Welch – Special Education - Center
Sharon Zaremba – North Street School

**Food Service Workers**

Robin Adams – North Street School
Maureen Bedard – Middle School
Elaine Bennett – High School
Eileen Callanan – High School
Linda Carter - Heath Brook School
Linda Castigilone – Middle School
Maureen Contalonis – Ryan School
Barbara Curtin – Middle School
Allison DeFelice - Heath Brook School
Gladys DiBisceglia – Middle School
Robin Foran – High School
Anna Gaudet – Dewing School
Goldie Gizzi - High School
Jane Grant – Ryan School
Kim Kane – Ryan School
Nancy Kelleher – Middle School
Carol Lennon – High School
Christine Lopolito – Ryan School
Carol McCarthy – Dewing School
Denise Miano – North Street School
DebraLee Mugford – Center School
Marie Murphy – High School
Diane Nickerson – Middle School
Michelle Nowak – Trahan School
Susan O'Hearn – Dewing School
Patricia Reale – High School
Kimberly Sheehan – Dewing School
Kathy Sholl – Ryan School
Laura Sullivan – Ryan School
Holly Tellier – High School
Roberta Waldrip – Trahan School
Janice Woodman – Middle School

**Maintenance and Custodial Workers**

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey - Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Travis Dobbin – High School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Maintenance
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Terrance Neal – Middle School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Peter Thuillier – Trahan School

**Matron**

# Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVRVTSD) is pleased to submit its 2010 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 40th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Chairman, and Donald Drouin, Secretary, from Bedford; Kenneth L. Buffum and Bernard F. Hoar from Billerica; Paul V. Gedick, Vice-Chairman and Robert Gallagher from Burlington; J. Peter Downing and Patricia W. Meuse, Treasurer, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred forty-one (1,341) high-school students were enrolled in SVTHS's day school programs in October of 2010 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2010, SVTHS graduated 290 seniors. Over 67% of the graduates planned to attend college or other post secondary schooling in the fall. Slightly less than 20% of the students intended to continue working in their trade with another 6% working in another field after graduation. In addition, 1.5% entered the military forces.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 18 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

**Academic Programs**

*MCAS Performance:* In the Spring of 2010, the 321 sophomores comprising SVTHS' Class of 2012 distinguished themselves among all other vocational-technical high-school students, among all sophomores within the five-town district and, most impressively, among all sophomores throughout the Commonwealth—earning a special commendation from the Department of Elementary and Secondary Education (DESE) in the latter analysis.

With only one exception, SVTHS sophomores outperformed all other vocational-technical sophomores on all MCAS performance measures (English Language Arts, Mathematics, and Science/Technology/Engineering) during the 2010 test period. Blackstone Valley Technical High School outpointed Shawsheen (only) on the Mathematics test.

The District analysis paralleled the vocational analysis. With the exception of Wilmington (Mathematics only), SVTHS sophomores outscored or equaled all of their District peers on the three performance measures.

**TABLE 1. PERCENT OF TENTH GRADERS SCORING IN EITHER THE ADVANCED OR PROFICIENT RANGE IN SPRING 2010 MCAS TESTING.**

| | Bedford | Billerica | Burlington | Tewksbury | Shawsheen | Wilmington |
|---|---|---|---|---|---|---|
| English | 86 | 78 | 84 | 84 | 93 | 91 |
| Mathematics | 86 | 84 | 85 | 82 | 86 | 90 |
| Science/Tech/Eng | 80 | 72 | 76 | 72 | 86 | 81 |

Although remarkable, both the vocational-technical and District analyses pale statistically to SVTHS' pre-eminent performance throughout the Commonwealth with respect to a rank ordering of Median Student Growth Percentiles (MSGP). The MSGP is a statistical measure of student growth between grades eight and ten. In the Spring of 2010, SVTHS ranked fourth among the 287 school districts for whom the DESE reported tenth-grade MCAS scores. This extraordinary achievement earned SVTHS a special commendation from the DESE for a second, consecutive year. (In the Spring of 2009, SVTHS ranked sixth in the same analysis.)

*Curriculum Revision:* Throughout the school year, members of the Social Studies continued their redesign of SVRVTS' Honors, College-Preparatory, and Support-Services U.S. History offerings. The restructured courses will be offered in grade 10 (Colonization to the Civil War) and grade 11 (Reconstruction to the present). The two-year format will allow students to explore topics in greater depth and breadth while providing instructional time for written-response training—a critical element of MCAS preparation. Curriculum planners believe that the expanded format will enhance the test performance of SVTHS students, as did the prior and parallel change in the Biology curriculum.

In response to the increasing demand for College-Preparatory electives, members of the Science Department continued to design a College-Preparatory Physical Science course, which joins the science curriculum alongside Honors and College-Preparatory Chemistry, Honors and College-Preparatory Physics, and Honors and College-Preparatory Biology. In a parallel effort to expand College-Preparatory offerings in mathematics, members of that department continued to design a College-Preparatory Statistics course, which joins rigorous upper-class offerings in Honors and College-Preparatory Trigonometry and Honors and College-Preparatory Calculus.

*New Staff:* In the fall, Mrs. Debra Dew joined the Mathematics Department to fill the vacancy created by the retirement of Ms. Mary Brooks. Mrs. Katia Arida joined the Social Studies Department to facilitate the expansion of the U.S. History program, and Mrs. Celeste Joudrey joined the Science Department to fill the vacancy created by the retirement of Mr. Duane Cleak.

*Summer School:* In the summer of 2010, the SVTHS Summer Program enrolled approximately 116 students from ten surrounding school systems, who had failed an aggregate 139 academic courses. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640 or Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

*Infrastructure Renovations:* The extensive summer renovations to the school's infrastructure included, in part, the ongoing installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the refurnishing of the school library, and the expansion of one PC lab.

**Clubs and Organizations**

*Classes:* A yearlong series of successful twelfth-grade social events and fundraisers, coordinated by senior-class advisors Sheila Fitzpatrick and Bethany Keane, was highlighted by an elegant senior prom at the Granite Rose in Hampstead, New Hampshire. Under the direction of junior class advisor Angela Caira, the junior class held a gala prom at the Burlington Marriott. The freshman class, advised by Marygrace Ferrari, and the sophomore class, advised by Stacey LaBella, collaborated on the annual Spring Fling semiformal, which was held at the school.

The Eleventh Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately $120 and thirty-eight cases of food for the Billerica Food Pantry.

*Literary Magazine:* For the third consecutive year, Shawsheen's literary magazine, *Ramblings*, received an award for excellence by a major educational organization. In 2007-2008, New England Scholastic Press Association (NESPA) Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine, *Ramblings*, NESPA's Highest Achievement Journalism Award in Scholastic Editing and Publishing. In 2008-2009, the National Council of Teachers of English named *Ramblings* a superior publication in its statewide Excellence in Literary Magazines competition. Most recently, the magazine earned a gold medal for overall quality and All-Columbia Honors for content from Columbia University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*School Newspaper:* In a model school-wide collaborative effort, Mrs. Leah Marquis of the English Department, Mr. Doug Michaud of the Technical Illustration shop, and Messrs. Tim Broadrick and Tom Struthers of the Graphics Art shop again produced quarterly editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

*National Honor Society:* Under the advisorship of Mrs. Gail Poulten of the English Department, the SVTHS chapter of the National Honor Society inducted 25 eleventh graders and 10 twelfth graders in March of 2010. Mr. Brian Hart—a Bedford resident, a gold-star father, and founder of Black-I Robotics—spoke of his initiative to improve armor technology for U.S. combat troops at the induction ceremony. Throughout the year, the NHS travelled to New York City to view the King Tut exhibit and to Newport, R.I. and Salem, MA to visit cultural and historic sites.

*Student Council:* The Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic paper-recycling program throughout the year. In 2009, Ms. Mountain expanded the program to include the recycling of plastic, toner cartridges, cell phones, and sneakers.

*The Traveling Rams:* On their third annual global trek, members of Shawsheen's international-travel club visited Barcelona and Italy in the spring of 2009 under the direction of their indefatigable faculty advisor, Ms. Kristin Sciacca, and five chaperones. Interested world travelers should contact Ms. Sciacca at 978-667-2111x577 or ksciacca@shawsheen.tec.ma.us.

*Oratory Club:* Coached by faculty advisor, Mrs. Leah Marquis of the English Department, Lyndsay Robinson, a twelfth-grade Business student from Tewksbury, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst. In the Youth Speak contest sponsored by the Lions Club, Lyndsay prevailed at five levels of competition—hosted successively at Tewksbury, Billerica, Woburn, and Springfield—to eventually earn a gold medal in that

statewide contest. Anne Whitehouse, an eleventh-grade Internet Technology student from Tewksbury, garnered a silver medal in SkillsUSA Prepared Speech competition.

*Performing Arts Club:* Boldly departing from its 2007 dramatic production of *Frankenstein* and its 2008 musical production of *Grease*, members of the Performing Arts Club staged two sold-out performances of improvisational theater last year in the school auditorium under the direction of Ms. Angela Caira of the Guidance Department.

*Parent Advisory Council:* Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

*Alumni Association:* Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association organized and held an inaugural roast at the Tewksbury Country Club during which the ever-affable Mr. Duane Cleak of the Science Department was served (medium rare). Any SVTHS alumni interested in working with Mrs. Poulten on future fundraising events should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111x584.

**Support Services**

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at SVTHS is over 90 percent as compared to the state average of 64 percent. The Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 24 percent of our students being diagnosed with special needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has continued with extensive training to support the IEP process and the identification of specific learning disabilities for our special needs population based on new federal and state guidelines. Shawsheen is now using *eSped* software to write Individualized Educational Plans (IEPs). Following training, the staff transferred all IEP's into this system and has fully integrated this technology into all facets of the IEP process. Increased attention to training in the assessment process was provided with additional professional development for staff. The Support Services Department took part in a Coordinated Program Review that was completed by the DESE in the Fall of 2009. Renovations to existing office space were completed resulting in a well-equipped conference room enabling the school to provide a dedicated space for the many meetings that are held as part of the special education process.

**Athletics**

The year 2010 was a memorable year for Shawsheen Athletics with over 450 Shawsheen students participating in interscholastic athletics. Winning Dual Meet titles was our Boys and Girls Cross Country teams. Winning league titles were the following teams: Boys Hockey, Wrestling, Softball, Boys Lacrosse, Golf. Boys Cross Country, Girls Soccer and Football. The following were State Vocational title winners: Girls Swimming, Boys Hockey, Wrestling, Golf and Girls Soccer.

Earning special honors was our Division One Wrestling program which won the Division 1 North Sectional Title. Also, our Football team finished off a record breaking 11-1 season with the School's first Super Bowl title.

The overall winning percentage of the varsity teams, 13 of whom qualified for post-season play, ranked among the highest in school history. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestlers Alex Najjar and Andrew Companeschi were named to the All Scholastic Wrestling team by both the Boston Globe and Boston Herald. Mark Donovan (Wrestling), Doug Michaud (Girls Soccer) and Al Costabile (Football) were honored as "Coach of the Year" in their respective sports by the Lowell Sun. All three were also honored as Divisional Coaches of the Year by the Boston Globe.

For an unprecedented seventh time in nine years, SVTHS has earned the Markham Award from the Boston Globe for the most outstanding vocational technical high school program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

**Community Services**

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Mrs. Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

*School of Practical Nursing:* The 2009-2010 year graduated 33 Licensed Practical Nurses (LPN). Since its inception, a total of 531 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam

is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore:* Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2010 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, please contact Mrs. Carissa Karakaedos at 978-671-3607.

*Swim Program:* SVTHS continued a strong following with water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2009-2010 year in its Olympic-sized swimming pool. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

*Billerica House of Correction:* The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. The most recent addition to the BHOC and SVTHS partnership is a 10-Hour General Industry OSHA course. SVTHS continues to collaborate through Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Middlesex Community College:* SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2010 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Director of Community Services, Mrs. Carissa Karakaedos.

*Non-Traditional by Gender Advisory Committee:* The SVTHS Non-Traditional by Gender Advisory Committee continued its pursuit to support initiatives for students enrolled in occupational areas that are non-traditional for their gender. The committee is led by a coordinator, overseeing five SVTHS staff members. The committee had another successful non-traditional-by-gender night and continues to plan activities and events throughout the year.

**Computer Services**

During the 2010 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, SSDR (School Safety and Discipline Report) data, the Technology Report data and the VTCTS (Vocational Technical Competency Tracking System) data.

Computer Services had a new module installed for teachers to utilize within the Student Information System. The new iPass rankbook allows teachers to keep a grade book and share their student's progress with the parents through Parent Access Manager.

In the fall, Computer Services added the latest ninth grade (class of 2014) to Parent Access Manager System bringing parent participation to approximately 80 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, rankbook, schedules and discipline information.

The computer labs for Business Technology, Drafting, Internet Technology, Graphic Arts and Design & Visual Communications received upgrades during 2010. Each area had its computers replaced with the latest model.

Computer Services has continued to migrate additional physically hosted servers to the virtualized solution that was installed in the previous year. Computer Services established a more energy efficient infrastructure as part of the long term plan to add virtualized server equipment in place of older servers.

Office 2007 has been installed on all computers that are capable of receiving the upgrade. Office 2010 licenses have been purchased in preparation for the next upgrade.

**Guidance**

*Admissions:* Applications once again exceeded 600 for 335 seats in the class of 2014. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House in November and the 8th Grade Career Night in January.

*9th Grade Orientation:* A new program was offered this year to incoming freshman. The 9th grade orientation program, Fresh Start, gave new students an opportunity to meet each other and become familiar with the school, our programs and staff through an interactive and fun day of events. Since the new 9th grade transition guidance piece was implemented in 2006 through support of the superintendent and school committee, attendance has continued to improve and transfers out decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped deliver the orientation day.

*College and Career Planning:* Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at 4 year colleges and universities. In addition, SVTHS met Federal benchmarks this year for graduates in all of our programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75% of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. The college fair this year included over 70 colleges and universities and a special workshop was offered to students with special education needs to understand their options for post secondary learning. Over 500 students and parents participated in the event making it our largest to date.

*Scholarships and Awards:* Despite the tough economy, SVTHS students were awarded over $80,000 in scholarship funds. A graduate was also the recipient of the Massachusetts Vocational Association scholarship award.

*Cooperative Education Program:* Cooperative education hit the ground running this fall with many of the vocational/technical programs increasing cooperative education placement by 50% or more. The trend continues as we go to over 120 students out.

*Student Health:* This past year, SVTHS participated in the state wide effort to prevent the spread of H1N1. We offered students and staff the opportunity to get vaccinated and delivered public service messages and flu prevention information out to all members of the SVTHS community.

**School Council**

An important agency of school governance, the 2010-2011 SVTHS School Council is made up of three parents, co-chair Patricia White from Tewksbury, JoAnn Brace from Tewksbury, and Susan Berry from Wilmington; three community members, Bob Lazott of Billerica Jean Perry of Burlington, and Cosmo Ciccariello of Burlington; two SVTHS faculty members, Robert Roach and Jason Tildsley; and co-chair Dr. Robert Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook, and develop the annual School Improvement Plan.

**Technical Programs**

*Skills USA:* Skills USA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned seventy-five medals at the 2010 District level competition and twenty-five medals at the State competition. Eleven Shawsheen students went on to the National competition in Kansas City, MO. with all the students placing in the top twenty. HVAC&R finished first earning a Gold Medal, Health placed fourth, and the Graphic students finished seventh.

*Business Professionals of America:* Business Professionals of America (BPA) is a National career and technical student organization composed of state associations and local chapters serving members, pursuing careers in business and information technology occupations. BPA provides opportunities for students to develop leadership skills, and to grow personally and professionally while utilizing career related competencies. Involvement in BPA enhances social awareness, civic responsibility, and business communication skills. SVTHS students earned eleven medals at the State level and sent seven students to the Nationals; where a student was elected as the National Treasurer, and two other students finished in the top ten.

*National Accreditation:* SVTHS has nineteen vocational programs, nine of which are nationally accredited by their respective industries. The programs include: Automotive Technology, Autobody, Diesel, Machine Technology, Metal Fabrication, Culinary Arts, Graphic Communication, Drafting, Technology, Heating, Ventilation, Air Conditioning and Refrigeration.

**Transportation Cluster**

*Automotive Technology:* The senior students from the Diesel program were merged into the Automotive program. Mr. Flynn, from Diesel, joined the Automotive program, replacing Mr. Lavoie. The program embarked on several post secondary career days and industry field trips, exposing their students to career opportunities and new technologies in the field. A $2,100 Tool box cash award was donated from Lowes for being 100% participants in SkillsUSA. Through the capital budget process the Automotive program acquired a new, technologically advanced Hunter high speed wheel balancer GSP9700.

*Autobody:* The Autobody program welcomed two new instructors - Mr. Dennis Reppucci and Mr. Daniel Simard - and a full time aide, Mr. Matthew Day. A new paint mixing room was approved through the capital budget process, as well a newly designed ramp for the paint spray booth (built by Metal Fabrication program). The program continues to do an outstanding job repairing cars in need of body work for people throughout the district.

**Service Cluster**

*Health Service and Technology:* The Health Services & Technology Program is preparing for a new location and an expansive expansion into three chapter 74 programs: Medical & Laboratory Assisting, Health Assisting, and Dental Assisting. These three programs will move into a new Life Science wing in the autumn of 2011. The program also continues to expand their clinical affiliates adding Woodbriar of Wilmington and Sunny Acres Nursing & Rehabilitation of Chelmsford. A strong partnership with Saints Medical Center led to another successful community blood drive at the school, collecting more than 40 units of blood. All

twenty-six students successfully passed the Massachusetts Department of Health Nurse Assisting Exams, having a direct impact on positive job placements.

*Culinary Arts:* An articulation agreement with Johnson and Wales University has provided opportunities for senior Culinary Art's students to attend classes full-time through their FAST (Freshman Advanced Study Track) option. This is the second consecutive year in which Shawsheen has a senior as a FAST participant. The program visited Lincoln Institute in Hartford, Connecticut and has another trip planned in April to the prestigious Culinary Institute of America in Hyde Park, New York. Through the capital budget process and at the recommendation of their craft advisory board, the Culinary Arts program purchased a new rotary oven for the bakery, as well as a six-door, reach-in refrigerator. Both purchases added to another successful year of providing meals and bakery goods to the public.

*Cosmetology:* A new floor and major renovations to the reception area has given the program a bright and welcoming appearance. Renovations include a mannequin hair drying cabinet with hood dryers. Offering services to the community continues to be a large part of the Cosmetology program, as hundreds of local clients are served in the shop each year. Students also traveled off campus providing community service at Senior Centers, and assisted living communities. In addition to community service, students visited the Catherine Hinds Institute of Esthetics educational experience and learn about pursuing additional licenses in related fields. All fourteen of the seniors acquired their Cosmetology License from the Massachusetts State Board of Cosmetology, and are currently working in local salons.

**Construction Cluster**

*Carpentry, Plumbing, Electrical, Heating Ventilation & Refrigeration and Masonry:* All five construction programs continued to provide a strong work-based curriculum by completing projects throughout the district's five towns. Some of the projects this year include: a single family dwelling in Bedford for Habitat for Humanity of Greater Lowell, the renovation of the Grandview Farm building for the Town of Burlington, the construction of masonry stairs for the Veterans of Foreign Wars in Billerica and the construction of storage cabinets for Wilmington High School's music department. At SVTHS the construction programs also provide their exceptional skills in various in-house projects which include: a new related classroom in Machine Shop, piping soffit in Commercial Art, installation of 31 storage cabinets within the school, bean bag toss games for homecoming fundraiser, new desk assembly in the Library, repair of water heater and refrigerator in the Field House, new electrical outlets in Cosmetology, 25 computer boxes in Drafting and a new concrete block wall in automotive just to name a few.

**Arts and Communication Services Cluster**

*Business Technology:* The 2nd phase of up-grading the computer labs was completed this year, with the addition of electrical renovations. Students continue to thrive in the Business Professionals of America, medaling at both the state and National levels. Field trips to Framingham State College for the 3rd annual career day, and the American Institute of Certified Public Accountants (AICPA) conference at Bentley College were just two of many career opportunities presented to the students.

*Informational Support Services & Networking:* This year a new technology plan was implemented with additional curriculum and courses. Lab C received an upgrade of twenty new Dell PC Computers and a PC Computer management program. All three computer labs are now energy efficient with a new Comcast high-speed network to simulate Security/Remote based services for our Security curriculum and new firewall to protect and enforce our security policy. IT has attained Microsoft Academy status with future goals to train and certify students as Microsoft Certified Professional in Windows7.

*Design & Visual Communications:* The department took on a major school initiative this year on redesigning and launching the new Shawsheen Valley Technical High School Web Site. With the advent of the Web Site the program will continue to grow and expand its digital media curriculum. Work-based learning culminates through the many in-house and community projects. This valuable component of the curriculum is where students learned skills in video production / DVDs and photography. Through the capital budget process a technology plan was completed in Lab A, updating 25 Mac computers.

*Graphic Communications:* The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record-number of live jobs for schools, town governments and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. The program received a National literary magazine award for their publication of *Ramblings*. Some of the other highlights include implementing a new system for tracking and estimating production jobs, new furniture and new silk screen equipment.

**Electro/Mechanical Cluster**

*Computer Aided Design & Drafting:* Over the past year we have worked on numerous drafting projects that supported the construction cluster. These major projects included the Marion Tavern, Field House, Dugout, Library Drop Box, as well as updating various shop layouts and a plethora of small projects. Currently the senior class is working on the design of an electric motor powered go-cart.

Capital improvements provided two more computer work-stations in each grade level, expanding the capacity to forty computer work-stations. There were 18 computers that were replaced by the IT department over the summer and they re-imaged the entire shop with the latest cad software.

*Electronics:* New instructor, Carl Buskey has joined the Electronics program bringing over thirty years of experience with him. The Electronics program benefited greatly with the addition of the after school Robotics Club, finding success at the First Tech Challenge (FTC) competitions at Pathfinder Vocational High School and Kingswood-Oxford School in West Hartford, CT. Through the capital budget process a new Denford Printed Circuit Board (PCB) router was purchased, allowing students to learn valuable skills for employment. A group of electronic students won the New England Trebuchet competition in Windham NH for the second year in a row.

*Machine Technology:* For the second year in a row the Machine shop has benefited from a large donation of metal stock from MITRE Corporation. A donation of an injection molding machine from Sabre Machine Co. has also provided additional resources for the program. The program has also given back to the community, helping design and build wheel frames for a special wheelchair, modifying electrodes for Comcast, and countless other small project requests. The upperclassmen had the chance to work on a windmill project with engineering students from UMass Lowell gaining valuable skills and career opportunities. Through the capital budget process the program was able to install an LCD projector in the related room and rebuild the CNC milling machine

*Metal Fabrication and Welding:* New instructor Christopher Wittmier has been hired, replacing "Teacher of the Year" Mr. John Fusco. Metal Fabrication has worked on numerous welding and sheet metal projects that supported multiple school clusters and the community at large. Work includes: ductwork for new related room, Library Drop Box project, new Autobody ramps, stool repair for M.C.I. Billerica, and the Go-Cart project. For the second consecutive year SVTHS has hosted the annual open house for the Boston Chapter of American Welding Society (AWS). Two new swing-arm ventilation hoods were approved through the capital budget process.

**Conclusion and Acknowledgement**

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2010. Those retirees are: Gary Baker, Placement Coordinator; Paula Blanchette, Special Education; Mary Brooks, Mathematics; Duane Cleak, Science; John Fusco, Metal Fabrication; John Havens, Diesel; and Jack Landers, Electrical.

Lastly, the district recognized the significant contribution of School Committee member John P. "Jack" Miller who served for over thirty-one (31) years representing the Town of Burlington with distinction. The School Committee meeting room was named in Mr. Miller's honor in recognitions of his distinguished service.

# COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development Building*

*Zoning Board of Appeals*
*Conservation Commission*
*Community Preservation Committee*

*Board of Health*
*Planning Board*

## Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership, the Economic Development Committee, and the Green Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board, the Board of Health, and the Zoning Bylaw Subcommittee. Melissa Johnson joined the team in 2010 and serves as Recording Secretary for the Conservation Commission, Local Housing Partnership, Community Preservation Committee, Economic Development Committee, Green Committee and the Zoning Board of Appeals.

***Master Plan***

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2010, the following implementation items from the Master Plan were addressed:

Priority A.2 - Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Planning Board and Community Development's work continued with additional overlay districts on Main Street. In 2010, Town Meeting approved the South Village Overlay District and the Community Village Overlay District which complement the previously approved Town Center Overlay District, the Village Mixed Use and Village Residential Overlay Districts.

Priority A.3 - "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the Tri-Town Task Force for the Lowell Junction area. The Director serves on the I-93 Interchange Working Group. The Towns (Tewksbury, Wilmington and Andover) have a consultant that is developing a form-based zoning code for land use in the area. In October 2010, the Town received notification from the US Secretary of Transportation that the "ring road" concept would be acceptable as a means of building out a new interchange. This would allow for a "ring road" off of I-93 that would not access existing local roads in south Tewksbury.

Priority A.2 - Reorganize zoning along Route 38. 2 overlay districts were approved in 2010.

Priority A.6 - Maximize benefits of open space cluster design (OSRD). In 2010, the first OSRD subdivision was approved by the Planning Board for Long Pond Village, a 14 lot subdivision. The subdivision is currently under construction.

Priority B.7 - Identify priority sites for economic development. The Economic Development Committee and the Department submitted a joint application with Andover for a Regional Economic Target Area. The application was approved in the Fall of 2010 and identified sites for economic development.

Priority C.2 - Develop and improve public amenities at Tewksbury Ponds. Long Pond has been submitted for a 319 grant to improve the water conditions of the pond.

Priority C.11 - Actively pursue inclusion of East Street improvements in the regional Transportation Improvement Plan (TIP). DPW and Community Development have been working on the intersections of East & Shawsheen and East & Livingston relative to the TIP as well as DPW hiring a consultant to recommend improvements to the corridor.

Priority D.2 - Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town continued its Stormwater Management Plan while awaiting new federal guidelines.

Priority D.3 - Make water resource protection a community-wide endeavor. Part of the Town's Stormwater Management Plan.

***Local Housing Partnership***

The Town's current MGL Chapter 40B affordable housing inventory is at 9.55%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory members Nancy Reed and David Gay.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of development. The most significant project is the Lodge at Ames Pond, which at the end of 2010 was closing out construction and provides 364 rental units.

The Housing Partnership established a subcommittee to continue to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority.

The Partnership continues to investigate how to provide affordable housing utilizing tools provided by the State and local resources such as the Affordable Housing Trust Fund and Community Preservation Funds.

***Economic Development Committee***

The Economic Development Committee consists of the following members; David Plunkett- Chairman, Todd Johnson, Nancy Reed, David Gay, Kevin Donnelly, Tracy Clement, Richard Montuori, Steve Deackoff, and James Wentworth.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

In 2010, the Committee met on 5 occasions to discuss events for local businesses, redevelopment opportunities and the submittal of a joint Economic Target Area application with the Town of Andover. The Committee also discussed Corridor Studies that will be conducted by the Northern Middlesex Council of Governments. The Corridor Studies include the East/ Shawsheen Street area, the International Place/ Rt. 133 area as well as the Rt. 38 corridor. The Committee held 2 networking events for the local business community.

At the September 28, 2010 meeting of the State's Economic Assistance Coordinating Council, the Town of Tewksbury's Regional Technology Center Economic Target Area application was approved. This is a significant economic development tool that the Town will now be able to provide to relocating or expanding businesses, making Tewksbury more economically competitive.

***Green Committee***

The Tewksbury Green Committee spent most of 2010 preparing for a Green Community Designation from the Commonwealth. This designation would allow the community to be eligible for energy efficiency and conservation grants. The Committee received a technical assistance from the State for planning services to achieve the designation. Five criteria were necessary for the designation. The Committee and the Community Development Department worked with Town Counsel to achieve 2 of the criteria. The Committee and staff worked with an intern to establish the Town's energy baseline on a State created database that would allow the Town to monitor and manage its energy consumption. This would allow the Town to commit to a 5 year reduction in consumption over relative to the baseline. The Board of Selectmen committed to replacing non-exempt vehicles with energy efficient vehicles. At the close of 2010, the Committee still needed a commitment from the School Committee to abide by the vehicle policy and Town Meeting needed to adopt a local Stretch Energy Code. To date, 53 communities are designated Green Communities in the Commonwealth.

The Tewksbury Green Committee consists of Anne-Marie Stronach, Robert Fowler, Krissy Polimeno, Tom Cooke, James Duffy, Marc Ginsburg and Joseph Cary.

*Other Initiatives*

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2010, six zoning bylaw amendments were submitted and approved by Town Meeting. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed, David Plunkett, and Stephen Johnson.

The Director of Community Development serves on the Tri-Town Task Force along with Planning Board Member, Robert Fowler.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control. The Director also serves on the Regional Comprehensive Economic Development Strategies Committee.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2011, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:
Steven J. Sadwick, AICP
Director of Community Development

# Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2010:

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 14 | Variances | 12 | Approved | 1 | Denied | 1 | Withdrawn |
| 5 | Special Permits | 5 | Approved | | | | |
| 6 | Combination Variance/Special Permit | 6 | Approved | | | | |
| 4 | Modification of Existing Comprehensive Permit | 4 | Approved | | | | |
| 3 | Party Aggrieved Decision of Building Commissioner | | | 3 | Denied | | |
| 1 | Non-Substantial Determination | 1 | Approved | | | | |

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Robert Dugan, Chairman
Zoning Board of Appeals

# Board of Health

The Board of Health (Board) is pleased to submit the 2010 annual report. The Board is comprised of the following five (5) elected officials: Ralph McHatton, Chairman; Philip French, Vice Chairman; Christine Kinnon, Clerk, Edward Sheehan and Mary Ellen Fernald, members.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement, and ensure the enforcement of health regulations and policies.

***The Board of Health's Mission is*** "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

This year the Board adopted Administrative and Organizational Regulation and Piggery Regulations.

The Health Department's team members are dedicated to the community, knowledgeable of public health and animal control laws and the department's procedures. It is truly an honor to be the team leader of such a professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

| | | |
|---|---|---|
| Team Members: | Lou-Ann C. Clement, C.H.O. | Director of Public Health |
| | Barbara Westaway | Operations Assistant |
| | Dean Trearchis | Sanitarian |
| | Brian Fernald | Animal Control Office |
| | Virginia Desmond, PNA | Public Heath Nurse |
| | Pamela Gorrasi | Animal Inspector |
| | Dawn Cathcart | Recording Secretary |

In August, the Board experienced a transition, after 21 years of dedicated service to the Town of Tewksbury Mrs. Barbara Westaway, Operations Assistant retired. Myself and on behalf of the Board; we thank her for her many years of service. Additionally, we congratulate and wish her happiness in her retirement. During this transition, the Board's team, Building Department and Community Development have assisted in keeping the Board of Health's office running. On behalf of the Board, thank you for a job well done.

The Health Department continues to be actively working with the surrounding communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition (Upper Merrimack Valley Public Health Coalition (UMVPHC)) for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them. To complement the UMVPHC, we are a member of the Upper Merrimack Valley Medical Reserve Corps (MRC) and the Board's Chair Ralph McHatton is Tewksbury's representative.

The "Third Annual Health Fair" occurred with approximately 50 various health exhibitors including nutrition and exercise planners, massage therapists, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to continuing this educational event next year.

Since the funding for Tewksbury's Tobacco control program (Metro West Tobacco Control Program) was depleted last year; "Healthy Communities Tobacco Coalition" of Andover invited our community to join in a pilot program to educate our tobacco licensed establishments in education regarding regulations and new tobacco products. This program started making site visits in November and we look forward to continue this new collaboration in the upcoming year.

The Health Department and the Water Plant worked closely with students from the University of MASS, Lowell campus with a video project; the students, produced an educational video on Trihalomethanes (TTHM). Not only do the students learn what public health is about; these students collaborate to educate the general public on various public health topics. We thank UMASS Lowell students and Professors in providing this opportunity to our community.

**Public Health Nursing Services**

Virginia (Ginny) Desmond, Public Health Nurse continues to educate the public. She works closely with other departments and team members; such as the Sanitarian and school department in the investigations of communicable diseases, food borne illnesses and immunizations. She and the Director attend and participate in Upper Merrimack Valley Public Health Coalition (UMVPHC) with emergency preparedness. The public health nurse also provides limited care and referral services to the public.

She offers various clinics such as Flu, Pneumonia, Blood Sugars, and Blood Pressure Clinics. She works closely with individuals regarding the general public's private medical topics. She pays close attention to up and coming public health topics by attending necessary informational meetings, seminars and trainings.

### Environmental Activities

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency preparedness and response, water response, food sanitation, housing, nuisance animals, Title V, etc. Mr. Trearchis received a grant to attend an intensive training on emergency preparedness presented by the U.S. Department of Homeland Security training. Ms. Clement and Mr. Trearchis are active members in Massachusetts Health Officers Association (MHOA). Ms. Clement serves on various committees as well as being a participant in organizing the annual educational conference.

Beyond the activities of investigating complaints, inspecting various businesses and establishments; the Environmental section performs continuous monitoring of the numerous beaver dams throughout the town. Monitoring is performed on a regular basis to observe beaver activity.

### Animal Activities

Animal Control Officer (ACO) Brian Fernald is responsible for various animal issues, including dog licensing enforcement, investigating and resolving animal complaints, removing dead animals from roadways, and responding to other animal-related calls. ACO and Animal Inspector are responsible for investigating animal bites and quarantining animals as necessary.

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## TEWKSBURY BOARD OF HEALTH
## 2010 ACTIVITY REPORT

Revenues received in 2010 totaled $32,481.61

### INSPECTIONS CONDUCTED

| | | | |
|---|---|---|---|
| Septic System Inspections | 007 | Pump Truck Inspections | 002 |
| Septic System Abandonment | 003 | Re-inspections and Follow-up | 172 |
| Housing Inspections | 021 | Complaints | 414 |
| Swimming Pool Inspections | 002 | Animal Complaints | 228 |
| Office of Children Inspections | 007 | Court Appearances | 011 |
| Hotel Inspections | 007 | Animal Inspections (Farm) | 023 |
| School Café Inspections | 014 | Environmental Site Visits | 017 |
| Food Service Inspections | 133 | Dumpster Inspections | 017 |
| Sewer Tie-in Inspections | 001 | Construction Site Visits | 009 |
| Tobacco Investigations | 001 | Perc test, Soil Evaluation, and Test Holes | 010 |
| Tanning Booth Inspections | 003 | Recreational Camp | 001 |
| State Hospital Inspections | 009 | | |

### PERMITS ISSUED

| | | | |
|---|---|---|---|
| Septic Systems Repairs | 003 | Abandon | 136 |
| Installer License | 001 | Funeral Directors | 003 |
| Offal/Rubbish Hauler | 003 | Trailer Parks | 001 |
| Pools | 007 | Animal | 002 |
| Pumper | 006 | Retail Tobacco Sales | 033 |
| Food Service | 012 | Installer | 001 |
| Mobile Food | 001 | Recreational Camp | 001 |
| Frozen Desserts | 011 | | |

## NURSING ACTIVITIES

| | | | |
|---|---|---|---|
| Blood Pressure | 427 | Hep A | 002 |
| Vaccinations | 106 | Hep B | 002 |
| Latent TB | 008 | Hep C | 012 |
| Pertussis | 003 | Influenza | 001 |
| Lyme disease Investigations | 017 | Group B Strep | 002 |
| Salmonella | 008 | Measles | 001 |
| Giardia | 002 | Strep Pneumonia | 004 |
| Blood Sugars | 312 | Campylobacter | 002 |
| Consultations | 037 | Toxoplasmosis | 001 |
| Clinics | 022 | Health Education | 148 |
| Shiga Toxins | 003 | First Aid | 022 |
| Home Visits | 204 | Ambulances | 004 |

## ANIMAL CONTROL ACTIVITIES

| | | | |
|---|---|---|---|
| Loose dogs complaints | 72 | *Citations Issued:* | |
| Live Animal Recovery | 26 | Leash Law | 16 |
| Captured dogs to Wignall | 06 | Failure to License | 14 |
| Farm Inspections | 21 | Written Warnings | 47 |
| Quarantines | 67 | Verbal Warnings | 62 |
| Decreased Animal Removal | 248 | Barking Dog Complaints | 96 |

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Edward Sheehan, Christine Kinnon; and Mary Ellen Fernald, the Health Department team members. Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Dawn Cathcart for their dedication and service to the community.

Respectfully submitted:
Lou-Ann C. Clement, C.H.O.
Director of Public Health

# Building

Edward P. Johnson is the Building Commissioner. He was appointed to that position in June 2009 and prior to his appointment, Edward had been Assistant Building Commissioner for 12 years. He is fully responsible for all permits, inspections and zoning investigation. This is in addition to his duties as Sealer of Weights and Measures. Dawn Cathcart and Nancy O'Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service.

In 2010, this department suffered a tremendous loss. David Sargent, the Plumbing and Gas Inspector for over 35 years passed away just before Thanksgiving. Dave was a constant presence in the Building Department and in the Town and he will be missed by his friends in the Building Deparment and all who knew him.

Due to budget cuts and staff consolidation, the Building Department Permit Technicians now handles all DPW permits including trench, street opening and driveway permits. This department now handles all DPW phone calls and resident questions. For 2010, the following DPW permits were issued:

| Type of Permits | # of Permits | Fees Collected |
|---|---|---|
| Trench Permits | 373 | $16,840 |
| Street Opening Permits | 89 | $19,420 |
| Physical Alterations (Driveway) Permits | 84 | $10,050 |

In 2010, there were 830 building permits issued with a value of work of $28,179,832. This generated $323,917 in building permit fees. The number of associated permits (i.e., electrical, plumbing, gas) remained consistent with previous years.

Present activity includes these major housing subdivisions:

| | Nolan Court Livingston Street | Catamount Road Extension | Andover Estates | Jill's Way |
|---|---|---|---|---|
| Total # of units: | 16 | 21 | 20 | 58 |
| Permitted to date: | 16 | 16 | 14 | 58 |
| Occupied to date: | 7 | 12 | 0 | 49 |

Commercial projects included:

Various Tenant Fit-ups for Restaurants, Office and retail space.
21,055 SF Addition to Wal-Mart
9,120 SF Addition to 600 Woburn Street
Hanover Crossing–Ames Hill–364 Apartment Development – **PROJECT COMPLETE**
9,000 SF New Retail Building at 2131 Main Street
225,000 SF New Tewksbury Memorial High School

Additionally, the department issued 597 wiring permits, 996 plumbing/gas permits, 297 sewer entry permits, 37 sewer connection permits, and 152 water permits. Certificates of Inspection were issued to 68 establishments such as restaurants, function rooms, churches and schools or any place of assembly. The Inspectors for the Building Department performed over 2,500 inspections.

ON THE HORIZON: (proposed projects to start during 2011)

Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
Sughrue Commons – Commercial Strip Mall
East Street – Industrial Building
Carter Commons – 80 Multi-Family Dwelling Units
Wells Estates – 11 Single Family Homes
Long Pond Village – 14 Single Family Homes
Town Hall Renovation

In the Weights and Measures Division, there were 372 devices tested and sealed and 20 investigations of short measure were completed. Fees collected were $7,195.

Following is a breakdown of permits issued during 2010.

Respectfully submitted,
Edward P. Johnson
Building Commissioner

## BUILDING PERMITS by CATEGORY TOTALS

Permits Issued: 1/1/10 thru 12/31/10

| | NUMBER of PERMITS | VALUE | FEES |
|---|---|---|---|
| Com ADDITION | 4 | $6,420,692 | $64,810 |
| Com CERT of INSP | 68 | $0 | $5,541 |
| Com DEMO | 4 | $176,300 | $654 |
| Com FOUNDATION | 3 | $0 | $200 |
| Com MISC | 4 | $1,118,220 | $11,444 |
| Com NEW BLDG | 1 | $161,000 | $1,760 |
| Com RENOVATION | 26 | $2,463,295 | $27,880 |
| Com ROOF | 4 | $779,466 | $8,029 |
| Com TEN FIT-UP | 30 | $924,060 | $12,855 |
| Mun MISC | 1 | $0 | $0 |
| Res ADDITION | 45 | $3,171,866 | $34,060 |
| Res CHIM/FP | 2 | $10,500 | $125 |
| Res DECK | 49 | $473,549 | $6,345 |
| Res DEMO | 14 | $492,700 | $1,750 |
| Res FAMILY SUITE | 4 | $230,001 | $3,385 |
| Res FOUNDATION | 52 | $125 | $1,325 |
| Res MFD | 20 | $2,664,080 | $27,680 |
| Res MISC | 6 | $0 | $400 |
| Res NEW SFD | 23 | $4,616,000 | $47,405 |
| Res POOL | 36 | $396,600 | $5,050 |
| Res RECORDING | 2 | $0 | $1,000 |
| Res REINSPECTION | 1 | $0 | $25 |
| Res RENOVATION | 215 | $2,339,196 | $30,994 |
| Res ROOFING | 83 | $549,715 | $8,165 |
| Res SHED | 30 | $113,557 | $1,595 |
| Res SIDING | 50 | $930,030 | $9,850 |
| Res WOOD STOVE | 16 | $17,580 | $850 |
| SIGNS | 31 | $70,050 | $9,835 |
| TEMP TRAILER | 6 | $61,250 | $905 |
| TOTALS: | 830 | $28,179,832 | $323,917 |

| | | |
|---|---|---|
| Plumbing | 621 | $38,620 |
| Gas Permits | 375 | $10,615 |
| P&G Reinspections | 12 | $400 |
| Electrical Permits | 597 | $40,153 |
| SEWER & Water | | |
| Sewer App | 297 | $14,820 |
| Sewer Plumbing | 233 | $9,320 |
| Sewer Connections | 37 | $106,600 |
| Water Permits | 152 | $88,613 |

# Conservation Commission

The Conservation Commission consists of five members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2010 are Chairman Stanley Folta, Jr.. Vice Chairman Anthony Ippolito, Clerk Laurence Bairstow and Stephen Deackoff are members. The Commission would like to thank Craig Stimmel for his years of service as member on the Conservation Commission.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2010, the Conservation Commission reviewed many Notice of Intent, ANRAD and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases within the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2010, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2010 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area as well as regulated activity within 200 feet of a vernal pool.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Thursday and Friday 8:00 A.M. to noon.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

# Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chair, Robert Fowler, Vice Chair, and Nancy Reed, Clerk. Other members of the Board include Vincent Spada and newly elected Stephen Johnson.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued twenty three special permits for various projects. One project was denied and one was withdrawn. Significant projects that were approved by the Planning Board included the construction of a 21,055 sf addition to Walmart on Main Street, a 9,120 sf addition to Pepde Corporation on Woburn Street and the construction of a 9,000 sf retail/restaurant building on Main Street. The Board also approved a special permit for the new Tewksbury Memorial High School, the construction of a fourteen lot subdivision on Pond Street and approved four cellular co-locations.

The Planning Board endorsed three plans that were found not to require subdivision approval. The Planning Board also approved eight non-substantial determinations, two extensions of special permits and recommended two streets for public layout.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed ten articles for Town Meeting action. The most significant Zoning Bylaw changes were the development of a Community Village Overlay District and South Village Overlay District.

Board members are very active serving as representatives to the NMCOG-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, I-93 Interchange Tri-Town Task Force-Robert Fowler, Economic Development Committee- David Plunkett and Nancy Reed, and the Tewksbury Green Committee- Robert Fowler and Vincent Spada is serving on the Town Charter Review Committee and the High School Building Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. The Board is currently working on furthering design standards and an overlay zoning district for the southern section of Main Street as recommended in the Master Plan.

Respectfully submitted,
David Plunkett, Chair
Planning Board

# Community Preservation Committee

The Community Preservation Committee ("CPC") includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, Larry Bairstow, Clerk, along with Tom Churchill, Corinne Delaney, David Gay and Richard Montuori.

The Community Preservation Act ("CPA", MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year's funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings:

- Historic Survey - Awarded STM, May 9, 2007, Article 3 - $28,000. Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens' research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. The contract for this project was awarded in 2009 and should be completed in 2010. As of this writing, the Survey is complete and we are awaiting State Certification.
- Livingston Parks/Recreation, Drainage - Awarded STM, May 9, 2007 - $150,000. Recreation sought funds to keep the park's land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. This project is currently pending land transfer from the State of Massachusetts. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Rehabilitation Project - Awarded STM Oct. 5, 2010. The Town of Tewksbury sought funds to rehabilitate our historic Town Hall. CPA funds were approved at town meeting totaling $6,103,303. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manor consistence with its original intended use. Continued design will proceed and construction is anticipated to begin in 2011.
- Long Pond Remedial Action Section 319 Grant Application Matching Funds - Awarded STM October 2009, $120,000 from the Community Preservation Fund's Open Space Reserve Account to be expended subject to a successful Clean Water Act, Section 319 Grant Award of up to $225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant. State approval of the grant award has been received and as of this writing, the CPC awaits final approval from the EPA.
- Livingston Street State Cemetery Preservation, Clean-up and Fence - Awarded STM October 2009, $15,000 to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. May Town Meeting 2010 approved an additional $27,000 for additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a chain link style fence. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Records Preservation - Awarded STM October 2009, $50,000 from the Community Preservation Fund's Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall at an estimated cost of $19,165.00. The proposed project also includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need.

This effort will be coordinated with the renovation and preservation of the Town Hall. Also awarded are $375,000 CPA funds at May Town Meeting 2010 to complete this project.

In 2010, the Tewksbury CPC supported Senate Bill 90 legislation at the Statehouse. An amendment to the Community Preservation Act, this bill would increase the annual minimum CPA trust fund match to 75%. The trust fund derives its revenue from fees collected at the Registries of Deeds statewide. Secondly, this bill would allow communities to combine a traditional 1% CPA property tax surcharge with up to 2% of other municipal revenue in order to fund their local Community Preservation account. Thirdly, this bill would clarify the allowable uses for CPA funds so that communities can rehabilitate existing outdoor parks and other recreational resources. Currently, rehabilitation projects are restricted to recreational resources that were acquired or created with CPA funds. We look forward to the passage of this well-received legislation in 2011.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

# FINANCE DEPARTMENT

*Accounting Reports* | *Board of Assessors* | *Treasurer's Cash*
*Tax Collector* | *Computer Services*

## Accounting Reports

### GENERAL FUND BALANCE SHEET

**June 30, 2010**

**ASSETS**

| | | |
|---|---|---|
| General Cash | | 7,910,325.45 |
| Collector | 300.00 | |
| Appeals | 200.00 | |
| Schools | 50.00 | 550.00 |
| Uncollected Taxes: | | |
| Personal Property: | | |
| FY99 | 53.04 | |
| FY00 | 54.32 | |
| FY01 | 121.44 | |
| FY02 | 169.52 | |
| FY03 | 821.86 | |
| FY04 | 1,921.14 | |
| FY05 | 12,687.58 | |
| FY06 | 5,379.53 | |
| FY07 | 6,904.89 | |
| FY08 | 17,782.54 | |
| FY09 | 44,275.75 | |
| FY10 | 115,186.48 | 205,358.09 |
| Real Estate: | | |
| FY06 | (1,537.13) | |
| FY07 | (2,274.54) | |
| FY08 | (16,959.26) | |
| FY09 | (96,893.89) | |
| FY10 | 823,854.31 | 706,189.49 |
| Motor Vehicle Excise: | | |
| Prior FY | - | |
| FY06 | 16,876.72 | |
| FY07 | 19,802.61 | |
| FY08 | 25,777.79 | |
| FY09 | 49,501.33 | |
| FY10 | 181,954.70 | 293,913.15 |
| Boat Excise: | | |
| FY05 | 169.00 | |
| FY06 | 985.00 | |
| FY07 | 1,333.00 | |
| FY08 | 1,682.07 | 4,169.07 |

| | | |
|---|---|---|
| Other Receivables: | | |
| Tax Liens/Titles/Possessions | 2,135,594.06 | |
| Taxes in Litigation | - | |
| Deferred Taxes | 128,210.46 | |
| 38D- | | |
| Ambulance Services | 538,146.19 | |
| Trash Carts | 4,928.00 | |
| Veterans Services | 148,334.09 | |
| Due From State | - | |
| Due From Employees | 7,255.00 | 2,962,467.80 |
| **TOTAL ASSETS** | | **12,082,973.05** |

**LIABILITIES/RESERVES**

| | | |
|---|---|---|
| Warrants Payable | | 1,497,320.47 |
| Accrued Payroll | | 500,033.63 |
| School Accrued Payroll | | 1,719,463.93 |
| Payroll Withholdings Payable: | | 69.85 |
| Allowance for Abatements: | | |
| FY04 | 4,000.00 | |
| FY05 | - | |
| FY06 | - | |
| FY07 | 57,287.70 | |
| FY08 | 122,634.86 | |
| FY09 | 430,067.17 | |
| FY10 | 928,676.82 | 1,542,666.55 |
| Unclaimed Property: | | |
| Abandoned | 4,520.28 | |
| Tax Refunds | 19,622.91 | 24,143.19 |
| Taxes Paid in Advance | 28,008.26 | 28,008.26 |
| Deferred Revenue: | | |
| Taxes in Litigation | - | |
| Real/Personal Taxes | (654,166.08) | |
| Supplemental RE Taxes | 23,047.11 | |
| Tax Titles/Possessions | 2,135,594.06 | |
| Deferred Taxes | 128,210.46 | |
| Motor Vehicle Excise | 293,913.15 | |
| Boat Excise | 4,169.07 | |
| 38D- | | |
| Ambulance Service | 538,146.19 | |
| Trash Carts | 4,928.00 | |
| Veterans Benefits | 148,334.09 | 2,622,176.05 |
| **TOTAL LIABILITIES** | | **7,933,881.93** |
| Fund Balances: | | |
| Encumbrance Reserve | 528,079.54 | |
| Reserved for Expenditures | 1,100,000.00 | |
| Teachers Pay Deferral | (1,159,000.00) | |
| Petty Cash | 550.00 | |
| Unreserved/Undesignated | 3,460,186.15 | |
| Reserved for Future Year Debt | 91,568.67 | |

| | | |
|---|---|---|
| Overlay surplus | 775,000.00 | |
| Overlay Deficit | - | |
| Reserved for Court Judgments | - | |
| Snow/Ice Deficit | (647,293.24) | |
| **TOTAL FUND BALANCES** | | **4,149,091.12** |
| | | |
| **Total Liabilities/Fund Balances** | | **12,082,973.05** |

## SPECIAL FUNDS

| | |
|---|---|
| **Town Revolving/Grant Accounts** | |
| Insurance <20K Town | 3,562 |
| Insurance <20K Police | - |
| Insurance <20K Fire | - |
| Insurance <20k DPW | 18,552 |
| Arts Lottery | 8,227 |
| Planning Engineering | 697 |
| Planning Sidewalks | 28,400 |
| Recreation Programs | 23,268 |
| Planning Consult-Existing | 4,830 |
| Conservation Consult-Existing | 483 |
| Planning Consult-New Projects | 48,705 |
| Conservation Consult-New Projects | 20,110 |
| ZBA Comprehensive | 18,662 |
| SASO Deposits | 31,745 |
| Park Fees | (1,608) |
| Stormwater | 1,500 |
| Street/Traffic Signs | 2,750 |
| Insurance <20K Parks | - |
| Community Preservation Fund | 2,564,942 |
| COA Revolving | 16,877 |
| BOH Emergency Kits Revolving | - |
| GIS Revolving | 10,333 |
| Town Clerk Revolving | 9,245 |
| State Election/Primary | 30,235 |
| Community Policing | 5,782 |
| Drug Control | - |
| Selective OT | (1,231) |
| EOPS | - |
| BT Response | - |
| Local Preparedness Grant | - |
| Ambulance Task Force | - |
| COA Grant | 18,527 |
| Library LSTA | - |
| Library Aid State Grant | 32,739 |
| DARE Grant | 45 |
| SAFE Grant | 2,829 |
| Walmart Economic Development | 3,450 |
| Municipal Recycling Incentive | 1,126 |
| MHOA Grt | - |
| Road Improvement/Neswc | 325 |
| Bulletproof Vests | 11,748 |
| Gates Foundation | - |
| Fire Safety Equipment Grant | - |
| Hazard Mitigation Grant | (21,777) |
| Police Safety Equip | 102,296 |
| BT Response | 4,129 |
| Assistance to Firefighters Grant | 0 |
| Library Public Funds Grant | 2,682 |
| Fire CIRRRIP Grant | - |

| | |
|---|---|
| SETB Training Grant | 1,225 |
| Priority Dev. Site Chap 43D | 38,334 |
| 911 PSAP/RECC Grant | - |
| EMPG Grant | - |
| State 911 Training Grant | (3,866) |
| PHER Grant | 15,856 |
| Clean Energy Grant | 4,225 |
| Foluoridation Equipment Grant | (10,153) |
| Rte 133 Improvements | 27,367 |
| Cable TV Gift | 27,518 |
| DARE Gift | 491 |
| Fire Gifts | 1,223 |
| Thermal Camera Gift | 351 |
| Dog Pound Gift | 500 |
| Vicor Sewer | 6,324 |
| Sidewalk Gift | - |
| Patriotic Activities Gift | 3,347 |
| Homecoming Gifts | 2,060 |
| Library Gifts | 261 |
| Hydrant Gift | 481 |
| Recreation Gift | 1,881 |
| Recycling Committee | 3,476 |
| PAL School Custodians | - |
| Shawsheen & East St Improvements | 50,000 |
| Police Gifts | 4,136 |
| DPW Gift | 250 |
| Tax Assistance | 4,592 |
| COA Gift | 1,181 |
| Trull Family | - |
| Town Manager Gifts | 1,546 |
| Hanover | 616,881 |
| Library Scholarship | 274 |
| July 4th Gifts | - |
| Camp Polelo Gifts | - |
| Praxair/Library Gift | 1,639 |
| Dog Gifts | 83 |
| Tewksbury Economic Development | 47 |
| Hanover PRV Installation | 331 |
| Planning Brd Gifts | 7,000 |
| Foster School Sale | - |
| Weights/Measures Fines | 1,252 |
| Recreation Insurance >20K | - |
| Drug Forfeitures | 3,847 |
| COA Stipends | 1,415 |
| Conservation Engineering | 2,540 |
| Wetlands Protection Fund | 44,085 |
| Police Special Detail | (4,449) |
| Fire Special Detail | 3,247 |
| DPW Special Detail | - |
| Water Connection Materials | 59,771 |
| Sewer Engineering Review | 575 |
| School Gas Reimbursement | 2,393 |
| St. Claire Sewer Escrow | 40,200 |
| School Custodians | - |
| Youth Football Phone | 342 |
| Dog Fund | 64,413 |
| Sporting Fees | 812 |
| Fire Hazmat | 3,886 |
| Recycling/Composting Bins | 2,304 |
| ZBA Consulting | 763 |

| | |
|---|---|
| Woburn Street Improvements | 25,000 |
| Drainage Deposits | 10,000 |
| Bond Revocation | 30,000 |
| Disaster Relief | 1,433 |
| Compensation Funds | 3,181 |
| Oakdale Plaza | 48,000 |
| Firesetters Intervention Program | 563 |
| MAPC Fire Training | - |
| MAPC Police Training | 1,736 |
| Mitigation Escrow | - |
| Code Enforcement | 1,000 |
| Revaluation | 16,991 |
| Total Town Revolving/Grant Accounts | 4,174,782 |

**School Revolving/Grant Accounts**

| | |
|---|---|
| School Lunch | 302,202 |
| Athletics | 65,077 |
| Textbooks | 1,335 |
| Adult Education | 57,581 |
| School Facilities Rental | (1,864) |
| Extended Day | 118,381 |
| Heathbrook Insurance <20K | 2,188 |
| High School Insurance <20K | 32 |
| Ryan School Insurance <20K | 2,541 |
| Trahan Insurance <20K | 14 |
| School Administration Insurance <20K | - |
| Heathbrook Rental | 5,684 |
| Pre School | 42,056 |
| Full Day Kindergarten | 80,484 |
| Special Ed Circuit Breaker Reimb | 298,545 |
| H S Parking Fees | 10,957 |
| H S Clubs | 39,933 |
| H S Athletic Fees | 46,712 |
| Wynn Sch Athletics | 12,733 |
| Wynn Sch Clubs | 7,149 |
| Ryan Sch Clubs | 2,355 |
| AIC HS Rental | 1,805 |
| PSAT | 2,463 |
| P.A.L. Custodians | 826 |
| Recreation Custodians | 1,159 |
| Team Chair | 141,190 |
| Literacy Project | - |
| Academic Support | 2,781 |
| Project Charlie | 3,797 |
| Remedial Reading | 39,997 |
| Early Childhood | (1,566) |
| Math/Science | 11,918 |
| Sped Improvement | - |
| Enhanced Health | 720 |
| Enhanced Education | 2,089 |
| Improving Educator Quality | 14,046 |
| Early Childhood Training | - |
| Physical Fitness/Sports | 3,798 |
| Summer Support 625B | - |
| Big Yellow School Bus | 200 |
| ARRA IDEA Allocation | 176,038 |
| K12 Literacy Partnership | 8,265 |
| Crisis Intervention | 2,866 |
| High School Partnerships | 1,656 |

| | |
|---|---|
| Early Childhood Special Education | 1,246 |
| Titl 1 School Support | 3,972 |
| HB Verizon Award | 4,264 |
| Verizon FIOS Campaign | 1,475 |
| High School Gift | - |
| Digital Gift | 2,287 |
| School Technology Gift | 205 |
| Walmart Gift | 1,625 |
| DARE | 442 |
| Trees | 4 |
| School Gifts | 2,880 |
| Scholarship Gifts | 1,000 |
| Space Day | 2,608 |
| Middle School Gifts | 1 |
| Lan Gift | 250 |
| Scholarship Fund | 815 |
| Education Fund | 1,700 |
| Tewksbury Rocks | 293 |
| Tewksbury Pride | - |
| E-Rate | 9,216 |
| Center School Rental | 6 |
| Long Range School Space Planning | 3,034 |
| NCS Pearson | 50 |
| Total School Revolving/Grant Accounts | 1,545,513 |
| | |
| **Capital Projects** | |
| Police Station | 490 |
| Water Plant Expansion | 8,000 |
| Water Contract #20 | 12,819 |
| School Improvements | 1,376 |
| Merrimac River Trail | (10,000) |
| South Street Water | 3,103 |
| Wynn School Construction | 1,161 |
| Town Hall Remodeling | 1,742 |
| Astle Street Water Tank | 10,450 |
| Sidewalks ATM 10/01 | 395 |
| Water Phase 6 | 67 |
| Michael St Improvments | (7,726) |
| Wash Bay/Windows | 40,643 |
| Center Fire Improv | 10,000 |
| High School Feasibility | 264,124 |
| River Road Improv STM 10/09 | 26,000 |
| DPW Building Improv ATM 5/09 | 200,000 |
| TMHS Construction STM 3/10 | 5,706,729 |
| Total Capital Projects | 6,269,374 |
| | |
| **Sewers** | |
| Phase IV | 33,874 |
| Fire Station/Trahan | 1,473 |
| Total Sewers | 35,347 |
| | |
| **Mass Highway Grants** | |
| Chapter 90 East/Livingston Traffic Lights | (198) |
| Chapter 90 Merrimac Drive | (14,321) |
| Chapter 90 River Rd Emerg Repairs | (123,950) |
| Chapter 90 Summer Intern | (960) |
| Chapter 90 Livingston St Resurfacing | (51,559) |
| Chapter 90 River Rd Assessments | (10,150) |
| Chapter 90 East / Jill's Way | (8,640) |

| | |
|---|---|
| Chapter 90 Cobbett St | (50,447) |
| Sidewalk Grant | 111 |
| Chapter 90 Foster Rd Culvert Construction | (5,987) |
| Chapter 90 Community Presentation | - |
| Chapter 90 River Rd Design | - |
| Chapter 90 Bridge St | (160) |
| Chapter 90 Various St Repairs | (7,600) |
| Chapter 90 Pinnacle St Engineering | (2,915) |
| Chapter 90 Trull Rd | - |
| Chapter 90 Pinnacle Drainage Improv | 74,299 |
| Chapter 90 Foster Sidewalk | (559) |
| Chapter 90 Strongwater Brk | (137,369) |
| Chapter 90 Pinnacle Resurfacing | (135,430) |
| Chapter 90 East ST Engineering | 12,500 |
| Total Mass Highway Grants | (202,477) |
| | |
| **Trusts** | |
| Conservation | 132,806 |
| Foster | 24,276 |
| Pierce | 1,603 |
| Cemetery | 22,582 |
| Stabilization | 511,140 |
| Fairgrieve | 215,656 |
| Mahoney | 1,484 |
| Friend's of Library Endowment | 24,394 |
| Affordable Housing | 1,335,087 |
| Fire Equipment Stabiliaztion | 75,166 |
| Fire Gear Stabilization | 10,738 |
| OPEB | 345,675 |
| Total Trusts | 2,700,606 |
| | |
| **Bank Books/Bonds in Treasurer's Custody** | |
| Planning Projects | 393,100 |
| Conservation Commission | 272,830 |
| Sewer Installers Bonds | 310,000 |
| Total Bank Books in Treasurer's Custody | 975,930 |
| | |
| **Agency Funds** | |
| Deputy Collector | 3,956 |
| Criminal History Board | - |
| Parks Security Deposit | 1,300 |
| Teen Center Snack Bar Deposit | 288 |
| Special Details | 5,639 |
| Real Estate Deposits | - |
| Student Activities | 98,543 |
| ZBA Deposits | 67,604 |
| Action Ambulance | 1,583 |
| Total Agency Funds | 178,913 |
| | |
| **Debt Outstanding** | |
| Library | 1,125,000 |
| Police Station | 980,000 |
| Fire Station | 682,150 |
| Roof Repairs | 115,900 |
| Ryan School | 1,095,000 |
| High School Track | - |
| School Tank/Asbestos | 70,000 |
| DPW Tank Removal | 70,000 |
| Town Hall Annex | 135,000 |

| | |
|---|---|
| Sewer Main St | 10,000 |
| Sewer Phase 4 Town | 1,230,599 |
| Sewer Phase 5 Town | 187,850 |
| Sewer Phase 4 Trust | 786,783 |
| Sewer Phase 5 Trust | 1,101,212 |
| MWPAT 1 10/04 | - |
| MWPAT 2 10/04 | 6,297,271 |
| Town Offices | 69,120 |
| Water Tower Repairs | 30,125 |
| Sewer Trahan/Fire Station | 30,125 |
| Center/Dewing Schools Improvements | 25,000 |
| South Street Water | 24,000 |
| Fire Station | 16,000 |
| Livingston Park | 10,000 |
| Town Hall Remodeling | 9,750 |
| Water Mains 5/91 | 205,000 |
| WTP Sludge | 30,200 |
| Water Mains 5/96 | 240,000 |
| WTP Expansion | 1,456,856 |
| Water Mains 10/98 | 120,000 |
| Middle School | 3,124,000 |
| Greenmeadow Sewer | 208,000 |
| WTP Expansion 3 | 1,894,000 |
| Water Anthony Rd | 209,000 |
| Seneca Road Sewer | 241,000 |
| Rogers Street Water | 172,000 |
| Water System 10/03 | 745,000 |
| Brentwwood/Kendall Water | 130,000 |
| Water System 5/03 | 163,000 |
| Sidewalks | 105,000 |
| Improvement TMHS 5/06 #1 | 259,000 |
| Town Wide Sewer | 91,408,000 |
| Sidewalks 5/06 | 37,000 |
| Water System PH8 10/04 | 606,000 |
| Water Meters 5/06 #11 | 385,000 |
| Fire Hydrants 5/06 #10 | 84,000 |
| Water Tank | 282,000 |
| Water Shawsheen St 5/06 #9 | 42,000 |
| Wash Bay & Windows | 40,000 |
| Water System Improv 5/06 #8 | 630,000 |
| Central Fire Station 10/05 #18 | 12,000 |
| Sutton Brook Rem 10/05 #2 | 70,000 |
| Senior Center Const | 3,340,000 |
| Fire Hydrants 5/05 #12 | 84,000 |
| Water Sys Improv 5/05 #10 | 315,000 |
| Water Meters 5/05 | 388,000 |
| Water Interconnect 5/05 #3 | 51,000 |
| Repair Sewer Pumps 5/05 #15 | 1,920,000 |
| Water System Improv 5/07 #9 | 187,000 |
| Fire Hydrants 5/07 #10 | 105,000 |
| Water Meters 5/07 #11 | 500,000 |
| Water Storage Expan 5/08 #12 | 350,000 |
| Fire Hydrants 5/08 #11 | 40,000 |
| Water Meters 5/08 #12 | 700,000 |
| Water Meters 5/09 #10 | 800,000 |
| Fire Hydrants 5/09 #9 | 40,000 |
| DPW Building 5/09 #15 | 200,000 |
| Ames Hill Tank 5/09 #18 | 475,000 |
| Water River Rd 5/06 #16 | - |
| MRS Early Retirement 5/09 #17 | - |

| | |
|---|---|
| TMHS Construction 3/10 #1 | - |
| Total Maturing Debt | 126,493,941 |
| | |
| **Loans Authorized/Unissued** | |
| Sewer Pumps 5/05 #15 | 400,000 |
| TMHS Study 5/08 #2 | 1,390,000 |
| DPW Building 5/09 #15 | 100,000 |
| Water River Rd 5/09 #16 | 520,000 |
| MRS Early Retirement 5/09 #17 | 5,000,000 |
| Ames Hill Tank 5/18 #18 | 25,000 |
| Annex Roof 10/09 #7 | 100,000 |
| Annex solar Panel 10/09 #8 | 85,000 |
| TMHS Construction 3/10 #1 | 80,986,069 |
| Road Drainage Improvements 5/10 #2 | 3,000,000 |
| Water Meters 5/10 #9 | 500,000 |
| Water System Improvement 5/05 #10 | 445 |
| Town Wide Sewer 5/08 #1 | 400,000 |
| Bike Path 10/97 #9 | 30,000 |
| Senior Center Exp 5/01 #8/23 | 350,000 |
| Michael St | 61,000 |
| Total Loans Unissued | 92,947,514 |

## DEBT ACTIVITY

| | |
|---|---|
| Water Mains | 509,334 |
| Treatment Plant | 419,145 |
| Water Tower Repairs | 36,500 |
| Water Meters | 171,000 |
| Water Storage Tank | 54,000 |
| MWPAT | 486,056 |
| School: Construction | 372,000 |
| Center/Dewing Improvements | 25,000 |
| Asbestos/Tank Removal | 10,000 |
| TMHS Improvements | 130,000 |
| Town Offices | 32,680 |
| Tank Removal | 10,000 |
| Sewers | 2,503,957 |
| Library | 165,000 |
| Police Station | 255,000 |
| South Fire Station | 68,750 |
| South Fire Station | 16,000 |
| Central Fire Station | 12,000 |
| Livingston St Park | 10,000 |
| Building Roofs | 11,650 |
| | |
| Senior Center: Plans | |
| Construction | 285,000 |
| Sidewalks | 44,000 |
| Windows/Truck Bay | 10,000 |
| Fire Hydrants | 39,000 |
| Sutton Brook Remediation | 10,000 |
| Total Principal Paid | 5,686,072 |
| Total Interest Paid | 4,401,697 |

## REVENUE REPORT

| | | |
|---|---|---|
| **Taxes/Interest/Penalties:** | | |
| Personal Property | 3,224,654.55 | |
| Real Estate | 49,698,584.50 | |
| Supplemental Taxes | 29,765.25 | |
| Deferred Taxes Redeemed | 16,619.55 | |
| Tax Liens Redeemed | 753,209.95 | |
| Foreclosure Vacated | - | |
| Tax Possession Sold | 6,005.30 | |
| Gain on Sale of Town Land | - | |
| Motor Vehicle Excise | 3,306,953.84 | |
| Boat Excise | 3,199.79 | |
| Penalties/Interest/Legal: | | |
| Tax Titles | 114,162.24 | |
| Real/Pers/MVX | 160,780.65 | |
| Payments in Lieu of Taxes | - | |
| Assessor 38D | - | |
| Proforma Taxes | 5,993.98 | 57,319,929.60 |
| **Charges/Fees:** | | |
| Ambulance Charges | 829,699.48 | |
| Municipal Lien Certificates | 45,975.00 | |
| Collector Demands | 96,822.49 | |
| RMV Releases | 21,220.00 | |
| Trailer Park Fees | 22,176.00 | |
| Constable Fees | 582.00 | |
| Sundry Rentals | - | |
| Tower Rentals | 666,874.00 | |
| Miscellaneous | 50,270.79 | 1,733,619.76 |
| **From the Commonwealth:** | | |
| Abatements: | | |
| Surviving Spouses/Veterans/Blind | 22,590.00 | |
| Schools: | | |
| Chap. 70 Aid | 12,877,110.00 | |
| Transportation | 19,233.00 | |
| Charter Schools | 406,463.00 | |
| Police Incentive | 34,350.00 | |
| Veterans Benefits | 82,223.00 | |
| MEMA Reimbursement | 10,167.00 | |
| Lottery | 2,452,240.00 | |
| State Election Reimbursement | 24,979.00 | |
| State-Owned Land | 142,672.00 | |
| Medicaid Reimbursement | 198,323.46 | 16,270,350.46 |
| **Other Revenue Sources:** | | |
| Hotel Tax | 464,372.00 | |
| Investment Earnings | 55,750.76 | |
| Medicare D Reimbursement | 146,633.81 | |
| DPW Damage Recovery | - | |
| Veterans Reimbursement | - | |
| Medicare Reimbursement | 3,776.16 | |
| Sale of Fixed Assets | - | |
| Misc Reimbursements | - | |
| Transfers from Special Funds | - | 670,532.73 |

| | | |
|---|---|---|
| **Departmental Fees:** | | |
| Manager/Selectmen | 953.46 | |
| Cable Franchise | 338,378.97 | |
| Assessors | 3,925.50 | |
| Treasurer/Collector | 14,772.17 | |
| Clerk | 42,506.40 | |
| Conservation | - | |
| Planning | 22,152.96 | |
| Appeals | 3,450.00 | |
| Police | 4,521.45 | |
| Towing Fees | 7,380.00 | |
| Special Detail Adm.- Police | 37,862.16 | |
| " " " - Fire | 177.60 | |
| Fire Inspections | 6,744.00 | |
| Building | 35,497.00 | |
| Wiring | 44,367.50 | |
| Plumbing | 75,560.00 | |
| Weights/Measures | 5,020.00 | |
| Trash Carts | 49,956.16 | |
| CRT Collections | 856.00 | |
| Hazardous Waste | - | |
| Health Miscellaneous | 1,672.40 | |
| Dog Fees | 60.00 | 695,813.73 |
| **Licenses/Permits:** | | |
| Alcoholic Beverages | 78,750.00 | |
| Selectmen | 10,130.00 | |
| Police | 3,112.50 | |
| Fire | 10,510.00 | |
| Building | 298,939.90 | |
| Public Works | 8,870.00 | |
| Street & Sidewalk Openings | 17,090.00 | |
| Trench Safety | 16,920.00 | |
| Health | 40,870.00 | 485,192.40 |
| **Fines:** | | |
| State/Local Courts | 69,900.33 | |
| False Alarms | 3,175.00 | |
| Library | 22,715.01 | |
| Parking | 16,550.40 | |
| Marijuana | 1,800.00 | |
| Weights & Measures | - | |
| Zoning | - | 114,140.74 |
| **Total General Fund Revenue** | | **77,289,579.42** |

## FY2010 APPROPRIATION RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **MODERATOR** | | | |
| Salary | 450.00 | 450.00 | 0.00 |
| Operating | 75.00 | 0.00 | 75.00 |
| **SELECTMEN** | | | |
| Salaries | 25,732.96 | 25,257.71 | 475.25 |
| Operating | 184,196.56 | 183,196.56 | 1,000.00 |
| **MANAGER** | | | |
| Salaries | 279,472.53 | 277,308.93 | 2,163.60 |
| Operating | 8,704.88 | 6,358.86 | 2,346.02 |
| **FINANCE COMMITTEE** | | | |
| Salaries | 2,515.00 | 2,431.79 | 83.21 |
| Operating | 810.00 | 794.12 | 15.88 |
| Reserve Fund | 100,000.00 | 46,086.00 | 53,914.00 |
| **ACCOUNTING** | | | |
| Salaries | 212,445.00 | 212,444.66 | 0.34 |
| Operating | 6,901.00 | 6,635.35 | 265.65 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 150,679.48 | 150,581.76 | 97.72 |
| Operating | 137,649.52 | 136,747.88 | 901.64 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ASSESSORS** | | | |
| Salaries | 204,595.00 | 202,464.13 | 2,130.87 |
| Operating | 31,491.78 | 25,161.32 | 6,330.46 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 241,992.00 | 241,276.35 | 715.65 |
| Operating | 134,100.00 | 113,447.87 | 20,652.13 |
| **TOWN COUNSEL** | 231,609.14 | 201,857.08 | 29,752.06 |
| **PERSONNEL REVIEW BOARD** | 0.00 | 0.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 24,310.70 | 23,178.28 | 1,132.42 |
| Operating | 20,647.30 | 15,336.24 | 5,311.06 |
| **CLERK** | | | |
| Salaries | 182,438.00 | 175,758.25 | 6,679.75 |
| Operating | 13,789.00 | 11,364.31 | 2,424.69 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ELECTIONS** | | | |
| Salaries | 45,212.00 | 38,189.94 | 7,022.06 |
| Operating | 16,864.00 | 15,431.68 | 1,432.32 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **REGISTRARS** | | | |
| Salaries | 2,850.00 | 2,613.01 | 236.99 |
| Operating | 1,440.00 | 985.44 | 454.56 |
| **PLANNING** | | | |
| Salaries | 206,103.00 | 205,302.99 | 800.01 |
| Operating | 16,518.45 | 11,755.08 | 4,763.37 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **CABLE TV** | | | |
| Salaries | 2,808.04 | 2,808.04 | 0.00 |
| Operating | 955.00 | 872.58 | 82.42 |
| **TOWN HALL** | | | |
| Salaries | 17,795.52 | 17,788.42 | 7.10 |
| Operating | 55,867.00 | 42,476.52 | 13,390.48 |
| **AUXILIARY BLDG. UTILITIES** | 44,241.00 | 30,577.31 | 13,663.69 |
| **POLICE** | | | |
| Salaries | 4,772,794.55 | 4,743,398.24 | 29,396.31 |
| Operating | 652,095.35 | 588,328.65 | 63,766.70 |
| Outlay | 144,657.00 | 144,657.00 | 0.00 |
| **FIRE** | | | |
| Salaries | 3,796,999.58 | 3,782,609.05 | 14,390.53 |
| Operating | 329,545.71 | 328,384.80 | 1,160.91 |
| Outlay | 108,785.00 | 105,393.70 | 3,391.30 |
| **BUILDING** | | | |
| Salaries | 149,246.00 | 147,015.82 | 2,230.18 |
| Operating | 5,286.00 | 5,104.82 | 181.18 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **EMERGENCY MANAGEMENT** | | | |
| Salaries | 4,747.00 | 4,747.00 | 0.00 |
| Operating | 20,759.45 | 20,758.79 | 0.66 |
| Outlay | 28,770.50 | 28,770.41 | 0.09 |
| **PARKING CLERK** | | | |
| Salaries | 4,000.00 | 4,000.00 | 0.00 |
| Operating | 1,800.00 | 1,112.60 | 687.40 |
| **SCHOOLS** | | | |
| Salaries | 22,313,380.44 | 22,356,580.13 | (43,199.69) |
| Operating | 20,480,531.88 | 20,422,619.34 | 57,912.54 |
| Outlay | 23,633.80 | 23,633.80 | 0.00 |
| **REGIONAL VOCATIONAL SCH.** | 4,735,773.00 | 4,735,773.00 | 0.00 |
| **DPW ADMINISTRATION** | | | |
| Salaries | 114,676.00 | 112,064.21 | 2,611.79 |
| Operating | 65,038.82 | 42,507.97 | 22,530.85 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **DPW ENGINEERING** | | | |
| Salaries | 39,477.76 | 39,477.76 | 0.00 |
| Operating | 2,517.00 | 966.55 | 1,550.45 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW HIGHWAY** | | | |
| Salaries | 565,209.92 | 564,007.63 | 1,202.29 |
| Operating | 153,498.06 | 146,546.20 | 6,951.86 |
| Outlay | 126,914.00 | 126,765.84 | 148.16 |
| **DPW FORESTRY** | | | |
| Operating | 53,360.00 | 48,051.54 | 5,308.46 |
| Outlay | 60,137.00 | 60,133.17 | 3.83 |
| **DPW FLEET** | | | |
| Salaries | 122,473.32 | 121,232.30 | 1,241.02 |
| Operating | 115,564.52 | 101,771.16 | 13,793.36 |
| Outlay | 17,306.10 | 17,306.10 | 0.00 |
| **DPW ELECTRIC** | | | |
| Operating | 5,250.00 | 4,715.50 | 534.50 |
| Outlay | 11,236.90 | 10,663.74 | 573.16 |
| **SNOW / ICE** | | | |
| Salaries | 75,500.00 | 141,172.65 | (65,672.65) |
| Operating | 126,000.00 | 497,393.81 | (371,393.81) |
| **STREET LIGHTING** | 176,187.02 | 169,611.78 | 6,575.24 |
| **RUBBISH** | | | |
| Rubbish Collection | 1,358,442.00 | 1,358,441.80 | 0.20 |
| Rubbish Disposal | 769,004.00 | 733,286.90 | 35,717.10 |
| Condo Trash Collection | 31,619.29 | 20,347.62 | 11,271.67 |
| Legal Services | 22,105.48 | 16,516.76 | 5,588.72 |
| Sutton Brk Remediation | 0.00 | 0.00 | 0.00 |
| Recycling Programs | 3,167.00 | 1,323.94 | 1,843.06 |
| Rubbish Stabilization | 75,000.00 | 75,000.00 | 0.00 |
| **HEALTH** | | | |
| Salaries | 251,268.32 | 250,249.50 | 1,018.82 |
| Operating | 14,504.00 | 10,454.29 | 4,049.71 |
| **ELDERLY** | | | |
| Salaries | 126,359.52 | 126,359.52 | 0.00 |
| Operating | 80,173.48 | 66,747.88 | 13,425.60 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **VETERANS SERVICES** | | | |
| Salaries | 47,741.00 | 47,740.02 | 0.98 |
| Aid | 167,448.49 | 161,492.33 | 5,956.16 |
| **EXCEPTIONAL CHILDREN** | | | |
| Salaries | 17,261.40 | 16,393.60 | 867.80 |
| Operating | 14,603.60 | 14,242.92 | 360.68 |
| **PATRIOTIC ACTIVITIES** | 1,351.51 | 1,322.75 | 28.76 |
| **LIBRARY** | | | |
| Salaries | 640,231.29 | 628,575.90 | 11,655.39 |
| Operating | 261,623.00 | 229,884.14 | 31,738.86 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **RECREATION** | | | |
| Salaries | 136,382.00 | 136,273.92 | 108.08 |
| Operating | 92,343.85 | 84,659.01 | 7,684.84 |
| Outlay | 30,560.00 | 30,560.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 930,080.00 | 930,080.00 | 0.00 |
| Interest/Debt | 296,699.53 | 296,699.53 | 0.00 |
| Interest/Temp. Loans | 1,999.47 | 0.00 | 1,999.47 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 3,359,081.00 | 3,569,307.78 | (210,226.78) |
| Teachers E.R.I. | 0.00 | 0.00 | 0.00 |
| Occup.Injury Reserve | 80,795.00 | 80,795.00 | 0.00 |
| Unemployment Comp. | 47,184.62 | 47,184.23 | 0.39 |
| Group Insurance | 3,358,696.00 | 3,358,696.00 | 0.00 |
| Medicare | 173,974.55 | 154,525.55 | 19,449.00 |
| **FIRE /LIABILITY INSURANCE** | 249,426.00 | 249,426.00 | 0.00 |

## SEWER ENTERPRISE FUND BALANCE SHEET

**June 30, 2010**

**ASSETS**

| | | |
|---|---|---|
| Cash | | 1,743,335.17 |
| Sewer Connections | | |
| FY06 | 825,145.67 | |
| FY07 | 827,263.64 | |
| FY08 | 1,340,260.88 | |
| FY09 | 2,683,985.11 | |
| FY10 | 1,980,778.31 | 7,657,433.61 |
| Sewer Rates | | |
| FY09 | 52.18 | |
| FY10 | 623,703.67 | 623,755.85 |
| Sewer Liens | | |
| FY09 | - | |
| FY10 | 55,873.71 | 55,873.71 |
| Sewer Connection Liens | | |
| FY09 | 1,611.64 | |
| FY10 | 50,929.76 | 52,541.40 |
| **TOTAL ASSETS** | | **10,132,939.74** |

**LIABILITIES/RESERVES**

| | | |
|---|---|---|
| Warrants Payable | | 14,526.21 |
| Accrued Payroll | | 6,594.07 |
| Bans Payable | | - |
| Special Detail Payable | | - |
| Deferred Revenues | | |
| Connection Liens | 7,657,433.61 | |
| Rates | 623,755.85 | |
| Liens | 108,415.11 | 8,389,604.57 |
| **TOTAL LIABILITIES** | | 8,410,724.85 |
| FUND BALANCES: | | |
| Encumbrance Reserve | 177,435.69 | |
| Reserved Expenditures | 1,457,746.70 | |
| Unreserved/Undesignated | 87,032.50 | |
| **TOTAL FUND BALANCES** | | 1,722,214.89 |
| **Total Liabilities/Fund Balances** | | **10,132,939.74** |

## SEWER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Sewer Enterprise Fund** | | |
| Bond Premiums | 12,995.60 | |
| Interest | 33,676.61 | |
| Demand Fees | 7.93 | |
| Connection Fees | 2,157,352.80 | |
| Sewer Rates | 3,936,206.90 | |
| Sewer Liens | 937,747.12 | |
| Drainlayer Renewal Fees | 6,300.00 | |
| Application Fee | 17,640.00 | |
| Miscellaneous Revenue | 15,052.64 | |
| State Aid | - | |
| Investment Earnings | 41,523.24 | |
| Transfer From G/F | 302,898.00 | |
| **Total Sewer Enterprise Fund Revenue** | | **7,461,400.84** |

## FY2010 SEWER OPERATING RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 396.00 | 396.00 | 0.00 |
| Operating | 1,576.00 | 1,576.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 16,566.00 | 16,566.00 | 0.00 |
| Operating | 212.00 | 212.00 | 0.00 |
| **RESERVE FUND** | 50,000.00 | 22,000.00 | 28,000.00 |
| **ACCOUNTING** | | | |
| Salaries | 5,598.00 | 5,598.00 | 0.00 |
| Operating | 161.00 | 161.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,420.00 | 2,420.00 | 0.00 |
| Operating | 287.00 | 287.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ASSESSORS** | | | |
| Salaries | 12,327.00 | 12,327.00 | 0.00 |
| Operating | 267.00 | 267.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 38,827.00 | 38,827.00 | 0.00 |
| Operating | 17,572.00 | 17,572.00 | 0.00 |
| **TOWN COUNSEL** | 9,188.00 | 9,188.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,568.00 | 1,568.00 | 0.00 |
| Operating | 203.00 | 203.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 2,694.00 | 2,694.00 | 0.00 |
| Operating | 213.00 | 213.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **PLANNING** | | | |
| Salaries | 2,869.00 | 2,869.00 | 0.00 |
| Operating | 268.00 | 268.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **TOWN HALL** | | | |
| Salaries | 442.00 | 442.00 | 0.00 |
| Operating | 1,517.00 | 1,517.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 1,067.00 | 1,067.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 37,821.00 | 37,821.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW** | | | |
| Salaries | 155,238.00 | 155,238.00 | 0.00 |
| Operating | 385,684.00 | 385,684.00 | 0.00 |
| Outlay | 11,739.00 | 11,739.00 | 0.00 |
| **DPW SEWER** | | | |
| Salaries | 244,934.00 | 242,045.48 | 2,888.52 |
| Operating | 1,209,355.79 | 1,178,383.40 | 30,972.39 |
| Outlay | 51,850.00 | 49,486.76 | 2,363.24 |
| **HEALTH** | | | |
| Salaries | 6,610.00 | 6,610.00 | 0.00 |
| Operating | 382.00 | 382.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 2,682,088.00 | 2,682,087.82 | 0.18 |
| Interest/Debt | 3,375,514.00 | 3,375,513.63 | 0.37 |
| Interest/Temp. Loans | 430,000.00 | 424,109.00 | 5,891.00 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 157,419.00 | 157,419.00 | 0.00 |
| Group Insurance | 146,111.00 | 146,111.00 | 0.00 |
| Medicare | 6,570.00 | 6,570.00 | 0.00 |

**FY2010 SEWER CAPITAL EXPENDITURES**

| | EXPENDED | |
|---|---|---|
| Road Resurfacing | 8,295.84 | |
| Engineering Services | 1,076,361.44 | |
| Legal Services | 92,744.42 | |
| Paving Oversight | - | |
| Bond Issue Cost | 53,093.17 | |
| Easements | 32,909.51 | |
| Easement Settlements | 32,424.91 | |
| Transportation | - | |
| Supervisor Details | 1,408.00 | |
| Other Expenses | 41,342.08 | |
| Special Detail | 74,309.50 | |
| Construction | 8,161,790.82 | |
| Generator | - | |
| **Total Capital Expenditures** | | **9,574,679.69** |

## WATER ENTERPRISE FUND REVENUE REPORT

| | | |
|---|---|---|
| **Water Enterprise Fund** | | |
| Bond Premiums | - | |
| Interest | 30,000.12 | |
| Demand Fees | 13,825.44 | |
| Misc Water Service | 12,305.11 | |
| Connection Fees | 41,675.00 | |
| Water Rates | 4,075,684.11 | |
| Water Liens | 409,552.70 | |
| Application Fee | 10,619.20 | |
| Water Meters | 13,377.16 | |
| MTBE Settlement | 44,370.89 | |
| Misc Revenue | 443.41 | |
| Investment Earnings | 4,353.08 | |
| Transfer From G/F | 0.00 | |
| **Total Water Enterprise Fund Revenue** | | **4,656,206.22** |

## WATER ENTERPRISE FUND BALANCE SHEET

**June 30, 2010**

### ASSETS

| | | |
|---|---|---|
| Cash | | (589,810.02) |
| Cross Connection | | 1,469.81 |
| Refuse Access | | 10,359.22 |
| Water Connections | - | - |
| Water Rates | | |
| FY07 | (0.61) | |
| FY08 | 247.19 | |
| FY09 | 769.19 | |
| FY10 | 703,675.09 | 704,690.86 |
| Water Liens | | |
| FY07 | - | |
| FY08 | - | |
| FY09 | - | |
| FY10 | 71,614.97 | 71,614.97 |
| Commercial Water Meters | | 1,374.00 |
| **TOTAL ASSETS** | | **199,698.84** |

### LIABILITIES/RESERVES

| | | |
|---|---|---|
| Warrants Payable | | 36,385.83 |
| Accrued Payroll | | 38,482.32 |
| Bans Payable | | - |
| Due From State | | - |
| Deferred Revenues | | |
| Connections | 1,469.81 | - |
| Rates | 704,690.86 | |
| Refuse Access | 10,359.22 | |
| Liens | 71,614.97 | |
| Meter Replacement | 1,374.00 | 789,508.86 |
| **TOTAL LIABILITIES** | | 864,377.01 |
| FUND BALANCES: | | |
| Encumbrance Reserve | 53,076.07 | |
| Reserved Expenditures | - | |
| Unreserved/Undesignated | (717,754.24) | |
| **TOTAL FUND BALANCES** | | (664,678.17) |
| **Total Liabilities/Fund Balances** | | **199,698.84** |

## FY2010 WATER OPERATING RECAP

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **SELECTMEN** | | | |
| Salaries | 396.00 | 396.00 | 0.00 |
| Operating | 1,576.00 | 1,576.00 | 0.00 |
| **MANAGER** | | | |
| Salaries | 16,566.00 | 16,566.00 | 0.00 |
| Operating | 212.00 | 212.00 | 0.00 |
| **RESERVE FUND** | 25,000.00 | 15,000.00 | 10,000.00 |
| **ACCOUNTING** | | | |
| Salaries | 5,598.00 | 5,598.00 | 0.00 |
| Operating | 161.00 | 161.00 | 0.00 |
| **COMPUTER SERVICES** | | | |
| Salaries | 2,420.00 | 2,420.00 | 0.00 |
| Operating | 14,662.00 | 10,949.50 | 3,712.50 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **ASSESSORS** | | | |
| Salaries | 12,327.00 | 12,327.00 | 0.00 |
| Operating | 267.00 | 267.00 | 0.00 |
| **TREASURER/COLLECTOR** | | | |
| Salaries | 54,592.00 | 54,592.00 | 0.00 |
| Operating | 17,572.00 | 17,572.00 | 0.00 |
| **TOWN COUNSEL** | 9,188.00 | 9,188.00 | 0.00 |
| **ADMIN. SERVICES** | | | |
| Salaries | 1,568.00 | 1,568.00 | 0.00 |
| Operating | 203.00 | 203.00 | 0.00 |
| **CLERK** | | | |
| Salaries | 2,694.00 | 2,694.00 | 0.00 |
| Operating | 213.00 | 213.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| **PLANNING** | | | |
| Salaries | 2,869.00 | 2,869.00 | 0.00 |
| Operating | 268.00 | 268.00 | 0.00 |
| **TOWN HALL** | | | |
| Salaries | 442.00 | 442.00 | 0.00 |
| Operating | 1,517.00 | 1,517.00 | 0.00 |
| **AUXILIARY BLDG. UTILITIES** | 1,067.00 | 1,067.00 | 0.00 |
| **FIRE** | | | |
| Salaries | 70,000.00 | 70,000.00 | 0.00 |
| **BUILDING** | | | |
| Salaries | 29,150.00 | 29,150.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---|---|---|---|
| **DPW** | | | |
| Salaries | 163,119.00 | 163,119.00 | 0.00 |
| Operating | 83,884.00 | 83,884.00 | 0.00 |
| Outlay | 11,739.00 | 11,739.00 | 0.00 |
| **WATER DISTRIBUTION** | | | |
| Salaries | 488,258.74 | 483,224.46 | 5,034.28 |
| Operating | 140,222.77 | 116,900.45 | 23,322.32 |
| Outlay | 48,671.01 | 44,168.78 | 4,502.23 |
| **WATER TREATMENT** | | | |
| Salaries | 712,384.78 | 712,154.72 | 230.06 |
| Operating | 1,099,799.36 | 960,093.98 | 139,705.38 |
| Outlay | 17,621.99 | 17,621.99 | 0.00 |
| **HEALTH** | | | |
| Salaries | 6,610.00 | 6,610.00 | 0.00 |
| Operating | 382.00 | 382.00 | 0.00 |
| **DEBT/INTEREST** | | | |
| Principal | 1,536,904.00 | 1,536,904.00 | 0.00 |
| Interest/Debt | 514,435.00 | 514,434.84 | 0.16 |
| Interest/Temp. Loans | 22,175.00 | 21,066.00 | 1,109.00 |
| **EMPLOYEE BENEFITS** | | | |
| Retirement | 333,767.00 | 333,767.00 | 0.00 |
| Group Insurance | 317,386.99 | 317,386.99 | 0.00 |
| Medicare | 12,879.00 | 12,879.00 | 0.00 |
| | **5,780,849.64** | **5,593,233.71** | **187,615.93** |

## FY2010 WATER CAPITAL EXPENDITURES

| | EXPENDED |
|---|---|
| **Phase 8** | |
| Engineering Services | 0.00 |
| Easements | 0.00 |
| Hydrants | 1,285.00 |
| Other Expenses | 0.00 |
| Construction | 35,030.04 |
| **Phase 9** | |
| Road Resurfacing | 0.00 |
| Engineering Services | 0.00 |
| Easement Settlement | 9,000.00 |
| Hydrant Purchases | 3,000.00 |
| Construction | 7,116.95 |
| **Hydrant Replacement** | |
| Engineering Services | 0.00 |
| Hydrant Replacements | 1,116.76 |
| Hydrant Purchases | 29,690.00 |
| Construction | 0.00 |
| **Water Meters** | |
| Overtime | 7,260.43 |
| Other Equipment | 346,426.47 |
| Other Expenses | 2,003.11 |
| Meters and Software | 543,877.59 |
| Microwave Network | 0.00 |
| Meter Purchases | 0.00 |
| **Phase 7** | |
| Road Resurfacing | 0.00 |
| Engineering Services | 0.00 |
| Hydrant Purchase | 0.00 |
| Other Expenses | 0.00 |
| Construction | 10,094.16 |
| **Phase 10** | |
| Engineering Services | 0.00 |
| Hydrants | 4,605.00 |
| Construction | 206,394.75 |
| **Water Interconnect** | |
| Engineering Services | 0.00 |
| Other Expenses | 18,033.24 |
| Construction | 0.00 |
| **Phase 11** | |
| Engineering Services | 14,820.00 |
| Other Expenses | 0.00 |
| Construction | 128,115.98 |
| **Ames Hill Water Tank** | |
| Equipment & Maintenance | 18,923.65 |
| Engineering Services | 21,480.00 |
| Other Expenses | 9,804.02 |
| Construction | 258,398.00 |

# Board of Assessors

John J Kelley, Jr, MAA, Chairman
Barbara A Flanagan
Susan Moore, MAA

Phone: (978) 640-4330
Fax: (978) 851-4849
email: assessor@tewksbury-ma.gov

| | | FY2010 | FY2011 |
|---|---|---|---|
| Total Taxable Value of Real Property | | $3,726,235,700 | $3,572,860,000 |
| Total Taxable Value of Personal Property | | $167,651,763 | $169,542,730 |
| Total Taxable Value of Real + Personal Property | | $3,893,887,463 | $3,742,402,730 |
| Total Value of Exempt Property | | $247,459,100 | $204,499,100 |
| Tax Rates, /$1000 | Residential/Open Space | $12.55 | $13.45 |
| | Commercial/Industrial/Personal | $19.77 | $21.28 |
| | Combined | $13.96 | $14.99 |
| | Motor Vehicle Excise | $25.00 | $25.00 |
| Appropriations | Town Meeting(incl. enterprise funds) | $91,573,296 | $95,286,050 |
| | State & County | $887,110 | $1,155,290 |
| | Overlay of Current Year | $1,157,856 | $983,083 |
| | Other Amounts To Be raised | $2,131,247 | $2,633,221 |
| | Gross Amount To Be Raised | $95,749,509 | $100,057,644 |
| | Other Receipts(incl. enterprise receipts) | $41,959,701 | $43,984,791 |
| | Net Amount To Be Raised By Taxation | $53,738,125 | $56,072,852 |

The Assessors' Office is open Monday through Thursday from 8:30am to 4:30pm.

# Treasurer's Cash

| | |
|---|---|
| CASH ON HAND JUNE 30, 2009 | $39,278,335.19 |
| RECEIPTS TO JUNE 30, 2010 | 130,269,263.58 |
| | $169,547,598.77 |
| PAID ON WARRANTS TO JUNE 30, 2010 | ($138,371,133.77) |
| BALANCE JUNE 30, 2010 | $31,176,465.00 |

**DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT**

| | |
|---|---|
| WATER PROJECT-GENERAL LAWS, CHAPTER 44 | 17,780,452.00 |
| SEWER PROJECT-GENERAL LAWS, CHAPTER 44 | $91,972,976.81 |
| | $109,753,428.81 |

**STATEMENT OF TOWN DEBT FISCAL YEAR BASIS**

| | |
|---|---|
| 2011 | 6,381,746.91 |
| 2012 | 6,229,904.68 |
| 2013 | 6,080,279.11 |
| 2014 | 5,960,801.89 |
| 2015 | 5,761,866.20 |
| 2016 | 5,813,118.63 |
| 2017 | 5,859,703.77 |
| 2018 | 6,125,431.00 |
| 2019 | 6,602,731.00 |
| 2020 | 6,791,103.00 |
| 2021 | 7,353,701.00 |
| 2022 | 7,566,453.00 |
| 2023 | 7,479,361.00 |
| 2024 | 7,707,429.00 |
| 2025 | 7,600,660.00 |
| 2026 | 7,249,056.00 |
| 2027 | 7,367,623.00 |
| 2028 | 5,025,000.00 |
| 2029 | 3,235,000.00 |
| 2030 | 1,890,000.00 |
| 2031 | 380,000.00 |
| 2032 | 375,000.00 |
| 2033 | 375,000.00 |
| 2034 | 375,000.00 |
| 2035 | 375,000.00 |
| TOTAL: | 125,960,969.19 |

**STATEMENT OF INTEREST FISCAL YEAR BASIS**

| | |
|---|---|
| 2011 | 5,030,801.63 |
| 2012 | 4,745,508.90 |
| 2013 | 4,541,193.44 |
| 2014 | 4,335,433.46 |
| 2015 | 4,134,051.13 |
| 2016 | 3,917,287.90 |
| 2017 | 3,698,521.71 |
| 2018 | 3,492,483.85 |
| 2019 | 3,246,961.91 |
| 2020 | 2,970,392.96 |
| 2021 | 2,667,799.91 |
| 2022 | 2,362,304.62 |
| 2023 | 2,061,840.23 |
| 2024 | 1,761,577.33 |
| 2025 | 1,449,610.18 |
| 2026 | 1,134,874.28 |
| 2027 | 832,632.49 |
| 2028 | 527,556.26 |
| 2029 | 303,237.50 |
| 2030 | 162,100.00 |
| 2031 | 84,600.00 |
| 2032 | 67,500.00 |
| 2033 | 50,625.00 |
| 2034 | 33,750.00 |
| 2035 | 16,875.00 |
| TOTAL: | 53,629,519.69 |

**CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2010**

| | |
|---|---|
| CONSERVATION | $132,806.34 |
| FOSTER SCHOOL FUND | $24,276.28 |
| PIERCE ESSAY FUND | $1,602.79 |
| CEMETERY PERPETUAL CARE FUND | $22,581.85 |
| STABILIZATION FUND | $511,140.07 |
| FAIRGRIEVE MEMORIAL FUND | $215,655.88 |
| MAHONEY FAMILY REWARD FUND | $1,483.72 |
| LIBRARY ENDOWMENT FUND | $24,393.64 |
| COMMUNITY PRESERVATION ACT | $2,559,890.15 |
| AFFORDABLE HOUSING | $1,335,086.86 |
| FIRE EQUIPMENT | $75,166.22 |
| FIRE PROTECTION GEAR | $10,738.06 |
| OTHER POST EMPLOYMENT BENEFITS | $345,674.78 |
| TOTAL | $5,260,496.64 |

# Tax Collector

| REAL ESTATE | F/Y2011 | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|---|---|
| COMMITMENTS | 26,117,576.35 | 25,481,704.90 | 29,226.77 | | | |
| O/S 7/1/09 | | 25,115,129.81 | 929,717.55 | (1,022.93) | (1,077.62) | |
| COLLECTIONS | 27,982.88 | 49,258,348.45 | 701,105.97 | 8,252.21 | 1,361.91 | |
| ABATEMENTS | | 279,833.05 | 49,268.81 | | | |
| REFUNDS | | 150,032.64 | 85,246.97 | 3,120.30 | 164.67 | |
| ADDED TO TAX TITLE | | 221,149.55 | 390,640.26 | 10,804.43 | | |
| DEFERRED TAXES | | 30,361.40 | | | | |
| TAX POSSESSION | | | 324.61 | | | |
| MISC ADJ | | 133,320.59 | 254.47 | 0.01 | 0.32 | |
| **BALANCE 6/30/10** | **26,089,593.47** | **823,854.31** | **(96,893.89)** | **(16,959.26)** | **(2,274.54)** | **0.00** |

| WATER/SEWER/SEWER CONN LIENS | F/Y 2011 | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 |
|---|---|---|---|---|---|---|
| COMMITMENTS | | 1,496,666.87 | | | | |
| O/S 7/1/09 | | | 146,007.73 | 441.41 | (1,564.33) | |
| COLLECTIONS | | 1,274,752.66 | 74,002.62 | 174.30 | (27.20) | |
| ABATEMENTS | | 1,327.69 | 4,217.19 | | | |
| REFUNDS | | 628.08 | 1,265.93 | | | |
| TAX POSSESSION | | | | | | |
| ADDED TO TT | | 40,486.38 | 68,707.88 | 267.11 | | |
| DEFERRED | | 2,309.78 | | | | |
| MISC ADJ | | | 1,265.67 | | | |
| **BALANCE 6/30/10** | **0.00** | **178,418.44** | **1,611.64** | **0.00** | **(1,537.13)** | **0.00** |

| PERSONAL PROPERTY | F/Y2011 | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 | Prior Years |
|---|---|---|---|---|---|---|---|
| COMMITMENTS | 1,708,976.06 | 1,815,665.55 | | | | | |
| O/S 7/1/09 | | 1,566,006.80 | 67,737.66 | 23,766.02 | 10,447.39 | 5,379.53 | 16,042.82 |
| COLLECTIONS | 25.38 | 3,198,496.16 | 19,211.69 | 4,626.30 | 2,342.59 | | 213.92 |
| ABATEMENTS | | 68,225.82 | 4,241.45 | 1,357.18 | 1,199.91 | | |
| REFUNDS | | 236.11 | | | | | |
| MISC ADJ | | | (8.77) | | | | |
| **BALANCE 6/30/10** | **1,708,950.68** | **115,186.48** | **44,275.75** | **17,782.54** | **6,904.89** | **5,379.53** | **15,828.90** |

| MOTOR VEHICLE EXCISE | F/Y2011 | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 | Prior Years |
|---|---|---|---|---|---|---|---|
| COMMITMENTS | | 3,032,273.93 | | | | | |
| ADD'L COMMITMENTS | | | 444,406.00 | 5,188.58 | 680.83 | 347.50 | |
| O/S 7/1/09 | | | 131,285.42 | 50,361.78 | 29,332.35 | 20,127.08 | (278.66) |
| COLLECTIONS | | 2,808,876.34 | 524,320.10 | 29,781.53 | 10,213.86 | 3,524.11 | 3,059.28 |
| ABATEMENTS | | 60,758.95 | 48,691.12 | 5,315.28 | 1,720.62 | 127.50 | |
| REFUNDS | | 19,500.53 | 46,837.81 | 5,322.60 | 1,724.57 | 53.75 | 309.46 |
| RESCINDED ABATEMENTS | | | | | | | 3,028.75 |
| MISC ADJ | | (187.65) | (16.16) | 1.64 | (0.63) | | (0.27) |
| **BALANCE 6/30/10** | **0.00** | **181,951.52** | **49,501.85** | **25,777.79** | **19,802.64** | **16,876.72** | **(0.00)** |

| BOAT EXCISE | F/Y2011 | F/Y2010 | F/Y2009 | F/Y2008 | F/Y2007 | F/Y2006 | F/Y2005 |
|---|---|---|---|---|---|---|---|
| COMMITMENTS | | | | 5,537.00 | | | |
| ADD'L COMMITMENTS | | | | | | | |
| O/S 7/1/09 | | | | | 1,413.18 | 1,010.00 | 169.00 |
| COLLECTIONS | | | | 3,129.79 | 45.00 | 25.00 | |
| ABATEMENTS | | | | 725.00 | 35.00 | | |
| REFUNDS | | | | | | | |
| RESCINDED ABATEMENTS | | | | | | | |
| MISC ADJ | | | | (0.14) | (0.18) | | |
| **BALANCE 6/30/10** | **0.00** | **0.00** | **0.00** | **1,682.07** | **1,333.00** | **985.00** | **169.00** |

# Computer Services

2010 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and some were completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time).

With the hire of a new Town Manager, Richard Montuori, Computer Services now embarks on a new era of information exchange and communication. As Town Manager is brought up to speed on the current state of the department, the types of activities being performed, and the responsibilities being assigned, the department continues to evolve into the service driven entity that the Town user community needs as we go forward into the future for IT needs.

This year saw a major IT initiative from the Town Manager to purchase new units using department funding. 34 new HP Desktop PC's and 5 new HP laptops were procured, staged and deployed to the user community. These units were setup with Windows XP but licensed to be upgraded to Windows 7 at our discretion. In addition, Office 2007 was procured and deployed on the 39 units. Again the software is licensed to be upgraded to Office 2010 at our discretion.

With the above initiative, Town Manager approved the hiring of a contractor to assist staff in setting up and deploying the new PC's & laptops thus escalating the deployment schedule. Due to the success of the initial contracting effort, the contractor was brought back to assist in other projects such as; research, setup & deployment of SOPHOS (anti-virus), research & setup of Track-IT (Help Desk), quicker response to Engineering IT needs, assist in the network DHCP switch-over to VLAN1, and response to other support request. This help enabled staff members to focus on more intense and critical IT tasks.

The next major initiative from the Town Manager was the procurement of a limited number of seats on MEC's hosted Exchange server for designated Staff members and a standardization of cell phone purchases. The Exchange accounts provided enhanced web mail service to these key personnel and allowed for calendar sharing. The cell phones were then programmed to sync Contact lists & Calendars from office units and receive e-mails. This provided the user with the opportunity for faster response and information sharing. Computer Service procured the Exchange accounts from MEC, installed and setup Outlook for Exchange accounts on the user Desktop or laptop, transferred data from the other e-mail service and setup the cell phones. All other users remain on the MEC Courier Web-based Portal service.

The final major initiative was the purchase of MUNIS ASP, web-based access with hosted server. For 10 years, the Town ran MUNIS on an in-house server which Computer Service supported. With the assistance of the Computer Study Committee and presentations to the Finance Committee and Board of Selectmen, funding was put into the budget. Testing was done and the switch-over was performed in the Fall timeframe.

**SOFTWARE APPLICATIONS:**

**Tyler/Munis** (Town Financial Application). These activities are the still the major focus of the Department:

- Continued to perform MUNIS administration tasks: Backups, maintenance of menu assignment and permissions, maintenance of ID and passwords, and MUNIS application updates and Linux updates.
- Removed MUNIS Messenger/Workflow communication to user. Using e-mail option instead.
- Participated in project with Auditor's Office to move selected users to PO Workflow process to control expenditures by putting in an approval scheme prior to ordering inventory.
- Responded to many requests for new/modified Crystal reports which have increased as key financial and DPW personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. In addition, run requested reports for use. Some types of reports are as follows:
    - "Water Consumption for Sewer Customers Only".
    - "Employee History by Organization".
    - "Pay History by Organization".
    - "Street List with Parcel Numbers".
    - "Who had sewer installed and being charged".
    - "Water Consumption based on Period not Fiscal Year".
    - "Past 3 Years of UB Water Consumption".
    - "Notice of Advertising" and then generate letters.
    - "Sewer and Water 8100 & 8200 Accounts Budgeted & Expended".
    - "Boston Mutual Life".

- "Lists Non-Badger Accounts in Cycle 1 & 2".

- Assisted in creation of Word documents, mail merge from MUNIS lists and/or print envelopes.
  - "Personal Property Tax Bill – Error". Print letters and envelopes.
  - "Clarification Letter" for users who did not receive Water bills. Print letters and envelopes.

- Continued active support of Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.

- Continued to work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.

- Continued to attend certain MUNIS classes and seminars and the Annual User Conference. All are extremely useful and helpful in maintaining our level of expertise and as a contributor to new upgrades.

- Worked with MUNIS ASP to setup MUNIS router to connect to hosted server and then to backup of data from in-house server to hosted server in Falmouth, ME. Staff no longer needs to perform manual tape backup process internally.

- Worked closely with MUNIS ASP prior to actual switch-over by providing information to test conversion of data, setup ID's and passwords on the MUNIS Portal security layer, and define actual steps for switch-over.

- Installed new MUNIS ASP software and icons on user Desktops & laptops for training and testing purposes. After switch-over, old icons removed and update Crystal software on selected user units.

- Worked closely with MUNIS ASP during switch-over activities to communicate issues and expedite correction. Activities continued over a couple of weeks to address all issues. All Crystal reports needed to be updated for MUNIS ASP.

- Continued administration of Business Objects: delivery of reports and adding new ones. Application is hosted at MUNIS.

- Setup venue to view several webinars on Version 8.1 and 8.2 Enhancement (Financial, Payroll/HR, Revenues, System Admin).

- Researched blocked EDI Notification e-mails from Eastern Bank to Town Treasurer. Vendor using multiple IP addresses and were blocked. Working with MEC, white-listed selected IP addresses.

**Tyler/MUNIS - School Department**:

- Per request, Crystal Reports installed on selected user units and permissions provided to allow them to create reports by themselves.

- Responded to all inquiries by employees related to Direct Deposit e-mails.

- Participated in conference calls with MUNIS Project leader and School Department.

- Reviewed 403B process in MUNIS with School staff.

- Assisted School IT staff to troubleshoot printing issues in MUNIS.

- Per request, created new/modified School-related Crystal reports:
  - "School Annual Salary ".
  - "Direct Deposit" added Balloon Payments.
  - "Annual Salary Statements for Teachers".

**Water Meter Change-out Program/Badger** (Wireless Meter Reading):

- Attended monthly project status meetings, planning meetings, individual task meetings, and training sessions.

- Maintained software levels on the server and all user PC's.

- Imported all Badger Meter Inventory files received for new meter and MTU shipments into MUNIS to automatically create new items for use in UB rather than manually enter.

- Participated with DPW Project manager in conference calls with York, ME Water District and Kennebunk Water and site visit by Portsmouth, RI Water. These water entities were interested in our experience with Badger, the GalaxyNet and later Read Center applications and interaction with MUNIS.

- Participated in replacement of GalaxyNet application with new Badger Read Center application on server and client PC's. Setup training session for users. Badger did remote installation on Server. Worked with Badger to verify conversion of data. Unable to import history due to low memory.

- Procured 16mb of memory for server in order to restore history under Read Center.
- Procured and installed Windows Server 2008 R2 in order to see the new 16mb of memory.
- Work with DPW Project Manager troubleshooting meter connection issues, installation of new Gateway at Regina S Drive, and troubleshoot gateway connection issues.
- Created many requested Crystal reports in MUNIS.

**IMC** (Police & Fire Dispatch application) activities are focused on the Fire Server portion only:

- Continued to support the Fire Department when requested by Deputy Chief.
- Worked with Police IT staff when upgrades are available and schedule time for server and client PC work.

**VISION & RRC** (Assessor applications) activities continued:

- Staff functions in more of a consulting role to Town Assessor.

**LaserFiche** (Document Imaging system) activities on hold:

- Continued to provide support to Accounting Office for document scanning into the system.
- Replaced Fujitsu Scanner (not working) with new Panasonic Scanner. Installed on LaserFiche PC.
- Due to budget cuts, project is on hold with no planning or research being done.

**Civil3D/AutoCAD** (Engineering Design & Drawing application) activities continued:

- Staff functions in more of a consulting role to users in DPW and Engineering.
- Setup database on a network server with 2 floating seats for access by users.

**ESRI** (Engineering Mapping application / GIS) activities continued:

- Staff functions in more of a consulting role to users in DPW/Engineering.
- Installed new concurrent licenses(2 floating seats) on network server.
- Per request, procured updated ArcEditor with Publisher for GIS Administrator and new ArcView for other editing users.

**H20MAP/Water** (Networked Water Simulation application) activities continued:

- Staff functions in more of a consulting role to DPW/Engineering.
- Setup database on a network server with 2 floating seats for access by users.

**H20MAP/Sewer** (Local Sewer Simulation application) activities continued:

- Staff functions in more of a consulting role to DPW/Engineering.
- Updated local setup of application on Project Manager's PC.

**MEC** (Merrimack Education Center - ISP providing Town E-mail & Internet access):

- Provided support to unblock needed web sites by request and after evaluation of need. Current policy is to block all non-business related sites per current MEC block lists.
- Installed new JoeBox (version 3 – 3.1.1) for use as Firewall to Town services. New version allows for additional monitoring and blocking capabilities.
- Procured a new Verizon FIOS line to replace current T1 line at a reduction in cost. In addition, a low-end COMCAST line was procured as a backup to the Verizon line. With MEC's help, both lines were configured on the new JoeBox and setup to seamlessly switch service if primary line drops.
- Staff attended training sessions at MEC and User Group meetings.

**Town E-mail** (Web Exchange Server and Web Portal Application):

- Continued to maintain e-mail accounts by performing the following administrative tasks on request: create new accounts, edit accounts, and delete accounts upon termination of employee ( also coordinate termination message bounce backs, redirection of user e-mails to another account and saving / deletion of current e-mails in the InBox).
- Provided support to research when e-mails are being blocked during sending and/or receiving.

- Per request, initiated retrieval of past e-mails from Archives. Contracted with MEC for E-mail archiving.

**SERVTracker** (Senior Center Application):

- Procured web-based version instead of in-house server version. Still having network issues.

**Town Web Site** (Outsourced to Virtual Town Hall):

- The FrontPage application was removed from all user PC's in departments at the Town Hall Annex, departments at the DPW, Recreation Department, departments at the Town Hall, and Water Treatment Plant.
- Virtual Town Hall application "First Class installed on selected user Desktops and laptops.

**Sophos** (Anti-Virus and Anti-SPAM Application):

- Researched replacement application for McAfee. Determined SOPHOS was best fit for Town needs in the future.
- Procured application, installed on the new network server and started to perform internal testing prior to deployment into user community.

**Track-IT** (Help Desk Application to receive and track support calls):

- Procured application, installed on a standalone PC and started to perform internal testing prior to availability into user community.

**Other Software Projects:**

- Installed GPS unit on DPW/Project Manager's PC and is used by several departments.
- Installed Google Earth on several PC's at the DPW and Captain's PC at Center Fire Station.
- Per request, creation of a number of new shared folders on a server for multiple user access.

**HARDWARE PROJECTS:**

The Department continues to provide primary support to the Town User community except Police and Library (consult):

**Ricoh Copiers:**

- Worked with RICOH to enable new digital copier/scanner in Town Manager's Office to be a networked & MUNIS printer with double-sided printing.

**Microwave Network**:

- Setup quarterly technical Microwave meetings with all technical users and implementers.
- Continued to install HP ProCurve switches in Town facilities as funds are available. Plan is to have a device in all facilities to monitor activity and connectivity remotely.
- Coordinated with Police Department to change all devices from VLAN2 to VLAN1 and a new IP scheme. Project entails changing IP addressing on all desktops and laptops from static to dynamic (DHCP). At this time, all Town facilities have been switched over and only the servers have not been completed. Police department awaiting State approval for new IP scheme so Safety Department have not been switched over.
- Because of lack of staff knowledge and experience, a network consultant has been hired to assist in the maintenance and implementation of networking features as the Town Network grows. Also contacted when Town Network crashes and staff cannot resolve problem.
- Started to learn how to troubleshoot network problems but progress very slow due to limited staff time availability.

**Other Hardware Projects:**

- Procured new HP server as replacement for current Network server which is over 8 years old. Unit can be used in the future Virtualization server setup being planned with the Computer Study Committee as new architecture of services provided. Server setup was out-sourced to Advizex due to lack of knowledge and resources.
- Assisted Media Director & Valley Communications in installation of new PC-based video studio editor for message board on COMCAST and VERIZON Town channels. Provided monitor and keyboard for unit.
- Per request, installed new bar code scanners on user desktops in the Treasurer/Collector's Office to expedite bill processing. Worked with Kelley & Ryan to setup and test scanners with enhanced bills with bar codes added. Work with MUNIS to confirm interaction with new bar code scanners.

**PUBLICATIONS:**

- The department continues to support the following:
  - create Annual Town Report,
  - produce departmental business cards on request,
  - scan forms and produce Word templates or documents,
  - provide service to transpose paper documents to Word or Excel format.

**OTHER TASKS:**

- Remain active member of the Computer Study Committee in proposing and presenting needed IT initiatives to increase chances of funding. Committee presented the MUNIS ASP initiative to the Finance Committee and Board of Selectmen and was accepted and funded. Committee also created a survey for departments heads to rate service provided by Computer Service. Project on hold due to minimal response.

- Staff attended various meetings, demos and seminars such as: MGISA professional organizations bi-monthly meetings; FINCOM for questions on budget, transfers and department requests; Advizex seminars ("Virtual Data Center Strategies"); EMC sales meet & greet; Full Circle demo on Web based/online Permitting; PPSI on printer support; SkillPath "The Women's Conference"; Vault Logix "Off-Site Data Storage"; Webinar on "Windows 7 Migration".

Computer Services continues to directly or indirectly provide support to several other town application systems; provide additional individual user training on PC application use; maintain and procure additional computer equipment; provide Help Desk support; provide consulting support on a variety of computer related issues and projects; attend free seminars and training classes to maintain and increase our knowledge level; evaluate new hardware and software; and attend User Group and professional meetings.

Respectively submitted,
Stephen M. Hattori
MIS Director

# EMPLOYEE EARNINGS

## TOWN EMPLOYEE EARNINGS

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| **Administrative Services** | | | | |
| RIVERA , MICHELE L. | 8,185 48 | 0.00 | 0.00 | 8,185 48 |
| ROSE , WILLIAM A. | 53,170.00 | 0.00 | 0 00 | 53,170.00 |
| **Assessor** | | | | |
| FLANAGAN , BARBARA A. | 1,200.00 | 0.00 | 0 00 | 1,200.00 |
| FOLEY , JOANNE P. | 34,700 28 | 0.00 | 52.00 | 34,752.28 |
| KELLEY , JOHN J. | 86,942.09 | 0.00 | 0.00 | 86,942.09 |
| MOORE , SUSAN E. | 1,200 00 | 0.00 | 0.00 | 1,200.00 |
| SINGLETON , CHRISTINE | 47,389 50 | 0.00 | 1,021.57 | 48,411.07 |
| TRAUB , LINDA M. | 53,923 60 | 0.00 | 0 00 | 53,923 60 |
| **Auditors** | | | | |
| BREKALIS , KAREN E. | 37,038.69 | 0 00 | 168 32 | 37,207.01 |
| GILL , DONNA J. | 86,356.50 | 0.00 | 0 00 | 86,356.50 |
| WALSH , DONNA M. | 100,485.36 | 0 00 | 0.00 | 100,485.36 |
| **Board of Selectmen** | | | | |
| GAY , DAVID H. | 4,500 00 | 0.00 | 0.00 | 4,500.00 |
| JOHNSON , TODD R. | 5,400 00 | 0.00 | 0 00 | 5,400.00 |
| SEARS , DOUGLAS W | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| STRONACH , ANNE MARIE | 4,500.00 | 0 00 | 0 00 | 4,500 00 |
| WILSON , SCOTT D | 4,500 00 | 0.00 | 0.00 | 4,500.00 |
| **Building Department** | | | | |
| BAGNI , RICHARD J. | 757.76 | 0 00 | 0 00 | 757.76 |
| CATHCART , DAWN E. | 53,684.02 | 0 00 | 349 22 | 54,033 24 |
| DELANEY , JEREMIAH | 9,377 28 | 0.00 | 0.00 | 9,377.28 |
| JOHNSON , EDWARD P | 73,839 54 | 0.00 | 0 00 | 73,839 54 |
| NONNI , PAUL J. | 615.00 | 0.00 | 0 00 | 615.00 |
| O'KEEFE , NANCY A. | 50,040.85 | 0.00 | 0 00 | 50,040 85 |
| SARGENT , DAVID | 13,515 80 | 0.00 | 0 00 | 13,515 80 |
| SULLIVAN , HAROLD J. | 9,566.72 | 0.00 | 0.00 | 9,566.72 |
| WILD , PAUL A. | 6,440.96 | 0.00 | 0 00 | 6,440 96 |
| **Cable TV** | | | | |
| DUNLEVY , EVAN W | 708 00 | 0.00 | 0 00 | 708.00 |
| KERR , PAUL R. | 1,626.50 | 0.00 | 0.00 | 1,626.50 |
| RICCIARDI , CHRISTOPHER R. | 640.00 | 0.00 | 0 00 | 640.00 |
| **Computer Services** | | | | |
| HANSON , LISA A. | 54,166 49 | 0 00 | 0 00 | 54,166 49 |
| HATTORI , STEPHEN M. | 100,983.52 | 0.00 | 0 00 | 100,983 52 |
| **Council On Aging** | | | | |
| BRABANT , LINDA R. | 83,034 05 | 0.00 | 0 00 | 83,034 05 |
| NOEL , ROBERT S | 39,234 60 | 0.00 | 2,417 25 | 41,651.85 |
| **Department of Public Works** | | | | |
| BELIDA , ROBERT A. | 70,121.72 | 0.00 | 22,654.09 | 92,775.81 |
| BROTHERS , MICHAEL S. | 57,994.94 | 0.00 | 986 49 | 58,981.43 |
| CAREY , PATRICK R. | 50,902.62 | 0.00 | 17,217.93 | 68,120.55 |
| CHANDLER , KENNETH | 58,024 72 | 0 00 | 20,211.06 | 78,235.78 |
| CHANDLER JR , WILLIAM | 74,603.29 | 0.00 | 18,370.46 | 92,973.75 |
| CHENG , DEBBIE | 4,176.00 | 0.00 | 54 00 | 4,230 00 |
| CONLON , KEVIN M. | 66,653.15 | 0 00 | 15,970.36 | 82,623.51 |
| DEROCHE , GEORGE W | 74,092.57 | 0.00 | 23,984 80 | 98,077.37 |
| DONOVAN , MICHAEL B | 63,904 86 | 0.00 | 12,508 06 | 76,412.92 |
| GATH , BRIAN R. | 64,876.49 | 0.00 | 12,252.93 | 77,129 42 |
| GIANNETTI , FRANK P. | 64,534.15 | 0.00 | 1,247.48 | 65,781.63 |
| GILBERT , BRIAN M. | 102,142.16 | 0.00 | 0 00 | 102,142.16 |
| GILBERT , LAWRENCE J. | 65,709.94 | 0.00 | 5,825.12 | 71,535.06 |
| GITSCHIER , ERIK R. | 64,594 09 | 0.00 | 6,806.45 | 71,400.54 |
| HIRTLE , MATHEW T. | 61,732.31 | 0 00 | 1,736.21 | 63,468 52 |
| JAQUEZ , CARLOS L. | 47,589 93 | 0.00 | 0 00 | 47,589 93 |
| KANE , LAWRENCE G. | 53,586.26 | 0.00 | 3,495 78 | 57,082 04 |
| LADDERBUSH , MARLENE M. | 64,511 72 | 0.00 | 5,303.63 | 69,815.35 |
| LAYNE , KENNETH W | 57,519 66 | 0.00 | 6,119 12 | 63,638 78 |
| LIGHTFOOT , JAMES M. | 87,174.51 | 0.00 | 10,758.35 | 97,932.86 |
| MARION , BERNARD H. | 59,689 57 | 0.00 | 6,140 91 | 65,830 48 |
| MARION II , LOUIS E. | 57,526.60 | 0.00 | 5,496 81 | 63,023.41 |
| MCCARTHY , WILLIAM J. | 56,078.75 | 0.00 | 11,203 86 | 67,282.61 |
| MINER JR , ROBERT H. | 63,397.34 | 0.00 | 13,126.73 | 76,524 07 |
| NAZARIAN , NINA | 55,721.64 | 0.00 | 0 00 | 55,721.64 |
| PAGLIA , REGINA M. | 64 37 | 0.00 | 0.00 | 64.37 |
| PATTERSON , SUSAN M. | 48,705.37 | 0.00 | 0.00 | 48,705 37 |
| PETERS , MICHAEL D | 65,504.84 | 0.00 | 12,467.05 | 77,971.89 |
| PRATT , JOHN S | 55,774.52 | 0.00 | 12,708 51 | 68,483.03 |
| RIDEOUT , REID L. | 1,995 97 | 0.00 | 0.00 | 1,995 97 |
| RUIZ , MICHAEL D | 6,375 00 | 0.00 | 0.00 | 6,375.00 |
| SALERNO , JOHN M. | 65,628.22 | 0 00 | 10,441.62 | 76,069 84 |
| STEIN , MICHELE J. | 73,561.05 | 0 00 | 0.00 | 73,561.05 |
| STODDARD , RICHARD E. | 67,403 10 | 0 00 | 31,003 41 | 98,406.51 |
| STRONACH , TIMOTHY | 63,555.55 | 0.00 | 18,927.03 | 82,482 58 |
| VIEWEG JR , EDWARD L. | 68,444 82 | 0.00 | 5,690.58 | 74,135 40 |
| WARD , JACK W | 65,460.40 | 0.00 | 15,951.76 | 81,412.16 |
| WESTAWAY , RICHARD L. | 70,494 23 | 0.00 | 14,871.91 | 85,366.14 |
| ZEDIANA , LEWIS W | 90,503.44 | 0 00 | 0.00 | 90,503 44 |
| **Election Officers** | | | | |
| ANDERSON , CAROLYN M. | 352.00 | 0.00 | 0.00 | 352.00 |
| ARCAND , NOREEN | 232.00 | 0 00 | 0.00 | 232.00 |
| BAIRSTOW , LAURENCE B | 354.00 | 0.00 | 0 00 | 354 00 |
| BASTARDO , DOROTHY A. | 336.00 | 0.00 | 0.00 | 336.00 |
| BEATTIE , ELEANOR M. | 1,110.00 | 0 00 | 0.00 | 1,110.00 |
| BEATTIE , MARY | 592.00 | 0 00 | 0 00 | 592.00 |
| BRADLEY , RUTH | 468 00 | 0.00 | 0 00 | 468.00 |
| BRADY , JEAN E. | 484 00 | 0.00 | 0 00 | 484 00 |
| BRENDEN , VIRGINIA F | 124 00 | 0 00 | 0.00 | 124.00 |
| BROTHERS , ARTHUR T. | 584.00 | 0.00 | 0.00 | 584 00 |
| BROTHERS , KATHLEEN M. | 1,074.00 | 0.00 | 0.00 | 1,074 00 |
| BULLEN , SUSAN M. | 576.00 | 0 00 | 0 00 | 576.00 |
| CALLAHAN , ANNE M. | 475 00 | 0 00 | 0 00 | 475 00 |
| CANNISTRARO , SANDRA A. | 460.00 | 0 00 | 0.00 | 460 00 |
| CAREY , ELIZABETH A. | 342.00 | 0.00 | 0.00 | 342.00 |
| CARROLL , ALICE A. | 403 00 | 0 00 | 0 00 | 403 00 |
| CASAZZA , MARY A. | 1,116.00 | 0.00 | 0.00 | 1,116 00 |
| CASEYMS , ELINOR M. | 120.00 | 0.00 | 0 00 | 120 00 |
| CHANDLER , BARBARA L. | 624 00 | 0.00 | 0 00 | 624 00 |
| COLMAN , JUDITH A. | 210 00 | 0.00 | 0.00 | 210 00 |
| COVIELLO , ANNE B. | 112.00 | 0.00 | 0.00 | 112.00 |
| COVIELLO , JOHN | 978 00 | 0 00 | 0 00 | 978 00 |
| D'AMICO , BERTHA M. | 40 00 | 0.00 | 0 00 | 40 00 |
| DIBELLA , MARY P | 480.00 | 0.00 | 0.00 | 480 00 |
| FLANAGAN , JANET A. | 96.00 | 0.00 | 0 00 | 96 00 |
| FRASER , EVELYN | 416.00 | 0.00 | 0.00 | 416 00 |
| FRENCH JR , WARREN J. | 352.00 | 0.00 | 0.00 | 352.00 |
| FRONGILLO , KATHERINE L. | 436.00 | 0 00 | 0.00 | 436.00 |
| GEARTY , LOUISE A. | 692.00 | 0.00 | 0 00 | 692.00 |
| GIBBS , RUTH A. | 495.00 | 0.00 | 0.00 | 495 00 |
| GOLEN , ALICE | 832.00 | 0.00 | 0 00 | 832.00 |
| HAINES , DONNA G | 412.00 | 0.00 | 0 00 | 412.00 |
| HANSFORD , JOAN P | 592.00 | 0 00 | 0 00 | 592.00 |
| HANSON , SUSAN A. | 368 00 | 0.00 | 0 00 | 368.00 |
| HILL , CLAIRE B | 136 00 | 0.00 | 0 00 | 136 00 |
| HOOD , JUDITH R. | 160.00 | 0.00 | 0.00 | 160 00 |
| HURTON , PRISCILLA | 104 00 | 0.00 | 0 00 | 104 00 |
| IPPOLITO , JEANNETTE C | 180.00 | 0.00 | 0 00 | 180.00 |
| KEEFE , ELLEN M. | 875.00 | 0.00 | 0.00 | 875.00 |
| KOBELSKI , CAROL M. | 596.00 | 0.00 | 0 00 | 596.00 |
| LAFFEY , CHERYLE A. | 620 00 | 0 00 | 0.00 | 620 00 |
| LAROSA , PEARL | 348 00 | 0.00 | 0.00 | 348 00 |
| LINSCOTT , JANE A. | 588.00 | 0.00 | 0 00 | 588 00 |
| LYNCH , BERNICE L. | 472.00 | 0.00 | 0 00 | 472.00 |
| MAC INNIS , ROBERT B | 508.00 | 0.00 | 0.00 | 508 00 |
| MAHER , KATHERINE M. | 850.00 | 0.00 | 0.00 | 850.00 |
| MALONEY , MARIE E | 64 00 | 0.00 | 0 00 | 64 00 |
| MCGRATH , DOROTHY E. | 865.00 | 0 00 | 0.00 | 865.00 |
| MCKENNA , ROSE M. | 464.00 | 0.00 | 0.00 | 464 00 |
| MCNAMARA , PATRICIA M. | 520.00 | 0.00 | 0 00 | 520.00 |
| MCNAUGHT , PAUL L. | 584.00 | 0 00 | 0 00 | 584 00 |
| MCNAUGHT , RUBY N. | 464.00 | 0.00 | 0 00 | 464.00 |
| MEGENS , ANSJE | 248.00 | 0.00 | 0.00 | 248 00 |
| METCALF , JEAN P | 60.00 | 0.00 | 0 00 | 60.00 |
| MORRISSEY , DENISE M. | 384.00 | 0 00 | 0 00 | 384 00 |
| MURPHY , JANET E. | 527.00 | 0.00 | 0 00 | 527.00 |
| NICHOLS , ADAM P | 436.00 | 0 00 | 0 00 | 436.00 |
| NICHOLS , ALEX D | 252.00 | 0.00 | 0.00 | 252 00 |
| NICKERSON , DIANE V. | 200.00 | 0.00 | 0 00 | 200 00 |
| NILES , MILDRED A. | 348.00 | 0.00 | 0.00 | 348 00 |
| NIVEN , MAUREEN P | 76.00 | 0.00 | 0.00 | 76 00 |
| O'BRIEN DEE , RITA | 901.00 | 0.00 | 0 00 | 901.00 |
| PEPIN , MARY | 383 00 | 0.00 | 0 00 | 383 00 |
| PERROTTA , TERESA M. | 1,080.00 | 0.00 | 0.00 | 1,080.00 |
| PILCHER , MARY | 1,009 00 | 0 00 | 0 00 | 1,009 00 |
| POLLARD , GAIL A. | 954.00 | 0.00 | 0.00 | 954 00 |
| PORTER , JEAN C | 364.00 | 0.00 | 0 00 | 364 00 |
| POWER , DANIEL E. | 96.00 | 0.00 | 0 00 | 96.00 |
| QUAGLIA , P. JERRY | 475.00 | 0.00 | 0.00 | 475.00 |
| RAVAGNI , ADELE R. | 624 00 | 0.00 | 0 00 | 624 00 |
| ROBBIO , HELEN H. | 116.00 | 0.00 | 0.00 | 116 00 |
| ROBBIO , STEPHEN F | 252.00 | 0.00 | 0 00 | 252.00 |
| SANBORN , ELDA P | 676.00 | 0.00 | 0 00 | 676 00 |
| SARGENT , CHARLOTTE M | 156.00 | 0 00 | 0.00 | 156.00 |
| SARTORI , ANITA | 124 00 | 0.00 | 0 00 | 124 00 |
| SHEEHAN , LINDA D | 152.00 | 0.00 | 0 00 | 152.00 |
| SIANO , LAURIE A. | 666.00 | 0.00 | 0.00 | 666 00 |
| STANTON , HELEN F. | 352.00 | 0.00 | 0.00 | 352.00 |
| SURRAN , DENISE G | 72.00 | 0.00 | 0 00 | 72.00 |
| TURCOTTE , SANDRA E. | 54.00 | 0.00 | 0.00 | 54 00 |
| WOLFF , CECILIA T. | 120.00 | 0.00 | 0.00 | 120.00 |
| YARBROUGH , JUDITH A. | 786.00 | 0.00 | 0.00 | 786 00 |
| **Exceptional Children** | | | | |
| BREKALIS , KRISTIN L. | 2,018.50 | 0.00 | 0.00 | 2,018 50 |
| CELLA , ALLISON M | 1,958.00 | 0.00 | 0.00 | 1,958 00 |
| DOHERTY , KEVIN M. | 3,008.00 | 0.00 | 0.00 | 3,008 00 |
| DUFFY , JAMES J. | 1,958.00 | 0.00 | 0.00 | 1,958.00 |
| FLYNN , CHESTER H. | 4,032.46 | 0 00 | 0.00 | 4,032.46 |
| HENDRIGAN , TYLER J. | 1,236.00 | 0.00 | 0.00 | 1,236.00 |
| VOTO , JOSHUA P | 1,424 00 | 0.00 | 0.00 | 1,424.00 |
| **Fire Department** | | | | |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| AUSTIN , SCOTT D | 61,451.90 | 640.00 | 12,360.41 | 74,452.31 |
| BROTHERS , PATRICK M | 56,878.38 | 0.00 | 9,376.72 | 66,255.10 |
| BROTHERS , WILLIAM P. | 68,107.19 | 0.00 | 7,284.55 | 75,391.74 |
| BRUCE , JAMES W | 70,309.10 | 0.00 | 11,176.87 | 81,485.97 |
| CALISTRO , ROBERT B. | 73,560.67 | 0.00 | 6,657.86 | 80,218.53 |
| CALLAHAN , MICHAEL P | 77,792.95 | 704.00 | 19,898.12 | 98,395.07 |
| CARNEY , DAVID A. | 68,078.04 | 310.00 | 11,781.67 | 80,169.71 |
| DOGHERTY , JOSEPH S. | 61,224.55 | 0.00 | 11,583.26 | 72,807.81 |
| DOHERTY , PATRICK S. | 60,464.63 | 2,101.17 | 12,623.76 | 75,189.56 |
| ELLIOTT , TODD E. | 50,603.86 | 640.00 | 8,841.70 | 60,085.56 |
| FORERO , OSCAR O. | 63,801.98 | 440.00 | 12,509.37 | 76,751.35 |
| FORTUNATO , JOSEPH C. | 61,752.88 | 640.00 | 15,409.03 | 77,801.91 |
| FOWLER , JOHN R. | 56,948.85 | 1,120.00 | 8,492.75 | 66,561.60 |
| GIASULLO , JEFFREY | 63,717.31 | 1,120.00 | 14,371.22 | 79,208.53 |
| GIASULLO JR , JAMES A. | 61,222.33 | 0.00 | 10,617.99 | 71,840.32 |
| GILLIS , JOSEPH S. | 56,579.60 | 0.00 | 1,861.48 | 58,441.08 |
| GOSSE , WILLIAM R. | 57,099.39 | 480.00 | 10,214.46 | 67,793.85 |
| GOURLEY JR , RUSSELL W | 68,990.83 | 0.00 | 6,196.63 | 75,187.46 |
| GREER JR , DONALD | 71,509.33 | 480.00 | 15,846.13 | 87,835.46 |
| GUTTADAURO , PAUL F | 68,275.33 | 0.00 | 10,591.77 | 78,867.10 |
| HAMM , RICHARD E. | 62,338.67 | 320.00 | 11,829.48 | 74,488.15 |
| HAZEL , MICHAEL A. | 102,917.03 | 0.00 | 0.00 | 102,917.03 |
| HOLDEN , TIMOTHY J. | 60,466.76 | 960.00 | 13,056.16 | 74,482.92 |
| HURLEY , BRIAN J | 64,241.80 | 0.00 | 7,487.08 | 71,728.88 |
| KARLBERG , DAVID R. | 63,825.09 | 0.00 | 10,960.71 | 74,785.80 |
| KEARNS , JOSEPH W | 62,286.17 | 0.00 | 13,470.98 | 75,757.15 |
| KEDDIE , SCOTT A | 75,909.56 | 2,218.00 | 25,865.05 | 103,992.61 |
| KERR , GARY O. | 73,563.10 | 960.00 | 12,660.02 | 87,183.12 |
| LAWRIE , DALE M. | 61,241.47 | 0.00 | 2,245.99 | 63,487.46 |
| LEVY JR , DAVID W | 57,097.43 | 320.00 | 11,466.83 | 68,884.26 |
| LITTLE , ROBERT | 59,655.70 | 0.00 | 11,022.93 | 70,678.63 |
| MACKEY , BRIAN R. | 51,659.34 | 0.00 | 9,407.27 | 61,066.61 |
| MACKEY , RICHARD | 153,066.50 | 0.00 | 0.00 | 153,066.50 |
| MCGLAUFLIN , RUSSELL J. | 68,634.04 | 0.00 | 13,646.19 | 82,280.23 |
| MERRILL , MICHAEL B. | 55,524.52 | 320.00 | 11,331.85 | 67,176.37 |
| MERRILL MORGADO , CHRISTINA M. | 56,573.53 | 0.00 | 8,799.61 | 65,373.14 |
| MURPHY IV , THOMAS J. | 56,573.53 | 320.00 | 13,774.57 | 70,668.10 |
| NIVEN , TIMOTHY | 75,132.07 | 0.00 | 15,464.24 | 90,596.31 |
| PERRY , SUSAN M. | 50,941.27 | 0.00 | 0.00 | 50,941.27 |
| POWERS , STEPHEN M. | 69,092.72 | 2,386.00 | 11,768.45 | 83,247.17 |
| ROSEMOND , ALAN L. | 60,776.49 | 320.00 | 13,864.56 | 74,961.05 |
| RYAN , JAMES P | 28,237.41 | 0.00 | 0.00 | 28,237.41 |
| SANDBERG , KENNETH J. | 59,165.29 | 640.00 | 12,389.36 | 72,194.65 |
| SAWICKI , DANIEL D | 56,573.53 | 0.00 | 13,270.48 | 69,844.01 |
| SITAR , DANIEL J. | 62,418.05 | 1,166.00 | 14,790.58 | 78,374.63 |
| SITAR JR , MICHAEL W | 94,148.13 | 0.00 | 26,658.13 | 120,806.26 |
| SMALL , DANIEL T. | 61,222.29 | 0.00 | 11,667.20 | 72,889.49 |
| SPENCER , STEVEN M. | 58,127.39 | 480.00 | 12,431.11 | 71,038.50 |
| VASAS , ALBERT J. | 78,677.90 | 0.00 | 31,771.81 | 110,449.71 |
| VISCIONE , JON | 73,587.95 | 480.00 | 10,995.56 | 85,063.51 |
| VONKAHLE , VANCE | 69,975.98 | 0.00 | 1,625.58 | 71,601.56 |
| YOST , DANIEL W | 56,573.53 | 800.00 | 10,353.20 | 67,726.73 |
| **Health Department** | | | | |
| CLEMENT , LOU-ANN C | 80,251.14 | 0.00 | 313.25 | 80,564.39 |
| DESMOND , VIRGINIA F | 23,339.38 | 0.00 | 263.33 | 23,602.71 |
| FERNALD , BRIAN G. | 24,393.53 | 281.47 | 0.00 | 24,675.00 |
| FERNALD , MARY E | 315.00 | 0.00 | 0.00 | 315.00 |
| FRENCH , PHILLIP L. | 315.00 | 0.00 | 0.00 | 315.00 |
| GORRASI , PAMELA J. | 3,687.00 | 0.00 | 0.00 | 3,687.00 |
| KINNON , CHRISTINE E. | 315.00 | 0.00 | 0.00 | 315.00 |
| MCHATTON , RALPH M. | 405.00 | 0.00 | 0.00 | 405.00 |
| SHEEHAN , EDWARD J. | 315.00 | 0.00 | 0.00 | 315.00 |
| TREARCHIS , DEAN | 65,923.33 | 0.00 | 0.00 | 65,923.33 |
| WESTAWAY , BARBARA | 48,547.98 | 0.00 | 0.00 | 48,547.98 |
| **Library** | | | | |
| BANGS , JUDY A. | 39,907.40 | 0.00 | 1,181.86 | 41,089.26 |
| BOC , NOELLE E. | 61,763.52 | 0.00 | 105.75 | 61,869.27 |
| BURKE , JENNIFER L. | 37,775.64 | 0.00 | 1,510.15 | 39,285.79 |
| CONNOLLY , JILL M. | 11,428.56 | 0.00 | 103.90 | 11,532.46 |
| DESHLER JR , MICHAEL T. | 43,202.63 | 0.00 | 1,930.16 | 45,132.79 |
| FAHERTY , CHERYL A. | 37,595.49 | 0.00 | 0.00 | 37,595.49 |
| GIARRUSSO , DIANE M. | 28,575.59 | 0.00 | 0.00 | 28,575.59 |
| HAYES , ROBERT L. | 38,275.48 | 0.00 | 428.15 | 38,703.63 |
| HINDERER , JENNIFER E. | 5,574.54 | 0.00 | 0.00 | 5,574.54 |
| HOLLAND , GAIL M. | 39,089.45 | 0.00 | 571.32 | 39,660.77 |
| MARTIN , AMY M. | 33,760.17 | 0.00 | 569.26 | 34,329.43 |
| MATLIN , ERIN A. | 8,538.37 | 0.00 | 145.37 | 8,683.74 |
| MOONEY , HELEN D | 38,175.10 | 0.00 | 100.56 | 38,275.66 |
| SALVATO , JOYCE | 35,654.66 | 0.00 | 0.00 | 35,654.66 |
| SANGER , LISBET F | 46,054.99 | 0.00 | 1,001.48 | 47,056.47 |
| TOOMBS , MARY E. | 55,486.60 | 0.00 | 0.00 | 55,486.60 |
| TOPPIN , JOANNE R. | 39,707.01 | 0.00 | 1,298.54 | 41,005.55 |
| **Moderator** | | | | |
| LAYNE , WARREN R | 450.00 | 0.00 | 0.00 | 450.00 |
| **Planning Board** | | | | |
| DIPRIMIO , LINDA A. | 55,486.60 | 0.00 | 0.00 | 55,486.60 |
| FOWLER , ROBERT | 573.75 | 10,254.34 | 0.00 | 10,828.09 |
| JOHNSON , MELISSA A. | 6,008.53 | 0.00 | 0.00 | 6,008.53 |
| JOHNSON , STEPHEN G. | 573.25 | 0.00 | 0.00 | 573.25 |
| PLUNKETT , DAVID J. | 1,080.00 | 0.00 | 0.00 | 1,080.00 |
| POLCHLOPEK , WALTER S | 62,308.76 | 0.00 | 0.00 | 62,308.76 |
| REED , NANCY L. | 765.00 | 0.00 | 0.00 | 765.00 |
| ROMANO , CHERYL A. | 438.44 | 0.00 | 0.00 | 438.44 |
| SADWICK , STEVEN J. | 102,989.27 | 0.00 | 0.00 | 102,989.27 |
| SPADA , VINCENT W | 765.00 | 0.00 | 0.00 | 765.00 |
| TORNAME , SALVATORE M. | 127.50 | 0.00 | 0.00 | 127.50 |
| **Police Department** | | | | |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| AGGANIS , KOSTA A. | 0.00 | 156.00 | 0.00 | 156.00 |
| BARBATO , BRIAN E. | 0.00 | 156.00 | 0.00 | 156.00 |
| BJORKGREN , ROBERT M. | 67,726.84 | 12,741.76 | 12,365.54 | 92,834.14 |
| BRUNER , ROBERT J. | 1,575.90 | 0.00 | 0.00 | 1,575.90 |
| CAMACHO , CLAUDIO E. | 5,211.27 | 0.00 | 34.89 | 5,246.16 |
| CAPUANO , KAREN M. | 52,823.40 | 0.00 | 1,799.63 | 54,623.03 |
| CARAPELLUCCI , MATTHEW J. | 38,533.23 | 2,565.92 | 8,735.98 | 49,835.13 |
| CASEY , JOHN M | 54,577.51 | 12,713.60 | 11,786.20 | 79,077.31 |
| CASEY , THOMAS M. | 73,177.26 | 11,719.60 | 10,571.52 | 95,468.38 |
| CHANTHABOUN , SONIA M. | 8,235.46 | 0.00 | 0.00 | 8,235.46 |
| CICERO , CHRISTINE M. | 21,500.23 | 0.00 | 2,850.34 | 24,350.57 |
| COLUMBUS , RYAN M. | 88,432.55 | 0.00 | 17,576.79 | 106,009.34 |
| CONLEY , ROBERT C. | 23,590.84 | 1,153.28 | 2,779.27 | 27,523.39 |
| CONNOR , PATRICK M. | 21,910.36 | 0.00 | 255.57 | 22,165.93 |
| COOKE , THOMAS M. | 63,738.59 | 5,103.92 | 3,856.15 | 72,698.66 |
| COOPER , THERESE J. | 3,190.70 | 0.00 | 0.00 | 3,190.70 |
| COPPI , THOMAS J. | 7,905.94 | 0.00 | 0.00 | 7,905.94 |
| COTE , CHRISTOPHER C. | 6,514.08 | 0.00 | 563.92 | 7,078.00 |
| COVIELLO , CHRISTOPHER J. | 88,162.25 | 10,756.00 | 14,301.12 | 113,219.37 |
| CROWE , JOHN J | 48,460.43 | 0.00 | 3,229.68 | 51,690.11 |
| DELUCIA JR , JOSEPH F | 0.00 | 5,590.00 | 0.00 | 5,590.00 |
| DICALOGERO , CYNTHIA J | 0.00 | 7,396.00 | 0.00 | 7,396.00 |
| DONOGHUE , JOHN | 0.00 | 12,910.56 | 0.00 | 12,910.56 |
| DONOVAN , ALFRED P | 2,793.38 | 0.00 | 0.00 | 2,793.38 |
| DONOVAN , ALFRED P | 0.00 | 3,249.17 | 0.00 | 3,249.17 |
| DONOVAN , MICHAEL A | 62,521.07 | 4,251.76 | 6,395.76 | 73,168.59 |
| EVANS , DEBORA E. | 0.00 | 4,044.00 | 0.00 | 4,044.00 |
| FARNUM , BRIAN J. | 58,308.69 | 1,526.08 | 11,857.11 | 71,691.88 |
| FARRELL , JOHN B | 0.00 | 18,121.99 | 0.00 | 18,121.99 |
| FIELD , ROBERT D | 78,710.58 | 20,955.88 | 6,951.16 | 106,617.62 |
| GATH , LEE A. | 0.00 | 1,174.49 | 0.00 | 1,174.49 |
| GATH , PHILIP M. | 46.91 | 803.37 | 0.00 | 850.28 |
| GATTO , JASON D | 0.00 | 312.00 | 0.00 | 312.00 |
| GAYNOR , SCOTT P | 94,818.73 | 5,420.00 | 12,234.18 | 112,472.91 |
| GONZALEZ , ANDRE | 64,605.05 | 0.00 | 17,085.01 | 81,690.06 |
| GRIFFIN , KIMBERLY A | 47,281.89 | 0.00 | 6,056.64 | 53,338.53 |
| HADLEY , HERBERT | 0.00 | 4,552.32 | 0.00 | 4,552.32 |
| HANLEY , ERIC E. | 58,001.60 | 9,521.68 | 5,708.63 | 73,231.91 |
| HARRINGTON , PATRICK J. | 71,403.97 | 5,504.80 | 2,451.13 | 79,359.90 |
| HAZEL , GEORGE W | 0.00 | 10,355.75 | 0.00 | 10,355.75 |
| HENEHAN , KEVIN T. | 0.00 | 2,925.75 | 0.00 | 2,925.75 |
| HIDISH , VICTOR A. | 0.00 | 440.00 | 0.00 | 440.00 |
| HILDEBRAND , MARK | 0.00 | 312.00 | 0.00 | 312.00 |
| HOLLIS , JAMES H. | 68,881.03 | 13,267.40 | 21,948.93 | 104,097.36 |
| HOPKINSON , RICHARD A. | 0.00 | 3,566.00 | 0.00 | 3,566.00 |
| HYDE , PHILIP C. | 0.00 | 2,795.96 | 0.00 | 2,795.96 |
| JAREK , JOHN | 0.00 | 15,845.73 | 0.00 | 15,845.73 |
| JAREK , MATTHEW J. | 0.00 | 156.00 | 0.00 | 156.00 |
| JOP III , WALTER J. | 72,618.67 | 14,746.16 | 6,181.12 | 93,545.95 |
| JOYCE , ROBERT F | 6,003.48 | 0.00 | 0.00 | 6,003.48 |
| KANDROTAS , STEPHEN | 0.00 | 6,511.04 | 0.00 | 6,511.04 |
| KELLEY , JOSEPH C | 68,182.94 | 19,618.80 | 5,885.56 | 93,687.30 |
| KELLY , TIMOTHY W | 78,158.51 | 9,980.08 | 12,420.64 | 100,559.23 |
| KENNEDY , ALICE M. | 55,486.60 | 0.00 | 401.92 | 55,888.52 |
| KERBER , DANIEL P | 66,976.81 | 29,173.20 | 15,648.75 | 111,798.76 |
| LEFEBVRE , CHRISTOPHER A. | 21,894.38 | 0.00 | 0.00 | 21,894.38 |
| LEVY , DAVID W | 0.00 | 7,715.27 | 0.00 | 7,715.27 |
| LOZADO , GEORGE M. | 54,277.49 | 6,702.88 | 12,199.45 | 73,179.82 |
| LUMSDEN , RICHARD S. | 0.00 | 568.00 | 0.00 | 568.00 |
| MACKEY , LAUREN E. | 46,417.76 | 0.00 | 3,663.32 | 50,081.08 |
| MANLEY , MARY T. | 13,429.52 | 0.00 | 0.00 | 13,429.52 |
| MARTIN , EDWARD L. | 0.00 | 25,877.24 | 0.00 | 25,877.24 |
| MCCARTHY , BRIAN P | 0.00 | 2,486.00 | 0.00 | 2,486.00 |
| MCCLAFFERTY , SHARON J. | 0.00 | 3,276.00 | 0.00 | 3,276.00 |
| MCKENNA , JAMES | 106,408.14 | 156.00 | 13,834.50 | 120,398.64 |
| MCLEOD , KATHRYN Q. | 66,288.78 | 0.00 | 0.00 | 66,288.78 |
| MCMAHON , MARKUS E | 66,502.78 | 18,179.72 | 3,504.09 | 88,186.59 |
| MCMAHON , SEAN M. | 0.00 | 730.00 | 0.00 | 730.00 |
| MCNAMARA , JASON R. | 40,678.25 | 970.96 | 11,899.02 | 53,548.23 |
| MIANO , DAVID M. | 49,935.55 | 0.00 | 3,904.19 | 53,839.74 |
| MONTAS , ARIEL A. | 5,180.12 | 0.00 | 496.57 | 5,676.69 |
| MOSHER , BEVERLY B | 0.00 | 8,892.00 | 0.00 | 8,892.00 |
| MULVEY , JESSICA L. | 66,886.33 | 0.00 | 5,568.34 | 72,454.67 |
| NEWCOMB , MICHAEL S. | 21,894.38 | 0.00 | 29.33 | 21,923.71 |
| NEWTON , EILEEN | 44,304.46 | 0.00 | 0.00 | 44,304.46 |
| NEWTON , JOSEPH A. | 28,089.82 | 415.09 | 4,668.18 | 33,173.09 |
| NICOSIA , PAUL J. | 52,717.87 | 6,707.04 | 7,143.59 | 66,568.50 |
| OLIVEIRA , CHRISTOPHER D | 3,543.23 | 1,196.00 | 157.66 | 4,896.89 |
| O'NEILL , BRIAN R. | 64,869.02 | 0.00 | 16,047.51 | 80,916.53 |
| PALTRINERI , ALEX W | 51,974.99 | 7,732.00 | 5,906.78 | 65,613.77 |
| PAVAO , MICHAEL A. | 34,683.83 | 7,606.08 | 3,964.67 | 46,254.58 |
| PELRINE , STEPHEN | 225.04 | 16,938.36 | 0.00 | 17,163.40 |
| PERRY , MARK | 82,565.39 | 6,193.52 | 6,218.92 | 94,977.83 |
| PETERSON , DENNIS | 0.00 | 391.76 | 0.00 | 391.76 |
| PETERSON JR , DENNIS J. | 65,278.78 | 12,987.00 | 16,183.61 | 94,449.39 |
| PHILLIPS , PETER J. | 0.00 | 312.00 | 0.00 | 312.00 |
| PICCOLO , ARTHUR M. | 56,624.04 | 673.76 | 4,053.48 | 61,351.28 |
| PICCOLO JR , ALBERT A. | 60,088.36 | 15,747.68 | 10,934.26 | 86,770.30 |
| POISSON , KAREN A. | 47,808.84 | 0.00 | 13,145.84 | 60,954.68 |
| PORTER , KIM M. | 18,160.96 | 0.00 | 0.00 | 18,160.96 |
| POWERS , JOHN R. | 0.00 | 21,941.90 | 0.00 | 21,941.90 |
| PRATT JR , DOUGLAS E. | 54,663.60 | 720.00 | 13,682.55 | 69,066.15 |
| REESE , KEREN J | 64,296.51 | 0.00 | 3,215.10 | 67,511.61 |
| REESE , KEVIN . | 72,102.56 | 6,563.04 | 9,267.62 | 87,933.22 |
| REGAN , PETER L. | 56,624.03 | 240.00 | 3,705.43 | 60,569.46 |
| RICCARDI , KIMBERLY A. | 60,088.35 | 160.00 | 4,534.22 | 64,782.57 |
| RINGWOOD , PAUL . | 0.00 | 7,910.00 | 0.00 | 7,910.00 |
| RUSSO , ALYSIA M. | 62,521.04 | 2,403.00 | 7,972.21 | 72,896.25 |

| Name | Net Pay | Details | Total OT | Gross Pay |
|---|---|---|---|---|
| RYSER , JAMES T. | 61,436.30 | 632 00 | 3,746.68 | 65,814.98 |
| SCHWALB JR , WILLIAM L. | 23,545 36 | 10,539 20 | 269 45 | 34,354 01 |
| SCOTT , CHRISTOPHER M. | 60,088.36 | 13,813 12 | 7,029 16 | 80,930 64 |
| SHEEHAN , MICHAEL P. | 58,539 04 | 0 00 | 0.00 | 58,539 04 |
| SHEEHAN , TIMOTHY B | 139,285 86 | 0.00 | 0.00 | 139,285 86 |
| SMALL , MATTHEW L. | 53,524.13 | 0 00 | 1,891.37 | 55,415.50 |
| SOUZA , JONATHAN J. | 34,192.84 | 1,556.00 | 3,706.36 | 39,455 20 |
| STEPHENS , ROBERT A. | 88,877.30 | 12,370.00 | 9,056.79 | 110,304 09 |
| STOTIK , PATRICIA J. | 51,075 26 | 0 00 | 5,163 67 | 56,238 93 |
| SULLIVAN , EDWARD M. | 57,812.80 | 0 00 | 2,408.59 | 60,221 39 |
| TARPEY , WILLIAM B | 6,821 46 | 0 00 | 0.00 | 6,821 46 |
| TORRES , STEVEN M. | 81,251 13 | 4,296.96 | 4,975 42 | 90,523 51 |
| TRELEGAN , COLIN L | 4,960 35 | 0.00 | 0.00 | 4,960.35 |
| TREMBLAY , TRAVIS N | 0 00 | 2,939 17 | 0 00 | 2,939 17 |
| VOTO , JOHN S | 105,248 39 | 0 00 | 0 00 | 105,248 39 |
| VOZZELLA , ERICA G. | 4,322.47 | 0.00 | 0 00 | 4,322.47 |
| WACKROW , JAMES F | 0 00 | 1,737 17 | 0 00 | 1,737 17 |
| WARREN , BRIAN | 80,450 72 | 790.00 | 4,024 35 | 85,265 07 |
| WELCH , JENNIE A. | 57,578 67 | 0 00 | 4,007.21 | 61,585 88 |
| WESTAWAY , ROBERT L. | 0.00 | 5,059 52 | 0.00 | 5,059 52 |
| WHITEHOUSE , JACK L. | 0 00 | 4,739 04 | 0 00 | 4,739 04 |
| WILKINSON JR , WILLIAM J. | 0 00 | 6,942.49 | 0.00 | 6,942 49 |
| WILLIAMS JR , JAMES F | 85,936 01 | 7,016 00 | 9,889 96 | 102,841.97 |
| WOOD , MARK P | 0 00 | 5,685 17 | 0.00 | 5,685 17 |
| WORTH , GARIN F | 49,129 52 | 0 00 | 5,199 63 | 54,329 15 |
| YOST , GEORGE E. | 1,250.00 | 0 00 | 0.00 | 1,250 00 |
| **Recreation Department** | | | | |
| AMATO , NICHOLAS C. | 4,582.50 | 0.00 | 0 00 | 4,582 50 |
| BIBO , GERALDINE P | 2,178.00 | 0.00 | 0 00 | 2,178 00 |
| BIBO , LAUREN N | 30,747 68 | 0.00 | 0.00 | 30,747 68 |
| CALLAHAN , KEEGAN E. | 1,716.00 | 0 00 | 0.00 | 1,716.00 |
| CANADA , DANIEL L. | 2,255.00 | 0 00 | 0.00 | 2,255.00 |
| COPPI , MATTHEW J. | 26,694 48 | 0.00 | 1,501 89 | 28,196 37 |
| DIRUSSO , ERIC G. | 3,822.18 | 0 00 | 178 24 | 4,000 42 |
| DIRUSSO , IAN J. | 3,856.83 | 0 00 | 178.24 | 4,035 07 |
| HAMM , MARIA C. | 6,272.50 | 0.00 | 0 00 | 6,272.50 |
| HAMM , THEODORE R. | 5,351 50 | 0 00 | 0 00 | 5,351.50 |
| MCCARTHY , KEITH T | 3,498.00 | 0.00 | 0.00 | 3,498 00 |
| MORGAN , ASHLEY A. | 2,271.50 | 0.00 | 0.00 | 2,271.50 |
| NOLAN , ROBERT J. | 66,819.10 | 0.00 | 8,163 53 | 74,982 63 |
| PATTERSON , ROY E. | 81,600 05 | 0 00 | 0 00 | 81,600 05 |
| SEMENZA , CRAIG M. | 1,504 00 | 0 00 | 0.00 | 1,504 00 |
| SIMAS , STEVEN J. | 1,488.00 | 0 00 | 0 00 | 1,488.00 |
| TABER , ERIK C. | 3,525 50 | 0.00 | 0 00 | 3,525 50 |
| WELCH , BRIANNA D | 3,278 00 | 0 00 | 0.00 | 3,278 00 |
| WELCH , TYLER J | 21,930.75 | 0 00 | 330.36 | 22,261 11 |
| **Registrars** | | | | |
| CREAMER , EDWARD D | 750.00 | 0 00 | 0 00 | 750 00 |
| TEAGUE , FRANCIS A. | 847.26 | 0 00 | 0.00 | 847.26 |
| TEAGUE , RUTH A. | 915.75 | 0 00 | 0.00 | 915.75 |
| **School Building Committee** | | | | |
| MCLAUGHLIN , MARIA L. | 1,736.06 | 0.00 | 0.00 | 1,736.06 |
| **Town Clerk** | | | | |
| DOHERTY , JAMIE M. | 13,098 70 | 0 00 | 0 00 | 13,098.70 |
| GRAFFEO , DENISE | 53,330.38 | 0 00 | 2,346 25 | 55,676.63 |
| NICHOLS , MARY-ANN O | 75,204 81 | 0 00 | 0 00 | 75,204 81 |
| POWER , ELENA | 13,526.41 | 0 00 | 0.00 | 13,526.41 |
| SULLIVAN , MICHELE B | 30,005 63 | 0.00 | 660.38 | 30,666.01 |
| **Town Hall** | | | | |
| RAY , SANDRA M. | 27,485.01 | 0 00 | 139 06 | 27,624 07 |
| **Town Manager** | | | | |
| BARBEAU , SANDRA A. | 95,098 70 | 0.00 | 0.00 | 95,098.70 |
| CHAMBERS , HELEN M. | 64,290.72 | 0.00 | 0.00 | 64,290.72 |
| MARCHANT , ANNETTE M. | 3,152.66 | 0.00 | 0.00 | 3,152.66 |
| MONTUORI , RICHARD A. | 144,677.26 | 0.00 | 0.00 | 144,677.26 |
| TAMBOLI , JEANINE M. | 30,454.41 | 0 00 | 0.00 | 30,454.41 |
| **Treasurer/Collector** | | | | |
| BLAKENEY JR , WILLIAM L. | 65,010.40 | 0 00 | 4,388.25 | 69,398 65 |
| EWING , LUCILLE M | 50,713.12 | 0.00 | 1,484 18 | 52,197.30 |
| GATH , DEBRA | 48,906.54 | 0.00 | 0.00 | 48,906 54 |
| GILBERT , SUSAN D | 35,371.39 | 0 00 | 39 82 | 35,411.21 |
| LANGLOIS , LORRAINE M | 58,443.55 | 0.00 | 0.00 | 58,443.55 |
| LIGHTFOOT , DOROTHY A. | 2,462.96 | 0.00 | 0.00 | 2,462.96 |
| SMITH , JANET K. | 73,820.91 | 0 00 | 0 00 | 73,820 91 |
| **Veterans** | | | | |
| WILLIAMS , JAMES F | 47,557.11 | 0 00 | 0 00 | 47,557.11 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| ABATE-UPSON, CYNTHIA | 69,562 38 | 626.46 | 70,188.84 |
| ABBOTT, MARY | 21,957 81 | 10,505.05 | 32,462.86 |
| ACHILLA, ANN M | 7,966.88 | 0.00 | 7,966.88 |
| ADAMS, MARY LOUISE B | 61,321.67 | 1,366.12 | 62,687.79 |
| ADAMS, ROBIN J | 13,146.12 | 0.00 | 13,146.12 |
| ADELMAN, SHARON B | 1,997 01 | 0 00 | 1,997.01 |
| AFOL'XENIDES, ELENI | 8,735 39 | 0.00 | 8,735.39 |
| AGOSTINELLI, KAREN | 15,874 46 | 345.77 | 16,220.23 |
| AIELLO, MARY BETH J | 58,553.49 | 390.57 | 58,944 06 |
| ALLARD, JUDITH M | 65,559 10 | 1,819 63 | 67,378.73 |
| ALUKONIS, LINDA | 16,231.97 | 436.33 | 16,668 30 |
| AMATO, NICHOLAS C | 29,754 32 | 5,860.57 | 35,614.89 |
| AMPONSAH, JUDITH | 934.92 | 0.00 | 934.92 |
| ANDERSON, KATHLEEN | 63,980 72 | 781.76 | 64,762.48 |
| ANGELO, LAURIE | 22,059.92 | 12,063 12 | 34,123 04 |
| ANKOMAH, PHILOMINA G | 6,948 46 | 1,841.59 | 8,790.05 |
| ANSLEY, ERIKA M | 12,803 55 | 120.38 | 12,923 93 |
| ARAUJO, HENRIETTA L | 113 21 | 0.00 | 113.21 |
| AREY, DEBORAH A | 2,925 06 | 0.00 | 2,925.06 |
| ARNOLD, JENNIFER R | 67,968 82 | 301.90 | 68,270.72 |
| AUGUSTUS, ALLISON M | 731 09 | 0 00 | 731.09 |
| AYLWARD, BRIAN | 67,588.49 | 14,554 14 | 82,142 63 |
| AYLWARD, ROBERT | 4,634 00 | | 4,634 00 |
| BAILEY, LISA J | 62,834 42 | 489 08 | 63,323 50 |
| BAKER OBRIEN, KAREN M | 74,577.74 | 3,673 95 | 78,251.69 |
| BANCROFT, KAREN J | 60,132.35 | 2,292.16 | 62,424.51 |
| BARBOZA, ANNA I | 6,642 18 | 0.00 | 6,642 18 |
| BARLETTA, ANNE M | 200 00 | 0 00 | 200.00 |
| BARNES, MARYANN M | 3,342 20 | 0.00 | 3,342.20 |
| BARNETT, SUSAN K | 74,518.98 | 14,075.83 | 88,594 81 |
| BARRIO, KELLY A | 50,998 88 | 10,825.54 | 61,824.42 |
| BASILIERE, MARCO P | 58,520 40 | 392 47 | 58,912 87 |
| BASTERI, CYNTHIA A | 31,250 00 | 0.00 | 31,250.00 |
| BASTERI, LAWRENCE J | 11,804 33 | 0.00 | 11,804 33 |
| BATTAGLIA, TERESA | 18 98 | 0.00 | 18.98 |
| BEDARD, MAUREEN | 13,554 33 | 0.00 | 13,554.33 |
| BELL, DONNA M | 365.01 | 0.00 | 365.01 |
| BELLISTRI, ANDREW F | 54,820.13 | 6,017 03 | 60,837.16 |
| BELLO, TERRIJOAN | 2,010.37 | 0.00 | 2,010.37 |
| BENNETT, DEBORAH E | 16,231 97 | 1,596.46 | 17,828.43 |
| BENNETT, ELAINE M | 16,532.67 | 3,940.00 | 20,472.67 |
| BENNING, KRISTINE | 21,289 79 | 3,421.33 | 24,711.12 |
| BENVENUTO, KATHLEEN M | 12,647.30 | 0 00 | 12,647.30 |
| BERGLUND, KAREN | 2,393 24 | 0.00 | 2,393 24 |
| BERNSTEIN, DAVID C | 14,363 83 | 452.85 | 14,816.68 |
| BETTENCOURT, SANDRA C | 76,476.14 | 0.00 | 76,476.14 |
| BEVILAQUA, LISA | 4,613.44 | 0.00 | 4,613 44 |
| BILODEAU, CATHLEEN | 73,915 74 | 1,835 84 | 75,751.58 |
| BLAIR, CANDACE M | 27,411.18 | 3,471.85 | 30,883.03 |
| BLISS, GAIL | 68,752.76 | 1,377.00 | 70,129.76 |
| BONUGLI, NANCY E | 3,225 00 | 0 00 | 3,225.00 |
| BORGES, JOANNE C | 6,650.40 | 0.00 | 6,650.40 |
| BOUCHER, AMANDA L | 3,183 06 | 0 00 | 3,183.06 |
| BOUDREAU, MARILYN C | 6,729 97 | 860.14 | 7,590.11 |
| BOUDREAU-HILL, DONNA M | 78,194 72 | 2,574 54 | 80,769.26 |
| BOURGEOIS, CHRISTINE C | 6,183.59 | 107.21 | 6,290.80 |
| BOURGEOIS, MARIE R | 17,512.51 | 0.00 | 17,512.51 |
| BOWDEN, DONNA M | 64,699.63 | 256.62 | 64,956.25 |
| BOYLE, NANCY M | 60,466.28 | 12,417.28 | 72,883.56 |
| BRACE, JOANN | 21,939 79 | 2,721.57 | 24,661.36 |
| BRADLEY, HEATHER L | 41,950.73 | 7,651.64 | 49,602.37 |
| BRADLEY, LOREEN R | 131,123.18 | 0.00 | 131,123.18 |
| BRADLEY, MARK A | 8,630 00 | | 8,630.00 |
| BRADLEY, THOMAS M | 4,634 00 | | 4,634.00 |
| BRENNAN, ANNE R | 21,469 74 | 1,685.02 | 23,154.76 |
| BREWIN, DEBORAH A | 66,209 71 | 487.59 | 66,697.30 |
| BRIGIDA, ROBERT M | 59,511.37 | 3,597 42 | 63,108.79 |
| BRIMER, CATHERINE | 5,000.00 | 1,266 66 | 6,266.66 |
| BROTHERS, MICHAEL A | 1,530 00 | 0 00 | 1,530.00 |
| BROWN, DEBORAH M | 6,819 36 | 0.00 | 6,819.36 |
| BROWNE, JULIE A | 18,061 47 | 30 19 | 18,091.66 |
| BRUFF, KIMBERLY M | 47,464 81 | 405.77 | 47,870.58 |
| BUCKLEY, LINDA J | 360.75 | 0.00 | 360.75 |
| BUCKLEY, WILLIAM Q | 4,419 75 | 0.00 | 4,419 75 |
| BUEHLER, DEBORAH J | 55,750.48 | 196.24 | 55,946.72 |
| BURGOYNE, CATHERINE A | 6,156.27 | 0.00 | 6,156.27 |
| BURKE, DARLENE | 4,754 51 | 0 00 | 4,754.51 |
| BURKE, JOSEPH E | 39,155 97 | 1,469 58 | 40,625.55 |
| BUSH, TAMMY A | 19,907.29 | 392.47 | 20,299 76 |
| BYRNES, ANTOINETTE | 10,390.24 | 0.00 | 10,390.24 |
| BYRNES, JOHN | 65,382.61 | 18,719.88 | 84,102 49 |
| CAFARELLI, CHRISTINE M | 1,671.63 | 0.00 | 1,671.63 |
| CALLAHAN, CHLOE A | 63,515 81 | 150.00 | 63,665.81 |
| CALLANAN, EILEEN F | 12,449 70 | 9,370.00 | 21,819 70 |
| CALLANAN, ERIN E | 828.13 | 0.00 | 828.13 |
| CALLANAN, SCOTT B | 2,996.00 | | 2,996.00 |
| CAMERON, ALLISON E | 26,344.18 | 392.48 | 26,736.66 |
| CAMIRE, RICHARD | 67,968.82 | 7,998 47 | 75,967.29 |
| CAMPBELL, COURTNEY E | 49,803.51 | 190.00 | 49,993 51 |
| CANTWELL, JASON W | 592.18 | 0 00 | 592 18 |
| CAPONE, BARBARA M | 817 51 | 0.00 | 817.51 |
| CAPPIELLO, NANCY A | 2,526 38 | 0.00 | 2,526.38 |
| CAREW, LISA | 280 78 | 0 00 | 280.78 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| CAREY, GERTRUDE M | 5,000.00 | 1,300.00 | 6,300.00 |
| CAREY, KEVIN R | 45,234.41 | 0.00 | 45,234 41 |
| CAREY, MICHAEL P | 43,230.29 | 8,009 25 | 51,239 54 |
| CARLETON, KATHRYN H | 59,991.31 | 940 45 | 60,931.76 |
| CARLINO, LOREN M | 64,503.80 | 309 45 | 64,813 25 |
| CARPENITO, THOMAS A | 62,990.80 | 6,217 61 | 69,208 41 |
| CARRILLO, MARY J | 5,977 42 | 0 00 | 5,977.42 |
| CARROLL, PATRICIA A | 6,704.90 | 0.00 | 6,704 90 |
| CARTER, CHRISTINE M | 1,232.32 | 0.00 | 1,232.32 |
| CARTER, LINDA | 13,969.17 | 160.00 | 14,129 17 |
| CARY, CAROL A | 483.94 | 0.00 | 483 94 |
| CASEY, CATHERINE A | 563.34 | 0 00 | 563.34 |
| CASEY, KATHLEEN | 31,511.21 | 6,342.36 | 37,853 57 |
| CASPARIUS, BARBARA J | 1,776.00 | 0.00 | 1,776 00 |
| CASTIGLIONE, LINDA | 5,914.80 | 0.00 | 5,914 80 |
| CATHERWOOD, WILLIAM | 39,724.61 | 6,889 75 | 46,614 36 |
| CECERE, GRETCHEN L | 6,257 96 | 0.00 | 6,257.96 |
| CERULLO, TERESA M | 2,683.48 | 0.00 | 2,683 48 |
| CHACE, ETHEL M | 75,710.03 | 181.14 | 75,891 17 |
| CHAN, MARJORIE J | 63,180.84 | 0.00 | 63,180 84 |
| CHANAKI, KAREN G | 55,722.57 | 0.00 | 55,722 57 |
| CHASAN, LISA | 69,485.46 | 5,205.45 | 74,690 91 |
| CHASE-ANDERSON, MARY ELLEN | 15,347.03 | 11,261 16 | 26,608.19 |
| CHEMALY, JEFFREY S | 2,343.75 | 0.00 | 2,343 75 |
| CHOUDHURY, SHWETA P | 19,616.14 | 158.50 | 19,774 64 |
| CIAMPA, KELLEY A | 454.02 | 0.00 | 454.02 |
| CICCOLELLA, ELAINE P | 22,147.51 | 285 00 | 22,432 51 |
| CINTOLO, KAREN | 67,588 49 | 927.42 | 68,515 91 |
| CLARK, SUSAN M | 46,680.10 | 2,320.20 | 49,000.30 |
| CLAYTON, ROBIN J | 935.18 | 0.00 | 935 18 |
| CLONEY, CHARLENE D | 32,606 00 | 271.71 | 32,877 71 |
| COAKLEY, TARA M | 300.00 | 0.00 | 300.00 |
| COHAN, JOANNE | 6,501.25 | 0.00 | 6,501.25 |
| COLANTUONI, ADAM C | 37,094.60 | 0.00 | 37,094.60 |
| COLMAN, JUDITH A | 37 47 | 0.00 | 37.47 |
| CONNEELY, BARBARA A | 654.11 | 0.00 | 654.11 |
| CONNELL, KATHLEEN J | 74,162 69 | 845 34 | 75,008 03 |
| CONNERTY, EDWARD T | 13,703.13 | 120.76 | 13,823 89 |
| CONRAD, KATHLEEN E | 47,464 81 | 875.51 | 48,340.32 |
| CONTALONIS, MAUREEN | 5,327.41 | 0.00 | 5,327.41 |
| CONWAY, KARLA | 1,500.00 | 0.00 | 1,500.00 |
| COPPOLA, PAULA B | 637.01 | 0.00 | 637.01 |
| COTE, CHRISTINE | 21,939 79 | 78.30 | 22,018.09 |
| COUGHLAN, ROSEMARY A | 67,529 82 | 3,905.00 | 71,434 82 |
| COUGHLIN, CHARLES E | 40,101.06 | 7,920.58 | 48,021.64 |
| COUGHLIN, MARIANNE D | 6,959.30 | 1,234.66 | 8,193.96 |
| COURNOYER, LISA T | 73,809 47 | 2,015.23 | 75,824.70 |
| COVEL, CAROLYN A | 3,709 26 | 0.00 | 3,709 26 |
| COVINO, CHRISTA M | 13,097 64 | 60.00 | 13,157 64 |
| COWAN, SARA B | 42,011.83 | 2,152 62 | 44,164 45 |
| CRAFT, LESLEY A | 6,870.02 | 656.25 | 7,526.27 |
| CREMIN, CHRISTINE M | 67,968 82 | 140.39 | 68,109 21 |
| CREMINS, EDWARD D | 69,476.91 | 241.52 | 69,718 43 |
| CUMMINGS, GERALDINE M | 85,801.38 | 1,741.18 | 87,542.56 |
| CURLEY, JESSICA L | 23,047.34 | 120.76 | 23,168 10 |
| CURLEY, PENNY | 160.00 | 0.00 | 160.00 |
| CURLEY, ROSE | 45,855.23 | 0.00 | 45,855.23 |
| CURTIN, BARBARA A | 14,011.26 | 200.00 | 14,211.26 |
| CURTIN, PAULA M | 22,147 51 | 19,490.19 | 41,637 70 |
| DARRIGO, LISA A | 13,113.76 | 0.00 | 13,113.76 |
| DAVIS, JANET | 52,494 88 | 1,026.27 | 53,521.15 |
| DAVOS, DIANE | 60,188 11 | 90.57 | 60,278 68 |
| DEANGELIS, LORI E | 7,493.61 | 2,203.87 | 9,697 48 |
| DEARING, MAURA A | 69,358.66 | 48.30 | 69,406.96 |
| DECAROLIS, BRANDI M | 55,895 14 | 276.24 | 56,171.38 |
| DEGRECHIE, SHELLEY A | 66,577.39 | 792.51 | 67,369 90 |
| DEISLINGER, KATHRYN M | 52,494.88 | 0.00 | 52,494 88 |
| DELUCIA, FRANCES | 59,511.37 | 0.00 | 59,511 37 |
| DEMATTIA, DEBRA A | 7,892.36 | 602.45 | 8,494 81 |
| DEMERS, MARC A | 59,991 31 | 7,129 16 | 67,120.47 |
| DEMOS, SHANNON | 59,511.37 | 7,951.43 | 67,462.80 |
| DEPIERRO, DONNA M | 16,052.24 | 1,096.91 | 17,149 15 |
| DERMODY, JOSEPH J | 60,014 56 | 3,600.85 | 63,615.41 |
| DESHLER, MARYANN J | 21,939.79 | 108.30 | 22,048.09 |
| DESJARDINS, BRYAN | 58,700 84 | 5,497.07 | 64,197 91 |
| DESROCHERS, LISA E | 68,979 91 | 309 45 | 69,289.36 |
| DEVEAU, KATHERINE M | 52,494 88 | 416.64 | 52,911.52 |
| DEVINCENTIS, NICOLETTA | 33,706 67 | 1,403 84 | 35,110.51 |
| DEWING, HENRY | 37,697 29 | 115.31 | 37,812.60 |
| DIBISEGLIA, GLADYS | 4,413.79 | 0.00 | 4,413.79 |
| DICIACCIO, MARY | 9,872.22 | 0.00 | 9,872.22 |
| DICK, BRIAN H | 2,997.00 | | 2,997.00 |
| DICK, MICHELLE M | 12,695.65 | 1,915.61 | 14,611.26 |
| DICREDICO, BRITTANY L | 430.34 | 0.00 | 430.34 |
| DICREDICO, KIMBERLY A | 430.34 | 0.00 | 430.34 |
| DIFELICE, ALLISON | 13,244.70 | 180.00 | 13,424 70 |
| DIKEMAN, KIMBERLY J | 45,668.68 | 264.17 | 45,932.85 |
| DIRK, MELISSA C | 10,845.21 | 0.00 | 10,845 21 |
| DIROCCO, LEO | 23,350.90 | 6,124.00 | 29,474.90 |
| DOBBIN, TRAVIS M | 39,499 25 | 2,553.50 | 42,052.75 |
| DOHERTY, DEREK | 5,334.00 | | 5,334.00 |
| DOHERTY, LAURIE A | 16,231.97 | 526.34 | 16,758.31 |
| DOHERTY, MARIA M | 29,417.32 | 1,253.49 | 30,670 81 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| DONAHUE, LISA M | 6,138.85 | 0.00 | 6,138.85 |
| DONNELLY, ANN M | 12,682.80 | 0.00 | 12,682.80 |
| DONOGHUE, JOHN | 9,570.21 | 0.00 | 9,570.21 |
| DOOLAN, ROBERT D | 66,628.45 | 4,178.86 | 70,807.31 |
| DOOLEY, CAROLYN E | 66,577.39 | 0.00 | 66,577.39 |
| DORRANCE, ROSAMOND J | 93,853.18 | 1,516.73 | 95,369.91 |
| DOUCETTE, ANNE M | 21,469.74 | 765.00 | 22,234.74 |
| DROUIN, RONALD | 66,577.39 | 7,027.00 | 73,604.39 |
| DUFFILL, MERCY E | 71,119.13 | 377.38 | 71,496.51 |
| DUNCAN, ANNE | 68,685.46 | 6,831.24 | 75,516.70 |
| DUPLESSIS, LESLIE A | 23,246.28 | 0.00 | 23,246.28 |
| DVORAK, CAROLYN A | 6,465.10 | 0.00 | 6,465.10 |
| DYKEMAN, LYNNE | 39,241.14 | 4,735.52 | 43,976.66 |
| DZIADOSZ, JUDITH ANN | 5,869.36 | 0.00 | 5,869.36 |
| EARLY, PAUL D | 72,206.48 | 1,622.82 | 73,829.30 |
| EDGERTON, EAMON M | 61,557.36 | 966.08 | 62,523.44 |
| ELDRINGHOFF, MARY S | 76,689.22 | 128.32 | 76,817.54 |
| ELWELL, JOANNE M | 22,147.51 | 6,791.14 | 28,938.65 |
| EMERSON, TIFFANY J | 66,209.71 | 571.71 | 66,781.42 |
| ENOS, TERESA A | 60,340.18 | 271.71 | 60,611.89 |
| EVANGELISTA, GERALDINE | 3,049.98 | 0.00 | 3,049.98 |
| EVANGELISTA, JOANNA N | 805.56 | 0.00 | 805.56 |
| FABIANO, JENNIFER J | 20,780.60 | 11,365.50 | 32,146.10 |
| FABRIZIO, PATRICIA B | 42,495.72 | 0.01 | 42,495.73 |
| FAGAN, JUNE E | 49,803.51 | 675.57 | 50,479.08 |
| FAIRWEATHER, PAULA R | 6,715.80 | 30.00 | 6,745.80 |
| FALLON, RICHARD F | 40,424.68 | 10,232.54 | 50,657.22 |
| FARNHAM, JAYNE | 75,710.03 | 37.74 | 75,747.77 |
| FARREY FORSYTH, NANCY | 79,816.66 | 1,491.67 | 81,308.33 |
| FAULKNER, LINDSAY A | 850.00 | 0.00 | 850.00 |
| FAVREAU, LAURIE J | 1,322.75 | 0.00 | 1,322.75 |
| FECTEAU, WILLIAM A | 3,344.00 | | 3,344.00 |
| FERRARA, SANDRA M | 65,599.25 | 1,000.00 | 66,599.25 |
| FERREIRA, KAREN A | 69,069.90 | 362.28 | 69,432.18 |
| FINN, BRENDA M | 300.96 | 0.00 | 300.96 |
| FITZGERALD, JUDITH I | 5,796.00 | 0.00 | 5,796.00 |
| FLEMING, JANE E | 480.00 | 0.00 | 480.00 |
| FLYNN, DARLENE | 2,422.98 | 0.00 | 2,422.98 |
| FOLLETT, THERESA | 67,968.82 | 656.64 | 68,625.46 |
| FORAN, ROBIN M | 12,948.96 | 350.00 | 13,298.96 |
| FORD, KATHLEEN | 67,588.49 | 598.16 | 68,186.65 |
| FORTI, MELANIE C | 891.87 | 0.00 | 891.87 |
| FORTIER, JENNIFER | 8,468.46 | 0.00 | 8,468.46 |
| FORTUNATO, PETER F | 6,039.72 | 1,889.00 | 7,928.72 |
| FOSTER, EDWARD J | 89,669.45 | 0.00 | 89,669.45 |
| FOTHERGILL, PATRICIA M | 9,005.47 | 0.00 | 9,005.47 |
| FOWLER, ANNE M | 494.50 | 0.00 | 494.50 |
| FOWLER, JUNE | 40,234.93 | 0.00 | 40,234.93 |
| FRANCIS, DENNIS G | 2,374.98 | 0.00 | 2,374.98 |
| FRANCISCO-MARSH, LYNN M | 69,771.43 | 1,479.32 | 71,250.75 |
| FRANK, JOSEPH C | 58,455.14 | 615.87 | 59,071.01 |
| FRASCO, ALBA N | 166.50 | 0.00 | 166.50 |
| FRIEDMAN, CAROLE | 861.00 | 0.00 | 861.00 |
| FROIO, CHERYL | 2,026.69 | 0.00 | 2,026.69 |
| FROST, SANDRA J | 59,667.46 | 558.52 | 60,225.98 |
| FULLER, JAN H | 106,079.11 | 0.00 | 106,079.11 |
| FULLER, PENNE K | 6,650.40 | 449.02 | 7,099.42 |
| FULLER, WILLIAM F | 49,533.81 | 10,070.58 | 59,604.39 |
| FULLERTON, JUNE | 981.09 | 0.00 | 981.09 |
| GAGNE, CATHERINE M | 67,593.45 | 1,321.49 | 68,914.94 |
| GAGNON, CHRISTOPHER J | 64,155.36 | 1,498.00 | 65,653.36 |
| GAGNON, KIM M | 67,593.45 | 15.10 | 67,608.55 |
| GAGNON, SUSAN | 71,380.87 | 96.60 | 71,477.47 |
| GALE, PATRICIA A | 16,231.97 | 17,712.89 | 33,944.86 |
| GALLIFORD, CAROL A | 2,107.08 | 0.00 | 2,107.08 |
| GALLIGAN, PATRICK J | 66,577.39 | 603.80 | 67,181.19 |
| GALLO, CAROLE A | 81,938.76 | 571.71 | 82,510.47 |
| GANLEY, KYLE F | 13,843.68 | 2,642.14 | 16,485.82 |
| GARDNER, EILEEN T | 44,503.49 | 3,066.75 | 47,570.24 |
| GARIEPY, SALLY B | 16,052.25 | 1,811.88 | 17,864.13 |
| GAUDETTE, ANNA P | 13,934.17 | 14,005.00 | 27,939.17 |
| GEORGOPOULOS, SANDRA J | 6,650.40 | 0.00 | 6,650.40 |
| GHANNAD, ASHLEY | 13,825.32 | 0.00 | 13,825.32 |
| GIARDINA, MICHAEL | 120.00 | 0.00 | 120.00 |
| GIBSON, KEVIN J | 66,209.71 | 150.00 | 66,359.71 |
| GILBRIDE, THOMAS M | 47,905.21 | 6,805.79 | 54,711.00 |
| GILGUN, MELISSA | 72,120.43 | 6,539.39 | 78,659.82 |
| GILLESPIE, JENNIFER L | 67,060.67 | 2,883.67 | 69,944.34 |
| GILLESPIE, MICHAEL W | 21,006.72 | 196.24 | 21,202.96 |
| GILLETTE MANNA, BARBARA J | 75,674.01 | 135.86 | 75,809.87 |
| GILLOTTE, KAREN M | 16,231.97 | 26,689.57 | 42,921.54 |
| GILLOTTE, KEVIN M | 9,607.30 | 3,345.00 | 12,952.30 |
| GILLOTTE, SARAH | 52,494.88 | 6,622.27 | 59,117.15 |
| GINSBURG, MATTHEW P | 3,345.00 | | 3,345.00 |
| GLASS, DEBRA J | 61,910.61 | 181.14 | 62,091.75 |
| GLYNN, MARTHA | 59,991.31 | 722.66 | 60,713.97 |
| GOMES, ASHLEY E | 13,818.31 | 347.10 | 14,165.41 |
| GOODWIN, MARY T | 7,029.51 | 341.25 | 7,370.76 |
| GORDON, JANET P | 62,834.42 | 181.14 | 63,015.56 |
| GOUTHRO, BRIAN M | 66,577.39 | 10,966.36 | 77,543.75 |
| GRAASKAMP, DOROTHY A | 78,504.10 | 930.14 | 79,434.24 |
| GRAHAM, DONNA | 76,250.61 | 7,868.07 | 84,118.68 |
| GRANT, JANE | 12,831.30 | 0.00 | 12,831.30 |
| GRAVES, GLORIA J | 72,710.40 | 1,311.37 | 74,021.77 |
| GREENE, TIMOTHY M | 6,663.28 | 0.00 | 6,663.28 |
| GREER, KATHRYN D | 765.75 | 0.00 | 765.75 |
| GUIDA, MARIE L | 6,999.20 | 3,406.90 | 10,406.10 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| GUSTIN, JOANNE M | 1,151.63 | 0.00 | 1,151.63 |
| HAKALA, ROBYN D | 59,511.37 | 1,343.47 | 60,854.84 |
| HALL, JENNIFER M | 4,882.10 | 0.00 | 4,882.10 |
| HAMILTON, GAIL M | 72,501.91 | 27,367.92 | 99,869.83 |
| HAMLYN, JOYCE G | 40.00 | 0.00 | 40.00 |
| HANIFIN, ASHLEY E | 6,998.46 | 0.00 | 6,998.46 |
| HANNA DURKIN, GALE F | 16,439.69 | 0.00 | 16,439.69 |
| HANSBERRY, BONITA | 84,141.98 | 1,767.92 | 85,909.90 |
| HARDACRE, LYNNE | 70,855.74 | 301.90 | 71,157.64 |
| HARRINGTON, DAVID F | 41,048.64 | 4,336.79 | 45,385.43 |
| HAY, ANDREA | 381.50 | 0.00 | 381.50 |
| HENNEMUTH, TRUDI | 5,000.00 | 700.00 | 5,700.00 |
| HESSION, JOANNE B | 61,283.68 | 114.72 | 61,398.40 |
| HICKEY, BRIAN J | 93,886.38 | 211.33 | 94,097.71 |
| HIGGINS, JENNIFER | 24,707.02 | 0.00 | 24,707.02 |
| HIGGINS, JODI L | 66,577.39 | 271.71 | 66,849.10 |
| HILLSON, KIMBERLY H | 64,155.36 | 37.74 | 64,193.10 |
| HIMMEL, CATHERINE M | 68,564.49 | 469.05 | 69,033.54 |
| HINES, MARIE E | 8,090.00 | 0.00 | 8,090.00 |
| HIRTLE, MARYELLEN | 58,553.49 | 90.57 | 58,644.06 |
| HODGSON, KAREN M | 8,160.36 | 0.00 | 8,160.36 |
| HOGAN, SUSAN E | 66,315.57 | 445.32 | 66,760.89 |
| HOGAN, SUSAN J | 67,060.67 | 45.29 | 67,105.96 |
| HOPKINS, JUDITH A | 54,245.24 | 226.43 | 54,471.67 |
| HOPKINSON, CARLA A | 7,075.33 | 1,096.88 | 8,172.21 |
| HOUSE, LINDA | 52,855.11 | 181.14 | 53,036.25 |
| HUGHES, MICHELE A | 66,209.71 | 150.00 | 66,359.71 |
| HULME, LAURA J | 1,340.27 | 0.00 | 1,340.27 |
| HYDE, SANDRA M | 6,650.40 | 332.09 | 6,982.49 |
| HYLAND, LORI | 68,583.02 | 2,412.21 | 70,995.23 |
| HYNES, KIM | 66,577.39 | 23,931.48 | 90,508.87 |
| HYNES, NICOLE B | 13,932.00 | 0.00 | 13,932.00 |
| HYNES, SCOTT A | 3,565.64 | 0.00 | 3,565.64 |
| IANNACCI, LYNN | 16,433.50 | 0.00 | 16,433.50 |
| IRELAND, VIKKI M | 67,937.59 | 324.54 | 68,262.13 |
| IRONS, FREDERICK E | 5,537.67 | 0.00 | 5,537.67 |
| JACKMAN, EDWARD | 8,558.08 | 3,449.38 | 12,007.46 |
| JACKMAN, MAUREEN | 43,139.36 | 7,784.48 | 50,923.84 |
| JACOBSEN, BREE D | 14,057.23 | 150.95 | 14,208.18 |
| JAGLA, BARBARA J | 68,706.00 | 467.96 | 69,173.96 |
| JARDIN, AUGUST P | 71,507.93 | 0.00 | 71,507.93 |
| JELLEY, MICHELLE | 7,809.49 | 219.38 | 8,028.87 |
| JOHNSON, ANDREE T | 70,254.70 | 910.00 | 71,164.70 |
| JOHNSON, AUDRIA D | 38,276.96 | 2,660.00 | 40,936.96 |
| JOHNSON, DEANNA | 2,961.32 | 0.00 | 2,961.32 |
| JOHNSON, GAIL E | 13,865.53 | 2,078.74 | 15,944.27 |
| JOHNSTON, KIMBERLY T | 73,495.35 | 7,486.87 | 80,982.22 |
| JONES, WILLIAM R | 31,609.29 | 0.00 | 31,609.29 |
| JOYCE, BARBARA C | 44,949.51 | 3,450.19 | 48,399.70 |
| JOYCE, CHRISTINE E | 359.81 | 0.00 | 359.81 |
| JOYCE, KATHRYN R | 7,544.93 | 725.00 | 8,269.93 |
| KAKLEAS, KATHY A | 7,674.15 | 442.81 | 8,116.96 |
| KALAJIAN, NANCY M | 76,000.80 | 883.06 | 76,883.86 |
| KALARITES, MARCIA A | 74,288.69 | 950.99 | 75,239.68 |
| KALTENBACH, HANNAH M | 3,296.00 | | 3,296.00 |
| KANE, KIM | 6,056.57 | 0.00 | 6,056.57 |
| KAPUST, MARY E | 21,939.79 | 150.00 | 22,089.79 |
| KAUSHAL, JYOTI A | 6,704.90 | 0.00 | 6,704.90 |
| KAWALSKI, PATRICIA | 5,634.27 | 0.00 | 5,634.27 |
| KEARNS, JOANNE | 40,234.96 | 0.00 | 40,234.96 |
| KEARNS, PATRICIA J | 15,100.93 | 0.00 | 15,100.93 |
| KEDDIE, PATRICIA A | 67,974.25 | 407.58 | 68,381.83 |
| KEELEY, BONNIE | 3,701.88 | 0.00 | 3,701.88 |
| KELLEHER, MARY J | 68,349.31 | 1,884.36 | 70,233.67 |
| KELLEHER, NANCY L | 1,316.90 | 0.00 | 1,316.90 |
| KELLEY, CYNTHIA J | 575.40 | 0.00 | 575.40 |
| KELLEY, LOUISE E | 31,776.09 | 60.26 | 31,836.35 |
| KELLY, KERRI A | 131.60 | 0.00 | 131.60 |
| KENNEDY, MARY P | 70,725.14 | 120.76 | 70,845.90 |
| KENNEY, JOANNE | 1,376.93 | 0.00 | 1,376.93 |
| KIMBLE, ANGELA D | 85,187.40 | 0.00 | 85,187.40 |
| KING, PAULINE J | 1,175.00 | 0.00 | 1,175.00 |
| KIRWIN, WILLIAM | 5,000.00 | 1,100.00 | 6,100.00 |
| KNOX, VERONICA L | 275.67 | 0.00 | 275.67 |
| KOLACK, ROSEANNE | 79,250.03 | 181.14 | 79,431.17 |
| KOPESKY, EDWARD T | 9,305.44 | 142.50 | 9,447.94 |
| KOSIBA, KRISTEN D | 69,625.17 | 0.00 | 69,625.17 |
| KRAINSKI, JOANNA D | 85,675.92 | 621.91 | 86,297.83 |
| KRAYTENBERG, DEBRA J | 49,930.92 | 306.52 | 50,237.44 |
| KROL, PATRICIA A | 76,785.88 | 0.00 | 76,785.88 |
| KRZESINSKI, ELIZABETH A | 66,209.71 | 412.12 | 66,621.83 |
| LACROIX, KYLE A | 56.25 | 0.00 | 56.25 |
| LAFFEY, MARY | 42,749.79 | 543.42 | 43,293.21 |
| LAFLAND, KIMBERLY A | 66,465.33 | 241.52 | 66,706.85 |
| LAKEMAN, MARY E | 370.60 | 0.00 | 370.60 |
| LALLY, PATRICIA A | 106,163.46 | 0.00 | 106,163.46 |
| LANE, CHRISTOPHER J | 575.28 | 0.00 | 575.28 |
| LANE, JAIME A | 69,854.02 | 815.13 | 70,669.15 |
| LANGLAIS, RENEE M | 58,165.38 | 2,360.45 | 60,525.83 |
| LANGONE, DEBRA | 11,651.60 | 0.00 | 11,651.60 |
| LAPIERRE, NICOLE G | 69,771.43 | 241.52 | 70,012.95 |
| LAROCHE, ROBERT P | 85,187.40 | 0.00 | 85,187.40 |
| LAROCQUE, JANICE L | 50,092.51 | 833.86 | 50,926.37 |
| LAZZARA, MARY E | 52,494.88 | 14,670.07 | 67,164.95 |
| LEARY, COLLEEN S | 69,316.51 | 0.00 | 69,316.51 |
| LEGVOLD, CHARITY | 10,905.06 | 1,138.76 | 12,043.82 |
| LENNON, CAROL A | 14,117.30 | 5,520.00 | 19,637.30 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| LEVINE, STEVEN | 65,792.61 | 19,614 82 | 85,407 43 |
| LEVY, JENNIFER M | 66,990.15 | 1,050.99 | 68,041.14 |
| LIBBY, DAVID A | 95,846 73 | 1,512.50 | 97,359.23 |
| LINDSEY, EILEEN M | 66,990.15 | 3,659 58 | 70,649 73 |
| LINSKEY, JOANNE L | 10,670.00 | | 10,670.00 |
| LINSKEY, MEGAN R | 8,892.86 | | 8,892.86 |
| LIVINGSTONE, MEGAN K | 520 71 | 0 00 | 520.71 |
| LLUKAN, LISA M | 18,511 54 | 3,559 38 | 22,070 92 |
| LONERGAN, TARA M | 25,284 41 | 345 38 | 25,629.79 |
| LOOSEN, MARY | 66,577.39 | 1,222 72 | 67,800.11 |
| LOPOLITO, CHRISTINE | 6,941.94 | 0 00 | 6,941.94 |
| LOVETT, THOMAS | 6,688.77 | 0.00 | 6,688.77 |
| LUSSIER, PAMELA | 23,939 71 | 788 85 | 24,728 56 |
| LYNCH, JOAN | 79,820.01 | 2,001.56 | 81,821.57 |
| LYONS, JOHN L | 89,642 15 | 0.00 | 89,642 15 |
| MACCURTAIN, ERIN K | 48,811.35 | 4,841.86 | 53,653.21 |
| MACDONALD, BRUCE A | 41,098 79 | 2,963 87 | 44,062.66 |
| MACDONALD, KATHERINE | 749 00 | | 749 00 |
| MACDONALD, MARY R | 3,296.00 | | 3,296.00 |
| MACFADDEN, MEGHAN C | 35,719 40 | 142.00 | 35,861 40 |
| MACLELLAN, ALEXANDER D | 3,345 00 | | 3,345.00 |
| MACLEOD, KATHLEEN | 59,511 37 | 362.29 | 59,873.66 |
| MACMULLIN, ANDREA M | 48,528 01 | 0 00 | 48,528.01 |
| MACNEIL, LAUREEN | 1,741 10 | 0.00 | 1,741.10 |
| MAGUIRE, MARY | 53,303 68 | 56,641.14 | 109,944.82 |
| MAHONEY, EILEEN | 32,139.90 | 1,214 81 | 33,354.71 |
| MAHONEY, EILEEN M | 3,001 11 | 0.00 | 3,001.11 |
| MAIA, PATRICIA G | 9,422.00 | 4,981.35 | 14,403 35 |
| MALATESTA, ROSAMOND | 48,328 20 | 3,859 40 | 52,187.60 |
| MALENFANT, CHRISTINE D | 525 82 | 0.00 | 525.82 |
| MALONE, LINDA | 72,007.41 | 271.71 | 72,279 12 |
| MALONEY, KATHLEEN A | 65,599 25 | 17,658 00 | 83,257 25 |
| MANGAN, JOHNNA P | 6,103 11 | 0.00 | 6,103 11 |
| MANLEY, JAMES | 62,317.48 | 0.00 | 62,317 48 |
| MANTEUFFEL, JARED D | 581 97 | 0.00 | 581.97 |
| MARANVILLE, MARIE L | 66,621 28 | 120 76 | 66,742.04 |
| MARAZZI, MICHELE M | 6,279 00 | 3,688.50 | 9,967.50 |
| MARCELLA, JENNIFER K | 66,209.71 | 407.57 | 66,617.28 |
| MARCHAND, JON A | 52,853 87 | 17,560 87 | 70,414.74 |
| MARCUS, DAVID | 5,000.00 | 1,333.33 | 6,333.33 |
| MARGET, LISA G | 34,156.02 | 1,695 37 | 35,851 39 |
| MARKHAM, CECILY A | 69,151 74 | 692.28 | 69,844 02 |
| MARSH, ELSA A | 5,000.00 | 1,133.33 | 6,133.33 |
| MARTEL, GRETCHEN A | 67,968.82 | 0 00 | 67,968.82 |
| MARTEL, KATHERINE O | 1,060 00 | | 1,060.00 |
| MARTEL, PATRICIA M | 59,857 00 | 14,481.32 | 74,338.32 |
| MARTIN, DANIEL N | 47,930.88 | 26,932.58 | 74,863 46 |
| MATRANGA, ERICA | 3,345 00 | | 3,345.00 |
| MATSON, AMY | 67,927.88 | 2,980.76 | 70,908 64 |
| MATYSCZAK, HELEN | 69,485 46 | 181 16 | 69,666.62 |
| MAXFIELD, ROGER N | 16,887 46 | 90.57 | 16,978.03 |
| MAZZAPICA, MARY M | 7,389 65 | 0.00 | 7,389 65 |
| MCANDREWS, PATRICK F | 66,577.39 | 407.00 | 66,984.39 |
| MCARDLE MILENAVICH, SHARON | 62,518.55 | 5,316.39 | 67,834.94 |
| MCARDLE, KEVIN P | 1,900.00 | 0.00 | 1,900.00 |
| MCBRINE, MONICA | 52,750.10 | 433.32 | 53,183 42 |
| MCCABE, EVELYN D | 13,584 45 | 39 03 | 13,623 48 |
| MCCABE, ROBERT F | 9,443.90 | 0.00 | 9,443 90 |
| MCCANN, JOSEPH F | 43,913.19 | 23,340.56 | 67,253.75 |
| MCCARTHY, CAROL F | 445 77 | 0.00 | 445.77 |
| MCCARTHY, ROBERT | 40,518.30 | 1,246.66 | 41,764 96 |
| MCCLELLAN, NANCY | 2,813.60 | 0.00 | 2,813 60 |
| MCCORMICK, ANNMARIE | 39,711.04 | 20,642.26 | 60,353 30 |
| MCDADE, PAMELA | 74,102.11 | 0.00 | 74,102.11 |
| MCDERMOTT, BETH A | 16,231.97 | 1,023.35 | 17,255.32 |
| MCDERMOTT, KATHY | 45,970.84 | 10,697.51 | 56,668.35 |
| MCDONNELL, PATRICIA R | 5,000.00 | 1,200.00 | 6,200.00 |
| MCGINN, MARYBETH | 71,630 64 | 618.90 | 72,249 54 |
| MCGRATH, CHRISTINE L | 106,127 73 | 15,178 40 | 121,306 13 |
| MCGRATH, MICHELLE L | 67,968 82 | 309 45 | 68,278.27 |
| MCGRATH, ROBERT M | 4,660.22 | 158 00 | 4,818 22 |
| MCGREGOR FAY, ANNE B | 56,374.88 | 483.04 | 56,857 92 |
| MCINNES, JUDI K | 76,193 31 | 61.89 | 76,255 20 |
| MCINTYRE, KEVIN R | 95,606.94 | 0.00 | 95,606.94 |
| MCKENNA, DONNA M | 38,735.02 | 19 86 | 38,754.88 |
| MCKENNA, JOEL B | 45,607 34 | 8,540.00 | 54,147 34 |
| MCLAUGHLIN, MARIA L | 24,636.84 | 1,167.31 | 25,804 15 |
| MCNEIL, SUSAN M | 2,865.92 | 0.00 | 2,865.92 |
| MCWILLIAMS, BRENDA | 74,288 69 | 301.90 | 74,590.59 |
| MEEKER, ALEXANDRA E | 69,389 18 | 362 28 | 69,751 46 |
| MEHARG, HEIDI E | 47,447.20 | 671.75 | 48,118.95 |
| MELLO, ANNA | 610.51 | 0.00 | 610.51 |
| MELLY, CHARLAINE L | 58,348.54 | 99 63 | 58,448.17 |
| MEMMOLO, GAIL J | 1,184 37 | 0.00 | 1,184.37 |
| MERCIER, CAREY E | 1,462 50 | 0.00 | 1,462.50 |
| MERCIER, KELLY E | 38,935 00 | 1,577.59 | 40,512.59 |
| MEREDITH, JOHN J | 592.18 | 0.00 | 592.18 |
| MERRILL, JENNIFER A | 59,224 22 | 4,290.00 | 63,514.22 |
| MERRY, DANIEL J | 56,344.68 | 181.14 | 56,525.82 |
| MEUSE, LAURIE J | 432.08 | 0 00 | 432.08 |
| MEUSE, PATRICIA M | 47,842.86 | 500.00 | 48,342.86 |
| MEUSE, SUSAN A | 981 65 | 0.00 | 981.65 |
| MEUSE, WILLIAM W | 19,422.56 | 12,967 25 | 32,389.81 |
| MEZIANE, JOANNE L | 62,725.52 | 190.00 | 62,915.52 |
| MIANO, DENISE | 6,560.99 | 0.00 | 6,560.99 |
| MIDDLETON, JUDITH A | 66,577.39 | 271.71 | 66,849 10 |
| MILLER, JAYNE W | 2,374.98 | 0.00 | 2,374 98 |
| MILLER, SANDRA H | 46,218.01 | 124.22 | 46,342.23 |
| MILNE, KAREN M | 18 80 | 0.00 | 18 80 |
| MIRANDA, SHANNON M | 64,196 86 | 920.81 | 65,117 67 |
| MIRISOLA, JESSICA L | 4,295.00 | 0.00 | 4,295 00 |
| MITCHELL, DENNIS J | 324.30 | 0.00 | 324.30 |
| MITCHELL, KELLIE A | 42.30 | 0.00 | 42.30 |
| MOFFAT, DAVID S | 63,086.37 | 362.28 | 63,448.65 |
| MOLEA, TERESA C | 7,235 40 | 219.38 | 7,454 78 |
| MOLLOY, PETER M | 59,549 53 | 17,755.34 | 77,304 87 |
| MONDELLO, PATRICIA F | 70,729 53 | 0 00 | 70,729 53 |
| MONICO, JANINE M | 6,249 63 | 2,083.11 | 8,332 74 |
| MOONEY, DONNA B | 74,482.23 | 14,047 74 | 88,529 97 |
| MORANDI, DENISE | 60,188 11 | 211.34 | 60,399 45 |
| MORIARTY, CAROL G | 49,930.92 | 466.43 | 50,397.35 |
| MORRILL, BRIAN J | 2,360.00 | 0 00 | 2,360.00 |
| MORRILL, THOMAS A | 66,908 77 | 26,288.95 | 93,197 72 |
| MORRISSEY, JOANNE M | 74,542.50 | 120 76 | 74,663 26 |
| MORRISSEY, KEVIN M | 5,699 58 | 0.00 | 5,699 58 |
| MROZ, SHAINA J | 14,057 23 | 90.57 | 14,147 80 |
| MROZOWSKI, JENNIFER | 75,058 37 | 158.51 | 75,216 88 |
| MUGFORD, DEBRALEE | 28,271.38 | 90.00 | 28,361 38 |
| MUISE, KEVIN J | 59,411 27 | 3,301.90 | 62,713 17 |
| MULLIGAN, CHRISTINE | 53,549 23 | 241 52 | 53,790 75 |
| MULLOY, SHERI F | 51,971.50 | 211.33 | 52,182.83 |
| MULNO, SUSAN | 61,143.51 | 264 18 | 61,407.69 |
| MURPHY, EILEEN M | 3,296.00 | | 3,296.00 |
| MURPHY, JACLYN A | 51,371.85 | 1,328.36 | 52,700 21 |
| MURPHY, LOIS E | 23,439 73 | 1,444.94 | 24,884.67 |
| MURPHY, MARIE T | 7,122.63 | 0.00 | 7,122.63 |
| MURRAY, KARA M | 62,073.47 | 2,417.00 | 64,490 47 |
| NAHLIK, STEVEN G | 46,348.91 | 371.14 | 46,720.05 |
| NAPOLI, PATRICIA A | 32,639 88 | 601.00 | 33,240 88 |
| NASTASI, MARIELLEN A | 73,927.17 | 0.00 | 73,927.17 |
| NAUGHTON, CATHY M | 7,300.80 | 219.38 | 7,520 18 |
| NAVETTA, CAROL M | 76,098 88 | 1,952.94 | 78,051 82 |
| NEACY, WILLIAM P | 34,298 18 | 0.00 | 34,298 18 |
| NEAL, TERRANCE F | 43,205.14 | 7,991.97 | 51,197 11 |
| NEWHALL, ELIZABETH | 240 00 | 0 00 | 240 00 |
| NICKERSON, DIANE | 5,021.33 | 0.00 | 5,021.33 |
| NOBERINI, JAIME L | 54,929 26 | 48 30 | 54,977 56 |
| NORDSTROM, KAREN M | 2,476.65 | 0 00 | 2,476.65 |
| NORTON, PAUL E | 4,634.01 | | 4,634.01 |
| NOWAK, MICHELE | 6,803 82 | 70.00 | 6,873 82 |
| OBERG, TERESA M | 21,878.77 | 2,282.64 | 24,161 41 |
| OBRIEN, JOANNE | 73,250.18 | 37 74 | 73,287 92 |
| OBRIEN, MARILYN | 7,995 90 | 3,667.92 | 11,663.82 |
| OCONNOR, JOHN E | 86,907.66 | 0.00 | 86,907.66 |
| OHARA, ANN | 50,868 41 | 7,451.63 | 58,320.04 |
| OHARE, NANCY J | 29,417 32 | 3,257.38 | 32,674 70 |
| OHEARN, SUSAN M | 18 80 | 0 00 | 18 80 |
| OKEEFE, STEPHEN J | 3,296.00 | | 3,296.00 |
| OLEARY, SHANNON M | 20 14 | 0 00 | 20 14 |
| OLEVSKY, TIMOTHY M | 921 52 | 0.00 | 921.52 |
| ONEILL, RICHARD | 900 00 | 0 00 | 900 00 |
| OSBORNE, M EILEEN T | 97,360.29 | 2,749 97 | 100,110.26 |
| OSBORNE, MARY H | 694 00 | 0.00 | 694.00 |
| OSTERBERG, ROY | 41,174.67 | 0.00 | 41,174.67 |
| OSTERMAN, MARCIA | 55,894 87 | 286 81 | 56,181 68 |
| OTIS, JAMES A | 41,128 66 | 2,722 14 | 43,850 80 |
| PACHECO JR, JOHN P | 2,025.00 | 0.00 | 2,025.00 |
| PACOR, KELLY Q | 30,622.54 | 633 99 | 31,256 53 |
| PAGE, DONALD C | 40,724 68 | 416.09 | 41,140 77 |
| PAGE, RONALD G | 39,029 91 | 11,095.56 | 50,125.47 |
| PAGIAVLAS, STEPHANIE | 82,334 14 | 867.57 | 83,201 71 |
| PALMER, JARYD | 6,915.15 | 8,951.92 | 15,867.07 |
| PAQUIN, PAMELA J | 3,269 79 | 0.00 | 3,269 79 |
| PARADIS, STACEY A | 14,359 37 | 639 37 | 14,998 74 |
| PATTERSON, ROLAND T | 42,905 29 | 13,273 89 | 56,179 18 |
| PAUL, GEORGE S | 10,200.00 | 0.00 | 10,200.00 |
| PAULA, EMILY C | 6,788 95 | 0.00 | 6,788 95 |
| PAYNE, YVETTE | 1,026 75 | 0.00 | 1,026 75 |
| PELOQUIN, CYNTHIA S | 64,699 63 | 301.90 | 65,001.53 |
| PENNEY, KATHLEEN | 17,731.91 | 4,996.14 | 22,728.05 |
| PERAULT, ROBIN | 410.51 | 0.00 | 410 51 |
| PERROTTI JR, RALPH J | 1,497.00 | | 1,497.00 |
| PETERSON, DENNIS J | 750 00 | 0.00 | 750.00 |
| PETERSON, JOANNA H | 47,464 81 | 1,503.17 | 48,967 98 |
| PETIPAS, MARIE A | 194.25 | 0.00 | 194.25 |
| PETRIE, MARY | 19,422.56 | 947 87 | 20,370 43 |
| PHELAN, MELISSA R | 6,335.00 | 0 00 | 6,335 00 |
| PHILLIPS, KAREN | 488 80 | 0 00 | 488.80 |
| PICCOLO, MICHELLE | 813 42 | 0.00 | 813 42 |
| PINEAU, ELENA M | 21,939 79 | 4,992.53 | 26,932.32 |
| PINK, ASHLEY A | 45,868.56 | 150.95 | 46,019 51 |
| PINO, SHARON A | 80.71 | 0.00 | 80.71 |
| PINZONE, ROBIN E | 2,248.00 | | 2,248 00 |
| PODOLSKY, KRISTEN M | 68,326.68 | 3,381.28 | 71,707 96 |
| POIRIER, GRACE N | 1,054.37 | 0.00 | 1,054 37 |
| POLICELLI, ANN M | 3,072.24 | 0 00 | 3,072 24 |
| POLIGNONE, JULIE L | 22,211.64 | 90.57 | 22,302 21 |
| POLIMENO, KRISTEN M | 1,624 98 | 0.00 | 1,624 98 |
| PORCARO, CHERYL | 103,510 07 | 0.00 | 103,510 07 |
| PRICE, JENNIFER G | 61,337.60 | 5,820 46 | 67,158 06 |
| PRINGLE, JAMES R | 66,518.99 | 0 00 | 66,518 99 |
| PRIVETERA, LISA M | 1,458.39 | 0.00 | 1,458 39 |
| PROVENZANO, KATHRYN M | 40,265 17 | 1,414.92 | 41,680 09 |
| PUDDESTER-MCKENNA, BERYL | 59,688 93 | 400.00 | 60,088 93 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| PUMA, DUSTINE R | 69,096.10 | 513.23 | 69,609.33 |
| QUINN, JOHN F | 122,262.92 | 0.00 | 122,262.92 |
| QUINTILIANI, JEANNE M | 2,441.61 | 0.00 | 2,441.61 |
| QUIRK, BRIAN T | 592.18 | 0.00 | 592.18 |
| RAFIQUE, FAUZIA | 6,168.15 | 0.00 | 6,168.15 |
| RAMASKA, CINDY D | 58,724.85 | 1,503.83 | 60,228.68 |
| RAND, ANNE L | 69,934.51 | 181.14 | 70,115.65 |
| RANERI, SUSAN M | 55,403.84 | 754.75 | 56,158.59 |
| RAUSEO, MAURA A | 17,401.73 | 0.00 | 17,401.73 |
| RAY, JAMES L | 5,494.00 | | 5,494.00 |
| READING, ROBIN | 67,968.82 | 158.51 | 68,127.33 |
| REALE, PATRICIA A | 6,570.45 | 0.00 | 6,570.45 |
| REBELO, CARLOS | 13,635.78 | 0.00 | 13,635.78 |
| REICH, JANICE E | 59,182.71 | 491.52 | 59,674.23 |
| REKKBIE, LINDA | 8,156.82 | 0.00 | 8,156.82 |
| REPPUCCI, DIANE E | 5,824.91 | 0.00 | 5,824.91 |
| REYES, JANET E | 66,205.14 | 226.43 | 66,431.57 |
| REZENDES, KIMBERLY A | 23,527.61 | 30.19 | 23,557.80 |
| RICE, JOSEPH F | 39,225.33 | 1,947.62 | 41,172.95 |
| RIJO, VITERBO | 37,050.82 | 0.00 | 37,050.82 |
| ROANE, ELLEN J | 316.80 | 0.00 | 316.80 |
| ROBICHAUD, ELLEN-DALE | 22,078.27 | 0.00 | 22,078.27 |
| ROBINSON, ELIZABETH C | 79,311.83 | 2,270.87 | 81,582.70 |
| ROBINSON, MEGAN R | 16,887.46 | 1,207.60 | 18,095.06 |
| ROBSON, SARAH M | 39,111.41 | 6,506.55 | 45,617.96 |
| ROCCO, MICHAEL A | 18,773.36 | 3,701.67 | 22,475.03 |
| RODGERS, KRISTI | 66,577.39 | 422.66 | 67,000.05 |
| ROGACKI, DANIEL | 5,000.00 | 1,133.33 | 6,133.33 |
| ROGERS, KRISTINA | 71,005.38 | 4,803.54 | 75,808.92 |
| ROGERS, ROBERT G | 64,527.33 | 0.00 | 64,527.33 |
| ROLLKA, PATRICIA J | 7,330.80 | 1,203.18 | 8,533.98 |
| ROMANO, KRISTIN C | 62,834.42 | 0.00 | 62,834.42 |
| ROMANSKI, MARYANN | 15,210.90 | 2,176.54 | 17,387.44 |
| RONAN, MARK J | 13,973.43 | 989.00 | 14,962.43 |
| ROUFF, FRANCESCA | 75,710.03 | 914.77 | 76,624.80 |
| ROY, CONNIE A | 2,539.97 | 0.00 | 2,539.97 |
| ROY, KRISTEN A | 63,803.84 | 310.76 | 64,114.60 |
| RUCCIO, KAREN F | 47,755.50 | 237.50 | 47,993.00 |
| RUSSELL, JOSEPH | 1,624.98 | 0.00 | 1,624.98 |
| RUSSELL, PAULINE | 504.00 | 0.00 | 504.00 |
| RUSSO, KIMBERLY A | 64,811.07 | 1,049.12 | 65,860.19 |
| RYAN, SANDRA | 39,584.82 | 1,422.60 | 41,007.42 |
| RYAN, SHELLI-AN | 71,849.80 | 3,705.90 | 75,555.70 |
| RYAN, THOMAS F | 65,599.25 | 11,760.59 | 77,359.84 |
| RYSER, PATRICIA A | 59,938.51 | 7,171.42 | 67,109.93 |
| SAAD, NICOLE L | 52,877.50 | 479.02 | 53,356.52 |
| SACRAMONE-GREENE, DONNA M | 62,028.38 | 150.95 | 62,179.33 |
| SADLER, SHEILA | 62,834.42 | 452.87 | 63,287.29 |
| SAINDON, DENISE M | 62,294.58 | 3,805.72 | 66,100.30 |
| SANTILLI, KATHLEEN A | 64,155.36 | 4,142.32 | 68,297.68 |
| SANTOS, ARTHUR J | 29,142.59 | 320.53 | 29,463.12 |
| SARCIONE, KRISTI L | 67,968.82 | 13,560.50 | 81,529.32 |
| SARSFIELD, DAN | 3,457.19 | 0.00 | 3,457.19 |
| SARSFIELD, ERIN M | 53,053.38 | 5,681.96 | 58,735.34 |
| SARTORI, ANITA | 3,327.09 | 0.00 | 3,327.09 |
| SAUNDERS, WILLIAM J | 306.30 | 0.00 | 306.30 |
| SCHUMAKER, SUSAN E | 7,338.85 | 1,117.04 | 8,455.89 |
| SCIALDONE, KELLY M | 62,834.42 | 271.71 | 63,106.13 |
| SCOFIELD, SUSAN | 75,485.69 | 0.00 | 75,485.69 |
| SCOTT, GINGER L | 6,454.17 | 0.00 | 6,454.17 |
| SELISSEN, JEANNE K | 66,623.26 | 150.95 | 66,774.21 |
| SELTZER, JASON H | 775.96 | 0.00 | 775.96 |
| SENECHAL-BROWN, ELAINE M | 66,577.39 | 181.14 | 66,758.53 |
| SGROI, JULIE T | 24,030.39 | 150.95 | 24,181.34 |
| SHAO, DAN | 47,412.17 | 526.52 | 47,938.69 |
| SHARKEY, JAMES F | 62,304.62 | 14,049.12 | 76,353.74 |
| SHEAHAN, KRISTINA A | 52,981.84 | 916.33 | 53,898.17 |
| SHEEHAN, ANN B | 5,928.25 | 0.00 | 5,928.25 |
| SHEEHAN, ASHLEY M | 36,318.10 | 215.75 | 36,533.85 |
| SHEEHAN, KIMBERLY A | 17,658.56 | 0.00 | 17,658.56 |
| SHEPPARD, LORI | 6,712.68 | 0.00 | 6,712.68 |
| SHIMKUS, JAMES P | 39,246.88 | 3,863.14 | 43,110.02 |
| SHIRKOFF, PAMELA A | 75,710.03 | 11,665.34 | 87,375.37 |
| SHIRKOFF, ROBERT | 63,173.26 | 1,434.04 | 64,607.30 |
| SHOLL, KATHLEEN T | 13,518.19 | 0.00 | 13,518.19 |
| SILVA, BARBARA J | 6,704.90 | 656.25 | 7,361.15 |
| SILVA, CHERYL A | 21,469.74 | 2,513.09 | 23,982.83 |
| SIMMONS, MAUREEN A | 4,845.00 | 0.00 | 4,845.00 |
| SINCLAIR, ELAINE C | 82,803.19 | 450.95 | 83,254.14 |
| SKOROPOWSKI, MARIA | 12,697.39 | 0.00 | 12,697.39 |
| SLEZAK, DIANE N | 73,369.16 | 749.00 | 74,118.16 |
| SMALLIDGE, NICOLE | 68,380.02 | 1,901.97 | 70,281.99 |
| SMITH, MARGARET | 15,521.89 | 0.00 | 15,521.89 |
| SORDILLO, DENISE A | 525.56 | 0.00 | 525.56 |
| SOUZA, FLORENCE F | 68,979.91 | 211.33 | 69,191.24 |
| SPEROS, ELAINE F | 74,542.50 | 0.00 | 74,542.50 |
| SPEZZANO, LORI A | 6,716.46 | 0.00 | 6,716.46 |
| SPOLLEN, SUSAN A | 24,081.67 | 286.81 | 24,368.48 |
| STACK, CATHERINE F | 65,852.23 | 0.00 | 65,852.23 |
| STAMP, JASON R | 88,159.24 | 2,100.00 | 90,259.24 |

| Name | Salary | Other Earnings | Gross Pay |
|---|---|---|---|
| STARLING, KATHLEEN A | 21,546.93 | 853.50 | 22,400.43 |
| STASKYWICZ, KIMBERLY | 2,110.00 | 0.00 | 2,110.00 |
| STOCKI, PENNY L | 6,281.55 | 760.00 | 7,041.55 |
| STONE, KIMBERLY M | 70,749.58 | 337.74 | 71,087.32 |
| STRATIS, PATRICIA | 77,067.21 | 1,906.54 | 78,973.75 |
| STRICKLER, CHRISTINE | 6,715.80 | 30.00 | 6,745.80 |
| STRONACH, RICHARD J | 42,720.71 | 17,040.91 | 59,761.62 |
| SULLIVAN, BARRY J | 32,697.04 | 8,859.34 | 41,556.38 |
| SULLIVAN, BARRY T | 39,224.80 | 0.00 | 39,224.80 |
| SULLIVAN, CHARLENE A | 4,005.26 | 0.00 | 4,005.26 |
| SULLIVAN, JAMES T | 69,934.51 | 10,519.16 | 80,453.67 |
| SULLIVAN, LAURA L | 17,009.98 | 0.00 | 17,009.98 |
| SULLIVAN, MARGARET E | 612.55 | 0.00 | 612.55 |
| SULLIVAN, SUSAN M | 69,557.74 | 143.41 | 69,701.15 |
| SULLIVAN, YVETTE R | 221.54 | 0.00 | 221.54 |
| SUTLIFF, NADINE B | 81,500.36 | 392.47 | 81,892.83 |
| TAGGART, JULIA M | 17,175.25 | 0.00 | 17,175.25 |
| TAKIS, JOHSUA H | 14,057.23 | 150.95 | 14,208.18 |
| TALFORD, GINAMARIE | 84,742.95 | 120.76 | 84,863.71 |
| TAMBERINO, MELANIE M | 61.26 | 0.00 | 61.26 |
| TAYLOR, DONNA M | 1,221.00 | 0.00 | 1,221.00 |
| TAYLOR, JENNIFER S | 61,572.63 | 4,496.54 | 66,069.17 |
| TELLIER, HOLLY | 9,105.36 | 14,525.00 | 23,630.36 |
| TEMMALLO, PAMELA | 13,722.33 | 109.27 | 13,831.60 |
| TETRAULT, LAURA P | 1,775.39 | 0.00 | 1,775.39 |
| THEISEN, ANNE M | 15,639.12 | 1,913.64 | 17,552.76 |
| THERIAULT-REGAN, BRENDA M | 88,659.22 | 300.00 | 88,959.22 |
| THEW, KATHERINE A | 67,980.94 | 362.28 | 68,343.22 |
| THUILLIER, PETER G | 43,605.27 | 15,896.05 | 59,501.32 |
| TIERNEY, MARYBETH | 21,469.74 | 855.00 | 22,324.74 |
| TIRABASSI, MELANIE A | 21,939.79 | 8,261.68 | 30,201.47 |
| TONER, ALYSSA N | 773.54 | 0.00 | 773.54 |
| TORNAME, JOSEPH | 327.00 | 0.00 | 327.00 |
| TORNAME, JUSTIN | 357.19 | 0.00 | 357.19 |
| TORNAME, NANCY | 31,317.85 | 694.18 | 32,012.03 |
| TORRE, JOANNE K | 653.16 | 0.00 | 653.16 |
| TOUPIN, STEPHANIE L | 4,212.60 | 0.00 | 4,212.60 |
| TOVEY, JEANNETTE E | 1,232.83 | 0.00 | 1,232.83 |
| TRAMONTE, LISA M | 56,344.68 | 403.55 | 56,748.23 |
| TRANT, TIFFANY L | 68,005.44 | 710.38 | 68,715.82 |
| TREVOR, DENISE A | 22,078.27 | 5,260.93 | 27,339.20 |
| TRICKETT, DONNA M | 3,249.05 | 0.00 | 3,249.05 |
| TSAKALAKOS, SARAH A | 62,834.42 | 181.14 | 63,015.56 |
| TUCKER, ELAINE M | 784.80 | 0.00 | 784.80 |
| TURCOTTE, MARY E | 140.76 | 0.00 | 140.76 |
| VENTURA, CATHERINE F | 71,407.68 | 8,273.39 | 79,681.07 |
| VIBBER, STEPHANIE M | 351.59 | 0.00 | 351.59 |
| VIEIRA, BARBARA | 15,274.50 | 0.00 | 15,274.50 |
| VIENS, KIM E | 20,091.19 | 870.00 | 20,961.19 |
| VONKAHLE, HEIDI | 3,296.00 | | 3,296.00 |
| WAHL, KRISTIN | 6,780.73 | 0.00 | 6,780.73 |
| WAITE, BRENDA | 4,058.49 | 0.00 | 4,058.49 |
| WALDRIP, ROBERTA | 13,139.76 | 140.00 | 13,279.76 |
| WALKER, JAMES E | 45,809.87 | 0.00 | 45,809.87 |
| WALKER, PEGGY J | 1,935.88 | 0.00 | 1,935.88 |
| WALLACE, JOY C | 5,091.28 | 0.00 | 5,091.28 |
| WALLACE, KATHRYN E | 2,994.94 | 0.00 | 2,994.94 |
| WALSH, ANDREW J | 11,508.79 | 1,654.06 | 13,162.85 |
| WALSH, ELAINE | 52,750.10 | 4,483.32 | 57,233.42 |
| WALSH, REBECCA J | 15,874.46 | 853.13 | 16,727.59 |
| WAREHAM, WILLIAM A | 10,310.54 | 0.00 | 10,310.54 |
| WEIDKNECHT, MARGUERITE K | 70,856.66 | 1,498.00 | 72,354.66 |
| WEIR, JOHN S | 97,940.05 | 0.00 | 97,940.05 |
| WEISS, EILEEN F | 16,245.48 | 571.14 | 16,816.62 |
| WELCH, DANIELLE M | 7,488.45 | 0.00 | 7,488.45 |
| WELCH, PATRICIA | 37,577.01 | 222.97 | 37,799.98 |
| WENZ, LAURANCE | 2,997.00 | | 2,997.00 |
| WHITE, STANLEY D | 66,577.39 | 301.90 | 66,879.29 |
| WHITEHOUSE, PATRICIA A | 13,380.75 | 166.29 | 13,547.04 |
| WHITTLESEY, ROGER | 14,892.09 | 0.00 | 14,892.09 |
| WHYNOT, ANN M | 70,303.94 | 437.77 | 70,741.71 |
| WILLEY, MICHAEL | 6,243.58 | 0.00 | 6,243.58 |
| WILLIAMS, CARRIE-ANN | 2,512.39 | 0.00 | 2,512.39 |
| WILLIAMS, JEANANN | 925.07 | 0.00 | 925.07 |
| WILLIAMS, KEITH G | 42,011.83 | 491.79 | 42,503.62 |
| WILSON, ELIZABETH M | 30,640.95 | 0.00 | 30,640.95 |
| WINN, DENNIS M | 21,939.79 | 0.00 | 21,939.79 |
| WITHAM, CHERYL | 60,522.47 | 543.42 | 61,065.89 |
| WITMYER, RENEE A | 210.98 | 0.00 | 210.98 |
| WOJTKIEWICZ, MAUREEN T | 337.90 | 0.00 | 337.90 |
| WOLOTSCHAJ, LORI A | 7,665.61 | 511.88 | 8,177.49 |
| WOODMAN, JANICE M | 15,887.85 | 0.00 | 15,887.85 |
| YORE, SARAH E | 63,996.47 | 1,501.99 | 65,498.46 |
| YOUNG, KEITH E | 74,410.57 | 0.00 | 74,410.57 |
| ZAREMBA, SHARON C | 30,847.68 | 514.36 | 31,362.04 |
| ZIER, MARY ELLEN | 14,004.61 | 84.00 | 14,088.61 |
| ZIER, MATTHEW D | 2,632.50 | 0.00 | 2,632.50 |
| ZUCCO, ERNEST | 73,393.52 | 6,885.54 | 80,279.06 |
| ZULLO, LISA M | 60,466.28 | 0.00 | 60,466.28 |
| ZWIREK, NICOLE M | 67,593.45 | 37.74 | 67,631.19 |

# At Your Service

(AREA CODE 978)

**GENERAL INFORMATION**..... 640-4300

**AMBULANCE**..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] ..... 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

**FIRE DEPARTMENT,** [21 Town Hall Ave]
To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

**POLICE DEPARTMENT,** [918 Main Street]
EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

**PUBLIC WORKS,** [DPW Building, 999 Whipple Rd.]
Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division ..... 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

**SCHOOL DEPARTMENT**
Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875
Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools [139 Pleasant St]..... 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [175 Chandler St.]..... 640-4480
Cable TV: Channel 10..... 640-4300
Channel 22..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society ..... 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry ..... 978-858-2273

**CITIZENS INFORMATION SERVICE**
Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Scott Brown [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congresswoman Niki Tsongas [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold ..... 1-617-722-2676

Northern Middlesex Registry of Deeds ..... 978-458-8474

**Town Web Site:**

www.tewksbury-ma.gov